

MONROE COUNTY PARKS AND RECREATION

BOARD MINUTES

November 15, 2023, 3:30 pm

Hybrid Meeting: In person and via ZOOM

501 N Morton St. Suite 100B Bloomington, IN 47404

I. Call to Order: President Evelyn Harrell called the meeting to order at 3:39 pm.

II. Roll Call of Board members:

	Present	Electronic	Absent
Evelyn Harrell	X		
Joe Goss	X		
Dr. Carolyn VandeWiele		X joined electronically- 3:50pm	
Phil Cornwell	X		
Carol Walter	X		
Edward Oehlman	X		
Kevin Dogan	X		

Monroe County Staff – In Person: Kelli Witmer, Andy French, Jayme Deckard, Matt Wilhoit, Beth Cossairt

Monroe County Staff – Electronic: John Robertson

Guest – In person: Monroe County Commissioner, Penny Githens

Guest – Electronic: None

III. Statement of Compliance: This meeting, using electronic communications, is subject to IC 5-14-1.5-3.5, and therefore no final action will be taken at this meeting on the prohibited subject matters listed in Section 3.5(f) of the statute.

IV. Public Comment on Non-Agenda items – None

V. Approval of the September 20, 2023 meeting minutes –

Mr. Goss made a motion to approve the September, 2023 meeting minutes and Ms. Walter seconded.

Roll Call:

	Yes	No	Present	Electronic	Absent
Harrell	X		X		

Goss	X		X		
VandeWiele					X
Dogan	X		X		
Cornwell	X		X		
Walter	X		X		
Oehlman	X		X		

The motion passed unanimously.

VI. Approval of the September & October 2023 non-reverting claims –

Mr. Cornwell made a motion to approve the September & October 2023 non-reverting claims and Mr. Oehlman seconded.

Roll Call:

	<u>Yes</u>	<u>No</u>	<u>Present</u>	<u>Electronic</u>	<u>Absent</u>
Goss	X		X		
VandeWiele					X
Dogan	X		X		
Cornwell	X		X		
Walter	X		X		
Oehlman	X		X		
Harrell	X		X		

The motion passed unanimously.

VII. Approval of the September & October 2023 credit card charges –

Mr. Oehlman made a motion to approve the September & October 2023 credit card charges and Mr. Goss seconded.

Roll Call:

	<u>Yes</u>	<u>No</u>	<u>Present</u>	<u>Electronic</u>	<u>Absent</u>
Dogan	X		X		
Cornwell	X		X		
Walter	X		X		
Oehlman	X		X		
Harrell	X		X		
Goss	X		X		
VandeWiele					X

The motion passed unanimously.

Dr. VandeWiele arrived, electronically, at 3:50pm

VIII. Old Business –

A. Flatwoods Park renovation update – Ms. Witmer stated that demolition of the

current pit toilet restroom, installation of a new, prefab restroom, installation of electricity to the new restroom and maintenance garage, resurfacing of the current basketball court, and installation of three pickleball courts were all Flatwoods Park projects that would be discussed in early 2024.

Ms. Witmer added that the prefab restroom likely would not be delivered until December of 2024, but that she was hopeful it would be ready sooner.

Ms. Witmer stated that the projects would be funded by a bond.

B. Karst Athletic Complex update— Ms. Witmer stated that the Parks Department would likely be receiving a 1.2 million, up to 5-million-dollar, bond to fund projects related to the installation of synthetic turf and other improvements at the Karst Athletic Complex.

IX. New Business –

A. Utility Locator equipment quotes –Mr. French stated that the park staff often needs to call utility locating vendors to locate underground utilities because the Department’s current utility location equipment is out of date and damaged. Mr. French stated that hiring the locating vendors was costly and it would benefit the Department to purchase a new locating system.

Mr. French recommended purchasing the equipment from Global Test Supply as they were the most affordable supplier.

Mr. Goss made a motion to purchase a utility locating system from Global Test Supply for \$4,531.00, and Mr. Cornwell seconded.

Roll Call:

	Yes	No	Present	Electronic	Absent
Cornwell	X		X		
Walter	X		X		
Oehlman	X		X		
Harrell	X		X		
Goss	X		X		
VandeWiele	X			X	
Dogan	X		X		

The motion passed unanimously.

B. 2024 Shelter & Splash Pad rental rates/fees- Ms. Deckard stated that reservation revenue for 2023 was up from the previous year, adding that the increased fee (\$100, up from \$75) for the Commons shelter at Karst Farm Park was well received and without complaints.

Ms. Deckard stated that she believed the 2023 shelter rates should remain in effect, but recommended revisiting the Flatwoods shelter fees in 2025, as many improvements to the park would be completed by that time.

Mr. Dogan made a motion to keep the current shelter and Splash Pad fees in place for 2024, and Mr. Cornwell seconded.

Roll Call:

	<u>Yes</u>	<u>No</u>	<u>Present</u>	<u>Electronic</u>	<u>Absent</u>
Walter	X		X		
Oehlman	X		X		
Harrell	X		X		
Goss	X		X		
VandeWiele				X	Not able to cast a vote electronically- fees
Dogan	X		X		
Cornwell	X				

The motion passed unanimously.

C-H. On-Call: Bloomington Seal Coating & Paving, BRCJ, B-Tech Fire & Security, Cassady Electrical Contractors, Inc., Commercial Service of Bloomington, & Go Express Travel transportation service- Ms. Witmer stated that, as several of the vendors had on-call agreements that were set to expire at the end of 2023, the Department needed to adopt new agreements. Ms. Witmer stated that it was important to have on-call agreements so that time sensitive repairs could be made without the need for Parks Board approval for each repair.

Mr. Dogan stated that he believed, if the terms of the agreements were to be “per project”, the not-to-exceed amounts should be lowered.

Mr. Goss stated that he did not think the new agreements should be “per project”, but with term limits, as the current agreements were structured. Mr. Goss added that he believed the not-to-exceed limit for Bloomington Seal Coating & Paving could be raised to \$30,000.00.

Ms. Witmer stated that she had been advised by the County Legal Department to format agreements with “per project” language, but that she could request the agreements remain with term limits instead.

After much discussion, the Board agreed to approve moving forward with on-call agreements with the listed vendors, specifying “not-to-exceed” by term limits instead of “per project” limits.

Mr. Dogan made a motion to approve moving forward with On-Call agreements with Bloomington Seal Coating & Paving, not to exceed \$30,000.00, BRCJ, not to exceed \$6,000.00, B-Tech Fire & Security, not to exceed \$10,000.00, Cassady Electrical Contractors, Inc, not to exceed \$25,000.00, Commercial Service of Bloomington, Inc., not to exceed \$15,000.00, and Go Express Travel, not to exceed \$6,000.00, until the expiration dates listed in each agreement, and following the fee schedules provided by each vendor, and Mr. Cornwell seconded.

Roll Call:

	<u>Yes</u>	<u>No</u>	<u>Present</u>	<u>Electronic</u>	<u>Absent</u>
Oehlman	X		X		
Harrell	X		X		
Goss	X		X		
VandeWiele	X			X	
Dogan	X		X		
Cornwell	X		X		
Walter	X		X		

The motion passed unanimously.

- I. **2024 Parks Board officer committee-** Ms. Witmer stated that it was time to form a committee who would nominate the 2024 Monroe County Parks Board members. Ms. Walter and Mr. Oehlman agreed to form the committee and report back to the Parks Board, in December, with their nominations.

XI. **Financial Reports** – Please read.

XII. **MCPR Reports** – Please read.

XIII. **Correspondence** – None

XIV. **Adjournment**

***Mr. Goss moved to adjourn the meeting, and Mr. Oehlman seconded.
President Evelyn Harrell adjourned the MCPR Board meeting at 4:55 pm.***



Dr. Carolyn VandeWiele-Secretary

Minutes Prepared by Jayme Deckard

15 Dec. 2025.

Date