



MONROE COUNTY COUNCIL

Monroe County Courthouse, Room 306
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Bloomington, Indiana 47404
Office: 812-349-7312
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Kate Wiltz, President
Trent Deckard, President Pro Tempore
Jennifer Crossley
Marty Hawk
Peter Iversen
Geoff McKim
Cheryl Munson

COUNCIL REGULAR SESSION AGENDA

Tuesday, June 13, 2023 at 5:30 pm

Nat U. Hill Meeting Room and Zoom Connection

<https://monroecounty-in.zoom.us/j/86799913652?pwd=N3UxWkpKR295RmZad1ViY1pldmQyUT09>

Meeting ID: 867 9991 3652

Password: 131411

- The public's video feed will be turned off by the Technical Services Department meeting administrator.
- The public will be able to listen and record.
- The public should raise their hand if they wish to speak during the public comment period.
- Below is the link for ZOOM Meeting Schedule of Monroe County Virtual Public Meetings for your convenience:

<https://www.co.monroe.in.us/egov/apps/document/center.egov?view=item;id=10017>

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"Anyone who requires an auxiliary aid or service for effective communication, or a modification of policies or procedures to participate in a program, service, or activity of Monroe County, should contact the Monroe County Title VI Coordinator, Angie Purdie, (812) 349-2550, apurdie@co.monroe.in.us, as soon as possible, but no later than forty-eight (48) hours before the scheduled event. Individuals requiring special language services should, if possible, contact the Monroe County Title VI Coordinator at last seventy-two (72) hours prior to the date on which the services will be needed. The meeting is open to the public."

1. CALL TO ORDER

2. PLEDGE OF ALLEGIANCE

3. ADOPTION OF AGENDA

4. PUBLIC COMMENT – items NOT on the agenda (limited to 3 minutes per speaker)

5. DEPARTMENT UPDATES

6. COUNCIL LIAISON UPDATES

7. BOARD AND COMMISSION APPOINTMENT

Approval of Revision of the Council Members on the Income Tax Council PS LIT Committee.

8. **HIGHWAY DEPARTMENT/REDEVELOPMENT COMMISSION, Lisa Ridge & Jeff Cockerill** 9
First Reading of Ordinance 2023-22: Authorizing the Issuance of Bonds for the Purpose of Providing Funds for the Fullerton Pike Bridge Project.

This request is for the introduction (first reading) of a bond ordinance for the Fullerton Pike Bridge Project. Revenues from the Major Bridge Fund and Fullerton Pike TIF will support the repayment of this bond. The bond will not exceed \$8,000,000 and any unspent will support a future known major bridge project.

9. **COMMISSIONERS OFFICE, Angie Purdie** 32

A. **Request Approval of an Additional Appropriation**

Public Safety LIT-Fleet, 1170-0307

31006 Sheriff Maintenance \$100,000.00

The appropriation in this fund/line is for repairs and maintenance to the Sheriff's (Fleet) Vehicles. This year's beginning budget was \$100,000.00. The current balance is \$11,137.38. After reviewing the expenses, there is nothing inappropriate or excessively spent.

[illegible]

B.	Request Approval to Create a New Account Line <i>* New Account Line</i> 40020 Sheriff 4x4 <u>2015 GO Bond, 4806-0000</u> 40020 Sheriff 4x4	44
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The line requested was in the original 2015 GO Bond. Those projects were completed; however, money remains in the Bond, and the Sheriff is needing Sheriff/Animal Control trucks. This request meets the intent of the Bond.

<p>10. HEALTH DEPARTMENT, Lori Kelley Request Approval to Create a New Account Line and Simultaneously Approve Additional Appropriations TANF FUTURES, 8150-9623</p>		<p>47</p>
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<i>*New Account Line</i>		
<i>21050 Medical Supplies</i>		
10071	Nurse Practitioner/Adv PR Nurse	\$ 33,969.00
10187	Clinic Manager	\$ 15,012.00
10188	Licensed Practical Nurse	\$ 16,475.00
17801	Part-Time	\$ 10,000.00
18001	FT Self Insurance	\$ 9,000.00
18101	FICA	\$ 5,733.00
18201	PERF	\$ 9,295.00
20001	Office Supplies	\$ 1,000.00
20011	Other Supplies	\$ 2,519.00
21050	Medical Supplies	\$ 1,000.00
21112	LARC	\$ 4,037.00
38110	Services & Charges	\$ 4,038.00
TOTAL		\$112,078.00

On April 18, 2023, the Department received the TANF Futures award letter which helps support clinic staff for the Futures Family Planning Clinic. This funding also pays for expenses related to supplies and services for the clinic. The term for the TANF agreement is from October 1, 2022 through September 30, 2023.

98

**New Account Line*

Justice Partners, 8160-9621

20210	Program Supplies	\$2,550.00
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30028	Training/Travel	\$2,550.00
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[illegible]

102

FROM:

TO:

30028	Training/Travel	\$2,550.00
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[illegible]

105

Indiana Judicial Supreme Court Grant, 9105-0000

[illegible]

110

Community Corrections Grant, 9141-0000

Community Corrections Grant, 9141-0000

[illegible]

122

JDAI Coordination, 9143-0000

TOTAL \$15,000.00

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**New Account Lines*

142

JDAI Programming, 9145-0000

TOTAL \$55,000.00

14. HIGHWAY DEPARTMENT, Lisa Ridge

145

Cumulative Bridge, 1135-0000

TO:

23950	Pipes	\$50,000.00
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number of projects currently under the County's plan, the number of projects anticipated in total, and the vast program requirements, this support is necessary. The estimated expense for the remainder of the program is \$116,450.00. This estimate is based on assistance from Spring 2023 through December 31, 2026. There could be a minimal additional expense beyond the end date noted, as the County will require assistance/review of final reports due to the Treasury.

17. COUNCIL OFFICE, Molly Turner-King
Discussion Regarding the Election Supervisor Job Description

18. APPROVAL OF SUMMARY MINUTES AS PRESENTED

-May 8, 2023 – Joint Executive Session	171
-May 9, 2023 – Regular Session	173
-May 23, 2023 – Executive Session	197
-May 23, 2023 – Work Session Minutes	199

19. COUNCIL COMMENTS

20. ADJOURNMENT

ORDINANCE NO. 2023-22

AN ORDINANCE OF MONROE COUNTY, INDIANA, AUTHORIZING THE ISSUANCE OF BONDS FOR THE PURPOSE OF PROVIDING FUNDS TO BE APPLIED TO THE COSTS OF CERTAIN COUNTY BRIDGE IMPROVEMENT PROJECTS AND INCIDENTAL EXPENSES IN CONNECTION THEREWITH; PROVIDING FOR THE SAFEGUARDING OF THE INTERESTS OF THE OWNERS OF SAID BONDS; OTHER MATTERS CONNECTED THEREWITH, INCLUDING THE ISSUANCE OF NOTES IN ANTICIPATION OF BONDS; AND REPEALING ORDINANCES INCONSISTENT HEREWITH

WHEREAS, the County Council (the “Council”) of Monroe County, Indiana (the “County”) has considered the issuance of bonds to pay the costs of certain county bridge improvement projects to be undertaken by the County, as more fully described in Exhibit A attached hereto (collectively, the “Projects”), and related and incidental expenses to be incurred in connection therewith and on account of the issuance of bonds therefor including funding a debt service reserve fund, if necessary, funding capitalized interest, if necessary, and refunding BANs (as hereinafter defined), if any; and

WHEREAS, it would be of public utility and benefit and in the best interests of the County and its citizens to pay the costs of the Projects and incidental expenses in connection therewith and on account of the issuance of bonds therefor including the funding of a debt service reserve fund, if necessary, funding capitalized interest, if necessary, and refunding BANs, if any, such bonds to be issued as negotiable bonds of the County; and

WHEREAS, the Council deems it advisable to issue the bonds authorized by this Ordinance designated as the “Monroe County, Indiana, County Bridge Improvement Bonds, Series 202_ (Limited Ad Valorem Tax Levy and TIF Pledge)” to be completed with the year in which issued and appropriate series designation if issued in more than one series (collectively, the “Bonds”) pursuant to Indiana Code 8-18-22 and Indiana Code 5-1-14-4, and other applicable provisions of the Indiana Code (collectively, the “Act”), in one or more series, in an original aggregate principal amount not to exceed Eight Million Dollars (\$8,000,000), payable solely from (i) the County’s revenues from its Major Bridge Fund pursuant to IC 8-16-13.1, as amended (the “Major Bride Revenues”) and (ii) Pledged TIF Revenues (as hereinafter defined), for the purpose of providing for the payment or reimbursement of all or any portion of the costs of the Projects, including any preliminary expenses related thereto, all or partial funding of a debt service reserve fund, if necessary, capitalized interest, if necessary, refunding BANs, if any, and the costs of selling and issuing the Bonds; and

WHEREAS, the amount of proceeds of the Bonds and, if necessary, BANs allocated to pay the costs of the Projects, together with the estimated investment earnings thereon, does not exceed the cost of the Projects as estimated by the Council; and

WHEREAS, the Bonds to be issued hereunder, together with the outstanding principal amount of previously issued bonds which constitute a debt of the County, will be no more than two percent (2%) of one-third (1/3) of the total net assessed valuation of the County at the time of delivery of the Bonds; and

WHEREAS, the Board of Commissioners of the County (the “Board of Commissioners”) has heretofore approved the issuance of the Bonds and BANs; and

WHEREAS, Monroe County Redevelopment Commission (the “Commission”) has previously designated and declared an area of the County known as the Fullerton Pike Economic Development Area to be an economic development area within the meaning of IC 36-7-14, and designated a portion of such area an allocation area in accordance with IC 36-7-14-39 (the “Allocation Area”) for the purposes of capturing incremental *ad valorem* property taxes levied and collected on all taxable real property in the Allocation Area (the “TIF Revenues”); and

WHEREAS, the Commission has adopted a resolution (the “TIF Pledge Resolution”) pledging 50% of the annual amount of the TIF Revenues (the “Pledged TIF Revenues”) to the payment of the debt service on the Bonds through and including January 15, 2037; and

WHEREAS, the Commission has no prior pledges of the TIF Revenues to bonds, leases or other indebtedness or obligations; and

WHEREAS, the County has no prior pledges of the Major Bridge Revenues to bonds, leases or other indebtedness or obligations; and

WHEREAS, pursuant to IC 8-18-22-3(b), a notice of a public hearing to discuss the purpose of the Bonds, the amount of the Bonds and other pertinent date has been duly given by publication as required by law, and the public hearing was held on the date hereof, at which all taxpayers of the County had an opportunity to appear and express their views concerning the Projects and the Bonds; and

WHEREAS, a notice of a public hearing on the appropriation of the proceeds of the Bonds has been duly given by publication as required by law, and the public hearing on such appropriation was held on the date hereof, at which all taxpayers of the County had an opportunity to appear and express their views as to such appropriation; and

WHEREAS, the Bonds and BANs to be issued hereunder are to be issued subject to the provisions of the laws of the Act, as amended, and the terms and restrictions of this Ordinance; and

WHEREAS, the Council now finds that all conditions precedent to the adoption of an ordinance authorizing the issuance of said Bonds and BANs have been complied with in accordance with the provisions of the Act; and

WHEREAS, Section 1.150-2 of the Treasury Regulations on Income Tax (the “Reimbursement Regulations”) specifies conditions under which a reimbursement allocation may be treated as an expenditure of bond proceeds, and the County intends by this Ordinance to qualify amounts advanced by the County to pay the cost of the Projects for reimbursement from proceeds of the Bonds in accordance with the requirements of the Reimbursement Regulations.

BE IT ORDAINED BY THE COUNTY COUNCIL OF MONROE COUNTY, INDIANA, THAT:

Section 1. Authorization of Bonds, BANs and Projects. In order to provide financing for the Projects and incidental expenses in connection therewith and on account of the issuance of the Bonds, including the funding of a debt service reserve fund for the Bonds, if necessary, funding capitalized

interest, if necessary, and refunding the BANs, if necessary, the County shall borrow money and issue the Bonds as herein authorized. If necessary in order to provide interim financing for the Projects and incidental expenses in connection therewith and on account of the issuance of the BANs, including funding capitalized interest, if necessary, the County shall borrow money and issue the BANs as herein authorized. The Projects are hereby approved. The estimated costs for the construction and acquisition of said Projects to be financed with the proceeds of the Bonds and, if necessary, BANs shall not exceed Eight Million Dollars (\$8,000,000), plus investment earnings on the BAN and Bond proceeds, without further authorization from the Council.

Section 2. General Terms of BANs. If necessary in order to procure said loan for such purposes on an interim basis, the Auditor of the County (the "Auditor") is hereby authorized and directed to have prepared and issued and sell negotiable bond anticipation notes of the County, in one or more series, to be designated "Monroe County, Indiana, County Bridge Improvement Bond Anticipation Notes, Series 202 " to be completed with the year in which issued and appropriate series designation if issued in more than one series, for the purpose of providing interim financing for the Projects, capitalized interest, if necessary, and incidental expenses, such expenses to include without limitation all expenses of every kind incurred preliminarily to the funding of the Projects and the costs of issuance the BANs. The BANs shall be sold at not less than 99.0% of their par value, numbered consecutively from 1 upward and shall be in multiples of Five Thousand Dollars (\$5,000) or One Hundred Thousand Dollars (\$100,000) as determined by the Auditor with the advice of the County's municipal advisor. The BANs shall be dated as of the date of delivery thereof and shall bear interest at a rate or rates not to exceed 6.0% per annum (the exact rate or rates to be determined through negotiations with the purchaser of the BANs) payable upon maturity or redemption. The interest on the BANs may also be payable semiannually on January 15 and July 15 and upon maturity or redemption, as determined by the Auditor, with the advice of the County's municipal advisor, prior to the sale of the BANs. The BANs may be payable in installments.

The BANs will mature over a period ending no later than five (5) years from their date of delivery, as determined by the Auditor, with the advice of the County's municipal advisor, at the time of the sale of the BANs. Any BANs which mature over a period less than five (5) years after their date of delivery shall be subject to renewal or extension for a term not exceeding five (5) years from the date of delivery of the BANs as originally issued. In the event of such renewal or extension, the interest rate or rates on the BANs as renewed or extended shall not exceed 6.0% per annum (the exact rate or rates to be negotiated with the purchaser of the BANs, as renewed or extended).

The BANs shall be registered in the name of the purchasers thereof. Interest on the BANs shall be calculated according to a 360-day calendar year containing twelve 30-day months.

The BANs shall be issued pursuant to IC 5-1.5-8-6.1 if sold to the Indiana Bond Bank or pursuant to IC 5-1-14-5 if sold to a financial institution or any other purchaser. The County pledges to the payment of the principal of and interest on the BANs the proceeds from the issuance of the Bonds pursuant to and in the manner prescribed by the Act (or, with respect solely to interest, from a pledge of the Pledged Revenues). The County may also use other revenues or funds of the County legally available therefor, if any, including amounts available to the County out of federal or state funds available for application to the Projects, for payment of the principal of or interest on the BANs; provided, however, that no funds other than proceeds from the issuance and sale of the Bonds, if and when issued, are pledged to the payment of principal of the BANs. Interest on the BANs may also be payable from capitalized interest.

Section 3. General Terms of Bonds. If necessary in order to procure said loan for such purposes, the Auditor is hereby authorized and directed to have prepared and issued and sell negotiable bonds of the County, in one or more series, to be designated “Monroe County, Indiana, County Bridge Improvement Bonds, Series 202_(Limited Ad Valorem Tax Levy and TIF Pledge)” to be completed with the year in which issued and appropriate series designation if issued in more than one series, for the purpose of providing financing for the Projects and incidental expenses, such expenses to include without limitation all expenses of every kind incurred preliminary to the funding of the Projects, the funding of a debt service reserve fund for the Bonds, if necessary, capitalized interest, if necessary, the refunding of BANs, if necessary, and the costs of issuance of the Bonds.

The Bonds shall be issued and sold at a price not less than 99.0% of par value thereof. The Bonds shall be issued in fully registered form in denominations of (i) \$5,000 or integral multiples thereof or (ii) \$100,000 and any \$1,000 integral multiple in excess thereof, as determined by the Auditor with the advice of the County’s municipal advisor. The Bonds shall be numbered consecutively from 1 up and originally dated as of their date of delivery. The Bonds shall bear interest at a rate or rates not exceeding 6.0% per annum (the exact rate or rates to be determined by bidding or negotiation). Interest shall be payable semiannually on January 15 and July 15 in each year, with the first interest payment date to be determined by the Auditor, with the advice of the County’s municipal advisor, prior to the sale of the Bonds. Principal shall be payable in lawful money of the United States of America, at the principal office of the Paying Agent (as hereinafter defined) and such Bonds shall mature semiannually on January 15 and July 15, or be subject to mandatory sinking fund redemption on January 15 and July 15, over a period ending no later than January 15, 2037 and in such amounts that will either (i) enable the County to achieve as level annual debt service as practicable or (ii) enable the County to achieve as level annual debt service as practicable taking into account any estimated debt service from potential future series of bridge improvement bonds of the County.

All or a portion of the Bonds may be issued as one or more term bonds, upon election of the purchaser of the Bonds. Such term bonds shall have a stated maturity or maturities consistent with the maturity schedule determined in accordance with the preceding paragraph, on the dates as determined by the purchaser thereof, but in no event later than the last serial maturity date of the Bonds as determined in the preceding paragraph. The term bonds shall be subject to mandatory sinking fund redemption and final payment(s) at maturity at 100% of the principal amount thereof, plus accrued interest to the redemption date, on principal payment dates which are hereafter determined in accordance with the preceding paragraph.

Interest on the Bonds shall be calculated according to a 360-day calendar year containing twelve 30-day months.

The Bonds are, as to all the principal thereof and interest due thereon, special revenue obligations of the County, payable solely from (i) the Major Bridge Revenues and (ii) the Pledged TIF Revenues (collectively, the “Pledged Revenues”). The Council hereby pledges the Pledged Revenues to the Bonds pursuant to IC 8-18-22, as amended, and this pledge shall be binding from the time this Ordinance is adopted. The Pledged Revenues received by the County are immediately subject to the lien of this pledge without any further act. The County shall not be obligated to pay the Bonds or the premium, if any, or the interest thereon except from the Pledged Revenues deposited into the Sinking Fund as defined below.

Section 4. Registrar and Paying Agent. The Board of Commissioners and the Auditor are hereby authorized and directed to select and appoint a qualified financial institution to serve as Registrar and Paying Agent for the Bonds and the BANs, which Registrar is hereby charged with the responsibility of authenticating the Bonds (the “Registrar” or “Paying Agent”). The Auditor is hereby authorized to enter into such agreements or understandings with such institution as will enable the institution to perform the services required of a Registrar and Paying Agent. The Auditor is further authorized to pay such fees as the institution may charge for the services it provides as Registrar and Paying Agent, and such fees may be paid from the Sinking Fund hereby established to pay the principal of and interest on the Bonds as fiscal agency charges. As to the BANs and as to the Bonds, if sold to a purchaser that does not object to such designation, the Auditor may serve as Registrar and Paying Agent and is, in such case, hereby charged with the duties of a Registrar and Paying Agent.

The principal of and premium, if any, on the Bonds shall be payable at the principal office of the Paying Agent and all payments of interest on the Bonds shall be paid by check mailed one business day prior to the interest payment date to the registered owners thereof, as of the first day of the month in which interest is payable (the “Record Date”), at the addresses as they appear on the registration books kept by the Registrar or at such other address as is provided to the Paying Agent in writing by such registered owner on or before such Record Date. If payment of principal or interest is made to a depository, payment shall be made by wire transfer on the payment date in same-day funds. If the payment date occurs on a date when financial institutions are not open for business, the wire transfer shall be made on the next succeeding business day. The Paying Agent shall be instructed to wire transfer payments by 1:00 p.m. (New York City time) so such payments are received at the depository by 2:30 p.m. (New York City time).

All payments on the Bonds and BANs shall be made in any coin or currency of the United States of America, which on the date of such payment, shall be legal tender for the payment of public and private debts.

Each Bond shall be transferable or exchangeable only upon the books of the County kept for that purpose at the principal office of the Registrar, by the registered owner thereof in person, or by its attorney duly authorized in writing, upon surrender of such Bond together with a written instrument of transfer or exchange satisfactory to the Registrar duly executed by the registered owner or its attorney duly authorized in writing, and thereupon a new fully registered Bond or Bonds in the same aggregate principal amount and of the same maturity shall be executed and delivered in the name of the transferee or transferees or the registered owner, as the case may be, in exchange therefor. The costs of such transfer or exchange shall be borne by the County. The County and the Registrar and Paying Agent for the Bonds may treat and consider the person in whose name such Bonds are registered as the absolute owner thereof for all purposes including for the purpose of receiving payment of, or on account of, the principal thereof and interest due thereon.

Interest on all Bonds which are authenticated on or before the Record Date which precedes the first interest payment date shall be paid from their original date. Interest on Bonds authenticated subsequent to the Record Date which precedes the first interest payment date thereon shall be paid from the interest payment date to which interest has been paid as of the date on which such Bonds are authenticated, unless a Bond is authenticated between the Record Date and the interest payment date in which case the interest shall be paid from such interest payment date.

Section 5. Redemption of BANs. The BANs are prepayable by the County, in whole or in

part, on any date, upon seven (7) days' notice to the owner of the BANs, without any premium; provided, however, that if the BANs are held in book-entry form pursuant to Section 7 hereof, twenty (20) days' prior notice shall be required for redemption. The exact redemption dates shall be established by the Auditor with the advice of the County's municipal advisor prior to the sale of the BANs.

Section 6. Redemption of Bonds. The Bonds may be made redeemable at the option of the County on thirty (30) days' notice, in whole or in part, in any order of maturities selected by the County, by lot within a maturity, on dates and with premiums, if any, and other terms as finally determined by the Auditor with the advice of the County's municipal advisor, as evidenced by delivery of the executed Bonds to the Registrar for authentication. Such determination shall be made and fixed separately for each series of Bonds issued.

If any Bond is issued as a term bond, the Paying Agent shall credit against the mandatory sinking fund requirement for the Bonds maturing as term bonds, and corresponding mandatory redemption obligation, in the order determined by the County, any Bonds maturing as term bonds which have previously been redeemed (otherwise than as a result of a previous mandatory redemption requirement) or delivered to the Registrar for cancellation or purchased for cancellation by the Paying Agent and not theretofore applied as a credit against any redemption obligation. Each Bond maturing as a term bond so delivered or canceled shall be credited by the Paying Agent at 100% of the principal amount thereof against the mandatory sinking fund obligation on such mandatory sinking fund date, and any excess of such amount shall be credited on future redemption obligations, and the principal amount of the Bonds to be redeemed by operation of the mandatory sinking fund requirement shall be accordingly reduced; provided, however, the Paying Agent shall credit such Bonds maturing as term bonds only to the extent received on or before forty-five (45) days preceding the applicable mandatory redemption date.

Each Bond denomination amount shall be considered a separate Bond for purposes of optional and mandatory redemption. If less than an entire maturity is called for redemption, the Bonds to be called for redemption shall be selected by lot by the Registrar. If some Bonds are to be redeemed by optional redemption and mandatory sinking fund redemption on the same date, the Registrar shall select by lot the Bonds for optional redemption before selecting the Bonds by lot for the mandatory sinking fund redemption date.

In either case, notice of redemption shall be given not less than thirty (30) days prior to the date fixed for redemption unless such redemption notice is waived by the owner of the Bond or Bonds redeemed. Such notice shall be mailed to the address of the registered owner as shown on the registration record of the County as of the date which is forty-five (45) days prior to such redemption date. The notice shall specify the date and place of redemption and sufficient identification of the Bonds called for redemption. The place of redemption may be determined by the County. Interest on the Bonds so called for redemption shall cease on the redemption date fixed in such notice if sufficient funds are available at the place of redemption to pay the redemption price on the date so named.

Section 7. Book-Entry Provisions. The County may, upon the advice of its municipal advisor, have the Bonds held by a central depository system pursuant to an agreement between the County and The Depository Trust Company, New York, New York ("DTC") and have transfers of the Bonds effected by book-entry on the books of the central depository system. In such case, the Bonds shall be issued in the name of Cede & Co., as nominee for DTC, as registered owner of the Bonds,

and held in the custody of DTC and the terms and conditions of this provision shall apply.

If the Bonds are held by DTC, a single certificate will be issued and delivered to DTC for each maturity of the Bonds. The actual purchasers of the Bonds (the “Beneficial Owners”) will not receive physical delivery of the Bond certificates except as provided herein. Beneficial Owners are expected to receive a written confirmation of their purchase providing details of each Bond acquired. For so long as DTC shall continue to serve as securities depository for the Bonds as provided herein, all transfers of beneficial ownership interests will be made by book-entry only, and no investor or other party purchasing, selling or otherwise transferring beneficial ownership of the Bonds is to receive, hold, or deliver any Bond certificate.

For every transfer and exchange of the Bonds, the Beneficial Owner may be charged a sum sufficient to cover such Beneficial Owner’s allocable share of any tax, fee, or other governmental charge that may be imposed in relation thereto. Bond certificates are required to be delivered to and registered in the name of the Beneficial Owner, under the following circumstances:

- (i) DTC determines to discontinue providing its service with respect to the Bonds (such a determination may be made at any time by giving 30 days’ notice to the County and the Registrar and discharging its responsibilities with respect thereto under applicable law), or
- (ii) the County determines that continuation of the system of book-entry transfers through DTC (or a successor securities depository) is not in the best interests of the Beneficial Owners.

The County and the Registrar will recognize DTC or its nominee as the holder of the Bonds for all purposes, including notices and voting. The County and the Registrar covenant and agree, so long as DTC shall continue to serve as securities depository for the Bonds, to meet the requirements of DTC with respect to required notices and other provisions of a Letter of Representations between the County and DTC. If necessary to comply with the terms and provisions of the Letter of Representations, a supplemental ordinance shall be adopted to amend this Ordinance as necessary.

The Registrar is authorized to rely conclusively upon a certificate furnished by DTC and corresponding certificates from DTC participants and indirect participants as to the identity of, and the respective principal amount of Bonds beneficially owned by, the Beneficial Owner or Beneficial Owners.

The County may, upon the advice of its municipal advisor, have the BANs held in the custody of DTC. In such case, the aforementioned terms and conditions of this Section 7 shall apply to the BANs.

Section 8. Execution of Bonds and BANs; Security for the Bonds. The Bonds and BANs shall be signed in the name of the County by the manual, facsimile or electronic signature of the Board of Commissioners and attested by the manual, facsimile or electronic signature Auditor, who shall affix the seal of said County to each of said Bonds and BANs manually or shall have the seal imprinted or impressed thereon by facsimile. These officials, by the signing of a Signature and No Litigation Certificate, shall adopt as and for their own proper signatures their facsimile signatures appearing on said Bonds and BANs. In case any officer whose signature or facsimile signature appears on the Bonds

or BANs shall cease to be such officer before the delivery of the Bonds or BANs, the signature of such officer shall nevertheless be valid and sufficient for all purposes the same as if such officer had remained in office until such delivery. The Bonds shall also be authenticated by the manual, facsimile or electronic signature of an authorized representative of the Registrar and no Bond shall be valid or become obligatory for any purpose until the certificate of authentication thereon has been so executed.

Pursuant to IC 5-1-14-18, in connection with the issuance of the Bonds, the execution of the Bonds, the Purchase Agreement (as hereinafter defined), and any other contract, certificate or other document required to be executed and delivered in connection with the issuance of the Bonds, is authorized to be executed and delivered using electronic signatures, rather than manual signatures, and any such instrument executed using electronic signatures shall be considered fully legal and valid for all purposes and with the same force and effect as if the execution were performed with manual signatures.

The Bonds are, as to all the principal thereof and interest due thereon, special revenue obligations of the County, payable solely from the Pledged Revenues.

Section 9. Form of Bonds. The form and tenor of the Bonds shall be substantially as follows, with such additions, deletions and modifications as the Board of Commissioners and the Auditor may authorize, as conclusively evidenced by their signatures thereon, all blanks to be filled in properly prior to delivery thereof:

Form of Bond

[Unless this Bond is presented by an authorized representative of The Depository Trust Company to the Registrar or its agent for registration or transfer, exchange or payment, and any Bond issued is registered in the name of Cede & Co. or such other name as requested by an authorized representative of The Depository Trust Company and any payment is made to Cede & Co., ANY TRANSFER, PLEDGE OR OTHER USE HEREOF FOR VALUE OR OTHERWISE BY OR TO ANY PERSON IS WRONGFUL since the registered owner hereof, Cede & Co., has an interest herein.]

No. R[_ _]-

UNITED STATES OF AMERICA

STATE OF INDIANA

COUNTY OF MONROE

MONROE COUNTY, INDIANA

COUNTY BRIDGE IMPROVEMENT BOND, SERIES 202_____(LIMITED AD
VALOREM TAX LEVY AND TIF PLEDGE)

<u>Maturity Date</u>	<u>Interest Rate</u>	<u>Original Date</u>	<u>Authentication Date</u>	<u>CUSIP</u>
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Registered Owner:

Principal Sum:

The County of Monroe, Indiana (the "County"), acting through its Board of Commissioners, for value received, hereby promises to pay to the Registered Owner (named above) or registered assigns, solely from the special revenue fund hereinafter referred to, the Principal Sum set forth above on the Maturity Date set forth above (unless this Bond be subject to and shall have been duly called for redemption and payment as provided for herein), and to pay interest hereon until the Principal Sum shall be fully paid at the rate per annum specified above from the interest payment date to which interest has been paid next preceding the Authentication Date of this Bond unless this Bond is authenticated after the first day of the month in which interest is payable and on or before such interest payment date in which case it shall bear interest from such interest payment date, or unless this Bond is authenticated on or before _____15, 202_, in which case it shall bear interest from the Original Date, which interest is payable semiannually on January 15 and July 15 of each year, beginning on _____, 202_. Interest shall be calculated according to a 360-day calendar year containing twelve 30-day months.

The principal of and premium, if any, on this Bond is payable at the principal office of _____ (the "Registrar" or "Paying Agent"), in the _____ of _____, Indiana. All payments of interest on this Bond shall be paid by check mailed one business day prior to the interest payment date on the due date or, if such due date is a day when financial institutions are not open for business, on the business day immediately after such due date to the registered owner hereof, as of the first day of the month in which interest is payable, at the address as it appears on the registration books kept by the Registrar or at such other address as is provided to the Paying Agent in writing by the registered owner. If payment of principal or interest is made to a depository, payment shall be made by wire transfer on the payment date in same-day funds. If the payment date occurs on a date when financial institutions are not open for business, the wire transfer shall be made on the next succeeding business day. The Paying Agent shall wire transfer payments by 1:00 p.m. (New York City time) so such payments are received at the depository by 2:30 p.m. (New York City time). [Notwithstanding anything to the contrary herein, this Bond shall not be required to be presented or surrendered to receive payment in connection with any mandatory sinking fund redemption until the final maturity date of this Bond or earlier payment in full of this Bond.] All payments on this Bond shall be made in any coin or currency of the United States of America, which on the dates of such payment, shall be legal tender for the payment of public and private debts.

This Bond is one of an authorized issue of Bonds of Monroe County, Indiana, of like tenor and effect, except as to numbering, interest rate, and dates of maturity, in the total amount of Dollars (\$___) [for this series] (the "Bonds"), numbered from 1 up, issued for the purpose of providing funds to be applied on the cost of certain bridge improvements in the County, [refunding interim notes issued in anticipation of the Bonds,][funding a debt service reserve fund,][funding capitalized interest] and to pay incidental expenses, as authorized by an ordinance adopted by the County Council of the County on the _____ day of _____, 2023, entitled "An ordinance of Monroe County, Indiana, authorizing the issuance of bonds for the purpose of providing funds to be applied to the costs of certain county bridge improvement projects and incidental expenses in connection therewith; providing for the safeguarding of the interests of the owners of said bonds; other matters connected therewith, including the issuance of notes in anticipation of bonds; and repealing ordinances inconsistent herewith" (the "Ordinance"), and in strict compliance with the provisions of Indiana Code 8-18-22 and Indiana Code 5-1-14-4, each as in effect on the issue date of the Bonds (collectively, the "Act").

The County irrevocably pledges (i) the revenues from its Major Bridge Fund pursuant to Indiana Code 8-16-13.1, as amended, and (ii) the Pledged TIF Revenues (as defined in the Ordinance) (collectively, the "Pledged Revenues") deposited into the Sinking Fund referred to in the Ordinance, to the extent necessary for that purpose, to the prompt payment of principal of and interest on the Bonds authorized by the Ordinance, of which this Bond is one, and any bonds hereafter issued on a parity therewith. Reference is made to the Ordinance for a more complete statement of the revenues from which and conditions under which the Bonds are payable, a statement of the conditions on which obligations may hereafter be issued on a parity with the Bonds, the manner in which the Ordinance may be amended and the general covenants and provisions pursuant to which the Bonds have been issued.

PURSUANT TO THE PROVISIONS OF THE ACT AND THE ORDINANCE, THE PRINCIPAL OF THIS BOND AND ALL OTHER BONDS OF SAID ISSUE AND THE INTEREST DUE THEREON ARE PAYABLE SOLELY FROM THE SINKING FUND REFERRED TO IN THE ORDINANCE TO BE PROVIDED FROM THE PLEDGED REVENUES. THE COUNTY SHALL NOT BE OBLIGATED TO PAY THIS BOND OR THE INTEREST HEREIN EXCEPT FROM THE SINKING FUND.

[The Bonds shall be initially issued in a book entry system by The Depository Trust Company ("DTC"). The provisions of this Bond and of the Ordinance are subject in all respect to the provisions of the Letter of Representations between the County and DTC, or any substitute agreement effecting such book entry system under DTC.]

The Bonds of this maturing on _____, 20__, and thereafter, are redeemable at the option of the County on _____, 20__, or any date thereafter, on thirty (30) days' notice, in whole or in part, in the order of maturity and by lot within a maturity, at face value, with no premium, plus in each case accrued interest to the date fixed for redemption.

[The Bonds maturing on _____, 202_ are subject to mandatory sinking fund redemption prior to maturity, at a redemption price equal to the principal amount thereof plus accrued interest, on January 15 and July 15 on the dates and in the amounts set forth below:

<u>Date</u>	<u>Amount</u>
\$	*

*Final Maturity]

Each _____ (\$____) principal amount shall be considered a separate Bond for purposes of optional [and mandatory] redemption. If less than an entire maturity is called for redemption, the Bonds to be called for redemption shall be selected by lot by the Registrar. [If some Bonds are to be redeemed by optional redemption and mandatory sinking fund redemption on the same date, the Registrar shall selected by lot the Bonds for optional redemption before selecting the Bonds by lot for the mandatory sinking fund redemption.]

Notice of redemption shall be mailed to the address of the registered owner as shown on the registration record of the County, as of the date which is forty-five (45) days prior to such redemption date, not less than thirty (30) days prior to the date fixed for redemption. The notice shall specify the date and place of redemption and sufficient identification of the Bonds called for redemption. The

place of redemption may be determined by the County. Interest on the Bonds so called for redemption shall cease on the redemption date fixed in such notice, if sufficient funds are available at the place of redemption to pay the redemption price on the date so named.

If this Bond shall not be presented for payment or redemption on the date fixed therefor, the County may deposit in trust with its depository bank, an amount sufficient to pay such Bond or the redemption price, as the case may be, and thereafter the registered owner shall look only to the funds so deposited in trust with said bank for payment and the County shall have no further obligation or liability in respect thereto.

This Bond is transferable or exchangeable only upon the books of the County kept for that purpose at the office of the Registrar, by the registered owner hereof in person, or by its attorney duly authorized in writing, upon surrender of this Bond together with a written instrument of transfer or exchange satisfactory to the Registrar duly executed by the registered owner or its attorney duly authorized in writing, and thereupon a new fully registered Bond or Bonds in the same aggregate principal amount and of the same maturity, shall be executed and delivered in the name of the transferee or transferees or to the registered owner, as the case may be, in exchange therefor. The County, the Registrar and any paying agent for this Bond may treat and consider the person in whose name this Bond is registered as the absolute owner hereof for all purposes including for the purpose of receiving payment of, or on account of, the principal hereof and interest due hereon.

This Bond is subject to defeasance prior to redemption or payment as provided in the Ordinance referred to herein. THE OWNER OF THIS BOND, BY THE ACCEPTANCE HEREOF, HEREBY AGREES TO ALL THE TERMS AND PROVISIONS CONTAINED IN THE ORDINANCE. The Ordinance may be amended without the consent of the owners of the Bonds as provided in the Ordinance if the County Council determines in its sole discretion that the amendment shall not adversely affect the rights of any of the owners of the Bonds.

The Bonds maturing in any one year are issuable only in fully registered form in the denomination of \$_____ or any integral multiple thereof not exceeding the aggregate principal amount of the Bonds maturing in such year.

It is hereby certified and recited that all acts, conditions and things required to be done precedent to and in the preparation and complete execution, issuance and delivery of this Bond have been done and performed in regular and due form as provided by law and this Bond and the total issue of the Bonds is within every limit of indebtedness as prescribed by the constitution and laws of the State of Indiana.

This Bond shall not be valid or become obligatory for any purpose until the certificate of authentication hereon shall have been executed by an authorized representative of the Registrar.

IN WITNESS WHEREOF, Monroe County, Indiana, has caused this Bond to be executed by the manual or facsimile signature of the Board of Commissioners of the County, the corporate seal of the County to be hereunto affixed, imprinted or impressed by any means and attested manually or by facsimile by the Auditor of the County.

MONROE COUNTY, INDIANA

Commissioner

Commissioner

[SEAL]

Commissioner

ATTEST:

Auditor, Monroe County, Indiana

REGISTRAR'S CERTIFICATE OF AUTHENTICATION

It is hereby certified that this Bond is one of the Bonds described in the Ordinance.

_____, as Registrar

By: _____
Authorized Representative

[BOND INSURANCE LEGEND]

ASSIGNMENT

FOR VALUE RECEIVED the undersigned hereby sells, assigns and transfers unto _____, the within Bond and all rights thereunder, and hereby irrevocably constitutes and appoints _____, attorney, to transfer the within Bond in the books kept for the registration thereof with full power of substitution in the premises.

Dated: _____

NOTICE: Signature(s) must be guaranteed by an eligible guarantor institution participating in a Securities Transfer Association recognized signature guarantee program.

NOTICE: The signature to this assignment must correspond with the name as it appears on the face of the within Bond in every particular, without alteration or enlargement or any change whatsoever.

End of Bond Form

Section 10. Preparation and Sale of Bonds and BANs; Official Statement; Investment Letter; Municipal Bond Insurance. The Auditor is hereby authorized and directed to have said BANs and Bonds prepared, and the Board of Commissioners and Auditor are hereby authorized and directed to execute said BANs and Bonds in the form and manner herein provided. The Auditor is hereby authorized and directed to deliver said BANs and Bonds to the respective purchasers thereof after sale made in accordance with the provisions of this Ordinance, provided that at the time of said delivery the Auditor shall collect the full amount which the respective purchasers have agreed to pay therefor, which amount shall not be less than 99.0% of the face value of said BANs and not less than 99.0% of the face value of said Bonds, as the case may be. The Bonds herein authorized shall be binding special revenue obligations of the County. The proceeds derived from the sale of the Bonds shall be and are hereby set aside for application on the cost of the Projects hereinbefore referred to, the refunding of the BANs, if issued, the funding of capitalized interest, if necessary, the funding of the Debt Service Reserve Fund, if necessary, and the expenses necessarily incurred in connection with the BANs and Bonds. The proper officers of the County are hereby directed to draw all proper and necessary warrants, and to do whatever acts and things which may be necessary to carry out the provisions of this Ordinance, including the acquisition, construction and equipping of the Projects and the issuance of the Bonds and BANs.

The preparation and distribution of an official statement (preliminary and final) on behalf of the County for the Bonds and BANs sold to a purchaser other than the Indiana Bond Bank is hereby authorized. The County Council President, the Board of Commissioners and the Auditor are each hereby authorized and directed to execute the preliminary official statement on behalf of the County in a form consistent with this Ordinance and to designate the preliminary official statement as “nearly final” for purposes of Rule 15c2-12 of the Securities and Exchange Commission (the “SEC Rule”). If the Bonds or BANs will be sold to the Indiana Bond Bank, the County Council President, the Board of Commissioners and the Auditor are each hereby authorized to provide information and materials to the Indiana Bond Bank relating to the County and the Bonds or BANs, as the case may be, for inclusion in any official statement relating to any financing of the Indiana Bond Bank the proceeds of which will be used to acquire such Bonds or BANs.

Alternatively, in lieu of preparing and distributing an official statement, the County may obtain a sophisticated investment letter from the purchaser of the Bonds or BANs at the time of delivery of the Bonds or BANs which satisfies applicable state and federal securities laws.

The Auditor, with the advice of the County’s municipal advisor, is hereby authorized to obtain a rating for the Bonds if such rating will facilitate the sale of the Bonds.

In the event the municipal advisor of the County certifies to the County that it would be economically advantageous for the County to obtain a municipal bond insurance policy, the County hereby authorizes the purchase of such an insurance policy. The acquisition of a municipal bond insurance policy is hereby deemed economically advantageous in the event the difference between the present value of (a) the total debt service on the Bonds if issued without municipal bond insurance and (b) the total debt service on the Bonds if issued with municipal bond insurance, is greater than the cost of the premium on the municipal bond insurance policy. If such an insurance policy is purchased, the Board of Commissioners and the Auditor are hereby authorized to execute and deliver all agreements

with the provider of the policy to the extent necessary to comply with the terms of such insurance policy and the commitment to issue such policy. Such agreement shall be deemed a part of this Ordinance for all purposes and is hereby incorporated herein by reference.

Section 11. Sale of Bonds. The Bonds may, as determined by the Auditor and Board of Commissioners, with the advice of the County's municipal advisor, be sold by either a competitive sale or by a negotiated sale. If the Bonds will be sold at a competitive sale, the Auditor shall cause to be published a notice of sale once each week for two consecutive weeks pursuant to IC 5-3-1-2, as amended. The date fixed for the sale shall not be earlier than 15 days after the first of such publications and not earlier than three days after the second of such publications. The notice shall state the character and amount of the Bonds, the maximum rate of interest thereon, the terms and conditions upon which bids will be received and the sale made, and such other information as the Auditor and the attorneys employed by the County shall deem advisable and any summary notice may contain any information deemed so advisable. The notice may provide, among other things, that the successful bidder will be required to assist the County in establishing the initial issue price of the Bonds under Treasury Regulations Section 1.148-1(f) (the "Issue Price Regulations"), that the successful bidder will be required to provide a certified or cashier's check, or a surety bond, in an amount equal to 1% of the principal amount of the Bonds described in the notice and that in the event the successful bidder shall fail or refuse to accept delivery of the Bonds and pay for the same as soon as the Bonds are ready for delivery, or at the time fixed in the notice of sale, then said check and the proceeds thereof shall be the property of the County and shall be considered as its liquidated damages on account of such default; that bidders for said Bonds will be required to name the rate or rates of interest which the Bonds are to bear, not exceeding the maximum rate hereinbefore fixed, and that such interest rate or rates shall be in multiples of one-eighth ($1/8$), one-twentieth ($1/20$) or one-hundredth ($1/100$) of one percent (1%). The rate bid on a maturity shall be equal to or greater than the rate bid on the immediately preceding maturity. Bids on the Bonds may also be received electronically through PARITY or such other electronic bidding service acceptable to the Auditor, with the advice of the County's municipal advisor. No conditional bid or bid for less than 99.0% of the face amount of the Bonds will be considered. The opinion of Barnes & Thornburg LLP, nationally recognized bond counsel of Indianapolis, Indiana, approving the legality of said Bonds, will be furnished to the purchaser at the expense of the County.

As an alternative to the publication of a notice of sale, the Auditor may sell the Bonds through the publication of a notice of intent to sell the Bonds and compliance with related procedures pursuant to IC 5-1-11-2(b), as amended.

In the case of a competitive sale, the Bonds shall be awarded by the Auditor to the best bidder who has submitted its bid in accordance with the terms of this Ordinance and the notice of sale. The best bidder will be the one who offers the lowest net interest cost to the County, to be determined by computing the total interest on all of the Bonds of that series to their maturities, adding thereto the discount bid, if any, and deducting the premium bid, if any. The right to reject any and all bids shall be reserved. If an acceptable bid is not received on the date of sale, the sale may be continued from day to day thereafter without further advertisement for a period of thirty (30) days, during which time no bid which provides a higher net interest cost to the County than the best bid received at the time of the advertised sale will be considered.

As an alternative to a competitive sale of the Bonds, the Auditor and Board of Commissioners are hereby authorized and directed to negotiate the sale of the Bonds to a purchaser which may be an

underwriter in accordance with a bond purchase agreement or bond placement agreement (the “Purchase Agreement”) between the County and the purchaser of the Bonds. The Auditor and the Board of Commissioners are hereby authorized to execute the Purchase Agreement and deliver the Bonds to the purchaser so long as their terms are consistent with this Ordinance. The Purchase Agreement shall establish a final principal amount, denominations, interest rates, maturity schedule, purchase price, optional redemption features and term bond mandatory redemption, if any. The Purchase Agreement will also state that the underwriter, the purchaser or the placement agent, as the case may be, will agree to assist the County with establishing the issue price of the Bonds under the Issue Price Regulations.

Section 12. Use of BAN/Bond Proceeds. The accrued interest and any capitalized interest received at the time of the delivery of the Bonds shall be deposited in the hereinafter described Sinking Fund. If necessary, a portion of the proceeds of the Bonds may be deposited into the Debt Service Reserve Fund, if applicable, for the Bonds as described below. The remaining proceeds from the sale of the Bonds and BAN proceeds shall be deposited in a bank or banks which are legally designated depositories for the funds of the County, in a special account or accounts to be designated as “Monroe County, Indiana, Bridge Improvement Project Fund” (the “Project Fund”). The funds in the Project Fund shall be expended only for the purpose of paying the cost of the Projects, refunding the BANs, if issued, or as otherwise required by the Act or for the expenses of issuance of the Bonds or BANs. All funds deposited to the credit of the Sinking Fund, the Debt Service Reserve Fund or the Project Fund shall be deposited, held, secured or invested in accordance with the laws of the State of Indiana relating to the depositing, holding, securing or investing of public funds, including particularly IC 5-13, and the acts amendatory thereof and supplemental thereto. The cost of obtaining the legal services of Barnes & Thornburg LLP shall be considered as a part of the cost of the Projects on account of which the BANs and Bonds are issued.

Any balance or balances remaining unexpended in such special account or accounts after completion of the Projects, which are not required to meet unpaid obligations incurred in connection with such Projects, shall either be paid into the Sinking Fund and used solely for the purposes thereof or otherwise be applied in accordance with IC 5-1-13, as amended and supplemented.

The County hereby declares that it reasonably expects to reimburse the County’s advances to the cost of the Project from proceeds of the Bonds, as anticipated by this Ordinance.

Section 13. Funds and Accounts.

(a) Sinking Fund. The Pledged Revenues received by the County shall be used and applied by the County only as provided in this Ordinance. All such revenues shall be segregated and kept in special accounts separate and apart from all other funds of the County and shall be used and applied as set forth in this Ordinance. There is hereby created the Bridge Improvement Bond Sinking Fund (the “Sinking Fund”). As they are received, the County shall set apart and pay all of the Pledged Revenues into the Sinking Fund to be used to pay the interest on and the principal of the Bonds; provided, however, that no deposit shall be made into such fund whenever the balance therein is sufficient to pay the interest and principal payments on the Bonds coming due in the succeeding twelve (12) months. There shall also be deposited to the Sinking Fund a sufficient amount of Pledged Revenues to pay fiscal agency charges due in connection with the payment of interest and principal on the Bonds.

(b) Debt Service Reserve Fund. There is hereby created the Bridge Improvement Bond

Debt Service Reserve Fund (the "Reserve Fund"). Prior to the sale of the Bonds, the Auditor shall determine, with the advice of the County's municipal advisor, whether the Reserve Fund shall be funded in connection with the Bonds and, if so, the amount to be reserved in the Reserve Fund (the "Reserve Requirement"). If the Auditor determines that the Reserve Fund shall be so funded, the terms and provisions of such Reserve Fund, including the Reserve Requirement, shall be set forth in a certificate of the Auditor prior to the delivery of the Bonds which shall in all instances be consistent with the terms and provisions of this Ordinance (such certificate, herein the "Reserve Fund Certificate"). If the Reserve Fund is to be funded for the Bonds, the following three paragraphs of this Section 13(b) shall apply in addition to those set forth in the Reserve Fund Certificate.

The County may deposit funds on hand, Bond proceeds, or a combination thereof into the Reserve Fund. The balance to be maintained in the Reserve Fund shall equal but not exceed the Reserve Requirement as set forth in the Reserve Fund Certificate; provided that the Reserve Requirement shall not in any event exceed the least of (i) the maximum annual debt service on the Bonds, (ii) 125% of average annual debt service on the Bonds or (iii) 10% of the proceeds of the Bonds. If the initial deposit into the Reserve Fund does not cause the balance therein to equal the Reserve Requirement or if no deposit is made, an amount of the Pledged Revenues shall be credited to the Reserve Fund on or before each interest payment date until the balance therein equals the Reserve Requirement. The deposits shall be equal in amount and sufficient to accumulate the Reserve Requirement within five (5) years of the date of delivery of the Bonds. The Reserve Fund shall constitute the margin for safety and a protection against default in the payment of principal of and interest on the Bonds, and the moneys in the Reserve Fund shall be used to pay current principal and interest on the Bonds, to the extent that moneys in the Sinking Fund are insufficient for that purpose. Any deficiency in the balance maintained in the Reserve Fund shall be made up from the next available Pledged Revenues remaining after credits into the Sinking Fund. Any moneys in the Reserve Fund in excess of the Reserve Requirement shall be used for the purchase of outstanding Bonds or installments of principal of fully registered Bonds at a price not exceeding par and accrued interest, and redemption premium, if any, or shall be transferred to the County's Major Bridge Fund.

A debt service reserve surety bond may be purchased by the County to satisfy, in whole or in part, the Reserve Requirement. The Board of Commissioners and the Auditor are hereby authorized to execute and deliver the necessary agreements with the provider of the debt service reserve surety bond providing for, among other matters, the reimbursement to such provider of amounts drawn under the debt service reserve surety bond. Each of these officials are hereby authorized and directed to complete, execute and attest any agreement pertaining to such a debt service reserve surety bond on behalf of the County so long as its provisions are consistent with this Ordinance. The cost of obtaining a debt service reserve surety bond shall be considered as a part of the cost of issuance of the Bonds and may be paid out of the proceeds of the Bonds or out of other funds of the County.

Section 14. Defeasance of Bonds. If, when any of the Bonds issued hereunder shall have become due and payable in accordance with their terms or shall have been duly called for redemption or irrevocable instructions to call the Bonds or any portion thereof for redemption shall have been given, and the whole amount of the principal and the interest and the premium, if any, so due and payable upon all of the Bonds or any portion thereof and coupons then outstanding shall be paid; or (i) sufficient moneys, or (ii) direct obligations of (including obligations issued or held in book entry form on the books of) the Department of the Treasury of the United States of America, the principal of and the interest on which when due will provide sufficient moneys, shall be held in trust for such purpose, and provision shall also be made for paying all fees and expenses for the redemption, then and in that case the Bonds issued hereunder or any designated portion thereof shall no longer be

deemed outstanding or entitled to the pledge of the Pledged Revenues and the bondholders shall be entitled to look only to the trust for payment of the Bonds.

Section 15. Investments. The Sinking Fund and Reserve Fund shall be deposited in and maintained as separate accounts from all other accounts of the County. All moneys deposited in the Sinking Fund and Reserve Fund shall be deposited, held and secured as public funds in accordance with the public depository laws of the State of Indiana; provided that moneys therein may be invested in obligations in accordance with the applicable laws, including particularly IC 5-13, as amended or supplemented, and in the event of such investment the income therefrom shall become a part of the Sinking Fund or Reserve Fund, as the case may be, and shall be used only as provided in this Ordinance.

Section 16. Tax Covenants. In order to preserve the exclusion of interest on the Bonds from gross income for federal income tax purposes under Section 103 of the Internal Revenue Code of 1986, as existing on the date of issuance of the Bonds (the "Code") and as an inducement to purchasers of the Bonds, the County represents, covenants and agrees that:

(a) The Projects will be available for use by members of the general public. Use by a member of the general public means use by natural persons not engaged in a trade or business. No person or entity other than the County or another state or local governmental unit will use more than 10% of the proceeds of the Bonds or property financed by the Bond proceeds other than as a member of the general public. No person or entity other than the County or another state or local governmental unit will own property financed by Bond proceeds or will have any actual or beneficial use of such property pursuant to a lease, a management or incentive payment contract, arrangements such as take-or-pay or output contracts or any other type of arrangement that conveys other special legal entitlements and differentiates that person's or entity's use of such property from use by the general public, unless such uses in the aggregate relate to no more than 10% of the proceeds of the Bonds, as the case may be. If the County enters into a management contract for the Projects, the terms of the contract will comply with IRS Revenue Procedure 2017-13, as it may be amended, supplemented or superseded for time to time, so that the contract will not give rise to private business use under the Code and the Regulations, unless such use in aggregate relates to no more than 10% of the proceeds of the Bonds.

(b) No more than 10% of the principal of or interest on the Bonds is (under the terms of the Bonds, this Ordinance or any underlying arrangement), directly or indirectly, secured by an interest in property used or to be used for any private business use or payments in respect of any private business use or payments in respect of such property or to be derived from payments (whether or not to the County) in respect of such property or borrowed money used or to be used for a private business use.

(c) No more than 5% of the Bond proceeds will be loaned to any person or entity other than another state or local governmental unit. No more than 5% of the Bond proceeds will be transferred, directly or indirectly, or deemed transferred to a nongovernmental person in any manner that would in substance constitute a loan of the Bond proceeds.

(d) The County reasonably expects, as of the date hereof, that the Bonds will not meet either the private business use test described in paragraphs (a) and (b) above or the private loan test described in paragraph (c) above during the entire term of the Bonds.

(e) No more than 5% of the proceeds of the Bonds will be attributable to private business use as described in (a) and private security or payments described in (b) attributable to unrelated or disproportionate private business use. For this purpose, the private business use test is applied by taking into account only use that is not related to any government use of proceeds of the issue (Unrelated Use) and use that is related but disproportionate to any governmental use of those proceeds (Disproportionate Use).

(f) The County will not take any action nor fail to take any action with respect to the Bonds that would result in the loss of the exclusion from gross income for federal tax purposes on the Bonds pursuant to Section 103 of the Code, nor will the County act in any other manner which would adversely affect such exclusion. The County covenants and agrees not to enter into any contracts or arrangements which would cause the Bonds to be treated as private activity bonds under Section 141 of the Code.

(g) It shall not be an event of default under this Ordinance if the interest on any Bond is not excludable from gross income for federal tax purposes or otherwise pursuant to any provision of the Code which is not currently in effect and in existence on the date of issuance of the Bonds.

(h) These covenants are based solely on current law in effect and in existence on the date of delivery of such Bonds.

(i) The County represents that it will rebate any arbitrage profits to the United States of America, to the extent required by the Code.

Section 17. Parity Obligations. The County reserves the right to authorize and issue additional BANs at any time ranking on a parity with the BANs. The Commission reserved the right to issue additional bonds or enter into leases or other obligations payable from the Pledged TIF Revenues ranking on parity with the Bonds subject to the satisfaction of the conditions set forth in the TIF Pledge Resolution. The County reserves the right to authorize and issue additional bonds or enter into leases or other obligations payable from the Major Bridge Revenues, ranking on a parity with the Bonds (the "Parity Obligations"), subject to the following conditions:

(a) Any such Parity Obligations shall not cause the County to exceed its debt limitation under Article 13, Section 1, of the Indiana Constitution as of the date of issuance.

(b) All interest and principal payments of the Bonds and any outstanding Parity Obligations shall have been paid to date in accordance with their terms, with no payments in arrears.

(c) All required deposits into the Sinking Fund and the Reserve Fund shall have been made in accordance with the provisions of this Ordinance.

(d) Either (1) the Major Bridge Revenues of the County in the fiscal year immediately preceding the issuance of the additional Parity Obligations shall be not less than one hundred thirty-five percent (135%) of the maximum annual interest and principal requirements of the then outstanding Bonds and other Parity Obligations and the additional Parity Obligations to be issued; or (2) the Major Bridge Revenues for the first full fiscal year immediately succeeding the issuance of any such additional Parity Obligations shall be projected by a certified public accountant to be at least

equal to one hundred thirty-five percent (135%) of the maximum annual interest and principal requirements of the then outstanding Bonds and other Parity Obligations and the additional Parity Obligations proposed to be issued. For purposes of this subsection, the records of the County shall be analyzed and all showings prepared by a certified public accountant or independent municipal advisor employed by the County for that purpose.

(e) Principal of and interest on any Parity Obligations and lease rentals on any Parity Obligations shall be payable semiannually on January 15 and July 15.

Section 18. Contractual Nature of Ordinance. The provisions of this Ordinance shall constitute a contract by and between the County and the owners of the Bonds and BANs herein authorized, and after the issuance of said Bonds or BANs, this Ordinance shall not be repealed or amended in any respect which will adversely affect the rights of the owners of said Bonds or BANs nor shall the Council adopt any law, ordinance or resolution which in any way adversely affects the rights of such owners so long as any of said Bonds, BANs or the interest thereon remain unpaid. Except for the changes set forth in Section 19(a)-(f), this Ordinance may be amended, however, without the consent of BAN or Bond owners, if the Council determines, in its sole discretion, that such amendment would not adversely affect the owners of the BANs or Bonds.

Section 19. Amendments with Consent of Bondholders. Subject to the terms and provisions contained in this section, and not otherwise, the owners of not less than sixty-six and two-thirds percent (66 2/3%) in aggregate principal amount of the Bonds issued pursuant to this Ordinance and then outstanding shall have the right, from time to time, anything contained in this Ordinance to the contrary notwithstanding, to consent to and approve the adoption by the Council of such ordinance or ordinances supplemental hereto as shall be deemed necessary or desirable by the Council for the purpose of modifying, altering, amending, adding to or rescinding in any particular any of the terms or provisions contained in this Ordinance, or in any supplemental ordinance; provided, however, that nothing herein contained shall permit or be construed as permitting:

(a) An extension of the maturity of the principal of or interest on any Bond issued pursuant to this Ordinance; or

(b) A reduction in the principal amount of any Bond or the rate of interest thereon; or

(c) The creation of a lien upon or a pledge of the Pledged Revenues ranking prior to the pledge thereof created by this Ordinance; or

(d) A preference or priority of any Bond or Bonds issued pursuant to this Ordinance over any other Bond or Bonds issued pursuant to the provisions of this Ordinance; or

(e) A reduction in the aggregate principal amount of the Bonds required for consent to such supplemental ordinance; or

(f) The extension of mandatory sinking fund redemption dates, if any.

If the owners of not less than sixty-six and two-thirds percent (66 2/3%) in aggregate principal amount of the Bonds outstanding at the time of adoption of such supplemental ordinance shall have consented to and approved the adoption thereof by written instrument to be maintained on file in the office of the Auditor, no owner of any Bond issued pursuant to this Ordinance shall have any right to

object to the adoption of such supplemental ordinance or to object to any of the terms and provisions contained therein or the operation thereof, or in any manner to question the propriety of the adoption thereof, or to enjoin or restrain the County or its officers from adopting the same, or from taking any action pursuant to the provisions thereof. Upon the adoption of any supplemental ordinance pursuant to the provisions of this section, this Ordinance shall be, and shall be deemed, modified and amended in accordance therewith, and the respective rights, duties and obligations under this Ordinance of the County and all owners of Bonds issued pursuant to the provisions of this Ordinance then outstanding, shall thereafter be determined exercised and enforced in accordance with this Ordinance, subject in all respects to such modifications and amendments. Notwithstanding anything contained in the foregoing provisions of this Ordinance, the rights and obligations of the County and of the owners of the Bonds authorized by this Ordinance, and the terms and provisions of the Bonds and this Ordinance, or any supplemental ordinance, may be modified or altered in any respect with the consent of the County and the consent of the owners of all the Bonds issued pursuant to this Ordinance then outstanding.

Excluding the changes set out in this Section 19(a)-(f), the County may amend this Ordinance without bondholder consent if the County determines, in its sole discretion, that the amendment shall not adversely affect the rights of any of the owners of the Bonds.

Section 20. Issuance of BANs. The County, having satisfied all the statutory requirements for the issuance of its Bonds, may elect to issue its BAN or BANs to a financial institution, the Indiana Bond Bank or any other purchaser pursuant to a Bond Anticipation Note Purchase Agreement (the "Bond Anticipation Note Agreement") to be entered into between the County and the purchaser of the BAN or BANs. The Council hereby authorizes the issuance and execution of the BAN or BANs in lieu of initially issuing Bonds to provide interim financing for the Projects until permanent financing becomes available. It shall not be necessary for the County to repeat the procedures for the issuance of its Bonds, as the procedures followed before the issuance of the BAN or BANs are for all purposes sufficient to authorize the issuance of the Bonds and the use of the proceeds to repay the BAN or BANs. The Board of Commissioners and the Auditor are hereby authorized and directed to execute a Bond Anticipation Note Agreement in such form or substance as they shall approve acting upon the advice of counsel. The County Council President, the Board of Commissioners and the Auditor may also take such other actions or deliver such other certificates as are necessary or desirable in connection with the issuance of the BANs or the Bonds and the other documents needed for the financing as they deem necessary or desirable in connection therewith.

Section 21. Additional Appropriation of the Proceeds of the Bonds and Ratification of Prior Actions.

(a) There is hereby appropriated a sum not to exceed \$8,000,000 out of the proceeds of the Bonds received by the County in connection with the sale of the Bonds, together with any premium paid by the original purchasers of the Bonds and all investment earnings thereon, for the use by the County in paying the costs of the Projects, together with any expenses incidental thereto, funding a debt service reserve for the Bonds, if deemed appropriate or necessary, paying capitalized interest on the Bonds, if any, and paying the issuance costs of the Bonds. Such appropriation shall be in addition to all appropriations provided for in the existing budget and levy and shall continue in effect until such amount is expended for the purposes authorized in this Ordinance. A certified copy of this Ordinance, together with such other proceedings and actions as may be necessary, shall be filed by the Auditor, with the Department of Local Government Finance.

(b) Any and all actions previously taken by any officer or employee of the County in connection with this Ordinance, including the publication of the notices of public hearings, are hereby approved, ratified and affirmed.

Section 22. Tax Exemption. Notwithstanding any other provisions of this Ordinance, the covenants and authorizations contained in this Ordinance (the “Tax Sections”) which are designed to preserve the exclusion of interest on the Bonds and BANs from gross income under federal law (the “Tax Exemption”) need not be complied with if the County receives an opinion of nationally recognized bond counsel that any Tax Section is unnecessary to preserve the Tax Exemption.

Section 23. Debt Limit Not Exceeded. The County represents and covenants that the Bonds herein authorized, when combined with other outstanding indebtedness of the County at the time of issuance of the Bonds, will not exceed any applicable constitutional or statutory limitation on the County’s indebtedness.

Section 24. Continuing Disclosure. In order for the purchasers of the Bonds to comply with the SEC Rule, the County Council President, the Board of Commissioners and Auditor are each hereby authorized to execute and deliver an agreement by the County to comply with the requirements of a continuing disclosure undertaking by the County pursuant to subsection (b)(5) of the SEC Rule, and any amendments thereto from time to time (the “Continuing Disclosure Agreement”). The County hereby covenants and agrees that it will comply with and carry out all of the provisions of the Continuing Disclosure Agreement.

Section 25. Conflicting Ordinances. All ordinances and parts of ordinances in conflict herewith are hereby repealed.

Section 26. Severability. If any section, paragraph or provision of this Ordinance shall be held to be invalid or unenforceable for any reason, the invalidity or unenforceability of such section, paragraph or provision shall not affect any of the remaining provisions of this Ordinance.

Section 27. Effective Date. This Ordinance shall be in full force and effect from and after its passage.

DULY ADOPTED on this ____ day of _____, 2023, by the County Council of Monroe County, Indiana.

MONROE COUNTY COUNCIL, INDIANA

“Aye”

“Nay”

Kate Wiltz, President

Kate Wiltz, President

Trent Deckard, President Pro Tempore

Trent Deckard, President Pro Tempore

Jennifer Crossley, Member

Jennifer Crossley, Member

Marty Hawk, Member

Marty Hawk, Member

Peter Iversen, Member

Peter Iversen, Member

Geoff McKim, Member

Geoff McKim, Member

Cheryl Munson, Member

Cheryl Munson, Member

ATTEST:

Catherine Smith, Auditor
Monroe County, Indiana

Date

EXHIBIT A

The Projects include the following:

Fullerton Pike Bridge Project – construction of a new bridge on Fullerton Pike between Rockport Road and Rogers Street. The 524 ft. bridge will feature a 6 ft. median, a 10 ft. multi-use path and a 5 ft. sidewalk. The multi-use path and the sidewalk will be separated from the travel lanes with a concrete barrier rail. The bridge will cross over the Clear Creek trail. Ramps will be constructed to connect the Clear Creek trail with the sidewalk and multi-use path..

Mt. Tabor Bridge Project – construction of a new bridge replacing Bridge 13 on Mt. Tabor Road crossing Beam Blossom Creek. This bridge will be a three or four span bridge approximately 450 ft. in length. (Existing bridge is 128 ft. in length) The bridge will have two 11 ft. lanes with a 4 ft. shoulder on the west side of the bridge and a wider shoulder on the east side of the bridge to allow for intersection sight distance at Bottom Road.

Included in connection with the Projects above are all costs of design, engineering, architectural, legal, accounting, construction, equipping, real estate acquisition and all other related and incidental costs associated with such Projects.

Monroe County Council Agenda Request Form

Complete ALL applicable highlighted areas below.

DEPARTMENT: Commissioner's Office MEETING DATE REQUESTED (Tentative): June 13, 2023
Request Presenter(s): Angie Purdie, Commissioners' Admin. Phone: 812-349-2553

Was the Council Liaison notified prior to submitting this Agenda Request: No

PURPOSE OF REQUEST: (Mark with an "X" in all applicable boxes)

☐ Creation of Account Line(s) and/or ☒ Additional Appropriation(s)

Fund Name: Public Safety LIT

☐ Transfer of Funds

☐ Category

Fund Name:

☐ Fund to Fund

Fund Name A:

Fund Name B:

☐ Salary Ordinance Amendment Effective Date of Amendment:

☐ De-Appropriation of Account Lines

Fund Name:

☐ Other (Specify)

Narrative: Give a DETAILED SUMMARY explanation for the request (purpose, action needed, etc.).

The appropriation in this fund/line is for repairs & maintenance to the Sheriff's (Fleet) Vehicles.
This year's beginning budget was \$100,000.00. The current balance is \$11,137.38.
After reviewing the expenses, there is nothing inappropriate or excessively spent.

Complete ALL corresponding agenda information on subsequent tabs.

Forward entire Request Form with all supporting documents to: councilrequests@co.monroe.in.us

Contact the Council Administrator (Ext. 2516) with any questions regarding the Agenda Request Form.

Council recommends making ANY In-House and/or Category Transfers PRIOR to requesting additional appropriations.

MEETING DATE REQUESTED *(Tentative)* : 6/13/2023

Fund Number: 1170

Location Number: 0307

Contact the Council Administrator (Ext. 2516) for new numbers and/or clarification on account numbers.

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Commissioners-Fleet Cash Balance as of 6/5/2023: \$2,464,506.17

Fund	Acct	Acct Desc	Carry Forward Approp	Original Approp	Add'l Approp	Adj Approp	Total Approp	Expenditure	Unexpend Balance	Encumbrance	Unexpend Pct
- Fund : 1170											
- Fund Desc : Public Safety LIT											
- Loc : 0307											
- Loc Desc : Fleet Maintenance											
1170	15880	Fleet/Building Administrator	0.00	17,598.00	0.00	0.00	17,598.00	6,768.00	10,830.00	0.00	61.54%
1170	17601	Longevity	0.00	300.00	0.00	0.00	300.00	0.00	300.00	0.00	100.00%
1170	17899	Retention Bonus Supplemental	0.00	500.00	0.00	(500.00)	0.00	0.00	0.00	0.00	0.00%
1170	18001	FT Self Insurance	0.00	3,000.00	0.00	0.00	3,000.00	1,500.00	1,500.00	0.00	50.00%
1170	18101	FICA	0.00	1,408.00	0.00	(38.25)	1,369.75	517.70	852.05	0.00	62.20%
1170	18201	PERF	0.00	2,499.00	0.00	0.00	2,499.00	961.00	1,538.00	0.00	61.54%
1170	31004	Animal Control Maint	0.00	2,000.00	0.00	0.00	2,000.00	0.00	2,000.00	0.00	100.00%
1170	31006	Sheriff Maint	0.00	100,000.00	0.00	0.00	100,000.00	88,214.62	11,785.38	0.00	11.79%
1170	31007	Jail Maint	0.00	2,000.00	0.00	0.00	2,000.00	386.59	1,613.41	0.00	80.67%
			0.00	129,305.00	0.00	(538.25)	128,766.75	98,347.91	30,418.84	0.00	23.62%
			0.00	129,305.00	0.00	(538.25)	128,766.75	98,347.91	30,418.84	0.00	23.62%
			0.00	129,305.00	0.00	(538.25)	128,766.75	98,347.91	30,418.84	0.00	23.62%
			0.00	129,305.00	0.00	(538.25)	128,766.75	98,347.91	30,418.84	0.00	23.62%
			0.00	129,305.00	0.00	(538.25)	128,766.75	98,347.91	30,418.84	0.00	23.62%

Combined Ledger (All Detail) as of 06/08/2023

Monroe County

The Last Posted Date is 03/31/2023.

Fund 1170 Public Safety LIT for 01/01/2023 thru 06/08/2023

Budget Account Code	Effective Date	Transaction Date	Transaction Type	Amount	Other Data
1170.31006.00000.0307	Sheriff Maint	.		Fleet Maintenance	
	01/01/2023	01/01/2023	Approp/BdgtProj	100,000.00	
	01/04/2023	01/04/2023	Claim/RegDocket	160.00	BK:001 CK:293332 Inv:0000440816 Vend:025648 ERS WIRELESS Commissioners
	01/04/2023	01/04/2023	Claim/RegDocket	88.10	BK:001 CK:293345 Inv:65323 Vend:005391 Sturgis Garage & Wrecker Srv Commissioners
	01/04/2023	01/04/2023	Claim/RegDocket	334.25	BK:001 CK:293345 Inv:65324 Vend:005391 Sturgis Garage & Wrecker Srv Commissioners
	01/04/2023	01/04/2023	Claim/RegDocket	1,745.67	BK:001 CK:293345 Inv:65325 Vend:005391 Sturgis Garage & Wrecker Srv Commissioners
	01/04/2023	01/04/2023	Claim/RegDocket	103.80	BK:001 CK:293345 Inv:65326 Vend:005391 Sturgis Garage & Wrecker Srv Commissioners
	01/04/2023	01/04/2023	Claim/RegDocket	261.00	BK:001 CK:293345 Inv:65314 Vend:005391 Sturgis Garage & Wrecker Srv Commissioners
	01/04/2023	01/04/2023	Claim/RegDocket	4,535.15	BK:001 CK:293345 Inv:65311 Vend:005391 Sturgis Garage & Wrecker Srv Commissioners
	01/04/2023	01/04/2023	Claim/RegDocket	731.24	BK:001 CK:293345 Inv:65312 Vend:005391 Sturgis Garage & Wrecker Srv Commissioners
	01/04/2023	01/04/2023	Claim/RegDocket	4,630.77	BK:001 CK:293345 Inv:65313 Vend:005391 Sturgis Garage & Wrecker Srv Commissioners
	01/04/2023	01/04/2023	Claim/RegDocket	45.00	BK:001 CK:293345 Inv:65320 Vend:005391 Sturgis Garage & Wrecker Srv Commissioners
	01/04/2023	01/04/2023	Claim/RegDocket	45.00	BK:001 CK:293345 Inv:65322 Vend:005391 Sturgis Garage & Wrecker Srv Commissioners
	01/04/2023	01/04/2023	Claim/RegDocket	1,482.40	BK:001 CK:293345 Inv:65278 Vend:005391 Sturgis Garage & Wrecker Srv Commissioners
	01/04/2023	01/04/2023	Claim/RegDocket	1,402.00	BK:001 CK:293345 Inv:65279 Vend:005391 Sturgis Garage & Wrecker Srv Commissioners
	01/04/2023	01/04/2023	Claim/RegDocket	431.35	BK:001 CK:293345 Inv:65285 Vend:005391 Sturgis Garage & Wrecker Srv Commissioners
	01/04/2023	01/04/2023	Claim/RegDocket	85.40	BK:001 CK:293345 Inv:65292 Vend:005391 Sturgis Garage & Wrecker Srv Commissioners
	01/04/2023	01/04/2023	Claim/RegDocket	311.23	BK:001 CK:293345 Inv:65293 Vend:005391 Sturgis Garage & Wrecker Srv Commissioners
	01/04/2023	01/04/2023	Claim/RegDocket	45.00	BK:001 CK:293345 Inv:65294 Vend:005391 Sturgis Garage & Wrecker Srv Commissioners
	01/04/2023	01/04/2023	Claim/RegDocket	1,352.98	BK:001 CK:293345 Inv:65213 Vend:005391 Sturgis Garage & Wrecker Srv Commissioners
	01/04/2023	01/04/2023	Claim/RegDocket	45.00	BK:001 CK:293345 Inv:65216 Vend:005391 Sturgis Garage & Wrecker Srv Commissioners
	01/04/2023	01/04/2023	Claim/RegDocket	1,151.65	BK:001 CK:293345 Inv:65259 Vend:005391 Sturgis Garage & Wrecker Srv Commissioners
	01/04/2023	01/04/2023	Claim/RegDocket	26.60	BK:001 CK:293345 Inv:65258 Vend:005391 Sturgis Garage & Wrecker Srv Commissioners
	01/04/2023	01/04/2023	Claim/RegDocket	820.03	BK:001 CK:293345 Inv:65256 Vend:005391 Sturgis Garage & Wrecker Srv Commissioners
	01/04/2023	01/04/2023	Claim/RegDocket	45.00	BK:001 CK:293345 Inv:65242 Vend:005391 Sturgis Garage & Wrecker Srv Commissioners
	01/04/2023	01/04/2023	Claim/RegDocket	45.00	BK:001 CK:293345 Inv:65241 Vend:005391 Sturgis Garage & Wrecker Srv Commissioners
	01/04/2023	01/04/2023	Claim/RegDocket	992.85	BK:001 CK:293345 Inv:65237 Vend:005391 Sturgis Garage & Wrecker Srv Commissioners
	01/04/2023	01/04/2023	Claim/RegDocket	330.75	BK:001 CK:293345 Inv:65232 Vend:005391 Sturgis Garage & Wrecker Srv Commissioners
	01/04/2023	01/04/2023	Claim/RegDocket	2,213.85	BK:001 CK:293345 Inv:65231 Vend:005391 Sturgis Garage & Wrecker Srv Commissioners
	01/04/2023	01/04/2023	Claim/RegDocket	45.00	BK:001 CK:293345 Inv:65229 Vend:005391 Sturgis Garage & Wrecker Srv Commissioners
	01/04/2023	01/04/2023	Claim/RegDocket	370.75	BK:001 CK:293345 Inv:65308 Vend:005391 Sturgis Garage & Wrecker Srv Commissioners
	01/04/2023	01/04/2023	Claim/RegDocket	45.00	BK:001 CK:293345 Inv:65321 Vend:005391 Sturgis Garage & Wrecker Srv Commissioners
	02/01/2023	02/01/2023	Claim/RegDocket	735.00	BK:001 CK:294192 Inv:20000024 Vend:000117 Tieman Tire Of Bloomington,Inc Commissioners

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** Information obtained from the Investment System.

Combined Ledger (All Detail) as of 06/08/2023

Monroe County

The Last Posted Date is 03/31/2023.

Fund 1170 Public Safety LIT for 01/01/2023 thru 06/08/2023

Budget Account Code	Effective Date	Transaction Date	Transaction Type	Amount	Other Data
1170.31006.00000.0307	Sheriff Maint	.		Fleet Maintenance	
	02/01/2023	02/01/2023	Claim/RegDocket	115.83	BK:001 CK:294190 Inv:65341 Vend:005391 Sturgis Garage & Wrecker Srv Commissioners
	02/01/2023	02/01/2023	Claim/RegDocket	41.60	BK:001 CK:294190 Inv:65449 Vend:005391 Sturgis Garage & Wrecker Srv Commissioners
	02/01/2023	02/01/2023	Claim/RegDocket	45.00	BK:001 CK:294190 Inv:65425 Vend:005391 Sturgis Garage & Wrecker Srv Commissioners
	02/01/2023	02/01/2023	Claim/RegDocket	489.18	BK:001 CK:294190 Inv:65410 Vend:005391 Sturgis Garage & Wrecker Srv Commissioners
	02/01/2023	02/01/2023	Claim/RegDocket	38.30	BK:001 CK:294190 Inv:65409 Vend:005391 Sturgis Garage & Wrecker Srv Commissioners
	02/01/2023	02/01/2023	Claim/RegDocket	1,402.00	BK:001 CK:294190 Inv:65408 Vend:005391 Sturgis Garage & Wrecker Srv Commissioners
	02/01/2023	02/01/2023	Claim/RegDocket	1,442.00	BK:001 CK:294190 Inv:65405 Vend:005391 Sturgis Garage & Wrecker Srv Commissioners
	02/01/2023	02/01/2023	Claim/RegDocket	256.99	BK:001 CK:294190 Inv:65402 Vend:005391 Sturgis Garage & Wrecker Srv Commissioners
	02/01/2023	02/01/2023	Claim/RegDocket	45.00	BK:001 CK:294190 Inv:65401 Vend:005391 Sturgis Garage & Wrecker Srv Commissioners
	02/01/2023	02/01/2023	Claim/RegDocket	103.80	BK:001 CK:294190 Inv:65400 Vend:005391 Sturgis Garage & Wrecker Srv Commissioners
	02/01/2023	02/01/2023	Claim/RegDocket	145.20	BK:001 CK:294190 Inv:65399 Vend:005391 Sturgis Garage & Wrecker Srv Commissioners
	02/01/2023	02/01/2023	Claim/RegDocket	802.00	BK:001 CK:294190 Inv:65367 Vend:005391 Sturgis Garage & Wrecker Srv Commissioners
	02/01/2023	02/01/2023	Claim/RegDocket	1,126.24	BK:001 CK:294190 Inv:65366 Vend:005391 Sturgis Garage & Wrecker Srv Commissioners
	02/01/2023	02/01/2023	Claim/RegDocket	45.00	BK:001 CK:294190 Inv:65352 Vend:005391 Sturgis Garage & Wrecker Srv Commissioners
	02/01/2023	02/01/2023	Claim/RegDocket	45.00	BK:001 CK:294190 Inv:65351 Vend:005391 Sturgis Garage & Wrecker Srv Commissioners
	02/01/2023	02/01/2023	Claim/RegDocket	45.00	BK:001 CK:294190 Inv:65350 Vend:005391 Sturgis Garage & Wrecker Srv Commissioners
	02/01/2023	02/01/2023	Claim/RegDocket	45.00	BK:001 CK:294190 Inv:65342 Vend:005391 Sturgis Garage & Wrecker Srv Commissioners
	02/01/2023	02/01/2023	Claim/RegDocket	146.90	BK:001 CK:294190 Inv:65474 Vend:005391 Sturgis Garage & Wrecker Srv Commissioners
	02/01/2023	02/01/2023	Claim/RegDocket	45.00	BK:001 CK:294190 Inv:65466 Vend:005391 Sturgis Garage & Wrecker Srv Commissioners
	02/01/2023	02/01/2023	Claim/RegDocket	45.00	BK:001 CK:294190 Inv:65465 Vend:005391 Sturgis Garage & Wrecker Srv Commissioners
	02/01/2023	02/01/2023	Claim/RegDocket	45.00	BK:001 CK:294190 Inv:65463 Vend:005391 Sturgis Garage & Wrecker Srv Commissioners
	02/01/2023	02/01/2023	Claim/RegDocket	78.30	BK:001 CK:294190 Inv:65462 Vend:005391 Sturgis Garage & Wrecker Srv Commissioners
	02/01/2023	02/01/2023	Claim/RegDocket	419.11	BK:001 CK:294190 Inv:65461 Vend:005391 Sturgis Garage & Wrecker Srv Commissioners
	02/01/2023	02/01/2023	Claim/RegDocket	920.23	BK:001 CK:294190 Inv:65460 Vend:005391 Sturgis Garage & Wrecker Srv Commissioners
	02/01/2023	02/01/2023	Claim/RegDocket	509.53	BK:001 CK:294190 Inv:65452 Vend:005391 Sturgis Garage & Wrecker Srv Commissioners
	02/01/2023	02/01/2023	Claim/RegDocket	45.00	BK:001 CK:294190 Inv:65442 Vend:005391 Sturgis Garage & Wrecker Srv Commissioners
	02/01/2023	02/01/2023	Claim/RegDocket	394.95	BK:001 CK:294190 Inv:65441 Vend:005391 Sturgis Garage & Wrecker Srv Commissioners
	02/01/2023	02/01/2023	Claim/RegDocket	1,482.50	BK:001 CK:294190 Inv:65440 Vend:005391 Sturgis Garage & Wrecker Srv Commissioners
	02/01/2023	02/01/2023	Claim/RegDocket	293.15	BK:001 CK:294190 Inv:65436 Vend:005391 Sturgis Garage & Wrecker Srv Commissioners
	02/01/2023	02/01/2023	Claim/RegDocket	45.00	BK:001 CK:294190 Inv:65428 Vend:005391 Sturgis Garage & Wrecker Srv Commissioners
	02/01/2023	02/01/2023	Claim/RegDocket	22.05	BK:001 CK:294187 Inv:441397 Vend:013447 Napa Auto Parts Commissioners
	02/08/2023	02/08/2023	Claim/RegDocket	721.00	BK:001 CK:294371 Inv:120455 Vend:000117 Tieman Tire Of Bloomington,Inc Commissioners

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Combined Ledger (All Detail) as of 06/08/2023

Monroe County

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Fund 1170 Public Safety LIT for 01/01/2023 thru 06/08/2023

Budget Account Code	Effective Date	Transaction Date	Transaction Type	Amount	Other Data
1170.31006.00000.0307	Sheriff Maint	.		Fleet Maintenance	
	02/15/2023	02/15/2023	Claim/RegDocket	735.00	BK:001 CK:294540 Inv:20000377 Vend:000117 Tieman Tire Of Bloomington,Inc Commissioners
	02/15/2023	02/15/2023	Claim/RegDocket	721.00	BK:001 CK:294540 Inv:230120 Vend:000117 Tieman Tire Of Bloomington,Inc Commissioners
	02/22/2023	02/22/2023	Claim/RegDocket	278.32	BK:001 CK:294727 Inv:285317 Vend:001610 ACEK9 Commissioners
	02/22/2023	02/22/2023	Claim/RegDocket	1,021.00	BK:001 CK:294752 Inv:20000544 Vend:000117 Tieman Tire Of Bloomington,Inc Commissioners
	03/01/2023	03/01/2023	Claim/RegDocket	294.00	BK:001 CK:294941 Inv:1903301013323 Vend:019424 Interstate All Battery Center Commissioners
	03/08/2023	03/08/2023	Claim/RegDocket	801.00	BK:001 CK:295112 Inv:20000873 Vend:000117 Tieman Tire Of Bloomington,Inc Commissioners
	03/22/2023	03/22/2023	Claim/RegDocket	259.95	BK:001 CK:295333 Inv:1903302013528 Vend:019424 Interstate All Battery Center Commissioners
	03/22/2023	03/22/2023	Claim/RegDocket	45.00	BK:001 CK:295343 Inv:65537 Vend:005391 Sturgis Garage & Wrecker Srv Commissioners
	03/22/2023	03/22/2023	Claim/RegDocket	45.00	BK:001 CK:295343 Inv:65544 Vend:005391 Sturgis Garage & Wrecker Srv Commissioners
	03/22/2023	03/22/2023	Claim/RegDocket	95.91	BK:001 CK:295343 Inv:65280 Vend:005391 Sturgis Garage & Wrecker Srv Commissioners
	03/22/2023	03/22/2023	Claim/RegDocket	85.99	BK:001 CK:295343 Inv:65566 Vend:005391 Sturgis Garage & Wrecker Srv Commissioners
	03/22/2023	03/22/2023	Claim/RegDocket	293.15	BK:001 CK:295343 Inv:65534 Vend:005391 Sturgis Garage & Wrecker Srv Commissioners
	03/22/2023	03/22/2023	Claim/RegDocket	507.90	BK:001 CK:295343 Inv:65282 Vend:005391 Sturgis Garage & Wrecker Srv Commissioners
	03/22/2023	03/22/2023	Claim/RegDocket	507.90	BK:001 CK:295343 Inv:65281 Vend:005391 Sturgis Garage & Wrecker Srv Commissioners
	03/22/2023	03/22/2023	Claim/RegDocket	503.14	BK:001 CK:295343 Inv:65199 Vend:005391 Sturgis Garage & Wrecker Srv Commissioners
	03/22/2023	03/22/2023	Claim/RegDocket	338.55	BK:001 CK:295343 Inv:65310 Vend:005391 Sturgis Garage & Wrecker Srv Commissioners
	03/22/2023	03/22/2023	Claim/RegDocket	84.12	BK:001 CK:295344 Inv:65648 Vend:005391 Sturgis Garage & Wrecker Srv Commissioners
	03/22/2023	03/22/2023	Claim/RegDocket	1,456.58	BK:001 CK:295343 Inv:65531 Vend:005391 Sturgis Garage & Wrecker Srv Commissioners
	03/22/2023	03/22/2023	Claim/RegDocket	56.60	BK:001 CK:295344 Inv:65704 Vend:005391 Sturgis Garage & Wrecker Srv Commissioners
	03/22/2023	03/22/2023	Claim/RegDocket	88.80	BK:001 CK:295344 Inv:65647 Vend:005391 Sturgis Garage & Wrecker Srv Commissioners
	03/22/2023	03/22/2023	Claim/RegDocket	1,155.14	BK:001 CK:295344 Inv:65679 Vend:005391 Sturgis Garage & Wrecker Srv Commissioners
	03/22/2023	03/22/2023	Claim/RegDocket	199.37	BK:001 CK:295344 Inv:65645 Vend:005391 Sturgis Garage & Wrecker Srv Commissioners
	03/22/2023	03/22/2023	Claim/RegDocket	56.60	BK:001 CK:295344 Inv:65642 Vend:005391 Sturgis Garage & Wrecker Srv Commissioners
	03/22/2023	03/22/2023	Claim/RegDocket	1,721.76	BK:001 CK:295343 Inv:65593 Vend:005391 Sturgis Garage & Wrecker Srv Commissioners
	03/22/2023	03/22/2023	Claim/RegDocket	45.00	BK:001 CK:295343 Inv:65039 Vend:005391 Sturgis Garage & Wrecker Srv Commissioners
	03/22/2023	03/22/2023	Claim/RegDocket	45.00	BK:001 CK:295343 Inv:65516 Vend:005391 Sturgis Garage & Wrecker Srv Commissioners
	03/22/2023	03/22/2023	Claim/RegDocket	1,142.62	BK:001 CK:295343 Inv:65477 Vend:005391 Sturgis Garage & Wrecker Srv Commissioners
	03/22/2023	03/22/2023	Claim/RegDocket	118.17	BK:001 CK:295343 Inv:65532 Vend:005391 Sturgis Garage & Wrecker Srv Commissioners
	03/22/2023	03/22/2023	Claim/RegDocket	280.96	BK:001 CK:295343 Inv:65530 Vend:005391 Sturgis Garage & Wrecker Srv Commissioners
	03/22/2023	03/22/2023	Claim/RegDocket	45.00	BK:001 CK:295343 Inv:65604 Vend:005391 Sturgis Garage & Wrecker Srv Commissioners
	03/22/2023	03/22/2023	Claim/RegDocket	45.00	BK:001 CK:295343 Inv:65490 Vend:005391 Sturgis Garage & Wrecker Srv Commissioners
	03/22/2023	03/22/2023	Claim/RegDocket	1,513.07	BK:001 CK:295344 Inv:65705 Vend:005391 Sturgis Garage & Wrecker Srv Commissioners

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** Information obtained from the Investment System.

Combined Ledger (All Detail) as of 06/08/2023

Monroe County

The Last Posted Date is 03/31/2023.

Fund 1170 Public Safety LIT for 01/01/2023 thru 06/08/2023

Budget Account Code	Effective Date	Transaction Date	Transaction Type	Amount	Other Data
1170.31006.00000.0307	Sheriff Maint	.		Fleet Maintenance	
	03/22/2023	03/22/2023	Claim/RegDocket	45.00	BK:001 CK:295343 Inv:65548 Vend:005391 Sturgis Garage & Wrecker Srv Commissioners
	03/22/2023	03/22/2023	Claim/RegDocket	45.00	BK:001 CK:295344 Inv:65724 Vend:005391 Sturgis Garage & Wrecker Srv Commissioners
	03/22/2023	03/22/2023	Claim/RegDocket	45.00	BK:001 CK:295343 Inv:65535 Vend:005391 Sturgis Garage & Wrecker Srv Commissioners
	03/22/2023	03/22/2023	Claim/RegDocket	45.00	BK:001 CK:295343 Inv:65536 Vend:005391 Sturgis Garage & Wrecker Srv Commissioners
	03/22/2023	03/22/2023	Claim/RegDocket	56.00	BK:001 CK:295343 Inv:65618 Vend:005391 Sturgis Garage & Wrecker Srv Commissioners
	03/22/2023	03/22/2023	Claim/RegDocket	45.00	BK:001 CK:295344 Inv:65712 Vend:005391 Sturgis Garage & Wrecker Srv Commissioners
	03/22/2023	03/22/2023	Claim/RegDocket	1,701.53	BK:001 CK:295344 Inv:65634 Vend:005391 Sturgis Garage & Wrecker Srv Commissioners
	03/22/2023	03/22/2023	Claim/RegDocket	346.75	BK:001 CK:295344 Inv:65644 Vend:005391 Sturgis Garage & Wrecker Srv Commissioners
	03/22/2023	03/22/2023	Claim/RegDocket	81.60	BK:001 CK:295344 Inv:65622 Vend:005391 Sturgis Garage & Wrecker Srv Commissioners
	03/22/2023	03/22/2023	Claim/RegDocket	881.08	BK:001 CK:295343 Inv:65451 Vend:005391 Sturgis Garage & Wrecker Srv Commissioners
	03/22/2023	03/22/2023	Claim/RegDocket	51.41	BK:001 CK:295343 Inv:65567 Vend:005391 Sturgis Garage & Wrecker Srv Commissioners
	03/22/2023	03/22/2023	Claim/RegDocket	724.03	BK:001 CK:295343 Inv:65533 Vend:005391 Sturgis Garage & Wrecker Srv Commissioners
	03/22/2023	03/22/2023	Claim/RegDocket	168.00	BK:001 CK:295344 Inv:65654 Vend:005391 Sturgis Garage & Wrecker Srv Commissioners
	03/22/2023	03/22/2023	Claim/RegDocket	45.00	BK:001 CK:295344 Inv:65653 Vend:005391 Sturgis Garage & Wrecker Srv Commissioners
	03/22/2023	03/22/2023	Claim/RegDocket	409.20	BK:001 CK:295343 Inv:65509 Vend:005391 Sturgis Garage & Wrecker Srv Commissioners
	03/22/2023	03/22/2023	Claim/RegDocket	85.40	BK:001 CK:295343 Inv:65491 Vend:005391 Sturgis Garage & Wrecker Srv Commissioners
	03/22/2023	03/22/2023	Claim/RegDocket	45.00	BK:001 CK:295343 Inv:65026 Vend:005391 Sturgis Garage & Wrecker Srv Commissioners
	03/22/2023	03/22/2023	Claim/RegDocket	38.30	BK:001 CK:295343 Inv:65582 Vend:005391 Sturgis Garage & Wrecker Srv Commissioners
	03/22/2023	03/22/2023	Claim/RegDocket	431.43	BK:001 CK:295344 Inv:65630 Vend:005391 Sturgis Garage & Wrecker Srv Commissioners
	03/22/2023	03/22/2023	Claim/RegDocket	1,477.43	BK:001 CK:295344 Inv:65652 Vend:005391 Sturgis Garage & Wrecker Srv Commissioners
	03/22/2023	03/22/2023	Claim/RegDocket	180.85	BK:001 CK:295344 Inv:65659 Vend:005391 Sturgis Garage & Wrecker Srv Commissioners
	03/22/2023	03/22/2023	Claim/RegDocket	45.00	BK:001 CK:295343 Inv:65605 Vend:005391 Sturgis Garage & Wrecker Srv Commissioners
	03/22/2023	03/22/2023	Claim/RegDocket	111.00	BK:001 CK:295344 Inv:65698 Vend:005391 Sturgis Garage & Wrecker Srv Commissioners
	03/22/2023	03/22/2023	Claim/RegDocket	744.71	BK:001 CK:295343 Inv:65621 Vend:005391 Sturgis Garage & Wrecker Srv Commissioners
	03/22/2023	03/22/2023	Claim/RegDocket	533.33	BK:001 CK:295343 Inv:65554 Vend:005391 Sturgis Garage & Wrecker Srv Commissioners
	03/22/2023	03/22/2023	Claim/RegDocket	45.00	BK:001 CK:295343 Inv:65510 Vend:005391 Sturgis Garage & Wrecker Srv Commissioners
	03/22/2023	03/22/2023	Claim/RegDocket	781.80	BK:001 CK:295343 Inv:65590 Vend:005391 Sturgis Garage & Wrecker Srv Commissioners
	03/22/2023	03/22/2023	Claim/RegDocket	1,369.00	BK:001 CK:295343 Inv:65581 Vend:005391 Sturgis Garage & Wrecker Srv Commissioners
	03/22/2023	03/22/2023	Claim/RegDocket	45.00	BK:001 CK:295343 Inv:65580 Vend:005391 Sturgis Garage & Wrecker Srv Commissioners
	03/22/2023	03/22/2023	Claim/RegDocket	38.30	BK:001 CK:295344 Inv:65660 Vend:005391 Sturgis Garage & Wrecker Srv Commissioners
	03/22/2023	03/22/2023	Claim/RegDocket	1,442.00	BK:001 CK:295343 Inv:65511 Vend:005391 Sturgis Garage & Wrecker Srv Commissioners
	03/22/2023	03/22/2023	Claim/RegDocket	45.00	BK:001 CK:295343 Inv:65543 Vend:005391 Sturgis Garage & Wrecker Srv Commissioners

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Combined Ledger (All Detail) as of 06/08/2023

Monroe County

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Fund 1170 Public Safety LIT for 01/01/2023 thru 06/08/2023

Budget Account Code	Effective Date	Transaction Date	Transaction Type	Amount	Other Data
1170.31006.00000.0307	Sheriff Maint	.			Fleet Maintenance
	03/22/2023	03/22/2023	Claim/RegDocket	45.00	BK:001 CK:295344 Inv:65643 Vend:005391 Sturgis Garage & Wrecker Srv Commissioners
	03/22/2023	03/22/2023	Claim/RegDocket	45.00	BK:001 CK:295344 Inv:65646 Vend:005391 Sturgis Garage & Wrecker Srv Commissioners
	03/22/2023	03/22/2023	Claim/RegDocket	980.00	BK:001 CK:295344 Inv:65636 Vend:005391 Sturgis Garage & Wrecker Srv Commissioners
	03/22/2023	03/22/2023	Claim/RegDocket	45.00	BK:001 CK:295343 Inv:65594 Vend:005391 Sturgis Garage & Wrecker Srv Commissioners
	03/22/2023	03/22/2023	Claim/RegDocket	45.00	BK:001 CK:295344 Inv:65688 Vend:005391 Sturgis Garage & Wrecker Srv Commissioners
	03/22/2023	03/22/2023	Claim/RegDocket	198.75	BK:001 CK:295345 Inv:20001232 Vend:000117 Tieman Tire Of Bloomington,Inc Commissioners
	04/12/2023	04/12/2023	Claim/RegDocket	280.50	BK:001 CK:295974 Inv:10195 Vend:004219 Minton Body Shop, Inc. Commissioners
	04/19/2023	04/19/2023	Claim/RegDocket	180.25	BK:001 CK:296167 Inv:20001880 Vend:000117 Tieman Tire Of Bloomington,Inc Commissioners
	04/26/2023	04/26/2023	Claim/RegDocket	45.00	BK:001 CK:296365 Inv:65761 Vend:005391 Sturgis Garage & Wrecker Srv Commissioners
	04/26/2023	04/26/2023	Claim/RegDocket	140.40	BK:001 CK:296365 Inv:65797 Vend:005391 Sturgis Garage & Wrecker Srv Commissioners
	04/26/2023	04/26/2023	Claim/RegDocket	45.00	BK:001 CK:296365 Inv:65803 Vend:005391 Sturgis Garage & Wrecker Srv Commissioners
	04/26/2023	04/26/2023	Claim/RegDocket	396.99	BK:001 CK:296365 Inv:65804 Vend:005391 Sturgis Garage & Wrecker Srv Commissioners
	04/26/2023	04/26/2023	Claim/RegDocket	45.00	BK:001 CK:296365 Inv:65814 Vend:005391 Sturgis Garage & Wrecker Srv Commissioners
	04/26/2023	04/26/2023	Claim/RegDocket	303.21	BK:001 CK:296365 Inv:65822 Vend:005391 Sturgis Garage & Wrecker Srv Commissioners
	04/26/2023	04/26/2023	Claim/RegDocket	45.00	BK:001 CK:296365 Inv:65824 Vend:005391 Sturgis Garage & Wrecker Srv Commissioners
	04/26/2023	04/26/2023	Claim/RegDocket	45.00	BK:001 CK:296365 Inv:65831 Vend:005391 Sturgis Garage & Wrecker Srv Commissioners
	04/26/2023	04/26/2023	Claim/RegDocket	117.00	BK:001 CK:296365 Inv:65833 Vend:005391 Sturgis Garage & Wrecker Srv Commissioners
	04/26/2023	04/26/2023	Claim/RegDocket	820.03	BK:001 CK:296365 Inv:65834 Vend:005391 Sturgis Garage & Wrecker Srv Commissioners
	04/26/2023	04/26/2023	Claim/RegDocket	249.23	BK:001 CK:296365 Inv:65835 Vend:005391 Sturgis Garage & Wrecker Srv Commissioners
	04/26/2023	04/26/2023	Claim/RegDocket	497.34	BK:001 CK:296365 Inv:65847 Vend:005391 Sturgis Garage & Wrecker Srv Commissioners
	04/26/2023	04/26/2023	Claim/RegDocket	45.00	BK:001 CK:296365 Inv:65849 Vend:005391 Sturgis Garage & Wrecker Srv Commissioners
	04/26/2023	04/26/2023	Claim/RegDocket	888.87	BK:001 CK:296365 Inv:65857 Vend:005391 Sturgis Garage & Wrecker Srv Commissioners
	04/26/2023	04/26/2023	Claim/RegDocket	38.30	BK:001 CK:296365 Inv:65725 Vend:005391 Sturgis Garage & Wrecker Srv Commissioners
	04/26/2023	04/26/2023	Claim/RegDocket	56.00	BK:001 CK:296365 Inv:65726 Vend:005391 Sturgis Garage & Wrecker Srv Commissioners
	04/26/2023	04/26/2023	Claim/RegDocket	95.00	BK:001 CK:296365 Inv:65738 Vend:005391 Sturgis Garage & Wrecker Srv Commissioners
	04/26/2023	04/26/2023	Claim/RegDocket	1,121.99	BK:001 CK:296365 Inv:65739 Vend:005391 Sturgis Garage & Wrecker Srv Commissioners
	04/26/2023	04/26/2023	Claim/RegDocket	45.00	BK:001 CK:296365 Inv:65756 Vend:005391 Sturgis Garage & Wrecker Srv Commissioners
	04/26/2023	04/26/2023	Claim/RegDocket	45.00	BK:001 CK:296365 Inv:65757 Vend:005391 Sturgis Garage & Wrecker Srv Commissioners
	04/26/2023	04/26/2023	Claim/RegDocket	45.00	BK:001 CK:296365 Inv:65758 Vend:005391 Sturgis Garage & Wrecker Srv Commissioners
	04/26/2023	04/26/2023	Claim/RegDocket	78.30	BK:001 CK:296365 Inv:65759 Vend:005391 Sturgis Garage & Wrecker Srv Commissioners
	04/26/2023	04/26/2023	Claim/RegDocket	63.80	BK:001 CK:296365 Inv:65779 Vend:005391 Sturgis Garage & Wrecker Srv Commissioners
	04/26/2023	04/26/2023	Claim/RegDocket	215.80	BK:001 CK:296365 Inv:65819 Vend:005391 Sturgis Garage & Wrecker Srv Commissioners

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** Information obtained from the Investment System.

Combined Ledger (All Detail) as of 06/08/2023

Monroe County

The Last Posted Date is 03/31/2023.

Fund 1170 Public Safety LIT for 01/01/2023 thru 06/08/2023

Budget Account Code	Effective Date	Transaction Date	Transaction Type	Amount	Other Data
1170.31006.00000.0307	Sheriff Maint	.		Fleet Maintenance	
	04/26/2023	04/26/2023	Claim/RegDocket	156.71	BK:001 CK:296365 Inv:65820 Vend:005391 Sturgis Garage & Wrecker Srv Commissioners
	04/26/2023	04/26/2023	Claim/RegDocket	63.80	BK:001 CK:296365 Inv:65832 Vend:005391 Sturgis Garage & Wrecker Srv Commissioners
	04/26/2023	04/26/2023	Claim/RegDocket	1,145.70	BK:001 CK:296365 Inv:65844 Vend:005391 Sturgis Garage & Wrecker Srv Commissioners
	04/26/2023	04/26/2023	Claim/RegDocket	1,369.00	BK:001 CK:296365 Inv:65853 Vend:005391 Sturgis Garage & Wrecker Srv Commissioners
	04/26/2023	04/26/2023	Claim/RegDocket	1,427.80	BK:001 CK:296365 Inv:65858 Vend:005391 Sturgis Garage & Wrecker Srv Commissioners
	04/26/2023	04/26/2023	Claim/RegDocket	518.00	BK:001 CK:296365 Inv:65895 Vend:005391 Sturgis Garage & Wrecker Srv Commissioners
	04/26/2023	04/26/2023	Claim/RegDocket	599.45	BK:001 CK:296365 Inv:65821 Vend:005391 Sturgis Garage & Wrecker Srv Commisisoners
	04/26/2023	04/26/2023	Claim/RegDocket	319.75	BK:001 CK:296365 Inv:65737 Vend:005391 Sturgis Garage & Wrecker Srv Commissioners
	04/26/2023	04/26/2023	Claim/RegDocket	1,625.00	BK:001 CK:296365 Inv:65854 Vend:005391 Sturgis Garage & Wrecker Srv Commissioners
	04/26/2023	04/26/2023	Claim/RegDocket	45.00	BK:001 CK:296365 Inv:65863 Vend:005391 Sturgis Garage & Wrecker Srv Commissioners
	04/26/2023	04/26/2023	Claim/RegDocket	45.00	BK:001 CK:296365 Inv:65864 Vend:005391 Sturgis Garage & Wrecker Srv Commissioners
	04/26/2023	04/26/2023	Claim/RegDocket	45.00	BK:001 CK:296365 Inv:65866 Vend:005391 Sturgis Garage & Wrecker Srv Commissioners
	04/26/2023	04/26/2023	Claim/RegDocket	121.50	BK:001 CK:296365 Inv:65867 Vend:005391 Sturgis Garage & Wrecker Srv Commissioners
	04/26/2023	04/26/2023	Claim/RegDocket	45.00	BK:001 CK:296365 Inv:65872 Vend:005391 Sturgis Garage & Wrecker Srv Commissioners
	04/26/2023	04/26/2023	Claim/RegDocket	45.00	BK:001 CK:296365 Inv:65874 Vend:005391 Sturgis Garage & Wrecker Srv Commissioners
	04/26/2023	04/26/2023	Claim/RegDocket	391.43	BK:001 CK:296365 Inv:65900 Vend:005391 Sturgis Garage & Wrecker Srv Commissioners
	04/26/2023	04/26/2023	Claim/RegDocket	744.70	BK:001 CK:296366 Inv:65904 Vend:005391 Sturgis Garage & Wrecker Srv Commissioners
	04/26/2023	04/26/2023	Claim/RegDocket	1,066.00	BK:001 CK:296366 Inv:65905 Vend:005391 Sturgis Garage & Wrecker Srv Commissioners
	04/26/2023	04/26/2023	Claim/RegDocket	45.00	BK:001 CK:296366 Inv:65907 Vend:005391 Sturgis Garage & Wrecker Srv Commissioners
	04/26/2023	04/26/2023	Claim/RegDocket	416.09	BK:001 CK:296366 Inv:65910 Vend:005391 Sturgis Garage & Wrecker Srv Commissioners
	04/26/2023	04/26/2023	Claim/RegDocket	292.05	BK:001 CK:296366 Inv:65911 Vend:005391 Sturgis Garage & Wrecker Srv Commissioners
	04/26/2023	04/26/2023	Claim/RegDocket	45.00	BK:001 CK:296366 Inv:65917 Vend:005391 Sturgis Garage & Wrecker Srv Commissioners
	04/26/2023	04/26/2023	Claim/RegDocket	303.65	BK:001 CK:296366 Inv:65918 Vend:005391 Sturgis Garage & Wrecker Srv Commissioners
	05/17/2023	05/17/2023	Claim/RegDocket	360.50	BK:001 CK:296754 Inv:20001807 Vend:000117 Tieman Tire Of Bloomington,Inc Commissioners
	05/17/2023	05/17/2023	Claim/RegDocket	721.00	BK:001 CK:296754 Inv:20002229 Vend:000117 Tieman Tire Of Bloomington,Inc Commissioners
	05/24/2023	05/24/2023	Claim/RegDocket	35.00	BK:001 CK:297280 Inv:6048 Vend:005243 Graphic Visions Commissioners
	05/24/2023	05/24/2023	Claim/RegDocket	721.00	BK:001 CK:297297 Inv:2000743 Vend:000117 Tieman Tire Of Bloomington,Inc Commissioners
	05/24/2023	05/24/2023	Claim/RegDocket	841.30	BK:001 CK:297295 Inv:65921 Vend:005391 Sturgis Garage & Wrecker Srv Commissioners
	05/24/2023	05/24/2023	Claim/RegDocket	45.00	BK:001 CK:297295 Inv:65940 Vend:005391 Sturgis Garage & Wrecker Srv Commissioners
	05/24/2023	05/24/2023	Claim/RegDocket	45.00	BK:001 CK:297295 Inv:65948 Vend:005391 Sturgis Garage & Wrecker Srv Commissioners
	05/24/2023	05/24/2023	Claim/RegDocket	45.00	BK:001 CK:297295 Inv:65949 Vend:005391 Sturgis Garage & Wrecker Srv Commissioners
	05/24/2023	05/24/2023	Claim/RegDocket	48.80	BK:001 CK:297295 Inv:65952 Vend:005391 Sturgis Garage & Wrecker Srv Commissioners

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Combined Ledger (All Detail) as of 06/08/2023

Monroe County

The Last Posted Date is 03/31/2023.

Fund 1170 Public Safety LIT for 01/01/2023 thru 06/08/2023

Budget Account Code	Effective Date	Transaction Date	Transaction Type	Amount	Other Data
1170.31006.00000.0307	Sheriff Maint	.		Fleet Maintenance	
	05/24/2023	05/24/2023	Claim/RegDocket	182.60	BK:001 CK:297295 Inv:65957 Vend:005391 Sturgis Garage & Wrecker Srv Commissioners
	05/24/2023	05/24/2023	Claim/RegDocket	480.73	BK:001 CK:297295 Inv:65960 Vend:005391 Sturgis Garage & Wrecker Srv Commissioners
	05/24/2023	05/24/2023	Claim/RegDocket	96.60	BK:001 CK:297295 Inv:65974 Vend:005391 Sturgis Garage & Wrecker Srv Commissioners
	05/24/2023	05/24/2023	Claim/RegDocket	820.03	BK:001 CK:297295 Inv:65975 Vend:005391 Sturgis Garage & Wrecker Srv Commissioners
	05/24/2023	05/24/2023	Claim/RegDocket	1,036.65	BK:001 CK:297295 Inv:65988 Vend:005391 Sturgis Garage & Wrecker Srv Commissioners
	05/24/2023	05/24/2023	Claim/RegDocket	45.00	BK:001 CK:297295 Inv:65991 Vend:005391 Sturgis Garage & Wrecker Srv Commissioners
	05/24/2023	05/24/2023	Claim/RegDocket	648.59	BK:001 CK:297295 Inv:66001 Vend:005391 Sturgis Garage & Wrecker Srv Commissioners
	05/24/2023	05/24/2023	Claim/RegDocket	981.00	BK:001 CK:297295 Inv:66003 Vend:005391 Sturgis Garage & Wrecker Srv Commissioners
	05/24/2023	05/24/2023	Claim/RegDocket	41.00	BK:001 CK:297295 Inv:66002 Vend:005391 Sturgis Garage & Wrecker Srv Commissioners
	05/24/2023	05/24/2023	Claim/RegDocket	548.00	BK:001 CK:297283 Inv:68073 Vend:007640 Hiday Chrysler Dodge Jeep Commissioners
	06/01/2023	05/24/2023	Claim/Adjustment	(548.00)	BK:001 CK:297283 Inv:68073 Vend:007640 Hiday Chrysler Dodge Jeep Void Docket Chk
Estimated					
			Revenue	Receipts	Appropriation
Current			0.00	0.00	0.00
Total			0.00	0.00	100,000.00
				Expenditure	Unreceived Revenue:
				(548.00)	0.00
				88,214.62	Unexpended:
					11,785.38
					Cash:
					(88,214.62)

Combined Ledger (All Detail) as of 06/08/2023

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Fund 1170 Public Safety LIT for 01/01/2023 thru 06/08/2023

	Estimated						
	Revenue	Receipts	Appropriation	Expenditure	Unreceived Revenue:		
Normal Current	0.00	0.00	0.00	(548.00)	Unexpended:	11,785.38	
Total	0.00	0.00	100,000.00	88,214.62	Cash:	(88,214.62)	
** Outstanding Investments Current		0.00					
Total		0.00					
Fund Totals Current	0.00	0.00	0.00	(548.00)			
Total	0.00	0.00	100,000.00	88,214.62	Cash:	(88,214.62)	

Combined Ledger (All Detail) as of 06/08/2023

Monroe County

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		Estimated					
		Revenue	Receipts	Appropriation	Expenditure	Unreceived Revenue:	0.00
Normal	Current	0.00	0.00	0.00	(548.00)	Unexpended:	11,785.38
	Total	0.00	0.00	100,000.00	88,214.62	Cash:	(88,214.62)
** Outstanding Investments	Current		0.00				
	Total		0.00				
Grand Totals	Current	0.00	0.00	0.00	(548.00)		
	Total	0.00	0.00	100,000.00	88,214.62	Cash:	(88,214.62)

Monroe County Council Agenda Request Form

Complete ALL applicable highlighted areas below.

DEPARTMENT: Commissioner's Office

MEETING DATE REQUESTED (*Tentative*): June 13, 2023

Request Presenter(s): Angie Purdie, Commissioner's Admin.

Phone: 812-349-2553

Was the Council Liaison notified prior to submitting this Agenda Request: No

PURPOSE OF REQUEST: (Mark with an "X" in all applicable boxes)

☒ Creation of Account Line(s) and/or ☐ Additional Appropriation(s)

Fund Name: 2015 GO Bond

☐ Transfer of Funds

☐ Category

Fund Name:

☐ Fund to Fund

Fund Name A:

Fund Name B:

☐ Salary Ordinance Amendment *Effective Date of Amendment:*

☐ De-Appropriation of Account Lines

Fund Name:

☐ Other (Specify)

Narrative: Give a DETAILED SUMMARY explanation for the request (purpose, action needed, etc.).

The line requested was in the original 2015 GO Bond. Those projects were completed, however, money remains in that Bond, and we need Sheriff / Animal Control trucks. This request meets the intent of the Bond.

Complete ALL corresponding agenda information on subsequent tabs.

Forward entire Request Form with all supporting documents to: councilrequests@co.monroe.in.us

Contact the Council Administrator (Ext. 2516) with any questions regarding the Agenda Request Form.

REQUEST CREATION OF NEW ACCOUNT LINE(S) AND/OR ADDITIONAL APPROPRIATION(S)

Council recommends making ANY In-House and/or Category Transfers PRIOR to requesting additional appropriations.

DEPARTMENT: Commissioner's Office

MEETING DATE REQUESTED *(Tentative)* : 6/13/2023

Fund Name: 2015 GO Bond

Fund Number: 4806

Location Number: 0000

[illegible]

Contact the Council Administrator (Ext. 2516) for new numbers and/or clarification on account numbers.

Staff will notify Department when the accounts/additional have been approved/updated.

Commissioners-BOND Cash Balance as of 6/5/2023: \$67,360.78

Fund	Acct	Acct Desc	Carry Forward Approp	Original Approp	Add'l Approp	Adj Approp	Total Approp	Expenditure	Unexpend Balance	Encumbrance	Unexpend Pct	
-	Fund : 4806											
-	Fund Desc : 2015 GO Bond Capital Projects											
-	Loc : 0000											
-	Loc Desc : No Department											
	4806	40060	Cameras and Hardware	78,416.09	0.00	0.00	0.00	78,416.09	11,055.31	67,360.78	0.00	85.90%
				78,416.09	0.00	0.00	0.00	78,416.09	11,055.31	67,360.78	0.00	85.90%
				78,416.09	0.00	0.00	0.00	78,416.09	11,055.31	67,360.78	0.00	85.90%
				78,416.09	0.00	0.00	0.00	78,416.09	11,055.31	67,360.78	0.00	85.90%
				78,416.09	0.00	0.00	0.00	78,416.09	11,055.31	67,360.78	0.00	85.90%
				78,416.09	0.00	0.00	0.00	78,416.09	11,055.31	67,360.78	0.00	85.90%
				78,416.09	0.00	0.00	0.00	78,416.09	11,055.31	67,360.78	0.00	85.90%

Monroe County Council Agenda Request Form

Complete ALL applicable highlighted areas below.

DEPARTMENT: **HEALTH** MEETING DATE REQUESTED (*Tentative*): **06/13/2023**
Request Presenter(s): **LORI KELLEY** Phone: **812-349-2068**

Was the Council Liaison notified prior to submitting this Agenda Request: **Yes**

PURPOSE OF REQUEST: (Mark with an "X" in all applicable boxes)

☒ Creation of Account Line(s) and/or ☒ Additional Appropriation(s)

Fund Name: **TANF FUTURES**

☐ Transfer of Funds

☐ Category

Fund Name:

☐ Fund to Fund

Fund Name A:

Fund Name B:

☐ Salary Ordinance Amendment *Effective Date of Amendment:*

☐ De-Appropriation of Account Lines

Fund Name:

☐ Other (Specify)

Narrative: Give a DETAILED SUMMARY explanation for the request (purpose, action needed, etc.).

On April 18, 2023, the MCHD received the TANF Futures award letter which helps support clinic staff for Futures Family Planning Clinic. This funding also pays for expenses related to supplies and services for the clinic. The term for the TANF agreement is from October 1, 2022 through September 30, 2023.

Complete ALL corresponding agenda information on subsequent tabs.

Forward entire Request Form with all supporting documents to: councilrequests@co.monroe.in.us

Contact the Council Administrator (Ext. 2516) with any questions regarding the Agenda Request Form.

Council recommends making ANY In-House and/or Category Transfers PRIOR to requesting additional appropriations.

MEETING DATE REQUESTED *(Tentative)*: 6/13/2023

Fund Number:	8150	Location Number:	9623
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Contact the Council Administrator (Ext. 2516) for new numbers and/or clarification on account numbers.

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AGREEMENT FOR SERVICES

This Agreement for Services is entered into by **Indiana Family Health Council, Inc.**, 2960 N. Meridian St, Suite, 230 Indianapolis, IN 46208 (hereinafter “**I.F.H.C.**”) and **Monroe County Health Department**, 119 W. 7th Street, Bloomington, IN 47404 (hereinafter “**Sub-Recipient**”) in recognition of their mutual desire to provide quality family planning services in the State of Indiana.

RECITALS

I.F.H.C. manages a program entitled “Indiana Family Planning Partnership” (hereinafter “the Partnership”) under the Title XX (Federal CFDA Number 93.667) and/or TANF (Federal CFDA Number 93.558) grants from the Indiana Department of Health (hereinafter “**I.D.O.H.**”). **Sub-Recipient** desires to participate in the Partnership by conducting a Family Planning Service Project (hereinafter the “Project”), subject to the terms and condition of this Agreement for Services (hereinafter “Agreement”). In accepting this funding, the **Sub-Recipient** stipulates any activities thereunder are subject to all provisions of 42 CFR Part 59 Subpart A currently in effect or implemented during the period of this Agreement.

AGREEMENT

WHEREFORE, **I.F.H.C** and **Sub-Recipient**, in consideration of the mutual representations, warranties, covenants, and other undertakings contained herein, agree as follows:

I.

Term

The Term of this Agreement shall be from **October 1, 2022 to September 30, 2023**, unless terminated as hereafter provided.

II.

Description and Scope of Services

To Be Provided By Sub-Recipient

2.1 **Sub-Recipient** must provide family planning services to a minimum of 720 unduplicated patients based on the contract period. In the event that the minimum number of unduplicated patients is achieved prior to the end of the Agreement year, **Sub-Recipient** must continue providing Title X services through the end of the Term in order for expenditures against the Title X program to be allowable.

2.2 **Sub-Recipient** shall meet the following performance measures for each clinical site:

- (a) 40% of unduplicated patients will receive a minimum of one (1) HIV test,
- (b) 80% of unduplicated women under the age of 25 will be tested for Chlamydia,
- (c) 50% of individuals with a positive pregnancy test will be tested for syphilis,
- (d) increase the number of telehealth visits by 2%.
- (e) provide outreach and education opportunities in the community a minimum of two times each quarter, including open house opportunities.
- (f) **Sub-Recipient** shall have the Client Visit Record (CVR) accurately entered into the **I.F.H.C.** centralized data system no later than fifteen (15) days after the end of the month.
- (g) **Sub-Recipient** will demonstrate cost-effectiveness by maintaining an average cost of \$268 based on **I.F.H.C. contracted** funding amount per unduplicated client during the period covered by this Agreement.

2.3 **Sub-Recipient** will implement, manage, and conduct the Project under this Agreement according to the following terms and conditions:

- (a) **Sub-Recipient's** development and management of the Project will conform with all applicable federal, state, and local laws, rules and regulations, as and if amended (hereinafter "Applicable Law"), including without limitation all regulations promulgated and/or amended by the

Department of Health and Human Services under the Public Health Service Act, 42 §300, et. seq. (hereafter “the Act and D.H.H.S. Regulations”) and be enrolled as a Medicaid provider.

- (b) **Sub-Recipient** shall ensure all Project staff shall receive the required and necessary Title X training, including the updated Title X Orientation when released, and provide evidence of completed training upon request, including but not limited to human trafficking, child abuse reporting laws; and resisting coercion. At a minimum, the following trainings must be completed at its assigned period:

	Clinical Staff	Non-Clinical Staff
Title X Orientation – At Hire	Yes	Yes
Introduction to Family Planning – At Hire	Yes	No
Title X Clinical Training– At Hire	Yes	No
Title X Financial Orientation	No	Yes
Mandatory Reporting – At Hire and Annually	Yes	Yes
Family participation and sexual coercion (for adolescents) – At Hire	Yes	Yes
Human Trafficking – At Hire and Annually	Yes	Yes
Cultural Competency – At Hire and annually	Yes	Yes
Pregnancy Options Counseling and Education – At Hire	Yes	No
HIPAA and client confidentiality –At Hire	Yes	Yes
Non-Discrimination – At Hire	Yes	Yes
Emergency and disaster response and staffs’ roles – Annually	Yes	Yes
IFHC HIV Training—At Hire	Yes	No
Trauma-Informed Care—At Hire and annually	Yes	Yes
340B Rules and Regulations—At hire and annually	Yes	Yes
Equity and inclusion training—At hire and annually	Yes	Yes

- (c) **Sub-Recipient** shall provide counseling and education on natural family planning methods when requested.
- (d) **Sub-Recipient** shall enroll and comply with all 340B program requirements. **Sub-Recipient** may be subject to an audit by HRSA at any time. Program requirements are available at <https://www.hrsa.gov/opa/program-requirements/index.html> .
- (e) **Sub-Recipient** shall provide basic medical services for basic infertility services.

- (f) **Sub-Recipient** shall provide basic medical services for the diagnosis and treatment of infertility.
- (g) **Sub-Recipient** shall provide medical and contraceptive services for adolescents, including abstinence and LARCs without requiring parental consent.
- (h) **Sub-Recipient** shall provide sterilization in compliance with 42 C.F.R. Part 50, Subpart B (Sterilization of Persons in Federally Assisted Family Planning Programs) and D.H.H.S. Regulations.
- (i) **Sub-Recipient** shall provide services strictly on a voluntary basis, without coercion. Services shall not be denied on the basis of refusal to accept additional services or participate in research or other activities.
- (j) **Sub-Recipient** shall provide all services in a manner which provides respect for the individual's privacy and dignity.
- (k) **Sub-Recipient** shall provide services without regard to religion, race, color, national origin, disability, age, sex, sexual orientation, gender identity, sex characteristics, number of pregnancies, ability to pay, or marital status, and without the imposition of durational residence or referral requirements.
- (l) **Sub-Recipient** shall ensure all persons' freedom of choice of contraceptive methods as long as there are no medical contraindications to the method selected, and take all steps necessary to secure sufficient informed consent from all patients.
- (m) **Sub-Recipient** shall ensure that priority in the provision of services will be given to persons from low-income families and that no charge will be made for services provided to any person from a low-income family, except to the extent that payment is made by a third-party which is authorized to or is under a legal obligation to pay such charge. For purposes of this Agreement, "low-income family" is defined as a social unit comprised of one or more individuals living together as a household whose total annual income does not exceed one hundred percent (100%) of the current Income Poverty Guidelines, issued pursuant to 42 U.S.C.

§9902(2), unless otherwise defined by applicable D.H.H.S. Regulations. Any charge made for services hereunder shall be made in compliance with D.H.H.S. Regulations and the **I.F.H.C.** Policy on Patient Fee Charges, as submitted by **I.F.H.C.**, and approved by D.H.H.S., in connection with the D.H.H.S. Grant.

- (n) **Sub-Recipient** shall make reasonable efforts to collect charges without jeopardizing client confidentiality. **Sub-Recipient** shall diligently pursue payment, without application of any discounts, from all third-party payers which are authorized or under a legal obligation to reimburse **Sub-Recipient** for services rendered. **Sub-Recipient** must inform the client of any potential for disclosure of their confidential health information to policyholders where the policyholder is someone other than the client. **Sub-Recipient** shall submit medical claims for, without jeopardizing confidentiality, and diligently pursue payment, without application of any discounts, from all third-party payers which are authorized or under a legal obligation to reimburse **Sub-Recipient** for services rendered. **Sub-Recipient** must inform the client of any potential for disclosure of their confidential health information to policyholders where the policyholder is someone other than the client.
- (o) **Sub-Recipient** shall conduct the Project and provide medical services related to family planning in compliance with Applicable Law, including without limitation the Act and all D.H.H.S. Regulations, applicable D.H.H.S. policies, procedures, conditions, and standards, as amended from time to time; and all **I.F.H.C.** policies, standards and guidelines, including, but not limited to the following: Program Guidelines as set out in the Title X statute and implementing regulations (42 CFR part 59, subpart A), and in other applicable Federal statutes, regulations, and policies; 2 CFR 200 and 45 CFR Part 75, as applicable; and “**I.F.H.C. Administrative Manual - Policies and Procedures for Sub-Recipient Agencies**”, all as amended from time to time. In addition, **Sub-Recipient**’s Project shall conform to **I.F.H.C.**’s Medical Standards

(hereinafter the “Medical Standards”) and the provision of services as outlined in **Sub-Recipient**’s funding application and budget approved by **I.F.H.C.**

- (p) **Sub-Recipient** shall provide family planning medical services:
 - (i) In person or via telehealth,
 - (ii) That will be performed under the direction of a clinical services provider, with services offered within their scope of practice and allowable under state law, and with special training or experience in family planning
 - (iii) In compliance with all state practice standards quality family planning standards.
- (q) **Sub-Recipient** shall provide services to all patients as outlined below and detailed in the Title X program, as set out in the Title X statute and implementing regulations (42 CFR part 59, subpart A), and in other applicable Federal statutes, regulations, and policies, as amended from time to time:
 - (i) Provide and make available written protocols, as approved by **Sub-Recipient**’s Medical Director and **I.F.H.C.** at each service site, or when requested;
 - (ii) Provide written plans and procedures for medical and non-medical emergencies;
 - (iii) Provide referrals under a written referral policy;
 - (iv) Provide appropriate education and counseling; and maintain informed consent procedures, in conformity with Applicable Law;
 - (v) Obtain a comprehensive patient history on all clients including, without limitation, information concerning: allergies; immunizations; use of prescription and other drugs, use of tobacco, recreational drugs, and alcohol; significant hospitalizations; surgery and illness; family history; reproductive history; and sexual history;

- (vi) Perform a general physical examination after age 21 for female clients, as deemed appropriate by their clinician with shared decision making with the client;
- (vii) Offer male clients who are requesting temporary contraception preventative services, including, but not limited to: height, weight, blood pressure, and genital exam, if indicated;
- (viii) Perform lab tests as required by the Medical Standards including: hemoglobin, pap smear, gonorrhea and chlamydia test, syphilis test, urine dipstick, HIV test, pregnancy test, and wet mount;
- (ix) Establish procedures for client notification;
- (x) Provide a broad range of acceptable and effective medically approved family planning methods (including natural family planning methods)
- (xi) Provide pregnancy testing and counseling. A pregnant client shall be offered the opportunity to be provided information and counseling regarding each of the following options: prenatal care and delivery; infant care, foster care, or adoption; and pregnancy termination. *If requested* to provide such information and counseling, provide neutral, factual information and nondirective counseling on each of the options, and referral upon request, except with respect to any option(s) about which the pregnant client indicates they do not wish to receive such information and counseling.
- (xii) Provide adolescent services and counseling, including encouraging family participation in the decision of seeking family planning services, and counseling on how to resist attempts to coerce minors into engaging in sexual activities; and,
- (xiii) Comply with state and local reporting requirements for sexually transmitted diseases, child abuse, child molestation, sexual abuse, rape or incest, and/or human trafficking;
- (xiv) Provide at least Level I infertility services directly, and Levels II and III infertility services by referral.

- (r) **Sub-Recipient** shall provide social services related to family planning, including counseling and referral to other social and medical service agencies, and any ancillary services which may be necessary to facilitate clinic attendance. **Sub-Recipient** shall address the health care needs of clients through formal (MOU/LOA) and robust linkages, and/or be integrated with comprehensive primary care providers.
- (s) **Sub-Recipient** shall provide informational and educational programs designed to achieve community understanding of the objectives of the Project, to inform the community of the availability of services and to promote continuing participation in the Project by persons to whom family planning services may be beneficial. All informational or educational material developed by **Sub-Recipient** for use in connection with the Project shall be reviewed and approved by an Information and Education Committee established by **Sub-Recipient** in accordance with D.H.H.S. Regulations.
- (t) **Sub-Recipient** shall provide suitable and customary orientation and in-service training for all Project personnel.
- (u) **Sub-Recipient** shall maintain a quality assurance system which allows for program development and evaluation and includes required participation in **I.F.H.C.**'s quality assurance program. **Sub-Recipient** must provide a high standard of care that conforms with standards of practice as established by D.H.H.S. and **I.F.H.C.**, through the employment of qualified personnel, the provision of safe, effective services which meet the needs of the community, and on-going monitoring and evaluation of services.
- (v) **Sub-Recipient** shall provide, to the maximum extent feasible, an opportunity for participation in the development, implementation and evaluation of the Project by persons broadly representative of all significant elements of the population to be served, and by others in the community knowledgeable about such needs.

- (w) **Sub-Recipient** shall maintain confidentiality and security of patient records at all times in compliance with the Health Information Portability and Accountability Act of 1996 and its implementing regulations (45 CFR Parts 160-164) as amended from time to time, (hereinafter collectively “HIPAA”); and the Addendum to this Agreement. All information obtained by **Sub-Recipient** or its personnel about individuals receiving services shall be held confidential and shall not be disclosed without consent of such individual, except that such information may be disclosed in summary, statistical or other form which fully complies with HIPAA and does not identify particular individuals. **Sub-Recipient** specifically affirms and agrees that persons from low-income families will not be charged any fee for retrieval and copies of their respective medical records, and that medical records will be released to patients promptly upon presentation of a written authorization as provided by Indiana law. **Sub-Recipient** acknowledges that the provisions of this paragraph (v) survive the termination of the Agreement.
- (x) **Sub-Recipient** should incorporate substance abuse disorder screening and referral when appropriate to help reduce adverse pregnancy-related outcomes and improve individuals’ reproductive health generally.

2.4 **Sub-Recipient** shall not provide abortion as a method of family planning. Active involvement by staff in the provision of abortion; counseling which directs a client to reach a decision to terminate her pregnancy; making appointments; obtaining the signed consent form; providing transportation; or assisting clients in obtaining an abortion. Staff shall sign acknowledgment statements to demonstrate anyone who coerces or endeavors to coerce any person to undergo an abortion or sterilization procedure by threatening such person with the loss of, or disqualification for the receipt of, any benefit or service under a program receiving Federal financial assistance shall be fined not more than \$1,000 or imprisoned for not more than one year, or both.

2.5 **Sub-Recipient** shall not consider a family's economic status or ability to pay for services when determining an individual's eligibility for services provided under the Project.

2.6 **Sub-Recipient** Title X project shall be recognized so it is financially separate from activities which are prohibited under Section 1008 of the act.

Financial separation is required to ensure Title X funds are not used for non-Title X services. Evidence of financial separation includes, but is not limited to:

- (a) Utilization of accounting system that includes a separate cost center and budget for the Title X project that allows for the tracking and validation of costs charged to the Title X grant;
- (b) Preparation of monthly financial statements by cost center;
- (c) Detailed transaction reporting in the General Ledger for direct expenses related to service delivery including, but not limited to items such as travel, purchased labs, contraceptives, etc.; and,
- (d) Existence of separate encounters for services that are outside the scope of Title X with clear allocations to separate cost centers. **I.F.H.C** requires reasonable allocation methods in **Sub-Recipient's** financial accounting policies and those policies must be reviewed on a routine basis for accuracy and consistency.

2.7 To ensure affordability of services rendered, Sub-Recipient Title X project shall have a process to determine the reasonable cost of providing services in order to establish service charges to recover the reasonable cost of providing Title X services. In accordance with 45 CFR § 75.404, Sub-Recipient Title X project shall consider the following when establishing service charges:

- (a) Whether the cost is of a type generally recognized as ordinary and necessary for the operation of the non-Federal entity or the proper and efficient performance of the Federal award.
- (b) The restraints or requirements imposed by such factors as: Sound business practices; arm's-length bargaining; Federal, state, local, tribal, and other laws and regulations; and terms and conditions of the Federal award.
- (c) Market prices for comparable goods or services for the geographic area.
- (d) Whether the individuals concerned acted with prudence in the circumstances considering their responsibilities to the non-Federal entity,

its employees, where applicable its students or membership, the public at large, and the Federal Government.

- (e) Whether the non-Federal entity significantly deviates from its established practices and policies regarding the incurrence of costs, which may unjustifiably increase the Federal award's cost.

III.

Description and Scope of Services

To Be Provided by I.F.H.C.

3.1 **I.F.H.C.** shall advise **Sub-Recipient** of all pertinent changes in Applicable Law and guidelines which relate to the development or implementation of the Project. However, a failure or delay in notifying **Sub-Recipient** of such changes will not relieve **Sub-Recipient** of the responsibilities described in this Agreement.

3.2 **I.F.H.C.** shall monitor programmatic and fiscal operations of the **Sub-Recipient** and may require changes to be implemented by the **Sub-Recipient** based on its findings.

3.3 Based on information obtained as a result of **I.F.H.C.** program staff contact with **Sub-Recipient**, including site visits, chart audits, and review of cost and patient data, **I.F.H.C.** may recommend appropriate technical assistance and/or training. If requested, **I.F.H.C.** shall recommend and/or provide appropriate technical assistance and/or training.

3.4 **I.F.H.C.** staff shall be available to **Sub-Recipient** on an ongoing basis to discuss policy and other questions.

IV.

Financial

4.1 The total amount of Title XX (Federal CFDA Number 93.667) and/or TANF (Federal CFDA Number 93.558) funds paid to **Sub-Recipient** by **I.F.H.C.** under this Agreement shall **not exceed One Hundred Twelve Thousand, Seventy-Eight**

Dollars (\$ 112,078). This amount may be reduced by **I.F.H.C.**, in its sole discretion, if **I.F.H.C.** determines that **Sub-Recipient** will not utilize the full amount of funding allocated for any site during the Term of this Agreement. **Sub-Recipient** shall provide **I.F.H.C.** an itemized budget for each of the approved service sites in the following counties within forty-five (45) days of receipt of contracts: Monroe County:

Contract Period : 10/01/2022 – 09/30/23	
Title XX	Total Contract Amount
Amount of Allocation for This Grant Period	\$ 0.00
TANF	Total Contract Amount
Amount of Allocation for This Grant Period	\$ 112,078
Combined Totals of Title XX/TANF	\$ 112,078

4.2 **Sub-Recipient** shall expend the funds provided by **I.F.H.C.** under this Partnership in accordance with, and only for the purposes and uses permitted by Applicable Law, including, without limitation and in accordance with all **I.F.H.C.** policies and procedures, documents required to be filed with **I.F.H.C.**, and its approved budget. **Sub-Recipient's** actual expenditures for any category of its approved budget may deviate up to ten percent (10%) from the amount specified for such line item category (unless such deviation is otherwise prohibited by the terms and conditions of the I.D.O.H. Grant) during the Term of this Agreement. No greater deviation shall be permitted unless agreed to in writing by **I.F.H.C.** **Sub-Recipient's** total expenditures for all categories of its budget shall not exceed the total amount of the approved contract.

4.3 **Sub-Recipient** shall submit monthly claims for reimbursement to **I.F.H.C.**, in a format prescribed by **I.F.H.C.** For all months during the Term of this Agreement, except the final month of this Agreement, such claims for reimbursement shall be submitted by **Sub-Recipient** within thirty (30) days after the end of each month for incurred allowable expenditures made by the **Sub-Recipient** in the performance of the duties under this Agreement. **Sub-Recipient's** claim for reimbursement for the final month of this Agreement shall be submitted within thirty (30) days after the expiration of the Term of this Agreement and shall cover all incurred allowable expenditures made by

Sub-Recipient during such final month in the performance of its duties under this Agreement, and all allowable amounts incurred by **Sub-Recipient** for obligations arising within the Term of this Agreement and in the performance of its duties under this Agreement, but not yet reimbursed. Failure to submit claims for reimbursement within the prescribed period may result in nonpayment of such claims.

4.4 All amounts paid by **I.F.H.C.** to **Sub-Recipient**, which are subsequently found to be unallowable under Applicable Law and/or applicable cost principles, shall be refunded by **Sub-Recipient** to **I.F.H.C.** on demand or, at **I.F.H.C.**'s option, may be withheld from amounts thereafter payable to **Sub-Recipient** under this Agreement (e.g. reducing future claims to be reimbursed).

4.5 Program income directly generated by a supported activity or earned as a result of this state award during the period of performance, except as provided on 45 CFR § 75.307(f) must be used for the purposes for which the award was made, and may only be used for allowable costs under the award. For the purpose of this Agreement, program income is defined as fees, premiums, and third-party reimbursements which the Project may reasonable expect to receive. **Sub-Recipient** shall comply with applicable program requirements (e.g., 45 CFR § 75.307(e)) to collect and use program income as well as other operational funding. To meet the requirement of payer of last resort, **Sub-Recipient** must disburse program income, rebates, refunds, and interest earned on such funds to cover program costs before requesting additional cash payments from **I.F.H.C.** **Sub-Recipient** shall report program income to **I.F.H.C.** as part of the monthly claim summary and the Family Planning Annual Report (“FPAR”).

4.6 **Sub-Recipient** shall establish and implement travel reimbursement policies and procedures for allowable travel expenses incurred by its Project staff during the period of performance in compliance with the program requirements and rules. The reimbursement policy shall not exceed the rate published by the State of Indiana Travel Policy. (Refer to Section 4.8(r) for additional guidance.)

4.7 **Sub-Recipient** shall comply with salary limitation defined by D.H.H.S. to charge salary of Project staff to the award. Each year’s appropriations act limits the salary amount that **Sub-Recipient** may be awarded and charged to D.H.H.S./OASH grants and cooperative agreements. Award funds should not be budgeted to pay the

salary of an individual at a rate in excess of Executive Level II. The 2023 Executive Level II salary of the Federal Executive Pay Scale is \$212,100. This amount is updated on the calendar year and reflects an individual's base salary, exclusive of fringe and any income that an individual may be permitted to earn outside of the duties to the applicant organization.

4.8 Grant funds and program income shall not be expended for:

- (a) Construction of buildings, building renovations;
- (b) Depreciation of existing buildings or equipment;
- (c) Contributions, gifts, donations;
- (d) Entertainment or food;
- (e) Automobile purchase;
- (f) Interest and other financial costs;
- (g) Costs for in-hospital patient care;
- (h) Fines and penalties;
- (i) Fees for health services outside of the scope of Title X;
- (j) Bad debts;
- (k) Contingency funds;
- (l) Executive expenses (e.g., car rental, car phone, entertainment);
- (m) Accounting expenses for government agencies;
- (n) Fund raising expenses;
- (o) Legal fees;
- (p) Legislative lobbying;
- (q) Equipment;
- (r) Out-of-state travel;
- (s) Dues to societies, organizations, or federations; or
- (t) Incentives.

4.9 **Sub-Recipient** shall report to **I.F.H.C.** total compensation for each of your five most highly-compensated executives for the preceding completed fiscal year if:

- (a) 80% or more of its annual gross revenues from Federal procurement contracts (and subcontracts) and Federal financial assistance subject to the Transparency Act as defined at 2 CFR 1770.320 (and subawards); and,

- (b) \$25,000,000 or more in annual gross revenues from Federal procurement contracts (and subcontracts) and Federal financial assistance subject to the Transparency Act (and subawards).

V.

Records and Reports

5.1 **Sub-Recipient** shall establish and maintain separate accounting records for the Project, reflecting all receipts and disbursements of grant and matching funds, cost-sharing, and program income.

5.2 **Sub-Recipient** shall prepare and submit a quarterly program report, which shall be in a format prescribed by **I.F.H.C.** Such report may include a description of Project activities, progress in accomplishing goals of the Project, personnel changes, quarterly statistical reports, and such other information as **I.F.H.C.** may reasonably require. Failure to submit such reports by the thirtieth (30th) day of the month following the close of the quarter will result in non-payment of all reimbursement claims until such reports are reviewed.

5.3 **Sub-Recipient** shall provide **I.F.H.C.** with a copy of its certified audit report for the fiscal years preceding and under the Term of this Agreement.

5.4 **Sub-Recipient** shall maintain other records and reports which may be required by **I.F.H.C.** or I.D.O.H.

5.5 **Sub-Recipient** shall comply with the statistical and financial requirements of the FPAR.

5.6 **Sub-Recipient** shall, at **I.F.H.C.**'s request, make all Project, medical, and financial records available for review by D.H.H.S., I.D.O.H., the Comptroller General, or **I.F.H.C.**, or their designated representatives. Confidentiality and security of patient identification data shall be maintained.

5.7 **Sub-Recipient** shall participate in the collection of all patient and utilization data requested by **I.F.H.C.**, and provide such data to **I.F.H.C.**, or its agent, in the manner designated by **I.F.H.C.**

5.8 **Sub-Recipient** shall have its financial records audited annually by an independent certified public accountant to assure proper accounting for Project funds. Such audit shall be conducted in such a manner so as to establish that Project funds have been expended in accordance with this Agreement, **Sub-Recipient's** funding application, and approved budget. Such audit shall be conducted in accordance with the provisions of 2 CFR Part 200 and 45 CFR Part 75, and the completed audit report shall be in a form acceptable to **I.F.H.C.** and in conformance with D.H.H.S. Regulations. A copy of the completed audit report shall be forwarded to **I.F.H.C.** within thirty (30) days of receipt from the auditor or within nine (9) months of the end of the **Sub-Recipient's** fiscal year.

5.9 In accordance with 45 CFR § 75.352(d), **Sub-Recipient** shall submit to an additional audit conducted by a designated representative of **I.F.H.C.** upon routing financial monitoring of the project to ensure the subaward is used for authorized purposes, in compliance with Federal statutes, regulations, and the terms and conditions of the subaward; and subaward performance goals are achieved. If a showing of circumstances result in a decision by **I.F.H.C.** that Project funds may have been improperly expended, such expense(s) shall be borne by **Sub-Recipient**.

5.10 Except as hereafter provided or as otherwise provided under applicable D.H.H.S. Regulations, **Sub-Recipient** shall retain all records pertaining to the Project for three (3) years and ninety (90) days after the final audit has been completed upon the expiration or termination of the I.D.O.H. Grant.

- (a) If any audits, litigation, negotiation, claims, or other action involving the records have been commenced before the expiration of such period and have not been resolved, the records shall be retained until resolution of such actions and all issues related thereto, or until the expiration of such period, whichever is later.
- (b) Personnel and payroll records must be maintained for a minimum of seven (7) years after issuance of the applicable W-2s.
- (c) Records pertaining to the purchase of capital equipment must be maintained for a minimum of three (3) years after disposition of the equipment.

VI.

General Terms and Conditions

6.1 **Sub-Recipient** shall make no changes in the scope, direction, or type of service delivery of the Project, as described in this Agreement, or its approved budget, without the prior written approval of **I.F.H.C.** and/or the Office of Population Affairs.

6.2 In performing its duties under this Agreement, **Sub-Recipient** is acting as an independent contractor, not as an agent of **I.F.H.C.**, and shall perform services in accordance with currently approved methods and practices and accepted professional standards. No other relationship is intended to be created among the parties hereto and nothing in this Agreement shall be construed so as to make any party hereto the employer, employee, partner, or agent of the other.

6.3 **Sub-Recipient** shall comply with all D.H.H.S. and I.D.O.H. Regulations pertaining to inventions developed and patents and copyrights obtained in connection with the Project, and shall promptly report such inventions, patents, and copyrights to **I.F.H.C.**

6.4 **Sub-Recipient** shall not compensate any person in connection with the Project in excess of amounts customarily paid for similar services by the **Sub-Recipient**.

6.5 **Sub-Recipient** shall not engage in any activity which impairs its ability to perform its duties under this Agreement.

6.6 **Sub-Recipient** shall procure and maintain for the Term of the this Agreement fire and extended coverage insurance covering all property owned or controlled by **Sub-Recipient** in an amount not less than its full insurable value. **Sub-Recipient** shall procure and maintain public liability insurance with limits of not less than Three Hundred Thousand Dollars (\$300,000) per occurrence for injury to one person, and Five Hundred Thousand Dollars (\$500,000) per occurrence for injury to more than one person, and in an amount not less than Two Hundred Thousand Dollars (\$200,000) for each occurrence of damage to property.

6.7 **Sub-Recipient** shall procure and maintain medical malpractice insurance in a form and in amounts sufficient that **Sub-Recipient** and all of its providers and non-physician practitioner(s) qualify as “Qualified Providers” under the Indiana Medical

Malpractice Act, I.C. 34-18, et. seq., as amended (hereinafter “Malpractice Act”). **Sub-Recipient** and its providers and non-physician practitioner(s) shall maintain their Qualified Provider status under the Malpractice Act during the entire Term of this Agreement. **Sub-Recipient** shall make available to **I.F.H.C.** annually evidence of such malpractice insurance, and immediately notify **I.F.H.C.** of any provider who ceases to be covered by such insurance, as that provider must immediately cease providing medical services.

6.8 **Sub-Recipient** shall comply with the provisions of the Indiana Workmen’s Compensation Act and shall maintain worker’s compensation and employer’s liability insurance meeting all coverage requirements specified by Applicable Law and a limit of liability for employer’s liability of not less than Two Hundred Fifty Thousand Dollars (\$250,000) per accident.

6.9 No insurer with whom **Sub-Recipient** contracts shall have any right of subrogation against **I.F.H.C.** **Sub-Recipient** shall indemnify and hold **I.F.H.C.** harmless from all liability, losses, costs, and damages, including attorney’s fees, arising from or connected with, directly, or indirectly, **Sub-Recipient**’s activities or performance of its duties under this Agreement or the acts or omissions of **Sub-Recipient** or its agents’, employees’ or representatives’ actions, omissions, business activities, negligence, recklessness, willful misconduct, or breach of this Agreement. **I.F.H.C.** shall be named as an additional insured on the medical malpractice and general liability policies required under this Agreement. A copy of the Certificate of Insurance for each policy shall be sent to **I.F.H.C.**

6.10 **Sub-Recipient** shall comply with D.H.H.S. and I.D.O.H. Regulations and all other Applicable Law pertaining to real property, equipment, and supplies acquired with funds provided under this Agreement. **Sub-Recipient** shall keep an inventory of all such equipment, and the disposition of such equipment shall be determined by **I.F.H.C.** in accordance with D.H.H.S. Regulations and procedures. For purposes of this Agreement, the term “equipment” shall mean tangible personal property with a useful life of more than one (1) year and an acquisition cost of Five Thousand Dollars (\$5,000) or more per unit.

6.11 **Sub-Recipient** warrants that, to its knowledge, no actions, suits or proceedings are pending or threatened which, if adversely determined, would have a material adverse effect on **Sub-Recipient's** financial condition or its ability to perform its duties under this Agreement.

6.12 **Sub-Recipient** shall give prompt notice to **I.F.H.C.** of any proceedings instituted against **Sub-Recipient** in any court or before any commission or other regulatory body which, if adversely determined, would have a material effect upon the Project, **Sub-Recipient's** assets or operations.

6.13 **Sub-Recipient** shall not pay any finder's fees or commissions to anyone with respect to this Agreement, or the Project, or the actions and transactions contemplated in this Agreement.

6.14 **Sub-Recipient** shall promptly pay all of its debts and obligations connected with this Agreement, including, but not limited to, all lawful claims which, if unpaid, might become a lien upon the property referred to in paragraph 6.10. However, **Sub-Recipient** need not pay any such claim as long as its validity is or shall be contested in good faith by **Sub-Recipient**.

6.15 This Agreement shall be binding on and inure to the benefit of, the parties hereto. The rights and obligations of **Sub-Recipient** under this Agreement shall not be assigned, transferred to or assumed, by merger or any other method, by any other party without the prior written consent of **I.F.H.C.**

6.16 **Sub-Recipient** shall comply fully with Title VI and Title VII of the Civil Rights Act of 1964 (as amended by the Equal Employment Opportunity Act of 1972); Executive Order 11246; the Equal Pay Act of 1963; the Age Discrimination Act of 1967; the Americans with Disabilities Act ("ADA"); the Rehabilitation Act of 1973; and the "Title X Assurance of Compliance", all as amended from time to time.

6.17 This Agreement supersedes all existing agreements between the parties relating to the subject matter of this Agreement. In the event the provisions of this Agreement conflict with provisions of any other agreement between the parties, the provisions of this Agreement shall control. Except as otherwise expressly provided, each amendment of the Agreement shall be in writing and signed by both parties.

6.18 Any failure or delay on the part of **I.F.H.C.** in exercising any right, power or privilege under this Agreement shall not operate as a waiver of any part of this Agreement, nor shall a single or partial exercise of any such right, power, or privilege preclude the exercise of any other right, power, or privilege.

6.19 This Agreement, as well as **Sub-Recipient** documents required to be filed with **I.F.H.C.**, and its approved budget, shall be deemed to be amended to conform to all Applicable Law and the terms and conditions of the I.D.O.H. Grant. However, no such amendment shall create any additional liability between **I.F.H.C.** and **Sub-Recipient**, not specified or contemplated in this Agreement.

6.20 In the event that any of the provisions, terms or conditions of this Agreement are declared void or unenforceable by a court of law, the remaining provisions of this Agreement shall remain in full force and effect.

6.21 The **Sub-Recipient** certifies by signing this Agreement that **Sub-Recipient** will comply with the provisions of D.H.H.S.' "Certification Regarding Lobbying", which provides that no federal appropriated funds will be paid by or on behalf of the **Sub-Recipient**, to any person for influencing or attempting to influence an officer or employee, any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress, in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, or the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement. If any funds other than Federal appropriated funds have been paid or will be paid to any to the aforementioned persons, the **Sub-Recipient** shall complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying" in accordance with its instructions.

6.22 The **Sub-Recipient** shall comply fully with the requirements of Section 106(g) of the Trafficking Victims Protection Act of 2000 (TVPA), as amended (22 U.S.C. 7104). **Sub-Recipient** is legally defined as a "private entity". Provisions applicable to a **Sub-Recipient** that is a "private entity" are as follows.

- (a) The **Sub-Recipient**, and its employees, may not:
 - (i) Engage in severe forms of trafficking in persons during the period of time that the Agreement is in effect;

- (ii) Procure a commercial sex act during the period of time that the Agreement is in effect, or;
 - (iii) Use forced labor in performance of the award or sub-awards under the Agreement.
- (b) **Sub-Recipient** must inform **I.F.H.C.** immediately of any information **Sub-Recipient** receives from any source alleging a violation of a prohibition of this Agreement.
- (c) **I.F.H.C.** may unilaterally terminate this Agreement, without penalty, if **Sub-Recipient**:
 - (i) Is determined to have violated an applicable prohibition of this Agreement, or;
 - (ii) Has an employee who is determined by **I.F.H.C.** to have violated an applicable prohibition of this Agreement through conduct that is either:
 - (a) Associated with performance under this Agreement, or;
 - (b) Imputed to the Sub-Recipient using the standards and due process for imputing the conduct of an individual to an organization that are provided in 2 CFR Part 180, “OMB Guidelines to Agencies on Governmentwide Debarment and Suspension (Nonprocurement)”, as implemented by D.H.H.S. at 2 CFR Part 376.

VII.

Termination of Agreement or Suspension of Payments

7.1 This Agreement shall terminate automatically if the I.D.O.H. Grant to **I.F.H.C.**, or any portion of such Grant designated by **I.F.H.C.** for **Sub-Recipient's** Project, is transferred to another entity, reduced, suspended or terminated.

7.2 This Agreement may be terminated by **I.F.H.C.** upon thirty (30) days prior written notice to **Sub-Recipient**, if **Sub-Recipient** fails to comply with the provisions of this Agreement or with any additional requirements or conditions applicable to this Agreement.

7.3 In lieu of termination under the foregoing paragraph 7.2, **I.F.H.C.** may, in its sole discretion, issue a warning letter stating that **Sub-Recipient** has thirty (30) days to cure its noncompliance to the satisfaction of **I.F.H.C.** If **Sub-Recipient**'s noncompliance is not cured to **I.F.H.C.**'s satisfaction at the end of the thirty day period, **I.F.H.C.** may suspend payments to **Sub-Recipient** under this Agreement. **I.F.H.C.** may also immediately suspend payments as a result of **Sub-Recipient**'s noncompliance at **I.F.H.C.**'s sole discretion. If this Agreement is not already terminated, and if **I.F.H.C.** granted **Sub-Recipient** the opportunity to cure noncompliance pursuant to the foregoing, when **Sub-Recipient**'s noncompliance has been corrected to the satisfaction of **I.F.H.C.**, payments to **Sub-Recipient** by **I.F.H.C.** under this Agreement shall be reinstated, subject to adjustment for unauthorized obligations incurred by **Sub-Recipient** before or during the suspension period. The terms of Paragraph 7.3 are permissive to **I.F.H.C.** Nothing in this Paragraph 7.3 shall be deemed to limit or modify **I.F.H.C.**'s right to terminate this Agreement pursuant to Paragraph 7.2.

7.4 This Agreement may be terminated by **Sub-Recipient** upon thirty (30) days prior written notice to **I.F.H.C.** in the event that:

- (a) **I.F.H.C.** fails to fulfill its obligations under this Agreement; or
- (b) Additional requirements or conditions imposed on this Agreement by the Act and D.H.H.S. Regulations, or the terms and conditions of the I.D.O.H Grant would materially increase the costs or other burdens of **Sub-Recipient** in fulfilling its duties under this Agreement.

7.5 This Agreement may be terminated at any time by the mutual agreement of both **Sub-Recipient** and **I.F.H.C.**

7.6 In the event of termination under paragraph 7.1, **Sub-Recipient** shall only receive such payments as are provided and which are available for **Sub-Recipient**'s Project under the terms of the I.D.O.H Grant, and **I.F.H.C.** shall have no further liability to **Sub-Recipient**.

7.7 In the event of termination under paragraphs 7.2, 7.4, or 7.5, **Sub-Recipient** shall be entitled to reimbursement for any expenses reasonably and necessarily incurred prior to termination and in the satisfactory performance of its duties under this Agreement, and **I.F.H.C.** shall have no further liability to **Sub-Recipient**.

7.8 In the event of any such termination, all finished or unfinished documents, data, studies, and reports prepared by **Sub-Recipient** under this Agreement shall be disposed of according to **I.F.H.C.** instruction. **Sub-Recipient** reserves the right however, to make unrestricted use of data for research and reporting purposes.

7.9 Nothing herein shall be construed to relieve either party of liability for damage sustained by the other by virtue of its breach of the terms and conditions of this Agreement.

VIII.

Procedure for Appeal and/or Arbitration

8.1 **Sub-Recipient** may appeal to the Board of Directors of **I.F.H.C.** in the event **I.F.H.C.** terminates this Agreement pursuant to Paragraph 7.2. **Sub-Recipient** shall not be entitled to submit any dispute regarding termination of this Agreement pursuant to Paragraph 7.2 to arbitration as provided in Paragraph 8.2 unless **Sub-Recipient** first appeals to the Board of Directors of **I.F.H.C.** and complies fully with the procedure therefore as described below.

8.2 The procedure governing such an appeal shall be as follows:

- (a) Written notice of **Sub-Recipient**'s intent to appeal shall be delivered to the President of **I.F.H.C.** within fifteen (15) days after the date **Sub-Recipient** received notice of **I.F.H.C.**'s termination under Paragraph 7.2.
- (b) The notice of appeal shall set forth the reasons for the appeal and shall be accompanied by all substantiating data.
- (c) The President of **I.F.H.C.**, or a designated representative, shall notify the Chair of the Board of Directors of **I.F.H.C.** within ten (10) days of receipt of the notice of appeal. The Chair of the Board shall, in turn, notify the Executive Committee which shall decide whether to allow or disallow such appeal.
- (d) In the event the Executive Committee disallows such appeal, **Sub-Recipient** shall be notified promptly of such decision.

- (e) In the event the Executive Committee allows such appeal, **Sub-Recipient** shall be promptly notified and shall be permitted to make a presentation to the Board of Directors of **I.F.H.C.** at a time mutually convenient to both parties, but not more than thirty (30) days after receipt of the notice of appeal.
- (f) The Board of Directors will consider the evidence presented by **Sub-Recipient** and will advise **Sub-Recipient** of its decision within fifteen (15) days after such presentation.

8.3 The parties agree that the following matters shall be subject to binding arbitration under this Agreement:

- (a) All decisions rendered pursuant to Paragraphs 8.1 or 8.2 herein.
- (b) All actions for breach of this Agreement or noncompliance brought by either **I.F.H.C.** or **Sub-Recipient**.
- (c) All other actions or claims asserted by **I.F.H.C.** arising from management or administration of the Project by **Sub-Recipient**.
- (d) All other actions or claims asserted by **Sub-Recipient** arising from **I.F.H.C.**'s management or administration of the I.D.O.H Grant.
- (e) All other disputes relating to this Agreement or the subject matter of this Agreement.

The parties agree that binding arbitration will be conducted pursuant to the procedures outlined in Indiana's Arbitration Act, I.C. 34-57-2 *et seq.*, as amended, and that each party shall bear its own costs arising from the arbitration proceedings; *except*, that if the parties cannot agree on the appointment of the arbitrator(s) within ten (10) days following reference of any dispute to arbitration, the appointment of the arbitrator(s) shall be made by the American Arbitration Association.

IX.

Notice

9.1 All notices given under this Agreement shall be in writing and shall be deemed given when delivered, or when mailed by certified mail, addressed as follows:

If to **I.F.H.C.:**

**Indiana Family Health Council, Inc.
2960 N. Meridian St., Suite 230
Indianapolis, IN 46208**

If to **Sub-Recipient:**

**Monroe County Health Department
119 W. 7th Street
Bloomington, IN 47404**

or to such other address as either party shall specify to the other by written notice.

9.2 This Agreement shall be governed, interpreted, construed, and enforced in accordance with the substantive laws of the State of Indiana, without regard to conflict of law principles. Subject only to Paragraph 8.3, the parties hereto irrevocably consent to and waive any objection to the jurisdiction and venue of courts of the State of Indiana, Marion County, with respect to any and all actions related to this Agreement, the interpretation of this Agreement, or the enforcement thereof. Each party agrees not to bring a claim or suit in any other venue. Furthermore, each party hereby expressly agrees and acknowledges that this provision is reasonable and that it has:

- (a) Read this provision,
- (b) Been provided the opportunity to consult with counsel concerning the meaning and effect of this provision, and,
- (c) In no way been coerced or forced to agree to this provision.

9.3 **Sub-Recipient** understands and acknowledges that any or all of the documents or records provided to **I.F.H.C.** during the course of the Project may be deemed to be subject to public disclosure under Indiana's Access to Public Records Statute, I.C. 5-14-3 *et seq.*, and **Sub-Recipient** waives any right or claim of liability as against **I.F.H.C.** arising from such disclosure.

X.

Designated Officials

10.1 The **Sub-Recipient** appoints **Dr. Thomas Sharp** as its designated agent for administering **Sub-Recipient's** obligations under this Agreement.

10.2 I.F.H.C. appoints **Kristin A. Adams, Ph.D., CHES** as its designated agent for administering I.F.H.C.'s obligations under this Agreement.

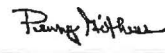
10.3 The individuals designated in paragraphs 10.1 and 10.2 are designated for the purpose of notice and convenience, and under no circumstance shall either person identified in Paragraphs 10.1 or 10.2 be held personally or individually liable or responsible for the actions, representations or undertakings contained herein or taken pursuant to this Agreement by I.F.H.C. or **Sub-Recipient**.

10.4 Either party may change its designated contact for administering this Agreement by providing written notice to the other party of such change as provided in Paragraph 9.1.

**INDIANA FAMILY HEALTH
COUNCIL, INC.**

**MONROE COUNTY
HEALTH DEPARTMENT**

By: 
President & CEO

By: 
President, Monroe County
Commissioners

Date: 4/28/23

Date: 4/26/2023

Health - TANF Fund CASH BALANCE AS OF 6/5/2023: \$1,733.83

Fund	Acct	Acct Desc	Carry Forward Approp	Original Approp	Addtl Approp	Adj Approp	Total Approp	Expenditure	Unexpend Balance	Encumbrance	Unexpend Pct
- Fund : 8150											
- Fund Desc : TANF Futures 93.558											
- Loc : 9623											
- Loc Desc : 2023											
8150	10071	Nurse Practitioner/Adv Pr Nurs	0.00	0.00	0.00	0.00	0.00	11,431.70	(11,431.70)	0.00	0.00%
8150	10187	Clinic Manager	0.00	0.00	0.00	0.00	0.00	5,773.60	(5,773.60)	0.00	0.00%
8150	10188	Licensed Practical Nurse	0.00	0.00	0.00	0.00	0.00	6,336.40	(6,336.40)	0.00	0.00%
8150	17801	Part-Time	0.00	0.00	0.00	0.00	0.00	6,050.20	(6,050.20)	0.00	0.00%
8150	18001	FT Self Insurance	0.00	0.00	0.00	0.00	0.00	5,000.00	(5,000.00)	0.00	0.00%
8150	18101	FICA	0.00	0.00	0.00	0.00	0.00	2,240.46	(2,240.46)	0.00	0.00%
8150	18201	PERF	0.00	0.00	0.00	0.00	0.00	3,342.90	(3,342.90)	0.00	0.00%
8150	20001	Office Supplies	0.00	0.00	0.00	0.00	0.00	32.50	(32.50)	0.00	0.00%
8150	20011	Other Supplies	0.00	0.00	0.00	0.00	0.00	215.99	(215.99)	0.00	0.00%
8150	21112	L.A.R.C.	0.00	0.00	0.00	0.00	0.00	4,991.08	(4,991.08)	0.00	0.00%
8150	38110	Services & Charges	0.00	0.00	0.00	0.00	0.00	3,234.66	(3,234.66)	0.00	0.00%
			0.00	0.00	0.00	0.00	0.00	48,649.49	(48,649.49)	0.00	0.00%
			0.00	0.00	0.00	0.00	0.00	48,649.49	(48,649.49)	0.00	0.00%
			0.00	0.00	0.00	0.00	0.00	48,649.49	(48,649.49)	0.00	0.00%
			0.00	0.00	0.00	0.00	0.00	48,649.49	(48,649.49)	0.00	0.00%
			0.00	0.00	0.00	0.00	0.00	48,649.49	(48,649.49)	0.00	0.00%

Monroe County Council Agenda Request Form

Complete ALL applicable highlighted areas below.

DEPARTMENT: Aviation MEETING DATE REQUESTED (Tentative): June 13, 2023
Request Presenter(s): Carlos Lavery Phone: 812-825-5406

Was the Council Liaison notified prior to submitting this Agenda Request: No

PURPOSE OF REQUEST: (Mark with an "X" in all applicable boxes)

☐ Creation of Account Line(s) and/or ☒ Additional Appropriation(s)

Fund Name: Construction Fund 4801

☐ Transfer of Funds

☐ Category

Fund Name:

☐ Fund to Fund

Fund Name A:

Fund Name B:

☐ Salary Ordinance Amendment Effective Date of Amendment:

☐ De-Appropriation of Account Lines

Fund Name:

☐ Other (Specify)

Narrative: Give a DETAILED SUMMARY explanation for the request (purpose, action needed, etc.).

At the regulary scheduled March 2023 Board of Aviation Commissioners meeting, the board members directed the use of \$35182.50 from the Aviation Construction Fund to pay for Woolpert Task Order 2023-02: Air Traffic Control (ATC) Assessment.

"...tower is 48 years old and contains equipment that has exceeded its lifecycle. The project will entail the assessment of the existing BMG Air Traffic Control Tower's (ATCT) Air Traffic Control (ATC) Equipment and preparation of a 2024 Bipartisan Infrastructure Law (BIL) FAA contract Tower (FCT) Competitive Grant to obtain funding for recommended improvements."

Complete ALL corresponding agenda information on subsequent tabs.

Forward entire Request Form with all supporting documents to: councilrequests@co.monroe.in.us

Contact the Council Administrator (Ext. 2516) with any questions regarding the Agenda Request Form.

Council recommends making ANY In-House and/or Category Transfers PRIOR to requesting additional appropriations.

MEETING DATE REQUESTED *(Tentative)*: 5/22/2023

Fund Number:	4801	Location Number:	0000
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Contact the Council Administrator (Ext. 2516) for new numbers and/or clarification on account numbers.

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Task Order to Master Professional Services Agreement between Woolpert, Inc. and Monroe County Board of Aviation Commissioners

Task Order 2023-02: Air Traffic Control (ATC) Assessment

Section 1. General

THIS TASK ORDER, made and entered into this 28 day of March, 2023, by and between Woolpert, Inc., whose address is 333 N Alabama Street Suite 200, Indianapolis, IN 46204, (hereinafter referred to as "Woolpert") and The Monroe County Board of Aviation Commissioners ("Client"), provides for Services by Woolpert under the Master Professional Services Agreement dated January 31, 2023, such Services described under Section 2 of this Task Order.

- Woolpert Project Number: 10017668
- Task Order Project Title: Air Traffic Control (ATC) Assessment

Client's Representative

- Name: Carlos Laverty
- Address: 972 S Kirby Rd, Bloomington, IN 47403
- Phone Number: 812-825-5406
- Email address: claverty@co.monroe.in.us

Woolpert's Representative

- Name: Nick Kowalkowski, PE, ENV SP
- Address: 333 N Alabama St. Suite 200 Indianapolis, IN 46204
- Phone Number: 317-223-2241
- Email address: nick.kowalkowski@woolpert.com

Section 2. General Description of Services

The Existing Air Traffic Control Tower is 48 years old and contains equipment that has exceeded its lifecycle. This project will entail the assessment of the existing BMG Air Traffic Control Tower's (ATCT) Air Traffic Control (ATC) Equipment and preparation of a 2024 Bipartisan Infrastructure Law (BIL) FAA Contract Tower (FCT) Competitive Grant to obtain funding for recommended improvements.

The ATC equipment assessment will evaluate the reliability, supply support, and maintainability of the systems used by Air Traffic to support Monroe County Airport. The purpose of this investigation is to determine if ATC equipment can be replaced, better maintained, or upgraded, and request critical funding for the recommended improvements to sustain continuity of services for the BMG ATCT. Project management for this effort will consist of a formal kick-off meeting, an ATC Equipment Assessment Report Briefing, a 2024 DRAFT FAA BIL FCT application review meeting, project scheduling, quality control and project administration.

1.0 ATC Equipment Assessment

1.1 Information Gathering and Condition Assessment. This will include gathering and reviewing documentation and drawings of the ATC equipment in use at BMG ATCT and assessing the condition, operability, reliability, and life-cycle support of the equipment. Sponsor personnel will be consulted to identify any equipment issues and known problems with current equipment. The age of the equipment will also be assessed to determine if the equipment is maintainable and if supply support is available for the current configuration.

1.2 ATC Equipment Recommendation Report and Cost Estimate. This will include the effort to document and record the data obtained and to provide a written assessment regarding the condition, maintainability, and supportability of the current equipment. A recommendation for maintenance, upgrades and replacement will be outlined, showing what is necessary to implement the solution. This will include the effort to provide a draft report for the Sponsor's review, addressing comments, and providing a final document. The final document will include an

executive summary and exhibits depicting the findings, recommended improvements, and an associated rough order of magnitude (ROM) cost estimate.

2.0 Prepare 2024 BIL AIG FCT Grant Application

This task consists of preparing the federal grant application. The application will be submitted during the FY2024 FCT Competitive Grant application period. Preparation of the application includes the following:

- Prepare program narrative, discussing the purpose, funding plan, timeline, and operational efficiency of the work.
- Include preliminary ROM cost estimate and supporting documentation.
- Prepare the 2024 BIL Airport Infrastructure and Tower Project Information, FAA Form 5100-144 (dated 02/2022 or updated revision) form.

The Consultant shall submit the grant application to the Sponsor for approval and signatures. After obtaining the necessary signatures, the Sponsor or Consultant shall forward a copy of the signed application to the FAA for further processing.

TASK DELIVERABLES	TO COUNTY
1.2 DRAFT ATC Equipment Assessment Report to include a description of the asset, photo documentation, recommended correction for an observed deficiency, and a rough order of magnitude cost estimate of the associated cost for the recommended action.	✓
1.2 FINAL ATC Equipment Assessment Report.	✓
2.0 FY2024 BIL AIG FCT Application (FAA Form 5100-144).	✓

TASK MEETINGS/SITE VISITS	LOCATION/ATTENDEES/DURATION
1.0 Kickoff Facility Assessment Meeting	<ul style="list-style-type: none"> • Bloomington, IN – Client Manager, ATCT Project Manager and Senior ATCT Consultant – Assume One (1) hour via teleconference to coordinate onsite work.
1.1 BMG ATCT ATC Equipment Assessment	<ul style="list-style-type: none"> • Senior ATCT Consultant travels to Monroe County Airport and conducts ATC Equipment assessment. Assume travel time and Six (6) hours onsite.
1.2 Meeting with Sponsor to review DRAFT ATC Equipment Assessment Report	<ul style="list-style-type: none"> • Bloomington, IN – Client Manager, ATCT Project Manager and Senior ATCT Consultant - Assume One (1) hour via teleconference to discuss findings and recommendations.
2.0 Meeting with Sponsor to review DRAFT FY2024 BIL AIG FCT Application	<ul style="list-style-type: none"> • Bloomington, IN – Client Manager, ATCT Project Manager and Senior ATCT Consultant - Assume One (1) hour via teleconference to review and finalize grant application.

Assumptions:

- Consultant will provide a 5–10-page **BMG ATCT - ATC Equipment Assessment Report** detailing recommendations for upgrades and/or replacements and associated equipment ROM costs.
- Sponsor will escort and provide access to all equipment areas during onsite assessment.
- Sponsor will coordinate a discussion with Air Traffic and Maintenance personnel to identify equipment performance issues during onsite assessment.
- Sponsor will provide all documentation and drawings of the ATC equipment in advance of the onsite assessment.

Section 3. Compensation to Be Paid to Woolpert

Compensation to be paid to Woolpert for providing the requested Services for this specific Project shall be as follows:

Task	Fee	Fee Type
1.0 ACT Equipment Assessment	\$29,882.50	Lump Sum
2.0 Prepare 2024 BIL AIG FCT Grant Application	\$5,300.00	Lump Sum
GRAND TOTAL	\$35,182.50	Lump Sum

In accordance with Attachment A of this Agreement, which is incorporated by this reference.

Section 4. Schedule for Services

The commencement date of this Task Order shall be March 28, 2023. The services set forth in this Task Order shall be completed no later than the BIL ATCT Grant Application Due Date or December 31, 2023, whichever comes first, unless terminated or extended as provided in the Master Professional Services Agreement or by mutual agreement in writing.

IN WITNESS WHEREOF, this Task Order, which is subject to the terms and conditions of Sections 1 through 4, Attachment(s), and the aforementioned Master Professional Services Agreement, is accepted as of the date first written above.

Monroe County Board of Aviation Commissioners

William R. Pugh
Signed

William R. Pugh
Printed Name

PRESIDENT
Title

3/28/2023
Date

Woolpert, Inc.

Eric Risner
Signed

Eric Risner
Printed Name

Vice President
Title

3/27/2023
Date

Woolpert

Professional Service Task Order

TO#2

AIRPORT: Monroe County Airport
AIP/PROJ. NO.: 10017668.00
PROJECT NAME: BMG ATCT Assessment
DATE: March 24, 2023



FEE BREAKDOWN

Labor Category	Total Hours	Billing Rate	Total Cost
1.0 ATC Equipment Assessment (Lump Sum)			
Principal	4 hrs. x \$ 295.00 /hr = \$		1,180.00
Project Manager I	12 hrs. x \$ 180.00 /hr = \$		2,160.00
Project Manager IV	32 hrs. x \$ 255.00 /hr = \$		8,160.00
Senior Consultant III	52 hrs. x \$ 285.00 /hr = \$		14,820.00
Project Coordinator II	2 hrs. x \$ 135.00 /hr = \$		270.00
Technical Writer I	8 hrs. x \$ 120.00 /hr = \$		960.00
Project Coordinator I	2 hrs. x \$ 115.00 /hr = \$		230.00
Billing Analyst Team Lead II	4 hrs. x \$ 140.00 /hr = \$		560.00
SUBTOTAL	118 hrs.	SUBTOTAL \$	28,340.00
Reimbursables			
Mileage	3 Day x \$ 85.00 /Day= \$		255.00
Per Diem	100 MI x \$ 0.655 /MI= \$		65.50
Lodging + Tax & Fees	2 Day x \$ 115.00 /Day= \$		230.00
Per Diem	3 Day x \$ 64.00 /Day= \$		192.00
Travel & Airline Costs	1 Trip x \$ 800.00 /Trip= \$		800.00
SUBTOTAL		SUBTOTAL \$	1,542.50
PHASE SUBTOTAL		PHASE SUBTOTAL \$	29,882.50

Labor Category	Total Hours	Billing Rate	Total Cost
2.0 Prepare FY2024 BIL AIG FCT Grant Application (Lump Sum)			
Principal	2 hrs. x \$ 295.00 /hr = \$		590.00
Project Manager I	3 hrs. x \$ 180.00 /hr = \$		540.00
Project Manager IV	13 hrs. x \$ 255.00 /hr = \$		3,315.00
Senior Consultant III	3 hrs. x \$ 285.00 /hr = \$		855.00
PHASE SUBTOTAL		PHASE SUBTOTAL \$	5,300.00

PART A - BASIC SERVICES (Lump Sum)			
1.0 ATC Equipment Assessment (Lump Sum)			
2.0 Prepare FY2024 BIL AIG FCT Grant Application (Lump Sum)			
TOTAL			

*For the purposes of estimating the cost of mileage, per diem, and lodging are calculated in accordance with applicable IRS and GSA guidelines. At the time of invoicing mileage will be invoiced in accordance with published IRS rates at the time of service and per diem will be invoiced in accordance with published GSA rates at the time of service. Lodging will be invoiced as actual expenses incurred except in the cases where specific client requirements exist that limit lodging to GSA standards.

LABOR HOUR BREAKDOWN

TASK	Principal	Project Manager I	Project Manager IV	Senior Consultant III	Project Coordinator II	Technical Writer I	Project Coordinator I	Billing Analyst Team Lead II	Phase Item Costs
1.0 ATC Equipment Assessment (Lump Sum)									
1.01 Information Gathering and Condition Assessment	Eric Reiser 2	Nick Kowalkowski 8	Tracy Salazar 22	Dennis Kiler 32	Marisa Fuhr 2	Elliot Rosales 8	Emily Yea 2	Nancy Van Cleave 4	\$ 16,760.00
1.02 ATC Equipment Recommendation Report	2	4	10	20	2	8	2	4	\$ 11,580.00
TOTALS	4	12	32	52	2	8	2	4	\$ 28,340.00

TASK	Principal	Project Manager I	Project Manager IV	Senior Consultant III	Phase Item Costs
2.0 Prepare FY2024 BIL AIG FCT Grant Application (Lump Sum)					
2.01 Prepare and Submit FAA Form 5100-144	Eric Reiser 2	Nick Kowalkowski 3	Tracy Salazar 13	Dennis Kiler 3	\$ 5,300.00
TOTALS	2	3	13	3	\$ 5,300.00

Contract Hours	Phase Fee	Reimbursable Costs	Total Cost
116	\$ 28,340.00	\$ 1,542.50	\$ 29,882.50
21	\$ 5,300.00	\$ 5,300.00	\$ 5,300.00
137	\$ 33,640.00	\$ 1,542.50	\$ 35,182.50
TOTAL	\$ 33,640.00	\$ 1,542.50	\$ 35,182.50

Aviation - Construction Cash Balance as of 6/5/2023: \$443,901.49

Fund	Acct	Acct Desc	Carry Forward Approp	Original Approp	Add'l Approp	Adj Approp	Total Approp	Expenditure	Unexpend Balance	Encumbrance	Unexpend Pct
- Fund : 4801											
- Fund Desc : Aviation Construction											
- Loc : 0000											
- Loc Desc : No Department											
4801	30006	Contractual	0.00	0.00	66,933.85	0.00	66,933.85	54,949.16	11,984.69	0.00	17.91%
			0.00	0.00	66,933.85	0.00	66,933.85	54,949.16	11,984.69	0.00	17.91%
			0.00	0.00	66,933.85	0.00	66,933.85	54,949.16	11,984.69	0.00	17.91%
			0.00	0.00	66,933.85	0.00	66,933.85	54,949.16	11,984.69	0.00	17.91%
			0.00	0.00	66,933.85	0.00	66,933.85	54,949.16	11,984.69	0.00	17.91%
			0.00	0.00	66,933.85	0.00	66,933.85	54,949.16	11,984.69	0.00	17.91%

Monroe County Council Agenda Request Form

Complete ALL applicable highlighted areas below.

DEPARTMENT: Emergency Management

MEETING DATE REQUESTED (Tentative): 6/13/2023

Request Presenter(s): Jamie Neibel

Phone: 812-325-9545

Was the Council Liaison notified prior to submitting this Agenda Request: Yes

PURPOSE OF REQUEST: (Mark with an "X" in all applicable boxes)

☐ Creation of Account Line(s) and/or ☒ Additional Appropriation(s)

Fund Name: General Fund 1000-0361

☐ Transfer of Funds

☐ Category

Fund Name:

☐ Fund to Fund

Fund Name A:

Fund Name B:

☐ Salary Ordinance Amendment Effective Date of Amendment:

☐ De-Appropriation of Account Lines

Fund Name:

☐ Other (Specify)

Narrative: Give a DETAILED SUMMARY explanation for the request (purpose, action needed, etc.).

The tornado that occurred on March 31st that affected the areas of Wolf Mountain and Texas Ridge Roads created an emergency need for debris management due to the destroyed homes and copious amounts of general construction debris that created an environmental hazard. With permission from the Commissioners, the Emergency Management Agency secured rolloff dumpsters through K&S Rolloff Inc. to assist the tornado survivors. The EMA office is working with FEMA and Indiana Homeland Security to qualify for Presidential Declaration for Public Assistance to recoup a portion of these costs, that process is in progress. The EMA office is requesting additional appropriations to this line for K&S Inc.

Complete ALL corresponding agenda information on subsequent tabs.

Forward entire Request Form with all supporting documents to: councilrequests@co.monroe.in.us

Contact the Council Administrator (Ext. 2516) with any questions regarding the Agenda Request Form.

Council recommends making ANY In-House and/or Category Transfers PRIOR to requesting additional appropriations.

MEETING DATE REQUESTED *(Tentative)*:

Fund Number: 1000

Location Number: 0361

Contact the Council Administrator (Ext. 2516) for new numbers and/or clarification on account numbers.

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Emergency Mgt - General Fund Cash Balance as of 6/5/2023: \$13,134,635.91

Fund	Acct	Acct Desc	Carry Forward Approp	Original Approp	Addtl Approp	Adj Approp	Total Approp	Expenditure	Unexpend Balance	Encumbrance	Unexpend Pct
- Fund : 1000											
- Fund Desc : County General											
- Loc : 0361											
- Loc Desc : Emergency Management											
1000	13701	Deputy Director	0.00	49,840.00	0.00	0.00	49,840.00	22,042.40	27,797.60	0.00	55.77%
1000	15115	Director	0.00	58,663.00	0.00	0.00	58,663.00	24,816.00	33,847.00	0.00	57.70%
1000	17601	Longevity	0.00	400.00	0.00	0.00	400.00	200.00	200.00	0.00	50.00%
1000	17899	Retention Bonus Supplemental	0.00	4,000.00	0.00	(4,000.00)	0.00	0.00	0.00	0.00	0.00%
1000	18001	FT Self Insurance	0.00	24,000.00	0.00	0.00	24,000.00	12,000.00	12,000.00	0.00	50.00%
1000	18101	FICA	0.00	8,638.00	0.00	(306.00)	8,332.00	3,480.30	4,851.70	0.00	58.23%
1000	18201	PERF	0.00	15,408.00	0.00	0.00	15,408.00	6,653.90	8,754.10	0.00	56.82%
1000	20001	Office Supplies	0.00	500.00	0.00	0.00	500.00	85.54	414.46	0.00	82.89%
1000	20100	Fuel	0.00	2,600.00	0.00	0.00	2,600.00	732.01	1,867.99	0.00	71.85%
1000	20210	Program Supplies	0.00	2,600.00	0.00	0.00	2,600.00	813.00	1,787.00	0.00	68.73%
1000	30025	Maintenance	0.00	900.00	0.00	0.00	900.00	0.00	900.00	0.00	100.00%
1000	30028	Training/Travel	0.00	9,500.00	0.00	0.00	9,500.00	1,767.00	7,733.00	0.00	81.40%
1000	30800	Postage	0.00	50.00	0.00	0.00	50.00	0.00	50.00	0.00	100.00%
1000	35050	Radio & CD Sirens	0.00	26,186.00	0.00	0.00	26,186.00	8,175.00	18,011.00	0.00	68.78%
1000	35051	EM Structure Engineering Srvc	0.00	0.00	0.00	5,000.00	5,000.00	0.00	5,000.00	0.00	100.00%
1000	35052	EM Heavy Equip Services	0.00	0.00	10,000.00	0.00	10,000.00	0.00	10,000.00	0.00	100.00%
			0.00	203,285.00	10,000.00	694.00	213,979.00	80,765.15	133,213.85	0.00	62.26%
			0.00	203,285.00	10,000.00	694.00	213,979.00	80,765.15	133,213.85	0.00	62.26%
			0.00	203,285.00	10,000.00	694.00	213,979.00	80,765.15	133,213.85	0.00	62.26%
			0.00	203,285.00	10,000.00	694.00	213,979.00	80,765.15	133,213.85	0.00	62.26%
			0.00	203,285.00	10,000.00	694.00	213,979.00	80,765.15	133,213.85	0.00	62.26%

Monroe County Council Agenda Request Form

Complete ALL applicable highlighted areas below.

DEPARTMENT: Emergency Management

MEETING DATE REQUESTED (*Tentative*): 6/13/2023

Request Presenter(s): Jamie Neibel

Phone: 812-325-9545

Was the Council Liaison notified prior to submitting this Agenda Request: Yes

PURPOSE OF REQUEST: (Mark with an "X" in all applicable boxes)

☐ Creation of Account Line(s) and/or ☒ Additional Appropriation(s)

Fund Name: Emergency Planning/Right To Know 1152

☐ Transfer of Funds

☐ Category

Fund Name:

☐ Fund to Fund

Fund Name A:

Fund Name B:

☐ Salary Ordinance Amendment *Effective Date of Amendment:*

☐ De-Appropriation of Account Lines

Fund Name:

☐ Other (Specify)

Narrative: Give a DETAILED SUMMARY explanation for the request (*purpose, action needed, etc.*).

The Local Emergency Planning Committee (LEPC) approved the use of Right to Know funds, acquired from the state SARA II reporting program and earmarked for spending by the LEPC, to purchase a detection instrument for the sensing of ethylene oxide, hydrogen, chlorine and ammonia. The detection instrument is a new addition to the hazardous material toolbox. It will enhance the safety of our first responders and citizens during hazardous materials incidents. Funds were originally requested in December of 2022, but not spent or encumbered.

Action is needed by the Council to approve the appropriation within the Right to Know fund. The appropriation will come from the carry forward balance into the Emergency Response Equipment line.

Complete ALL corresponding agenda information on subsequent tabs.

Forward entire Request Form with all supporting documents to: councilrequests@co.monroe.in.us

Contact the Council Administrator (Ext. 2516) with any questions regarding the Agenda Request Form.

Council recommends making ANY In-House and/or Category Transfers PRIOR to requesting additional appropriations.

MEETING DATE REQUESTED *(Tentative)*: 6/13/2023

Fund Number: 1152

Location Number: 0000

Contact the Council Administrator (Ext. 2516) for new numbers and/or clarification on account numbers.

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*Notes approved 2.15.2023
by Committee
Tania Daffron, Chair*

Fourth Quarterly Meeting

November 16, 2022 at 1:30 p.m.

MFD Station #25

5081 N. Old 37

Bloomington, IN 47403

Call to order/Roll Call:

Tania Daffron (BFD, committee Chair, and proxy for Jason Moore), Karin Davis (Central Dispatch (proxy for Amy Hensley), Robert Althaus (Red Cross), Rex Howard (IU's Environmental EMA), Nathan Herr (COB CBU proxy for James Hall {zoom}), Dave Calvin (MFD's proxy for Vice-Chair D.Allen), Patricia Colon (Red Cross {zoom}), Christina Kempf (MoCo Health Dept.), John Hooker, III (Monroe Hospital), Brian Ivey (Circle-Proscos), Andrew Blake (MCSD and proxy for Russell Brummett), Stephen Carey (IU-B Hospital), Jeff Combs (MFD/public), Dustin Dillard (MFD), Matt Bright (MFD), and Russ Feuquay (SFM/area HZ specialist)

Approval of minutes from August 2022

S. Carey moved to approve, Blake seconded. All approved.

Old Business:

- A. Fiscal Report: Daffron reported last known total from August as roughly \$33K+
- B. State compliance: Daffron reported current plan reviewed and approved by State
- C. August's **Tri**-county Drill Report: positive feedback from all who attended. Consensus was that it was the best drill ever attended. Local all the way to Federal agency involvement. MoCo LEPC was represented by Daffron, Sichtig, Hooker, Neibel, Baker, Allen, Bright, and other MFD members)
- D. Cameo-Daffron reported that M.White preferred to do site specific training rather than general. Daffron asked if D.Allen was an instructor for the topic as Crane in particular is interested in the program. Unknown. Daffron to follow up.
- E. Bylaw update: Committee had voted via Survey Monkey that a virtual meeting attendance policy needed to be added to next issue of bylaws, per recent IERC requirement. Next meeting the actual wording will have to be decided and voted on as bylaws due to State by March 1.

New Business:

- A. IERC meeting update---EMA had attended, but not present this date due to National EMA conference in GA. No update at this time.

- B. MFD attended the Hazmat Conference earlier this month. LEPC sponsored three (3) to attend. Consensus was that conference extremely worthwhile and informative. Had visited vendor booths while there. MFD's hazmat team had recently done an extensive inventory and outside entities assisted/made recommendations as well. Requested LEPC assist with purchase of new equipment, Level A suits, hazmat boots, and various sensors. Estimate/quotes estimated at less than \$15K. (\$14, 689.30). Hooker moved to make the purchase, Ivey seconded. All approved, no negatives, no abstains. Daffron will refer matter to EMA as fiscal agent as additional information may be needed in order to proceed.
- C. Proposed meeting schedule approved. (Feb 15, May 17, August 16, and Nov 15, 2023).
- D. Other: Blake noted that MCSD attended initial planning meeting for county-wide search-and-rescue team. Will approach EMA for funds to attend. Daffron noted that LEPC may not be able to assist with fees as is not hazmat-related. Class to go forward \$200/person.

MFD Chiefs Calvin and Bright gave updates on the Hazmat incidents that occurred this past quarter. Catalent, Marathon, and food oil. Kudos from Chief Calvin to BFD's Captain Neibel for initial recognition and scene ops on the Catalent call. Regarding Marathon, CBU's water treatment noted the gasoline and called for investigation, MFD started; BFD, CBU involved. Source eventually traced to Marathon on W. 3rd. Nathan from CBU stated still monitoring and working with IDEM to ensure proper safety of the creek water from the Marathon Spill. Clean up and investigation still in progress. Russ (State) provided an update going further on this issue that once clean-up complete, IDEM will proceed with investigation, and gasoline storage tanks will have to be removed. Noted that the material tanks were made of likely deteriorated due to increased levels of ethanol in modern gasoline.

Public Health Comment: Christina noted that statewide there is an Ebola travel alert. She provided a link to get not only this information, but also future alerts. Information below:

IHAN (Indiana Health Alert Network) email re: Ebola Monitoring. If anyone is interested in receiving IHAN messages, they can go to

<https://www.in.gov/health/emergency-preparedness/indiana-health-alert-network-ihan/> to register.

Additionally, the State DOH has a LARGE quantity of PPE that is available for free. Need only request it online at IDOH portal. (Gloves/shields/masks/etc.)

Round the room: (none offered if not below)

Health: (Christina)—flu shots available, vaccination clinics scheduled, able to get flu and/or covid boosters.

Hospitals: nothing from Monroe, IU Health-B (Stephen) noted surge in patients, hospital full, pediatric cases of RSV increasing around the state.

City Utilities (Nathan)—noted that James Hall, although moved from previous position, will remain as LEPC primary contact and he (Nathan) to remain as proxy. Katherine Zagar is new person in James' previous position at CBU.

SFM (Russ)—spoke at length regarding expiring hand sanitizer. Disposal requires an official waste handler due to alcohol content. Is a class 3 flammable liquid. Suggested to hospitals, FDs, health dept. to contact MoCo Solid Waste Management and/or local 'fleet' department as it could go with the used oil. Possible bio waste disposal, but could be company-dependent.

Solar farms: no regulations regarding battery storage, fire suppression systems, alarm monitoring, provided water supply, etc. State is working towards regulation. Noted that a FD likely unable to tanker shuttle enough water in to completely suppress a solar farm fire and that exposure protection only could be the best option.

Lithium batteries, particularly those in scooters, made of multiple cells. If one cell in the battery goes bad or is damaged, can cause a 'runaway reaction' that will cause the entire battery to go. Again, water supply could be an issue depending on the size of the battery. Recommendation for battery (fire-involved) disposal in a metal can/bucket, filled with silica, stored outside and a distance from any exposure. Similar to EV cars, batteries can reignite for several hours and water supply an issue. FDs should note that tow companies may not be able to tow an EV vehicle that has had a fire for several hours AND that their storage may not be prepared for the possible re-ignition potential for these vehicles. MFD noted that Ken's Westside is working towards a container for EV storage (post car fire).

Russ also recommended in relation to billing Marathon for Hazmat/FD services that one bill for responders be created to expedite payment from the insurance company. Stated these companies prefer one bill from the clean-up and one bill from the responders. Suggested that as the likely lead FD, BFD should consider 'sub-contracting' MFD's hazmat team for billing purposes. Daffron to send recommendation up the FD chains. Additionally, as both departments had gas detectors damaged during this incident, suggested that once the personnel note the climbing levels, they should back away with the sensor and get to fresh air, so as to not 'fry' it when it gets to 100%. Could be a potential training/user issue.

Althaus moved to adjourn meeting, Ivey seconded. All approved.

Next meeting at EMA office, February 15, 2023 at 1330. Lunch, provided by EMA, served at 1300.

Notes by T. Daffron, Chair

Emergency Mgt/Right-to-Know Cash Balance as of 6/5/2023: \$26,402.95

Fund	Acct	Acct Desc	Carry Forward Approp	Original Approp	Add'l Approp	Adj Approp	Total Approp	Expenditure	Unexpend Balance	Encumbrance	Unexpend Pct
- Fund : 1152											
- Fund Desc : Emergency Planning/Right to Kn											
- Loc : 0000											
- Loc Desc : No Department											
1152	20001	Office Supplies	0.00	100.00	0.00	0.00	100.00	0.00	100.00	0.00	100.00%
1152	30028	Training/Travel	0.00	8,000.00	0.00	0.00	8,000.00	256.62	7,743.38	0.00	96.79%
1152	30800	Postage	0.00	50.00	0.00	0.00	50.00	0.00	50.00	0.00	100.00%
1152	33210	Planning & Admin Costs	0.00	100.00	0.00	0.00	100.00	0.00	100.00	0.00	100.00%
1152	33220	Data Management	0.00	400.00	0.00	0.00	400.00	0.00	400.00	0.00	100.00%
1152	44100	Community Equipment	0.00	500.00	0.00	0.00	500.00	0.00	500.00	0.00	100.00%
1152	44220	Emerg Response Equip	0.00	1,000.00	10,000.00	0.00	11,000.00	12,265.90	(1,265.90)	0.00	(11.51%)
			0.00	10,150.00	10,000.00	0.00	20,150.00	12,522.52	7,627.48	0.00	37.85%
			0.00	10,150.00	10,000.00	0.00	20,150.00	12,522.52	7,627.48	0.00	37.85%
			0.00	10,150.00	10,000.00	0.00	20,150.00	12,522.52	7,627.48	0.00	37.85%
			0.00	10,150.00	10,000.00	0.00	20,150.00	12,522.52	7,627.48	0.00	37.85%
			0.00	10,150.00	10,000.00	0.00	20,150.00	12,522.52	7,627.48	0.00	37.85%

Monroe County Council Agenda Request Form

Complete ALL applicable highlighted areas below.

DEPARTMENT: Emergency Management

MEETING DATE REQUESTED (Tentative): 06/13/2023

Request Presenter(s): Justin Baker

Phone: 812-325-4321

Was the Council Liaison notified prior to submitting this Agenda Request: No

PURPOSE OF REQUEST: (Mark with an "X" in all applicable boxes)

☐ Creation of Account Line(s) and/or ☒ Additional Appropriation(s)

Fund Name: 4931 Emergency Management Walmart Grant

☐ Transfer of Funds

☐ Category

Fund Name:

☐ Fund to Fund

Fund Name A:

Fund Name B:

☐ Salary Ordinance Amendment Effective Date of Amendment:

☐ De-Appropriation of Account Lines

Fund Name:

☐ Other (Specify)

Narrative: Give a DETAILED SUMMARY explanation for the request (purpose, action needed, etc.).

The Monroe County Emergency Management Agency has partnered up with a local Fire Department and Police Department to help them find funding for much-needed on-scene safety equipment for their responders. Earlier this year, the Emergency Management Agency applied for a grant through the Walmart Community Grant Foundation and was recently notified that we were awarded a grant in the amount of \$1,000.00 to go towards this project. This project has the purpose of purchasing accountability tags for first responders within Monroe County to help keep our responders safe and secure while on the scene of an incident. We are seeking for the approval of this additional appropriation into the 4931 Fund.

Complete ALL corresponding agenda information on subsequent tabs.

Forward entire Request Form with all supporting documents to: councilrequests@co.monroe.in.us

Contact the Council Administrator (Ext. 2516) with any questions regarding the Agenda Request Form.

Council recommends making ANY In-House and/or Category Transfers PRIOR to requesting additional appropriations.

MEETING DATE REQUESTED *(Tentative)*: 6/13/2023

Fund Number: 4931

Location Number: 0000

Contact the Council Administrator (Ext. 2516) for new numbers and/or clarification on account numbers.

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MONROE COUNTY EMERGENCY MANAGEMENT
5850 W FOSTER CURRY DRIVE
BLOOMINGTON IN 47403



CHECK NUMBER: 0024266

THE FACE OF THIS DOCUMENT HAS A COLORED BACKGROUND ON WHITE PAPER. THE BACK OF THIS DOCUMENT CONTAINS AN ARTIFICIAL WATERMARK - HOLD AT AN ANGLE TO VIEW

Walmart

Walmart

WELLS FARGO BANK, N.A. 66-156
CHARLOTTE, NC 28288-0013 531

NON-NEGOTIABLE AFTER 180 DAYS
0024266

ONE THOUSAND DOLLARS AND NO CENTS

TO THE MONROE COUNTY EMERGENCY MANAGEMENT
ORDER 5850 W FOSTER CURRY DRIVE
OF BLOOMINGTON IN 47403

WALMART, INC.

James Isaac Cosby

urer



Combined Ledger (All Detail) as of 06/05/2023

Monroe County

The Last Posted Date is 03/31/2023.

Fund 4931 Em. Mgmt Walmart Grant for 01/01/2023 thru 06/05/2023

Budget Account Code	Effective Date	Transaction Date	Transaction Type	Amount	Other Data		
4931.02155.00000.0000	Local Grant/Disb		.	No Department			
	06/02/2023	06/02/2023	Rec/AutoRcpt	1,000.00	Rec:026907 BK:001 MC Emergency Man		
			Estimated				
			Revenue	Receipts	Appropriation	Expenditure	Unreceived Revenue: (1,000.00)
	Current		0.00	1,000.00	0.00	0.00	Unexpended: 0.00
	Total		0.00	1,000.00	0.00	0.00	Cash: 1,000.00

Combined Ledger (All Detail) as of 06/05/2023

Monroe County

The Last Posted Date is 03/31/2023.

Fund 4931 Em. Mgmt Walmart Grant for 01/01/2023 thru 06/05/2023

		Estimated					
		Revenue	Receipts	Appropriation	Expenditure	Unreceived Revenue:	(1,000.00)
Normal	Current	0.00	1,000.00	0.00	0.00	Unexpended:	0.00
	Total	0.00	1,000.00	0.00	0.00	Cash:	1,000.00
** Outstanding Investments	Current		0.00				
	Total		0.00				
Fund Totals	Current	0.00	1,000.00	0.00	0.00		
	Total	0.00	1,000.00	0.00	0.00	Cash:	1,000.00

Monroe County Council Agenda Request Form

Complete ALL applicable highlighted areas below.

DEPARTMENT: Probation MEETING DATE REQUESTED (Tentative): 06/13/2023
Request Presenter(s): Troy Hatfield Phone: 812-349-2008

Was the Council Liaison notified prior to submitting this Agenda Request: Yes

PURPOSE OF REQUEST: (Mark with an "X" in all applicable boxes)

☒ Creation of Account Line(s) and/or ☐ Additional Appropriation(s)

Fund Name: Justice Partners SIM 93.788

☒ Transfer of Funds

☒ Category

Fund Name: Justice Partners SIM 93.788

☐ Fund to Fund

Fund Name A:

Fund Name B:

☐ Salary Ordinance Amendment Effective Date of Amendment:

☐ De-Appropriation of Account Lines

Fund Name:

☐ Other (Specify)

Narrative: Give a DETAILED SUMMARY explanation for the request (purpose, action needed, etc.).

Justice Partners Grant (Federal: Indiana State Opiate Response)

Grant year: October 1st – September 30th (grant year 2020-2021)

The Monroe Circuit Court received grant funding to implement a re-entry program for persons being released from incarceration in the Monroe County Jail onto community supervision. These services began in early 2020. The re-entry program is staffed by a certified Recovery Coach, employed by Centerstone (Community Mental Health Center), paid through a contractual arrangement (Memorandum of Understanding/MOU) between the Monroe Circuit Court and Centerstone.

Since October 2019, we have received \$60,000 per grant year to provide these services and have received a grand total of \$240,000. Due to a variety of reasons, since 2019 some grant funds from each year have been unspent. Our granting agency has permitted us to amend our grant budget to use these unspent grant monies to fund staff training and other services. This request is to transfer funds in the necessary categories in accordance with the budget amendments approved by our granting agency.

The re-entry services currently being provided will be unaffected and undiminished by this request. We have applied for additional funding for the 2023-2024 grant year. We have carryover funds to sustain the services while we await the decision on our recent application.

Complete ALL corresponding agenda information on subsequent tabs.

Forward entire Request Form with all supporting documents to: councilrequests@co.monroe.in.us

Contact the Council Administrator (Ext. 2516) with any questions regarding the Agenda Request Form.

Council recommends making ANY In-House and/or Category Transfers PRIOR to requesting additional appropriations.

MEETING DATE REQUESTED *(Tentative)* : 6/13/2023

Fund Number:	8160	Location Number:	9621
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Location Number: 9621

Contact the Council Administrator (Ext. 2516) for new numbers and/or clarification on account numbers.

99

Council recommends making any In-House Transfers PRIOR to requesting a Category Transfer.

MEETING DATE REQUESTED *(Tentative)*: 6/13/2023

Fund Number: 8160

Location Number: 9621

[illegible]

<u>Account Number</u>	<u>Account Description</u>	<u>Amount Requested</u>
30028	Training/Travel	2550
GRAND TOTAL		2550.00

Council Staff will notify Department when the approved transfer has been completed.

Probation-Justice Partners 8160-9621 Cash balance as of 6/5/2023: \$65,021.42

Fund	Acct	Acct Desc	Carry Forward Approp	Original Approp	Addtl Approp	Adj Approp	Total Approp	Expenditure	Unexpend Balance	Encumbrance	Unexpend Pct
- Fund : 8160											
- Fund Desc : Justice Partners SIM 93.788											
- Loc : 9621											
- Loc Desc : 2021											
8160	20210	Program Supplies	2,550.00	0.00	0.00	0.00	2,550.00	0.00	2,550.00	0.00	100.00%
8160	30105	Incentive Special Services	2,000.00	0.00	0.00	0.00	2,000.00	0.00	2,000.00	0.00	100.00%
8160	32111	Equipment Expense	1,192.82	0.00	0.00	0.00	1,192.82	42.42	1,150.40	0.00	96.44%
8160	34012	Recovery Coach	1,066.92	0.00	0.00	0.00	1,066.92	0.00	1,066.92	0.00	100.00%
8160	34013	Recovery Coach (Back-up)	5,358.07	0.00	0.00	0.00	5,358.07	2,605.12	2,752.95	0.00	51.38%
			12,167.81	0.00	0.00	0.00	12,167.81	2,647.54	9,520.27	0.00	78.24%
			12,167.81	0.00	0.00	0.00	12,167.81	2,647.54	9,520.27	0.00	78.24%
			12,167.81	0.00	0.00	0.00	12,167.81	2,647.54	9,520.27	0.00	78.24%
			12,167.81	0.00	0.00	0.00	12,167.81	2,647.54	9,520.27	0.00	78.24%
			12,167.81	0.00	0.00	0.00	12,167.81	2,647.54	9,520.27	0.00	78.24%

Monroe County Council Agenda Request Form

Complete ALL applicable highlighted areas below.

DEPARTMENT: **Probation** MEETING DATE REQUESTED (*Tentative*): **06/13/2023**
Request Presenter(s): **Troy Hatfield** Phone: **812-349-2008**

Was the Council Liaison notified prior to submitting this Agenda Request: **Yes**

PURPOSE OF REQUEST: (Mark with an "X" in all applicable boxes)

☐ Creation of Account Line(s) and/or ☐ Additional Appropriation(s)

Fund Name:

☒ Transfer of Funds

☒ Category

Fund Name: **Justice Partners SIM 93.788**

☐ Fund to Fund

Fund Name A:

Fund Name B:

☐ Salary Ordinance Amendment *Effective Date of Amendment:*

☐ De-Appropriation of Account Lines

Fund Name:

☐ Other (Specify)

Narrative: Give a **DETAILED SUMMARY** explanation for the request (*purpose, action needed, etc.*).

Justice Partners Grant (Federal: Indiana State Opiate Response)

Grant year: October 1st – September 30th (grant year 2021-2022)

The Monroe Circuit Court received grant funding to implement a re-entry program for persons being released from incarceration in the Monroe County Jail onto community supervision. These services began in early 2020. The re-entry program is staffed by a certified Recovery Coach, employed by Centerstone (Community Mental Health Center), paid through a contractual arrangement (Memorandum of Understanding/MOU) between the Monroe Circuit Court and Centerstone.

Since October 2019, we have received \$60,000 per grant year to provide these services and have received a total of \$240,000. Due to a variety of reasons, since 2019 some grant funds from each year have been unspent. Our granting agency has permitted us to amend our grant budget and allow us to use the unspent grant funds for staff training and other services. This request is to transfer funds in the necessary categories in accordance with the granting agency approved budget amendments.

The re-entry services currently being provided will be unaffected and undiminished by this request. We have applied for additional funding for the 2023-2024 grant year. We have carryover funds to sustain the services while we await the decision on our recent grant application.

Complete ALL corresponding agenda information on subsequent tabs.

Forward entire Request Form with all supporting documents to: councilrequests@co.monroe.in.us

Contact the Council Administrator (Ext. 2516) with any questions regarding the Agenda Request Form.

Council recommends making any In-House Transfers PRIOR to requesting a Category Transfer.

MEETING DATE REQUESTED *(Tentative)*: 6/13/2023

Fund Number: 8160

Location Number: 9622

<u>Account Number</u>	<u>Account Description</u>	<u>Amount Requested</u>
20210	Program Supplies	2550
GRAND TOTAL		2,550.00

[illegible]

Council Staff will notify Department when the approved transfer has been completed.

Probation-Justice Partners 8160-9622 Cash balance as of 6/5/2023: \$65,021.42

Fund	Acct	Acct Desc	Carry Forward Approp	Original Approp	Addtl Approp	Adj Approp	Total Approp	Expenditure	Unexpend Balance	Encumbrance	Unexpend Pct
- Fund : 8160											
- Fund Desc : Justice Partners SIM 93.788											
- Loc : 9622											
- Loc Desc : 2022 (195 used in 2017)											
8160	20210	Program Supplies	2,550.00	0.00	0.00	0.00	2,550.00	0.00	2,550.00	0.00	100.00%
8160	30028	Training/Travel	287.16	0.00	0.00	22,463.96	22,751.12	530.00	22,221.12	0.00	97.67%
8160	30102	Indirect Costs	4,245.29	0.00	0.00	(3,435.29)	810.00	810.00	0.00	0.00	0.00%
8160	30105	Incentive Special Services	2,000.00	0.00	0.00	(2,000.00)	0.00	0.00	0.00	0.00	0.00%
8160	32111	Equipment Expense	1,000.00	0.00	0.00	(846.95)	153.05	153.05	0.00	0.00	0.00%
8160	34012	Recovery Coach	22,090.00	0.00	0.00	(16,181.72)	5,908.28	5,908.28	0.00	0.00	0.00%
			32,172.45	0.00	0.00	0.00	32,172.45	7,401.33	24,771.12	0.00	76.99%
			32,172.45	0.00	0.00	0.00	32,172.45	7,401.33	24,771.12	0.00	76.99%
			32,172.45	0.00	0.00	0.00	32,172.45	7,401.33	24,771.12	0.00	76.99%
			32,172.45	0.00	0.00	0.00	32,172.45	7,401.33	24,771.12	0.00	76.99%
			32,172.45	0.00	0.00	0.00	32,172.45	7,401.33	24,771.12	0.00	76.99%

Monroe County Council Agenda Request Form

Complete ALL applicable highlighted areas below.

DEPARTMENT: Probation MEETING DATE REQUESTED (Tentative): 06/13/2023
Request Presenter(s): Troy Hatfield Phone: 812-349-2008

Was the Council Liaison notified prior to submitting this Agenda Request: Yes

PURPOSE OF REQUEST: (Mark with an "X" in all applicable boxes)

☒ Creation of Account Line(s) and/or ☒ Additional Appropriation(s)

Fund Name: Indiana Judicial Supreme Court Grant

☐ Transfer of Funds

☐ Category

Fund Name:

☐ Fund to Fund

Fund Name A:

Fund Name B:

☐ Salary Ordinance Amendment Effective Date of Amendment:

☐ De-Appropriation of Account Lines

Fund Name:

☐ Other (Specify)

Narrative: Give a DETAILED SUMMARY explanation for the request (purpose, action needed, etc.).

The Monroe Circuit Court received grant funding from the Indiana Office of Court Services to aid in services provided to the Problem Solving Court participants. The goal for this grant is to reduce barriers regarding transportation, provide financial resources for drug testing to reduce costs for participants, and provide funding for training Problem Solving Court team members and staff.

This appropriation request is to support the functions of the Problem Solving Court utilizing grant funding with no local match required.

Grant number: 23-CSPSC-C53-DC-1

Grant year: April 1, 2022 – December 31, 2023

Complete ALL corresponding agenda information on subsequent tabs.

Forward entire Request Form with all supporting documents to: councilrequests@co.monroe.in.us

Contact the Council Administrator (Ext. 2516) with any questions regarding the Agenda Request Form.

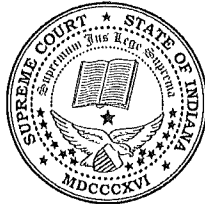
Council recommends making ANY In-House and/or Category Transfers PRIOR to requesting additional appropriations.

Fund Name: Indiana Judicial Supreme Court Grant

Location Number: 0000

TOTAL REQUEST	9,998.00
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Staff will notify Department when the accounts/additional have been approved/updated.



Office of Court Services

Mary Kay Hudson, Executive Director • 317-232-1313 • courts.in.gov

April 1, 2023

Partial 2023 Problem-Solving Court Grant Award

Grantee: Monroe Circuit Court 5, Adult Drug Court
Grant Number: 23-CSPSC-C53-DC-1
Grant Period: April 1, 2023 – December 31, 2023
Date of Award: April 1, 2023
Award Amount: \$9,998

The Indiana Office of Court Services has awarded Grantee funds for the purpose and scope described in the attached Grant Agreement. By signing this grant award, the Grantee agrees that the funds will be spent in the manner described in the Grant Agreement and the conditions set forth in this award letter.

As a condition of the Grant Agreement, the Grantee agrees to submit a narrative, performance measures, and financial reports to the Indiana Office of Court Services as directed.

Sincerely,

Angie Hensley-Langrel
Programmatic Grants Manager

Combined Ledger (All Detail) as of 06/05/2023

Monroe County

The Last Posted Date is 03/31/2023.

Fund 9105 IN Jud. Supreme Court Grant for 01/01/2023 thru 06/05/2023

Budget Account Code	Effective Date	Transaction Date	Transaction Type	Amount	Other Data		
9105.00000.00000.0000					No Department		
	01/01/2023	01/01/2023	Rec/CarryFwdRec	6,360.00	Carry Forward		
			Estimated				
			Revenue	Receipts	Appropriation	Expenditure	Unreceived Revenue: (6,360.00)
	Current		0.00	0.00	0.00	0.00	Unexpended: 0.00
	Total		0.00	6,360.00	0.00	0.00	Cash: 6,360.00
9105.02154.00000.0000					No Department		
	05/10/2023	05/10/2023	Rec/AutoRcpt	9,998.00	Rec:026710 BK:001 AUDITOR OF STATE		
			Estimated				
			Revenue	Receipts	Appropriation	Expenditure	Unreceived Revenue: (9,998.00)
	Current		0.00	0.00	0.00	0.00	Unexpended: 0.00
	Total		0.00	9,998.00	0.00	0.00	Cash: 9,998.00

Combined Ledger (All Detail) as of 06/05/2023

Monroe County

The Last Posted Date is 03/31/2023.

Fund 9105 IN Jud. Supreme Court Grant for 01/01/2023 thru 06/05/2023

		Estimated					
		Revenue	Receipts	Appropriation	Expenditure	Unreceived Revenue:	(16,358.00)
Normal	Current	0.00	0.00	0.00	0.00	Unexpended:	0.00
	Total	0.00	16,358.00	0.00	0.00	Cash:	16,358.00
** Outstanding Investments	Current		0.00				
	Total		0.00				
Fund Totals	Current	0.00	0.00	0.00	0.00		
	Total	0.00	16,358.00	0.00	0.00	Cash:	16,358.00

Monroe County Council Agenda Request Form

Complete ALL applicable highlighted areas below.

DEPARTMENT: Probation MEETING DATE REQUESTED (Tentative): 06/13/2023
Request Presenter(s): Troy Hatfield Phone: 812-349-2008

Was the Council Liaison notified prior to submitting this Agenda Request: Yes

PURPOSE OF REQUEST: (Mark with an "X" in all applicable boxes)

☐ Creation of Account Line(s) and/or ☒ Additional Appropriation(s)

Fund Name: 9141 - Community Corrections Grant

☒ Transfer of Funds

☐ Category

Fund Name:

☒ Fund to Fund

Fund Name A: 1122 - Community Corrections Grant

Fund Name B: 9141 - Community Corrections Grant

☐ Salary Ordinance Amendment Effective Date of Amendment:

☐ De-Appropriation of Account Lines

Fund Name:

☐ Other (Specify)

Narrative: Give a DETAILED SUMMARY explanation for the request (purpose, action needed, etc.).

The Monroe County Auditor advised the Probation Department of a 3-year-old check that was credited to the Community Corrections grant for funding year 2020.

The program manager from the Indiana Department of Correction (IDOC) informed us that they do not want these funds returned to the IDOC due to the grant year being audited and closed.

The IDOC has given their permission to move these funds to our current grant year and appropriate it for any expenditures approved in the grant.

We are requesting a fund-to-fund transfer and an additional appropriation to expend the grant monies accordingly.

Complete ALL corresponding agenda information on subsequent tabs.

Forward entire Request Form with all supporting documents to: councilrequests@co.monroe.in.us

Contact the Council Administrator (Ext. 2516) with any questions regarding the Agenda Request Form.

Council recommends making ANY In-House and/or Category Transfers PRIOR to requesting additional appropriations.

MEETING DATE REQUESTED *(Tentative)* : 6/13/2023

Fund Number:	9141	Location Number:	0000
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Contact the Council Administrator (Ext. 2516) for new numbers and/or clarification on account numbers.

111

Please contact the Council Administrator to confirm all steps involved for this type of request.

MEETING DATE REQUESTED *(Tentative)*: 06/13/2023

FUND NUMBER: 1122

FUND NUMBER: 9141

112

Kim Shell

From: Troy Hatfield
Sent: Thursday, May 25, 2023 1:47 PM
To: Kim Shell; Brianne Gregory
Cc: Linda Brady
Subject: RE: Agenda Requests for June 13th Council Meeting
Attachments: FW: Old Community Corrections Grant

Hello All!

Sorry that I was out of the office. Here's the email we have from our program manager at the IDOC that gave us this guidance.

Let me know if there is anything else you need.

Troy

From: Kim Shell <kshell@co.monroe.in.us>
Sent: Tuesday, May 23, 2023 11:30 AM
To: Brianne Gregory <bgregory@co.monroe.in.us>; Troy Hatfield <thatfield@co.monroe.in.us>
Subject: RE: Agenda Requests for June 13th Council Meeting

Thank you Troy!!!

Have a great rest of the day.

Kim 😊

Kimberly Shell
Council Administrator
100 W Kirkwood Ave, Room 306
Desk: 812-349-2516
Cell: 812-606-2137

From: Brianne Gregory <bgregory@co.monroe.in.us>
Sent: Tuesday, May 23, 2023 11:25 AM
To: Troy Hatfield <thatfield@co.monroe.in.us>
Cc: Kim Shell <kshell@co.monroe.in.us>
Subject: RE: Agenda Requests for June 13th Council Meeting

Thanks, Troy!

From: Troy Hatfield <thatfield@co.monroe.in.us>
Sent: Tuesday, May 23, 2023 11:17 AM
To: Brianne Gregory <bgregory@co.monroe.in.us>
Cc: Kim Shell <kshell@co.monroe.in.us>
Subject: Re: Agenda Requests for June 13th Council Meeting

Yes. I have an email from our program manager that gives us permission. I'm out today but I'll send it as soon as I'm back.

From: Brianne Gregory <bgregory@co.monroe.in.us>
Sent: Tuesday, May 23, 2023 11:13:34 AM
To: Troy Hatfield <thatfield@co.monroe.in.us>
Cc: Kim Shell <kshell@co.monroe.in.us>
Subject: FW: Agenda Requests for June 13th Council Meeting

Hi Troy –

Could you please confirm that the 2020 Community Corrections grantor agency has advised that this cash be transferred to the current grant fund? Additionally, could you please forward that documentation for my file?

Thank you and hope you are well!

Best,

Brianne

Brianne M. Gregory
Financial Director
Monroe County Auditor's Office
100 W. Kirkwood Ave.
Bloomington, IN 47404
812.349.5024 – Desk
616.886.9456 - Cell

From: SBOA Counties <Counties@sboa.IN.gov>
Sent: Tuesday, May 23, 2023 11:05 AM
To: Brianne Gregory <bgregory@co.monroe.in.us>
Subject: RE: Agenda Requests for June 13th Council Meeting

Brianne,

If the grantor agency (IDOC) has provided guidance to move the left-over grant money from 2020 to the current grant fund, then this guidance should be followed. During an audit we would be looking for the documentation of this guidance, for example an email from IDOC stating the guidance.

The forgoing should not be construed as a legal opinion, but rather the position we may take during an audit of your unit. Please consult an attorney on all legal matters.



Ricci Hofherr
Government Technical Assistance & Compliance Director for Counties
Indiana State Board of Accounts
302 W. Washington Street, Suite E418, Indianapolis, IN 46204
Office: (317)232-2512

From: Brianne Gregory <bgregory@co.monroe.in.us>
Sent: Monday, May 22, 2023 3:05 PM
To: SBOA Counties <Counties@sboa.IN.gov>
Subject: FW: Agenda Requests for June 13th Council Meeting

**** This is an EXTERNAL email. Exercise caution. DO NOT open attachments or click links from unknown senders or unexpected email. ****

Good afternoon –

My office has been working on cleaning up stagnant funds. This has led to finding awards forgotten by the department originally awarded. I currently have a department requesting a fund to fund transfer of cash remaining in an old community corrections grant fund from 2020, to the current community corrections grant fund. The granting agency (IDOC) advised that the money should not be returned but moved to the current grant year and used for expenditures approved in the current award.

I would normally advise that the department simply appropriate and expend from the original fund; however, as the granting agency seemed to approve this transfer to the new grant/fund, I thought I'd check in on your audit opinion.

Thanks in advance!

Best,

Brianne

Brianne M. Gregory
Financial Director
Monroe County Auditor's Office
100 W. Kirkwood Ave.
Bloomington, IN 47404
812.349.5024 – Desk
616.886.9456 - Cell

From: Kim Shell <kshell@co.monroe.in.us>
Sent: Monday, May 22, 2023 2:55 PM
To: Brianne Gregory <bgregory@co.monroe.in.us>
Cc: Linda Brady <lbrady@co.monroe.in.us>; Troy Hatfield <thatfield@co.monroe.in.us>
Subject: FW: Agenda Requests for June 13th Council Meeting

Bri,
The Probation Department is requesting a Fund-to-Fund of Cash (I believe).
Please review the attached Council request to ensure this is an acceptable fund to fund transfer of cash.
Also, I will need the correct account numbers for the transfer of Cash (page 4 of the request). Can you confirm that the account lines needed is:
Transfer FROM:
60100 - Transfer OUT Fund to Fund

Transfer TO:
00992 - Transfer Funds INTO Fund

Thank you for your assistance.

Have a great rest of the day.

Kim 😊

Kimberly Shell

Council Administrator

100 W Kirkwood Ave, Room 306

Desk: 812-349-2516

Cell: 812-606-2137

-----Original Message-----

From: Linda Brady <lbrady@co.monroe.in.us>

Sent: Friday, May 19, 2023 1:43 PM

To: Council Meeting Requests <councilrequests@co.monroe.in.us>

Cc: Jennifer Crossley <jcrossley@co.monroe.in.us>; Cheryl Munson <cmunson@co.monroe.in.us>; Troy Hatfield <thatfield@co.monroe.in.us>

Subject: Agenda Requests for June 13th Council Meeting

Good Afternoon,

Please add the attached six (6) Agenda items to the June 13 County Council meeting Agenda.

2023-24 JDAI Grant - Programming #9145.pdf

2023-24 JDAI Grant - Coordination #9143.pdf IOCS PSC Grant 2023 Fund 9105.pdf SIM Grant 2021-22 Amendment - Council Request.pdf SIM Grant 2020-21 Amendment - Council Request.pdf Community Corrections Grant Fund to Fund Transfer 9122 to 9141.pdf

Thank you.

Linda

Kim Shell

From: Becca Streit
Sent: Wednesday, March 8, 2023 9:12 AM
To: Troy Hatfield
Subject: FW: Old Community Corrections Grant

From: Glover, Jennifer <JeGlover@idoc.IN.gov>
Sent: Wednesday, March 8, 2023 9:01 AM
To: Becca Streit <bstreit@co.monroe.in.us>
Subject: RE: Old Community Corrections Grant

Good morning,

We would not re-open the audit at this point so you can request that the Auditor transfer the funds to your current grant account, and you can use it for allowable grant related expenses.

Thank you,



Program Director
Community Corrections – Southwest Region
Indiana Department of Correction
302 W. Washington St., Room E-033
Indianapolis, IN 46204
Office: (317)233-1025
Cell: (317)306-8920

From: Becca Streit <bstreit@co.monroe.in.us>
Sent: Tuesday, March 7, 2023 2:20 PM
To: Glover, Jennifer <JeGlover@idoc.IN.gov>
Subject: Old Community Corrections Grant

**** This is an EXTERNAL email. Exercise caution. DO NOT open attachments or click links from unknown senders or unexpected email. ****

Hi Jennifer-

Our auditor's office came across an old Community Corrections Grant fund that we used prior to moving to alternating fund numbers during even or odd numbered years.

On June 25, 2020, the fund was credited with \$1,143.93 from a three-year old check written in 2016.

Can you tell me what we should do with this money? Should we send it back to DOC? Deposit it in project income? Other?

Thanks,

Becca Streit

Community Corrections Executive Director/ Deputy Chief Probation Officer

Monroe Circuit Court Probation Department

Community Corrections Building

405 W. 7th Street, Suite 2

Bloomington, Indiana 47404

Phone: 812-349-2005

Probation-Community Corrections Cash Balance as of 6/5/2023: (\$61,774.77)

Fund	Acct	Acct Desc	Carry Forward Approp	Original Approp	Addtl Approp	Adj Approp	Total Approp	Expenditure	Unexpend Balance	Encumbrance	Unexpend Pct
- Fund : 9141											
- Fund Desc : Community Corr Grant-2018/2019											
- Loc : 0000											
- Loc Desc : No Department											
9141	11409	Office Manager-Community Corr.	40,000.00	0.00	0.00	0.00	40,000.00	19,365.50	20,634.50	0.00	51.59%
9141	11410	Probation Officer/CASP Post-se	45,000.00	0.00	0.00	(4,803.20)	40,196.80	16,924.60	23,272.20	0.00	57.90%
9141	11412	Field Officer	35,000.00	0.00	0.00	0.00	35,000.00	15,986.78	19,013.22	0.00	54.32%
9141	11415	Probation Officer/CASP Post-Se	50,000.00	0.00	0.00	(7,661.76)	42,338.24	12,434.24	29,904.00	0.00	70.63%
9141	11416	Field Officer	35,000.00	0.00	0.00	0.00	35,000.00	16,724.40	18,275.60	0.00	52.22%
9141	11417	Probation Officer/CASP Post-Se	50,000.00	0.00	0.00	0.00	50,000.00	27,169.80	22,830.20	0.00	45.66%
9141	11420	Field Officer	35,000.00	0.00	0.00	(4,762.10)	30,237.90	8,639.40	21,598.50	0.00	71.43%
9141	11440	Field Officer	35,000.00	0.00	0.00	0.00	35,000.00	16,724.40	18,275.60	0.00	52.22%
9141	11450	Probation Officer/CASP Post-Se	40,000.00	0.00	0.00	0.00	40,000.00	16,924.60	23,075.40	0.00	57.69%
9141	11460	Field Officer	35,000.00	0.00	0.00	0.00	35,000.00	16,724.40	18,275.60	0.00	52.22%
9141	11470	CASP Director	60,000.00	0.00	0.00	0.00	60,000.00	30,984.80	29,015.20	0.00	48.36%
9141	11480	Field Officer	35,000.00	0.00	0.00	(1,430.60)	33,569.40	13,410.80	20,158.60	0.00	60.05%
9141	11492	Pretrial Serv. Prog. Director	60,000.00	0.00	0.00	0.00	60,000.00	27,019.30	32,980.70	0.00	54.97%
9141	11493	Legal Secretary-Receptionist	35,000.00	0.00	0.00	0.00	35,000.00	16,150.17	18,849.83	0.00	53.86%
9141	11494	Director-Dep Chief PO/Comm Cor	68,941.00	0.00	0.00	0.00	68,941.00	36,141.60	32,799.40	0.00	47.58%
9141	14289	Evidence-Based Practices Coord	55,000.00	0.00	0.00	0.00	55,000.00	31,639.30	23,360.70	0.00	42.47%
9141	17601	Longevity	3,000.00	0.00	0.00	(200.00)	2,800.00	2,800.00	0.00	0.00	0.00%
9141	17801	Part-Time	0.00	0.00	0.00	28,667.79	28,667.79	27,209.09	1,458.70	0.00	5.09%
9141	18001	FT Self Insurance	176,000.00	0.00	0.00	(5,000.00)	171,000.00	75,000.00	96,000.00	0.00	56.14%
9141	18101	FICA	54,846.00	0.00	0.00	(1,936.40)	52,909.60	25,317.55	27,592.05	0.00	52.15%
9141	18201	PERF	101,380.00	0.00	0.00	(2,873.73)	98,506.27	45,636.94	52,869.33	0.00	53.67%
			1,049,167.00	0.00	0.00	0.00	1,049,167.00	498,927.67	550,239.33	0.00	52.45%
			1,049,167.00	0.00	0.00	0.00	1,049,167.00	498,927.67	550,239.33	0.00	52.45%
			1,049,167.00	0.00	0.00	0.00	1,049,167.00	498,927.67	550,239.33	0.00	52.45%
			1,049,167.00	0.00	0.00	0.00	1,049,167.00	498,927.67	550,239.33	0.00	52.45%
			1,049,167.00	0.00	0.00	0.00	1,049,167.00	498,927.67	550,239.33	0.00	52.45%

Combined Ledger (All Detail) as of 06/05/2023

Monroe County

The Last Posted Date is 03/31/2023.

Fund 1122 Community Corrections Fees for 01/01/2023 thru 06/05/2023

Budget Account Code	Effective Date	Transaction Date	Transaction Type	Amount	Other Data		
1122.00000.00000.0000 .				No Department			
	01/01/2023	01/01/2023	Rec/CarryFwdRec	1,143.93	Carry Forward		
			Estimated				
			Revenue	Receipts	Appropriation	Expenditure	Unreceived Revenue: (1,143.93)
	Current		0.00	0.00	0.00	0.00	Unexpended: 0.00
	Total		0.00	1,143.93	0.00	0.00	Cash: 1,143.93

Combined Ledger (All Detail) as of 06/05/2023

Monroe County

The Last Posted Date is 03/31/2023.

Fund 1122 Community Corrections Fees for 01/01/2023 thru 06/05/2023

	Estimated						
	Revenue	Receipts	Appropriation	Expenditure	Unreceived Revenue:		(1,143.93)
Normal Current	0.00	0.00	0.00	0.00	Unexpended:		0.00
Total	0.00	1,143.93	0.00	0.00	Cash:		1,143.93
** Outstanding Investments Current		0.00					
Total		0.00					
Fund Totals Current	0.00	0.00	0.00	0.00			
Total	0.00	1,143.93	0.00	0.00	Cash:		1,143.93

Monroe County Council Agenda Request Form

Complete ALL applicable highlighted areas below.

DEPARTMENT: **Probation** MEETING DATE REQUESTED (*Tentative*): **06/13/2023**
Request Presenter(s): **Troy Hatfield** Phone: **812-349-2008**

Was the Council Liaison notified prior to submitting this Agenda Request: **Yes**

PURPOSE OF REQUEST: (Mark with an "X" in all applicable boxes)

☒ Creation of Account Line(s) and/or ☒ Additional Appropriation(s)

Fund Name: **JDAI Coordination**

☐ Transfer of Funds

☐ Category

Fund Name:

☐ Fund to Fund

Fund Name A:

Fund Name B:

☐ Salary Ordinance Amendment *Effective Date of Amendment:*

☐ De-Appropriation of Account Lines

Fund Name:

☐ Other (Specify)

Narrative: Give a **DETAILED SUMMARY** explanation for the request (*purpose, action needed, etc.*).

The Monroe Circuit Court received grant funding to implement the Juvenile Detention Alternatives Initiative (JDAI) in Monroe County for the 2023-2024 grant year.

The Annie E. Casey Foundation's Juvenile Detention Alternatives Initiative is a bipartisan movement for juvenile justice reinvestment. The initiative involves the reallocation of government resources away from mass incarceration and toward investment in youth, families, and communities. For over 20 years, the Annie E. Casey Foundation's Juvenile Detention Alternatives Initiative (JDAI) has proven that the juvenile justice system's dual goals of promoting positive youth development and enhancing public safety are not in conflict and can be greatly strengthened by eliminating unnecessary or inappropriate confinement.

As a JDAI site, the Monroe Circuit Court continues to pursue JDAI's eight core strategies to accomplish this objective. This appropriation request is to support the coordination and implementation of creating alternatives to securely detaining youth using 100% grant funding from the Indiana Department of Correction.

Funding for Coordination incorporates support for our DDAI committees including training, meals, supplies, software licenses, and data analysis.

Complete ALL corresponding agenda information on subsequent tabs.

Forward entire Request Form with all supporting documents to: councilrequests@co.monroe.in.us

Contact the Council Administrator (Ext. 2516) with any questions regarding the Agenda Request Form.

Council recommends making ANY In-House and/or Category Transfers PRIOR to requesting additional appropriations.

MEETING DATE REQUESTED *(Tentative)* : 6/13/2023

Fund Number: 9143 Location Number: 0000

Contact the Council Administrator (Ext. 2516) for new numbers and/or clarification on account numbers.

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GRANT AGREEMENT

Contract #0000000000000000000073486

This Grant Agreement ("Grant Agreement"), entered into by and between the Indiana Department of Correction (the "State") and MONROE COUNTY (the "Grantee"), is executed pursuant to the terms and conditions set forth herein. In consideration of those mutual undertakings and covenants, the parties agree as follows:

1. Purpose of this Grant Agreement; Funding Source. The purpose of this Grant Agreement is to enable the State to **award a Grant of \$70,000.00** (the "Grant") to the Grantee for eligible costs of the services or project (the "Project") described in **Exhibit A (Special Conditions) and Exhibit C (Project Budget Summary)** of this Grant Agreement, which are incorporated fully herein. The funds shall be used exclusively in accordance with the provisions contained in this Grant Agreement and in conformance with Indiana Code art. 11-8 establishing the authority to make this Grant, as well as any rules adopted thereunder. The funds received by the Grantee pursuant to this Grant Agreement shall be used only to implement the Project or provide the services in conformance with this Grant Agreement and for no other purpose.

FUNDING SOURCE:

Program Title: Juvenile Detention Alternatives Initiative

2. Representations and Warranties of the Grantee.

A. The Grantee expressly represents and warrants to the State that it is statutorily eligible to receive these Grant funds and that the information set forth in its Grant Application is true, complete and accurate. The Grantee expressly agrees to promptly repay all funds paid to it under this Grant Agreement should it be determined either that it was ineligible to receive the funds, or it made any material misrepresentation on its grant application.

B. The Grantee certifies by entering into this Grant Agreement that neither it nor its principals are presently debarred, suspended, proposed for debarment, declared ineligible or voluntarily excluded from entering into this Grant Agreement by any federal or state department or agency. The term "principal" for purposes of this Grant Agreement is defined as an officer, director, owner, partner, key employee or other person with primary management or supervisory responsibilities, or a person who has a critical influence on or substantive control over the operations of the Grantee.

3. Implementation of and Reporting on the Project.

A. The Grantee shall implement and complete the Project in accordance with **Exhibit C** and with the plans and specifications contained in its Grant Application, which is on file with the State and is incorporated by reference. Modification of the Project shall require prior written approval of the State.

B. The Grantee shall submit to the State written progress reports until the completion of the Project. These reports shall be submitted on a [weekly/monthly/quarterly] basis and shall contain such detail of progress or performance on the Project as is requested by the State.

4. Term. This Grant Agreement **commences on July 01, 2023 and shall remain in effect through June 30, 2024**, which is the date the grant performance must be completed. Unless otherwise provided herein, it may be extended upon the written agreement of the parties and as permitted by state or federal laws governing this Grant and may include additional grant awards, all to be in conformance with IC 5-22-17-4.

5. Grant Funding.

A. The State shall fund this Grant in the amount of **\$70,000.00**. The approved Project Budget is set forth as **Exhibit C** of this Grant Agreement, attached hereto and incorporated herein. The Grantee shall not spend more than the amount for each line item in the Project Budget without the prior written consent of the State, nor shall the Project costs funded by this Grant Agreement and those funded by any local and/or private share be changed or modified without the prior written consent of the State.

B. The disbursement of Grant funds to the Grantee shall not be made until all documentary materials required by this Grant Agreement have been received and approved by the State and this Grant Agreement has been fully approved by the State.

6. Payment of Claims.

A. If advance payment of all or a portion of the Grant funds is permitted by statute or regulation, and the State agrees to provide such advance payment, advance payment shall be made only upon submission of a proper claim setting out the intended purposes of those funds. After such funds have been expended, Grantee shall provide State with a reconciliation of those expenditures. Otherwise, all payments shall be made thirty-five (35) days in arrears in conformance with State fiscal policies and procedures. As required by IC § 4-13-2-14.8, all payments will be by the direct deposit by electronic funds transfer to the financial institution designated by the Grantee in writing unless a specific waiver has been obtained from the Indiana Auditor of State.

B. Requests for payment will be processed only upon presentation of a Claim Voucher in the form designated by the State. Such Claim Vouchers must be submitted with the budget expenditure report detailing disbursements of state, local and/or private funds by project budget line items.

C. The State may require evidence furnished by the Grantee that substantial progress has been made toward completion of the Project prior to making the first payment under this Grant. All payments are subject to the State's determination that the Grantee's performance to date conforms with the Project as approved, notwithstanding any other provision of this Grant Agreement.

D. Claims shall be submitted to the State within 15 calendar days following the end of the month in which work on or for the Project was performed. The State has the discretion, and reserves the right, to NOT pay any claims submitted later than 15 calendar days following the end of the month in which the services were provided. All final claims and reports must be submitted to the State within 15 calendar days after the expiration or termination of this agreement. Payment for claims submitted after that time may, at the discretion of the State, be denied. Claims may be submitted on a monthly basis only. If Grant funds have been advanced and are unexpended at the time that the final claim is submitted, all such unexpended Grant funds must be returned to the State.

E. Claims must be submitted with accompanying supportive documentation as designated by the State. Claims submitted without supportive documentation will be returned to the Grantee and not processed for payment. Failure to comply with the provisions of this Grant Agreement may result in the denial of a claim for payment.

7. Project Monitoring by the State. The State may conduct on-site or off-site monitoring reviews of the Project during the term of this Grant Agreement and for up to ninety (90) days after it expires or is otherwise terminated. The Grantee shall extend its full cooperation and give full access to the Project site and to relevant documentation to the State or its authorized designees for the purpose of determining, among other things:

- A. whether Project activities are consistent with those set forth in **Exhibit A (Special Conditions)**, the Grant Application, and the terms and conditions of the Grant Agreement;
- B. the actual expenditure of state, local and/or private funds expended to date on the Project is in conformity with the amounts for each Budget line item as set forth in **Exhibit C** and that unpaid costs have been properly accrued;
- C. that Grantee is making timely progress with the Project, and that its project management, financial management and control systems, procurement systems and methods, and overall performance are in conformance with the requirements set forth in this Grant Agreement and are fully and accurately reflected in Project reports submitted to the State.

8. Compliance with Audit and Reporting Requirements; Maintenance of Records.

A. The Grantee shall submit to an audit of funds paid through this Grant Agreement and shall make all books, accounting records and other documents available at all reasonable times during the term of this Grant Agreement and for a period of three (3) years after final payment for inspection by the State or its authorized designee. Copies shall be furnished to the State at no cost

B. If the Grantee is a "subrecipient" of federal grant funds under 2 C.F.R. 200.331, Grantee shall arrange for a financial and compliance audit that complies with 2 C.F.R. 200.500 *et seq.* if required by applicable provisions of 2 C.F.R. 200 (Uniform Administrative Requirements, Cost Principles, and Audit Requirements).

C. If the Grantee is a non-governmental unit, the Grantee shall file the Form E-1 annual financial report required by IC § 5-11-1-4. The E-1 entity annual financial report will be used to determine audit requirements applicable to non-governmental units under IC § 5-11-1-9. Audits required under this section must comply with the State Board of Accounts *Uniform Compliance Guidelines for Examination of Entities Receiving Financial Assistance from Governmental Sources*, <https://www.in.gov/sboa/files/guidelines-examination-entities-receiving-financial-assistance-government-sources.pdf>. Guidelines for filing the annual report are included in **Exhibit B** (Guidelines for Non-governmental Entities).

9. Compliance with Laws.

A. The Grantee shall comply with all applicable federal, state and local laws, rules, regulations and ordinances, and all provisions required thereby to be included herein are hereby incorporated by reference. The enactment or modification of any applicable state or federal statute or the promulgation of rules or regulations thereunder after execution of this Grant Agreement shall be reviewed by the State and the Grantee to determine whether the provisions of this Grant Agreement require formal modification.

B. The Grantee and its agents shall abide by all ethical requirements that apply to persons who have a business relationship with the State as set forth in IC § 4-2-6, *et seq.*, IC § 4-2-7, *et seq.* and the regulations promulgated thereunder. **If the Grantee has knowledge, or would have acquired knowledge with reasonable inquiry, that a state officer, employee, or special state appointee, as those terms are defined in IC 4-2-6-1, has a financial interest in the Grant, the Grantee shall ensure compliance with the disclosure requirements in IC § 4-2-6-10.5 prior to the execution of this Grant Agreement.** If the Grantee is not familiar with these ethical requirements, the Grantee should refer any questions to the Indiana State Ethics Commission or visit the Inspector General's website at <http://www.in.gov/ig/>. If the Grantee or its agents violate any applicable ethical standards, the State may, in its sole discretion, terminate this Grant immediately upon notice to the Grantee. In addition, the Grantee may be subject to penalties under IC §§ 4-2-6, 4-2-7, 35-44.1-1-4, and under any other applicable laws.

C. The Grantee certifies by entering into this Grant Agreement that neither it nor its principal(s) is presently in arrears in payment of taxes, permit fees or other statutory, regulatory or judicially required payments to the State. The Grantee agrees that any payments currently due to the State may be withheld from payments due to the Grantee. Additionally, payments may be withheld, delayed, or denied and/or this Grant suspended until the Grantee is current in its payments and has submitted proof of such payment to the State.

D. The Grantee warrants that it has no current, pending or outstanding criminal, civil, or enforcement actions initiated by the State, and agrees that it will immediately notify the State of any such actions. During the term of such actions, the Grantee agrees that the State may suspend funding for the Project. If a valid dispute exists as to the Grantee's liability or guilt in any action initiated by the State or its agencies, and the State decides to suspend funding to the Grantee, the Grantee may submit, in writing, a request for review to the Indiana Department of Administration (IDOA). A determination by IDOA shall be binding on the parties. Any disbursements that the State may delay, withhold, deny, or apply under this section shall not be subject to penalty or interest.

E. The Grantee warrants that the Grantee and any contractors performing work in connection with the Project shall obtain and maintain all required permits, licenses, registrations, and approvals, and shall comply with all health, safety, and environmental statutes, rules, or regulations in the performance of work activities for the State. Failure to do so may be deemed a material breach of this Grant Agreement and grounds for immediate termination and denial of grant opportunities with the State.

F. The Grantee affirms that, if it is an entity described in IC Title 23, it is properly registered and owes no outstanding reports to the Indiana Secretary of State.

G. As required by IC § 5-22-3-7:

(1) The Grantee and any principals of the Grantee certify that:

(A) the Grantee, except for de minimis and nonsystematic violations, has not violated the terms of:

(i) IC § 24-4.7 [Telephone Solicitation Of Consumers];

(ii) IC § 24-5-12 [Telephone Solicitations]; or

(iii) IC § 24-5-14 [Regulation of Automatic Dialing Machines];

in the previous three hundred sixty-five (365) days, even if IC 24-4.7 is preempted by federal law; and

(B) the Grantee will not violate the terms of IC § 24-4.7 for the duration of this Grant Agreement, even if IC §24-4.7 is preempted by federal law.

(2) The Grantee and any principals of the Grantee certify that an affiliate or principal of the Grantee and any agent acting on behalf of the Grantee or on behalf of an affiliate or principal of the Grantee, except for de minimis and nonsystematic violations,

(A) has not violated the terms of IC § 24-4.7 in the previous three hundred sixty-five (365) days, even if IC § 24-4.7 is preempted by federal law; and

(B) will not violate the terms of IC § 24-4.7 for the duration of this Grant Agreement even if IC § 24-4.7 is preempted by federal law.

10. Debarment and Suspension.

A. The Grantee certifies by entering into this Grant Agreement that it is not presently debarred, suspended, proposed for debarment, declared ineligible or voluntarily excluded from entering into

this Grant by any federal agency or by any department, agency or political subdivision of the State. The term "principal" for purposes of this Grant Agreement means an officer, director, owner, partner, key employee or other person with primary management or supervisory responsibilities, or a person who has a critical influence on or substantive control over the operations of the Grantee.

B. The Grantee certifies that it has verified the suspension and debarment status for all subcontractors receiving funds under this Grant Agreement and shall be solely responsible for any recoupments or penalties that might arise from non-compliance. The Grantee shall immediately notify the State if any subcontractor becomes debarred or suspended, and shall, at the State's request, take all steps required by the State to terminate its contractual relationship with the subcontractor for work to be performed under this Grant Agreement.

11. Drug-Free Workplace Certification. As required by Executive Order No. 90-5, April 12, 1990, issued by the Governor of Indiana, the Grantee hereby covenants and agrees to make a good faith effort to provide and maintain a drug-free workplace. Grantee will give written notice to the State within ten (10) days after receiving actual notice that the Grantee, or an employee of the Grantee in the State of Indiana, has been convicted of a criminal drug violation occurring in the workplace. False certification or violation of the certification may result in sanctions including, but not limited to, suspension of grant payments, termination of the Grant and/or debarment of grant opportunities with the State of Indiana for up to three (3) years.

In addition to the provisions of the above paragraphs, if the total amount set forth in this Grant Agreement is in excess of \$25,000.00, the Grantee certifies and agrees that it will provide a drug-free workplace by:

- A. Publishing and providing to all of its employees a statement notifying them that the unlawful manufacture, distribution, dispensing, possession or use of a controlled substance is prohibited in the Grantee's workplace and specifying the actions that will be taken against employees for violations of such prohibition; and
- B. Establishing a drug-free awareness program to inform its employees of: (1) the dangers of drug abuse in the workplace; (2) the Grantee's policy of maintaining a drug-free workplace; (3) any available drug counseling, rehabilitation, and employee assistance programs; and (4) the penalties that may be imposed upon an employee for drug abuse violations occurring in the workplace; and
- C. Notifying all employees in the statement required by subparagraph (A) above that as a condition of continued employment the employee will: (1) abide by the terms of the statement; and (2) notify the Grantee of any criminal drug statute conviction for a violation occurring in the workplace no later than five (5) days after such conviction; and
- D. Notifying in writing the State within ten (10) days after receiving notice from an employee under subdivision (C)(2) above, or otherwise receiving actual notice of such conviction; and
- E. Within thirty (30) days after receiving notice under subdivision (C)(2) above of a conviction, imposing the following sanctions or remedial measures on any employee who is convicted of drug abuse violations occurring in the workplace: (1) take appropriate personnel action against the employee, up to and including termination; or (2) require such employee to satisfactorily participate in a drug abuse assistance or rehabilitation program approved for such purposes by a federal, state or local health, law enforcement, or other appropriate agency; and

F. Making a good faith effort to maintain a drug-free workplace through the implementation of subparagraphs (A) through (E) above.

12. Employment Eligibility Verification. As required by IC § 22-5-1.7, the Grantee hereby swears or affirms under the penalties of perjury that:

- A. The Grantee has enrolled and is participating in the E-Verify program;
- B. The Grantee has provided documentation to the State that it has enrolled and is participating in the E-Verify program;
- C. The Grantee does not knowingly employ an unauthorized alien.
- D. The Grantee shall require its contractors who perform work under this Grant Agreement to certify to Grantee that the contractor does not knowingly employ or contract with an unauthorized alien and that the contractor has enrolled and is participating in the E-Verify program. The Grantee shall maintain this certification throughout the duration of the term of a contract with a contractor.

The State may terminate for default if the Grantee fails to cure a breach of this provision no later than thirty (30) days after being notified by the State.

13. Funding Cancellation. As required by Financial Management Circular 3.3 and IC § 5-22-17-5, when the Director of the State Budget Agency makes a written determination that funds are not appropriated or otherwise available to support continuation of performance of this Grant Agreement, it shall be canceled. A determination by the Director of the State Budget Agency that funds are not appropriated or otherwise available to support continuation of performance shall be final and conclusive.

14. Governing Law. This Grant Agreement shall be governed, construed, and enforced in accordance with the laws of the State of Indiana, without regard to its conflict of laws rules. Suit, if any, must be brought in the State of Indiana.

15. Information Technology Accessibility Standards. Any information technology related products or services purchased, used or maintained through this Grant must be compatible with the principles and goals contained in the Electronic and Information Technology Accessibility Standards adopted by the Architectural and Transportation Barriers Compliance Board under Section 508 of the federal Rehabilitation Act of 1973 (29 U.S.C. §794d), as amended.

16. Insurance. The Grantee shall maintain insurance with coverages and in such amount as may be required by the State or as provided in its Grant Application.

17. Nondiscrimination. Pursuant to the Indiana Civil Rights Law, specifically IC § 22-9-1-10, and in keeping with the purposes of the federal Civil Rights Act of 1964, the Age Discrimination in Employment Act, and the Americans with Disabilities Act, the Grantee covenants that it shall not discriminate against any employee or applicant for employment relating to this Grant with respect to the hire, tenure, terms, conditions or privileges of employment or any matter directly or indirectly related to employment, because of the employee or applicant's: race, color, national origin, religion, sex, age, disability, ancestry, status as a veteran, or any other characteristic protected by federal, state, or local law ("Protected Characteristics"). Furthermore, Grantee certifies compliance with applicable federal laws, regulations, and executive orders prohibiting discrimination based on the Protected Characteristics in the provision of services.

The Grantee understands that the State is a recipient of federal funds, and therefore, where applicable, Grantee and any subcontractors shall comply with requisite affirmative action

requirements, including reporting, pursuant to 41 CFR Chapter 60, as amended, and Section 202 of Executive Order 11246 as amended by Executive Order 13672.

18. Notice to Parties. Whenever any notice, statement or other communication is required under this Grant, it will be sent by E-mail or first-class U.S. mail service to the following addresses, unless otherwise specifically advised.

A. Notices to the State shall be sent to:

Crissy Simmons
302 West Washington Street Room E334
Indianapolis, IN 46204
E-mail: csimmons@idoc.in.gov

B. Notices to the Grantee shall be sent to:

Catherine Smith
100 West Kirkwood Ave
Bloomington, IN 47404
E-mail: csmith@co.monroe.in.us

As required by IC § 4-13-2-14.8, payments to the Grantee shall be made via electronic funds transfer in accordance with instructions filed by the Grantee with the Indiana Auditor of State.

19. Order of Precedence; Incorporation by Reference. Any inconsistency or ambiguity in this Grant Agreement shall be resolved by giving precedence in the following order: (1) this Grant Agreement, (2) Exhibits prepared by the State, (3) Invitation to Apply for Grant; (4) the Grant Application; and (5) Exhibits prepared by Grantee. All of the foregoing are incorporated fully herein by reference.

20. Public Record. The Grantee acknowledges that the State will not treat this Grant as containing confidential information and the State will post this Grant on the transparency portal as required by Executive Order 05-07 and IC § 5-14-3.5-2. Use by the public of the information contained in this Grant shall not be considered an act of the State.

21. Termination for Breach.

A. Failure to complete the Project and expend State, local and/or private funds in accordance with this Grant Agreement may be considered a material breach, and shall entitle the State to suspend grant payments, and to suspend the Grantee's participation in State grant programs until such time as all material breaches are cured to the State's satisfaction.

B. The expenditure of State or federal funds other than in conformance with the Project or the Budget may be deemed a breach. The Grantee explicitly covenants that it shall promptly repay to the State all funds not spent in conformance with this Grant Agreement.

22. Termination for Convenience. Unless prohibited by a statute or regulation relating to the award of the Grant, this Grant Agreement may be terminated, in whole or in part, by the State whenever, for any reason, the State determines that such termination is in the best interest of the State. Termination shall be effected by delivery to the Grantee of a Termination Notice, specifying the extent to which such termination becomes effective. The Grantee shall be compensated for completion of the Project properly done prior to the effective date of termination. The State will not be liable for work on the Project performed after the effective date of termination. In no case shall total payment made to the Grantee exceed the original grant.

23. Travel. No expenses for travel will be reimbursed unless specifically authorized by this Grant.

24. Federal and State Third-Party Contract Provisions. Deleted -- not applicable.

25. Provision Applicable to Grants with tax-funded State Educational Institutions:

"Separateness" of the Parties. The State acknowledges and agrees that because of the unique nature of State Educational Institutions, the duties and responsibilities of the State Educational Institution in these Standard Conditions for Grants are specific to the department or unit of the State Educational Institution. The existence or status of any one contract or grant between the State and the State Educational Institution shall have no impact on the execution or performance of any other contract or grant and shall not form the basis for termination of any other contract or grant by either party.

26. State Boilerplate Affirmation Clause. I swear or affirm under the penalties of perjury that I have not altered, modified, changed or deleted the State's standard contract clauses (as contained in the 2022 OAG/ IDOA *Professional Services Contract Manual* or the 2022 *SCM Template*) in any way except as follows:

Clause 4. Term Added Language

Clause 24. Federal and State Third-Party Contract Provisions Deleted

Clause 26. Special Conditions Removed

Non-Collusion, Acceptance

The undersigned attests, subject to the penalties for perjury, that the undersigned is the Grantee, or that the undersigned is the properly authorized representative, agent, member or officer of the Grantee. Further, to the undersigned's knowledge, neither the undersigned nor any other member, employee, representative, agent or officer of the Grantee, directly or indirectly, has entered into or been offered any sum of money or other consideration for the execution of this Grant Agreement other than that which appears upon the face hereof. Furthermore, if the undersigned has knowledge that a state officer, employee, or special state appointee, as those terms are defined in IC § 4-2-6-1, has a financial interest in the Grant, the Grantee attests to compliance with the disclosure requirements in IC § 4-2-6-10.5.

Agreement to Use Electronic Signatures

I agree, and it is my intent, to sign this Contract by accessing State of Indiana Supplier Portal using the secure password assigned to me and by electronically submitting this Contract to the State of Indiana. I understand that my signing and submitting this Contract in this fashion is the legal equivalent of having placed my handwritten signature on the submitted Contract and this affirmation. I understand and agree that by electronically signing and submitting this Contract in this fashion I am affirming to the truth of the information contained therein. I understand that this Contract will not become binding on the State until it has been approved by the Department of Administration, the State Budget Agency, and the Office of the Attorney General, which approvals will be posted on the Active Contracts Database: <https://secure.in.gov/apps/idoa/contractsearch/>

In Witness Whereof, the Grantee and the State have, through their duly authorized representatives, entered into this Grant Agreement. The parties, having read and understood the foregoing terms of this Grant Agreement, do by their respective signatures dated below agree to the terms thereof.

MONROE COUNTY

Indiana Department of Correction

By:

By:

Title: President- Penny Githens

Title:

Date:

Date:

Electronically Approved by:
Department of Administration

Electronically Approved by:
State Budget Agency

By: (for)
Rebecca Holwerda, Commissioner

By: (for)
Zachary Q. Jackson, Director

Form approval has been granted by the
Office of the Attorney General
pursuant to IC 4-13-2-14.3(e) on April 13, 2023.
FA 23-17

EXHIBIT A

Special Conditions

The Grantee agrees to comply with the Special Conditions outlined below.

I. Juvenile Detention Alternatives Initiative (JDAI) Sites:

- a. Grantee has been identified as an official JDAI site by the state of Indiana and agrees to establish and maintain a Juvenile Detention Alternatives (JDAI) Local Collaborative, pursuant to this Grant Agreement and shall:
 - i. observe and coordinate the operation of juvenile detention alternative initiative (JDAI) programs in the county;
 - ii. reallocate cost savings realized from JDAI back into detention alternative programs and to the local JDA ;
 - iii. report juvenile arrest data into the Uniform Crime Reporting (UCR) Program, per Indiana Code 5-2-6-10.6;
 - iv. certify appropriate staff in the administration of the Indiana Youth Assessment System (IYAS) and complete the "detention screening tool" on all youth at the point of intake. This will serve as the primary intake screening tool and the secondary arrest data metric;
 - v. develop and use a Detention Risk Assessment Instrument (DRAI)
 - vi. establish a full-time equivalent JDAI Coordinator;
 - vii. implement and maintain fidelity to the Annie E. Casey Foundation's, Juvenile Detention Alternatives Initiative (JDAI) Model;
 - viii. participate in a juvenile justice Systems Assessment developed by the Annie E. Casey Foundation;
 - ix. develop and implement a local JDAI Work Plan, using information obtained from the Systems Assessment;
 - x. conduct a Conditions of Confinement, Self Assessment of the local secure detention facility, if applicable;
 - xi. place detained youth in secure and/or non-secure facilities that operate within their rated bed capacity;
 - xii. identify an expert to assist with the jurisdiction's data collection and analysis;
 - xiii. attend state-level JDAI steering committee and workgroup meetings, trainings, and site visits.

II. Juvenile Detention Alternatives Initiative (JDAI) Model

- a. Grantee agrees to maintain fidelity to the Annie E. Casey Foundation's, Juvenile Detention Alternatives Initiative (JDAI) Model, located at <http://www.aecf.org/work/juvenile-justice/jdai/>. The Department will notify all grantees of changes or revisions to the JDAI Model. Grantees shall have thirty (30) days from the date of notification is issued to review and comply with said changes. If compliance with the JDAI Model revisions will require longer than the allotted period, grantees must submit a reasonable plan for compliance to the Department no later than thirty (30) days following the notification of revisions.
- b. Counties receiving initial funding to support the implementation of the Juvenile Detention Alternatives Initiative (JDAI) will have four (4) years from the start of this Grant Agreement to fully implement and reach compliance with the JDAI Milestones. During that time, grantees will have access to technical assistance from Indiana Department of Correction, Division of Youth Services staff to help them attain compliance and/or develop plans for attaining compliance.

III. Reporting

- a. Grantee agrees to submit progress reports, monthly financial reports, and other reports to Department in accordance with Department procedures, rules and regulations and in precise formats and timeframes prescribed by Department. Agencies that submit incomplete data, data in the wrong format, or who do not submit data by the stated deadlines will be subject to holds on their funding until such issues are rectified.
- b. Grantee agrees to furnish Department with an annual report which shall contain an evaluation of the activities of the program, recommendations for improvement, modification, or discontinuance of the program or such other data which Department might reasonably require. The annual report shall be submitted to the Department no later than sixty (60) days following the end of the State's fiscal year.

IV. Funding

- a. The Department may authorize, in advance, the transfer or re-allocation of funds pursuant to written procedures established by the Department if such changes are determined by the Department to be in the best interests of the Project.
- b. If Grantee is recipient of a Community Corrections Grant from Department for the next grant cycle, in lieu of returning unexpended funds to the State at the end of the project a sum equal to such funds not expended or encumbered from this grant may be subtracted from the new grant and the funds remaining with Grantee may be used in furtherance thereof.

V. Accounting: Non Co-Mingling of Funds

- a. Grantee shall establish a separate fund to be known as the "Juvenile Detention Alternatives Initiative (JDAI) Grant Fund" for the purpose of receiving and disbursing funds pursuant to this Grant Agreement. This fund shall be used only for funds received pursuant to this Grant Agreement and shall not be co-mingled with any other funds received by the County. Disbursement records shall be kept in a manner prescribed by the Department and the State Board of Accounts and shall be available to the Department and/or the State Board of Accounts upon request.

VI. Accounting: Maintenance of Records

- a. The Grantee agrees to maintain records and accounts consistent with accounting principles as prescribed by the State Board of Accounts and the Department. The Grantee additionally agrees to provide for such fiscal control as is necessary to assure proper disbursing of, and accounting for, Project grant funds.
- b. Grantee agrees to establish and maintain within the agency responsible for program implementation a daily ledger in such form as approved by the State Board of Accounts. Said daily ledger shall include receipts, expenditures and balances by category and line item corresponding to the budget of the approved application for funds. Such a ledger shall be in addition to, and not a substitute for, any and all fiscal and other records of the Auditor of County. Further, said ledger shall be used to account for funds regardless of source (state grant, program user fees, etc.).

VII. Audits

- a. Accounts and supporting documentation relating to expenditures will be adequate to permit an accurate and expeditious audit. Grantee agrees to allow upon request, audits by the State Board of Accounts or the Department. Such audits will be performed in accordance with compliance guidelines established by the State Board of Accounts and the Department.

VIII. Payments

- a. The grant shall be divided by the number of months in the grant period. Said funds shall be paid monthly in arrears as soon as the regular fiscal procedures of the State of Indiana shall permit. The Department shall only distribute those funds necessary to fund the Juvenile Detention Alternatives Initiative (JDAI) work plan.

- b. All claims for payment hereunder must be certified to the Department by the Auditor of the County.
- c. All grant payments shall be made payable to the Auditor of the County. For multi-county Juvenile Detention Alternatives Initiative (JDAI) sites, grant payments shall be made payable to the Auditor of the county named as the fiscal contact for the grant.

IX. Subcontractors

- a. All subcontracts funded through this grant agreement, or subcontracts with entities that provide goods or services to programs funded through this grant agreement, shall be subject to all the conditions and requirements contained herein, including but not limited to inspections, audits, licensing, professional standards, and accounting standards and procedures. All contracts issued by the grantee related to this Project, as detailed above, must contain a clause specifying this requirement.

X. Standards and Licensing

- a. Domiciliary care programs shall be conducted in such a manner as to meet the standards promulgated by the State Board of Health, the State Fire Marshal and the Fire Prevention and Building Safety Commission, and other applicable standards and statutes. Any facilities so used shall be subject to inspection in the same manner as all other facilities and programs which are supported by public funds.
- b. All programs involving residential care shall be governed by applicable licensing, inspection, and other supervisory requirements imposed by law.
- c. All programs of referral shall be required to meet all State and Federal licensing requirements.
- d. All court supervised programs, including any form of specialized probation services shall meet standards prescribed by the Probation Standards and Practices Committee as promulgated by the Judicial Conference.

XI. Project Monitoring

- a. Grantee agrees to allow Department to inspect its program activities and examine the records of the Juvenile Detention Alternatives Initiative (JDAI) Fund at reasonable times and intervals.
- b. In addition to project monitoring requirements stated in the Grant Agreement, grantee shall Make available upon request a detailed listing of all Project costs by Project budget line item which are accrued yet unpaid, if any.
- c. At a minimum, the following Outcome Performance Measures shall be tracked and reported on a monthly basis:
 - i. Number of youth admitted to secure detention
 - ii. Average length of stay for youth placed in secure detention
 - iii. Number of youth placed in diversion/alternative programs in lieu of secure detention
 - iv. Percent of youth placed in diversion/alternative programs in lieu of secure detention
 - v. Re-arrest rate of youth place in diversion/alternative programs in lieu of secure detention
 - vi. Number of youth committed to the Indiana Department of Correction
 - vii. Number of Indiana Youth Assessment System (IYAS) assessments completed
 - viii. Juvenile arrest data

XII. Evidence-Based Practices

- a. Grantee shall implement and utilize evidence-based practice models and the JDAI core strategies, which include:
 - i. promoting collaboration between juvenile court officials, probation agencies, prosecutors, defense attorneys, schools, community organizations and advocates;
 - ii. using rigorous data collection and analysis to guide decision making;

- iii. utilizing objective admissions criteria and screening instruments to replace subjective decision-making processes;
 - iv. implementing new or expanded community-based alternatives to locked facilities -- such as day and evening reporting centers, home confinement and shelter care;
 - v. instituting case processing reforms to expedite the flow of cases through the system;
 - vi. reducing the number of youth detained for probation rule violations or failing to appear in court, and the number held in detention awaiting transfer to a residential facility;
 - vii. improving racial and ethnic equity by examining data to identify policies and practices that may disadvantage youth of color at various stages of the process, and pursuing strategies to ensure a more level playing field for youth regardless of race or ethnicity; and
 - viii. monitoring and improving conditions of confinement in facilities.
- b. Counties receiving initial funding to support the implementation of the Juvenile Detention Alternatives Initiative (JDAI) will have four (4) years from the start of this Grant Agreement to fully implement and reach compliance with the JDAI Milestones. During that time, grantees will have access to technical assistance from Indiana Department of Correction, Division of Youth Services staff to help them attain compliance and/or develop plans for attaining compliance.

XIII. Assessments

- a. Grantee will certify the appropriate staff in the Indiana Risk Assessment System (IRAS) and Indiana Youth Assessment System (IYAS) as applicable for completing primary risk and needs assessments according to the policies adopted by the Judicial Conference of Indiana and Indiana Department of Correction. Assessment data for all IRAS and IYAS assessments will be entered into the INCITE application provided by the Judicial Automation and Technology Committee.

XIV. Property Rights

- a. All fixed assets purchased with funds provided through this Grant Agreement or generated through Project income remain the property of the Juvenile Detention Alternatives Initiative (JDAI) program. These fixed assets are not the property of any other entity that may be assigned said assets. Disposal of fixed assets must be done in a manner consistent with the county policy. If the county does not have a formal policy for disposal of fixed assets, the State of Indiana policy must be followed.

XV. Audits and Maintenance of Records.

- a. Grantee shall submit to an audit of funds paid through this Grant Agreement, and shall make all books, accounting records and other documents available at all reasonable times during the term of this Grant Agreement and for a period of three (3) years after final payment for inspection by the State or its authorized designee. Copies shall be furnished to the State at no cost.

XVI. HIPAA Compliance.

- a. If this grant involves services, activities or products subject to the Health Insurance Portability and Accountability Act of 1996 (HIPAA), the Grantee covenants that it will appropriately safeguard Protected Health Information (defined in 45 CFR 160.103), and agrees that it is subject to, and shall comply with, the provisions of 45 CFR 164 Subpart E regarding use and disclosure of Protected Health Information.

XVII. Licensing Standards.

- a. The Grantee, its employees and subcontractors shall comply with all applicable licensing standards, certification standards, accrediting standards and any other laws, rules, or regulations governing services to be provided by the Grantee pursuant to this Contract. The State will not pay the Grantee for any services performed when the Grantee, its employees or subcontractors are not in

compliance with such applicable standards, laws, rules, or regulations. If any license, certification or accreditation expires or is revoked, or any disciplinary action is taken against an applicable license, certification, or accreditation, the Grantee shall notify the State immediately and the State, at its option, may immediately terminate this Grant Agreement.

XVIII. Ownership of Documents and Materials.

- a. All documents, records, programs, data, film, tape, articles, memoranda, and other materials not developed or licensed by the Grantee prior to execution of this Grant Agreement, but specifically developed under this Grant Agreement shall be considered "work for hire" and the Grantee transfers any ownership claim to the State and all such materials will be the property of the State. Use of these materials, other than related to contract performance by the Grantee, without the prior written consent of the State, is prohibited. During the performance of this Grant Agreement, the Grantee shall be responsible for any loss of or damage to these materials developed for or supplied by the State and used to develop or assist in the services provided while the materials are in the possession of the Grantee. Any loss or damage thereto shall be restored at the Grantee's expense. The Grantee shall provide the State full, immediate, and unrestricted access to the work product during the term of this Grant Agreement.

EXHIBIT B

Annual Financial Report for Non-Governmental Entities

Guidelines for filing the annual financial report:

- 1) Filing an annual financial report called an Entity Annual Report (E-1) is required by IC § 5-11-1-4. This is done through Gateway which is an on-line electronic submission process.
 - a. There is no filing fee to do this.
 - b. This is in addition to the similarly titled Business Entity Report required by the Indiana Secretary of State.
 - c. The E-1 electronic submission site is found at <https://gateway.ifonline.org/login.aspx>
 - d. The Gateway User Guide is found at <https://gateway.ifonline.org/userguides/E1guide>
 - e. The State Board of Accounts may request documentation to support the information presented on the E-1.
 - f. Login credentials for filing the E-1 and additional information can be obtained using the notforprofit@sboa.in.gov email address.
- 2) A tutorial on completing Form E-1 online is available at https://www.youtube.com/watch?time_continue=87&v=nPpgtPcdUcs
- 3) Based on the level of government financial assistance received, an audit may be required by IC § 5-11-1-9.

EXHIBIT C

Project Budget

Budget - Exhibit C			FY24 JDAI Grant	
Programming 5			\$0.00	\$0.00
Programming 6			\$0.00	\$0.00
Programming 7			\$3,000.00	\$3,000.00
Programming 8			\$7,400.00	\$7,400.00
Programming 9			\$0.00	\$0.00
Programming 10			\$0.00	\$0.00
Programming 11			\$0.00	\$0.00
Programming 12			\$0.00	\$0.00
Subtotals	\$0.00	\$3,600.00	\$19,150.00	\$22,750.00
Services 300 Series	Coordination	Implementation	Programming	Total
Implementation 1		\$0.00		\$0.00
Implementation 2		\$0.00		\$0.00
Implementation 3		\$3,000.00		\$3,000.00
Implementation 4		\$840.00		\$840.00
Implementation 5		\$2,310.00		\$2,310.00
Implementation 6		\$5,250.00		\$5,250.00
Programming 1			\$0.00	\$0.00
Programming 2			\$0.00	\$0.00
Programming 3			\$0.00	\$0.00
Programming 4			\$0.00	\$0.00
Programming 5			\$1,250.00	\$1,250.00
Programming 6			\$6,300.00	\$6,300.00
Programming 7			\$0.00	\$0.00
Programming 8			\$600.00	\$600.00
Programming 9			\$7,250.00	\$7,250.00
Programming 10			\$13,800.00	\$13,800.00
Programming 11			\$3,390.00	\$3,390.00
Programming 12			\$3,260.00	\$3,260.00
Subtotals	\$0.00	\$11,400.00	\$35,850.00	\$47,250.00
Capital 400 Series	Coordination	Implementation	Programming	Total
Implementation 1		\$0.00		\$0.00
Implementation 2		\$0.00		\$0.00
Implementation 3		\$0.00		\$0.00
Implementation 4		\$0.00		\$0.00
Implementation 5		\$0.00		\$0.00
Implementation 6		\$0.00		\$0.00
Programming 1			\$0.00	\$0.00
Programming 2			\$0.00	\$0.00
Programming 3			\$0.00	\$0.00
Programming 4			\$0.00	\$0.00
Programming 5			\$0.00	\$0.00
Programming 6			\$0.00	\$0.00
Programming 7			\$0.00	\$0.00
Programming 8			\$0.00	\$0.00
Programming 9			\$0.00	\$0.00
Programming 10			\$0.00	\$0.00
Programming 11			\$0.00	\$0.00
Programming 12			\$0.00	\$0.00
Subtotals	\$0.00	\$0.00	\$0.00	\$0.00
Budget Summary	Coordination	Implementation	Programming	Total
Project Personnel	\$0.00	\$0.00	\$0.00	\$0.00

Summary Budget

Page 2 of 3

Budget - Exhibit C			FY24 JDAI Grant	
Fringe 100 Series	\$0.00	\$0.00	\$0.00	\$0.00
Supplies 200 Series	\$0.00	\$3,600.00	\$19,150.00	\$22,750.00
Services 300 Series	\$0.00	\$11,400.00	\$35,850.00	\$47,250.00
Capital 400 Series	\$0.00	\$0.00	\$0.00	\$0.00
TOTAL GRANT REQUEST	\$0.00	\$15,000.00	\$55,000.00	\$70,000.00

In Process

Probation - JDAI Coordination Cash Balance as of 6/5/2023: \$1,137.11

Fund	Acct	Acct Desc	Carry Forward Approp	Original Approp	Add'l Approp	Adj Approp	Total Approp	Expenditure	Unexpend Balance	Encumbrance	Unexpend Pct
- Fund : 9143											
- Fund Desc : JDAI Coordination (odd-even)											
- Loc : 0000											
- Loc Desc : No Department											
9143	21020	Food	219.19	0.00	0.00	0.00	219.19	0.00	219.19	0.00	100.00%
9143	30028	Training/Travel	911.62	0.00	0.00	0.00	911.62	0.00	911.62	0.00	100.00%
9143	30041	Software	6.30	0.00	0.00	0.00	6.30	0.00	6.30	0.00	100.00%
			1,137.11	0.00	0.00	0.00	1,137.11	0.00	1,137.11	0.00	100.00%
			1,137.11	0.00	0.00	0.00	1,137.11	0.00	1,137.11	0.00	100.00%
			1,137.11	0.00	0.00	0.00	1,137.11	0.00	1,137.11	0.00	100.00%
			1,137.11	0.00	0.00	0.00	1,137.11	0.00	1,137.11	0.00	100.00%
			1,137.11	0.00	0.00	0.00	1,137.11	0.00	1,137.11	0.00	100.00%

Monroe County Council Agenda Request Form

Complete ALL applicable highlighted areas below.

DEPARTMENT: Probation

MEETING DATE REQUESTED (Tentative): 06/13/2023

Request Presenter(s): Troy Hatfield

Phone: 812-349-2008

Was the Council Liaison notified prior to submitting this Agenda Request: Yes

PURPOSE OF REQUEST: (Mark with an "X" in all applicable boxes)

☒ Creation of Account Line(s) and/or ☒ Additional Appropriation(s)

Fund Name: JDAI Programming

☐ Transfer of Funds

☐ Category

Fund Name:

☐ Fund to Fund

Fund Name A:

Fund Name B:

☐ Salary Ordinance Amendment Effective Date of Amendment:

☐ De-Appropriation of Account Lines

Fund Name:

☐ Other (Specify)

Narrative: Give a DETAILED SUMMARY explanation for the request (purpose, action needed, etc.).

The Monroe Circuit Court received grant funding to implement the Juvenile Detention Alternatives Initiative (JDAI) in Monroe County for the 2023-2024 grant year.

The Annie E. Casey Foundation's Juvenile Detention Alternatives Initiative is a bipartisan movement for juvenile justice reinvestment. The initiative involves the reallocation of government resources away from mass incarceration and toward investment in youth, families, and communities. For over 20 years, the Annie E. Casey Foundation's Juvenile Detention Alternatives Initiative (JDAI) has proven that the juvenile justice system's dual goals of promoting positive youth development and enhancing public safety are not in conflict and can be greatly strengthened by eliminating unnecessary or inappropriate confinement.

As a JDAI site, the Monroe Circuit Court continues to pursue JDAI's eight core strategies to accomplish this objective. This appropriation request is to support the coordination and implementation of creating alternatives to securely detaining youth using 100% grant funding from the Indiana Department of Correction.

Funding for programming incorporates funds to continue our contractual relationships with the Center for Children's Law and Policy (provides guidance on juvenile diversion), Laura Furr Consulting (provides guidance on involving people with lived experience into the policy making process), Hope Alight (provides training on Trust Based Relational Intervention), Centerstone (provides provides ADAPT program for youth), and Girls, Inc. (provides programming). Funding will also support new partnerships to increase mentoring opportunities, our virtual book club, accessibility services for the Monroe County Childhood Conditions Summit, training, and supervision incentives.

Complete ALL corresponding agenda information on subsequent tabs.

Forward entire Request Form with all supporting documents to: councilrequests@co.monroe.in.us

Contact the Council Administrator (Ext. 2516) with any questions regarding the Agenda Request Form.

Council recommends making ANY In-House and/or Category Transfers PRIOR to requesting additional appropriations.

MEETING DATE REQUESTED *(Tentative)*: 6/13/2023

Fund Number: 9145

Location Number: 0000

Contact the Council Administrator (Ext. 2516) for new numbers and/or clarification on account numbers.

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Probation-JDAI Programming Cash Balance as of 6/5/2023: \$4,454.26

Fund	Acct	Acct Desc	Carry Forward Approp	Original Approp	Addt'l Approp	Adj Approp	Total Approp	Expenditure	Unexpend Balance	Encumbrance	Unexpend Pct
- Fund : 9145											
- Fund Desc : JDAI Programming (odd-even))											
- Loc : 0000											
- Loc Desc : No Department											
9145	20012	Educational Supplies	1,396.35	0.00	0.00	0.00	1,396.35	0.00	1,396.35	0.00	100.00%
9145	22105	Supervision Incentives	2,453.21	0.00	0.00	0.00	2,453.21	0.00	2,453.21	0.00	100.00%
9145	30006	Contractual	50.00	0.00	0.00	0.00	50.00	0.00	50.00	0.00	100.00%
9145	30800	Postage	528.70	0.00	0.00	0.00	528.70	0.00	528.70	0.00	100.00%
9145	40001	Equipment	26.00	0.00	0.00	0.00	26.00	0.00	26.00	0.00	100.00%
			4,454.26	0.00	0.00	0.00	4,454.26	0.00	4,454.26	0.00	100.00%
			4,454.26	0.00	0.00	0.00	4,454.26	0.00	4,454.26	0.00	100.00%
			4,454.26	0.00	0.00	0.00	4,454.26	0.00	4,454.26	0.00	100.00%
			4,454.26	0.00	0.00	0.00	4,454.26	0.00	4,454.26	0.00	100.00%
			4,454.26	0.00	0.00	0.00	4,454.26	0.00	4,454.26	0.00	100.00%

Monroe County Council Agenda Request Form

Complete ALL applicable highlighted areas below.

DEPARTMENT: Highway MEETING DATE REQUESTED (Tentative): 6/13/2023
Request Presenter(s): Lisa Ridge Phone: 812-349-2555

Was the Council Liaison notified prior to submitting this Agenda Request: Yes

PURPOSE OF REQUEST: (Mark with an "X" in all applicable boxes)

☐ Creation of Account Line(s) and/or ☐ Additional Appropriation(s)

Fund Name:

☒ Transfer of Funds

☒ Category

Fund Name: Cumulative Bridge

☐ Fund to Fund

Fund Name A:

Fund Name B:

☐ Salary Ordinance Amendment Effective Date of Amendment:

☐ De-Appropriation of Account Lines

Fund Name:

☐ Other (Specify)

Narrative: Give a DETAILED SUMMARY explanation for the request (purpose, action needed, etc.).

Before we could get the additional in April for backfill materials, we had transferred from pipes to backfill to keep the projects moving forward. We are now wanting to transfer from an existing account line to pipes to replenish what was transferred earlier in the year.

Complete ALL corresponding agenda information on subsequent tabs.

Forward entire Request Form with all supporting documents to: councilrequests@co.monroe.in.us

Contact the Council Administrator (Ext. 2516) with any questions regarding the Agenda Request Form.

Council recommends making any In-House Transfers PRIOR to requesting a Category Transfer.

MEETING DATE REQUESTED *(Tentative)*: 6/13/2023

Fund Number: 1135

Location Number: 0000

Account Number	Account Description	Amount Requested
39270	Mt. Tabor Road Bridge #33	\$50,000.00
GRAND TOTAL		50,000.00

[illegible]

Council Staff will notify Department when the approved transfer has been completed.

Highway - Cum Bridge Cash Balance as of 6/5/2023: \$1,793,406.09

Fund	Acct	Acct Desc	Carry Forward Approp	Original Approp	Add'l Approp	Adj Approp	Total Approp	Expenditure	Unexpnd Balance	Encumbrance	Unexpnd Pct
- Fund : 1135											
- Fund Desc : Cumulative Bridge											
- Loc : 0000											
- Loc Desc : No Department											
1135	13308	Bridge Crew Supervisor	0.00	57,908.00	0.00	0.00	57,908.00	24,499.20	33,408.80	0.00	57.69%
1135	13314	Bridge Crew Foreman	0.00	50,420.00	0.00	0.00	50,420.00	21,024.00	29,396.00	0.00	58.30%
1135	13334	Truck Driver/Bridge Crew	0.00	46,842.00	0.00	0.00	46,842.00	19,817.60	27,024.40	0.00	57.69%
1135	13351	Equipment Operator/Bridge Crew	0.00	54,184.00	0.00	0.00	54,184.00	22,924.00	31,260.00	0.00	57.69%
1135	13352	Equipment Operator/Bridge Crew	0.00	46,364.00	0.00	0.00	46,364.00	19,615.20	26,748.80	0.00	57.69%
1135	17101	Overtime	0.00	15,000.00	0.00	0.00	15,000.00	3,110.54	11,889.46	0.00	79.26%
1135	17209	Clothing Allowance	0.00	6,250.00	0.00	0.00	6,250.00	3,125.00	3,125.00	0.00	50.00%
1135	17601	Longevity	0.00	800.00	0.00	0.00	800.00	800.00	0.00	0.00	0.00%
1135	17899	Retention Bonus Supplemental	0.00	10,000.00	0.00	(10,000.00)	0.00	0.00	0.00	0.00	0.00%
1135	18001	FT Self Insurance	0.00	60,000.00	0.00	0.00	60,000.00	30,000.00	30,000.00	0.00	50.00%
1135	18101	FICA	0.00	22,015.00	0.00	(765.00)	21,250.00	8,442.47	12,807.53	0.00	60.27%
1135	18201	PERF	0.00	38,422.00	0.00	0.00	38,422.00	16,137.92	22,284.08	0.00	58.00%
1135	20002	Official Records	0.00	2,500.00	0.00	0.00	2,500.00	0.00	2,500.00	0.00	100.00%
1135	21170	Field Crew Supplies	0.00	15,000.00	0.00	0.00	15,000.00	1,897.71	13,102.29	0.00	87.35%
1135	23411	Fleet Maintenance Supplies	0.00	50,000.00	0.00	0.00	50,000.00	20,170.38	29,829.62	0.00	59.66%
1135	23940	Seed/Mulch /Compost/Plantings	0.00	10,000.00	0.00	0.00	10,000.00	156.21	9,843.79	0.00	98.44%
1135	23950	Pipes	27,022.06	160,000.00	0.00	(60,404.23)	126,617.83	106,065.09	20,552.74	0.00	16.23%
1135	23960	Backfill/Pavement Repair Mtls	0.00	70,000.00	150,000.00	60,404.23	280,404.23	161,759.18	118,645.05	0.00	42.31%
1135	23970	Signs	2,325.00	10,000.00	0.00	0.00	12,325.00	2,325.00	10,000.00	0.00	81.14%
1135	30028	Training/Travel	0.00	3,000.00	0.00	0.00	3,000.00	0.00	3,000.00	0.00	100.00%
1135	30041	Software	0.00	5,240.00	0.00	0.00	5,240.00	0.00	5,240.00	0.00	100.00%
1135	30061	On Call Construction Services	28,679.44	25,000.00	0.00	0.00	53,679.44	2,598.65	51,080.79	0.00	95.16%
1135	30200	GIS Aerials	0.00	30,127.00	0.00	0.00	30,127.00	0.00	30,127.00	0.00	100.00%
1135	30219	Disposal Fees	0.00	5,000.00	0.00	0.00	5,000.00	460.00	4,540.00	0.00	90.80%
1135	30321	Professional Fees	60,949.25	50,000.00	0.00	0.00	110,949.25	2,272.00	108,677.25	0.00	97.95%
1135	30500	Printing & Advertising	0.00	3,000.00	0.00	0.00	3,000.00	0.00	3,000.00	0.00	100.00%
1135	30700	Gas, Oil & Lube	0.00	100,000.00	0.00	0.00	100,000.00	16,782.94	83,217.06	0.00	83.22%
1135	31313	Business 37N Bridge #913	0.00	15,000.00	0.00	50,000.00	65,000.00	1,209.00	63,791.00	0.00	98.14%
1135	31585	Communications	0.00	1,000.00	0.00	(80.00)	920.00	0.00	920.00	0.00	100.00%
1135	32113	Drug Testing	0.00	3,000.00	0.00	0.00	3,000.00	55.00	2,945.00	0.00	98.17%
1135	32301	Bridge Maintenance	0.00	50,000.00	0.00	0.00	50,000.00	522.06	49,477.94	0.00	98.96%
1135	32319	Rhorer Road #75	227,499.80	50,000.00	0.00	0.00	277,499.80	35,319.00	242,180.80	0.00	87.27%

Highway - Cum Bridge Cash Balance as of 6/5/2023: \$1,793,406.09

Fund	Acct	Acct Desc	Carry Forward Approp	Original Approp	Add'l Approp	Adj Approp	Total Approp	Expenditure	Unexpend Balance	Encumbrance	Unexpend Pct	
- Fund : 1135												
- Fund Desc : Cumulative Bridge												
- Loc : 0000												
- Loc Desc : No Department												
	1135	32332	Bayles Road Bridge 45	1,105,499.63	170,000.00	0.00	(50,000.00)	1,225,499.63	79,168.12	1,146,331.51	0.00	93.54%
	1135	33008	Other Insurance (Non-Health)	0.00	15,314.00	0.00	2,995.77	18,309.77	18,309.77	0.00	0.00	0.00%
	1135	38230	Rental Of Equipment	0.00	10,000.00	0.00	0.00	10,000.00	604.00	9,396.00	0.00	93.96%
	1135	39236	Maple Grove Rd-Bridge #38	0.00	10,000.00	0.00	0.00	10,000.00	0.00	10,000.00	0.00	100.00%
	1135	39270	Mt Tabor Rd Bridge #33	22,294.00	80,000.00	0.00	0.00	102,294.00	0.00	102,294.00	0.00	100.00%
	1135	39342	That Road Bridge #79	24,341.30	100,000.00	0.00	0.00	124,341.30	39,660.80	84,680.50	0.00	68.10%
	1135	39388	Vernal Pike Bridge #26	260,268.10	0.00	0.00	0.00	260,268.10	0.00	260,268.10	0.00	100.00%
	1135	39391	Bridge Deck, App & Asphalt Rep	0.00	150,000.00	0.00	0.00	150,000.00	12,054.00	137,946.00	0.00	91.96%
	1135	39404	Small Structure Inventory	44,251.61	250,000.00	0.00	(2,915.77)	291,335.84	1,356.00	289,979.84	0.00	99.53%
	1135	40001	Equipment	300,087.58	0.00	20,000.00	0.00	320,087.58	295,526.27	24,561.31	0.00	7.67%
	1135	60100	Transfer Out Fund To Fund	0.00	0.00	0.00	0.00	0.00	507,082.80	(507,082.80)	0.00	0.00%
				2,103,217.77	1,851,386.00	170,000.00	(10,765.00)	4,113,838.77	1,474,849.91	2,638,988.86	0.00	64.15%
				2,103,217.77	1,851,386.00	170,000.00	(10,765.00)	4,113,838.77	1,474,849.91	2,638,988.86	0.00	64.15%
				2,103,217.77	1,851,386.00	170,000.00	(10,765.00)	4,113,838.77	1,474,849.91	2,638,988.86	0.00	64.15%
				2,103,217.77	1,851,386.00	170,000.00	(10,765.00)	4,113,838.77	1,474,849.91	2,638,988.86	0.00	64.15%
				2,103,217.77	1,851,386.00	170,000.00	(10,765.00)	4,113,838.77	1,474,849.91	2,638,988.86	0.00	64.15%

Monroe County Council Agenda Request Form

Complete ALL applicable highlighted areas below.

DEPARTMENT: Highway MEETING DATE REQUESTED (Tentative): 6/13/2023
Request Presenter(s): Lisa Ridge Phone: 812-349-2555

Was the Council Liaison notified prior to submitting this Agenda Request: Yes

PURPOSE OF REQUEST: (Mark with an "X" in all applicable boxes)

☐ Creation of Account Line(s) and/or ☐ Additional Appropriation(s)

Fund Name:

☒ Transfer of Funds

☒ Category

Fund Name: Local Road and Street

☐ Fund to Fund

Fund Name A:

Fund Name B:

☐ Salary Ordinance Amendment Effective Date of Amendment:

☐ De-Appropriation of Account Lines

Fund Name:

☐ Other (Specify)

Narrative: Give a DETAILED SUMMARY explanation for the request (purpose, action needed, etc.).

There are some costs associated with the Sample Road project that are not reimbursable from INDOT and can not be paid from the grant fund. They are considered non-participating items. The department is needing to transfer funds into the Sample Road account line to cover these expenditures.

Complete ALL corresponding agenda information on subsequent tabs.

Forward entire Request Form with all supporting documents to: councilrequests@co.monroe.in.us

Contact the Council Administrator (Ext. 2516) with any questions regarding the Agenda Request Form.

Council recommends making any In-House Transfers PRIOR to requesting a Category Transfer.

MEETING DATE REQUESTED *(Tentative)*: 6/13/2023

Fund Number: 1169

0000

<u>Account Number</u>	<u>Account Description</u>	<u>Amount Requested</u>
23300	Salt, Liquid Calcium, De-icing Sand	\$110,000.00
GRAND TOTAL		110,000.00

Account Number	Account Description	Amount Requested
31255	Sample Road	\$110,000.00
GRAND TOTAL		110,000.00

Council Staff will notify Department when the approved transfer has been completed.

Hwy - LRS Cash Balance as of 6/5/2023: \$1,373,889.23

Fund	Acct	Acct Desc	Carry Forward Approp	Original Approp	Addtl Approp	Adj Approp	Total Approp	Expenditure	Unexpend Balance	Encumbrance	Unexpend Pct
- Fund : 1169											
- Fund Desc : Local Road and Street											
- Loc : 0000											
- Loc Desc : No Department											
1169	23300	Salt, Liquid Ca, De-icing Sand	0.00	320,000.00	0.00	0.00	320,000.00	101,289.45	218,710.55	0.00	68.35%
1169	23400	Bituminous	35,277.77	300,000.00	0.00	0.00	335,277.77	2,749.35	332,528.42	0.00	99.18%
1169	30310	General Engineering Services	0.00	50,000.00	0.00	0.00	50,000.00	13,720.00	36,280.00	0.00	72.56%
1169	31242	Master Thoroughfare	0.00	30,000.00	0.00	0.00	30,000.00	0.00	30,000.00	0.00	100.00%
1169	31254	Old St Rd 37 South/Dillman Rd	0.00	1.00	0.00	0.00	1.00	0.00	1.00	0.00	100.00%
1169	31255	Sample Road	0.00	0.00	0.00	0.00	0.00	64,069.07	(64,069.07)	0.00	0.00%
1169	40001	Equipment	0.00	120,000.00	0.00	0.00	120,000.00	62,250.00	57,750.00	0.00	48.12%
			35,277.77	820,001.00	0.00	0.00	855,278.77	244,077.87	611,200.90	0.00	71.46%
			35,277.77	820,001.00	0.00	0.00	855,278.77	244,077.87	611,200.90	0.00	71.46%
			35,277.77	820,001.00	0.00	0.00	855,278.77	244,077.87	611,200.90	0.00	71.46%
			35,277.77	820,001.00	0.00	0.00	855,278.77	244,077.87	611,200.90	0.00	71.46%
			35,277.77	820,001.00	0.00	0.00	855,278.77	244,077.87	611,200.90	0.00	71.46%

Monroe County Council Agenda Request Form

Complete ALL applicable highlighted areas below.

DEPARTMENT: Highway MEETING DATE REQUESTED (Tentative): 6/13/2023
Request Presenter(s): Lisa Ridge Phone: 812-349-2555

Was the Council Liaison notified prior to submitting this Agenda Request: Yes

PURPOSE OF REQUEST: (Mark with an "X" in all applicable boxes)

☐ Creation of Account Line(s) and/or ☐ Additional Appropriation(s)

Fund Name:

☒ Transfer of Funds

☒ Category

Fund Name: Motor Vehicle Highway

☐ Fund to Fund

Fund Name A:

Fund Name B:

☐ Salary Ordinance Amendment Effective Date of Amendment:

☐ De-Appropriation of Account Lines

Fund Name:

☐ Other (Specify)

Narrative: Give a DETAILED SUMMARY explanation for the request (purpose, action needed, etc.).

We have been monitoring our budget lines and with it being mid-year, we need to make some transfers to cover costs for the remainder of 2023.

Complete ALL corresponding agenda information on subsequent tabs.

Forward entire Request Form with all supporting documents to: councilrequests@co.monroe.in.us

Contact the Council Administrator (Ext. 2516) with any questions regarding the Agenda Request Form.

Council recommends making any In-House Transfers PRIOR to requesting a Category Transfer.

Location Number: 0000

Hwy - MVH Cash Balance as of 6/5/2023: \$2,472,154.99

Fund	Acct	Acct Desc	Carry Forward Approp	Original Approp	Addtl Approp	Adj Approp	Total Approp	Expenditure	Unexpended Balance	Encumbrance	Unexpended Pct
- Fund : 1176											
- Fund Desc : Motor Vehicle Highway											
- Loc : 0000											
- Loc Desc : No Department											
1176	10067	Financial Manager	0.00	63,108.00	0.00	0.00	63,108.00	26,699.20	36,408.80	0.00	57.69%
1176	11002	Administrative Assistant	0.00	47,653.00	0.00	0.00	47,653.00	20,160.80	27,492.20	0.00	57.69%
1176	15803	Master Mechanic	0.00	53,436.00	0.00	0.00	53,436.00	22,607.20	30,828.80	0.00	57.69%
1176	15804	Mechanic	0.00	46,364.00	0.00	(1,426.56)	44,937.44	14,203.93	30,733.51	0.00	68.39%
1176	15805	Mechanic	0.00	48,818.00	0.00	0.00	48,818.00	20,653.60	28,164.40	0.00	57.69%
1176	15806	Mechanic	0.00	46,364.00	0.00	0.00	46,364.00	0.00	46,364.00	0.00	100.00%
1176	15809	Highway Superintendent	0.00	80,600.00	0.00	0.00	80,600.00	34,100.00	46,500.00	0.00	57.69%
1176	15810	Highway Director	0.00	98,842.00	0.00	0.00	98,842.00	41,817.60	57,024.40	0.00	57.69%
1176	15811	Assistant Superintendent	0.00	62,525.00	0.00	0.00	62,525.00	26,452.80	36,072.20	0.00	57.69%
1176	15812	Assistant Superintendent	0.00	62,525.00	0.00	0.00	62,525.00	26,452.80	36,072.20	0.00	57.69%
1176	15813	Project Manager	0.00	65,999.00	0.00	0.00	65,999.00	27,192.00	38,807.00	0.00	58.80%
1176	15814	Operations/Asset Manager	0.00	63,108.00	0.00	0.00	63,108.00	26,699.20	36,408.80	0.00	57.69%
1176	15815	Highway Engineer	0.00	84,407.00	0.00	0.00	84,407.00	35,710.40	48,696.60	0.00	57.69%
1176	15830	Truck Driver	0.00	46,842.00	0.00	(1,712.00)	45,130.00	10,935.40	34,194.60	0.00	75.77%
1176	15831	Truck Driver	0.00	44,512.00	0.00	(4,926.72)	39,585.28	12,656.93	26,928.35	0.00	68.03%
1176	15832	Truck Driver	0.00	46,842.00	0.00	(856.00)	45,986.00	17,077.20	28,908.80	0.00	62.86%
1176	15833	Truck Driver	0.00	44,512.00	0.00	(4,108.80)	40,403.20	13,353.60	27,049.60	0.00	66.95%
1176	15835	Truck Driver	0.00	48,714.00	0.00	(6,587.10)	42,126.90	10,043.92	32,082.98	0.00	76.16%
1176	15836	Truck Driver	0.00	44,512.00	0.00	(684.80)	43,827.20	8,431.60	35,395.60	0.00	80.76%
1176	15837	Truck Driver	0.00	44,512.00	0.00	(3,449.88)	41,062.12	12,924.10	28,138.02	0.00	68.53%
1176	15838	Truck Driver	0.00	48,714.00	0.00	(630.56)	48,083.44	2,955.75	45,127.69	0.00	93.85%
1176	15839	Truck Driver	0.00	44,512.00	0.00	(3,327.70)	41,184.30	10,721.45	30,462.85	0.00	73.97%
1176	15840	Truck Driver	0.00	44,512.00	0.00	(3,745.00)	40,767.00	12,615.30	28,151.70	0.00	69.06%
1176	15841	Truck Driver	0.00	44,512.00	0.00	(3,978.24)	40,533.76	12,286.96	28,246.80	0.00	69.69%
1176	15842	Truck Driver	0.00	44,512.00	0.00	(4,273.50)	40,238.50	7,106.96	33,131.54	0.00	82.34%
1176	15844	Truck Driver	0.00	46,842.00	0.00	(8,647.68)	38,194.32	8,782.80	29,411.52	0.00	77.00%
1176	15845	Truck Driver	0.00	46,842.00	0.00	(4,318.21)	42,523.79	11,355.71	31,168.08	0.00	73.30%
1176	15846	Truck Driver	0.00	44,512.00	0.00	(4,807.04)	39,704.96	12,079.76	27,625.20	0.00	69.58%
1176	15847	Light Equipment Operator	0.00	49,400.00	0.00	(3,014.88)	46,385.12	10,323.68	36,061.44	0.00	77.74%
1176	15848	Light Equipment Operator	0.00	45,136.00	0.00	(3,634.75)	41,501.25	10,938.29	30,562.96	0.00	73.64%
1176	15849	Equipment Operator	0.00	50,773.00	0.00	(8,714.37)	42,058.63	8,812.01	33,246.62	0.00	79.05%
1176	15850	Equipment Operator	0.00	55,640.00	0.00	(10,231.88)	45,408.12	7,810.99	37,597.13	0.00	82.80%

Hwy - MVH Cash Balance as of 6/5/2023: \$2,472,154.99

Fund	Acct	Acct Desc	Carry Forward Approp	Original Approp	Addtl Approp	Adj Approp	Total Approp	Expenditure	Unexpended Balance	Encumbrance	Unexpended Pct
- Fund : 1176											
- Fund Desc : Motor Vehicle Highway											
- Loc : 0000											
- Loc Desc : No Department											
1176	15852	Equipment Operator	0.00	48,818.00	0.00	(7,698.16)	41,119.84	8,355.32	32,764.52	0.00	79.68%
1176	15853	Equipment Operator	0.00	55,640.00	0.00	(10,058.00)	45,582.00	10,700.00	34,882.00	0.00	76.53%
1176	15854	Equipment Operator	0.00	48,818.00	0.00	(4,506.24)	44,311.76	13,729.94	30,581.82	0.00	69.02%
1176	15855	Equipment Operator	0.00	48,818.00	0.00	(7,680.86)	41,137.14	10,342.02	30,795.12	0.00	74.86%
1176	15856	Equipment Operator	0.00	48,818.00	0.00	(3,722.43)	45,095.57	14,443.92	30,651.65	0.00	67.97%
1176	15857	Sign Repair Person	0.00	47,508.00	0.00	(2,215.48)	45,292.52	17,518.28	27,774.24	0.00	61.32%
1176	15858	Sign Repair Person	0.00	47,508.00	0.00	(1,964.24)	45,543.76	17,249.36	28,294.40	0.00	62.13%
1176	15859	Hwy Maintenance/Laborer	0.00	41,184.00	0.00	(415.80)	40,768.20	16,790.40	23,977.80	0.00	58.82%
1176	15860	Communications Manager	0.00	50,773.00	0.00	0.00	50,773.00	21,480.80	29,292.20	0.00	57.69%
1176	15867	Fleet Maintenance Coordinator	0.00	55,640.00	0.00	0.00	55,640.00	23,540.00	32,100.00	0.00	57.69%
1176	17101	Overtime	0.00	185,000.00	0.00	(261.80)	184,738.20	33,350.21	151,387.99	0.00	81.95%
1176	17201	Snow & Ice Duty Allowance	0.00	59,800.00	0.00	0.00	59,800.00	55,266.13	4,533.87	0.00	7.58%
1176	17202	Mechanics Tool Allowance	0.00	4,000.00	0.00	0.00	4,000.00	1,500.00	2,500.00	0.00	62.50%
1176	17209	Clothing Allowance	0.00	43,750.00	0.00	0.00	43,750.00	20,207.18	23,542.82	0.00	53.81%
1176	17601	Longevity	0.00	12,500.00	0.00	0.00	12,500.00	2,600.00	9,900.00	0.00	79.20%
1176	17801	Part-Time	0.00	29,917.00	0.00	0.00	29,917.00	3,292.50	26,624.50	0.00	88.99%
1176	17899	Retention Bonus Supplemental	0.00	84,000.00	0.00	(84,000.00)	0.00	0.00	0.00	0.00	0.00%
1176	18001	FT Self Insurance	0.00	504,000.00	0.00	0.00	504,000.00	252,000.00	252,000.00	0.00	50.00%
1176	18101	FICA	0.00	200,629.00	0.00	(6,426.00)	194,203.00	70,463.05	123,739.95	0.00	63.72%
1176	18201	PERF	0.00	339,186.00	0.00	0.00	339,186.00	122,211.55	216,974.45	0.00	63.97%
1176	20001	Office Supplies	0.00	10,000.00	0.00	0.00	10,000.00	3,092.22	6,907.78	0.00	69.08%
1176	20002	Official Records	0.00	4,000.00	0.00	0.00	4,000.00	2,220.00	1,780.00	0.00	44.50%
1176	23400	Bituminous	0.00	1,000,000.00	1,130,000.00	(666,891.89)	1,463,108.11	33,193.66	1,429,914.45	0.00	97.73%
1176	23402	Bituminous CC Grant	0.00	1.00	0.00	0.00	1.00	0.00	1.00	0.00	100.00%
1176	23411	Fleet Maintenance Supplies	0.00	260,000.00	0.00	53,918.73	313,918.73	131,746.40	182,172.33	0.00	58.03%
1176	23412	Traffic Signal Maintenance	0.00	30,000.00	0.00	0.00	30,000.00	18,427.15	11,572.85	0.00	38.58%
1176	23500	Stone Gravel	0.00	100,000.00	0.00	(55,487.05)	44,512.95	658.88	43,854.07	0.00	98.52%
1176	23800	Paint, Concrete, Fence Mailbox	0.00	3,300.00	0.00	0.00	3,300.00	3,082.55	217.45	0.00	6.59%
1176	23950	Pipes	0.00	1,000.00	0.00	0.00	1,000.00	0.00	1,000.00	0.00	100.00%
1176	23970	Signs	0.00	60,000.00	0.00	13,099.61	73,099.61	52,599.25	20,500.36	0.00	28.04%
1176	30004	Repairs; Equipment/Vehicle	0.00	35,000.00	0.00	0.00	35,000.00	350.00	34,650.00	0.00	99.00%
1176	30028	Training/Travel	0.00	9,000.00	0.00	0.00	9,000.00	2,227.00	6,773.00	0.00	75.26%

Hwy - MVH Cash Balance as of 6/5/2023: \$2,472,154.99

Fund	Acct	Acct Desc	Carry Forward Approp	Original Approp	Add'l Approp	Adj Approp	Total Approp	Expenditure	Unexpend Balance	Encumbrance	Unexpend Pct
- Fund : 1176											
- Fund Desc : Motor Vehicle Highway											
- Loc : 0000											
- Loc Desc : No Department											
1176	30041	Software	0.00	32,000.00	0.00	0.00	32,000.00	2,168.00	29,832.00	0.00	93.22%
1176	30061	On Call Construction Services	0.00	42,000.00	0.00	0.00	42,000.00	15,679.32	26,320.68	0.00	62.67%
1176	30129	Sidewalk Rep & Maint	0.00	100,000.00	0.00	(44,244.07)	55,755.93	0.00	55,755.93	0.00	100.00%
1176	30219	Disposal Fees	0.00	25,000.00	0.00	0.00	25,000.00	758.17	24,241.83	0.00	96.97%
1176	30500	Printing & Advertising	0.00	5,000.00	0.00	0.00	5,000.00	1,774.46	3,225.54	0.00	64.51%
1176	30700	Gas, Oil & Lube	0.00	430,000.00	1,663.40	138,432.63	570,096.03	229,414.68	340,681.35	0.00	59.76%
1176	30801	Postage & Freight	0.00	2,500.00	0.00	0.00	2,500.00	630.00	1,870.00	0.00	74.80%
1176	31222	Brine System	0.00	1,000.00	0.00	0.00	1,000.00	23.17	976.83	0.00	97.68%
1176	31223	GPS Service	0.00	15,000.00	0.00	0.00	15,000.00	4,962.77	10,037.23	0.00	66.91%
1176	31243	Guardrail	0.00	10,000.00	0.00	0.00	10,000.00	5,250.00	4,750.00	0.00	47.50%
1176	31244	Pavement Striping	10,448.64	85,000.00	0.00	0.00	95,448.64	0.00	95,448.64	0.00	100.00%
1176	31245	Raise Pavement Markings	5,000.00	5,000.00	0.00	0.00	10,000.00	0.00	10,000.00	0.00	100.00%
1176	31248	Pavement Markings/Thermo	36,276.70	40,000.00	0.00	0.00	76,276.70	0.00	76,276.70	0.00	100.00%
1176	31585	Communications	2,088.00	6,000.00	0.00	(256.00)	7,832.00	1,266.54	6,565.46	0.00	83.83%
1176	32113	Drug Testing	0.00	5,000.00	0.00	0.00	5,000.00	962.00	4,038.00	0.00	80.76%
1176	33008	Other Insurance (Non-Health)	0.00	150,000.00	0.00	9,902.16	159,902.16	159,902.16	0.00	0.00	0.00%
1176	35003	Reprographics	0.00	1,000.00	0.00	0.00	1,000.00	494.73	505.27	0.00	50.53%
1176	35350	Infrastructure	0.00	200,000.00	0.00	0.00	200,000.00	0.00	200,000.00	0.00	100.00%
1176	36003	Utilities	0.00	45,000.00	0.00	0.00	45,000.00	22,411.50	22,588.50	0.00	50.20%
1176	38000	Repair Bldg & Structure	6,927.00	70,000.00	0.00	0.00	76,927.00	7,676.05	69,250.95	0.00	90.02%
1176	38120	Traffic Comm. Members	0.00	1,200.00	0.00	0.00	1,200.00	0.00	1,200.00	0.00	100.00%
1176	38210	Other Garage & Mtr Supply	0.00	35,000.00	0.00	0.00	35,000.00	16,007.76	18,992.24	0.00	54.26%
1176	38230	Rental Of Equipment	0.00	13,000.00	0.00	0.00	13,000.00	820.00	12,180.00	0.00	93.69%
1176	40001	Equipment	0.00	1.00	0.00	0.00	1.00	0.00	1.00	0.00	100.00%
1176	40003	Office Equipment	0.00	10,000.00	0.00	0.00	10,000.00	0.00	10,000.00	0.00	100.00%
1176	41104	Vehicle Purchase	0.00	1.00	0.00	0.00	1.00	0.00	1.00	0.00	100.00%
1176	44500	Traffic Counters	0.00	2,000.00	0.00	0.00	2,000.00	0.00	2,000.00	0.00	100.00%
1176	45310	Lease Purchase Equipment	0.00	1.00	0.00	0.00	1.00	0.00	1.00	0.00	100.00%
			60,740.34	6,509,413.00	1,131,663.40	(763,550.56)	6,938,266.18	1,956,801.02	4,981,465.16	0.00	71.80%
			60,740.34	6,509,413.00	1,131,663.40	(763,550.56)	6,938,266.18	1,956,801.02	4,981,465.16	0.00	71.80%
			60,740.34	6,509,413.00	1,131,663.40	(763,550.56)	6,938,266.18	1,956,801.02	4,981,465.16	0.00	71.80%
			60,740.34	6,509,413.00	1,131,663.40	(763,550.56)	6,938,266.18	1,956,801.02	4,981,465.16	0.00	71.80%
			60,740.34	6,509,413.00	1,131,663.40	(763,550.56)	6,938,266.18	1,956,801.02	4,981,465.16	0.00	71.80%

Monroe County Council Agenda Request Form

Complete ALL applicable highlighted areas below.

DEPARTMENT: Highway MEETING DATE REQUESTED (Tentative): 6/13/2023
Request Presenter(s): Lisa Ridge Phone: 812-349-2555

Was the Council Liaison notified prior to submitting this Agenda Request: Yes

PURPOSE OF REQUEST: (Mark with an "X" in all applicable boxes)

☐ Creation of Account Line(s) and/or ☒ Additional Appropriation(s)

Fund Name: Stormwater

☐ Transfer of Funds

☐ Category

Fund Name:

☐ Fund to Fund

Fund Name A:

Fund Name B:

☐ Salary Ordinance Amendment Effective Date of Amendment:

☐ De-Appropriation of Account Lines

Fund Name:

☐ Other (Specify)

Narrative: Give a DETAILED SUMMARY explanation for the request (purpose, action needed, etc.).

We have experienced expensive repairs to our gradall during the first half of the year. After conducting a mid-year review of the budget lines in Stormwater we find it necessary to request an additional for Fleet Maintenance for the remainder of 2023.

Complete ALL corresponding agenda information on subsequent tabs.

Forward entire Request Form with all supporting documents to: councilrequests@co.monroe.in.us

Contact the Council Administrator (Ext. 2516) with any questions regarding the Agenda Request Form.

Council recommends making ANY In-House and/or Category Transfers PRIOR to requesting additional appropriations.

Fund Name: Stormwater

Location Number: 0000

TOTAL REQUEST	50,000.00
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Staff will notify Department when the accounts/additionals have been approved/updated.

Hwy - Stormwater Management Cash Balance as of 6/5/2023: \$2,645,215.65

Fund	Acct	Acct Desc	Carry Forward Approp	Original Approp	Add'l Approp	Adj Approp	Total Approp	Expenditure	Unexpend Balance	Encumbrance	Unexpend Pct
- Fund : 1197											
- Fund Desc : Storm Water Management											
- Loc : 0000											
- Loc Desc : No Department											
1197	10069	MS4 Coordinator	0.00	72,447.00	0.00	0.00	72,447.00	30,650.40	41,796.60	0.00	57.69%
1197	10070	Stormwater Equipment Operator	0.00	46,364.00	0.00	0.00	46,364.00	19,615.20	26,748.80	0.00	57.69%
1197	10076	MS4 Assistant	0.00	57,908.00	0.00	0.00	57,908.00	24,499.20	33,408.80	0.00	57.69%
1197	11000	Elected Official	0.00	15,866.00	0.00	0.00	15,866.00	6,670.34	9,195.66	0.00	57.96%
1197	11002	Administrative Assistant	0.00	45,282.00	0.00	0.00	45,282.00	18,513.60	26,768.40	0.00	59.11%
1197	11067	Stormwater Inspector	0.00	57,908.00	0.00	0.00	57,908.00	22,633.92	35,274.08	0.00	60.91%
1197	11069	Stormwater Equipment Operator	0.00	48,818.00	0.00	0.00	48,818.00	20,653.60	28,164.40	0.00	57.69%
1197	11070	Stormwater Equipment Operator	0.00	50,773.00	0.00	0.00	50,773.00	20,624.26	30,148.74	0.00	59.38%
1197	11071	Stormwater Equipment Operator	0.00	48,818.00	0.00	0.00	48,818.00	20,653.60	28,164.40	0.00	57.69%
1197	11072	Stormwater Crew Supervisor	0.00	60,216.00	0.00	0.00	60,216.00	25,476.00	34,740.00	0.00	57.69%
1197	11073	Stormwater Crew Foreman	0.00	53,082.00	0.00	0.00	53,082.00	18,629.60	34,452.40	0.00	64.90%
1197	15834	Truck Driver	0.00	44,512.00	0.00	0.00	44,512.00	18,233.60	26,278.40	0.00	59.04%
1197	17101	Overtime	0.00	7,500.00	0.00	(200.00)	7,300.00	1,258.47	6,041.53	0.00	82.76%
1197	17209	Clothing Allowance	0.00	8,750.00	0.00	0.00	8,750.00	4,375.00	4,375.00	0.00	50.00%
1197	17601	Longevity	0.00	2,600.00	0.00	200.00	2,800.00	800.00	2,000.00	0.00	71.43%
1197	17801	Part-Time	0.00	15,000.00	0.00	0.00	15,000.00	768.00	14,232.00	0.00	94.88%
1197	17899	Retention Bonus Supplemental	0.00	22,000.00	0.00	(22,000.00)	0.00	0.00	0.00	0.00	0.00%
1197	18001	FT Self Insurance	0.00	135,000.00	0.00	0.00	135,000.00	67,500.00	67,500.00	0.00	50.00%
1197	18101	FICA	0.00	50,326.00	0.00	(1,683.00)	48,643.00	18,425.45	30,217.55	0.00	62.12%
1197	18201	PERF	0.00	86,549.00	0.00	0.00	86,549.00	35,675.04	50,873.96	0.00	58.78%
1197	20001	Office Supplies	0.00	1,000.00	0.00	0.00	1,000.00	97.44	902.56	0.00	90.26%
1197	20002	Official Records	0.00	2,500.00	0.00	0.00	2,500.00	325.00	2,175.00	0.00	87.00%
1197	21170	Field Crew Supplies	0.00	5,000.00	0.00	0.00	5,000.00	1,768.60	3,231.40	0.00	64.63%
1197	23411	Fleet Maintenance Supplies	0.00	30,000.00	0.00	10,000.00	40,000.00	31,205.73	8,794.27	0.00	21.99%
1197	23920	Testing/Sampling Equipment	0.00	500.00	0.00	300.00	800.00	718.49	81.51	0.00	10.19%
1197	23940	Seed/Mulch /Compost/Plantings	0.00	5,000.00	0.00	0.00	5,000.00	2,152.59	2,847.41	0.00	56.95%
1197	23950	Pipes	0.00	40,000.00	0.00	(10,000.00)	30,000.00	11,517.77	18,482.23	0.00	61.61%
1197	23960	Backfill/Pavement Repair Mtls	170.89	60,000.00	0.00	(300.00)	59,870.89	11,055.47	48,815.42	0.00	81.53%
1197	23970	Signs	0.00	5,000.00	0.00	0.00	5,000.00	0.00	5,000.00	0.00	100.00%
1197	30004	Repairs; Equipment/Vehicle	0.00	12,000.00	0.00	0.00	12,000.00	177.72	11,822.28	0.00	98.52%
1197	30028	Training/Travel	0.00	6,500.00	0.00	0.00	6,500.00	1,889.91	4,610.09	0.00	70.92%
1197	30041	Software	0.00	16,500.00	0.00	0.00	16,500.00	0.00	16,500.00	0.00	100.00%
1197	30061	On Call Construction Services	7,721.02	75,000.00	0.00	0.00	82,721.02	22,117.35	60,603.67	0.00	73.26%
1197	30062	Remote Monitoring #1SW	0.00	1.00	0.00	732.00	733.00	336.00	397.00	0.00	54.16%

Hwy - Stormwater Management Cash Balance as of 6/5/2023: \$2,645,215.65

Fund	Acct	Acct Desc	Carry Forward Approp	Original Approp	Add'l Approp	Adj Approp	Total Approp	Expenditure	Unexpend Balance	Encumbrance	Unexpend Pct
- Fund : 1197											
- Fund Desc : Storm Water Management											
- Loc : 0000											
- Loc Desc : No Department											
1197	30218	Laboratory Fees	0.00	1,000.00	0.00	0.00	1,000.00	350.20	649.80	0.00	64.98%
1197	30219	Disposal Fees	921.34	20,000.00	0.00	0.00	20,921.34	5,809.80	15,111.54	0.00	72.23%
1197	30310	General Engineering Services	3,680.00	25,000.00	0.00	(7,500.00)	21,180.00	0.00	21,180.00	0.00	100.00%
1197	30311	Hydro-Seeding	0.00	15,000.00	0.00	15,000.00	30,000.00	0.00	30,000.00	0.00	100.00%
1197	30314	Maint / Good Housekeeping SW	0.00	5,000.00	0.00	0.00	5,000.00	0.00	5,000.00	0.00	100.00%
1197	30321	Professional Fees	16,723.97	40,000.00	0.00	(24,731.00)	31,992.97	2,117.50	29,875.47	0.00	93.38%
1197	30330	Public Educ & Participation	0.00	38,000.00	0.00	0.00	38,000.00	35,989.25	2,010.75	0.00	5.29%
1197	30500	Printing & Advertising	0.00	3,000.00	0.00	0.00	3,000.00	0.00	3,000.00	0.00	100.00%
1197	30700	Gas, Oil & Lube	0.00	100,000.00	0.00	0.00	100,000.00	25,883.92	74,116.08	0.00	74.12%
1197	30801	Postage & Freight	0.00	500.00	0.00	0.00	500.00	0.00	500.00	0.00	100.00%
1197	31585	Communications	0.00	1,000.00	0.00	0.00	1,000.00	0.00	1,000.00	0.00	100.00%
1197	32113	Drug Testing	0.00	500.00	0.00	0.00	500.00	55.00	445.00	0.00	89.00%
1197	33008	Other Insurance (Non-Health)	0.00	43,000.00	0.00	0.00	43,000.00	42,368.07	631.93	0.00	1.47%
1197	33010	Refunds	0.00	1,000.00	0.00	0.00	1,000.00	0.00	1,000.00	0.00	100.00%
1197	33033	Lake Monroe Water Quality	0.00	1.00	0.00	16,499.00	16,500.00	3,500.00	13,000.00	0.00	78.79%
1197	36003	Utilities	0.00	2,000.00	0.00	0.00	2,000.00	0.00	2,000.00	0.00	100.00%
1197	38230	Rental Of Equipment	0.00	5,000.00	0.00	0.00	5,000.00	440.00	4,560.00	0.00	91.20%
1197	38290	Copier Maint	0.00	500.00	0.00	0.00	500.00	0.00	500.00	0.00	100.00%
1197	39222	Baby Creek #3 SW	0.00	500,000.00	0.00	0.00	500,000.00	1,000.00	499,000.00	0.00	99.80%
1197	39288	Stipp Rd/Moores Ck #16 & #4 SW	0.00	500,000.00	0.00	0.00	500,000.00	23,400.00	476,600.00	0.00	95.32%
1197	40001	Equipment	203,096.00	50,000.00	0.00	0.00	253,096.00	26,547.25	226,548.75	0.00	89.51%
			232,313.22	2,539,221.00	0.00	(23,683.00)	2,747,851.22	626,478.34	2,121,372.88	0.00	77.20%
			232,313.22	2,539,221.00	0.00	(23,683.00)	2,747,851.22	626,478.34	2,121,372.88	0.00	77.20%
			232,313.22	2,539,221.00	0.00	(23,683.00)	2,747,851.22	626,478.34	2,121,372.88	0.00	77.20%
			232,313.22	2,539,221.00	0.00	(23,683.00)	2,747,851.22	626,478.34	2,121,372.88	0.00	77.20%
			232,313.22	2,539,221.00	0.00	(23,683.00)	2,747,851.22	626,478.34	2,121,372.88	0.00	77.20%

RESOLUTION 2023-09

A RESOLUTION ESTABLISHING THE JUSTICE FISCAL ADVISORY COMMITTEE

WHEREAS, Monroe County has received a criminal justice report from RJS Consulting and Inclusivity Strategic Consulting, (“reports”) which included community resources needed for a successful criminal justice system; and,

WHEREAS, the Monroe County Council in cooperation with the Monroe County Commissioners understand that finding, analyzing, and supporting community efforts discussed in the reports are necessary to successfully divert, or transition, individuals from the criminal justice system; and,

WHEREAS, the Monroe County Council, in its capacity as the fiscal body tasked with appropriating public funds, wishes to appropriate said funds to best address the community’s justice needs and in a responsible manner utilizing participatory budgeting principles of voice, vote, and oversight; and

WHEREAS, the Monroe County Council seeks to promote accountability to taxpayers, and in the interest of good governance wishes to hear from local stakeholders with a vested interest in the Monroe County Criminal Justice system and its reform; and,

WHEREAS, the Monroe County Council seeks community engagement and feedback from the local stakeholders will help facilitate responsible informed financial decisions on the part of the Monroe County Council when evaluating appropriations for programming and justice needs.

NOW, THEREFORE, BE IT RESOLVED, that: by the County Council of Monroe County, Indiana,

I. Creation:

That the Monroe County Council hereby creates the Justice Fiscal Advisory Committee (JFAC) pursuant to Monroe County’s Home Rule Authority (IC 36-1-3 et al). JFAC will consist of three (3) Council members.

II. Duties:

- A. JFAC shall serve in an advisory role to the Monroe County Council by obtaining key information from local stakeholders to help facilitate responsible informed financial decisions and identify budget priorities that best address the community’s justice needs.
- B. JFAC will meet with community stakeholders to gain necessary information regarding stakeholders’ needs and shared objectives to better identify the fiscal impact of addressing these needs. JFAC will provide the opportunity for discussion on information gathered at public listening sessions.
- C. JFAC will commit to hosting bi-weekly listening sessions to provide local stakeholders, with a vested interest in a successful justice system, the opportunity to voice input and concerns regarding the community justice system and its reform. The information gained from these listening sessions will be utilized by the Monroe County Council to help facilitate responsible and informed government fiscal decisions taking into account available community resources and community needs. The Monroe County Council will use this community feedback as it evaluates appropriations to support the community justice system and its reform.

One representative from each of the following stakeholders will serve as a non-voting member on the JFAC. These representatives will not count to the committee quorum. The Council will delegate the appointment of non-voting members to the appointed members of the JFAC. Non-voting members can appear in person, by zoom, or by proxy.

- i. Person with lived experience incarcerated in Monroe County jail;
- ii. Criminal Judge;
- iii. Civil Judge
- iv. Prosecutor
- v. Public Defender
- vi. Sheriff
- vii. CBHC (Centerstone) representative
- viii. BPD
- ix. Harm Reduction Specialist from the Monroe County Health Department
- x. Monroe County Commissioner
- xi. City of Bloomington Family Resources Department, or designer
- xii. Bloomington Common Council
- xiii. One (1) DLZ, ex-officio, non-voting

D. JFAC will make recommendations to the Council tentatively on or before September 2023, based on the local stakeholder input that prioritizes funding services for mental health, substance abuse treatment and equality within our community and our justice system as well as recommendations for a new correctional facility and for programming that will reduce recidivism for those who are/were in the criminal justice system. These recommendations will be focused on providing guidance on the following objectives:

- i. What revenue sources, for example special purpose taxes, bonds, etc., and/or what funding levels to construct a new jail including land purchase(s)?
- ii. What revenue sources and/or funding levels are available on an annual basis to support the operations of the new jail?
- iii. What investments can the County Council make for Community services¹ to reduce the number of community members entering the justice system?
- iv. What investments can the County Council make to reduce recidivism including investments in reentry services and community corrections²?
- v. What investments can the County Council make to promote equality in terms of race, ethnicity, and gender within the justice system?
- vi. What is the timeline for implementation of these investments?
- vii. What funding sources are available to implement these investments including the bounds of permissible use for tax revenues?

JFAC reserves the right to discuss additional objectives if deemed appropriate.

¹ Community services is identified as intercept zero of the Sequential Intercept Model (SIM). The Sequential Intercept Model (SIM) is available at LINK. The SIM will help identify resources and gaps in services at each intercept point and will provide the framework for development of strategic action plans to address the need for services and the funding thereof.

² Reentry is identified as intercept four and community corrections is identified as intercept five of the SIM.

- E. JFAC will complete these duties no later than December 2023. If members of JFAC deem it necessary for an extension of time to complete these duties, the County Council will have to approve such.

Presented to and adopted this 9th day of May, 2023, by the Monroe County Council of Monroe County, Bloomington, Indiana.

Presented and amended the 13th day of June, 2023 by the Monroe County Council.

* * * * *

MONROE COUNTY COUNCIL

"AYES"

"NAYS"

Kate Wiltz, President

Kate Wiltz, President

Trent Deckard, President Pro Tempore

Trent Deckard, President Pro Tempore

Jennifer Crossley, Member

Jennifer Crossley, Member

Marty Hawk, Member

Marty Hawk, Member

Peter Iversen, Member

Peter Iversen, Member

Geoff McKim, Member

Geoff McKim, Member

Cheryl Munson, Member

Cheryl Munson, Member

ATTEST:

Catherine Smith, Monroe County Auditor

Date

Monroe County Council Agenda Request Form

Complete ALL applicable highlighted areas below.

DEPARTMENT: Auditor MEETING DATE REQUESTED (Tentative): 6/13/2023
Request Presenter(s): Brianne Gregory Phone: 812-349-5024

Was the Council Liaison notified prior to submitting this Agenda Request: No

PURPOSE OF REQUEST: (Mark with an "X" in all applicable boxes)

☒ Creation of Account Line(s) and/or ☒ Additional Appropriation(s)

Fund Name: American Rescue Plan Act Fund

☐ Transfer of Funds

☐ Category

Fund Name:

☐ Fund to Fund

Fund Name A:

Fund Name B:

☐ Salary Ordinance Amendment Effective Date of Amendment:

☐ De-Appropriation of Account Lines

Fund Name:

☐ Other (Specify)

Narrative: Give a DETAILED SUMMARY explanation for the request (purpose, action needed, etc.).

The County Commissioners approved an addition to the American Rescue Plan Act (ARPA) Fund Plan, and also approved the associated contract for ARPA Program Support from Baker Tilly on May 17, 2023. Due to the number of projects currently under the county's plan, the number of projects anticipated in total, and the vast program requirements, this support is necessary.

The Auditor's Office feels strongly that the assistance proposed will add another layer of control to our current program. If approved today, Baker Tilly will assist the county with strategy, policy, compliance, implementation, reporting, and pass-through programs. The firm is currently assisting many other ARPA recipients in Indiana and has experience working closely with county governments.

The estimated expense for the remainder of the program is \$116,450.00. This estimate is based on assistance from Spring 2023 through December 31, 2026. I do foresee a minimal additional expense beyond the end date noted, as the county will require assistance/review of final reports due to the Treasury.

Complete ALL corresponding agenda information on subsequent tabs.

Forward entire Request Form with all supporting documents to: councilrequests@co.monroe.in.us

Contact the Council Administrator (Ext. 2516) with any questions regarding the Agenda Request Form.

Council recommends making ANY In-House and/or Category Transfers PRIOR to requesting additional appropriations.

MEETING DATE REQUESTED *(Tentative)* : 6/13/2023

Fund Number:	8950	Location Number:	0000
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Contact the Council Administrator (Ext. 2516) for new numbers and/or clarification on account numbers.

165

**SCOPE APPENDIX to
Engagement Letter dated: June 8, 2021
Between Monroe County, Indiana and
Baker Tilly US, LLP**

RE: Proposed Consulting Services Related to the American Rescue Plan ("ARP")

DATE: May 3, 2023

This Scope Appendix is attached by reference to the above-named engagement letter (the "Engagement Letter") between Monroe County, Indiana (the "Client") and Baker Tilly US, LLP and relates to services to be provided by Baker Tilly US, LLP ("Baker Tilly" or the "Firm").

SCOPE OF WORK

Baker Tilly will perform the following services:

A. Fiscal Recovery Fund of the American Rescue Plan ("FRF") Program Support

1. Assist Client in preparation to receive and effectively deploy the allocated FRF.
2. Develop clear understanding of eligible uses and limitations of the FRF.
3. Assist Client to systematically assemble community priorities including computation of lost revenues.
4. Assist Client with cash flow management plan.
5. Assist Client to develop and communicate a strategy to match community priorities to available funding.
6. Assist Client to prepare budgets and appropriations of FRF.
7. Assist Client to develop a plan for transparency and stakeholder inclusion.
8. Support Client with accounting and reporting compliance matters.
9. Attend meetings with Client and stakeholders (as needed).

B. Other Elements of American Rescue Plan and Other Potential State and/or Federal Funding

1. Assist Client to evaluate and pursue additional and/or competitive funding included in the ARP.
2. Assist Client to coordinate additional and/or competitive funding with FRF to achieve strategic objectives.
3. Assist Client to establish procedures, mechanisms, and administration for fund distribution to business and/or individuals.
4. Assist Client to develop programs for pass through funding opportunities.
5. Monitor and communicate updates on potential funding from the State and Federal agencies.
6. Update reports, strategies and communication as circumstances dictate.
7. Consult with Client regarding process for Single Audit (if necessary).

**SCOPE APPENDIX to
Engagement Letter dated: June 8, 2021
Between Monroe County, Indiana and
Baker Tilly US, LLP**

Compensation and Invoicing

Services will be billed at our standard hourly rates which vary depending upon level of professional staff utilized on the engagement. In addition, out of pocket expenses and administrative charges will also be billed to the Client. Our fees for the ARPA assistance consulting services are expected to be as follows:

Services anticipated to commence in Spring 2023 and conclude at the end of the ARPA program (est. as late as December 31, 2026)

Assistance Area	Estimated Hours	Budget
General accounting <ul style="list-style-type: none"> Accounting basis SEFA preparation Establish procedures and internal controls 	30	\$7,950
Compliance areas <ul style="list-style-type: none"> Activities allowed / cost principles including timekeeping, fringes, indirects Cash management / draws Eligibility / direct recipients Equipment / asset management Period of performance Procurement Reporting Establish procedures, policies, and internal controls Sub-recipient monitoring 	250	\$71,250
Audit support	50	\$14,250
Meetings / status updates	50	\$15,000
Admin / deliverables / contingency	40	\$8,000
Totals	420	\$116,450

Our estimated fees represent approximately .04% of the overall ARPA allocation for the Client.

**SCOPE APPENDIX to
Engagement Letter dated: June 8, 2021
Between Monroe County, Indiana and
Baker Tilly US, LLP**

Standard Hourly Rates by Job Classification
1/1/2023

Partners / Principals / Directors	\$295.00	to	\$525.00
Managers	\$235.00	to	\$340.00
Consultants / Analysts	\$160.00	to	\$235.00
Support / Paraprofessional	\$115.00	to	\$175.00
Interns	\$110.00	to	\$145.00

- *Billing rates are subject to change periodically due to changing requirements and economic conditions. Baker Tilly will notify Client thirty (30) days in advance of any change to fees. If Client does not dispute such change in fees within that thirty (30) day period, Client will be deemed to have accepted such change. The fees billed will be the fees in place at the time services are provided. Actual fees will be based upon experience of the staff assigned and the complexity of the engagement.*

The above fees shall include all expenses incurred by Baker Tilly with the exception of expenses incurred for mileage which will be billed on a separate line item. No such expenses will be incurred without the prior authorization of the Client. The fees do not include the charges of other entities such as rating agencies, bond and official statement printers, couriers, newspapers, bond insurance companies, bond counsel and local counsel, and electronic bidding services, including Parity®. Coordination of the printing and distribution of Official Statements or any other Offering Document are to be reimbursed by the Client based upon the time and expense for such services.

Nonattest Services

As part of this engagement, we will perform certain nonattest services. For purposes of the Engagement Letter and this Scope Appendix, nonattest services include services that the *Government Auditing Standards* refers to as nonaudit services.

We will not perform any management functions or make management decisions on your behalf with respect to any nonattest services we provide.

In connection with our performance of any nonattest services, you agree that you will:

- > Continue to make all management decisions and perform all management functions, including approving all journal entries and general ledger classifications when they are submitted to you.
- > Designate an employee with suitable skill, knowledge, and/or experience, preferably within senior management, to oversee the services we perform.
- > Evaluate the adequacy and results of the nonattest services we perform.
- > Accept responsibility for the results of our nonattest services.
- > Establish and maintain internal controls, including monitoring ongoing activities related to the nonattest function.

**SCOPE APPENDIX to
Engagement Letter dated: June 8, 2021
Between Monroe County, Indiana and
Baker Tilly US, LLP**

Conflicts of Interest

Attachment A to the Engagement Letter contains important disclosure information that is applicable to this Scope Appendix.

We are unaware of any additional conflicts of interest related to this Scope Appendix that exist at this time.


Termination

This Scope Appendix will terminate according to the terms of the Engagement Letter.

Notwithstanding termination provisions contained in the Engagement Letter, it is agreed that relative to this Scope Appendix that both the Client and Baker Tilly have the right to terminate the work being done under the Scope Appendix. This Scope Appendix will otherwise terminate 60 days after completion of the services described herein. On termination, all fees and charges incurred prior to termination shall be paid promptly.

If this Scope Appendix is acceptable, please sign below and return one copy to us for our files. We look forward to working with you on this important project.

Sincerely,



Daniel A. Hedden, Partner

Signature Section:

The services and terms as set forth in this Scope Appendix are agreed to on behalf of the Client by:

Name: Penny Hufbauer

Title: Commissioner

Date: 5/17/2023

AUDITOR - ARPA FUND CASH BALANCE AS OF 6/5/2023: \$9,509,009.59

Fund	Acct	Acct Desc	Carry Forward Approp	Original Approp	Addtl Approp	Adj Approp	Total Approp	Expenditure	Unexpend Balance	Encumbrance	Unexpend Pct
- Fund : 8950											
- Fund Desc : American Rescue Plan Act Fund											
- Loc : 0000											
- Loc Desc : No Department											
8950	18101	FICA	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
8950	19900	ARPA Retention Bonus	1,282,650.00	0.00	0.00	0.00	1,282,650.00	588,808.28	693,841.72	0.00	54.09%
8950	29000	ARPA Sharps Disposal Boxes	0.00	0.00	55,000.00	0.00	55,000.00	0.00	55,000.00	0.00	100.00%
8950	36704	ARPA Sojourn House Renov Proj	164,000.00	0.00	0.00	0.00	164,000.00	0.00	164,000.00	0.00	100.00%
8950	36705	ARPA COVID Vaccine Incentive	466,552.00	0.00	0.00	0.00	466,552.00	0.00	466,552.00	0.00	100.00%
8950	36706	ARPA Osage Place	1,773,076.00	0.00	0.00	0.00	1,773,076.00	0.00	1,773,076.00	0.00	100.00%
8950	36707	ARPA Wastewater Monitoring	91,000.00	0.00	0.00	0.00	91,000.00	0.00	91,000.00	0.00	100.00%
8950	36708	ARPA Childcare	300,000.00	0.00	725,000.00	0.00	1,025,000.00	300,000.00	725,000.00	0.00	70.73%
8950	36709	ARPA Rural Housing Repair	0.00	0.00	200,000.00	0.00	200,000.00	0.00	200,000.00	0.00	100.00%
8950	36710	ARPA Septic Assistance	0.00	0.00	220,000.00	0.00	220,000.00	0.00	220,000.00	0.00	100.00%
8950	36711	ARPA Fairground Wireless Inter	0.00	0.00	48,677.00	0.00	48,677.00	0.00	48,677.00	0.00	100.00%
8950	36713	ARPA Perm Sup Housing Initativ	0.00	0.00	500,000.00	0.00	500,000.00	0.00	500,000.00	0.00	100.00%
8950	48000	ARPA Brine System	260,531.97	0.00	0.00	0.00	260,531.97	171,652.41	88,879.56	0.00	34.11%
8950	48001	ARPA Rural Transit (Buses)	540,000.00	0.00	0.00	0.00	540,000.00	520,200.00	19,800.00	0.00	3.67%
8950	48002	ARPA HHFB (Trailer)	30,000.00	0.00	0.00	0.00	30,000.00	0.00	30,000.00	0.00	100.00%
8950	48003	ARPA MFPD (Ambulances & Equip)	1,217,970.00	0.00	0.00	0.00	1,217,970.00	72,353.00	1,145,617.00	0.00	94.06%
8950	48004	ARPA Conv Center Improvements	0.00	0.00	1,059,000.00	0.00	1,059,000.00	0.00	1,059,000.00	0.00	100.00%
8950	48005	ARPA Solar Projects	0.00	0.00	1,011,571.00	0.00	1,011,571.00	0.00	1,011,571.00	0.00	100.00%
8950	48006	ARPA Paving/Drainage Projects	0.00	0.00	1,271,136.00	0.00	1,271,136.00	54,140.69	1,216,995.31	0.00	95.74%
			6,125,779.97	0.00	5,090,384.00	0.00	11,216,163.97	1,707,154.38	9,509,009.59	0.00	84.78%
			6,125,779.97	0.00	5,090,384.00	0.00	11,216,163.97	1,707,154.38	9,509,009.59	0.00	84.78%
			6,125,779.97	0.00	5,090,384.00	0.00	11,216,163.97	1,707,154.38	9,509,009.59	0.00	84.78%
			6,125,779.97	0.00	5,090,384.00	0.00	11,216,163.97	1,707,154.38	9,509,009.59	0.00	84.78%
			6,125,779.97	0.00	5,090,384.00	0.00	11,216,163.97	1,707,154.38	9,509,009.59	0.00	84.78%

MEMORANDUM OF MAY 8, 2023
JOINT EXECUTIVE SESSION MEETING OF THE
MONROE COUNTY BOARD OF COMMISSIONERS
AND THE MONROE COUNTY COUNCIL

Pursuant to Indiana Code §5-14-1.5-6.1(b)(2)(D), the Monroe County Board of Commissioners and the Monroe County Council met in Executive Session on May 8, 2023, in the Human Resources-County Council Conference Room for the purpose of discussing a real property transaction.

The meeting was called to order at 4:01 p.m.

The following Monroe County Council members were in attendance in person: Trent Deckard, Peter Iversen, Cheryl Munson, and Geoff McKim. Council members Kate Wiltz, Jennifer Crossley, and Marty Hawk were in attendance virtually.

The following Monroe County Commissioners were in attendance in person: Penny Githens, Julie Thomas, and Lee Jones.

Staff that were present in person included Angie Purdie, Kim Shell, Jeff Cockerill, and Molly Turner-King.

Representatives from the Monroe County Sheriff's Office as well as DLZ were present for the meeting in person.

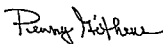
The discussion of the Monroe County Commissioners and the Monroe County Council was limited to the advertised purposes of discussing a real property transaction.

The meeting was approximately one (1) hour in length.

Approved and certified on May ³¹____ 2023, by the Board of Commissioners and on June ____, 2023 by the County Council.

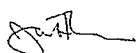
COMMISSIONERS:

COUNCIL:




PENNY GITHENS, President

KATE WILTZ, President



JULIE THOMAS, Vice President

TRENT DECKARD, President Pro Tem.



LEE JONES

JENNIFER CROSSLEY

Approved and certified on June _____, 2023 by the County Council.

MONROE COUNTY COUNCIL, INDIANA

“Aye”

“Nay”

Kate Wiltz, President

Kate Wiltz, President

Trent Deckard, President Pro Tempore

Trent Deckard, President Pro Tempore

Jennifer Crossley, Member

Jennifer Crossley, Member

Marty Hawk, Member

Marty Hawk, Member

Peter Iversen, Member

Peter Iversen, Member

Geoff McKim, Member

Geoff McKim, Member

Cheryl Munson, Member

Cheryl Munson, Member

ATTEST:

Catherine Smith, Auditor
Monroe County, Indiana

Date



MONROE COUNTY COUNCIL

Monroe County Courthouse, Room 306
100 W Kirkwood Avenue
Bloomington, Indiana 47404
Office: 812-349-7312
CouncilOffice@co.monroe.in.us

Kate Wiltz, President
Trent Deckard, President Pro Tempore
Jennifer Crossley
Marty Hawk
Peter Iversen
Geoff McKim
Cheryl Munson

COUNCIL REGULAR SESSION SUMMARY MINUTES Tuesday, May 9, 2023 at 5:30 pm Nat U. Hill Meeting Room and Zoom Connection

Members

Present – **Virtual** – Kate Wiltz, President
Present – **In Person** – Trent Deckard, President Pro Tempore
Present – **In Person** – Jennifer Crossley
*Present – **In Person** – Marty Hawk
Present – **In Person** – Peter Iversen
Present – **In Person** – Geoff McKim
Present – **In Person** – Cheryl Munson

Staff

Present – **In Person** – Kimberly Shell, Council Administrator
Present – **In Person** – Molly King-Turner, Legal Counsel
Present – **In Person** – Catherine Smith, Auditor
Present – **In Person** – Bri Gregory, Financial Director

1. CALL TO ORDER

President Pro Tempore, Deckard called the meeting to order at 5:31 p.m. Deckard noted for the record those Council members present in the Nat U Hill Room: Councilor Hawk, Councilor McKim, Councilor Crossley, Councilor Munson, and via Zoom, President, Kate Wiltz.

2. PLEDGE OF ALLEGIANCE

3. ADOPTION OF AGENDA – 5:31 pm

Iversen moved to amend the agenda and add item 12B; a request from the Prosecutor's Office to create a new account line to Fund 10000-0009, General Fund-Prosecutor. McKim seconded. No discussion.

Deckard asked for a Roll Call vote it add Item 12B.

Shell called the roll:

McKim	Yes
Deckard	Yes
Crossley	Yes
Wiltz	Yes
Iversen	Yes
Munson	Yes

Hawk Yes
Motion passed; 7-0; Unanimous

No further changes to the agenda.

Iversen moved to adopt the amended agenda for tonight's meeting. Munson seconded.
No discussion.

Deckard asked for a Roll Call vote it adopt agenda.

Shell called the roll:

Deckard Yes
Crossley Yes
Wiltz Yes
Iversen Yes
Munson Yes
Hawk Abstain
McKim Yes

Motion passed; 6-0-1 [Hawk]; Majority

4. PUBLIC COMMENT – items NOT on the agenda (limited to 3 minutes per speaker)

None

5. DEPARTMENT UPDATES – 5:35 pm

Catherine Smith, Auditor, reminded everyone that property taxes are due May 10th.
Bri Gregory, County Financial Director, stated that she had just sent Council members an ARPA Status Update.

6. COUNCIL LIAISON UPDATES – 5:37 pm

Hawk gave an update on the increase of activity at the Airport due to graduation.

7. BOARDS AND COMMISSIONS APPOINTMENT – 5:38 pm

Request Approval of Citizen Appointment to the Sophia Travis Grants Committee

Hattie Johnson Term Length: 2-Year Term Expires: 12/31/2024

Iversen moved to approve the appointment of Hattie Johnson to the Sophia Travis Grants Committee for a term of 2 years which expires on December 31, 2024. McKim seconded.

Munson gave a brief review of Hattie Johnson. Council comments ensued. No public comment.

Deckard ask for a Roll Call vote.

Shell called the roll:

Iversen Yes
Hawk Yes
McKim Yes
Munson Yes

Wiltz Yes
Crossley Yes
Deckard Yes
Motion passed; 7-0; Unanimous

8. **COURTS DEPARTMENT, Judge Diekhoff and Lisa Abraham – 5:41 pm**
Request for an Additional Bailiff Position, Creation of a New Account Line and Simultaneously Amend the 2023 Salary Ordinance
 **New Account Line*
 14123 Court Bailiff

General Fund-Courts, 1000-0225
14123 Court Bailiff 35 Hours CIV POLE A Non-Exempt

On May 2nd, PAC Members approved forwarding to Council for consideration.

In 2012, the Court Administration created two (2) part-time bailiff positions in place of one (1) full-time position, each bailiff working 35-hours a week which is equivalent to a 70-hour full-time bailiff. This saved the County money due to not having to pay benefits. In 2021, a part-time bailiff resigned. The job was posted, and the Department received no resumes for the position. The Department reached out to a former bailiff who accepted coming back in the part-time position. Due to a retirement of a different part-time bailiff in 2022, the Department has been unable to fill this part-time position. The Department recently received word the current part-time bailiff will be leaving this summer. The Department is finding it hard to fill the part-time bailiff positions and is seeking permission to hire another full-time bailiff instead of two (2) part-time bailiffs. Security is very important, and Department cannot afford to be short a person. A bailiff is classified as Civil Pole A and the range of salary is \$32,997-\$41,806.

Iversen moved to approve the Court's request for an additional Court Bailiff position, and to simultaneously amend the Salary Ordinance in Fund 1000-0225, General Fund-Courts, with a new account line, 14123, Court Bailiff, 35 Hours, CIV POLE A, Non-Exempt with a May 2023 hiring date. McKim seconded.

Lisa Abraham, Court Administrator presented on this item, as well as, Judge Diekhoff. Council discussion ensued. No public comment.

Deckard ask for a Roll Call vote.

Shell called the roll:

McKim Yes
Munson Yes
Wiltz Yes
Crossley Yes
Deckard Yes
Hawk Yes
Iversen Yes

Motion passed; 7-0; Unanimous

9. SURVEYOR'S OFFICE, Trohn Enright-Randolph – 5:48 pm

A. Request to Approve New Job Description, Creation of a New Account Line and Simultaneously Amend the 2023 Salary Ordinance

General Fund-Surveyor, 1000-0006

-GIS Technician

12010 GIS Technician 40 Hours PAT A Non-Exempt (*Salary Range: \$47,071 – \$59,634*)

Requested Effective Date: July 2023

On May 2nd, PAC Members approved forwarding this item to Council for consideration.

The Department is requesting the creation of a GIS Technician who will assist the GIS Coordinator with Monroe County's geographical information system (GIS).

Iversen moved to approve the Surveyor's request for a new position, GIS Technician, and to simultaneously amend the Salary Ordinance in Fund 1000-0006, General Fund-Surveyor, with a new account line, 12010, GIS Technician, 40 Hours, PAT A, Non-Exempt with a July 2023 hiring date. McKim seconded.

Trohn Enright-Randolph, Surveyor, and John Baeten, GIS Coordinator, presented on this item. (See Exhibit A) Lengthy Council discussion ensued. No public comment.

Deckard asked for a Roll Call vote.

Shell called the roll:

Munson **Yes**

Wiltz **Yes**

Crossley **Yes**

Deckard **Yes**

Hawk **Yes**

Iversen Yes

McKim **Yes**

Motion passed; 7-0; Unanimous

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B. Request to Approve the Amended Job Description with a Special Occupation Classification and Simultaneously Amend the 2023 Salary Ordinance – 6:21 pm

Cumulative Capital Development, 1138-0000

FROM:

10023 GIS Coordinator 40 Hours PAT D Non-Exempt (KSA Status 3-Year) \$31.33 Hr/\$65,167 annual

TO:

10023 GIS Coordinator 40 Hours Special Occupation (SO) Non-Exempt \$35.88 Hr/\$74,631 annual

Requested Effective Date: May 8, 2023

Request to Tied Salary to EXE A – 3 Year Level

On May 2nd, PAC Members approved forwarding to Council with a positive recommendation for a Special Occupation classification.

The Department is also requesting a review of the GIS Coordinator due to changes in duties, responsibilities, etc. This request is based on the existing and increased volume of geospatial work due to more offices and departments integrating GIS workflows, as well as an increased public demand for GIS assistance.

Iversen moved to approve the Surveyor's request to change the classification of the GIS Coordinator from a PAT D to a Special Occupation having the salary compensation tied to the EXE A – 3 Year Level and to simultaneously amend the Salary Ordinance in Fund 1138-0000, Cumulative Capital Development, account line, 10023, GIS Coordinator, 40 Hours, Special Occupation, Non-Exempt with an effective date of May 8th, 2023. McKim seconded.

Munson moved to amend the original motion and table this item to the following Work Session (May 23, 2023) so all Council members have enough time to go over the additional information. Wiltz seconded.

Council comments ensued.

Deckard asked for a Roll Call vote to table this motion.

Shell called the roll:

Wiltz	Yes
Crossley	Yes
Deckard	Yes
Hawk	Yes
Iversen	Yes
McKim	Yes
Munson	Yes

Motion passed; 7-0; Unanimous

10. BOARD OF COMMISSIONERS, Lee Jones, Peter Iversen & Angie Purdie – 6:26 pm

Request Approval of an Additional Appropriation

Energy Conservation Fund, 4919-0000

22630 Supplies \$ 2,000.00

30013 Professional Services \$ 8,000.00

TOTAL \$10,000.00

Peter Iversen and Lee Jones have initiated an agreement with the Environmental Resilience Institute and have agreed to the placement of an IU SPEA McKinney Fellow for the summer and possibly the fall. The Board of Commissioners are requesting funding to pay for the sponsorship of the Fellow. The start date is anticipated to be May 29, 2023.

Iversen moved to approve the Commissioners' request to create new account lines for additional appropriations in Fund 4919-0000, Energy Conservation Fund, in the amount of \$2,000 in the Supplies Category and \$8,000 in the Services Category for a total of \$10,000. McKim seconded.

Lee Jones, Commissioner, Peter Iversen, Councilor, and Angie Purdie, Commissioners' Administrator, presented on this item. Council discussion ensued.

Public Comment: Jim Shelton, Chamber of Commerce, supports this item.

Deckard asked for a Roll Call vote.

Shell called the roll:

Crossley	Yes
Wiltz	Yes
Deckard	Yes
Munson	Yes
Hawk	No

McKim Yes
Iversen Yes
Motion passed; 6-1 [Hawk]; Majority

11. **HEALTH DEPARTMENT, Lori Kelley – 6:46 pm**
Request Approval to Create a New Account Line
Crisis CoAg Supplemental Workforce Grant, 8111-9623
 **New Account Lines*
 30028 Training & Travel
- 30028 Training & Travel

The Department is requesting the creation of a training/travel line within the CoAg Supplemental Grant for the COVID School Liaison to attend helpful trainings. No additional appropriation is being requested as the Department will transfer funds from the services line.

Iversen moved to approve the Health Department's request for the creation of a new account line in Fund 8111-9623, Crisis CoAg Supplemental Workforce Grant, account line 30028, Training & Travel. McKim seconded.

Lori Kelley, Health Administrator, presented this item. No Council discussion. No public comment.

Deckard asked for a Roll Call vote.

Shell called the roll:

Iversen Yes
McKim Yes
Hawk Yes
Munson Yes
Deckard Yes
Wiltz Yes
Crossley Yes

Motion passed; 7-0; Unanimous

12. **PROSECUTOR'S DEPARTMENT, Beth Hamlin – 6:48 pm**
A. Request Approval of an Additional Appropriation
VOCA Grant, 8121-9623
 30028 Training & Travel \$3,915.00

The Department is requesting to appropriate newly awarded VOCA grant funds in the amount of \$3915. These funds are supplemental to the larger VOCA grant, and are granted for the use of travel for three Victim Assistants to the National Center for Victims of Crime national conference, scheduled to take place in Boston, MA for the dates of September 6-8th, 2023.

Iversen moved to approve the Prosecutor's request for the creation of a new account line and to Simultaneously approve an additional appropriation in Fund 8121-9623, VOCA Grant, in the amount of \$3,915 In the Services Category. McKim seconded.

Beth Hamlin, Prosecutor's Executive Assistant, presented on this item. No council discussion. No public comment.

B

The State of Indiana requires an annual financial assurance update per 329 IAC 10-39-3. The Solid Waste Management District (SWMD) would like to demonstrate this requirement using the "local government financial test" option [329 IAC 10-39-3(6)], this method does not require any expenditures on the part of the District or Monroe County. The District currently does not meet all the financial requirements of this option, however, the County does. The SWMD is requesting the County establish financial responsibility for post-closure care on behalf of the District, as has been done in previous years. The MCSWMD Board of Directors reviewed and approved the request at their meeting on April 13, 2023. This provides the MCSWMD and County staff and officials time to prepare and complete the necessary documents for submittal prior to the June 15, 2023, deadline. Copies of the post-closure cost estimate updates for the Monroe County Landfill, prepared by Regional Services Corporation and a copy of the letter needing to be completed by the Monroe County Auditor to satisfy this requirement has been included for review.

Iversen moved to approve that Council officially accept responsibility for post-closure care on behalf of the Monroe County Solid Waste Management District pursuant to Indiana Administrative Code 329 IAC 10-39-3. McKim seconded.

McGlasson presented on this item. Council discussion ensued. No public comment.

Deckard asked for a Roll Call vote.

Shell called the roll:

Wiltz **Yes**

Hawk	Yes
------	-----

Iversen Yes

Deckard	Yes
---------	-----

Munson **Yes**

McKim **Yes**

Crossley **Yes**

Motion passed; 7-0; Unanimous

[illegible]

Deckard ask that Item 19C, Review and Consideration of Approval, Resolution 2023-09, to Establish the Justice Financial Advisory Committee, be moved to follow the Highway Department requests.

No objection to this request.

15. HIGHWAY DEPARTMENT, Lisa Ridge – 7:04 pm

A. Request Approval of a Fund-to-Fund Transfer of Cash

FROM:

Cumulative Bridge Fund, 1135-0000

60100	\$507,082.80
-------	--------------

TO:

Sample Road Phase 1 Fund, 8161-0000

00992	\$507,082.80
-------	--------------

The Department is requesting to do a Fund-to-Fund Transfer of Cash for grant project funds. The calculations are derived from the culverts and drainage improvements along the corridor.

Iversen move to approve the Highway Department's request for an additional appropriation in Fund 9106-0000, Community Crossing Matching Grant, in the amount of \$674,963.02 in the Supplies Category. McKim seconded.

Lisa Ridge, Highway Director, presented on this item. Brief Council discussion.

Public Comment: Jim Shelton

Deckard asked for a Roll Call vote.

Shell called the roll:

Deckard Yes

Wiltz Yes

Iversen Yes

Crossley Yes

McKim Yes

Hawk Yes

Munson Yes

Motion passed; 7-0; Unanimous

(This item moved.)

19. COUNTY COUNCIL – 7:15 pm

C. Discussion, Review and Consideration of Approval of Resolution 2023-09 to Establish the Justice Financial Advisory Committee

As the fiscal body, County Council has a significant role in community justice reform occurring in our community to finance a new Jail facility and expand treatment options for individuals experiencing mental health and substance use crises. To be informed about the financial implications of these decisions, Council proposes establishing the Justice Financial Advisory Committee (JFAC).

Iversen moved to open for discussion, review and consideration of approval of Resolution 2023-09 to Establish the Justice Financial Advisory Committee. McKim seconded.

Iversen presented on this item. Council discussion ensued.

Public Comment:

Charlotte Zietlow

Gloria Howell, NAACP

Margie Rice

Isabel Piedmont-Smith, City Council

Jim Shelton, speaking as a CASA rep.

Catherine Smith, Auditor

Further Council discussion ensued.

Iversen moved to replace the language in Section 1 where it says three (3) members to state fifteen (15) members. Crossley seconded.

Wiltz	Yes
McKim	Yes
Iversen	Yes
Crossley	Yes
Motion passed; 7-0; Unanimous	

17. AUDITOR'S DEPARTMENT, Catherine Smith & Bri Gregory – 8:34 pm

A. Request Approval of Additional Appropriations, Creation of New Account Lines, and Simultaneously Amend the 2023 Salary Ordinance

Auditor's Ineligible Deduction, Fund 1216-0000

**New Account Lines*

10045 GIS Representative

18001 FT Self Insurance

18201 PERF

10045	GIS Representative	\$40,463.00
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18001	FT Self Insurance	\$9,000.00
-------	-------------------	------------

18101	FICA	\$3,279.00
-------	------	------------

18201	PERF	<u>\$5,746.13</u>
-------	------	-------------------

TOTAL \$58,488.13

The Department is requesting the addition of account lines and additional appropriations of those account lines in the Auditor's Ineligible Fund to support the GIS Representative. The position is currently budgeted in the Plat Book Fund; however, the cash flow has slowed, and the fund cannot currently support this position. The Auditor would like to maintain the appropriations in the Plat Fund so that they may use Plat Book first as it becomes available.

Iversen moved to approve the Auditor's request to create new account lines in Fund 1216-0000, simultaneously approved additional appropriations in the amount of \$58,488.13 in the Personnel Category and amend the 2023 Salary Ordinance to add account line 10045, GIS Customer Service Representative, 40 Hours, PAT B, Non-Exempt. McKim seconded.

Hawk left meeting at 8:35 pm

Gregory presented on this item. No Council discussion. No public comment.

Deckard asked for a Roll Call vote.

Shell called the roll:

Wiltz **Yes**

Deckard **Yes**

Hawk **Not present**

Crossley **Yes**

McKim Yes

Iversen Yes

Munson **Yes**

Motion passed; 6-0; Unanimous

[illegible]

C. Request Approval to Create a New Account Line and Simultaneously Amend the 2023 Salary Ordinance – 8:39 pm

General Fund-Auditor 1000-0002

**New Account Line*

16800 Transitional Temp Training Pros

16800 Transitional Temp Training Pros 40 Hours PAT B Non-Exempt

The Auditor's Accounts Payable Administrator (AP Administrator) recently accepted the Payroll Administrator position with Employee Services. The Auditor's Office is promoting the Assistant Financial Director to the AP Administrator position. To compensate both employees appropriately during the transition process, the Auditor's Office is requesting the addition of a transitional training account line. An additional appropriation is not necessary at this time, as the Auditor's Office believes it will be able to simply transfer from another personnel line to appropriate. In addition, the Auditor's Office is also requesting permission to compensate the new AP Administrator for the training that occurred prior to this request. As there was a need to expedite training to ensure both employees transition fluidly into their new roles, training began prior to this discussion.

Iversen moved to approve the creation of a new account line in Fund 1000-0002, General Fund-Auditor and to simultaneously amend the 2023 Salary Ordinance by adding account line 16800, Transitional Temporary Training Position, 40 Hours, PAT B, Non-Exempt. McKim seconded.

Gregory presented on this item. Council discussion ensued. No public comment.

Deckard asked for a Roll Call vote.

Shell called the roll:

McKim Yes

Deckard Yes

Crossley Yes

Wiltz Yes

Munson Yes

Iversen Yes

Motion passed; 6-0; Unanimous

18. SOPHIA TRAVIS GRANTS COMMITTEE, Cheryl Munson – 8:44 pm

Request Approval of Resolution 2023-12 Extending the Agreements for the Bloomington Project School and Girls Inc. of Monroe County.

The Sophia Travis Grants Committee met on May 27th to review requests from Grant recipients, Girls, Inc. and The Bloomington Project School. The Committee approved the extension requests.

Girls Inc. of Monroe County (Girls Inc.) was awarded \$7,000.00 to use for a Fall 2022 Evening Program. Per the terms of the Agreement, the Department had to use the funds no later than the end of the calendar year 2022. Girls Inc. was not able to expend the allocated funds within the prescribed time limit. Girls Inc. has requested an extension to spend the remaining balance of the grant award with an additional project of Spring 2023.

The Bloomington Project School was awarded \$2,420.00 to use for Project Place. Per the terms of the Agreement, the Department had to use the funds no later than the end of the calendar year 2022. The Project School was not able to expend the allocated funds within the prescribed time limit. The Project School requested an extension to spend the remaining balance of the grant award.

B. Discussion, Review and Consideration of Approval of Resolution 2023-10 Establishing Procedures for Payment of Compensatory Time – 8:48 pm

The 2009-18 resolution establishing procedures for accumulated compensatory time payments is needing an update due to precedent practices for payouts and reporting.

Iversen moved to approve Resolution 2023-10 Establishing Procedures for Payments of Compensatory Time. McKim seconded.

Turner-King presented on this item. Council discussion ensued. No public comment.

Deckard asked for a Roll Call vote.

Shell called the roll:

Crossley Yes

Wiltz Yes

Munson Yes

Iversen Yes

McKim Yes

Deckard Yes

Motion passed; 6-0; Unanimous

20. APPROVAL OF SUMMARY MINUTES AS PRESENTED

-April 11, 2023 – Regular Session

-April 25, 2023 – Work Session

Iversen move to approve the Summary Minutes of April 11, 2023 – Regular Session and April 25, 2023 – Work Session as presented. McKim seconded.

Crossley had a correction to April 11, 2023 minutes. No further discussion. No public comment.

Deckard asked for a Roll Call vote.

Shell called the roll:

Wiltz Yes

Munson Yes

Iversen Yes

McKim Yes

Deckard Yes

Crossley Yes

Motion passed; 6-0; Unanimous

21. COUNCIL COMMENTS – 8:54 pm

Peter Iversen had comment.

Geoff McKim had comment.

Trent Deckard thanked everyone.

22. ADJOURNMENT 8:55 pm

The County Council Regular Session Summary Minutes for **May 9, 2023** were presented and approved on **June 13, 2023**.

MONROE COUNTY COUNCIL, INDIANA

“Aye”

“Nay”

Kate Wiltz, President

Kate Wiltz, President

Trent Deckard, President Pro Tempore

Trent Deckard, President Pro Tempore

Jennifer Crossley, Member

Jennifer Crossley, Member

Marty Hawk, Member

Marty Hawk, Member

Peter Iversen, Member

Peter Iversen, Member

Geoff McKim, Member

Geoff McKim, Member

Cheryl Munson, Member

Cheryl Munson, Member

ATTEST:

Catherine Smith, Auditor
Monroe County, Indiana

Date

Need for a GIS Technician

EXHIBIT A



Monroe County GIS Portal

- GIS Division = GIS Coordinator
- **Expansion of Use & Maturation of GIS**
 - Increased requests for spatial data
 - New online interfaces allows for public engagement/data transparency/visualization
- **Need for Technical Support**
 - Maintain GIS Data quality and accuracy - online data deployment/analysis/maintenance
 - Provide continuity and institutional knowledge of operations
 - Ongoing software/database maintenance – the GIS Division provides all GIS tech support

ESRI Opinion

- “...the account team from ESRI feel that it is needed to **look at the expansion of the core GIS team by 1 or more.** With many areas across the county departments identified as needing to modernize applications and begin to deploy solutions that have a GIS central component **having some redundancies in the GIS team would help mitigate risks** as more turnkey applications are deployed to Monroe County Departments and the public. Additionally, **this would allow the current GIS leadership to focus on the core Enterprise deployment of the GIS and develop strategies on where GIS can be fully leveraged across all departments.**”

Compared to City of Bloomington/Hamilton County

- COB currently has 5 fulltime GIS positions
- Hamilton County has 13 fulltime GIS positions

County Offices/Departments in Support of a GIS Technician

Offices

- Assessor's Office
- Auditor's Office
- Clerk's Office
- Recorder's Office
- Sherriff's Office
- Surveyor's Office

Departments

- Emergency Management
- Health Department
- Highway Department
- Legal Department
- Parks Department
- Planning Department
- Stormwater Department
- Technical Services Department

Ongoing GIS Projects

Green= New GIS Users

Assessor's Office

Assessor's Data Transparency Dashboard; data integration

Auditor's Office

Parcel Fabric; Parcel Attribute Clean-up

Sheriff's Office

Jail Transparency Dashboard; Sherriff's Office Dashboard; data integration; training

Emergency Management

Siren monitoring; natural disaster tracking; data integration; training

Health Department

Health Dept. Dashboard; Waste water tracking; training; data integration; Violations work flow

Parks Department

Parks maps; data integration; field app for assets; trail address points, potential trail analysis

Highway Department

Data clean-up & integration; road closure/hazard dashboard; complaint interface; training

Planning Department

County zoning map and app; MAT integration; training; data clean-up

Recorder's Office

Racial Covenants integration and web app; training; parcel fabric integration

Stormwater

Data dashboard and transparency app; field app; data integration & clean-up

Legal Department

Maps – potential jail locations; TIF Districts; INDOT Mitigation Properties; Mapping Historical & Legal descriptions

Voter Registration

Voter maps and voter registration web apps; Redistricting & Reprecincting

Executive

Maps/data requests as needed, e.g. State & Federal Land Ownership in Monroe County (County Council)

Community Stakeholders

City of Bloomington; Ellettsville; MCPL; Developers, Regional Trails Groups

1	County ▾	Title ▾	Name ▾	Salary ▾	Year ▾
2	Boone	GIS Deputy	Terri J Batts	\$45,469.13	2021
3	Elkhart	GIS Coordinator	Marc T Watson	\$54,705.78	2021
4	Elkhart	GIS Technician	Mary L Cripe	\$48,995.43	2021
5	Floyd	Director of GISIS	Christopher D Moore	\$62,821.94	2021
6	Floyd	GIS Technician	Candace Howell	\$39,944.46	2021
7	Hamilton	GIS/Visual Media Specialist	Byron R Settles	\$94,168.18	2021
8	Hamilton	GIS Info System Admin	Michael Conaway	\$112,344.74	2021
9	Hamilton	Geographic Information Systems Specialist	Olivia E Jessee	\$62,602.52	2021
10	Hamilton	Geographic Information Systems Analyst	Stephen Sanford	\$62,110.62	2020
11	Hamilton	Geographic Information Systems Specialist	Barton P Griesenauer	\$81,712.11	2021
12	Hamilton	Geographic Information Systems Administrator	Charles Swift	\$78,797.00	2021
13	Hamilton	Geographic Information Systems Specialist	Darren Wilson	\$79,632.07	2021
14	Hamilton	Geographic Information Systems Director	Joan O Keene	\$104,310.70	2021
15	Hamilton	Geographic Information Systems Specialist	Melissa L Boggs	\$64,095.68	2021
16	Hamilton	Geographic Information Systems Specialist	Michael R Crussel	\$68,722.50	2021
17	Hamilton	Geographic Information Systems Specialist	Suzanne Mills	\$79,632.08	2021
18	Hamilton	Geographic Information Systems Specialist	Tony Oconnor	\$74,512.00	2021
19	Hamilton	Geographic Information Systems Specialist	Nicalaus Christiansen	\$79,632.10	2021
20	Johnson	GIS Specialist/Data Analyst	Andrea L Smith	\$58,758.94	2021
21	Johnson	IT/GIS Admin	Chrisopher G Williams	\$64,699.48	2021
22	Johnson	Geographic Information Systems Analyst	Jason W Green	\$45,821.89	2021
23					
24			Average all	\$69,689.96	
25			Average without technician	\$72,344.70	

2023 Monroe County Government
For Special Occupations, Chief Deputies and Coroner Deputies
APPROXIMATE ANNUAL SALARY FOR 26 PAYS

SPECIAL OCCUPATIONS (SO)							
POSITION	DEPARTMENT	ANNUAL	BI-WEEKLY	HOURLY	HOURS		
Airport Director	Aviation	\$115,000	\$4,423.08	\$55.29	40		
•Title IV-D Commissioner	Courts	\$131,583	\$5,060.88	\$63.26	40	•See State Salary Schedule-75% Judge	
Health Commissioner	Health	\$26,700	\$1,026.90	\$14.67	35		
Nurse Practitioner	Health	\$84,922	\$3,266.20	\$46.66	35		
Highway Engineer	Highway	\$84,407	\$3,246.40	\$40.58	40		
Ass't Jail Commander	Jail**	\$95,098	\$3,657.60	\$45.72	40	Tied to Lieutenant 25-Year Rate	
Jail Commander	Jail*	\$100,298	\$3,857.60	\$48.22	40	Tied to Lieutenant 25-Year Rate	
•Chief Public Defender	Public Defender	\$165,276	\$6,356.77	\$79.46	35	•See State Salary Schedule	
Captain of Operations	Sheriff**	\$95,098	\$3,657.60	\$45.72	40	Tied to Lieutenant 25-Year Rate	
Chief Deputy	Sheriff*	\$100,298	\$3,857.60	\$48.22	40	Tied to Lieutenant 25-Year Rate	
Professional Surveyor	Surveyor	\$83,472	\$3,210.46	\$45.86	35	\$62,604.00	\$20,868.00
						Gen 75%	Corner Perpet 25%

*These positions are to stay in parity as Sheriff appointments.

**These positions are to stay in parity as Sheriff appointments.

2023 Monroe County Government
40 Hour - Salary Compensation Grid
APPROXIMATE ANNUAL SALARY FOR 26 PAYS

CLASSIFICATION	Minimum (Base) Salary	1-Year Completion Increase	3-Year Completion Increase (Mid-Point Hire)	8-Year Completion Increase	14-Year Completion Increase	20-Year Completion Increase	25-Year Completion Increase
PAT D <i>Bi-Weekly Rate</i> APPROX. ANNUAL	\$28.20 \$2,256.00 \$58,656	\$29.77 \$2,381.60 \$61,922	\$31.33 \$2,506.40 \$65,167	\$32.59 \$2,607.20 \$67,788	\$33.84 \$2,707.20 \$70,388	\$34.78 \$2,782.40 \$72,343	\$35.72 \$2,857.60 \$74,298
EXE A <i>Bi-Weekly Rate</i> APPROX. ANNUAL	\$32.29 \$2,583.20 \$67,164	\$34.08 \$2,726.40 \$70,887	\$35.88 \$2,870.40 \$74,631	\$37.31 \$2,984.80 \$77,605	\$38.75 \$3,100.00 \$80,600	\$39.83 \$3,186.40 \$82,847	\$40.90 \$3,272.00 \$85,072
EXE B <i>Bi-Weekly Rate</i> APPROX. ANNUAL	\$37.52 \$3,001.60 \$78,042	\$39.60 \$3,168.00 \$82,368	\$41.69 \$3,335.20 \$86,716	\$43.35 \$3,468.00 \$90,168	\$45.02 \$3,601.60 \$93,642	\$46.27 \$3,701.60 \$96,242	\$47.52 \$3,801.60 \$98,842

MEMORANDUM OF MAY 23, 2023
EXECUTIVE SESSION MEETING OF THE
MONROE COUNTY COUNCIL

Pursuant to Indiana Code §5-14-1.5-6.1(b)(9), the Monroe County Council met in Executive Session on May 23, 2023, in the Human Resources/County Council Conference Room for the purpose of discussing a job performance evaluation of an individual employee.

The meeting was called to order at 4:31 p.m.

The following Monroe County Council members were in attendance in person: Kate Wiltz, Trent Deckard, Geoff McKim, Marty Hawk, Jennifer Crossley, Peter Iversen, and Cheryl Munson.

Staff that were present in person included Molly Turner-King, and Jeff Cockerill. Catherine Smith appeared via telephone.

The discussion was limited to the advertised purposes of discussing a job performance evaluation of an individual employee.

The meeting adjourned at 5:28 p.m.

(The remainder of this document is intentionally left blank.)

The Memorandum of the May 23, 2023 Executive Session Meeting of the Monroe County Council was presented and approved by the Monroe County Council and adopted this **13th** day of **June**, 2023.

MONROE COUNTY COUNCIL, INDIANA

“Aye”

“Nay”

Kate Wiltz, President

Kate Wiltz, President

Trent Deckard, President Pro Tempore

Trent Deckard, President Pro Tempore

Jennifer Crossley, Member

Jennifer Crossley, Member

Marty Hawk, Member

Marty Hawk, Member

Peter Iversen, Member

Peter Iversen, Member

Geoff McKim, Member

Geoff McKim, Member

Cheryl Munson, Member

Cheryl Munson, Member

ATTEST:

Catherine Smith, Auditor
Monroe County, Indiana

Date



MONROE COUNTY COUNCIL

Monroe County Courthouse, Room 306
100 W Kirkwood Avenue
Bloomington, Indiana 47404
Office: 812-349-7312
CouncilOffice@co.monroe.in.us

Kate Wiltz, President
Trent Deckard, President Pro Tempore
Jennifer Crossley
Marty Hawk
Peter Iversen
Geoff McKim
Cheryl Munson

COUNCIL WORK SESSION SUMMARY MINUTES Tuesday, May 23, 2023 at 5:30 pm Nat U. Hill Meeting Room and Zoom Connection

Members

Present – **Virtual** – Kate Wiltz, President
Present – **In Person** – Trent Deckard, President Pro Tempore
Present – **In Person** – Jennifer Crossley
Present – **In Person** – Marty Hawk
Present – **In Person** – Peter Iversen
Present – **In Person** – Geoff McKim
Present – **In Person** – Cheryl Munson

Staff

Present – **In Person** – Kimberly Shell, Council Administrator
Present – **In Person** – Molly King-Turner, Legal Counsel

1. CALL TO ORDER

President Wiltz called the meeting to order at 5:36 pm. Wiltz noted that all Council members were present In Person.

2. ADOPTION OF AGENDA – 5:37 pm

Deckard moved to table Item 7 to the June 27th Work Session, move Item 12 (Project 46) to follow Item 5 and add an Item 12B “Discussion of ARPA Projects and Funding” to immediately follow Project 46 discussion. McKim seconded.

Wiltz asked for a Voice Vote on this amendment.
Motion passed; Unanimous

3. PUBLIC COMMENT – items NOT on the agenda (limited to 3 minutes per speaker) – 5:39 pm

Linda Paul-Grove, Vice President of Adult & Family Services, Centerstone, gave an update on the Stride Crises Center via power point presentation.

4. DEPARTMENT UPDATES – 6:04 pm

Bri Gregory, County Financial Manager, gave an update that the Commissioners recently approved a contract to get Baker Tilly assistance with ARPA.

5. COUNCIL LIAISON UPDATES – 6:06 pm

Munson, as a former Council Liaison for the Solid Waste District, attended the inaugural ribbon cutting of the Rumpke Resource Recovery facility.

Hawk gave a legislative update on residential TIF.

(This item moved.)

12. A. DISCUSSION AND REVIEW OF DRAFT RESOLUTION 2023-15 SUPPORT OF PROJECT 46 – 6:11 pm

Deckard moved to open for discussion and review the draft Resolution 2023-15 in support of Project 46 Southern Indiana Regional Climate Alliance. *Deckard read the “Therefore” section into the record.* McKim seconded.

Alex Crawley, City of Bloomington Director of Economic Sustainability, and Shawn Miya, new Assistant Director of Sustainability, presented background information regarding this project.

Council discussion ensued.

Wiltz indicated, and moved, that according to Council's attorney, Molly Turner-King, the wrong resolution was read. Wiltz asked Turner-King to present the updated version. McKim seconded the updated version as presented.

No further Council comment.

Wiltz asked for a Roll Call vote on the amendment.

Shell called the roll:

McKim Yes

Crossley **Yes**

Wiltz **Yes**

Hawk No

Iversen Yes

Deckard **Yes**

Munson	Yes
--------	-----

Motion passed; 6-1 [Hawk]

Public comment: Jim Shelton, Bloomington Chamber of Commerce, spoke in favor of the Resolution.

Shell called the roll:

Wiltz **Yes**

Hawk No

Iversen Yes

Deckard **Yes**

Munson **Yes**

McKim **Yes**

Motion passed; 6-1 [Hawk]

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(This item added.)

12. B. DISCUSSION OF ARPA PROJECTS AND FUNDING – 6:39 pm

President Wiltz introduced Commissioner Julie Thomas who gave an update regarding the ARPA balance and the projects that have been approved by both the Commissioners and the County Council.

Lengthy Council discussion ensued.

6. BOARD AND COMMISSION APPOINTMENT – 7:10 pm

Request Approval of Appointment of Council Members to the Justice Financial Advisory Committee

Wiltz opened the floor for nominations for the three (3) members from County Council to the Justice Financial Advisory Committee.

Iversen moved that President Wiltz, Councilor Crossley and himself (Iversen) be the three (3) members on JFAC. Deckard seconded.

Hawk asked that the nominations be closed.

Wiltz called for a voice vote on the nominations.

Motion passed; Unanimous

7. AUDITOR/COMMISSIONERS, Brianne Gregory

Request Approval for a New Account Line and to Simultaneously Approve an Additional Appropriation

American Rescue Plan Act Fund, 8950-0000

* *New Account Line*

36712 ARPA Community Assistance-Foundation

36712	ARPA Community Assistance-Community Foundation	\$1,200,000.00
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****This item was tabled from the March 28th & April 25th Work Sessions.***

This would support previously approved projects that have not yet been appropriated. Approval of the new account lines, as well as the additional appropriations is necessary to move forward.

This item tabled to June 27, 2023, Work Session.

8. SURVEYOR'S OFFICE, Trohn Enright-Randolph & John Baeten – 7:12 pm

Request to Approve the Amended Job Description with a Special Occupation Classification and to Simultaneously Amend the 2023 Salary Ordinance

Cumulative Capital Development, 1138-0000

FROM:

10023 GIS Coordinator 40 Hours PAT D Non-Exempt (KSA Status 3-Year) \$31.33 Hr/\$65,167 annual

TO:

10023 GIS Coordinator 40 Hours Special Occupation (SO) Non-Exempt \$35.88 Hr/\$74,631 annual

Requested Effective Date: May 8, 2023

Request to Tied Salary to EXE A – 3 Year Level

**This item was tabled from the May 9th Regular Session.*

On May 2nd, PAC Members approved forwarding to Council with a positive recommendation for a Special Occupation classification.

The Department is also requesting a review of the GIS Coordinator due to changes in duties, responsibilities, etc. This request is based on the existing and increased volume of geospatial work due to more offices and departments integrating GIS workflows, as well as an increased public demand for GIS assistance.

Deckard moved to approve the Surveyor's request to change the classification of the GIS Coordinator from a PAT D to a Special Occupation having the salary compensation tied to the EXE A – 3 Year Level and to simultaneously amend the Salary Ordinance in Fund 1138-0000, Cumulative Capital Development, account line 10023, GIS Coordinator, 40 Hours, Special Occupation, Non-Exempt with an effective date of May 8th, 2023. McKim seconded.

Trohn Enright-Randolph, Monroe County Surveyor, presented on this item.

Council discussion ensued. No public comment.

Wiltz asked for a Roll Call vote.

Shell called the roll:

Munson Yes

Wiltz Yes

Crossley Yes

Deckard Yes

Hawk Yes

Iversen Yes

McKim Yes

Motion passed; 7-0; Unanimous

9. LEGAL DEPARTMENT, Jeff Cockerill & Tim Street – 7:22 pm
Discussion, Review and Consideration of Approval of Ordinance 2023-17 Approving the Terms and Conditions for the Grant of Easement
-Powerline Trail

The Thompson Property is subject to an easement with Duke Energy for their power distribution network. The City of Bloomington is working with Duke and the County to utilize the area that is part of that easement for a multi-use trail. The terms and conditions of this transfer will also need to be approved by the County Council. The attached ordinance approves the property transaction that would set the terms for the grant of the easement. No appraisals were obtained for this transfer as it is to a different governmental unit.

Deckard opened for discussion, review and consideration of approval Ordinance 2023-17 Approving the Terms and Conditions for the Grant of Easement. McKim seconded.

Tim Street, Bloomington Parks& Rec Operations & Development Director, presented on this item.

Lengthy Council discussion ensued. No public comment.

Wiltz asked for a Roll Call vote.

Shell called the roll:

Wiltz	Yes
Crossley	Yes
Deckard	Yes
Hawk	Yes
Iversen	Yes
McKim	Yes
Munson	Yes

Motion passed; 7-0; Unanimous

10. PUBLIC DEFENDER’S OFFICE, Heather Stuffle – 7:41 pm
Request Approval for a New Account Line for a Compensatory Time Payout
Public Defender Supplemental Fund, 1200-0000
**New Account Line*
18501 Comp Time Payout

18501 Comp Time Payout (2.21 hours x \$21.82 hourly rate = \$48.22)

In June of 2022 an employee transferred from the Department to the Courts and had 2.21 hours of comp time. It was discovered that the Courts did not accept the comp time, so it needs to be paid out to the employee. The amount due to the employee is \$48.22. The Department is asking to add the comp time payout line to the Public Defender Supplemental Fund so an in-house transfer can be made, and the former employee paid.

Deckard moved to approve the Public Defender’s request for the creation of a new account line, 18501, Comp Time Payout, in Fund 1200-0000, Public Defender Supplemental. McKim seconded.

Heather Stuffle, Public Defender Executive Assistant, presented on this item.

No Council discussion. No public comment.

The Department is requesting permission to pay for Comp Time earned while an employee for the Clerk. The employee is moving from a full-time position to a part-time position. The total payout will be \$230.15 (11.49 hours x \$20.03 hourly rate). The Clerk's Office is also requesting the creation of a new account line to pay out the comp time.

Deckard moved to approve the Clerk's request for the creation of a new account line, 18501, Comp Time Payout, in Fund 1000-0001, General Fund-Clerk. McKim seconded.

No Council comment. No public comment

Wiltz asked for a Roll Call vote.

Shell called the roll:

Munson Yes

McKim Yes

Crossley Yes

Wiltz Yes

Hawk Yes

Iversen Yes

Deckard Yes

Motion passed; 7-0; Unanimous

13. COUNCIL COMMENTS – 7:44 pm

Deckard, McKim and Munson spoke regarding their visit to Harrodsburg for the heritage days celebration.

Crossley gave a shout out to the teachers.

14. ADJOURNMENT Adjourned at 7:46 pm

The County Council Work Session Summary Minutes for **May 23, 2023** were presented and approved on **June 13, 2023**.

MONROE COUNTY COUNCIL, INDIANA

“Aye”

“Nay”

Kate Wiltz, President

Kate Wiltz, President

Trent Deckard, President Pro Tempore

Trent Deckard, President Pro Tempore

Jennifer Crossley, Member

Jennifer Crossley, Member

Marty Hawk, Member

Marty Hawk, Member

Peter Iversen, Member

Peter Iversen, Member

Geoff McKim, Member

Geoff McKim, Member

Cheryl Munson, Member

Cheryl Munson, Member

ATTEST:

Catherine Smith, Auditor
Monroe County, Indiana

Date