

**MONROE COUNTY BOARD OF
AVIATION COMMISSIONERS
REGULAR SESSION**

DATE: December 19, 2017
TIME: 0800 hours
PLACE: Airport Terminal Building

MEMBERS:

Dr. William Pugh, President
Mr. Ken Ritchie, Vice-President
Mr. Gene DeVane, Secretary
Mr. Patrick Murphy, Treasurer

OTHERS PRESENT:

Mr. James LeSeure, Aviation Consultant Selection Committee Chairman
Mr. Gerry Harkin, EAA650
Mrs. Nancy Johnson, Airport Secretary
Mr. Bruce Payton, Airport Director (via telephone call-in)
Mr. Joe Worley, Hanson Professional Services

Dr. Pugh called the meeting to order at 0805 hours and requested review and approval of the September 2017 minutes. Mr. DeVane moved to approve the minutes as presented, Mr. Ritchie Seconded the motion; unanimously approved.

AIRPORT CONSULTANT SELECTION

Mr. Jim LeSeure presented a letter to the Board of Aviation Commissioners as the Airport Consultant Selection Committee Report. The report outlined the actions the committee has taken to advertise the Request for Qualifications (RFQ) for Airport Consulting/Engineering Services for Monroe County Airport. The advertisement followed the guidelines as set forth in the Federal Aviation Administration Advisory Circular.

Mr. Payton provided a brief history of events following the advertisement and confirmed the airport had three email inquiries and only one site visit from Crawford, Murphy & Tilley of Indianapolis. CMT provided the only written response regarding the RFQ with a letter respectfully declining to submit qualifications for services at this time. There were no other submittals for this RFQ.

In consideration of the details as reported, the Consultant Selection Committee recommended the Board of Aviation Commissioners continue their relationship with Hanson Professional Services Inc. unless they are otherwise unsatisfied. Mr. DeVane made a Motion to continue with Hanson

Professional Services Inc. for another 5-year contract. Mr. Murphy Seconded and the Motion passed unanimously.

CIVIL AIR PATROL

Mr. Payton reported the Civil Air Patrol had requested to present an update on the re-construction of the hangar office space. With no representation from CAP in the room, the Board moved to the next item.

NEW BUSINESS:

No New Business to report.

OLD BUSINESS:

No old business.

PUBLIC COMMENT:

Mr. Harkin reported on the recent activities of the Experimental Aircraft Association.

With no additional public comment, the meeting adjourned at 0904 hours. The next meeting date is for January 16, 2018 at 0800 hours.

Bruce Payton, Airport Director