MONROE COUNTY COUNCIL

Monroe County Courthouse, Room 306
100 W Kirkwood Avenue
Bloomington, Indiana 47404
Office: 812-349-7312
CouncilOffice@co.monroe.in.us

Trent Deckard, President
Jennifer Crossley, President Pro Tempore
Marty Hawk
Peter Iversen
Geoff McKim
Cheryl Munson
Kate Wiltz

COUNCIL MEETING AGENDA
Tuesday, January 23, 2024 at 5:00 pm
Nat U. Hill Meeting Room and Teams Connection

Click here to join the meeting

Meeting ID: 261 480 065 293
Passcode: 75mXxn

- The public's video feed will be turned off by the meeting administrator.
- The public will be able to listen and record.
- The public should raise their hand if they wish to speak during the public comment period.

* * * * * * *

"Anyone who requires an auxiliary aid or service for effective communication, or a modification of policies or procedures to participate in a program, service, or activity of Monroe County, should contact the Monroe County Title VI Coordinator, E Sensenstein, (812) 349-7314, esensenstein@co.monroe.in.us, as soon as possible, but no later than forty-eight (48) hours before the scheduled event. Individuals requiring special language services should, if possible, contact the Monroe County Title VI Coordinator at last seventy-two (72) hours prior to the date on which the services will be needed. The meeting is open to the public."

1. CALL TO ORDER

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2. PLEDGE OF ALLEGIANCE

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3. ADOPTION OF AGENDA

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4. PUBLIC COMMENT – *items NOT on the agenda (limited to 3 minutes)*

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5. DEPARTMENT UPDATES– *items NOT on the agenda (limited to 10 minutes per department)*

-Correctional Center, Kyle Gibbons and Jordan Miller
Semi-Annual Summary 2023 Monroe County Commissary Fund Report (July-December)

-Monroe County Public Library, Grier Carson and Christine Matheu
Architects of America Award
Library Strategic Plan

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6. COUNCIL LIAISON UPDATES

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7. COUNTY COUNCIL ORGANIZATION
Appointments of County Council Liaisons and Certain Boards and/or Committees

On January 9th, Councilor Iversen should have been appointed to the Opioid Settlement Allocation Working Group not the Opioid Settlement Committee. This is to correct the Councilor Iversen's appointment.

7

8. CONVENTION & VISITOR'S COMMISSION, Michael Campbell
Request Approval of an Additional Appropriation
Convention Visitor-Tourism, 1127-0000
44101 CVC Karst Turf Project $500,000

The Convention and Visitor's Commission is requesting an additional appropriation of $500,000 to support the renovation of the Karst Athletic Fields as this project will help with the ability to draw sports tourism to Monroe County.

This item was tabled from the December 12, 2023, Council Regular Session.

10

9. SURVEYOR'S OFFICE, Trohn Enright-Randolph
Request to Amend the 2024 Salary Ordinance
Surveyor's Corner Perpetuation Fund, 1202-0000
FROM:
17301 Board Members Paid $50 per person-per meeting
TO:
17301 Board Members Paid $100 per person-per meeting

The Department is requesting an increase in the per meeting amount paid to Surveyor Review Board members from $50 to $100. The Surveyor Review Board, whose members are licensed surveyors, reviews timesheets, supporting surveys and fieldwork for section corners that become part of official records.

11

10. HIGHWAY DEPARTMENT, Lisa Ridge
A. Request the Creation of a New Account Line
Stormwater Management, 1197-0000
New Account Line: 35003
35003 Reprographics

Per the IT department, the Department requested this account line in the 2024 budget to replace the general copier line. After the Budget was approved, the Council Office informed the Department that it would be necessary to make a new request since this account line was omitted in the final product. The Department will perform an in-house transfer ($150.00) after the account line is approved in the budget.

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B. Request the Creation of a New Account Line and Simultaneously Approve an Additional Appropriation 13

Local Road and Street, 1169-0000

	New Account Line:	*23412*
23412	Traffic Signal Maintenance	$300,000

The Department has identified two traffic signals that need upgraded equipment. There was thought that it would be possible to get through another year with the existing equipment, but due to excess time spent on repairs and obsolete parts, it appears to be imperative to replace the equipment in 2024. The equipment at the intersection of Old SR 37 South and Fairfax Road and the intersection of Curry Pike and Vernal Pike are more than 20 years old.

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11. PROBATION DEPARTMENT, Becca Streit 17

A. Request the Creation of New Account Lines and Simultaneously Approve Additional Appropriations

Drug Treatment Court PSC IOCS Grant, 9172-0000

	New Account Lines:	*22105 22510 30006 30028*
22105	Supervision Incentives	$ 720
22510	Drug Test Supplies	$ 9,108
30006	Contractual	$13,500
30028	Traveling/Training	$ 5,000
	TOTAL	**$28,328**

Narrative for A-D: The Indiana Office of Court Services (IOCS) awarded a total of $94,982 in grant funds for all four of the County Problem Solving Courts for 2024. Funding for the courts will support the cost of drug testing supplies, bus passes to reduce transportation barriers for clients, and travel and registration expenses for staff to attend trainings. Grant funds will also support costs associated with the completion of a Problem-Solving Court Process Evaluation in 2024.

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B. Request the Creation of New Account Lines and Simultaneously Approve Additional Appropriations 20

Mental Health Court PSC IOCS Grant, 9168-0000

	New Account Lines:	*22105 22510 30006 30028*
22105	Supervision Incentives	$ 720
22510	Drug Test Supplies	$ 9,108
30006	Contractual	$13,500
30028	Traveling/Training	$ 5,000
	TOTAL	**$28,328**

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C. Request Approval of the Creation of New Account Lines and Simultaneously Approve Additional Appropriations 23

Reentry Court Program PSC IOCS Grant, 9166-0000

	New Account Lines:	*22105 22510 30006 30028*
22105	Supervision Incentives	$ 720
22510	Drug Test Supplies	$ 9,108
30006	Contractual	$13,500
30028	Traveling/Training	$ 5,000
	TOTAL	**$28,328**

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D. Request the Creation of New Account Lines and Simultaneously Approve Additional Appropriations 26

Veterans Treatment Court PSC IOCS Grant, 9170-0000

	New Account Lines:	*22105 22510 30028*
22105	Supervision Incentives	$ 720
22510	Drug Test Supplies	$4,278
30028	Traveling/Training	$5,000
	TOTAL	**$9,998**

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E. Request Approval of Additional Appropriations 29

Community Transition Program, 1123-9624

32113	Drug Testing	$3,000
32114	Electric Monitoring	$3,000
32710	Special Services	$3,000
	TOTAL	**$9,000**

The request is a correction to an item that was presented to and approved by Council on 10-10-23. The fund was under-advertised by $9,000 in the Services category, so three (3) lines were appropriated by $3,000 less than was requested. The request is to appropriate the $9,000 needed to fulfill the original appropriation request that was submitted in October.

MEETING RECESS

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12. AMERICAN RESCUE PLAN ACT (ARPA)

A. Request Approval of Additional Appropriations 32

American Rescue Plan Act Fund, 8950-0000

Personnel Category	$8,000,000
Supplies Category	$8,000,000
Services Category	$8,000,000
Capital Category	$8,000,000

The Board of Commissioners and County Council are reviewing American Rescue Plan Act (ARPA) Projects. The amount of available ARPA funds of $8,000,000 was advertised across all categories to give Commissioners and Council flexibility in their project appropriation decision. Disbursements of appropriated funds for ARPA Projects

are contingent on the inclusion of the projects within the Ordinance establishing Monroe County's ARPA plan and passage of the plan by the Board of Commissioners.

This item was tabled from the January 9, 2024, Council Meeting.

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B. Request Approval of De-Appropriations

American Rescue Plan Act Fund, 8950-0000

Personnel Category	$500,000
Supplies Category	$500,000
Services Category	$500,000
Capital Category	$500,000

This item was tabled from the January 9, 2024, Council Meeting.

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13. COUNCIL OFFICE, Kim Shell 34

A. Request Approval to Amend the 2024 Salary Ordinance

General Fund-Sheriff, 1000-0005

FROM:

10154	Merit Deputy- Canine Unit	40 Hours	MERIT POLE A
10155	Merit Deputy- Detective	40 Hours	MERIT POLE A
10163	Merit Deputy- Detective	40 Hours	MERIT POLE A
15136	Detective Sergeant	40 Hours	MERIT POLE B
15139	Sergeant- Canine Unit	40 Hours	MERIT POLE B
15141	Detective Lieutenant	40 Hours	MERIT POLE C
15164	Administrative Coordinator- Records	40 Hours	COMOT C
15166	Administrative Coordinator- IDACS	35 Hours	COMOT C

TO:

10154	Merit Deputy	40 Hours	MERIT POLE A
10155	Merit Deputy	40 Houts	MERIT POLE A
10163	Merit Deputy	40 Hours	MERIT POLE A
15136	Sergeant	40 Hours	MERIT POLE B
15139	Sergeant	40 Hours	MERIT POLE B
15141	Lieutenant	40 Hours	MERIT POLE C
15164	Administrative Coordinator	40 Hours	COMOT C
15166	Administrative Coordinator	35 Hours	COMOT C

Narrative for Items A and B: The Department is requesting to amend the LOW account line distinction of Detective and/or Canine Unit as outlined on the agenda. This is due to the Detective and Canine Unit supplemental rates being included in the deputies' hourly rate per the approved Deputy Contract. This will alleviate the burden of transferring an employee from one account line to another.

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B. Request Approval to Amend the 2024 Salary Ordinance

Public Safety LIT-Sheriff , 1170-0005

FROM:

10167	Merit Deputy- Detective	40 Hours	MERIT POLE A

TO:

10167	Merit Deputy	40 Hours	MERIT POLE A

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14. LEGAL DEPARTMENT, Molly Turner-King

A. Discussion and Possible Approval of Interlocal Cooperation Agreement for the Operation of the Bloomington/Monroe County Capital Improvement Board and the Convention and Visitors Commission

This item was tabled from the January 9, 2024, Council Meeting.

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B. Request to Approve Resolution 2024-04 Extending the Justice Fiscal Advisory Committee 35

In 2023, Council approved Resolution 2023-09 Establishing the Justice Fiscal Advisory Committee. This resolution states that JFAC should complete its duties no later than December 2023, and if an extension of time is needed Council must approve such. This request is to approve a Resolution extending the existence of the committee through the end of 2024.

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C. Request to Approve Resolution 2024-05 Establishing the Finance Long-Term Planning Committee 38

Council would like to establish a committee for the purpose of strategic planning of long-term financial goals in coordination with a third-party administrator.

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15. APPROVAL OF SUMMARY MINUTES AS PRESENTED

- September 14, 2023 : 2024 Budget Work Session #5 40
- September 20, 2023: 2024 Budget Work Session #6 51
- October 17, 2023: 2024 Budget Adoption Summary Minutes 59
- December 12, 2023: Council Regular Session 70

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16. COUNCIL COMMENTS

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17. ADJOURNMENT

Monroe County Council Agenda Request Form

Complete ALL applicable highlighted areas below.

DEPARTMENT: Convention Visitors Commission **MEETING DATE REQUESTED** *(Tentative)* **:** 12/12/2023

Request Presenter(s): Michael Campbell **Phone:**

Was the Council Liaison notified prior to submitting this Agenda Request: Yes

PURPOSE OF REQUEST: *(Mark with an "X" in all applicable boxes)*

- [x] **Creation of Account Line(s)** **and/or** [x] **Additional Appropriation(s)**

  Fund Name: Convention Visitor-Tourism

- [ ] **Transfer of Funds**
  - [ ] **Category**

    Fund Name:
  - [ ] **Fund to Fund**

    Fund Name **A**:

    Fund Name **B**:
- [ ] **Salary Ordinance Amendment** ***Effective Date of Amendment:***
- [ ] **De-Appropriation of Account Lines**

  Fund Name:
- [ ] **Other** *(Specify)*

Narrative: Give a **DETAILED SUMMARY** explanation for the request *(purpose, action needed, etc.)* .

The Convention and Visitor's Commission is requesting an additional appropriation of $500,000 to support the renovation of the Karst Athletic Fields as this project will help with the ability to draw sports tourism to Monroe County.

Complete ALL corresponding agenda information on subsequent tabs.

Forward entire Request Form with all supporting documents to: councilrequests@co.monroe.in.us

Contact the Council Administrator (Ext. 2516) with any questions regarding the Agenda Request Form.

REQUEST CREATION OF NEW ACCOUNT LINE(S) AND/OR ADDITIONAL APPROPRIATION(S)

Council recommends making ANY In-House and/or Category Transfers PRIOR to requesting additional appropriations.

DEPARTMENT: Convention & Visitor's Commission **MEETING DATE REQUESTED** *(Tentative)* **:** 12/12/2023

Fund Name: Convention Visitor-Tourism Fund

Fund Number: 1127 **Location Number:** 0000

Account Number	Account Description	Amount Requested
44101	CVC Karst Turf Project	500,000

TOTAL REQUEST 500,000.00

Contact the Council Administrator (Ext. 2516) for new numbers and/or clarification on account numbers.

Staff will notify Department when the accounts/additionals have been approved/updated.

LOCATION REPORT AS OF 12-4-23: $3,183,815.83

Fund	Acct	Acct Desc	Carry Forward Approp	Original Approp	Addt'l Approp	Adj Approp	Total Approp	Expenditure	Unexpend Balance	Encumbrance	Unexpend Pct
Fund : 1127											
Fund Desc : Convention-Visitor & Tourism											
Loc : 0000											
Loc Desc : No Department											
1127	30013	Professional Services	0.00	2,500.00	0.00	0.00	2,500.00	590.00	1,910.00	0.00	76.40%
1127	38127	Visitor Center Services	0.00	1,790,228.00	0.00	0.00	1,790,228.00	1,790,228.00	0.00	0.00	0.00%
1127	38128	Commissioners Expense	0.00	150,000.00	0.00	0.00	150,000.00	57,060.00	92,940.00	0.00	61.96%
1127	38129	Convention Center Service	0.00	364,569.00	0.00	0.00	364,569.00	364,568.00	1.00	0.00	0.00%
			0.00	**2,307,297.00**	**0.00**	**0.00**	**2,307,297.00**	**2,212,446.00**	**94,851.00**	**0.00**	**4.11%**
			0.00	**2,307,297.00**	**0.00**	**0.00**	**2,307,297.00**	**2,212,446.00**	**94,851.00**	**0.00**	**4.11%**
			0.00	**2,307,297.00**	**0.00**	**0.00**	**2,307,297.00**	**2,212,446.00**	**94,851.00**	**0.00**	**4.11%**
			0.00	**2,307,297.00**	**0.00**	**0.00**	**2,307,297.00**	**2,212,446.00**	**94,851.00**	**0.00**	**4.11%**
			0.00	**2,307,297.00**	**0.00**	**0.00**	**2,307,297.00**	**2,212,446.00**	**94,851.00**	**0.00**	**4.11%**

Monroe County Council Agenda Request Form

Complete ALL applicable highlighted areas below.

DEPARTMENT: Surveyor **MEETING DATE REQUESTED** *(Tentative)* **:** 1/23/2024

Request Presenter(s): Trohn Enright-Randolph **Phone:** (812) 349-2570

Was the Council Liaison notified prior to submitting this Agenda Request: No

PURPOSE OF REQUEST: *(Mark with an "X" in all applicable boxes)*

- [ ] **Creation of Account Line(s)** **and/or** [ ] **Additional Appropriation(s)**
  - Fund Name:
- [ ] **Transfer of Funds**
  - [ ] **Category**
    - Fund Name:
  - [ ] **Fund to Fund**
    - Fund Name **A**:
    - Fund Name **B**:
- [x] **Salary Ordinance Amendment** ***Effective Date of Amendment:*** January 1, 2024
- [ ] **De-Appropriation of Account Lines**
  - Fund Name:
- [ ] **Other** *(Specify)*

Narrative: Give a **DETAILED SUMMARY** explanation for the request *(purpose, action needed, etc.)* .

The Office of Monroe County Surveyor is requesting to increase the per meeting amount paid to Surveyor Review Board members from $50 to $100, which requires amending the salary ordinance. Board member pay comes out of the Surveyor Corner Fund (1202-17301).

As part of its statutory duties, the Office of Monroe County Surveyor checks, locates, establishes and references Public Land Survey System section corner monuments in the county. The Surveyor Review Board (whose members are licensed surveyors) reviews tiesheets, supporting surveys and fieldwork for section corners that become part of our official records.

Complete ALL corresponding agenda information on subsequent tabs.

Forward entire Request Form with all supporting documents to: councilrequests@co.monroe.in.us

Contact the Council Administrator (Ext. 2516) with any questions regarding the Agenda Request Form.

Monroe County Council Agenda Request Form

Complete ALL applicable highlighted areas below.

DEPARTMENT: Highway **MEETING DATE REQUESTED** *(Tentative)* **:** 1/23/2024

Request Presenter(s): Lisa Ridge **Phone:** 812-349-2555

Was the Council Liaison notified prior to submitting this Agenda Request: Yes

PURPOSE OF REQUEST: *(Mark with an "X" in all applicable boxes)*

- [x] **Creation of Account Line(s)** **and/or** [ ] **Additional Appropriation(s)**

  Fund Name: Stormwater

- [ ] **Transfer of Funds**
  - [ ] **Category**

    Fund Name:
  - [ ] **Fund to Fund**

    Fund Name **A**:

    Fund Name **B**:
- [ ] **Salary Ordinance Amendment** ***Effective Date of Amendment:***
- [ ] **De-Appropriation of Account Lines**

  Fund Name:
- [ ] **Other** *(Specify)*

Narrative: Give a **DETAILED SUMMARY** explanation for the request *(purpose, action needed, etc.)* .

We had requested this account line in our 2024 budget, per our IT department, to replace the general copier line. After the budgets were approved, we contacted the Council office on why this account line was omitted in the final budget. We were informed to come back to the Council in 2024 to create the line again. We will perform an in-house transfer ($150.00) after the account line is approved in the budget.

Complete ALL corresponding agenda information on subsequent tabs.

Forward entire Request Form with all supporting documents to: councilrequests@co.monroe.in.us

Contact the Council Administrator (Ext. 2516) with any questions regarding the Agenda Request Form.

REQUEST CREATION OF NEW ACCOUNT LINE(S) AND/OR ADDITIONAL APPROPRIATION(S)

Council recommends making ANY In-House and/or Category Transfers PRIOR to requesting additional appropriations.

DEPARTMENT: Highway **MEETING DATE REQUESTED** *(Tentative)* **:** 1/23/2024

Fund Name: Stormwater

Fund Number: 1197 **Location Number:** 0000

Account Number	Account Description	Amount Requested
35003	Reprographics	0.00

TOTAL REQUEST 0.00

Contact the Council Administrator (Ext. 2516) for new numbers and/or clarification on account numbers.

Staff will notify Department when the accounts/additionals have been approved/updated.

Monroe County Council Agenda Request Form

Complete ALL applicable highlighted areas below.

DEPARTMENT: Highway **MEETING DATE REQUESTED** *(Tentative)* **:** 1/23/2024

Request Presenter(s): Lisa Ridge **Phone:** 812-349-2555

Was the Council Liaison notified prior to submitting this Agenda Request: Yes

PURPOSE OF REQUEST: *(Mark with an "X" in all applicable boxes)*

- [x] **Creation of Account Line(s)** **and/or** [x] **Additional Appropriation(s)**

  Fund Name: Local Road and Street

- [ ] **Transfer of Funds**
  - [ ] **Category**

    Fund Name:
  - [ ] **Fund to Fund**

    Fund Name **A**:

    Fund Name **B**:
- [ ] **Salary Ordinance Amendment** ***Effective Date of Amendment:***
- [ ] **De-Appropriation of Account Lines**

  Fund Name:
- [ ] **Other** *(Specify)*

Narrative: Give a **DETAILED SUMMARY** explanation for the request *(purpose, action needed, etc.)* .

We have two traffic signals that are needing upgraded equipment. We originally thought we could get through another year with the existing equipment, but due to much time spent on repairs, we would like to replace the equipment in 2024. One intersection is Old SR 37 South and Fairfax Road and the other intersection is Curry Pike and Vernal Pike. The equipment at these intersections are 20+ years in existence and parts are becoming obsolete. We would like to do the replacements before we run into an issue when parts are not available.

Complete ALL corresponding agenda information on subsequent tabs.

Forward entire Request Form with all supporting documents to: councilrequests@co.monroe.in.us

Contact the Council Administrator (Ext. 2516) with any questions regarding the Agenda Request Form.

REQUEST CREATION OF NEW ACCOUNT LINE(S) AND/OR ADDITIONAL APPROPRIATION(S)

Council recommends making ANY In-House and/or Category Transfers PRIOR to requesting additional appropriations.

DEPARTMENT: Highway **MEETING DATE REQUESTED** *(Tentative)* **:** 1/23/2024

Fund Name: Local Road and Street

Fund Number: 1169 **Location Number:** 0000

Account Number	Account Description	Amount Requested
23412	Traffic Signal Maintenance	$300,000.00

TOTAL REQUEST 300,000.00

Contact the Council Administrator (Ext. 2516) for new numbers and/or clarification on account numbers.

Staff will notify Department when the accounts/additionals have been approved/updated.

Printed 12/5/2023 11:55 AM

SIGNAL CONSTRUCTION INC.

5639 WEST U.S. 40
GREENFIELD, IN 46140
Phone (317) 894 - 0120 Fax (317) 894 - 2121

MONROE CO. **Bids: 12/5/2023**

This quote includes revisions thru # 0

ITEM	DESCRIPTION	QTY	UNIT	BID UNIT	TOTAL BID
1	MOBILIZATION	1	LS	0.00	4,000.00
2	HANDHOLE, SIGNAL, TYPE 1	1	Each	0.00	1,700.00
3	CONTROLLER AND CABINET TYPE P-1	1	Each	0.00	20,800.00
4	2 INCH CONDUIT	50	LFT	42.00	2,100.00
5	TRAFFIC SIGNAL HEAD 3 SECT	6	Each	950.00	5,700.00
6	TRAFFIC SIGNAL HEAD 4 SECT	2	Each	1,250.00	2,500.00
7	DISCONNECT HANGER	4	Each	425.00	1,700.00
8	SPAN, CATENARY AND TETHER	4	Each	3,700.00	14,800.00
9	SIGNAL CABLE 5C/14	290	LFT	2.45	710.50
10	SIGNAL CABLE 7C/14	195	LFT	3.50	682.50
11	SIGNAL CABLE 12C/14	585	LFT	4.25	2,486.25
12	DETCTOR LEAD IN, 2C/16	1700	LFT	3.25	5,525.00
13	DETECTOR HOUSING	7	Each	1,050.00	7,350.00
14	6x6 DETECTION LOOP	22	Each	450.00	9,900.00
15	OVERHEAD SIGNS	2	Each	225.00	450.00
16	LOOP DETECTOR 2-CHANNEL	4	Each	385.00	1,540.00
17	TRAFFIC SIGNAL REMOVE	LS	Each	0.00	2,300.00
	TOTAL				**$84,244.25**

If you will require a bond for subcontract work, add $7.50 per $1000.00 quoted. There is a $100.00 minimum charge.

No Railroad Insurance (if required) is included unless specifically indicated.

This quote is based on all work being contracted to Signal Construction Inc. Please contact us before 'Breaking out' any item(s).

This quote includes all necessary Maintenance of Traffic pertaining to our work. It is expected that construction signs and/or arrow boards or other like items will be furnished by the prime as required. SCI will be responsible for daily placement and removal as dictated by our work in progress.

Sign posts to be placed in paved or sidewalk areas must have cores or sleeves installed by the prime.

If you have any questions, please call Charlie Teschendorf at the above number, mobile 317-698-4267 or email - Charlie@signalconstruction.net.

Cash Balance as of 01-03-24: $2,000,842.23

Acct	Obj	Carry Forward Approp	Original Approp	Addt'l Approp	Adj Approp	Total Approp	Expenditure	Unexpend Balance	Unexpend Pct
Fund : 1169									
Loc : 0000									
23300	00000	0.00	640,000.00	0.00	(110,000.00)	530,000.00	101,488.87	428,511.13	80.85%
23400	00000	35,277.77	600,000.00	0.00	0.00	635,277.77	109,158.64	526,119.13	82.82%
30310	00000	0.00	150,000.00	0.00	0.00	150,000.00	15,976.50	134,023.50	89.35%
31242	00000	0.00	130,000.00	0.00	0.00	130,000.00	0.00	130,000.00	100.00%
31254	00000	0.00	1.00	0.00	0.00	1.00	0.00	1.00	100.00%
31255	00000	0.00	0.00	0.00	110,000.00	110,000.00	64,069.07	45,930.93	41.76%
40001	00000	0.00	320,000.00	0.00	0.00	320,000.00	113,244.25	206,755.75	64.61%
		35,277.77	**1,840,001.00**	**0.00**	**0.00**	**1,875,278.77**	**403,937.33**	**1,471,341.44**	**78.46%**
		35,277.77	**1,840,001.00**	**0.00**	**0.00**	**1,875,278.77**	**403,937.33**	**1,471,341.44**	**78.46%**
		35,277.77	**1,840,001.00**	**0.00**	**0.00**	**1,875,278.77**	**403,937.33**	**1,471,341.44**	**78.46%**

Monroe County Council Agenda Request Form

Complete ALL applicable highlighted areas below.

DEPARTMENT: Probation **MEETING DATE REQUESTED** *(Tentative)* **:** 01/23/2024

Request Presenter(s): Becca Streit **Phone:** 812-349-2000

Was the Council Liaison notified prior to submitting this Agenda Request: Yes

PURPOSE OF REQUEST: *(Mark with an "X" in all applicable boxes)*

- [x] **Creation of Account Line(s)** **and/or** [x] **Additional Appropriation(s)**
  - Fund Name: Drug Treatment Court PSC IOCS Grant
- [ ] **Transfer of Funds**
  - [ ] **Category**
    - Fund Name:
  - [ ] **Fund to Fund**
    - Fund Name **A**:
    - Fund Name **B**:
- [ ] **Salary Ordinance Amendment** ***Effective Date of Amendment:***
- [ ] **De-Appropriation of Account Lines**
  - Fund Name:
- [ ] **Other** *(Specify)*

Narrative: Give a **DETAILED SUMMARY** explanation for the request *(purpose, action needed, etc.)* .

The Indiana Office of Court Services (IOCS) has awarded a total of $94,982.00 in grant funds for all four of the Monroe County Problem Solving Courts for 2024 which includes Drug Treatment Court, Mental Health Court, Veterans Court, and Reentry Court.

Funding for all four courts will support the cost of drug testing supplies, bus passes to reduce transportation barriers for clients, and travel and registration expenses for Problem Solving Court staff to attend trainings.

Grant funds will also support costs associated with the completion of a Problem Solving Court Process Evaluation in 2024. All four Monroe County Problem Solving Courts are certified by IOCS and are required to participate in a process evaluation every three years which will assess the programs' best practices and outcomes. The Problem Solving Courts will contract with researchers from Indiana University to complete the evaluation.

Drug Treatment Court: $28,328
Mental Health Court: $28,328
Reentry Court: $28,328
Veterans Court: $9,998

Complete ALL corresponding agenda information on subsequent tabs.

Forward entire Request Form with all supporting documents to: councilrequests@co.monroe.in.us

Contact the Council Administrator (Ext. 2516) with any questions regarding the Agenda Request Form.

REQUEST CREATION OF NEW ACCOUNT LINE(S) AND/OR ADDITIONAL APPROPRIATION(S)

Council recommends making ANY In-House and/or Category Transfers PRIOR to requesting additional appropriations.

DEPARTMENT: Probation **MEETING DATE REQUESTED** *(Tentative)* **:** 1/23/2024

Fund Name: Drug Treatment Court PSC IOCS Grant

Fund Number: Pending **Location Number:** 0000

Account Number	Account Description	Amount Requested
22105	Supervision Incentives	$720.00
22510	Drug Test Supplies	$9,108.00
30006	Contractual	$13,500.00
30028	Training/Travel	$5,000.00

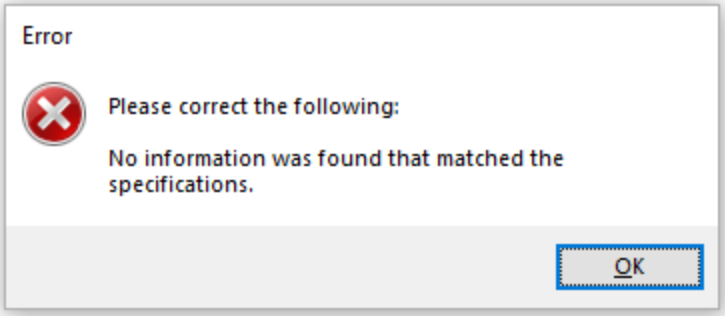
TOTAL REQUEST 28,328.00

Contact the Council Administrator (Ext. 2516) for new numbers and/or clarification on account numbers.

Staff will notify Department when the accounts/additionals have been approved/updated.

Selected Items

Fund	Description	Type
9172	Drug Treatment Court PSC-Even	Calendar



Monroe County Council Agenda Request Form

Complete ALL applicable highlighted areas below.

DEPARTMENT: Probation **MEETING DATE REQUESTED** *(Tentative)* **:** 01/23/2024

Request Presenter(s): Becca Streit **Phone:** 812-349-2000

Was the Council Liaison notified prior to submitting this Agenda Request: Yes

PURPOSE OF REQUEST: *(Mark with an "X" in all applicable boxes)*

- [x] **Creation of Account Line(s)** **and/or** [x] **Additional Appropriation(s)**
  - Fund Name: Mental Health Court PSC IOCS Grant
- [ ] **Transfer of Funds**
  - [ ] **Category**
    - Fund Name:
  - [ ] **Fund to Fund**
    - Fund Name **A**:
    - Fund Name **B**:
- [ ] **Salary Ordinance Amendment** ***Effective Date of Amendment:***
- [ ] **De-Appropriation of Account Lines**
  - Fund Name:
- [ ] **Other** *(Specify)*

Narrative: Give a **DETAILED SUMMARY** explanation for the request *(purpose, action needed, etc.)* .

The Indiana Office of Court Services (IOCS) has awarded a total of $94,982.00 in grant funds for all four of the Monroe County Problem Solving Courts for 2024 which includes Drug Treatment Court, Mental Health Court, Veterans Court, and Reentry Court.

Funding for all four courts will support the cost of drug testing supplies, bus passes to reduce transportation barriers for clients, and travel and registration expenses for Problem Solving Court staff to attend trainings.

Grant funds will also support costs associated with the completion of a Problem Solving Court Process Evaluation in 2024. All four Monroe County Problem Solving Courts are certified by IOCS and are required to participate in a process evaluation every three years which will assess the programs' best practices and outcomes. The Problem Solving Courts will contract with researchers from Indiana University to complete the evaluation.

Drug Treatment Court: $28,328
Mental Health Court: $28,328
Reentry Court: $28,328
Veterans Court: $9,998

Complete ALL corresponding agenda information on subsequent tabs.

Forward entire Request Form with all supporting documents to: councilrequests@co.monroe.in.us

Contact the Council Administrator (Ext. 2516) with any questions regarding the Agenda Request Form.

REQUEST CREATION OF NEW ACCOUNT LINE(S) AND/OR ADDITIONAL APPROPRIATION(S)

Council recommends making ANY In-House and/or Category Transfers PRIOR to requesting additional appropriations.

DEPARTMENT: Probation **MEETING DATE REQUESTED** *(Tentative)* **:** 1/23/2024

Fund Name: Mental Health Court PSC IOCS Grant

Fund Number: Pending **Location Number:** 0000

Account Number	Account Description	Amount Requested
22105	Supervision Incentives	$720.00
22510	Drug Test Supplies	$9,108.00
30006	Contractual	$13,500.00
30028	Training/Travel	$5,000.00

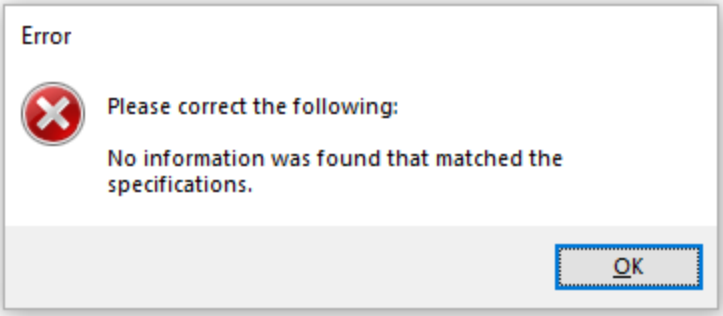
TOTAL REQUEST 28,328.00

Contact the Council Administrator (Ext. 2516) for new numbers and/or clarification on account numbers.

Staff will notify Department when the accounts/additionals have been approved/updated.

Selected Items

Fund	Description	Type
9168	Mental Health Court PSC-Even	Calendar



Monroe County Council Agenda Request Form

Complete ALL applicable highlighted areas below.

DEPARTMENT: Probation **MEETING DATE REQUESTED** *(Tentative)* **:** 01/23/2024

Request Presenter(s): Becca Streit **Phone:** 812-349-2000

Was the Council Liaison notified prior to submitting this Agenda Request: Yes

PURPOSE OF REQUEST: *(Mark with an "X" in all applicable boxes)*

✔ **Creation of Account Line(s)** **and/or** ✔ **Additional Appropriation(s)**

Fund Name: Reentry Court Program PSC IOCS Grant

☐ **Transfer of Funds**

☐ **Category**

Fund Name:

☐ **Fund to Fund**

Fund Name **A**:

Fund Name **B**:

☐ **Salary Ordinance Amendment** ***Effective Date of Amendment:***

☐ **De-Appropriation of Account Lines**

Fund Name:

☐ **Other** *(Specify)*

Narrative: Give a **DETAILED SUMMARY** explanation for the request *(purpose, action needed, etc.)* .

The Indiana Office of Court Services (IOCS) has awarded a total of $94,982.00 in grant funds for all four of the Monroe County Problem Solving Courts for 2024 which includes Drug Treatment Court, Mental Health Court, Veterans Court, and Reentry Court.

Funding for all four courts will support the cost of drug testing supplies, bus passes to reduce transportation barriers for clients, and travel and registration expenses for Problem Solving Court staff to attend trainings.

Grant funds will also support costs associated with the completion of a Problem Solving Court Process Evaluation in 2024. All four Monroe County Problem Solving Courts are certified by IOCS and are required to participate in a process evaluation every three years which will assess the programs' best practices and outcomes. The Problem Solving Courts will contract with researchers from Indiana University to complete the evaluation.

Drug Treatment Court: $28,328
Mental Health Court: $28,328
Reentry Court: $28,328
Veterans Court: $9,998

Complete ALL corresponding agenda information on subsequent tabs.

Forward entire Request Form with all supporting documents to: councilrequests@co.monroe.in.us

Contact the Council Administrator (Ext. 2516) with any questions regarding the Agenda Request Form.

REQUEST CREATION OF NEW ACCOUNT LINE(S) AND/OR ADDITIONAL APPROPRIATION(S)

Council recommends making ANY In-House and/or Category Transfers PRIOR to requesting additional appropriations.

DEPARTMENT: Probation **MEETING DATE REQUESTED** *(Tentative)* **:** 1/23/2024

Fund Name: Reentry Court Program PSC IOCS Grant

Fund Number: Pending **Location Number:** 0000

Account Number	Account Description	Amount Requested
22105	Supervision Incentives	$720.00
22510	Drug Test Supplies	$9,108.00
30006	Contractual	$13,500.00
30028	Training/Travel	$5,000.00

TOTAL REQUEST 28,328.00

Contact the Council Administrator (Ext. 2516) for new numbers and/or clarification on account numbers.

Staff will notify Department when the accounts/additionals have been approved/updated.

Selected Items

Fund	Description	Type
9166	Reentry Court Program PSC-Even	Calendar

Error

Please correct the following:

No information was found that matched the specifications.

OK

Monroe County Council Agenda Request Form

Complete ALL applicable highlighted areas below.

DEPARTMENT: Probation **MEETING DATE REQUESTED** *(Tentative)* **:** 01/23/2024

Request Presenter(s): Becca Streit **Phone:** 812-349-2000

Was the Council Liaison notified prior to submitting this Agenda Request: Yes

PURPOSE OF REQUEST: *(Mark with an "X" in all applicable boxes)*

- [x] **Creation of Account Line(s)** **and/or** [x] **Additional Appropriation(s)**
  - Fund Name: Veterans Treatment Court PSC IOCS Grant
- [ ] **Transfer of Funds**
  - [ ] **Category**
    - Fund Name:
  - [ ] **Fund to Fund**
    - Fund Name **A**:
    - Fund Name **B**:
- [ ] **Salary Ordinance Amendment** ***Effective Date of Amendment:***
- [ ] **De-Appropriation of Account Lines**
  - Fund Name:
- [ ] **Other** *(Specify)*

Narrative: Give a **DETAILED SUMMARY** explanation for the request *(purpose, action needed, etc.)* .

The Indiana Office of Court Services (IOCS) has awarded a total of $94,982.00 in grant funds for all four of the Monroe County Problem Solving Courts for 2024 which includes Drug Treatment Court, Mental Health Court, Veterans Court, and Reentry Court.

Funding for all four courts will support the cost of drug testing supplies, bus passes to reduce transportation barriers for clients, and travel and registration expenses for Problem Solving Court staff to attend trainings.

Grant funds will also support costs associated with the completion of a Problem Solving Court Process Evaluation in 2024. All four Monroe County Problem Solving Courts are certified by IOCS and are required to participate in a process evaluation every three years which will assess the programs' best practices and outcomes. The Problem Solving Courts will contract with researchers from Indiana University to complete the evaluation.

Drug Treatment Court: $28,328
Mental Health Court: $28,328
Reentry Court: $28,328
Veterans Court: $9,998

Complete ALL corresponding agenda information on subsequent tabs.

Forward entire Request Form with all supporting documents to: councilrequests@co.monroe.in.us

Contact the Council Administrator (Ext. 2516) with any questions regarding the Agenda Request Form.

REQUEST CREATION OF NEW ACCOUNT LINE(S) AND/OR ADDITIONAL APPROPRIATION(S)

Council recommends making ANY In-House and/or Category Transfers PRIOR to requesting additional appropriations.

DEPARTMENT: Probation **MEETING DATE REQUESTED** *(Tentative)* **:** 1/23/2024

Fund Name: Veterans Treatment Court PSC IOCS Grant

Fund Number: Pending **Location Number:** 0000

Account Number	Account Description	Amount Requested
22105	Supervision Incentives	$720.00
22510	Drug Test Supplies	$4,278.00
30028	Training/Travel	$5,000.00

TOTAL REQUEST 9,998.00

Contact the Council Administrator (Ext. 2516) for new numbers and/or clarification on account numbers.

Staff will notify Department when the accounts/additionals have been approved/updated.

Selected Items

Fund	Description	Type
9170	Veterans Treatment Court-Even	Calendar

Error

Please correct the following:

No information was found that matched the specifications.

OK

Monroe County Council Agenda Request Form

Complete ALL applicable highlighted areas below.

DEPARTMENT: Probation **MEETING DATE REQUESTED** *(Tentative)* **:** 1/23/2024

Request Presenter(s): **Phone:**

Was the Council Liaison notified prior to submitting this Agenda Request: Yes

PURPOSE OF REQUEST: *(Mark with an "X" in all applicable boxes)*

☐ **Creation of Account Line(s)** **and/or** ☑ **Additional Appropriation(s)**

Fund Name: 1123- Community Transition Program

☐ **Transfer of Funds**

☐ **Category**

Fund Name:

☐ **Fund to Fund**

Fund Name **A**:

Fund Name **B**:

☐ **Salary Ordinance Amendment** ***Effective Date of Amendment:***

☐ **De-Appropriation of Account Lines**

Fund Name:

☐ **Other** *(Specify)*

Narrative: Give a **DETAILED SUMMARY** explanation for the request *(purpose, action needed, etc.)* .

This is a correction to an item that was presented to and approved by Council on October 10, 2023. The fund was under-advertised by $9,000 in the Services category, so three lines (32113, 32114, 32710) were appropriated $3,000 less than requested. This request is to appropriate the $9,000 needed to fulfill the original appropriation request that was submitted in October.

Complete ALL corresponding agenda information on subsequent tabs.

Forward entire Request Form with all supporting documents to: councilrequests@co.monroe.in.us

Contact the Council Administrator (Ext. 2516) with any questions regarding the Agenda Request Form.

REQUEST CREATION OF NEW ACCOUNT LINE(S) AND/OR ADDITIONAL APPROPRIATION(S)

Council recommends making ANY In-House and/or Category Transfers PRIOR to requesting additional appropriations.

DEPARTMENT: Probation **MEETING DATE REQUESTED** *(Tentative)* **:** 1/23/2024

Fund Name: Community Transition Program

Fund Number: 1123 **Location Number:** 9624

Account Number	Account Description	Amount Requested
32113	Drug Testing	3,000
32114	Electric Monitoring	3,000
32710	Special Services	3,000

TOTAL REQUEST 9,000.00

Contact the Council Administrator (Ext. 2516) for new numbers and/or clarification on account numbers.

Staff will notify Department when the accounts/additionals have been approved/updated.

Cash Balance as of 01-04-23: $68,743.53

Acct	Obj	Carry Forward Approp	Original Approp	Addt'l Approp	Adj Approp	Total Approp	Expenditure	Unexpend Balance	Unexpend Pct
Fund : 1123									
Loc : 9624									
20001	00000	0.00	0.00	3,000.00	0.00	3,000.00	0.00	3,000.00	100.00%
20100	00000	0.00	0.00	5,000.00	0.00	5,000.00	0.00	5,000.00	100.00%
21020	00000	0.00	0.00	5,000.00	0.00	5,000.00	0.00	5,000.00	100.00%
22510	00000	0.00	0.00	2,000.00	0.00	2,000.00	0.00	2,000.00	100.00%
32113	00000	0.00	0.00	7,000.00	0.00	7,000.00	0.00	7,000.00	100.00%
32114	00000	0.00	0.00	7,000.00	0.00	7,000.00	0.00	7,000.00	100.00%
32710	00000	0.00	0.00	7,000.00	0.00	7,000.00	0.00	7,000.00	100.00%
40001	00000	0.00	0.00	5,000.00	0.00	5,000.00	0.00	5,000.00	100.00%
		0.00	**0.00**	**41,000.00**	**0.00**	**41,000.00**	**0.00**	**41,000.00**	**100.00%**
		0.00	**0.00**	**41,000.00**	**0.00**	**41,000.00**	**0.00**	**41,000.00**	**100.00%**
		0.00	**0.00**	**41,000.00**	**0.00**	**41,000.00**	**0.00**	**41,000.00**	**100.00%**

Cash Balance as of 12-22-23: $22,551,895.71

Acct	Obj	Carry Forward Approp	Original Approp	Addt'l Approp	Adj Approp	Total Approp	Expenditure	Unexpend Balance	Unexpend Pct
Fund : 8950									
Loc : 0000									
18101	00000	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
19900	00000	1,282,650.00	0.00	0.00	(98,222.22)	1,184,427.78	1,184,427.78	0.00	0.00%
29000	00000	0.00	0.00	55,000.00	(55,000.00)	0.00	0.00	0.00	0.00%
29001	00000	0.00	0.00	40,000.00	0.00	40,000.00	0.00	40,000.00	100.00%
36704	00000	164,000.00	0.00	0.00	(164,000.00)	0.00	0.00	0.00	0.00%
36705	00000	466,552.00	0.00	0.00	(466,552.00)	0.00	0.00	0.00	0.00%
36706	00000	1,773,076.00	0.00	0.00	0.00	1,773,076.00	0.00	1,773,076.00	100.00%
36707	00000	91,000.00	0.00	0.00	0.00	91,000.00	3,500.00	87,500.00	96.15%
36708	00000	300,000.00	0.00	725,000.00	(725,000.00)	300,000.00	300,000.00	0.00	0.00%
36709	00000	0.00	0.00	400,000.00	0.00	400,000.00	0.00	400,000.00	100.00%
36710	00000	0.00	0.00	420,000.00	0.00	420,000.00	0.00	420,000.00	100.00%
36711	00000	0.00	0.00	48,677.00	0.00	48,677.00	48,677.00	0.00	0.00%
36712	00000	0.00	0.00	1,200,000.00	0.00	1,200,000.00	0.00	1,200,000.00	100.00%
36713	00000	0.00	0.00	500,000.00	0.00	500,000.00	0.00	500,000.00	100.00%
36714	00000	0.00	0.00	116,450.00	0.00	116,450.00	42,245.03	74,204.97	63.72%
36715	00000	0.00	0.00	83,000.00	0.00	83,000.00	18,973.35	64,026.65	77.14%
36716	00000	0.00	0.00	75,000.00	0.00	75,000.00	0.00	75,000.00	100.00%
36719	00000	0.00	0.00	330,000.00	0.00	330,000.00	0.00	330,000.00	100.00%
36721	00000	0.00	0.00	88,000.00	0.00	88,000.00	0.00	88,000.00	100.00%
37418	00000	0.00	0.00	755,900.00	(688,700.00)	67,200.00	39,775.83	27,424.17	40.81%
37419	00000	0.00	0.00	0.00	688,700.00	688,700.00	526,445.96	162,254.04	23.56%
37486	00000	0.00	0.00	65,000.00	0.00	65,000.00	65,000.00	0.00	0.00%
37487	00000	0.00	0.00	100,000.00	0.00	100,000.00	100,000.00	0.00	0.00%
37488	00000	0.00	0.00	400,000.00	0.00	400,000.00	0.00	400,000.00	100.00%
37489	00000	0.00	0.00	48,000.00	0.00	48,000.00	48,000.00	0.00	0.00%
37491	00000	0.00	0.00	200,000.00	0.00	200,000.00	0.00	200,000.00	100.00%
48000	00000	260,531.97	0.00	0.00	(45,471.14)	215,060.83	215,060.83	0.00	0.00%
48001	00000	540,000.00	0.00	0.00	0.00	540,000.00	540,000.00	0.00	0.00%
48002	00000	30,000.00	0.00	0.00	0.00	30,000.00	30,000.00	0.00	0.00%

Acct	Obj	Carry Forward Approp	Original Approp	Addt'l Approp	Adj Approp	Total Approp	Expenditure	Unexpend Balance	Unexpend Pct
48003	00000	1,217,970.00	0.00	0.00	0.00	1,217,970.00	371,805.92	846,164.08	69.47%
48004	00000	0.00	0.00	1,059,000.00	0.00	1,059,000.00	0.00	1,059,000.00	100.00%
48005	00000	0.00	0.00	1,011,571.00	0.00	1,011,571.00	0.00	1,011,571.00	100.00%
48006	00000	0.00	0.00	1,271,136.00	0.00	1,271,136.00	778,062.21	493,073.79	38.79%
48007	00000	0.00	0.00	700,000.00	0.00	700,000.00	0.00	700,000.00	100.00%
48008	00000	0.00	0.00	135,000.00	0.00	135,000.00	0.00	135,000.00	100.00%
48009	00000	0.00	0.00	3,750,000.00	0.00	3,750,000.00	0.00	3,750,000.00	100.00%
48010	00000	0.00	0.00	720,000.00	0.00	720,000.00	0.00	720,000.00	100.00%
		6,125,779.97	**0.00**	**14,296,734.00**	**(1,554,245.36)**	**18,868,268.61**	**4,311,973.91**	**14,556,294.70**	**77.15%**
		6,125,779.97	**0.00**	**14,296,734.00**	**(1,554,245.36)**	**18,868,268.61**	**4,311,973.91**	**14,556,294.70**	**77.15%**
		6,125,779.97	**0.00**	**14,296,734.00**	**(1,554,245.36)**	**18,868,268.61**	**4,311,973.91**	**14,556,294.70**	**77.15%**

Monroe County Council Agenda Request Form

Complete ALL applicable highlighted areas below.

DEPARTMENT: SHERIFF **MEETING DATE REQUESTED** *(Tentative)* **:** 1/23/2024

Request Presenter(s): KIM SHELL / SCOTT MCGLOCKLIN **Phone:**

Was the Council Liaison notified prior to submitting this Agenda Request: Yes

PURPOSE OF REQUEST: *(Mark with an "X" in all applicable boxes)*

- [ ] **Creation of Account Line(s)** **and/or** [ ] **Additional Appropriation(s)**
  - Fund Name:
- [ ] **Transfer of Funds**
  - [ ] **Category**
    - Fund Name:
  - [ ] **Fund to Fund**
    - Fund Name **A**:
    - Fund Name **B**:
- [x] **Salary Ordinance Amendment** ***Effective Date of Amendment:***
- [ ] **De-Appropriation of Account Lines**
  - Fund Name:
- [ ] **Other** *(Specify)*

Narrative: Give a **DETAILED SUMMARY** explanation for the request *(purpose, action needed, etc.)* .

We are requesting to have the following lines in County General 1000-0005 and in PS LIT 1170-0005 amended as follows:
General Fund-Sheriff, 1000-0005
FROM:
10154 Merit Deputy- Canine Unit 40 Hours MERIT POLE A
10155 Merit Deputy- Detective 40 Hours MERIT POLE A
10163 Merit Deputy- Detective 40 Hours MERIT POLE A
15136 Detective Sergeant 40 Hours MERIT POLE B
15139 Sergeant- Canine Unit 40 Hours MERIT POLE B
15141 Detective Lieutenant 40 Hours MERIT POLE C
15164 Administrative Coordinator- Records 40 Hours COMOT C
15166 Administrative Coordinator- IDACS 35 Hours COMOT C
TO:
10154 Merit Deputy 40 Hours MERIT POLE A
10155 Merit Deputy 40 Houts MERIT POLE A
10163 Merit Deputy 40 Hours MERIT POLE A
15136 Sergeant 40 Hours MERIT POLE B
15139 Sergeant 40 Hours MERIT POLE B
15141 Lieutenant 40 Hours MERIT POLE C
15164 Administrative Coordinator 40 Hours COMOT C
15166 Administrative Coordinator 35 Hours COMOT C

Narrative for Items A and B: The Department is requesting to amend the LOW account line distinction of Detective and/or Canine Unit as outlined on the agenda. This is due to the Detective and Canine Unit supplemental rates being included in the deputies' hourly rate per the approved Deputy Contract. This will alleviate the burden of transferring an employee from one account line to another.

Public Safety LIT-Sheriff , 1170-0005
FROM:
10167 Merit Deputy- Detective 40 Hours MERIT POLE A
TO:
10167 Merit Deputy 40 Hours MERIT POLE A

Complete ALL corresponding agenda information on subsequent tabs.

Forward entire Request Form with all supporting documents to: **councilrequests@co.monroe.in.us**

Contact the Council Administrator (Ext. 2516) with any questions regarding the Agenda Request Form.

RESOLUTION 2024-04
A RESOLUTION ESTABLISHING THE JUSTICE FISCAL ADVISORY COMMITTEE

WHEREAS, the Monroe County Council established the Justic Fiscal Advisory Committee ("JFAC") in June 2023, to analyze and support community efforts to address topics documented in the criminal justice report from RJS Consulting and Inclusivity Strategic Consulting and to strategize ways to successfully divert, or transition, individuals from the criminal justice system; and,

WHEREAS, JFAC meet with local stakeholders with a vested interest in the Monroe County Criminal Justice system and its reform and drafted a report making recommendations to the Council based on the local stakeholder input that prioritized funding services for mental health, substance abuse treatment and equality within our community and our justice system as well as making recommendations for a new correctional facility and for programming that will reduce recidivism for those who are/were in the criminal justice system.

WHEREAS, the Monroe County Council wishes to receive ongoing updates from JFAC regarding the progress made toward recommendations

NOW, THEREFORE, BE IT RESOLVED, that: by the County Council of Monroe County, Indiana,

I. **Extension of Committee:**
That the Monroe County Council hereby extends the existence of JFAC through the end of 2024. The Council members appointed to the Committee will be tasked with providing updates to the whole Council regarding JFAC's recommendations.

The Council reappoints Peter Iversen as the initial Administrative Chair. The Council delegates to appointed Council members serving on JFAC and who comprise the voting members of the JFAC the authority to reappoint and/or change the Administrative Chair, as needed. JFAC will continue to fulfill the duties as outlined in Resolution 2023-09 with the Administrative Chair determining any need for the whole committee to convene a meeting.

Presented to and approved on this _____ day of _____, 2024, by the Monroe County Council of Monroe County, Bloomington, Indiana.

(remainder of page left blank intentionally)

* * * * * * *

MONROE COUNTY COUNCIL

☐ Aye ☐ Nay ☐ Abstain ☐ Not Present _____
Trent Deckard, President

☐ Aye ☐ Nay ☐ Abstain ☐ Not Present _____
Jennifer Crossley, President Pro Tempore

☐ Aye ☐ Nay ☐ Abstain ☐ Not Present _____
Marty Hawk, Councilor

☐ Aye ☐ Nay ☐ Abstain ☐ Not Present _____
Peter Iversen, Councilor

☐ Aye ☐ Nay ☐ Abstain ☐ Not Present _____
Geoff McKim, Councilor

☐ Aye ☐ Nay ☐ Abstain ☐ Not Present _____
Cheryl Munson, Councilor

☐ Aye ☐ Nay ☐ Abstain ☐ Not Present _____
L. Kate Wiltz, Councilor

ATTEST:

_____ _____
Catherine Smith, Auditor Date
Monroe County, Indiana

RESOLUTION 2024-5

A RESOLUTION ESTABLISHING THE LONG-TERM FINANCE PLANNING COMMITTEE

WHEREAS, the Monroe County Council is statutorily authorized to view or review the County's fiscal matters, determine proper fiscal policies, and set priorities for the allocation and expenditure of county funds; and

WHEREAS, the Monroe County Council, in its capacity as the fiscal body tasked with adopting the County's annual budget, fixing tax rates for the county in order to raise funds to meet the county's budgetary needs, appropriating public funds, and establishing salaries for all county employees, wishes to ensure adherence to informed and responsible fiscally decision making that promotes efficient use of funds to best address both the county's short-term and long-term fiscal needs; and

WHEREAS, Monroe County has contracted with the Financial Solutions Group "FSG" to provide services that include general financial advisory services to the County during the Calendar Year 2024 and a three-year projection of County finances for 2025, 2026, and 2027 to assist the Monroe County Council with identifying information that is valuable in the development of short-term and long-term goals.

NOW, THEREFORE, BE IT RESOLVED, that: by the County Council of Monroe County, Indiana,

I. **Creation and Structure:**

A. That the Monroe County Council hereby creates the Long-Term Finance Planning Committee pursuant to Monroe County's Home Rule Authority (IC 36-1-3 et al). The Long-Term Finance Planning Committee will consist of three (3) Council members consisting of the Council President and two (2) members selected by the President.

B. Members of the Committee will appoint one (1) Administrative Chair who will be responsible for providing staff direction on tasks assigned to staff by the Committee.

II. Duties:

A. The Long-Term Finance Planning Committee will serve as an advisory committee to the Monroe County Council and will provide recommendations for strategic long term financial planning that promotes the fair allocation of financial resources amongst County government, mitigates any identified risks, and promotes the completion of infrastructure projects as efficiently and timely as possible.

B. A designated member of the Long-Term Finance Planning Committee will be responsible for periodically meeting with representatives of FSG to assist with identifying assumptions contained within the FSG reports and providing additional follow-up information regarding the identified long term financial objectives of Monroe County.

C. The Long-Term Finance Planning Committee's task should not broadly be construed to encompass any discussion of County finances and/or budgeting. The focus of this committee is long-term planning to provide recommendations on a framework for future budgeting years.

Presented to and approved on this _____ day of January 2024, by the Monroe County Council of Monroe County, Bloomington, Indiana.

* * * * * * *

MONROE COUNTY COUNCIL

"AYES"	**"NAYS"**
_____	_____
Trent Deckard, President	Trent Deckard, President
_____	_____
Jennifer Crossley, President Pro Tempore	Jennifer Crossley, President Pro Tempore
_____	_____
Kate Wiltz, Member	Kate Wiltz, Member
_____	_____
Marty Hawk, Member	Marty Hawk, Member
_____	_____
Peter Iversen, Member	Peter Iversen, Member
_____	_____
Geoff McKim, Member	Geoff McKim, Member
_____	_____
Cheryl Munson, Member	Cheryl Munson, Member

ATTEST:

_____	_____
Catherine Smith, Monroe County Auditor	Date

MONROE COUNTY COUNCIL

Monroe County Courthouse, Room 306
100 W Kirkwood Avenue
Bloomington, Indiana 47404
Office: 812-349-7312
CouncilOffice@co.monroe.in.us

Kate Wiltz, President
Trent Deckard, President Pro Tempore
Jennifer Crossley
Marty Hawk
Peter Iversen
Geoff McKim
Cheryl Munson

BUDGET WORK SESSION #5 SUMMARY MINUTES
Thursday, September 14, 2023 at 5:00 pm
In Person: Nat U Hill Meeting Room – Courthouse

Members

Present – **In Person** – Kate Wiltz, President
*Present – **Not Present** – Trent Deckard, President Pro Tempore
Present – **In Person** – Jennifer Crossley
Present – **In Person** – Marty Hawk
Present – **In Person** – Peter Iversen
Present – **In Person** – Geoff McKim
*Present – **Virtual** – Cheryl Munson

Staff

Present – **In Person**– Kimberly Shell, Council Administrator
Present – **In Person** – Molly King-Turner, Legal Counsel
Present – **In Person** – Catherine Smith, Auditor
Present – **In Person** – Bri Gregory, Financial Director

1. CALL TO ORDER 2024 BUDGET SESSION #5

Wiltz called the meeting to order at 5:06 pm. Council members present in the Nat U Hill Room were Councilors Crossley, Hawk, Iversen, and McKim. Deckard was not present. Munson attended virtually via Zoom.

---

2. ADOPTION OF AGENDA

No changes.

---

3. WELCOME AND BUDGET WORK SESSION PROCEDURES

Wiltz welcomed everyone and went over budget procedures, reminding attendees that the meeting was not the Final approval of the 2024 Budget nor the formal Budget Hearing. The Public Hearing on the budget is scheduled for Tuesday, October 3, 2023, at 5:30 pm and the Final Budget Adoption will occur Tuesday, October 17, 2023, at 5:30 pm. Both meetings will be held in the Nat U Hill Room and on Zoom. Public comment on the budget is welcomed from the public at those meetings.

---

4. OVERVIEW OF REVENUES AND EXPENDITURES

Kim Shell, Council Administrator, gave updates on amendments from Budget Work Session #4 and Draft 4B.

***Deckard arrived at 5:19 pm.**

5. BINDING REVIEW – 5:20 pm

A. Solid Waste Management District, Tom McGlasson

-8210 Special Solid Waste Management Operating
-8283 Solid Waste District Debt Service
-1215 Solid Waste District Non-Reverting Capital

5A1. Deckard moved to open for discussion and review Fund 8210 Solid Waste Management Special Operating, category requests of:

Personnel:	**$1,557,645**
Supplies:	**$199,100**
Services:	**$1,297,050**
Capital:	**$10,000**
FOR A TOTAL OF:	**$3,063,795**

Crossley seconded.

Tom McGlasson, Solid Waste Management District Director, presented. Council discussion ensued.

Wiltz asked for a roll call on moving forward with the Solid Waste Management Special Operating fund budget.
Shell called the Roll:

Hawk	**Yes**
Iversen	**Yes**
McKim	**Yes**
Munson	**Yes**
Wiltz	**Yes**
Crossley	**Yes**
Deckard	**Yes**

Motion passed; 7-0; unanimous

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5A2. Deckard moved to open for discussion and review Fund 8283 Solid Waste District Debt Service, category requests of:

Services:	**$304,770**
FOR A TOTAL OF:	**$304,770**

McKim seconded:

McGlasson presented. No Council discussion.

Wiltz asked for a roll call on moving forward with the Solid Waste Management Debt Service fund budget.
Shell called the Roll:

Iversen	**Yes**
McKim	**Yes**
Munson	**Yes**
Wiltz	**Yes**

Crossley Yes
Deckard Yes
Hawk Yes
Motion passed; 7-0; unanimous

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5A3. Deckard moved to open for discussion and review Fund 1215 Solid Waste District Non-Reverting Capital, category requests of:

Capital:	**$3,414,080**
FOR A TOTAL OF:	**$3,414,080**

McKim seconded.

McGlasson presented to Council. Brief discussion.

McKim moved to set the Capital Building Improvement to Zero. Deckard seconded.

Wiltz asked for a roll call on the amendment to the budget.
Shell called the roll for the amendment:
McKim Yes
Munson Yes
Wiltz Yes
Crossley Yes
Deckard Yes
Hawk Yes
Iversen Yes
Motion passed; 7-0; unanimous

No further discussion.

Wiltz asked for a roll call on moving forward with the Solid Waste Management Non-Reverting Capital fund budget with the amendment.
Shell called the Roll:
Munson Yes
Wiltz Yes
Crossley Yes
Deckard Yes
Hawk Yes
Iversen Yes
McKim Yes
Motion passed; 7-0; unanimous

Wiltz concluded the budget reviews of the Solid Waste Management District.

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B. Monroe Fire Protection District, Dustin Dillard – 5:39 pm

-8603 Special Fire General

-8691 Special Fire Cumulative Fire

5B1. Deckard moved to open for discussion and review Fund 8603 Special Fire General, with category requests of:

Personnel:	**$13,418,990**
Supplies:	**$501,250**
Services:	**$1,075,000**
FOR A TOTAL OF:	**$14,995,240**

McKim seconded.

Dustin Dillard, Fire Chief, presented. Council discussion ensued.

Wiltz asked for a roll call on moving forward with the Monroe Fire Protection District Special Fire General fund budget.

Shell called the Roll:

Wiltz	**Yes**
Crossley	**Yes**
Deckard	**Yes**
Hawk	**Yes**
Iversen	**Yes**
McKim	**Yes**
Munson	**Yes**

Motion passed; 7-0; unanimous

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5B2. DECKARD: Council, I move to open for discussion and review Fund 8691 Special Fire Cumulative Fire, with category requests of:

Capital:	**$1,178,766**
FOR A TOTAL OF:	**$1,178,766**

McKim seconded.

Dillard presented. Council discussion ensued.

Wiltz asked for a roll call vote on moving forward with the Monroe Fire Protection District Special Fire Cumulative Fire fund budget.

Shell called the Roll:

Crossley	**Yes**
Deckard	**Yes**
Hawk	**Yes**
Iversen	**Yes**
McKim	**Yes**
Munson	**Yes**
Wiltz	**Yes**

Motion passed; 7-0; unanimous

Wiltz concluded the budget reviews of the Monroe Fire Protection District.

---

6. COUNTY FAIR, Jake Conard – 6:09 pm
-1000-0806 General

Deckard moved to open for discussion and review Fund 1000-0806 General- County Fair with category requests of:

Services	**$113,755**
FOR A TOTAL OF:	**$113,755**

McKim seconded.

A representative for the Fair Board was not present. Catherine Smith, Auditor, spoke on the County Fair budget.

McKim moved to continue this budget to the Work Session. Iversen seconded.

Wiltz asked for a roll call vote on continuing the County Fair Budget to a later meeting.
Shell called the Roll:

Deckard	**Yes**
Hawk	**Yes**
Iversen	**Yes**
McKim	**Yes**
Munson	**Yes**
Wiltz	**Yes**
Crossley	**Yes**

Motion passed; 7-0; unanimous

---

7. COUNCIL OFFICE, Kim Shell – 6:11 pm
-1000-0061 General

Deckard moved to open for discussion and review Fund 1000-0061 General-Council Office, with category requests of:

Personnel	**$432,104**
Supplies	**$ 1,300**
Services	**$274,115**
FOR A TOTAL OF:	**$707,519**

McKim seconded.

Shell presented. Lengthy discussion ensued.

McKim moved to set line #30031 to $167,000. Crossley seconded.

Wiltz asked for a roll call on the amendment to the budget.
Shell called the Roll:

Munson	**Yes**
Wiltz	**Yes**
Hawk	**Yes**
Iversen	**Yes**

Crossley Yes
Deckard Yes
McKim Yes
Motion passed; 7-0; unanimous

Council discussion ensued.

McKim moved that line 30028, Training/Travel, be reduced from $3,500 to $2,500. Crossley seconded.

Wiltz asked for a roll call on the amendment to the budget.
Shell called the Roll:
Iversen Yes
McKim Yes
Hawk Yes
Munson Yes
Wiltz Yes
Deckard Yes
Crossley Yes
Motion passed; 7-0; unanimous

No further discussion

Wiltz asked for a roll call on moving forward with the Council Office General fund budget.
Shell called the Roll:
Crossley Yes
Deckard Yes
Hawk No
Iversen Yes
McKim Yes
Munson Yes
Wiltz Yes
Motion passed; 6-1[Hawk]; Majority

Wiltz concluded the budget review of the County Council Office.

Wiltz called a recess at 6:25 pm.
Wiltz resumed the meeting at 6:42 pm

8. CONVENTION CENTER, Michael Campbell & Talisha Coppock – 6:42 pm

-1127-0000 Convention-Visitor Tourism
-4005-0000 Convention Center Operating
-4602-0000 Convention Center Debt
-4909-0000 Convention-Visitor Capital Improvement

8A. Deckard moved to open for discussion and review Fund 1127-0000 Convention-Visitor Tourism with category requests of:

Services	**$2,522,777**
FOR A TOTAL OF:	**$2,522,777**

McKim seconded.

Michael Campbell, Convention and Visitors' Commission President, along with Mike McAfee, Executive Director for Visit Bloomington, and Talisha Coppock, Monroe Convention Center Executive Director, presented. Council Discussion ensued.

Wiltz called for a roll call vote on moving forward with the Convention-Visitor Tourism fund budget request.
Shell called the Roll:

McKim	**Yes**
Munson	**Yes**
Wiltz	**Yes**
Crossley	**Yes**
Deckard	**Yes**
Hawk	**Yes**
Iversen	**Yes**

Motion passed; 7-0; unanimous

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8B. Deckard moved to open for discussion and review Fund 4005-0000 Convention Center Operating with category requests of:

Services	**$594,000**
FOR A TOTAL OF	**$594,000**

McKim seconded.

Coppock presented. No discussion.

Wiltz called for a roll call vote on moving forward with the Convention Visitor Capital Improvement fund budget request.
Shell called the Roll:

Crossley	**Yes**
Wiltz	**Yes**
McKim	**Yes**
Munson	**Yes**
Hawk	**Yes**
Deckard	**Yes**
Iversen	**Yes**

Motion passed; 7-0; unanimous

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8C. Deckard moved to open for discussion and review Fund 4602-0000, Convention Center Debt, with category requests of:

Services	**$636,000**
FOR A TOTAL OF:	**$636,000**

McKim seconded.

Campbell presented. Brief discussion ensued.

Wiltz called for a roll call vote on moving forward with the Convention Center Debt fund budget request.
Shell called the Roll:

Hawk	**Yes**
Iversen	**Yes**
McKim	**Yes**
Munson	**Yes**
Wiltz	**Yes**
Crossley	**Yes**
Deckard	**Yes**

Motion passed; 7-0; unanimous

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8D. Deckard moved to open for discussion and review Fund 4909-0000 Convention Visitor Capital Improvement, with category requests of:

Services	**$100,000**
FOR A TOTAL OF:	**$100,000**

McKim seconded.

McAfee presented.

Wiltz called for a roll call vote on moving forward with the Convention Visitor Capital Improvement fund budget request.
Shell called the Roll:

Crossley	**Yes**
Wiltz	**Yes**
McKim	**Yes**
Munson	**Yes**
Hawk	**Yes**
Deckard	**Yes**
Iversen	**Yes**

Motion passed; 7-0; unanimous

Wiltz concluded the budget review for the Convention Center.

---

9. MONROE COUNTY EMERGENCY DISPATCH, Sarah Taylor – 7:03 pm
-1222-0000 E911 Fund

Deckard moved to open for discussion and review Fund 1222-0000, Emergency 911, with category requests of:

Services	**$867,000**
FOR A TOTAL OF:	**$867,000**

McKim seconded.

Sarah Taylor, Dispatch Director, and Chief Diekhoff, Bloomington Police Chief, presented this budget to Council. Lengthy discussion ensued.

Wiltz called for a roll call vote on moving forward with the Emergency 911 fund budget request.
Shell called the Roll:
McKim Yes
Wiltz Yes
Deckard Yes
Hawk Abstain
Iversen Yes
Munson Yes
Crossley Yes
Motion passed; 6-0-1 Abstain [Hawk]; Majority

Wiltz concluded the budget review for the Monroe County Emergency Dispatch.

---

10. PSAP LIT INTERLOCAL APPROPRIATION – 7:22 pm
-4933-0000

Deckard moved to open for discussion and review Fund 4933-0000 PSAP LIT Interlocal with category requests of:

Services	**$2,585,000**
FOR A TOTAL OF:	**$2,585,000**

Seconded.

Taylor and Diekhoff presented. Discussion ensued.

Wiltz called for a roll call vote on moving forward with the PSAP LIT Interlocal fund budget request.
Shell called the Roll:
Deckard Yes
Iversen Yes
Crossley Yes
Hawk No
Wiltz Yes
Munson No
McKim Yes
Motion passed; 5-2; [Hawk, Munson]

Wiltz concluded the budget review for the PSAP LIT Interlocal.

---

11. FINAL BUDGET DISCUSSIONS – 7:40 pm

-Salary Discussion

-Any Changes to prior budgets

McKim spoke on cable franchise and reducing overtime at the work session and possibly moving part of position's salary in the Recorder's office.

Hawk spoke on the Highway Department budget.

Munson is interested in Opioid Settlement funds. This is up for discussion at work session.

Long discussion ensued as to need for Special Session for following week.

Discussion on raising salaries by 8.5%.

Wiltz recessed the meeting until Wednesday, September 20, 2023, at 6 pm in the Nat U Hill Room.

---

12. Meeting recessed to 6:00 pm, Wednesday, September 20th.

(Remainder of page intentionally left blank.)

The County Council Meeting Summary Minutes for **September 14, 2023** were presented and approved on **January 23, 2024**.

MONROE COUNTY COUNCIL

☐ Aye ☐ Nay ☐ Abstain ☐ Not Present _____
Trent Deckard, President

☐ Aye ☐ Nay ☐ Abstain ☐ Not Present _____
Jennifer Crossley, President Pro Tempore

☐ Aye ☐ Nay ☐ Abstain ☐ Not Present _____
Marty Hawk, Councilor

☐ Aye ☐ Nay ☐ Abstain ☐ Not Present _____
Peter Iversen, Councilor

☐ Aye ☐ Nay ☐ Abstain ☐ Not Present _____
Geoff McKim, Councilor

☐ Aye ☐ Nay ☐ Abstain ☐ Not Present _____
Cheryl Munson, Councilor

☐ Aye ☐ Nay ☐ Abstain ☐ Not Present _____
L. Kate Wiltz, Councilor

ATTEST:

_____ _____
Catherine Smith, Auditor Date
Monroe County, Indiana

MONROE COUNTY COUNCIL

Monroe County Courthouse, Room 306
100 W Kirkwood Avenue
Bloomington, Indiana 47404
Office: 812-349-7312
CouncilOffice@co.monroe.in.us

Kate Wiltz, President
Trent Deckard, President Pro Tempore
Jennifer Crossley
Marty Hawk
Peter Iversen
Geoff McKim
Cheryl Munson

BUDGET WORK SESSION #6 SUMMARY MINUTES
Wednesday, September 20, 2023 at 6:00 pm
In Person: Nat U Hill Meeting Room and Zoom Connection

Members

Present – **In Person–** Kate Wiltz, President
Present – **In Person –** Trent Deckard, President Pro Tempore
Present – **In Person –** Jennifer Crossley
Present – **In Person –** Marty Hawk
Present – **In Person –** Peter Iversen
Present – **In Person –** Geoff McKim
Present – **Virtual –** Cheryl Munson

Staff

Present – **In Person**– Kimberly Shell, Council Administrator
Present – **In Person** – Cathy Smith, Auditor
Present – **In Person** – Bri Gregory, Financial Director
Present – **In Person** – Molly Turner-King, Legal Counsel

1. CALL TO ORDER 2024 BUDGET SESSION #6

Wiltz called the meeting to order at 6:03 pm. Budget Work Session #5 from Thursday, September 14th was recessed and continued this evening as Budget Work Session #6. Wiltz noted that Council members present in the Nat U Hill Meeting Room were Councilors Crossley, Hawk, Iversen, McKim, and Deckard. Councilor Munson joined the meeting via Zoom.

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2. ADOPTION OF AGENDA – 6:04 pm

No changes.

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3. WELCOME AND BUDGET WORK SESSION PROCEDURES – 6:04 pm

Wiltz welcomed everyone and went over budget procedures, reminding attendees that the meeting was not the Final approval of the 2024 Budget nor the formal Budget Hearing. The Public Hearing on the budget is scheduled for Tuesday, October 3, 2023, at 5:30 pm and the Final Budget Adoption will occur Tuesday, October 17, 2023, at 5:30 pm. Both meetings will be held in the Nat U Hill Room and on Zoom. Public comment on the budget is welcomed from the public at those meetings.

---

4. OVERVIEW OF REVENUES AND EXPENDITURES – 6:10 pm

Kim Shell, Council Administrator, gave updates on amendments from last week's budget work session #5.

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5. COUNTY FAIR, Danna Stephens and Jake Conard – 6:26 pm
-1000-0806 General Fund

Deckard moved to open for discussion and review Fund 1000-0806 General- County Fair with category requests of:

Services	**$113,755**
FOR A TOTAL OF:	**$113,755**

McKim seconded.

Dana Stephens, County Fair Treasurer, presented. Council discussion ensued.

Wiltz asked for a roll call vote on moving forward with the General-County Fair budget fund request.
Shell called the Roll:

Hawk	**Yes**
Iversen	**Yes**
McKim	**Yes**
Munson	**Yes**
Wiltz	**Yes**
Crossley	**Yes**
Deckard	**Yes**

Motion passed 7-0; unanimous

Wiltz concluded the budget review for the Monroe County Fair.

---

6. HEALTH DEPARTMENT, Lori Kelley and Dr. Stephen Pritchard – 6:36 pm
-1161-0000 Local Public Health Services
-1159-0000 Health Fund

Deckard moved to open for discussion and review Fund 1161-0000, Local Public Health Services.
McKim seconded.

Wiltz left meeting at 6:39 pm.

Lori Kelley, Health Administrator, presented. Dr. Pritchard, Health Board Member, spoke on the Health Budget. Council discussion ensued.

Wiltz returned at 6:41 pm.

McKim moved to approve the new 2024 requested budget amounts presented, apart from the 10% addition to salaries, for Fund 1161-0000, Local Public Health Services. Hawk seconded.

Discussion ensued.

Wiltz asked for a roll call vote on the motion.
Shell called the Roll:
Iversen Yes
McKim Yes
Munson Yes
Wiltz Yes
Crossley Yes
Deckard Yes
Hawk Yes
Motion passed 7-0; unanimous

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Deckard moved to open for discussion and review Fund 1159-0000, Health Fund, without the 10% increase. McKim seconded.

Council discussion ensued.

Wiltz asked for a roll call vote on moving forward with Fund 1159-0000, Heath Fund, without the 10% increase.
Shell called the Roll:
McKim Yes
Munson Yes
Wiltz Yes
Crossley Yes
Deckard Yes
Hawk Yes
Iversen Yes
Motion passed 7-0; unanimous

Wiltz concluded the budget review for the Health Department.

---

7. PROPOSED CHANGES TO PRIOR BUDGETS – 7:03 pm

A. RECORDER'S OFFICE

-1000-10149-0004 50% moved to Recorder's Perpetuation Fund
-1189-10149-0000 Addition of 50% of salary

Deckard moved to open for discussion Fund 1000-0004, General Fund-Recorder, and to set line 10149, Recorder Deputy to $20,721. McKim seconded.

Council discussion ensued. Fund 1189 does not need Council approval.

Wiltz asked for a roll call vote to update the Recorder's General Fund budget.
Shell called the Roll:
Munson Yes
Wiltz Yes

Deckard Yes
Hawk Yes
Crossley Yes
Iversen Yes
McKim Yes
Motion passed 7-0; unanimous

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B. CLERK'S OFFICE – 7:05 pm
-1000-17101-0001 Reduction of overtime line

Deckard moved to open for discussion Fund 1000-0001, General Fund-Clerk, and to set line 17101, Overtime. McKim seconded.

Council discussion ensued.

Deckard moved to set line 17101, Overtime, in Fund 1000-0001, Overtime, to $15,000. McKim seconded.

More discussion ensued.

Wiltz asked for a roll call vote on update to the Clerk's General Fund budget.
Shell called the Roll:
Munson Yes
Iversen Yes
McKim Yes
Deckard Yes
Crossley Yes
Hawk Yes
Wiltz Yes
Motion passed 7-0; unanimous

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C. EXTENSION OFFICE – 7:15 pm
-1000-35050-0361 Reduction of radio and sirens line

Deckard moved to open for discussion Fund 1000-0361, General Fund-Extension, and to set line 35050, Radio and CD Sirens, to $0. McKim seconded and noted that it should be the Emergency Management Department.

Deckard amended the motion, to state General Fund-Emergency Management, and the rest the same. McKim seconded.

Lengthy discussion ensued.

Deckard withdrew his motion.

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D. TECHNICAL SERVICES DEPARTMENT – 7:24 pm

-1170-30072-0106 Move telephone and maintenance to Cable Franchise

Deckard moved to open for discussion Fund 1170-0106, Public Safety LIT-TSD, and to set line 30072, Telephone Maintenance to $0. McKim seconded.

No further discussion as it was discussed in the earlier item.

Wiltz asked for a roll call vote on the Public Safety LIT-TSD fund.
Shell called the Roll:

McKim	**Yes**
Deckard	**Yes**
Crossley	**Yes**
Hawk	**Yes**
Wiltz	**Yes**
Munson	**Yes**
Iversen	**Yes**

Motion passed 7-0; unanimous

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E. COMMISSIONERS OFFICE – 7:25 pm

-2502-30072-0000 Addition of telephone and maintenance

Deckard moved to open for discussion Fund 2502-0000, Cable Franchise, and to set line 30072, Telephone Maintenance to $140,000. McKim seconded.

No discussion.

Wiltz asked for a roll call vote on moving $140,000 into the Cable Franchise Fee fund.
Shell called the Roll:

McKim	**Yes**
Crossley	**Yes**
Hawk	**Yes**
Deckard	**Yes**
Munson	**Yes**
Iversen	**Yes**
Wiltz	**Yes**

Motion passed 7-0; unanimous

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F. AVIATION DEPARTMENT

-1107-0000 Move generator and/ or paving project to ARPA or bond

Deckard moved to open for discussion Fund 1107-0000, Aviation. McKim seconded.

McKim moved to set line 30130, Parking Lot Repair & Maintenance to Zero. Deckard seconded.

Brief Discussion.

Wiltz called for a roll call vote on the motion.
Shell called the Roll:

Wiltz	**Yes**
Crossley	**Yes**
Iversen	**Yes**
Munson	**Yes**
Deckard	**Yes**
Hawk	**Yes**
McKim	**Yes**

Motion passed 7-0; unanimous

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G. HIGHWAY DEPARTMENT – 7:30 pm

-1176-23400-0000	Reduction of bituminous line
-1186-23400-0000	Addition of bituminous line
-8950-23400-0000	Addition of bituminous line

Deckard moved to open for discussion Fund 1176-0000, Motor Vehicle Highway and to set line 23400, Bituminous, to $1,000,000. McKim seconded.

Council discussion.

Wiltz asked for a roll call vote on making the adjustment in the Motor Vehicle Highway Fund.
Shell called the Roll:

Munson	**Yes**
Deckard	**Yes**
Hawk	**Yes**
Crossley	**Yes**
Iversen	**Yes**
Wiltz	**Yes**
McKim	**Yes**

Motion passed 7-0; unanimous

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8. DISCUSSION ITEMS

A. FROZEN LEVY FISCAL IMPACT – 7:35 pm

McKim supported the request for 40 hours for the Prosecutor's Office and the Public Defender and the 8.5% cost of living adjustment (COLA) across the board.

Wiltz supported the 8.5% COLA, 35 to 40 hours for attorneys, approximately 12.5% increase adjustment.

Long discussion regarding change for SO-Attorney. Lengthy discussion on flat bump on top of 8.5% for COMOT.

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B. REVIEW PROPOSED SALARY GRID INCREASES – 7:41 pm

- COMOT
- SO Attorneys

Council discussion ensued.

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C. COST OF LIVING ADJUSTMENT (COLA) DISCUSSION

McKim moved that Council update all budgets to include an 8.5% Cost Of Living Adjustment. Deckard seconded.

Wiltz asked for a roll call vote on the motion.
Shell called the Roll:

Iversen	**Yes**
Deckard	**Yes**
Hawk	**Yes**
Munson	**Yes**
Crossley	**Yes**
McKim	**Yes**
Wiltz	**Yes**

Motion passed 7-0; unanimous

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9. COUNCIL COMMENTS – 8:23 pm

Further discussion on COLA and its impact.

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10. ADJOURNMENT – 8:30 pm

(Remainder of page intentionally left blank)

The County Council Meeting Summary Minutes for **September 20, 2023** were presented and approved on **January 23, 2024**

MONROE COUNTY COUNCIL

☐ Aye ☐ Nay ☐ Abstain ☐ Not Present _____
Trent Deckard, President

☐ Aye ☐ Nay ☐ Abstain ☐ Not Present _____
Jennifer Crossley, President Pro Tempore

☐ Aye ☐ Nay ☐ Abstain ☐ Not Present _____
Marty Hawk, Councilor

☐ Aye ☐ Nay ☐ Abstain ☐ Not Present _____
Peter Iversen, Councilor

☐ Aye ☐ Nay ☐ Abstain ☐ Not Present _____
Geoff McKim, Councilor

☐ Aye ☐ Nay ☐ Abstain ☐ Not Present _____
Cheryl Munson, Councilor

☐ Aye ☐ Nay ☐ Abstain ☐ Not Present _____
L. Kate Wiltz, Councilor

ATTEST:

_____ _____
Catherine Smith, Auditor Date
Monroe County, Indiana

MONROE COUNTY COUNCIL

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Peter Iversen
Geoff McKim
Cheryl Munson

COUNTY COUNCIL 2024 BUDGET ADOPTION SUMMARY MINUTES
Tuesday, October 17, 2023 at 5:30 pm
Nat U. Hill Meeting Room and Zoom Connection

Members

Present – **In Person** – Kate Wiltz, President
Present – **In Person** – Trent Deckard, President Pro Tempore
Present – **In Person** – Jennifer Crossley
Present – **In Person** – Marty Hawk
Present – **In Person** – Peter Iversen
Present – **Not Present** – Geoff McKim
Present – **In Person** – Cheryl Munson

Staff

Present – **In Person** – Kim Shell, Council Administrator
Present – **In Person** – Molly Turner-King, Legal Counsel

1. CALL TO ORDER

Wiltz called the meeting to order at 5:34 pm. Wiltz noted for the record that Councilors Iversen, Crossley, Deckard, Hawk, and Munson were present in the Nat U Hill Room. She also noted that Councilor McKim was not present.

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2. ADOPTION OF AGENDA – 5:35 pm

No changes.

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3. SECOND READING AND ADOPTION OF 2024 BUDGET – 5:36 pm

A. Ordinance 2023-39: Monroe Fire Protection District 2024 Budget
First reading took place on October 10, 2023.

Wiltz asked Councilor Iversen to read the Ordinance for the Monroe Fire Protection District 2024 Budget.

Iversen read the following: Ordinance Number: 2023-39. Be it ordained/resolved by the Monroe County Council that for the expenses of Monroe Fire Protection District for the year ending December 31, 2024 the sums herein specified are hereby appropriated and ordered set apart out of the several funds herein named and for the purposes herein specified, subject to the laws governing the same. Such sums herein appropriated shall be held to include all expenditures authorized to be made during the year, unless otherwise expressly stipulated and provided for by law. In addition, for the purposes of raising revenue to meet the necessary

expenses of Monroe Fire Protection District, the property tax levies and property tax rates as herein specified are included herein. Budget Form 4-B for all funds must be completed and submitted in the manner prescribed by the Department of Local Government Finance. This ordinance/resolution shall be in full force and effect from and after its passage and approval by the Monroe County Council.

The <u>SPECIAL FIRE GENERAL</u> adopted budget is $14,995,240. The adopted TAX LEVY is $9,013,801, and the Adopted Tax Rate is 0.2546.

For <u>SPECIAL CUM FIRE</u>, the adopted budget is $1,178,766, the Adopted Tax Levy is $1,215,418, and the Adopted Tax Rate is 0.0333, for a total Adopted Budget of $16,174,006, a total Adopted Tax Levy of $10,229,219, and a total Adopted Tax Rate of 0.2879.

Crossley seconded.

No Council comment. No public comment.

Wiltz asked for a roll call vote.
Shell called the roll:

Crossley	**Yes**
Deckard	**Yes**
Hawk	**Yes**
Iversen	**Yes**
Munson	**Yes**
Wiltz	**Yes**

Motion passed; 6-0; Unanimous

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B. Ordinance 2023-40: Monroe County Solid Waste Management District 2024 Budget – 5:39 pm
First reading took place on October 10, 2023.

Wiltz asked Councilor Crossley to read the Ordinance for the Monroe County Solid Waste Management District 2024 Budget.

Crossley read the following: Ordinance Number: 2023-40. Be it ordained/resolved by the Monroe County Council that for the expenses of MONROE COUNTY SOLID WASTE MANAGEMENT DISTRICT for the year ending December 31, 2024 the sums herein specified are hereby appropriated and ordered set apart out of the several funds herein named and for the purposes herein specified, subject to the laws governing the same. Such sums herein appropriated shall be held to include all expenditures authorized to be made during the year, unless otherwise expressly stipulated and provided for by law. In addition, for the purposes of raising revenue to meet the necessary expenses of MONROE COUNTY SOLID WASTE MANAGEMENT DISTRICT, the property tax levies and property tax rates as herein specified are included herein. Budget Form 4-B for all funds must be completed and submitted in the manner prescribed by the Department of Local Government Finance. This ordinance/resolution shall be in full force and effect from and after its passage and approval by the Monroe County Council.

The <u>NON-REVERTING CAPITAL PROJECTS</u> adopted budget is -0-, the adopted tax levy is -0-, and the adopted tax rate is 0.0000.

The <u>SPECIAL SOLID WASTE MANAGEMENT</u> adopted budget is $3,063,795, the adopted tax levy is $2,178,113, and the adopted tax rate is 0.0260.

The SOLID WASTE DISTRICT DEBT SERVICE adopted budget is $304,770, adopted tax levy is $292,565, and the adopted tax rate is 0.0035.

The Adopted Budget Totals are $3,368,565, adopted tax levy, $2,470,678, and the adopted tax rate is 0.0295.

Iversen seconded.

No Council comment. No public comment.

Wiltz asked for a roll call vote.
Shell called the roll:

Deckard	**Yes**
Hawk	**Yes**
Iversen	**Yes**
Munson	**Yes**
Wiltz	**Yes**
Crossley	**Yes**

Motion passed; 6-0; Unanimous

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C. Ordinance 2023-41: Monroe County 2024 Budget – 5:43 pm
First reading took place on October 10, 2023.

There was lengthy Council discussion regarding the General Obligation Bond amount on the budget ordinance.

Wiltz and Councilor Deckard read the Ordinance for the Monroe County 2024 Budget.

Deckard read the following: Ordinance Number: 2023-41. Be it ordained by the Monroe County Council that for the expenses of MONROE COUNTY for the year ending December 31, 2024 the sums herein specified are hereby appropriated and ordered set apart out of the several funds herein named and for the purposes herein specified, subject to the laws governing the same. Such sums herein appropriated shall be held to include all expenditures authorized to be made during the year, unless otherwise expressly stipulated and provided for by law. In addition, for the purposes of raising revenue to meet the necessary expenses of MONROE COUNTY, the property tax levies and property tax rates as herein specified are included herein. Budget Form 4-B for all funds must be completed and submitted in the manner prescribed by the Department of Local Government Finance. This ordinance shall be in full force and effect from and after its passage and approval by the Monroe County Council.

Fund Code 0101, GENERAL, adopted budget $48,777, 223, adopted tax levy $22,133,197, adopted tax rate 0.2244.

Fund Code 0102, ELECTION/REGISTRATION, adopted budget $1,722,733, adopted tax levy $1,411,781, adopted tax rate 0.0143.

Fund Code 0124, 2015 REASSESSMENT, adopted budget $845,997, adopted tax levy $707,273, adopted tax rate 0.0072.

Fund Code 0180, DEBT SERVICE, adopted budget $5,000,000, adopted tax levy $4,424,365, adopted tax rate 0.0449.

Fund Code 0254, LOCAL INCOME TAX, adopted budget $3,930,339, adopted tax levy -0-, adopted tax rate 0.0000.

Fund Code 0616, CONVENTION & VISITORS BUREAU, adopted budget $2,522,777, adopted tax levy -0-, adopted tax rate 0.0000.

Fund Code 0702, HIGHWAY, adopted budget $6,877,754, adopted tax levy -0-, adopted tax rate 0.0000.

Fund Code 0703, HIGHWAY SPECIAL, adopted budget -0-, adopted tax levy -0-, adopted tax rate 0.0000.

Fund Code 0706, LOCAL ROAD & STREET, adopted budget $1,020,000, adopted tax levy -0-, adopted tax rate 0.0000.

Fund Code 0790, CUMULATIVE BRIDGE, adopted budget $2,075,599, adopted tax levy $2,137,685, adopted tax rate 0.0213.

Fund Code 0792, COUNTY MAJOR BRIDGE, adopted budget $1,800,001, adopted tax levy $3,342,015, adopted tax rate 0.0333.

Fund Code 0801, HEALTH, adopted budget $982,509, adopted tax levy -0-, adopted tax rate 0.0000.

Fund Code 1310, PARK NONREVERTING-CAPITAL, adopted budget $60,000, adopted tax levy -0-, adopted tax rate 0.0000.

Fund Code 2102, AVIATION/AIRPORT, adopted budget $1,503,330, adopted tax levy $1,075,576, adopted tax rate 0.0109.

Fund Code 2391, CUMULATIVE CAPITAL DEVELOPMENT, adopted budget $3,342,015, adopted tax levy $3,342,015, adopted tax rate 0.0333.

Fund Code 2402, ECONOMIC DEVELOPMENT, adopted budget $10,725,750, adopted tax levy -0-, adopted tax rate 0.0000.

The total for these funds is $91,633,438, total tax levy is $38,573,907, and total tax rate is 0.3896.

Wiltz read the following: HOME-RULED FUNDS (Not Reviewed by DLGF)

Fund Code	Fund Name	Adopted Budget
9500	Extradition and Sheriffs Assis	$ 538
9501	Surveyors Corner Perpetuation	$ 201,807
9502	Local Public Health Services (1161)	$ 1,518,733
9503	Monroe County 911 Fund	$ 867,000
9504	MC Convention Center Debt	$ 636,000
9505	Auditors Ineligible Deductions	$ 355,272
9508	User Fee – Jury Pay	$ 36,500
9509	User Fees – Juv. Probation	$ 18,883
9510	User Fees – Adult Probation	$ 259,788
9511	User Fees – Project Income/Job	$ 649,053
9512	Supplemental P.D. Services	$ 1,265,764

9513	**Clerks Record Perpetuation**	**$ 139,968**
9514	**User Fees - Diversion/Pros.**	**$ 146,838**
9515	**User Fees – Court Alcohol/Drug**	**$ 217,610**
9516	**Local Health Maintenance**	**$ 32,213**
9517	**Emergency Planning/Right to Know**	**$ 16,050**
9519	**Misdemeanant/Co Corr.**	**$ 151,300**
9521	**Alternative Dispute Resolution**	**$ 14,700**
9522	**Sales Disclosure – County Share**	**$ 95,595**
9523	**Conv. Visitor Cap Imp/Maint.**	**$ 100,000**
9524	**County Offender Transportation**	**$ 3,000**
9525	**Local Health Dept Trust Account**	**$ 76,165**
9526	**User Fees – Problem Solving Courts**	**$ 53,007**
9527	**Westside Econ Dev/Rich Twp TIF**	**$ 2,213,924**
9528	**46 Corridor Econ Dev/Blgtn Twp TIF**	**$ 266,744**
9529	**Fullerton Pike Econ Dev/TIF**	**$ 138,101**
9530	**Plat Book**	**$ 43,433**
9531	**Convention Center Operating**	**$ 594,000**
9532	**User Fees – Cable Franchise**	**$ 513,930**
9535	**PSAP Interlocal**	**$ 2,585,000**
9543	**Public Health Emergency Fund**	**$ 20,000**
9544	**Identification Security Protection**	**$ 18,000**
9548	**Park Non-reverting Operating**	**$ 243,635**
9551	**Recorders Records Perpetuation**	**$ 385,114**
9552	**Storm Water Management**	**$ 2,485,222**
9559	**County Elected Officials Train**	**$ 20,000**
9571	**Public Safety LIT**	**$ 3,962,024**
9588	**Federal Award Title IV D**	**$ 57,086**
9589	**Curry Profile TIF**	**$ 204,715**

Total Home-Ruled Funds Adopted Budget **$20,606,712**

Public comment:

Nicole Siegel
Leroy Jones
Donnell Bird
Sam Haldeman.

Wiltz asked for a roll call vote.
Shell called the roll:

Hawk	**No**
Iversen	**Yes**
Munson	**Yes**
Wiltz	**Yes**
Crossley	**Yes**
Deckard	**Yes**

Motion passed; 5-1 [Hawk]; Majority

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4. SECOND READING AND ADOPTION OF MONROE COUNTY 2024 SALARY ORDINANCE – 6:18 pm

A. Ordinance 2023-42A: 2024 Salary Ordinance – Elected Officials

First reading took place on October 10, 2023.

Wiltz asked Councilor Munson to read the 2024 Salary Ordinance for Elected Officials.

Munson read the following: Ordinance 2023-42A; An Ordinance Adopting Monroe County, Indiana Salary Schedule and Compensation Policies for County Elected Officials

WHEREAS, IC 36-2-5-3 grants the Monroe County Council the power to:

1. **Fix the number of officers, deputies and other employees;**
2. **Describe and classify positions and services**
3. **Adopt schedules of compensation; and**
4. **Hire or contract with persons to assist in the development of schedules of compensation;**

WHEREAS, the Monroe County Council wishes to establish compensation schedules and pay policies:

NOW BE IT ORDAINED BY THE MONROE COUNTY COUNCIL OF INDIANA, that this ordinance affixes the number of and compensation for Elected Officials of the County from the period of January 1, 2024 to December 31, 2024, whose salary is comprised of funds payable from any county fund or budget as provided by IC §36-2-5 et seq., are hereby solidly fixed and the following maximum level of salary is shown on the Salary Compensation Grids. All payments made pursuant to this Ordinance are contingent upon the strict compliance with and adherence to the benefit, compensation, fiscally related, and state and federally mandated requirements of the Monroe County Personnel Policy Handbook. It is the intent of the County Council that this language will encourage compliance with personnel policies which may have a fiscal impact on Monroe County Government.

For Elected Officials, time worked on or after January 1, 2024 and prior to midnight of December 31, 2024 shall be calculated and paid within the parameters of this Salary Ordinance and Personnel Policy Handbook, regardless of when the payment is issued. Elected Officials shall not receive compensation above the salary range authorized for their position in the "Elected Official Salary Compensation Grid." The County Auditor shall not issue pay warrants for pay that exceeds the authorized amount specified in the salary ordinance. The compensation amounts listed are an annual appropriation amount. Calculation of the bi-weekly rate may result in a slight variation and will not be adjusted at year-end.

ELECTED OFFICIAL BASE RATE SCHEDULE

In order to establish a more equitable system of setting compensation for Monroe County Elected Officials, not set by the state, the County Council has established within the annual Salary Ordinance a base rate for Elected Officials with a schedule of amounts to be applied. The Base Rate Schedule is outlined in Section 1 of the Elected Officials Salary Compensation Grid. The Chief Public Defender is excluded as the salary and compensation is the same as the salary and compensation of the Elected Prosecutor. The Sheriff is excluded from the base rate schedule as his/her salary is paid pursuant to IC §36-2-13-2.5 or IC §36-2-13-2.8.

Additional information regarding payments of certifications; supplemental and/or per diems are outlined in Section 2 of the Elected Officials Salary Compensation Grid.

MONROE COUNTY COUNCIL POLICY REGARDING SALARIES TIED TO STATE MANDATED SALARIES

The annual salaries for the Monroe County Sheriff are tied or related to the salaries mandated by the state of Indiana for the Monroe Circuit Court Judges and the Monroe County Prosecutor. The State-mandated salaries are amended annually on July 1st. In order to establish a more equitable system of setting compensation for Monroe County Elected Officials, not set by the state, the County Council has established within the annual

Salary Ordinance a base rate for Elected Officials with a schedule of amounts to be applied. The Base Rate Schedule is outlined in Section 1 of the Elected Officials Salary Compensation Grid. The Chief Public Defender is excluded as the salary and compensation is the same as the salary and compensation of the Elected Prosecutor. The Sheriff is excluded from the base rate schedule as his/her salary is paid pursuant to IC §36-2-13-2.5 or IC §36-2-13-2.8. It is the intent and direction of the Monroe County Council that any and all salaries paid by the County Council which are tied or related to the Monroe County Sheriff is mandated by the State of Indiana, shall be automatically amended at the same time as the State-mandated salaries. The County Council recognizes that this is an exception to the general rule for County-set salaries, which are generally modified on January 1st.

Presented to the Monroe County Council, duly read in full for the second time on the 17th day of October, 2023.

Iversen seconded.

Council discussion ensued.

Public comment: Lee Rundhafer.

Wiltz asked for a roll call vote.
Shell called the roll:

Iversen	**Yes**
Munson	**Yes**
Hawk	**No**
Deckard	**Yes**
Crossley	**Yes**
Wiltz	**Yes**

Motion passed; 5-1 [Hawk]; Majority

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B. Ordinance 2023-42B: 2024 Salary Ordinance – Monroe County Employees – 6:35 pm
First reading took place on October 10, 2023.

Wiltz asked Deckard to read the 2024 Salary Ordinance for Monroe County Employees.

Iversen read the following: Ordinance 2023-42B: An Ordinance Adopting Monroe County, Indiana Salary Schedule and Compensation Policies for County Employees

WHEREAS, the Indiana Legislature adopted Indiana Code §36-2-3 et seq. which established the Monroe County Council as the governing fiscal body of Monroe County; and

WHEREAS, IC §36-2-5-3 grants the Monroe County Council the power to:

1. **Fix the number of officers, deputies and other employees;**
2. **Describe and classify positions and services**
3. **Adopt schedules of compensation; and**
4. **Hire or contract with persons to assist in the development of schedules of compensation;**

BE IT ORDAINED BY THE MONROE COUNTY COUNCIL OF INDIANA, that this ordinance affixes the number and compensation of employees of the County from the period of January 1, 2024 to December 31, 2024, including all officers, deputies, assistants, and other employees whose salary is comprised of funds payable from any county fund or budget as provided by IC §36-2-5 et seq. This compensation is limited by the following lines and maximum levels of salary shown on the Salary Compensation Grids. All payments made pursuant to this Ordinance are contingent upon the strict compliance with and adherence to the benefit, compensation, fiscally related, and state and federally mandated requirements of the Monroe County Personnel Policy Handbook. It is the intent of the County Council that this language will encourage compliance with personnel policies which may have a fiscal impact on Monroe County Government.

Any Monroe County employee including those employees under a contractual agreement or whose salaries are determined by a state-prescribed rule, order, guideline, or mandate, shall not receive compensation above the salary grids outlined within this Ordinance. The County Auditor shall not issue pay warrants for any pay that exceeds the authorized amount specified in the Salary Ordinance.

The compensation amounts are listed as approximate annual appropriation amounts and the calculation of the bi- weekly or hourly compensation rates may result in a slight variation and will not be adjusted at year-end.

Compensation paid on or after January 1, 2024 and prior to midnight December 31, 2024 shall be calculated and paid within the parameters of this Salary Ordinance and the Personnel Policy Handbook regardless of when the work is performed.

MONROE COUNTY PERSONNEL POLICY HANDBOOK

Any item not covered with the Salary Ordinance, shall be governed by the Monroe County Personnel Policy Handbook.

JOB DESCRIPTION CLASSIFICATION DEFINITIONS

Beginning Calendar Year 2022, Council approved using the updated classifications and levels for Monroe County Government Job Descriptions. Compensation Levels have been updated using alpha numeric letters A thru E. The listing of all classifications is outlined in Section A of the Ordinance Notes.

FULL-TIME HIRE DATE COMPENSATION STEP INCREASE SCHEDULE

Employees will attain a new Compensation Step Increase Level on the first day of the pay period which includes the anniversary of their most recent Full-Time Hire Date. The Compensation Step Increase Schedule is outlined in Section B of the Ordinance Notes.

KNOWLEDGE, SKILLS, AND ABILITIES (KSA) COMPENSATION PROCEDURES

Employees who have gone through the review process and approved to receive a Knowledge, Skills, and Abilities (KSA) Status may receive compensation at either the 1-, 3-, or 8-Year Level based on the Compensation Grid applicable to the assigned job description classification and level. An approved KSA Status will remain with the original requesting department for the determined period of time. Departments may request an employee's KSA Status be transferred when an applicable position becomes vacant within their department. An employee's KSA Status does not automatically transfer with the employee and is subject to review. An employee's approved KSA Status only adjusts the compensation base rate for that employee. An employee's approved KSA Status is not included in the years of service pertaining to longevity and/or vacation calculations. A listing of approved KSA Hires with term dates is outlined in Section C of the Ordinance Notes.

LONGEVITY SCALE

Employees employed within Monroe County Government prior to November 1, 2023, shall receive a longevity payment for continual and uninterrupted service. These payments will continue until either there is a break in the employee's service, or the employee ends employment with the County. Any employee hired on or after November 1, 2023, is ineligible to receive longevity payments.

To determine longevity, the effective date for longevity is the employee's most recent full-time hire date of employment with the County. All records must be verified by the Employee Services Department that involve any type of interrupted service.

Longevity pay for eligible employees is based on a schedule outlined in Section D of the Ordinance Notes of complete and uninterrupted years of service. A break in service will result in the loss of longevity pay if the rehire date is on or after November 1, 2023. To be eligible for a longevity payout, an employee must still be employed on the day after his/her anniversary date. Elected Officials DO NOT receive county longevity pay. Employees whose salaries are determined by a state-prescribed rule, order, guidelines, or mandated, DO NOT receive county longevity pay. Probation Officers would be an exception to this rule and would receive longevity.

PRIOR YEARS OF SERVICE CREDIT

Beginning January 1, 2017, County Council approved allowing complete years only of prior years of service, per each term of full-time Monroe County Government employment, be applied when calculating the rehire of an employee's Compensation Step Increase Level. Months of service, which are less than one (1) full-year shall not be counted nor combined in order to achieve a complete year of service. For example, an employee who worked for one (1) year and three (3) months shall be credited with one (1) year of service.

The Council Administrator and/or Personnel Administrator must verify all prior Monroe County Government service with employee personnel records and/or with a PERF report before being applied to the returning employee salary. The Council Administrator and/or Personnel Administrator will notify the Department Head if the Prior Service Credit total has been verified and granted. The Council Administrator will maintain a spreadsheet of employees with confirmed prior service credit for future use.

Any additional information and/or explanation of the Monroe County Government Salary Schedule and Compensation Policies is included in this Salary Ordinance for the purpose of clarification and transparency. (See Section "Ordinance Notes".)

MONROE COUNTY COUNCIL POLICY REGARDING SALARIES TIED TO STATE MANDATED SALARIES Annual salaries for the Monroe County Chief Public Defender, Chief Deputy Public Defender, and Monroe Circuit Court Commissioner are all tied and/or related to the salaries mandated by the State of Indiana for the Monroe Circuit Court Judges and the Monroe County Prosecutor. The State-mandated salaries are amended annually on July 1st.

It is the intent and direction of the Monroe County Council that any and all salaries paid by the Monroe County Council which are tied and/or related to the above-mentioned salaries mandated by the State of Indiana, shall be automatically amended at the same time as the State-mandated salaries. The Monroe County Council recognizes that this is an exception to the general rule for County-set salaries, which are generally modified on January 1st.

Additional detail including Defense Services Standards (Standard G), Supreme Court Compensation Information, IC §33-39-6-5, and IC §36-2-3-17 are incorporated by reference.

Iversen seconded.

Council discussion ensued.

Public comment:

Jessica McClellan, Monroe County Treasurer
Jeff Cockerill, County Legal
Jackie Jelen, Planning Department.

Wiltz asked for a roll call vote.
Shell called the roll:

Munson	**Yes**
Wiltz	**Yes**
Crossley	**Yes**
Deckard	**Yes**
Hawk	**Yes**
Iversen	**Yes**

Motion passed; 6-0; Unanimous

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5. COUNCIL COMMENTS – 6:54 pm

Iversen spoke on the Israel conflict.
Crossley thanked everyone.
Deckard thanked Councilor Wiltz for her work as president, and Councilor McKim for all his effort.
Hawk thanked Councilor McKim for all his help and knowledge.
Munson thanked the department heads.
Wiltz thanked staff.

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6. ADJOURNMENT 7:11 pm

(Remainder of page intentionally left blank)

The County Council Meeting Summary Minutes for **June 7, 2023** were presented and approved on **July 5, 2023**.

MONROE COUNTY COUNCIL

☐ Aye ☐ Nay ☐ Abstain ☐ Not Present _____
Trent Deckard, President

☐ Aye ☐ Nay ☐ Abstain ☐ Not Present _____
Jennifer Crossley, President Pro Tempore

☐ Aye ☐ Nay ☐ Abstain ☐ Not Present _____
Marty Hawk, Councilor

☐ Aye ☐ Nay ☐ Abstain ☐ Not Present _____
Peter Iversen, Councilor

☐ Aye ☐ Nay ☐ Abstain ☐ Not Present _____
Geoff McKim, Councilor

☐ Aye ☐ Nay ☐ Abstain ☐ Not Present _____
Cheryl Munson, Councilor

☐ Aye ☐ Nay ☐ Abstain ☐ Not Present _____
L. Kate Wiltz, Councilor

ATTEST:

_____ _____
Catherine Smith, Auditor Date
Monroe County, Indiana

MONROE COUNTY COUNCIL

Monroe County Courthouse, Room 306
100 W Kirkwood Avenue
Bloomington, Indiana 47404
Office: 812-349-7312
CouncilOffice@co.monroe.in.us

Kate Wiltz, President
Trent Deckard, President Pro Tempore
Jennifer Crossley
Marty Hawk
Peter Iversen
Geoff McKim
Cheryl Munson

COUNCIL REGULAR SESSION SUMMARY MINUTES
Tuesday, December 12, 2023 at 5:30 pm
Nat U. Hill Meeting Room and Zoom Connection

Members
Present – **In Person** – Kate Wiltz, President
Present – **In Person** – Trent Deckard, President Pro Tempore
Present – **In Person** – Jennifer Crossley
*Present – **In Person** – Marty Hawk
Present – **In Person** – Peter Iversen
Present – **In Person** – Geoff McKim
Present – **In Person** – Cheryl Munson

Staff
Present – **In Person** – Molly Turner-King, Legal Counsel
Present – **In Person** – Kim Shell, Council Administrator
Present – **In Person** – Bri Gregory, Financial Manager

1. CALL TO ORDER

Wiltz called the meeting to order at 5:36 pm. Wiltz noted that all Council members were present in the Nat U Hill Room.

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2. PLEDGE OF ALLEGIANCE

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3. ADOPTION OF AGENDA – 5:37 pm

Crossley requested that a discussion regarding the Justice Fiscal Advisory Committee (JFAC) be added to the agenda under Council comments as a discussion item.

Wiltz requested that Item 8 be tabled to the January 23rd meeting and Item 10A be tabled indefinitely. McKim seconded.

Wiltz called for a voice vote.
Motion passed; unanimous.

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4. PUBLIC COMMENT – *items NOT on the agenda (limited to 3 minutes per speaker)* – 5:39 pm

Jim Shelton, Bloomington Chamber of Commerce, gave a CASA training update.

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5. DEPARTMENT UPDATES – 5:43 pm

Phil Parker, Chief Deputy Sheriff, gave a report regarding the Transition Team and Transition Team Director's position. He introduced the new Transitional Director, Cory Grass, who spoke. Council discussion ensued.

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6. COUNCIL LIAISON UPDATES – 5:56 pm

Deckard gave an update on Rural Transit receiving funding from the Ellettsville Town Council for 3 months. He emphasized the necessity of getting County Council on board moving forward.

Iversen updated the Council on two issues: 1. The Climate Strategies group met last week to devise climate strategies to enhance climate resilience in the county; 2. The Opioid Settlement group met earlier in the day to talk about progress brought about by Opioid Settlement funds.

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7. LEGAL DEPARTMENT, Jeff Cockerill – 6:02 pm
Request Approval of Resolution 2023-36: Approval of Tax Abatement for Nhanced Semiconductors, Inc.

On 12/1/23, the Monroe County Economic Development Commission (EDC) heard a petition by Nhanced Semiconductors, Inc. regarding a tax abatement for manufacturing equipment. This project will lead to the hiring of 250 new jobs phased in over five years and will have a total payroll of $25 million. The EDC unanimously recommended that the Council approve the tax abatement application as requested.

Deckard moved to approve Resolution 2023-36, Approval of a Tax Abatement for NHanced Semiconductor, Inc. McKim seconded.

Jeff Cockerill, County Legal, presented. Council discussion ensued.

Robert Patti, president of NHanced Semiconductors, gave a PowerPoint presentation. Lengthy Council discussion ensued.

Public Comment:
Jen Pearl, President of Bloomington Economic Development Corporation, spoke of support of tax abatement.
Eric Spoonmore, Chamber of Commerce President, echoed support of tax abatement.
Dave Askins with B Square Bulletin asked a question about the estimated dollar amount of tax abatement to which Cockerill spoke.

Wiltz asked for a Roll Call vote:
Shell called the roll.

Iversen	**Yes**
McKim	**Yes**
Munson	**Yes**
Wiltz	**Yes**
Crossley	**Yes**
Deckard	**Yes**
Hawk	**Yes**

Motion passed 7-0; unanimous.

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8. CONVENTION & VISITOR'S COMMISSION, Michael Campbell
Request Approval of an Additional Appropriation
Convention Visitor-Tourism, 1127-0000
44101 CVC Karst Turf Project $500,000

The Convention and Visitor's Commission is requesting an additional appropriation of $500,000 to support the renovation of the Karst Athletic Fields as this project will help with the ability to draw sports tourism to Monroe County.

Tabled until January 23rd meeting.

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9. MERIT DEPUTY/LEGAL DEPARTMENT, Molly Turner-King – 6:52 pm
Request for Approval of Contract between Monroe County and Monroe County Sheriff Merit Deputies and Request to Amend the 2024 Salary Ordinance

The County Council and Board of Commissioners are considering approval of a contract with the Sheriff Merit Deputies Collective Bargaining Unit. The agreement would impact the salaries of unit members and this request is to approve the contract and amend the 2024 Salary Ordinance as outlined in the contract.

Deckard moved to review and approve the contract between Monroe County and the Monroe County Sheriff Merit Deputies and to simultaneously amend the 2024 Salary Ordinance to accommodate for any salary changes that are outlined in the contract. McKim seconded.

Molly Turner-King, County Legal, presented on the main changes to the contract:
Specialty pay changed from lump sum to hourly;
Detective/Animal supplemental included in the contract;
Sheriff's Office will purchase first year uniforms and supplies.

Council discussion ensued. No public comment.

Wiltz asked for a Roll Call vote:
Shell called the roll.
Munson Yes
Wiltz Yes
Crossley Yes
Deckard Yes
Hawk Yes
Iversen Yes
McKim Yes
Motion passed 7-0; unanimous.

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10. PROSECUTOR'S OFFICE, Beth Hamlin

A. Request the Creation of a New Location Number and Simultaneously Approve Additional Appropriations

STOP Grant, 8123-9624

13015	Domestic Violence PDA	$44,263.65
13425	Sex Crimes DPA	$44,263.65
17801	Part- Time	$11,700.00
18101	FICA	$ 6,066.00
18201	PERF	$11,260.00
	TOTAL	**$117,553.30**

The Department is requesting to a new location number for grant tracking purposes, and to appropriate renewed STOP grant funding for the period of 10/1/2022- 9/30/2023. The funds will pay a portion of salary and benefits for a full-time Sex Crimes Specialist, a full-time Domestic Violence Specialist, and a part-time assistant to the Special Victims Unit. The Department has not yet received a copy of a grant award letter or agreement from the Indiana Criminal Justice Institute but has received approval of the funds within the grant software.

Item tabled indefinitely.

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B. Request Approval of Additional Appropriations – 7:01 pm

High Tech Crime Unit, 9159-0000

30009	Training	~~$ 7,500~~	**$ 2,612**
30021	Telephone	~~$ 2,000~~	**$ 1,500**
30030	Office Expenses	~~$ 5,000~~	**$ 1,700**
30042	Tech Services	~~$ 36,000~~	**$ 100**
30056	Contracts	~~$200,000~~	**$120,000**
30565	IT Hardware	~~$ 34,500~~	**$ 100**
	TOTAL	**~~$285,000~~**	**$126,012**

Grant funding has been awarded from Indiana Prosecuting Attorneys Council for the continued operation of the Monroe County Regional High Tech Crime Unit. The project is a collaboration between the Monroe County Prosecutor's office and Indiana University and provides electric forensic data extraction and analysis for Monroe County and ten surrounding counties.

Deckard moved to approve the Prosecutor's request for an additional appropriation in Fund 9159-0000, High Tech Crime Unit Grant, in the amount of $285,000 in the Services Category. McKim seconded.

Erika Oliphant, Prosecutor, presented. No Council discussion. No public comment.

Wiltz asked for a Roll Call vote:
Shell called the roll.

Crossley	**Yes**
Wiltz	**Yes**
Deckard	**Yes**
Munson	**Yes**
Hawk	**Yes**
McKim	**Yes**
Iversen	**Yes**

Motion passed 7-0; unanimous.

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11. COURTS, Judge Diekhoff and Lisa Abraham – 7:07 pm
Request Approval of an Additional Appropriation
Court Interpreters Grant, 4018-0000
33052 Certified Interpreters $10,000

The Department received an Interpreter Grant of $10,000 for the granting period of 11/1/23 through 6/30/24. The grant is reimbursable and will help offset the costs incurred with interpreter services for Court hearings.

Deckard moved to approve the Courts' request for an additional appropriation in Fund 4018-0000, Court Interpreters Grant, in the amount of $10,000 in the Services Category. McKim seconded.

Lisa Abraham, Courts Administrator, presented. No Council discussion. No public comment.

Wiltz asked for a Roll Call vote:
Shell called the roll.

Iversen	**Yes**
McKim	**Yes**
Hawk	**Yes**
Munson	**Yes**
Deckard	**Yes**
Wiltz	**Yes**
Crossley	**Yes**

Motion passed 7-0; unanimous.

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12. JAIL/CORRECTIONAL CENTER, Kyle Gibbons and Jordan Miller – 7:09 pm

A. Request Approval of a Category Transfer
Public Safety LIT-Jail, 1170-0380
General Fund-Jail, 1000-0380
FROM:
17801 Part-time $19,580.87
TO:
34700 Meals for Prisoners $19,580.87

The Department is requesting to move $19,580.87 from the Public Safety LIT Part-Time Hourly line to the Meals for Prisoners line.

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B. Request Approval of a Category Transfer
General Fund-Jail, 1000-0380
FROM:
30006 Contractual $2,836.51
TO:
24500 Mattresses $2,836.51

The Department is requesting to move $2,836.51 from the Contractual line to the Mattresses line.

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C. **Request Approval of a Category Transfer**

General Fund-Jail, 1000-0380

FROM:

30006	Contractual	$1,925.49
34100	Medical Services	$ 28.05
	TOTAL	**$1,953.54**

TO:

24400	Inmate Clothing	$1,953.54

The Department is requesting to move $1,925.49 from the Contractual line and $28.05 from the Medical Services line to the Inmate Clothing line.

Deckard combined Items 12A, B, C into one motion. He moved to approve the Sheriff's requests for category transfers as follows: in Fund 1170-0380, Public Safety LIT-Jail, in the amount of $19,580.87 from the Personnel Category to the Services Category and in Fund 1000-0380, General Fund-Jail, in the amount of $4,790.05 from the Services Category to the Supplies Category. McKim seconded.

Jordan Miller, Jail Financial Director, presented. Council discussion ensued. No public comment.

Wiltz asked for a voice vote:
Shell called the roll.

Munson	**Yes**
McKim	**Yes**
Crossley	**Yes**
Wiltz	**Yes**
Hawk	**Yes**
Iversen	**Yes**
Deckard	**Yes**

Motion passed 7-0; unanimous.

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13. EMERGENCY MANAGEMENT, Justin Baker – 7:14 pm

Request Approval of an Additional Appropriation

Emergency Management Duke Energy Grant, 4938-0000

30006 Contractual $1,565.40

At the 6/14/22 Regular Session meeting, Council approved an additional appropriation of $5,000 for Fund 4938. After getting a second check from the grant awarder, the Department is requesting an appropriation to allow purchases to take place. The amount will bring the total in Fund 4938 to zero once spent before the end of the year.

Deckard moved to approve the Emergency Management's request for an additional appropriation in Fund 4938-0000, Emergency Management Duke Energy Grant in the amount of $1,565.40 in the Services Category. McKim seconded.

Justin Baker, Deputy Director, presented. No Council discussion. No public comment.

Wiltz asked for a Roll Call vote:
Shell called the roll.

Wiltz	**Yes**
Hawk	**Yes**
Iversen	**Yes**
Deckard	**Yes**
Munson	**Yes**
McKim	**Yes**
Crossley	**Yes**

Motion passed 7-0; unanimous.

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14. BOARD OF COMMISSIONERS, Angie Purdie – 7:16 pm

A. Request Approval of an Additional Appropriation

General Fund-County Buildings, 1000-0161

36003 Utilities $44,000

The Department is requesting an additional appropriation for utility usage/costs for all county buildings. This year's budget was $472,500, and the current fund balance is $15,366.91. The average monthly cost for utilities is approximately $44,000; therefore, an additional is needed to cover utility costs for the remainder of 2023.

Deckard moved to approve the Commissioners' request for an additional appropriation in Fund 1000-0161, General Fund-County Buildings, in the amount of $44,000 in the Services Category. McKim seconded.

Angie Purdie, Commissioners' Administrator, presented. She stated that after reviewing the budget, she will be able to do in-house transfers and no longer needed an additional.

Deckard withdrew his motion.

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B. Request Approval of an Additional Appropriation – 7:16 pm

General Fund-Commissioners, 1000-0068

30013 Professional Services ~~$20,000~~ **$3,000**

The proposed video contract will allow Monroe County Government to retain and make publicly available a record of how American Rescue Plan Act (ARPA) funds were used in the community. Originally, the project was presented as an ARPA project. However, both bodies met and decided there was alternate funding.

Deckard moved to approve the Commissioners' request for an additional appropriation in Fund 1000-0068, General Fund-Commissioners, in the amount of $20,000 in the Services Category. McKim seconded.

Purdie presented and requested that the amount be reduced from $20,000 to $3,000.

McKim asked for unanimous consent to amend the amount from $20,000 to $3,000. No objection.

No public comment.

Wiltz asked for a Roll Call vote:
Shell called the roll.

Iversen	**No**
Deckard	**No**
Hawk	**No**
Crossley	**No**
McKim	**Yes**
Wiltz	**No**
Munson	**No**

Motion failed; 1 [McKim]-6

Wiltz called for a recess at 7:27 pm
Meeting resumed at 7:40 pm
***Hawk left the meeting during the recess.**

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15. PROBATION DEPARTMENT, Christine McAfee, Anthony Williams, and Troy Hatfield – 7:40 pm

A. Request Approval of Additional Appropriations

JDAI Performance Grant, 9146-9624

20001	Office Supplies	$ 4,000
22105	Supervision Incentives	$ 3,500
30006	Contractual	$43,222
30028	Training/Travel	$ 1,320
30041	Software	$10,000
	TOTAL	**$62,042**

The Courts received grant funding from the Indiana Department of Correction to further implement the Juvenile Detention Alternatives Initiative (JDAI) in Monroe County for the 2023-2024 grant year. The Department is requesting $62,042 in performance bonus grant dollars to complement the current JDAI grants for the grant year. This performance bonus will be invested in sustaining existing programs and partnerships as well as establishing new community partnerships.

Deckard moved to approve the Probation Department's request for additional appropriations in Fund 9146-9624, JDAI Performance Grant, in the amount of $7,500 in the Supplies Category and $54,542 in the Services Category for a total appropriation of $62,042. McKim seconded.

Troy Hatfield, Chief Deputy Probation Officer, presented. No Council discussion. No public comment.

Wiltz asked for a Roll Call vote:
Shell called the roll.

Deckard	**Yes**
Wiltz	**Yes**
Iversen	**Yes**
Crossley	**Yes**
McKim	**Yes**
Munson	**Yes**

Motion passed 6-0; unanimous.

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B. Request Approval of Additional Appropriations – 7:43 pm

Justice Partners SIM, 8160-9624

30006	Contractual	$51,282.84
30028	Training/Travel	$ 500.00
30105	Incentive Special Services	$ 7,717.16
32116	Special Services	$ 500.00
	TOTAL	**$60,000.00**

The Courts received grant funding for the grant period of 10/1/23 to 9/29/24 to continue a re-entry program for clients being released from incarceration into community supervision. The re-entry program would be staffed by a certified Recovery Coach and Licensed Clinician employed by Centerstone, paid through a MOU between the Monroe Circuit Court and Centerstone.

Deckard moved to approve the Probation Department's request for additional appropriations in Fund 8160-9624, Justice Partners SIM Grant, in the amount of $60,000 in the Services Category. McKim seconded.

Hatfield presented. Brief Council discussion. No public comment.

Wiltz asked for a Roll Call vote:
Shell called the roll.

Munson	**Yes**
Deckard	**Yes**
Wiltz	**Yes**
McKim	**Yes**
Iversen	**Yes**
Crossley	**Yes**

Motion passed 6-0; unanimous.

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C. Request Approval of a Category Transfer – 7:47 pm

Public Safety LIT-Probation, 1170-0226

FROM:		
32114	Electronic Monitoring	$2,500
TO:		
14328	Adult Intake Probation Officer	$1,000
14329	Problem Solving Court Program Director	$1,200
18201	PERF	$ 300
	TOTAL	**$2,500**

The Department is requesting a category transfer for the increase in salary and benefit amounts that the Council elected to provide probation officers that would have equaled the 5% COLA provided to other county employees. In all other funds, the Department was able to transfer money between fund lines within the personnel category to accommodate the increase.

Deckard moved to approve the Probation Department's request for a category transfer in Fund 1170-0226, Public Safety LIT-Probation, in the amount of $2,500 from the Services Category to the Personnel Category. McKim seconded.

Hatfield presented. No Council discussion. No public comment.

Wiltz asked for a Voice vote.
Motion passed 6-0; unanimous.

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16. HEALTH DEPARTMENT, Lori Kelley – 7:48 pm

A. Request the Approval of a De-Appropriation

TANF Futures, 8150-9623

21112	LARC	$2,702

The Department is requesting a De-Appropriation of $2,702 from LARC that was appropriated on 8/25/2023 in the TANF Futures Fund. The $2,702 receipt was placed incorrectly in the TANF Futures Fund. This amount is being corrected and placed in the Futures Title X Fund. This De-Appropriation request is to help correct discrepancies found while performing internal auditing procedures.

Deckard moved to approve the Health Department's request to de-appropriate in Fund 8150-9623, TANF Futures, account line 21112, LARC, in the amount of $2,702. McKim seconded.

Lori Kelley, Health Administrator, presented. No Council discussion. No public comment.

Wiltz asked for a Roll Call vote:
Shell called the roll.

Crossley	**Yes**
McKim	**Yes**
Wiltz	**Yes**
Munson	**Yes**
Deckard	**Yes**
Iversen	**Yes**

Motion passed 6-0; unanimous.

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B. Request the Approval of Additional Appropriations – 7:49 pm

Futures Clinic, 8126-9624

10071	Nurse Practitioner	$ 863.15
18001	FT Self Insurance	$2,000.00
21112	LARC	$2,169.06
	TOTAL	**$5,032.21**

The Department is requesting approval of an additional appropriation of earned income and Long-Acting Reversible Contraception (LARC) reimbursement. A total of $2,863.15 of earned income from October insurance claims needs to be appropriated. The department is also requesting $2,169.06 from the LARC reimbursement be appropriated. LARC reimbursement is a separate reimbursement from TANF. This reimbursement is to help offset the cost of LARC supplies.

Deckard moved to approve the Health Department's request for an additional appropriation in Fund 8126-9624, Futures Clinic, in the amount of $2,863.15 in the Personnel Category and $2,169.06 in the Supplies Category for a total appropriation of $5,032.21. McKim seconded.

Kelley presented. No Council discussion. No public comment.

Wiltz asked for a Roll Call vote:
Shell called the roll.

Iversen	**Yes**
McKim	**Yes**
Munson	**Yes**
Wiltz	**Yes**
Crossley	**Yes**
Deckard	**Yes**

Motion passed 6-0; unanimous.

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C. Request the Approval of an Additional Appropriation – 7:51 pm

DIS Strengthening Prevention, 8180-9624

17801	Part-Time	$18,000

On 3/14/23, the Department received approval for an additional appropriation for Grant Fund 8180 based upon an award letter received from the Indiana Department of Health for $121,758. The Department recently received the fully executed grant contract and was awarded a different amount of $139,758. The Health Administrator submitted a budget revision request in October to the Indiana Department of Health which was approved and accounts for the addition funds received.

Deckard moved to approve the Health Department's request for an additional appropriation in Fund 8180-9624, DIS Strengthening Prevention, in the amount of $18,000 in the Personnel Category. McKim seconded.

Kelley presented. No Council discussion. No public comment.

Wiltz asked for a Roll Call vote:
Shell called the role.

Iversen	**Yes**
Wiltz	**Yes**
Crossley	**Yes**
Deckard	**Yes**
Munson	**Yes**
McKim	**Yes**

Motion passed 6-0; unanimous.

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D. Request Approval of a Category Transfer – 7:52 pm

DIS Strengthening Prevention, 8180-9624

FROM:

20011	Other Supplies	$13,788.80
30014	Other Services	$11,427.80
	TOTAL	**$25,216.60**

TO:

17801	Part-Time	$14,714.00
18101	FICA	$ 2,502.60
30028	Travel/ Training	$ 8,000.00

TOTAL $25,216.60

The Department is requesting a category transfer to help cover costs for mileage and part-time salary expenses.

Deckard move to approve the Health Department's request for a category transfer in Fund 8180-9624, DIS Strengthening Prevention, in the amounts of $13,788.80 from the Supplies Category and $11,427.80 from the Services Category transferring $17,216.60 to the Personnel Category and $8,000 to the Services Category for a total transfer of $25,216.60. McKim seconded.

Kelley presented. No Council discussion. No public comment.

Wiltz asked for a Voice vote.
Motion passed 6-0; unanimous.

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17. CLERK'S OFFICE, Nicole Browne - 7:53 pm
Request Approval to Update Job Description and Simultaneously Amend the 2023 and 2024 Salary Ordinances
Election Fund-Election Board, 1215-0062
FROM:
12002 Election Supervisor COMOT C 35 Hours Non-Exempt
TO:
12002 Election Supervisor COMOT D 35 Hours Non-Exempt

On November 7th, PAC members approved forwarding to Council for discussion.

This item was tabled from the November 28th Work Session.

The Department is requesting the reclassification of the Election Supervisor position due to revised job duties, role and responsibility clarification, and increased expectations. This request was submitted to PAC in June 2023. Waggoner, Irwin, and Scheele (WIS) reviewed the request and completed a desk audit. WIS recommended the position be reclassified as a COMOT D with an effective date of November 19, 2023.

Deckard moved to approve the amended Election Supervisor job description and to simultaneously amend the 2023 and 2024 Salary Ordinances in Fund 1215-0062, Election Fund-Election Board, account line 12002, Election Supervisor, to a COMOT D, 35 Hours, Non-Exempt with an effective date of December 3rd. McKim seconded.

Nicole Browne, County Clerk, presented. Lengthy discussion ensued.

McKim moved to reclassify the position to a Special Occupation (SO) and that the salary be tied to the PAT D, 35 Hours, Non-Exempt classification. Deckard seconded.

Wiltz asked for a voice vote to amend the motion.
Motion passed 6-0; unanimous.

Wiltz asked for a Roll Call vote:
Shell called the roll.
Munson Yes
Wiltz Yes
Iversen Yes

McKim Yes
Deckard Yes
Crossley Yes
Motion passed 6-0; unanimous.

Shell asked for clarification as to the effective date for the reclassification of the Election Supervisor to an SO. Council discussion ensued. Browne expressed her preference that the reclassification be effective as soon as possible.

Wiltz asked for a consensus to include an effective date of December 3, 2023. No objections were made.

Wiltz asked for a Roll Call vote:
Shell called the roll.
Munson Yes
Wiltz Yes
Iversen Yes
McKim Yes
Deckard Yes
Crossley Yes
Motion passed 6-0; unanimous

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18. SHERIFF'S OFFICE, Brianne Gregory – 8:20 pm
Request Approval of an Additional Appropriation
Operation Pullover, 8103-0000
17101 Overtime $3,340.84

The Department is requesting an appropriation of the cash balance within the Operation Pullover fund. The grant is reimbursable so after appropriating the fund, expenses will be corrected from Fund 1000 to Fund 8103.

Deckard moved to approve the Sheriff's request for an additional appropriation in Fund 8103-0000, Operation Pullover, in the amount of $3,340.84 in the Personnel Category. McKim seconded.

Brianne Gregory, County Financial Director, presented on behalf of the Sheriff's Office. Council discussion ensued. Turner-King gave an explanation as to the grant.

No public comment.

Wiltz asked for a Roll Call vote:
Shell called the roll.
Wiltz Yes
Iversen Yes
Deckard Yes
Munson Yes
Crossley Yes
McKim Yes
Motion passed 6-0; unanimous.

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19. APPROVAL OF SUMMARY MINUTES AS PRESENTED – 8:23 pm
-September 7, 2023: Council Budget Session #2 Summary Minutes

-September 13, 2023: Council Budget Session #4 Summary Minutes
-November 14, 2023: Council Regular Session
-November 14, 2023: Joint Executive Session of Monroe County Council and Monroe County Board of Commissioners

Deckard moved to approve the County Council Summary Minutes of September 7, 2023 – Council Budget Session #2; September 13, 2023 – Council Budget Session #4; November 14, 2023: Council Regular Session; and November 14, 2023: Joint Executive Session of Monroe County Council and Monroe County Board of Commissioners as presented. McKim seconded.

No Council discussion or changes.

Wiltz called for a Voice vote.
Motion passed 6-0; unanimous

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20. COUNCIL COMMENTS – 8:24 pm

Crossley began a discussion on the Justice Fiscal Advisory Committee(JFAC) and whether the committee should be extended into 2024. Council discussion ensued.

Wiltz moved to amend Resolution 2023-09 establishing the JFAC to extend the committee through December 31, 2024. McKim seconded.

Wiltz asked for a Voice vote.
Motion passed 6-0; unanimous.

Iversen commented on COVID-19 and encouraged others to get vaccinations.
Deckard commented on JFAC and moving forward with building a new jail.
Munson wished everyone happy holidays.
McKim thanked President Wiltz, President Pro Tempore Deckard, the Council Office and Auditor's Office staff for their work throughout the year.

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21. ADJOURNMENT – 8:36 pm

The County Council Regular Session Summary Minutes for **December 12, 2023** were presented and approved on **January 23, 2024**.

MONROE COUNTY COUNCIL

☐Aye ☐Nay ☐Abstain ☐Not Present _____
Trent L. Kate Wiltz, President

☐Aye ☐Nay ☐Abstain ☐Not Present _____
Trent Deckard, President Pro Tempore

☐ Aye ☐ Nay ☐ Abstain ☐ Not Present _____
Jennifer Crossley, Councilor

☐ Aye ☐ Nay ☐ Abstain ☐ Not Present _____
Marty Hawk, Councilor

☐ Aye ☐ Nay ☐ Abstain ☐ Not Present _____
Peter Iversen, Councilor

☐ Aye ☐ Nay ☐ Abstain ☐ Not Present _____
Geoff McKim, Councilor

☐ Aye ☐ Nay ☐ Abstain ☐ Not Present _____
Cheryl Munson, Councilor

ATTEST:

_____ _____
Catherine Smith, Auditor Date
Monroe County, Indiana