

**MONROE COUNTY COMMUNITY CORRECTIONS ADVISORY BOARD
MINUTES FOR APRIL 25, 2016**

MEMBERS	NAME	PRESENT	ABSENT	DESIGNEE	YTD PRESENT	YTD ABSENT	YTD DESIGNEE
County Sheriff (or designee)	Brad Swain	X			2		
Prosecuting Attorney (or designee)	Chris Gaal	X			2		
Division of Family Resources Director (or designee)	Elizabeth Bullock	X			2		
Public Defender (or designee)	Michael Hunt	X			2		
Mayor (or designee)	Joe Qualters	X		X	2		2
Juvenile Judge	Hon. Stephen Galvin	X			1	1	
Criminal Judge (or designee)	Hon. Ken Todd		X		1	1	
Criminal Judge (or designee)	Hon. Mary Ellen Diekhoff		X			2	
Victim or Advocate (or designee)	David J. Weil	X		X	1		1
Ex-Offender	Steven Carver	X			1	1	
County Council Member (or designee)	Lee Jones	X			2		
Probation Officer	Linda Brady	X			2		
Educational Administrator	Kip Schlegel	X			1	1	
Private Corrections	Mark DeLong	X			2		
Mental Health Administrator	Linda Grove-Paul	X			2		
Lay Member (minority)	Robert Soto		X		1	1	
Lay Member	Jeff Carson		X		1	1	
Lay Member	Peggy Chambers		X		1	1	
Lay Member	Susan Stein		X		1	1	

Visitors:

I. WELCOME AND INTRODUCTIONS

Welcome by Vice Chair, Linda Brady.

II. MINUTES

Minutes from the January 25, 2016 meeting were reviewed by members. Lee Jones moved for approval of the minutes. Mark DeLong seconded. **Motion carried.**

III. OLD BUSINESS

A. DOC Additional Grant Amendment

Director Rhodes presented and requested approval for the following recently awarded grant amendment. Additional funding will start July 1, 2016.

Wages and Benefits

<u>Position</u>	<u>Wage</u>	<u>DOC funding</u>	<u>Project Income</u>
CASP Case Manager (15-19 years)	\$54,831	\$35,000	\$19,831
CASP Case Manager (15-19 years)	\$54,831	\$35,000	\$19,831
PSC Case Manager (15-19 years)	\$54,831	\$54,831	\$0
CQI Supervisor (20+)	\$65,313	\$65,313	\$0
PSC Field Officer	\$31,166	\$31,166	\$0
CASP Field Officer	<u>\$31,166</u>	<u>\$31,166</u>	<u>\$0</u>
TOTAL WAGE	\$292,138	\$252,476	\$39,662

<u>Benefits</u>	<u>Cost</u>		
FICA (.0765)	\$22,349	\$19,314	\$3,034
FT Fringe (.23)	\$67,192	\$58,069	\$9,122
PERF (.142)	\$41,483	\$35,852	\$5,632
Misc	0	\$ 3,289	\$0
TOTAL BENEFITS	\$76,862	\$116,524	\$17,788
Total wage + benefits	\$369,000	\$369,000	\$57,450

Equipment (One Time Expense)

(2) Kiosks/Quest	\$19,600
(2) Vehicles	\$40,000
Office Equipment	\$ 4,000
Total Equipment	\$63,600

TOTAL ADDITIONAL FOR 2017	\$432,600
FORMER 2016 BASE GRANT FUNDING	\$917,197
TOTAL SFY 17 DOC GRANT AWARD	\$1,349,797 (\$1,286,197 base)

Linda Grove-Paul moved for approval of the DOC grant amendment. Mark DeLong seconded. **Motion carried.**

B. Community Transition Program (CTP) Budget

Director Rhodes presented and requested approval for the CTP budget.

Fund Name / Number: Community Corrections CTP 1123 (State Fiscal Year 2016-2017)		
000 13.8002	PT Unemployment	0
000 12.7801	Hourly	0
000 11.8101	FICA	0
		“01” Personal Services Total: 0
000 20.0001	Office Supplies	2,000
000 20.0030	Drug Test Supplies	1,000
000 20.0040	Food	1,000
000 20.0100	Gasoline	6,000
		“02” Supplies Total: 10,000
000 30.0002	Drug Screens	5,000
000 30.0006	Electronic Monitoring	5,000
000 30.0040	Gas/Mileage	5,000
		“03” Other Services Total: 15,000
000 40.0001	Equipment	5,000
		“04” Capital: 5,000
		GRAND TOTAL CTP: \$30,000

Lee Jones moved for approval of the CTP budget. Sheriff Swain seconded. **Motion carried.**

IV. STANDING REPORTS

A. Director’s Report

- Personnel. Road Crew Officer, Jason Matney will be leaving effective May 5, 2016.
- Goals & Objectives Status

	Goal/Objectives	2015-2016 Referrals 3rd Quarter
CASP	480 felons	463 felons
Community Service	250 felons	202 felons
CTP	10 felons	16 felons
Problem Solving Courts	160 felons	159 felons

3. Financial status. The Project Income Trust balances at the end of each quarter have been as follows:

	1 st Quarter – Sept	2 nd Quarter – Dec	3 rd Quarter – March	4 th Quarter - June
2015 - 2016	\$463,431*	\$451,155	\$457,418	
2014 - 2015	\$411,441	\$389,545	\$411,201	\$400,014
2013 - 2014	\$350,880	\$389,718	\$405,345	\$392,985
2012 – 2013	\$350,040	\$349,588	\$332,152	\$340,145
2011 - 2012	\$495,949	\$497,779	\$416,049	\$358,804
2010 - 2011	\$487,009	\$479,516	\$433,750	\$438,281

*\$42,911.04 was transferred into Project Income from the CTP fund

B. Chief Probation Officer Report

1. Probation Grants Update. Chief Brady reported Monroe County was awarded a Veterans Court Grant to pay the salary and benefits of a Probation Officer to start a district Veterans Court that encompasses Monroe, Owen, Greene and Lawrence counties. Misdemeanants are eligible to participate. Juvenile probation officer Richard Greco was assigned a lateral move to this position.
2. Quest Enhancements. Chief Brady reported that two (2) kiosks, one for each building, will be used for low-risk offenders in addition to meeting with their respective Probation Officers.
3. Legislative Update. It was reported Misdemeanant money was restored under HEA 290. Chief Brady reported the Justice Reinvestment Advisory Council (JRAC) has made the recommendations to the DOC in reference to awarding the \$20 million in new Community Corrections grant funds.
4. Space Issues. Chief Brady reported Judge Kellams is the “space judge” and he has met with the Commissioners in reference to the space needs with the new positions starting July 1, 2016.

V. NEW BUSINESS

- A. **Approval of Community Alternative Supervision Program (CASP) Conditions.** Director Rhodes presented conditions for CASP Levels 2-5, 6-9 and 10-12. He presented the amended order establishing CASP procedures. Linda Grove-Paul moved for the approval of the CASP conditions and procedures. Lee Jones seconded. **Motion Carried.**
- B. **Approval of funding continued Effective Practices in Community Supervision (EPICS) training with existing grant dollars.** Director Rhodes reported there might be carryover monies of \$15,000 to \$20,000 that can be used for EPICS training if approved by the board. Sheriff Swain moved for approval of the continued funding of EPICS. Lee Jones seconded. **Motion Carried.**
- C. **Pinwheels for Prevention.** Elizabeth Bullock presented flyers for joining the Indiana Department of Child Services to recognize the role of the community in protecting our vulnerable youth. This event will be located at the Bloomington Farmers Market on April 30, 2016 from 9:30 am to 11:30 am.

VI. ADJOURNMENT

Adjournment by consensus.

NOTICE: NEXT COMMUNITY CORRECTIONS ADVISORY BOARD MEETING:

► **Monday, August 29, 2016 @ 5 PM.**

*Terms for all Commissioners appointments expire 12-31-2018.

**Next election of officers January 2017.

Minutes prepared and respectfully submitted by Advisory Board Secretary Melissa Wallace.