

AGENDA

**BOARD OF DIRECTOR’S MEETING**

of the

**MONROE COUNTY SOLID WASTE MANAGEMENT DISTRICT**

Nat U. Hill Meeting Room, Monroe County Courthouse

Bloomington, Indiana

Meeting Connection via ZOOM

<https://monroecounty-in.zoom.us/j/83148285094?pwd=VExtMEcrcDdPcm1YSzQwbnYwUzVrQT09>

Meeting ID: 830 5000 5419

Password: 559818

Thursday March 9, 2023

4:00 pm

**CALL TO ORDER**

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**ADJOURN**

MINUTES

**Executive Committee Meeting**  
of the  
Monroe County Solid Waste Management District

Tuesday January 30, 2023 2:00 p.m.

Monroe County Council / HR Conference Room, Monroe County Courthouse  
Bloomington, Indiana

Members Present: Geoff McKim, Chairperson; Isabel Piedmont-Smith, Vice-Chairperson; Penny Githens, Secretary

Members Absent: None

Staff Present: Tom McGlasson Jr., Executive Director

CAC Present: Joseph Wynia, Chair; William Goins, member

Legal Counsel Present: Lee Baker (virtual)

McKim called the meeting order at 2:01 p.m.

McKim asked to consider agenda item number six (6), CBU Anaerobic Digester Feasibility Study Draft Final Report Review, first in deference to Baker's schedule. Members consented.

**CBU Anaerobic Digester Feasibility Study Draft Final Report Review**

McGlasson stated the committee is aware that there is a meeting scheduled to review the draft final report of the feasibility study and there was some question about who would attend the meeting. He spoke with Vic Kelson and was advised the CBU's intent is to not have this be a public meeting, but rather a staff level discussion. He asked Baker to review the potential attendance scenarios and what that might mean with regard to quorums, and CBU's intent to not have this be a public meeting.

Baker stated he understands CBU's intent to not have a public meeting, but his concern does not take that into account. His concern is whether the meeting is considered to be public as a matter of law, and that is determined by whether a majority, or quorum, of Board members attend to receive information. If that is the case, under Indiana law that would be considered a public meeting. Receiving information by a quorum is considered taking final action on public business. If notice of the meeting were not posted as required, then that would be an illegal meeting. If less than a quorum attend this function, then there is no concern.

Piedmont-Smith asked about a quorum of Executive Committee members. McGlasson stated the Executive Committee is considered a governing body under the law, so it would be the same scenario. Baker concurred, stating that he doesn't see a difference.

McGlasson asked if the Board, Executive Committee, or CAC wanted to be represented at the meeting and appointed a member to attend if Baker would have any concerns with that. Baker stated he would not have any issue with that. McGlasson stated that CBU has not objected to CAC members attending previous meetings.

Githens stated that the District is considered a principal of this project, and that we were supposed to be provided monthly reports and have not received any. If this is to be considered their final report, we, as principals, should be allowed to be there when the final report is presented. McGlasson stated this is a review of the draft report, there will be a public meeting when the final report is presented.

Baker stated his opinion only concerns the Open Door Law.

Githens stated that Vic Kelson's wishes are not what defines whether or not we should be allowed to attend the meeting.

McKim stated he doesn't think it is unreasonable in any contract situation to have a private draft briefing with the consultant before it becomes public. The County has handled similar situations this way. According to Baker's opinion, the Board, CAC and staff can designate one (1) member to represent the body at the meeting.

Githens stated if we had been receiving regular reports she wouldn't be so adamant about attending.

McKim asked where the commitment for monthly reports was made. He has watched every single public meeting and read every document related to this project and has not seen this. McGlasson stated that he also recalled monthly reports being offered. Githens stated she saw it in notes from McGlasson.

McGlasson stated that all he can think of is a kick-off meeting that was held at the Blucher Poole facility that was also attended by Wynia and former Chairperson Munson. Unfortunately, that meeting was not recorded and no minutes were ever distributed, that is the only place he can think that something like that would have been stated.

McKim stated that monthly reports is not an unreasonable request, he just hasn't seen where that was discussed. McGlasson stated that unfortunately it is not stipulated in the memorandum of understanding. McKim stated it is also not in the proposal, or any Board deliberations in public.

McKim asked how we want to handle attendance and representation of the principals at this meeting. Piedmont-Smith asked McKim if he is available to attend. McKim stated he is able, and willing to on behalf of the Executive Committee, but is also willing to defer if someone else would rather attend.

Githens asked if it is up to the Executive Committee to make that decision for the whole Board. McKim stated that if one (1) Executive Committee member attended, up to two (2) other Board members could attend.

Piedmont-Smith asked if this had been sent to the Board. McGlasson stated no, he was holding off due to the questions concerning a quorum.

McKim stated he doesn't have a problem asking the Board if that's something that can be done via email, if anyone else would like to attend, and it wouldn't create a quorum issue. The CAC could presumably do the same thing. Wynia stated that their next meeting is on the 16<sup>th</sup> and it could be discussed then.

Githens stated that would not allow enough time for public notice. Piedmont-Smith asked for clarification. McGlasson stated it is not a public meeting. Githens stated that if it is a public meeting it will have to be noticed, she would like to be there too, which would be a quorum of the Executive Committee. McKim stated he is willing to defer if Githens wants to attend, and that he thinks CBU's request to have this as a private meeting is fine and appropriate.

McGlasson asked Baker what would happen if a quorum of the Board wound up attending but as representatives of different governing bodies. Baker stated he believes the Public Access Counselor would look at intent, and might forgive in that instance, but that is a guess on his part.

McKim suggested we designate Githens to attend and that that be ratified at the Board meeting. Committee members consented. McGlasson stated he will confirm with Vic Kelson that there are no concerns with a Board and CAC representative attending.

Piedmont-Smith asked if there had been any follow up on Githens statement at the last Board meeting. McGlasson stated that some of that won't be known until we see the final report and review what is in that and compare that to the scope of the proposal.

Baker exited at 4:20 p.m.

**Approval of Executive Committee Meeting Minutes – November 28, 2022**

Piedmont-Smith motioned to approve the minutes as amended; Githens seconded. Verbal vote was two ayes (Piedmont-Smith, Githens) and one (1) abstention (McKim), motion passed.

**Approval of Executive Committee Meeting Minutes – January 3, 2023**

Piedmont-Smith motioned to approve the minutes as amended; Githens seconded. Verbal vote was two ayes (Piedmont-Smith, Githens) and one (1) abstention (McKim), motion passed.

**Approval of Executive Committee Executive Session Minutes – January 10, 2023**

Githens clarified the start and end times of the meeting. Githens motioned to approve the minutes as amended; Piedmont-Smith seconded. Verbal vote was two (2) ayes (Githens, McKim) and one abstention (Piedmont-Smith), motion passed.

**Report From Controller**

McGlasson stated there is no report today, Controller Holly DeWar is not in attendance due to completing annual reports that must be submitted tomorrow.

**2023 Executive Committee Meeting Schedule**

No discussion.

**District Rebranding Consultant Request for Additional Information**

McGlasson stated that included in the packet are the responses to the request for additional information along with the original proposals. Lambert consulting begins on page twelve (12), and Ten31 Marketing on page forty-six (46).

Piedmont-Smith stated she didn't feel that Ten31 answered all the requests for additional information in their email response and asked if she was missing something. McGlasson noted that Ten31 provided a timeline for completion in the original proposal and their rates for additional work are included on the pages after the email exchange.

Githens stated she thought the Ten31 charges for upgrading the website were high. McKim noted they are higher than Lambert's, but didn't think they were outside the scope of what is reasonable for that type of work.

Piedmont-Smith stated she felt that Lambert provided a more comprehensive proposal that is more reasonably priced, and they are familiar with the District.

McKim stated he likes both proposals, but from a risk perspective, going with a known quantity makes sense. The prices are reasonable and they appear capable of doing the work.

Githens stated that she felt the logo samples provided by Lambert didn't convey what the product was very well. But knowing that, we can provide input to make sure that doesn't happen with us.

McGlasson stated that in his discussions with all the consultants, they all seemed to understand that we already had an idea of the direction we want to go, and would be receptive to input from the District throughout the process.

Wynia stated that during his experience working with Lambert on the new website he was pleased with how receptive and interested they were in the District's participation in the process. The CAC discussed the proposals at their last meeting and the general consensus seemed to be for Lambert.

McKim asked if staff was looking for a recommendation from the Executive Committee to give to the Board. McGlasson stated not specifically. He is prepared to give his recommendation to the Board and if the committee also wanted to provide a recommendation that was their decision.

McKim asked the committee what they wished to do, stating that Lambert would be his first choice and Ten31 second. Githens and Piedmont-Smith agreed.

Piedmont-Smith motioned that the Executive Committee recommend to the full Board that Lambert Consulting be hired as the rebranding consultant; Githens seconded. Verbal vote was unanimous, motion passed.

#### **CAC Resolution 2023-01 To Amend Citizens Advisory Committee Bylaws**

Wynia stated the changes are related to the District adoption of Resolution 2023-02 on establishing the CAC, and there are also a couple of improvements to language regarding scheduling meetings and formatting. There was a question raised concerning member resignations. Currently the bylaws state that resignations must be submitted to the full Board. The question is if that is necessary, or should it be submitted to the Board Chair and/or Executive Director.

Discussion ensued concerning how CAC members should submit resignations. Consensus reached among committee members to recommend that resignations be submitted to the CAC Chair and Executive Director.

Wynia stated another question raised was related to adding language to exclude holidays and weekends when determining the number of days that notice of a meeting must be provided to the Executive Director. McGlasson stated this is directly related to the language in the Open Door Law governing notice of public meetings. Committee members consented to the requested changes.

Wynia thanked the committee for their input and stated he would bring the revisions to the CAC.

McGlasson stated that this is the CAC's resolution, but the CAC Bylaws require that any proposed changes to the bylaws be reviewed by the Board and legal counsel.

Piedmont-Smith suggested that two (2) numbered sections concerning CAC meeting requirements under "the committee shall" be combined because the number two (2) is not an independent modifier. McKim agreed. Discussion ensued concerning this language and format matching that of Resolution 2023-02.

#### **Joint CAC/Board of Directors Meeting Proposal and Five Year Plan Review**

Wynia stated the information in the meeting packet provides a comprehensive overview of the item. Former Chairperson Munson had recommended that both the CAC and Board do an annual review of the Five Year Plan starting this year. During the CAC's review of the plan, interest was expressed in getting feedback from the Board if the reviews should be done jointly or separately, which led to the proposal of a joint meeting. The CAC is interested in doing this at the Board's earliest availability.

McKim stated that sounds like a great idea. Piedmont-Smith and Githens concurred. McKim asked McGlasson if he would schedule the joint meeting. Discussion ensued concerning options for scheduling the meeting, if it should be piggy-backed on an upcoming Board or CAC meeting, and if it should be a recurring annual joint meeting.

McGlasson stated he will communicate with Board and CAC members to schedule a joint meeting in conjunction with the CAC's regular scheduled meeting on February 16<sup>th</sup>.

#### **EarthKeepers Apartment Recycling Pilot Project**

McGlasson stated that EarthKeepers has a pilot program proposal they have been discussing with the City to start composting programs at apartment and other multi-family housing complexes. Piedmont-Smith stated that this was briefly discussed at an Executive Committee meeting last fall.

Piedmont-Smith stated the City is interested in supporting this project and funding has been identified in the 2023 budget to pay for part of the program. Since there is a least one (1) proposed location outside the City limits, City staff would prefer that the District manage the pilot program and agreement. The City would then transfer the funds to the District.

Wynia explained the design, scope and purpose of the pilot program, noting that it is zero hauling and total landfill diversion of food waste. He stated that food waste is approximately twenty-five percent

(25%) of the municipal waste stream, and that this is the most sustainable possible solution to handling food waste generated at apartment complexes.

McKim asked if any complexes have been identified. Wynia stated that the Bloomington Commission on Sustainability recently identified two hundred and forty-three (243) properties as multi-family, and distributed a survey to one hundred and seventy (170) of those. Forty-eight (48) responses were received, so a lot of information is already available, and a handful of the respondents expressed interest in an on-site composting program. One (1) has already follow-up directly with EarthKeepers expressing interest in being a pilot site.

Wynia stated that the primary interest of assistance is funding, since candidate sites have already been identified. EarthKeepers would like to make the final decision on selecting sites for the pilot program that would be the best fit. There would be almost no requirements on District or City staff to manage the pilot program sites.

McKim asked if they were speaking directly with tenants or with property management. Wynia stated the process starts with property management to make sure they are receptive to the idea and have the space and areas appropriate for on-site composting.

Discussion ensued concerning locations meeting the program requirements, locations in incorporated versus unincorporated areas, and the criteria used to identify candidate locations.

McKim asked how much funding the District would be asked to contribute. Wynia stated that the current financial estimate is \$55,000.00 for a yearlong program at six (6) locations. The District would be asked for one half (½) of that, with the City providing the other half, and the District would be asked to manage the project.

Piedmont-Smith suggested that a Request for Proposals should be issued in the interest of transparency.

Wynia stated that it is a seasonally dependent process and the goal would be to start earlier in the year, and with the high student turnover during the summer, it would be difficult to start during the summer.

Discussion ensued regarding the timeframe needed to issue a Request for Proposals and receive responses, enter into a funding agreement with the City, and the Board's willingness to authorize staff to enter into an agreement with the City within set parameters.

**All Other Items Deemed Appropriate For Executive Committee Discussion**

None.

Meeting adjourned at 3:07 p.m.

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Signed – Executive Committee Member  
Minutes of January 30, 2023

Minutes

Monroe County Solid Waste Management District

**Board of Directors**

Thursday January 12, 2023 4:00 p.m.

Nat U. Hill Meeting Room, Monroe County Courthouse

Meeting connection VIA ZOOM

<https://monroecounty-in.zoom.us/j/83050005419?pwd=R0hXNHpCd0V5bTdLQXU3OEI0ZXdZUT09>

Meeting ID: 830 5000 5419

Password: 559818

Community Access Television Services (CATS) provide a public access recording of this meeting in its entirety that is free to view online at [www.catstv.net](http://www.catstv.net)

*The following minutes reference the meeting packet for this date,  
including department reports and resolutions*

Members Present:

In Person: Geoff McKim, Chairperson; Isabel Piedmont-Smith, Vice-Chairperson; Penny Githens, Secretary; Lee Jones, Director; Dan Swafford, Director

Virtually: Julie Thomas, Director

Member Absent: John Hamilton, Director

Staff Present:

In-Person: Thomas McGlasson Jr, Executive Director; Holly DeWar, Controller

Virtually: Lee Paulsen, Landfill/Compliance Director; Joey Long, Operations Director

Staff Absent: None

Legal Counsel Present: Lee Baker (virtual)

CAC Present

In Person: Joseph Wynia, Chairperson; Nelson Shaffer, member

Virtually: None

Piedmont-Smith called the meeting to order at 4:01 p.m.

**Election of Officers**

Githens motioned to appoint McKim as Chairperson and Piedmont-Smith as Vice-Chairperson; Swafford seconded. Roll call vote was unanimous, motion passed.

Piedmont-Smith motion to appoint Githens as Secretary; Swafford seconded. Roll call vote was unanimous, motion passed.

**Establish 2023 Meeting Schedule for the Board of Directors**

McGlasson stated that the Board has met on the second Thursday of the month at 4:00 p.m. for a number of years and asked whether the Board wishes to continue with this schedule.

Piedmont-Smith asked if that schedule overlaps with any holidays. McGlasson stated he didn't know, but that this would be looked at and can be addressed later if necessary.

Jones entered at 4:04 p.m.

Wynia entered at 4:04 p.m.

Piedmont-Smith motioned to establish the second Thursday of the month at 4:00 p.m. for the 2023 Board of Directors meeting schedule; Swafford seconded. Verbal vote was unanimous, motion passed.

**Executive Committee Meeting Minutes – October 31, 2022**

Provided for information.

**Executive Committee Meeting Minutes – November 16, 2022**

Provided for information.

**Approval of Board of Directors Meeting Minutes – November 10, 2022**

Piedmont-Smith motion to approve the minutes; Githens seconded.

Piedmont-Smith noted that this was the last meeting of 2022 since the December meeting was canceled.

Verbal vote was unanimous, motion passed.

**Controller's Report**

**a. Cash Flows**

DeWar stated that staff is currently completing the 2022 end of year reconciliation and cash flow statements are not yet available. At the February meeting, staff will present 2022 year end cash flow statements and 2023 year-to-date cash flow statements.

**b. Payroll and Claims**

DeWar presented pre-approved payroll and claims included in the meeting packet in the amount of \$572,626.13. Claims processed this week and emailed to the Board yesterday for approval at today's meeting include claims pre-approved under Resolution 2022-02 in the amount of \$37,612.06, and claims for approval by the Board in the amount of \$5,293.69. Total payroll and claims for approval at today's meeting is \$615,531.88.

McGlasson noted that since the Board did not meet in December, this amount includes two (2) months of payroll and claims, and also includes the first bond payment for 2023.

Piedmont-Smith asked about the claim for Calgon Carbon on the November 16<sup>th</sup> claims docket. Paulsen stated that is the carbon used in the leachate treatment process and that claim is for four hundred (400) pounds and includes delivery. Piedmont-Smith asked how long that amount will last. Paulsen stated it depends on how much we're treating, but it should last at least six (6) months. He noted that if the tank has to be drained it takes four hundred (400) pounds to restart the process. He tries to keep that amount on hand in case such an event occurs, noting that delivery time is six (6) to eight (8) weeks.

Piedmont-Smith asked about the claims for Everside Health on the November 30<sup>th</sup> claims docket. McGlasson stated this is for employees to be able to utilize Monroe County's health and wellness clinic, noting that the District has utilized this clinic since the County opened it.

Piedmont-Smith asked about the claim for EffectTV and if any surveys have been done of users of District programs and services to see how they heard about our services to gauge the effectiveness of this advertising. McGlasson stated it has been a number of years since something like that was done. Piedmont-Smith said it would be nice to understand what kind of bang for the buck we are getting.

Piedmont-Smith motioned to approve payroll and claims as presented in the packet and emailed to the board; Githens seconded. Roll call vote was unanimous, motion passed.

**Resolution 2023-01 To Amend Resolution 2022-13 Ordinance for Fixing Salaries for the Calendar Year 2023**

McGlasson referred to the memo included in the packet and explained an error occurred on the last payroll of 2022 that will need to be corrected in 2023 resulting in the need to amend the salary ordinance. The correction results in an increase to the Executive Director's salary of \$254.56.

Piedmont-Smith motioned to approve Resolution 2022-13; Swafford seconded. Roll call vote was unanimous, motion passed.

**Resolution 2023-02 A Resolution to Replace Resolution 90-1 To Establish a Citizens Advisory Committee for the Monroe County Solid Waste Management District**

McGlasson referred to the memo on page fifty-nine (59) of the packet and explained the issues identified that resulted in this resolution being presented to the Board.

Piedmont-Smith motioned to approve Resolution 2023-02; Jones seconded. Roll call vote was unanimous, motion passed.

**Annual Re-Appointments to the Citizens Advisory Committee for 2023**

McGlasson stated this is an annual housekeeping measure and noted that per Resolution 90-1, and the just passed Resolution 2023-01, CAC members terms expire on December 31<sup>st</sup> of each year. He continued that a pending issue this year relates to Nelson Shaffer, as the CAC has previously asked the Board to look at his attendance record and consider if he was fulfilling his obligations as a member.

**a. Review Membership Status of Nelson Shaffer**

Piedmont-Smith stated that this was discussed at the November meeting and that the CAC bylaws do have an attendance requirement which Shaffer has not met. She was waiting to see if Shaffer attended the CAC meeting scheduled after that meeting, and although Shaffer did state he was planning on attending that meeting, he did not. So she stated that it seems like he is not committed to serving on the CAC. This is problematic because it creates quorum issues for the CAC, and in her view he should be removed from the list of re-appointments.

**b. Re-Appointment of CAC Membership for 2023**

Piedmont-Smith motioned to re-appoint the CAC members from the list on page sixty-six (66) of the packet, except for Shaffer. Githens seconded.

Swafford asked if Shaffer can be pulled from the list. McKim confirmed that is the motion and read the full list of members motioned for re-appointment. McGlasson stated that if the motion were to pass, nothing would prevent a Board member from making another motion to re-appoint any members not included in the original motion.

Wynia expressed his support for the motion and that it benefits the CAC because of the situation described. He reviewed Shaffer's attendance record for 2021 and 2022 meetings, quoted the attendance requirements from the CAC Bylaws, and the clause for recommending termination and removal.

Roll call vote was four (4) ayes (Piedmont-Smith, McKim, Jones, Githens), and one (1) nay (Swafford); motion passed.

#### **Request for Appointment to the CAC – William Goins**

McGlasson referred to Goins' letter of interest and advised the Board that Goins is the current Operations Manager at the proposed Rumpke facility.

Piedmont-Smith motioned to appoint William Goins to the CAC; Githens seconded. Roll call vote was unanimous, motion passed.

#### **District Rebranding Consultant Proposals**

McGlasson stated that rebranding was first discussed during the development of the Five Year Solid Waste Management Plan and it was determined that the best course of action was to hire an outside consultant to guide the District through this process. Staff contacted five (5) local consultants who work in this area and included in the packet were the three (3) proposals received in response to that inquiry. McGlasson presented a slide comparing key components addressed in the proposals, and noted that work samples are included in the packet.

Piedmont-Smith stated that Ten31 Marketing did develop the GoBloomington.org website for the City's transportation demand management program, and she did reach out to staff about that experience and they spoke very highly of the firm and said they were great to work with.

McKim asked how the lack of a timeline impacts the assessment of the Lambert proposal. McGlasson advised that the District has an existing relationship with Lambert Consulting as they are the current website hosting service and has worked with staff on updating and publishing videos and infomercials to YouTube. In staff's experience with them they have been prompt and timely with services.

McKim asked if the Request for Proposals included a requirement for a timeline for completion. McGlasson stated it did not.

McKim asked if staff has any recommendations. McGlasson stated that he believes any of the three (3) would do a good job for the District, but he believes the Lambert Consulting proposal provides some detail that the others are lacking and for him personally, there is a comfort level with Lambert Consulting given the existing relationship, and that Lambert Consulting would be his recommendation.

Thomas entered via Zoom at 4:39 p.m.

McKim asked if staff was looking for a motion from the board to move forward with one (1) of the proposals. McGlasson confirmed.

Piedmont-Smith stated she would prefer either Lambert Consulting or Ten31 Marketing, based on her research into the companies. McKim agreed, noting those are the two (2) most expensive. Githens stated that if this is something the District is going to use over the next twenty (20) years, the cost difference is not significant.

McKim asked what the consequences would be to delay making a decision. McGlasson stated that none of the proposals include a deadline it must be accepted by, so if there is additional information the board would like to have before making a decision, staff will seek that from the proposers and bring that back to the Board next month.

Piedmont-Smith noted that Ten31 included an update to the website and asked about Lambert Consulting's cost for this. McGlasson stated that Ten31 included a plan to update the website, but that we would still have to pay the website hosting provider to complete this work. McKim confirmed that regardless of the proposal chosen we would be paying Lambert Consulting for any website changes. McGlasson concurred, but added that this would not be the case if the ultimate outcome of this resulted in changing website hosting providers.

Githens stated that the new name may result in a new URL. McGlasson stated he would anticipate that the URL will change as a result of the rebranding, but that doesn't necessarily mean the hosting service would change.

Thomas stated that one of the things that the District has struggled with in the past is staff having the ability to quickly and easily make changes to the website, and that should be a goal of any website update. She suggested we ask the proposers about their capabilities of producing a website that staff can update, and a quote for that.

Githens stated that if we are going to ask about website changes, she would like to ask Lambert Consulting for a timeline.

Piedmont-Smith asked about staff's current ability to update the website. McGlasson stated that staff has full control over the calendar, but that's about it. Piedmont-Smith stated she concurs with Thomas' comment.

McKim asked for public comment on the issue of choosing a consultant.

Cheryl Munson asked McGlasson to display the comparison table again and stated that she is concerned that there is not a level playing field with regard to the website and fees for additional work. She thinks Ten31 should be asked for their fee to perform additional work since Lambert provided one, and that both should be asked for more information about possible changes to the website.

McKim summarized that the Board would like to select either Lambert or Ten31 and would like to obtain additional information from both of them on fees for additional work, information on how to improve the manageability of the website to allow staff to make more changes, and a timeline from Lambert. Board members concurred.

### **Discussion of MOU for Cost Share with CBU for Resource Recovery Feasibility Proposal CAC Report**

McGlasson stated this is related to a concern expressed at the Executive Committee meeting about an update he provided from a meeting with CBU and their consultant at the end of October. At that meeting the consultant indicated that they were now focusing on the Dillman Road facility instead of the Blucher Poole facility, and had also expanded their radius for potential feedstock sources from fifty (50) miles to seventy-five (75) miles.

McKim asked Baker if he had any comment from a legal perspective on this. Baker stated he does not have any specific comments at this point, but that it's clear that they need to abide by the scope of services and any adjustments need to be approved before they are made.

Piedmont-Smith asked if anyone from CBU was in attendance. McGlasson stated they were advised this would be on the agenda and offered the opportunity to attend, and CBU Director Vic Kelson stated he would attend if specifically requested, but thought his presence might get in the way of the Board freely discussing the issue amongst themselves.

Githens stated she was the one who raised the issue and read a prepared statement. (Copy included as an attachment to these minutes.)

McKim asked why the District would care which treatment plant the study considered. Githens stated that if we had been advised of the switch when it happened she probably wouldn't object, but these decisions were made without consulting with the District and were not reported to the District in a timely fashion.

Thomas thanked Githens for putting her statement and the information together and stated that she finds this incredibly troubling and doesn't see how this will benefit the community. She continued that all the hauling of material doesn't seem to fit with meeting the environmental needs of the community, and storage of composting material is an issue. This just seems to be the wrong thing for us to be investing in, and she hopes that there is some way to deal with this with the consultant.

McKim acknowledged that the emissions from material hauling will be a factor in the carbon neutrality of the entire process.

Piedmont-Smith stated she finds these issues interesting and wants to investigate to match what Githens said with what is written in the agreement. She offered a reminder that this is a feasibility study and maybe what was initially envisioned was not feasible and maybe they were trying to see if through various adjustments it could be made feasible. She agrees there should have been more feedback and reporting but she disagrees that this was not a worthwhile process, even if the answer is that it's not feasible, that's kind of the point of the study.

McKim stated he did not see in the MOU where the study was predicated on a particular location. Githens stated it was discussed in meetings and should be reflected in the minutes. She continued that her understanding was that a previous investigation to look at an anaerobic digester at Dillman Road already turned that down. That was part of the reason we agreed to a study of Blucher Poole, why go back and do the same work.

McKim stated Githens questions deserve answers and that it sounds like communication with the Board, or at least the Executive Committee has been lacking. McGlasson apologized if he was remiss in extending invitations to meet with the consultant or CBU when they were offered to him, but added that he was not offered monthly meetings or provided regular updates from either entity.

McGlasson acknowledged that legitimate questions and issues have been raised, and he recommended that Githens' statement be provided to legal counsel to consider in the context of the obligations stipulated in the MOU. He continued that some of the concerns, like carbon emissions, while legitimate, will not be addressed in a feasibility study, but rather would be issues to raise if the study

determined the project was feasible and CBU elected to move forward. McKim concurred, stating that those are outcomes of the analysis, but the analysis is not predicated on those.

Githens stated that it is her understanding that no feed source was found within the initial fifty (50) mile radius, and they should have come back to the District before expanding the radius. Thomas agreed, stating that is her concern, they went beyond the scope of the contract without consulting the District. If that information would have been provided in advance, the Board could have acted appropriately at that time.

McKim stated that he agreed with McGlasson's recommendation to review the obligations outlined in the MOU with legal counsel, and see if CBU or their consultant can provide additional information concerning Githens' substantive concerns.

Githens stated it is her understanding that we should have a full report by the end of January or early February, and noted that we haven't seen a copy of the interim report. McKim asked if an interim report exists. McGlasson stated not that he is aware of. Githens stated they had a meeting and it was delivered verbally. McGlasson confirmed there was a verbal update provided at the meeting at the end of October.

Piedmont-Smith asked to confirm that the District has not paid anything toward this contract. McGlasson confirmed, stating no invoice has been received from CBU or the consultant.

### **CAC Report**

Wynia stated that two (2) reports are included in the packet since there was no December meeting. The November and December activity report covers the CAC discussion on the previously mentioned anaerobic digester meeting attended by himself and Ryan Conway; development of a Five Year Management Plan reporting document with District staff; a discussion about potential landfill monetization; and an opportunity to collaborate with the Porter County CAC on their effort to "ban the ban" on single use materials.

The CAC did not meet in December, but did distribute the requests for re-appointment and two (2) members opted not to seek re-appointment: Lily Kleinline and Andrew Manley. The CAC's first meeting of 2023 will be next Thursday.

Piedmont-Smith asked for an explanation of landfill monetization. Wynia stated that in the Five Year Management Plan, there is a section where potential opportunities are proposed to make use of the closed landfill space for other activities which could be of value to the District and could produce a monetary benefit. The discussion was brief and preliminary about what types of activities that could entail; educational and informational tours, multi-use paths for recreational purposes.

Piedmont-Smith asked if the "ban the ban" effort was about plastic bags. Wynia stated that's what prompted the preemptive policy, but the State code is written very broadly to include any type of single use item. The interest would be to try and work against that policy and find alternative options to permit greater control and use legislation to work against uncontrolled production of single use items.

Thomas exited at 5:18 p.m.

**Department Reports**

McGlasson reported that he toured the new Rumpke facility to see the construction progress and he noted that the maintenance building was erected and the concrete walls of the dumping bays were being poured. There will be four (4) bays: one (1) specific to glass, one (1) for comingled recycling; one (1) for source separated recycling, and one (1) for trash. Most of the paving for the drive and parking areas is complete and dedicated green space areas are defined.

He stated that the new legislative session is underway, tomorrow is the deadline for filing bills. At this point no bills specific to solid waste districts have been filed, but there are a few bills of interest that he will be tracking. He summarized for the board the bills being tracked.

Long stated that holiday tree recycling ends this Saturday, the 14<sup>th</sup> and staff has completed their annual HAZWOPER (Hazardous Waste Operations and Emergency Response) training. HHW staff is working with new packaging requirements for shipping on some materials, and that repairs were completed to the operator booth at the Ellettsville site.

Piedmont-Smith asked what is done with the holiday trees. Long stated most go to Good Earth Composting to be composted, and some are donated to Indiana University and are used in ponds and lakes to create fish habitats.

Paulsen stated that the November groundwater lab reports have been submitted to AECOM for statistical analysis. Phoenix demolition has completed the deconstruction of the building at the landfill, and Danny Percifield was hired for the new support staff position. He added that this new position has allowed for safer roadside clean-ups and more efficient response to compliance cases.

**Public Comment**

None

**Comments from Directors**

Githens thanked the Board for allowing her to make her extended statement.

Piedmont-Smith referred to discussions from last summer regarding supporting a residential compost pilot program for multi-residential complexes, and stated that EarthKeepers is eager to help with that. She has had discussions with City staff and there is interest in helping to fund the project.

Meeting adjourned at 5:33 p.m.

Signed – Board Member

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Minutes of January 12, 2023

## PENNY GITHENS PREPARED STATEMENT

I am very disappointed in the lack of reporting from the Energy Power Partners about the study they are conducting regarding the feasibility of installing an anaerobic digester in Monroe County.

When the Monroe County Solid Waste Management District was asked to partner with the City of Bloomington Utilities to split the \$129,220 cost of such a study, we were told:

1. The principals - which should have included the executive committee of the MCSWMD - would receive monthly updates on the progress of the study.
2. Initially the study was to look at placing the anaerobic digester at the Blutcher Poole waste water treatment plant.
3. The feedstock to be considered (page 31, see next item) was listed as:
  - Fats, oils and grease (FOG)
  - Commercial source separated organic waste streams
  - Industrial/food and beverage organic residual waste streams
  - Other municipal wastewater treatment biosolids
  - Residential organics within City of Bloomington
4. The consultants would look at the potential feedstock market within a 50-mile radius. The 50-mile radius was specifically included in the information included on page 31 of the MCSWMD packet of March 10, 2022.
5. At least one member of the MCSWMD board voted to fund the initial study because the group was informed about the possibility of producing high-grade bio-solids which might be approved for land application.

Per the report which MCSWMD Director Tom McGlasson shared with the MCSWMD Board on November 4, 2022 (page 1, bullet point 3), Energy Power Partners, or EPP, met with CBU staff, himself, and two members of the Solid Waste District's Citizens' Advisory Committee on Wednesday, October 26, 2022, to provide a study update. No member of the executive committee attended, and no effort was made to schedule a time to meet with them. This is NOT the monthly update I felt we were promised and which should have been delivered.

The Blutcher Poole site was dismissed by the consultants, with the focus shifting to the Dillman Road WWTP. This feels to me, personally, like a bait-and-switch, especially since we had been told there wasn't room at the Dillman Road site to install an anaerobic digester.

The radius for the potential feedstock market was increased by EPP, without approval from the Solid Waste Board, and they expanded the feedstock to be considered from the ones I previously listed to the organic waste from an abattoir. Increasing the radius from 50 to 75 miles increases the hauling cost, and has the potential to increase pollution due to additional heavy trucks on the roads. This does not seem environmentally friendly.

At the October 26, 2022, meeting, attendees were told only Class B bio-solids would be produced. I have come to learn that this type of raw solid waste from the digester is generally only used by large farming operations of the size that do not exist in Monroe County, and that they must either be drilled or “sliced” into the soil. I have learned that there may be enough raw solid waste produced to cover 600 acres of land each year, that a facility must exist to store this solid waste during times of the year when farmers cannot apply it to their land, and that IDEM must approve such a use. And that is **IF** sufficient feed stock can be obtained from beyond the original 50-mile radius, something that doesn’t seem to be guaranteed, especially if hauling costs go up. Of course, if the raw solid waste has to be shipped outside of Monroe County, that also decreases its value to potential purchasers.

If the Solid Waste District Exec Board had been informed of these changes to the contract and the initial results with regard to sourcing the feed stock back in October, we might have asked EPP to stop their study and to bill us for their work up to that time.

But there are also other problems. I have learned that the anaerobic digester which was built and operated in Madison, Wisconsin, has been shut down. Why? Contamination and repeated shutdowns.

As one looks at food waste as a possible feed stock, please keep in mind that if one hopes to source that from grocery stores, it must first be removed from packaging. That requires a separate facility, and I am told that the work can be dangerous. It is also difficult to source uncontaminated feed stock from homes and restaurants due to contamination.

Contaminants impact any methane gas which is produced, often producing too much CO<sub>2</sub> and inert gases that would need to be removed before being sold to a utility company or burned on-site.

Contaminants also impact the raw solid waste that would be produced. One of the feed stocks that would go into such a digester is the waste water from CBU’s two waste water treatment plants, and it is my understanding that no testing is done at either site for heavy metals. Such heavy metals can be toxic, meaning the raw solid waste would be hauled to a landfill, not used in farming.

In my opinion, EPP should have ended its study months ago and not charged us for the full study. As such I would like for this board to consider whether EPP’s decision to expand the scope of the study without the authorization and consent of this board constitutes a breach of contract. If you feel it does, I ask that we consider not paying the \$64,610 we originally agreed to pay.

Penny Githens

January 12, 2023

Minutes

Monroe County Solid Waste Management District

**Board of Directors**

Thursday February 9, 2023 4:30 p.m.

Nat U. Hill Meeting Room, Monroe County Courthouse

Meeting connection VIA ZOOM

<https://monroecounty-in.zoom.us/j/83050005419?pwd=R0hXNHpCd0V5bTdLQXU3OEI0ZXZUT09>

Meeting ID: 830 5000 5419

Password: 559818

Community Access Television Services (CATS) provide a public access recording of this meeting in its entirety that is free to view online at [www.catstv.net](http://www.catstv.net)

*The following minutes reference the meeting packet for this date,  
including department reports and resolutions*

Members Present:

In Person: Geoff McKim, Chairperson; Isabel Piedmont-Smith, Vice-Chairperson; Penny Githens, Secretary; John Hamilton, Director, Lee Jones, Director; Dan Swafford, Director

Virtually: None

Member Absent: Julie Thomas, Director

Staff Present:

In-Person: Thomas McGlasson Jr, Executive Director; Holly DeWar, Controller

Virtually: Lee Paulsen, Landfill/Compliance Director; Joey Long, Operations Director

Staff Absent: None

Legal Counsel Present: None

CAC Present

In Person: Joseph Wynia, Chairperson; William Goins, member

Virtually: None

McKim called the meeting to order at 4:36 p.m.

**Executive Committee Meeting Minutes – November 28, 2022**

Provided for information.

**Executive Committee Meeting Minutes – January 3, 2023**

Provided for information.

**Executive Committee Executive Session Minutes – January 10, 2023**

Provided for information

## Controller's Report

### a. 2022 Year End Cash Flows

DeWar provided 2022 year end fund balances as provided on the cash flow statements included in the packet.

### b. 2023 Year-To-Date Cash Flows

Dewar provided fund balances as of January 31, 2023 advising that these cash flow statements were emailed to the Board yesterday.

Piedmont-Smith asked how much was remaining of the budgeted 2022 expenditures that reverted to reserve funds. McGlasson stated that he did not have the exact figure available, noting that encumbrances would factor into that, but it would be approximately the difference between budgeted expenditures and actual expenditures. Piedmont-Smith stated it looked to be about \$70,000. McGlasson confirmed and stated an exact figure could be presented at the next Board meeting.

Hamilton stated that the District ended 2022 with over \$4,000,000 in the Operating Fund which is a very healthy balance. Over the next several years, there is an extraordinary amount of federal money available, and this can be a very powerful time to leverage that money by using local money for projects the board deems prudent, and we should think about what might be out there that could help us achieve our mission.

Githens noted that on page nine (9) of the packet the ending year indicated is incorrect. She recalled that the District had previously moved some Operating Fund money into a savings account to earn interest. Given the large surplus noted by Hamilton, she would like the Executive Committee to investigate if more money should be moved into the savings account. McGlasson stated that at that time all District funds were held in various checking accounts that did not accrue interest, we have since changed financial institutions and all of the accounts are interest bearing. He will confirm with the bank the interest rates for each account and discuss with the Executive Committee to see if there is any benefit to moving money between accounts.

McKim referred to Hamilton's comment and noted that as a County Council member, every year they look at the Form 4B statement which projects an operating balance at the end of a two (2) year period for the current budget and proposed budget. He asked if staff has a sense of what that figure is. McGlasson stated he did not have that available, but it is a solid figure and the District is on good financial footing. McKim stated the Council likes to see that figure at a ratio of thirty percent (30%) to thirty-five percent (35%), and he suspects the District's is quite a bit higher. We should be investing that money and doing what the taxpayers want us to do with that money.

### c. Payroll and Claims

DeWar presented pre-approved payroll and claims included in the meeting packet in the amount of \$182,453.23. Claims processed this week and emailed to the Board yesterday for approval at today's meeting include claims for approval by the Board in the amount of \$6,770.10 and payroll and claims pre-approved under Resolution 2022-02 in the amount of \$85,751.93. Total payroll and claims for approval at today's meeting is \$274,975.26.

Piedmont-Smith asked about the large payment for leachate hauling and what month that was for. Paulsen stated that was for the month of January, saying it was wetter than previous months and the ground began thawing, and due to colder temperatures the treatment plant is not able to run very many cycles per day.

Piedmont-Smith motioned to approve payroll and claims as provided in the packet and emailed yesterday; Swafford seconded. Roll call vote was unanimous, motion passed.

#### **District Rebranding Request for Additional Information**

McGlasson stated that at the last Board meeting the Board reviewed three (3) proposals and instructed staff to seek additional information from Lambert Consulting and Ten31 Marketing. In the packet beginning on page twenty-six (26) is the additional information requested along with the original proposals from the two (2) selected consultants. Staff is asking that the Board make a decision to move forward with one (1) of the consultants.

McKim asked McGlasson if he had a recommendation. McGlasson stated that both consultants provided the requested information, and as he said last month he thinks both would do a great job for the District. The District has previous experience with Lambert Consulting, and he spoke with City of Bloomington staff who have experience with Ten31 Marketing and they had nothing but good things to say. Looking at the cost difference, and given the familiarity with Lambert Consulting, he would recommended Lambert.

Hamilton stated that he is not against investments in branding and thinks about it as wanting to implement new efforts and asked what the District is trying to accomplish. He referred to his previous comment on the cash surplus and stated we have resources and opportunities ahead and asked if this was something in the strategic plan. McGlasson stated this was first discussed during the development of the Five Year Plan, the idea being a brand that identifies the District with the goals and objectives outlined in the plan.

Piedmont-Smith asked McGlasson to summarize the cost estimates and rates for additional work. McGlasson provided the quoted cost in the proposals and referred to the hourly rates provided by the consultants included in the packet.

Githens stated that for her the difference in cost, particularly for additional work, and Lambert's familiarity with the District are driving factors.

McKim said this was discussed at the Executive Committee and the consensus was that both were qualified and had good recommendations, but that for the reasons cited by Githens it makes sense to award the contract to Lambert.

Piedmont-Smith motioned to accept the proposal from Lambert Consulting; Githens seconded.

Wynia thanked the Board for considering the proposals and moving forward with the rebranding process, which he is excited about. He thinks it will help bring attention to the 5 Year Plan goals and objectives.

Roll call vote was five (5) ayes (Piedmont-Smith, Jones, McKim, Swafford, Githens), and one (1) abstention (Hamilton), motion passed.

**Partnership with City of Bloomington on Multi-Dwelling Composting Pilot**

McGlasson referred to the memo on page eighty-six (86) of the packet and explained that this has been discussed previously by the Executive Committee last fall, and again last month. The City is interested in collaborating to develop a pilot program to encourage and promote composting at multi-family dwelling complexes. There are a number of steps that still need to be taken to bring this to fruition, but he has spoken with Alex Crowley with the City Sustainability department, and determined that combined funding of \$50,000 to \$60,000 would be enough to implement a pilot program at four (4) to six (6) complexes. He feels this is a worthwhile goal and is asking the Board to authorize staff to move forward with entering into an agreement with the City Sustainability department and commit funds to this project in an amount equal to the City's, but not to exceed \$30,000.

Githens stated she supports this and would like to see it move forward quickly.

Jones expressed her support and asked how much this will affect the waste stream, noting that many apartments have garbage disposals, and that's how most things that would be composted are taken care of. McGlasson stated it's hard to put a weight value, or volume, on that, but that education would have to be a major component of the program.

Jones asked how the District would benefit from the program, or if it was to only benefit the residents of the complexes. McGlasson stated that it would help further the mission of the District by taking material that would otherwise go to a final disposal facility or a wastewater treatment plant and using that to generate a usable compost, or topsoil. Hopefully the complex could use that for landscaping or a community garden.

McKim expressed his support and noted the importance of education as a part of the program.

Hamilton motioned to authorize staff to negotiate the appropriate agreement with the City of Bloomington and commit funding in an amount equal to the City's contribution not to exceed \$30,000; Githens seconded.

Piedmont-Smith stated that she is in favor of this and thinks it does match the District's mission. She referred to the District commissioned study by Kessler Consulting in 2018 that showed that up to thirty-nine percent (39%) of the waste stream could be recycled or composted. This is a great practice for people in apartment buildings to engage in and that residents could carry that forward when they move to another residence.

McGlasson advised the Board that the City would expect the District to manage the funding and the pilot program because it would not be limited to complexes within the City of Bloomington, but available to any interested complex in Monroe County.

McKim asked Hamilton, as the maker of the motion, if he acknowledges that the District would be managing the process as a part of his motion. Hamilton confirmed.

Githens stated that she would hope that one (1) or more complexes outside the City would be included so that it is County-wide.

Piedmont-Smith stated that the preliminary survey of apartment complexes the Bloomington Commission on Sustainability conducted a few years ago showed that ninety-two percent (92%) of them were in the City limits. While a broad net should be cast to find interested complexes, she would

hesitate to require inclusion of complexes outside the City, since depending on interest, all the included complexes could wind up being in the City. McGlasson acknowledged this possibility. The City and District didn't want to be in a position where we had to exclude any complexes and the City was uncomfortable managing a program occurring outside the City limits.

Hamilton concurred stating we just need to find the ones that will do it. He reminded the Board that approximately two-thirds ( $\frac{2}{3}$ ) of District funding comes from property taxes provided by residents of the County, most of whom live in the City.

Roll call vote was unanimous, motion passed.

#### **CAC Resolution 2023-01 To Amend Citizens Advisory Committee Bylaws**

McGlasson referred to the resolution passed last month regarding the establishment of the CAC and stated that the resolution resulted in the CAC needing to revise their bylaws. The CAC Bylaws require any proposed changes to come before the Board before the CAC votes on them.

Wynia stated he does not have a lot to add to what is in the memo provided in the packet, and none of the changes are substantive. The Executive Committee has already reviewed the proposed changes and made some minor recommendations, which are included in the revisions in the packet. The changes just update references to the establishing resolution and reflect changes made in Resolution 2023-02.

No comments or objections to the proposed revisions were expressed by the Board.

#### **Joint CAC/Board of Directors Meeting Proposal and Five Year Plan Review**

Wynia referred to the memo included in the packet and stated that during the CAC review of the Five Year Plan, a number of points were raised that the CAC thought the Board would be interested in. This led to discussion of proposing a joint meeting with the Board to discuss these items to see which ones the Board might be interested in pursuing.

One (1) idea of particular interest is the idea of a rolling plan model, where instead of looking at a block of five (5) years, the plan would be reviewed each year and potentially revised as deemed appropriate. This was a big enough change that the CAC felt it warranted discussion with the Board about the merits and potential costs and benefits.

McKim asked if there was a date proposed for the joint meeting. McGlasson stated the Executive Committee discussed holding the joint meeting in conjunction with the next regularly scheduled CAC meeting on February 16<sup>th</sup>. He reminded the Board that the statute does require that the Board and CAC meet jointly at least twice per year. Historically, one (1) of those joint meetings has always been held as part of the budget preparation process, but the second meeting generally comes about organically concerning a topic relevant at the time. A rolling review of the plan might provide an opportunity to have both joint meetings planned every year. Additional meetings could always be called if the need arises.

Piedmont-Smith stated this is a great idea that can help us stay on track with the Five (5) Year Plan. She asked McGlasson if his previous query with the Board about that date confirmed a quorum was available. McGlasson stated he did not get enough responses to determine if a quorum could be present.

Swafford asked what time the joint meeting is proposed for. McGlasson stated the CAC meeting is scheduled for 5:30 p.m., but there is some flexibility with the CAC being willing to adjust their start time and accommodate the Board to the extent possible.

Board members discussed their availability to meet on February 16<sup>th</sup> as proposed.

There was consensus among Board members to schedule the meeting for 5:00 p.m. on February 16<sup>th</sup>. Wynia stated he has not confirmed with the CAC membership but believes a quorum of CAC members would be available to meet at 5:00 p.m. and the CAC could push their regular meeting start time to 6:00 p.m.

McKim asked about the format for the joint meeting. McGlasson stated the CAC currently meets in room 100B in North Showers, and unless there's any objections, it would make sense to hold the meeting there since we know that room is available. Generally the Board Chair has run the joint meetings, but since the CAC proposed this meeting and its agenda, he would leave it to the discretion of the Board Chair and CAC Chair as to who runs the meeting.

### **CAC Report**

Wynia stated most of the items in the report in the packet have already been covered. The CAC did produce their 2022 Activities and Expenditures report, which is included in the packet on page one hundred and five (105). Most of the items in the report have previously been noted to the Board in the monthly CAC reports, and some Board members were directly engaged with some of the sub-committees.

Piedmont-Smith asked about the Implementation and Evaluation Guidance sub-committee referred to in the Activities and Expenditures report and that committee's referenced report and if that was available and would factor into the review of the Five Year Plan. Wynia stated this was a document developed as a tool for District staff to track and report progress on the Five Year Plan goals and objectives. He explained how the document was developed, how it relates to the plan and the goals and objectives and related metrics, and how staff would use it for tracking and reporting.

Piedmont-Smith asked if anything had been produced as a result of the document that could be shared with the Board. McGlasson stated that a final draft had not been completed, he was forwarded a copy of the working draft from the CAC and had not followed up. He apologized and stated he would get back to that and also include a copy in the packet for the joint meeting.

### **Department Reports**

McGlasson reported that an offer has been accepted for the Waste Reduction Specialist position: Kayla Strand is scheduled to start on March 6<sup>th</sup>. He referred to his report included in the packet and reviewed key upcoming dates related to the new Rumpke facility and existing contracts with Republic Services, how those impacted the District, and terms of the contracts.

Piedmont-Smith asked if a host fee is currently being negotiated with Rumpke. McGlasson stated he is currently working with legal counsel and drafting the agreement to present to Rumpke.

McGlasson reviewed bills from the current legislative session being monitored by the District and the Association of Solid Waste Management Districts.

Githens noted in McGlasson's report that he'll be attending a staff level meeting with CBU and their consultants on February 17<sup>th</sup>, and expressed her strong displeasure that she is excluded from that meeting. She doesn't understand why Board members or CAC members should be excluded unless there is something to hide. McGlasson stated the explanation provided to him was that this was a technical review of a draft report to identify areas where clarification may be needed and they didn't want any undue influence that could skew the objectivity of the final report. The final report will be presented at a public meeting where there will be an opportunity for comment or to voice support or objection to the project. All this study is looking at is if it's economically and logistically feasible for CBU to construct such a facility.

Long reported that Cook Medical donated office furniture to the District, which provided furniture for the two (2) new staff offices and allowed for the replacement of some furniture at one (1) of the rural sites. We are scheduling our first tire shipment since we began accepting tires and have taken in one hundred and twenty-two (122) tires in about eight (8) months.

Piedmont-Smith asked if a comparison of annual recycling tonnages could be provided to the Board. Long stated he has that information and will provide it to McGlasson to distribute to the Board.

McGlasson stated that an issue he forgot to bring to the Board's attention is related to the Orange Bag program. We have been receiving a lot of complaints that some Orange Bag Vendors have raised the prices they are charging residents. The District has not raised the prices charged to the vendors, nor changed the discount provided to them. He has reviewed the Fee Resolution with legal counsel and there is agreement that the Fee Resolution does establish the retail price for the bags, which is why there is a five percent (5%) discount provided to the vendors. He is going to issue a letter to all the Orange Bag vendors with a copy of the Fee Resolution advising them of what the established retail price is. If we still have non-compliance after that we will have to have some discussions to determine what kind of action the District should take. The last thing we want to do is make it harder for residents to get the Orange Bags.

McGlasson stated that, barring objections from the Board, he is prepared to start selling the bags at our HHW department where we already do a number of other financial transactions. No objections were expressed by the Board.

Swafford asked if the bags could be made available for sale at the rural sites. McGlasson stated that the sites only have one (1) employee on duty at any time so there would be some security issues. We are not set up at this time to transact money at the sites. He did not say it can't be done, but there are issues that would have to be resolved and changes made for that to happen. He understands the questions, and it would make sense to have them available at the sites.

Githens asked if there is a way people could pre-pay via the website or something and then pick the bags up at the site. McGlasson said something like that is what comes to mind. He understands the questions and does not disagree with the intent, and it is something that can be looked at, but for security reasons he is not comfortable doing that right now.

Paulsen reported that the leachate treatment plant was re-started today, but temperatures are still cold enough to limit treatment capacity, so some leachate is still being hauled. Danny Percifield is working out well in the new support staff position. Paulsen expects an increase in roadside cases as

they will be able to address those more effectively. The additional staff has allowed for more coordinated clean ups in areas that would be unsafe for one (1) person to do alone.

Swafford asked why all the leachate is being hauled to Ellettsville now and if there is a reason we are not using the Dillman facility. Paulsen stated Ellettsville is more cost effective, but we keep our CBU permit active as a back-up so we have the ability to haul there if needed. Disposal cost at Ellettsville is \$36.00 per five thousand (5,000) gallons, and at Dillman it is \$180.00, not including transportation.

McGlasson added that CBU also made some access changes to the Dillman Road facility that meant in order to haul there on nights and weekends we would have to pay a premium.

McGlasson asked if there was a correction to the leachate numbers provided on that last page of the packet. Paulsen apologized stating that a formula in the spreadsheet did not update, he provided corrected leachate hauling figures.

**Public Comment**

None

**Comments from Directors**

None

Meeting adjourned at 5:56 p.m.

Signed – Board Member

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Minutes of February 9, 2023

*Monroe County Indiana Solid Waste Management District*



## **MEMORANDUM**

**TO:** MCSWMD Board of Directors  
**DATE:** March 3, 2023  
**FROM:** Tom McGlasson Jr.  
**SUBJECT:** Cash Flows

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Cash flow statements will be emailed to the Board in advance of the meeting on Wednesday March 8, 2023 with payroll and accounts payable claims to be submitted for approval at the Board meeting

**MONROE COUNTY SOLID  
WASTE MANAGEMENT  
DISTRICT**

**Date:** March 3, 2023  
**To:** MCSWMD Board of Directors  
**From:** Holly DeWar, Controller  
**RE:** Summary of Payroll and Claims

Claims Processed Week of 2/20/2023

Pre-Approved Claims Approved Under Resolution 2022-02

Accounts Payable Claims	\$14,212.73
Payroll	\$22,114.71
Payroll Claims	\$13,260.00
Longevity	\$546.03
<b>TOTAL</b>	<b>\$50,133.47</b>

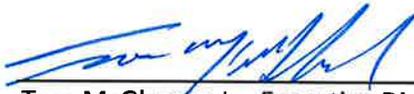
Pre-Approved Claims Approved by Boad Chair or Designee

2/24/2023	\$11,869.70
<b>TOTAL</b>	<b>\$11,869.70</b>

**Total Pre-Approved Payroll and Accounts Payable Claims Submitted  
to the Board of Directors:**

**\$62,003.17**

**We have examined the claims summarized above and approved:**

  
 \_\_\_\_\_  
 Tom McGlasson Jr., Executive Director

  
 \_\_\_\_\_  
 Holly DeWar, Controller

<b>Claims Docket Report</b>
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## Claims Docket

Claim	Vendor	Name	Description	Net Amount	
Batch: 762	1	115	AT & T	MTHLY: OARD SITE PHONE	234.64
	2	429	Canon	MTHLY: COPIER/PRINTER RENTAL	379.00
	3	489	CenterPoint Energy	MTHLY ADMIN BLDG	548.12
				MTHLY RRC/HHW	1,573.39
	4	39	City of Bloomington Utilities	MTHLY: ADMIN, RRC & HHW UTILITIES	275.84
	5	252	Monroe County Clerk	CAUSE # 53C06-0608-CC01568	232.61
	6	19	Duke Energy Indiana Inc	MTHLY RRC & HHW	650.52
				MTHLY ADMIN BLDG	375.20
				MTHLY BETHEL SITE	457.94
	7	47	Hobbs Equipment Inc	MTHLY COMPACTOR RENTAL ( S WALNUT & 4 SITES	4,435.00
	8	137	Hoosier Transfer Station	COMPLIANCE: ADOPT A ROAD/ILLEGAL DUMPING REF: 536459, 535233	11.07
				COMPLIANCE: ADOPT A ROAD/ILLEGAL DUMPING REF: 544377, 544804, 844836, 544875	101.83
	9	231	Indiana State Central Collection Unit	REMIT # 006812207, CASE: 53C07-1108-JP-000630 (WAMPLER FOR L HALL)	132.00
	10	459	Invesco Investment Service	BIWEEKLY PAYROLL IRA FOR EMPLOYEES	29.00
	11	272	J R Davis Vending Inc	WATER/COOLER RENTAL @ DILLMAN SITE	46.00
				WATER/COOLER RENTAL @ BETHEL SITE	46.00
	12	254	John Hancock	EMPLOYEE LOAN (MARY K HUNTER	62.78
	13	278	Lincoln National Life Insurance	MTHLY: EMPLOYEE DISABILITY (03/01/23 - 03/31/23)	661.51
	14	243	Artistic Media Partners	RADIO ADVERTISEMENT	525.00
				RADIO ADVERTISEMENT	525.00
	15	93	South Central Indiana REMC	LANDFILL: MTHLY ELECTRIC	57.00
				LANDFILL: MTHLY ELECTRIC	184.00
				LANDFILL: MTHLY ELECTRIC	617.00
	16	117	Cintas #2	WEEKLY RUGS & TOWELS (RRC & HHW)	56.37
				WEEKLY RUGS & TOWELS (RRC & HHW)	56.37
				WEEKLY RUGS & TOWELS (RRC & HHW)	56.37
				WEEKLY RUGS & TOWELS (RRC & HHW)	56.37
				MTHLY: LEASE FOR AED - LANDFILL	129.00
				MTHLY LEASE FOR AED - RRC	129.00
				MTHLY LEASE FOR AED: BETHEL	129.00
				MTHLY LEASE FOR AED - OARD	129.00
				MTHLY LEASE FOR AED - DILLMAN	129.00
				MTHLY FIRST AID SUPPLIES - DILLMAN	23.80
				MTHLY LEASE FOR AED - ELLETTSVILLE	129.00

# Claims Docket Report

## Claims Docket

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<u>Claim</u>	<u>Vendor</u>	<u>Name</u>	<u>Description</u>	<u>Net Amount</u>
16	117	Cintas #2	MTHLY LEASE FOR AED - ADMIN	129.00
17	61	K & S Rolloff, Inc	GLASS HAULING	900.00
<b>Grand Total:</b>				<b>14,212.73</b>

February 21, 2023  
10:03AM

MCSWMD Board of Directors Meeting Packet 3/9/2023 Page 29 of 42  
Monroe County Solid Waste Mtg Dist  
**Direct Deposit Summary Report**

Report: Prddsumr.rpt

1 of 1

Pay Period Ending Date: 2/18/2023

Effective Date: 2/23/2023

<b>Total Number of All Transactions :</b>	<b>34</b>
<b>Total Number of Pre-Notification Transactions :</b>	
<b>Total Credit Amount :</b>	<b>22,114.71</b>
<b>Total Debit Amount :</b>	<b>22,114.71</b>
<b>Total Number of Debit Transactions :</b>	<b>1</b>
<b>Total Number of Credit Transactions :</b>	<b>33</b>

Parameters:  
Operator: CONNIE

Pay Period Ending Date: 2/18/2023

# Batch Listing Report

11:43 AM

Monroe County Solid Waste Management Dis  
Batch 6516 thru Batch 6516

Page 1 of 1

BatchNo: 6516                      Comment: 2/24/23 PAYROLL CLAIMS  
Status: Open                      Date Opened: 02/21/2023  
Source: AP

Fund	Account No/Description	Post Date	Per/Year	Operator Ven/Emp#	Ref Number Po/Rct	Description	Debits	Credits
1000	07-22.62000 State Withholdings	2/21/2023	2 / 2023	CONNIE		State	2,154.17	
1000	07-22.63000 County Withholdings	2/21/2023	2 / 2023	CONNIE		County	860.71	
1000	07-22.61000 Federal Withholdings	2/21/2023	2 / 2023	CONNIE		Federal	2,354.50	
1000	07-22.65000 FICA Social Security	2/21/2023	2 / 2023	CONNIE		Fica SS	3,658.06	
1000	07-22.64000 FICA/Medicare Withholdings	2/21/2023	2 / 2023	CONNIE		Fica Medicare	855.58	
1000	07-22.41340 John Hancock Retirement	2/21/2023	2 / 2023	CONNIE		Retirement	3,376.98	
<b>Batch Totals:</b>							<b>13,260.00</b>	

SUMMARY

<u>Check Type</u>	<u>Manual</u>	<u>Direct</u>	<u>Deposit</u>	<u>Amount</u>	<u>Direct</u>	<u>Deposit</u>	<u>Amount</u>	<u>Check</u>	<u>Amount</u>
Regular				0.00			0.00	546.03	
Manual				0.00			0.00	0.00	
Void				0.00			0.00	0.00	

MONROE COUNTY SOLID  
WASTE MANAGEMENT  
DISTRICT

Date: February 22, 2023  
To: MCSWMD Board of Directors  
From: Holly DeWar, Controller  
RE: Claims for Approval 2/22/2023

Accounts Payable Claims for Approval	\$11,869.70
<b>Total Accounts Payable Claims for Approval 02/22/2023</b>	<u><b>\$11,869.70</b></u>

We have examined the claims summarized above and approved.

  
\_\_\_\_\_  
Tom McGlasson, Jr., Executive Director

  
\_\_\_\_\_  
Holly DeWar, Controller

**Claims Docket Report**

Claims Docket

Batch: 760	Claim	Vendor	Name	Description	Net Amount
	1	132	AECOM	AECOM - NOV 2022 GROUND WATER, JAN 7 - FEB 3 2023 STATS	4,194.00
	2	24	C & S, Inc.	MTHLY FUEL FOR DEPTS: 01, 02, 04, 05 & 08	989.79
	3	176	Engraving & Stamps Ctr	NAME PLATES: DEWAR, LONG, STRAND	32.86
	4	41	Herald Times	ADVERTISE MEETING NOTICES,	7.35
				ADVERTISE MEETING NOTICES	34.43
	5	96	IDEM State of Ind Dept of Evnior Mtg	COMPLIANCE WASTE TIRE TRANSPORT PERMIT FOR IDEM	100.00
				NPDES PERMIT RENEWAL	730.00
	6	417	Lambert Consulting	DISTRICT REBRANDING PROJECT - PAYMENT 1 OF 3	5,000.00
				MIND YO' BUSINESS PODCAST, 6 MONTH SPONSORSHIP	700.00
	7	469	TASC	QTRLY: COBRA ADMIN FEE (4/1 - 6/30/23)	81.27
<b>Grand Total:</b>					<b>11,869.70</b>

**Tom McGlasson**

---

**From:** Geoff McKim <gmckim@co.monroe.in.us>  
**Sent:** Thursday, February 23, 2023 6:11 AM  
**To:** Holly DeWar; Penny Githens; piedmoni@bloomington.in.gov; Julie Thomas; hamiltoj@bloomington.in.gov; Lee Jones; danswafford@ellettsville.in.us  
**Cc:** Tom McGlasson  
**Subject:** Re: Claims for Approval

Thank you very much. If there are no objections from other board members before 5PM on Friday, these can be considered approved.

-geoff

---

**From:** Holly DeWar <hdewar@mcswmd.org>  
**Date:** Wednesday, February 22, 2023 at 12:39 PM  
**To:** Geoff McKim <gmckim@co.monroe.in.us>, Penny Githens <pgithens@co.monroe.in.us>, piedmoni@bloomington.in.gov <piedmoni@bloomington.in.gov>, Julie Thomas <jthomas@co.monroe.in.us>, hamiltoj@bloomington.in.gov <hamiltoj@bloomington.in.gov>, Lee Jones <ljones@co.monroe.in.us>, danswafford@ellettsville.in.us <danswafford@ellettsville.in.us>  
**Cc:** Tom McGlasson <tmcglass@mcswmd.org>  
**Subject:** Claims for Approval

Geoff and Members of the Board,

Attached for your review and approval are Accounts Payable Claims in the amount of \$11,869.70 on 02/22/2023.

Thank you,

Holly DeWar, Controller  
Monroe County Solid Waste Management District  
3400 S. Walnut St.  
Bloomington, IN 47401  
812-349-2951

**Tom McGlasson**

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**From:** Tom McGlasson  
**Sent:** Friday, February 24, 2023 3:27 PM  
**To:** Julie Thomas  
**Cc:** Holly DeWar (hdewar@mcswmd.org)  
**Subject:** RE: Claims for Approval

Julie,

[HERE IS A LINK](#) to the podcast's website. As a sponsor, we get 2 30 second spots during the podcast and are highlighted as the sponsor during the episode. This is something we have been doing for the past couple of years, and it has generated some Green Business inquiries from listeners.

Tom McGlasson Jr.  
Executive Director  
Monroe County Solid Waste Management District  
3400 S. Walnut St.  
Bloomington, IN 47401  
812-349-2869

---

**From:** Holly DeWar  
**Sent:** Friday, February 24, 2023 3:21 PM  
**To:** Tom McGlasson <tmcglass@mcswmd.org>  
**Subject:** FW: Claims for Approval

Holly DeWar, Controller  
Monroe County Solid Waste Management District  
3400 S. Walnut St.  
Bloomington, IN 47401  
812-349-2951

---

**From:** Julie Thomas <[jthomas@co.monroe.in.us](mailto:jthomas@co.monroe.in.us)>  
**Sent:** Friday, February 24, 2023 11:31 AM  
**To:** Holly DeWar <[hdewar@mcswmd.org](mailto:hdewar@mcswmd.org)>; Geoff McKim <[gmckim@co.monroe.in.us](mailto:gmckim@co.monroe.in.us)>  
**Subject:** Re: Claims for Approval

I have been unable to attend meetings - can you send me info on the podcast? What does sponsorship mean?

Julie L. Thomas  
Monroe County Board of Commissioners  
100 W. Kirkwood Ave.  
Bloomington, IN 47404

812-345-0707

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**From:** Holly DeWar <[hdewar@mcswmd.org](mailto:hdewar@mcswmd.org)>  
**Sent:** Wednesday, February 22, 2023 12:39 PM  
**To:** Geoff McKim <[gmckim@co.monroe.in.us](mailto:gmckim@co.monroe.in.us)>; Penny Githens <[pgithens@co.monroe.in.us](mailto:pgithens@co.monroe.in.us)>;  
[piedmoni@bloomington.in.gov](mailto:piedmoni@bloomington.in.gov) <[piedmoni@bloomington.in.gov](mailto:piedmoni@bloomington.in.gov)>; Julie Thomas <[jthomas@co.monroe.in.us](mailto:jthomas@co.monroe.in.us)>;  
[hamiltoj@bloomington.in.gov](mailto:hamiltoj@bloomington.in.gov) <[hamiltoj@bloomington.in.gov](mailto:hamiltoj@bloomington.in.gov)>; Lee Jones <[ljones@co.monroe.in.us](mailto:ljones@co.monroe.in.us)>;  
[danswafford@ellettsville.in.us](mailto:danswafford@ellettsville.in.us) <[danswafford@ellettsville.in.us](mailto:danswafford@ellettsville.in.us)>  
**Cc:** Tom McGlasson <[tmcglass@mcswmd.org](mailto:tmcglass@mcswmd.org)>  
**Subject:** Claims for Approval

Geoff and Members of the Board,

Attached for your review and approval are Accounts Payable Claims in the amount of \$11,869.70 on 02/22/2023.

Thank you,

Holly DeWar, Controller  
Monroe County Solid Waste Management District  
3400 S. Walnut St.  
Bloomington, IN 47401  
812-349-2951

Monroe County Indiana Solid Waste Management District



## MEMORANDUM

**TO:** MCSWMD Board of Directors  
**DATE:** March 3, 2023  
**FROM:** Tom McGlasson Jr.  
**SUBJECT:** Scheduling Joint Meeting With CAC To Complete Review of 5 Year Plan

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The scheduled joint meeting with the CAC on 2/16/23 did not have a quorum of Board members present, and thus did not qualify as an official meeting in Indiana Law. The meeting also ran short on time, and the Board and CAC members present were not able to discuss and review the 5 Year Plan as anticipated. Thus, it has been requested that we try to schedule another joint meeting to complete this task, as well as fulfill one of the joint meetings required by Statute.

On February 28, 2023, Board and CAC members were emailed requesting responses for availability for a joint meeting as follows:

- Thursday April 13<sup>th</sup> immediately following the 4pm BOD meeting (5-5:30pm start)
- Thursday April 20<sup>th</sup> 4:00pm, immediately prior to CAC meeting
- Thursday April 20<sup>th</sup> 4:30pm, push CAC start back to 6:00pm
- Thursday April 20<sup>th</sup> 5:00pm, push CAC start back to 6:30pm
- Thursday April 20<sup>th</sup> 6:00pm, start CAC at 5:00pm
- Thursday April 20<sup>th</sup> 6:30pm, immediately following 5:30pm CAC meeting

This agenda item follows up on that email with the intent of confirming the Board's availability to meet jointly with the CAC at one or more of the above listed times.

# CAC Monthly Activity Report

## Monroe County Solid Waste Management District

### Citizen's Advisory Committee

February-March 2023

#### **02/16 Regular Meeting**

- After completing a second reading of proposed amendments, the CAC reviewed and adopted to Resolution 2023-01 as written.
- The CAC voted to table review of the 5-Year Management Plan, given ongoing plans to hold a Joint CAC-BOD Meeting to discuss the plan.
- The CAC voted to appoint John Arnold as co-secretary. He will share the position with Ryan Conway.

#### **02/22**

- McGlasson distributed a summary provided by CBU and MC SWMD on the preliminary findings from Energy Power Partners feasibility study on an anaerobic digester facility.
- McGlasson emailed the Board and CAC proposed dates and times in March to hold a joint meeting to review 5-Year Plan.

#### **02/28**

- McGlasson emailed the Board and CAC a new set of proposed times and dates in April to hold a joint meeting for 5-Year Plan review as there were not enough responses to previously-proposed meeting times for March.



## MEMORANDUM

**TO:** MCSWMD Board of Directors  
**DATE:** March 3, 2023  
**FROM:** Tom McGlasson Jr.  
**SUBJECT:** March 2023 Administration Department Board Report

### Legislative Update

- **SB33 – Solar Panel Decommissioning and Disposal Study** – directs IDEM and the IURC to jointly study the decommissioning and disposal of solar panels and report findings and recommendations no later than 11/1/23. Passed by Senate on 1/24/23 (50-0), referred to House. AISWMD has issued a letter in support of this legislation. 2/7/23, first reading in House, referred to House Utilities, Energy and Telecommunications Committee; committee has not yet scheduled a hearing for this bill.
- **SB472 – Advanced Recycling** – defines “advanced recycling” as a manufacturing process for the conversion of post-use polymers and recovered feedstocks into basic raw materials, feedstocks, chemicals, and other products; defines “advanced recycling facility” as a manufacturing facility; exempts advanced recycling materials and facilities from the definitions of “solid waste”, “solid waste disposal facility”, “solid waste processing facility”, and “solid waste management”; and thus are exempt from certain solid waste management laws. Senate Committee on Environmental Affairs recommended this bill be passed on 1/31/22. Senate passed the bill 44-5 on 2/6/23, referred to house. 2/28/23, first reading in House, referred to House Environmental Affairs Committee; committee has not yet scheduled a hearing for this bill.
- **HB1017 – Prescription Drug Donation Repositories** – establishes a prescription drug repository program allowing the donation of unused prescription drugs and supplies for use by an eligible individual or qualified recipient. House Committee on Public Health recommended to pass this bill and referred it to the House Committee on Ways and Means where amendments are currently being debated. The Committee recommended the bill be amended and passed as amended. 2/2/23, House adopted 2 proposed amendments. 2/6/23, House passed amended bill 97-0, referred to Senate. 2/27/23, first reading in the Senate, referred to Senate Health and Provider Services Committee; committee has not yet scheduled a hearing for this bill.
- **HB1075 – Nonprofit Organizations** – provides that the content of an investigative demand issued by the AG are confidential; expands the definition of a “public benefit corporation; provides that a court may dissolve a nonprofit corporation (NC) under certain circumstances; specifies procedures the AG must take before petitioning a court for dissolution; permits a court to appoint a receiver to manage a NC even in an action to dissolve has not been filed; provides additional remedies the AG may seek for violations; imposes record retention requirement on NCs. Passed by House on 1/30/23 (77-19),

referred to Senate. 2/23/23, first reading in the Senate, referred to Senate Judiciary Committee; committee has not yet scheduled a hearing for this bill.

- **HB1078 – Governance of Public-Private Agreements** – requires a government body to entertain more than one bidder before entering into a public-private agreement; provides for both performance and payment bonds of not less than 100% of the cost to design and construct the project; requires operator to perform at least 30% of the work; requires full disclosure of the agreement; requires public comment hearing regarding the necessity of the project. Referred to the House Committee on Government Regulatory Reform on 1/9/23, no further action to date. This bill was never heard by the committee.
- **HB1167 – Live Streaming and Archiving Meeting** – requires governing bodies to provide, on a publically accessible platform, live transmissions of public meetings and an archive of copies of live transmissions, with links to any meeting agendas, minutes, or memoranda. Provides that where internet capabilities do not permit live transmission, the meeting must be recorded; provides that live transmissions and recordings are permanent records that must be retained and made available to the public for at least 90 days and then transferred to the state archives. House Committee on Government and Regulatory Reform recommended do pass on 1/24/23, referred to the House Committee on Ways and Means on 1/24/23. Committee recommended the bill be amended and adopted as amended on 2/9/23. 2 Proposed amendments were adopted by the House, on 2/14/23 bill passed the House 86-9, referred to Senate. 2/27/23, first reading in the Senate, referred to Senate Local Government Committee; committee has not yet scheduled a hearing for this bill.
- **HB1438 – Publication of Local Government Notices** – establishes a task force to study public notice requirements, intent appears to be to move away from requiring notices in newspapers. 2/21/23, House Government and Regulatory Reform Committee recommended passage of the bill. 2/27/23, bill passed the House 94-0, referred to Senate. 3/6/23, first reading in Senate, referred to Senate Local Government Committee; committee has not yet scheduled a hearing for this bill.
- **HB1512 – Solid Waste Matters** – extends the central Indiana waste diversion pilot project an additional 2 years; directs IDEM to carry out a second round of grants; extends eligibility to Marion County and the 8 surrounding counties. Referred to House Committee on Environmental Affairs on 1/17/23, Representative Hamilton added as co-author on 1/31/23. 2/16/23, committee recommended passage of the bill. 2/21/23, bill passed the House 93-0, referred to Senate. 3/1/23, first reading in Senate, referred to Senate Environmental Affairs Committee; committee has not yet scheduled a hearing for this bill.

### General Updates

- CBU held a staff level review of the draft final report of the Anaerobic Digester Feasibility Study from Energy Power Partners (EPP) on February 17, 2023, attended by Tom McGlasson Jr. A summary of this meeting was provided to Board and CAC members on 2/22/23. Feedback from that summary has been forwarded to the consultant to be addressed in the final report. CBU has advised that they are looking to schedule a public meeting the week of April 3<sup>rd</sup> to present the final report.
- Staff is working with the COB Sustainability department to move forward with the multi-dwelling complex composting pilot project discussed at the February meeting. COB staff is working with their legal department to develop the necessary interlocal, or similar, agreement to allow for joint funding and District management of the project. District

staff has developed a draft Request for Proposal document for the project which has been forward to COB staff for review and comment.

- Staff has finalized the agreement with Lambert Consulting for the District Rebranding project, and made an initial payment based on the agreed upon payment schedule. Lambert Consulting has started working on name, logo, and slogan ideas and will provide those to staff for review and comment in the near future.
- We are continuing to work on a host fee agreement with Rumpke. Representatives of Rumpke recently advised that they are now looking at May 1<sup>st</sup> as the opening date for the facility.
- The District will be distributing tree seedlings at the Administration building April 19<sup>th</sup> through the 22<sup>nd</sup> in recognition of Earth Day (4/22/23) and Arbor Day (4/28/23).
  - This year we will be collaborating with Canopy Bloomington who will provide volunteers and literature on selecting the best species of tree for a desired location and care advice.

### **Media Summary for February**

- Social Media Outreach
  - Social media posts included: Orange Bags Now For Sale at HHW; Adopt-A-Road; Valentine's Day & Recycling; Reuse & Repurposing; District Services; President's Day Holiday.
- Effectv Summary
  - Television advertising: Recycling Right; Electronics; LEDs; Community Food Waste Collection; Driving Safety at Recycling Centers; Climate Challenge.
  - Weather Crawl: Facility Schedules; Electronics; Orange Bag Trash; Food Waste Collection.
  - Premium Digital Advertising: Community Food Waste Collection; Recycle Right.
    - Premium Digital is a platform for our infomercials to be viewed through Comcast On-Demand services and internet streaming on any device.
- Radio Summary
  - WHCC: 7 rotating PSAs (60 seconds) on Environmental Challenges & Solutions.

### **Education and Outreach Summary for February**

- Elisa Pokral will be the Indiana State liaison for 2023 for the North American Association of Environmental Education (NAAEE) and Environmental Education Association of Indiana (EEAI)
- Elisa Pokral provided classroom education sessions in the following schools:
  - Rogers Elementary (#5) – 2<sup>nd</sup> grade; 5 classrooms
  - Rogers Elementary (#3) – 1<sup>st</sup> grade; 3 classrooms
  - Marlin Elementary (#6) – 1<sup>st</sup> grade; 2 classrooms
  - Templeton Elementary (#7) – 3<sup>rd</sup> & 4<sup>th</sup> grades; 2 classrooms

# **MEMORANDUM**

Monroe  
County Solid  
Waste  
Management  
District

**DATE:** 03/02/23  
**TO:** MCSWMD Board of Directors  
**FROM:** Joey Long  
**SUBJECT:** Recycling & Reuse, Hazardous Materials, Rural Recycling Centers Board Report for the month of March 2023.

---

## **Recycling & Reuse (04)**

- Green Business Network has been reaching out to different businesses to offer our recycling services.

## **Materials for the Arts (04)**

- Hoosier Courts Nursery School and other organizations have been cleared to start using the Materials for Arts program again since the pandemic.
- T.C. Steele State Historic Site Brown county Indiana is gearing up for Spring Break Camps and Summer Break Camps.

## **Hazardous Materials (05)**

- We have seen an influx of people visiting our Hazbin Room for reusable items.

## **Rural Recycling Centers (06)**

- Sites are operating as normal.