



MONROE COUNTY COUNCIL

Monroe County Courthouse, Room 306
100 W Kirkwood Avenue
Bloomington, Indiana 47404
Office: 812-349-7312
CouncilOffice@co.monroe.in.us

Kate Wiltz, President
Trent Deckard, President Pro Tempore
Jennifer Crossley
Marty Hawk
Peter Iversen
Geoff McKim
Cheryl Munson
Kimberly Shell, Council Administrator
Meghan Miller, Council Assistant
Courtney Moser, Administrative Assistant
Molly Turner-King, Legal Counsel

COUNCIL REGULAR SESSION AGENDA Tuesday, October 11, 2022 at 5:30 pm Nat U. Hill Meeting Room and Zoom Connection

<https://monroecounty-in.zoom.us/j/83429899389?pwd=NXlXWlpeVRpdGZLZnBMbm5TN1pBUT09>

Meeting ID: 834 2989 9389

Password: 046966

- The public’s video feed will be turned off by the Technical Services Department meeting administrator.
- The public will be able to listen and record.
- The public should raise their hand if they wish to speak during the public comment period.
- Below is the link for ZOOM Meeting Schedule of Monroe County Virtual Public Meetings for your convenience:

<https://www.co.monroe.in.us/egov/apps/document/center.egov?view=item;id=10017>

“Anyone who requires an auxiliary aid or service for effective communication, or a modification of policies or procedures to participate in a program, service, or activity of Monroe County, should contact the Monroe County Title VI Coordinator, Angie Purdie, (812) 349-2550, apurdie@co.monroe.in.us, as soon as possible, but no later than forty-eight (48) hours before the scheduled event. Individuals requiring special language services should, if possible, contact the Monroe County Title VI Coordinator at last seventy-two (72) hours prior to the date on which the services will be needed. The meeting is open to the public.”

1.	CALL TO ORDER		PAGE
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2.	PLEDGE OF ALLEGIANCE		
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3.	PUBLIC COMMENT – items NOT on the agenda (limited to 3 minutes per speaker)		
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4.	ADOPTION OF AGENDA		
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5.	DEPARTMENT UPDATES		
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6.	COUNCIL LIAISON UPDATES		
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7. LEGAL DEPARTMENT, Jeff Cockerill **8**

A. GENERAL OBLIGATION BOND

- 1. Second Reading and Approval of Ordinance 2022-36: Ordinance Authorizing the Issuance of General Obligation Bonds.
- 2. Second Reading and Approval of Ordinance 2022-37: An Appropriation Ordinance for the General Obligation Bond

The first reading of these Ordinances took place on September 27, 2022.

Ordinance 2022-36 An Ordinance approving a General Obligation Bond
Ordinance 2022-37 An Ordinance approving a General Obligation Bond Appropriation Ordinance

The projects include courthouse improvements, including but not limited to staircase repairs and improvements to bench monument areas; community corrections improvements, including but not limited to fire escape landing and stairs; curry building improvements, including but not limited to east exterior wall repair and storm window installation; justice building improvements, including but not limited to jail lock upgrades and jail door repairs; parking garage improvements, including but not limited to foundation flashing; showers building improvements, including but not limited to parking lot repair, sidewalk repair and west wall window repair; general furniture and technology needs; park improvements, including but not limited to restroom flatwoods, IDNR grant match, land acquisition for future greenway route, greenway development including construction and amenities; highway improvements, including but not limited to liberty drive trail extension construction; highway department improvements, including but not limited to acquiring 4 tandem dumptrucks and 2 brine spray anti-icing units; and all related improvements and the incidental expenses in connection with these projects.

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B. LOCAL INCOME TAX REVENUE BONDS AND BOND ANTICIPATION NOTES **39**

Second Reading and Approval of Ordinance 2022-34: Ordinance Authorizing the Issuance of Local Income Tax Revenue Bonds and Bond Anticipation Notes

The first reading of this Ordinance took place on September 27, 2022.

The County has made an offer to purchase land for a new Jail. This BAN anticipation note will pledge EDIT towards payment for the property and other related expense. Any additional funds can be used to reimburse expenditures already made for investigating the property or other project needs. The ordinance includes an appropriation for the funds.

8. PARKS & RECREATION, Kelli Witmer **67**

Request Approval of an Additional Appropriation

<u>General Fund- Parks, 1000-0803</u>	
40001 Equipment	\$20,000.00

The Department’s goal is to trade-in two (2) older mowers and purchase two (2) new mowers. It has been determined by the Department that a 4 to 5 year mower rotation is the most cost effective way to keep the fleet of six (6) mowers operational. Mowers #3 & #4 for Karst Farm Park & Karst Farm Greenway will be replaced. An additional appropriation of \$20,000 is being requested. Equipment prices fluctuate.

9. **COURT SERVICES, Lisa Abraham**
Request Approval of a Category Transfer
General Fund- Courts, 1000-0225

FROM:

14121	Court Bailiff	\$ 6,788.19
14122	Court Bailiff	\$ 2,149.48
14140	Title-IVD Commissioner	\$ 2,106.14
14158	Associate Court Reporter	\$ 977.32
14160	Associate Court Reporter	\$ 6,005.06
14165	Associate Court Reporter	\$ 426.50
14166	Associate Court Reporter	\$ 304.70
14171	Associate Court Reporter	\$ 781.82
14172	Associate Court Reporter	\$ 229.30
14173	Associate Court Reporter	\$ 305.60
14175	Associate Court Reporter	\$ 172.53
14179	Courts Program Coordinator	\$ 182.40
14182	Bailiff Supervisor	\$ 2,871.92
14183	Bailiff	\$ 1,303.49
14185	Bailiff	\$ 1,478.60
14188	Family Court Coordinator	\$16,635.40
17801	Part-Time	<u>\$36,000.00</u>
		TOTAL \$78,718.45

TO:

32710	Special Services	\$78,718.45
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Money is needed in the Special Services line to cover the increase in invoices, especially Mental Health invoices. The Court's Interpreter Grant for 2022 has been spent so interpreter invoices will have to be paid out of Special Services throughout the rest of the year. The Department is asking to transfer monies from the personnel category to cover expenses incurred throughout the rest of 2022. There is extra money in lines 14121-14185 due to employees leaving at a higher pay scale and the new employee starting at a lower pay scale. Some of the lines had extra money due to current employees having a step increase later on in the year. Line 14188 has extra money due to the County Council lowering the classification from the Waggoner, Irwin, and Scheele (WIS) Study. Line 17801 has extra money due to a decrease in Law Clerks during the 2022 spring semester and summer.

10. **HEALTH DEPARTMENT, Lori Kelley** 72
Request Approval of a New Account Line, Category Transfer and Simultaneously Amend the 2022 Salary Ordinance.

Health, 1159-0000

**New Account Line*

16801 Temp Transitional Training Line (Clinic Manager) 35 Hrs COMOT C Non-Exempt

AND

FROM:

30028	Training/Travel	\$1,707.00
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TO:

16801	Temp Transitional Training Line	\$1,400.00
18101	FICA	\$ 108.00
18201	PERF	<u>\$ 199.00</u>

TOTAL \$1,707.00

This request is in anticipation for the hiring of a new Clinic Manager for the Futures Family Planning Clinic that will allow time for overlap and training from 10/17/2022 - 10/28/2022. A conditional offer has been presented and accepted by a candidate. This request will secure two weeks of funding for anticipated transitional training.

**11. BUILDING DEPARTMENT, Bobby LaRue 75
Request Approval to Hire at Mid-Point based on Resolution 2015-46 and to Simultaneously Amend the 2022 Salary Ordinance**

General Fund- Building, 1000-0312

10042 Residential Office Manager 35 Hours COMOT C Non-Exempt **ADD: MPH Status**

Incumbent came to the Department after 25 years with the Bloomington Police Department as an Office Manager. Their skills and experience are a perfect fit for the tasks that the Department is asking be fulfilled. Job tasks will include scheduling of staff and interns, processing bi-weekly payroll, maintaining and tracking time off, personnel records, and certification records, daily deposit of monies collected, departmental travel arrangements, assisting with hiring of personnel, and tracking and ordering departmental supplies. The Department is requesting that this be effective on October 10th, 2022.

**12. HIGHWAY DEPARTMENT, Lisa Ridge 81
A. Request Approval of an Additional Appropriation and Simultaneously Approve a Fund to Fund Cash Transfer**

Hunters Creek Road, Ph 2 & 3, 8163-0000

37417 Project Consultant \$200,000.00

AND

FROM:

Local Road & Street, 1169-0000

60100 Transfer Out Fund to Fund (CASH) \$200,000.00

TO:

Hunters Creek Road, Ph 2 & 3, 8163-0000

00992 Transfer In Fund to Fund (CASH) \$200,000.00

The Department is requesting to do a Cash Fund to Fund Transfer for the grant project funds. It is being requested to move cash from the Local Road and Street fund to the grant line and then appropriate it into the correct account line.

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B. Request Approval of an Additional Appropriation and Simultaneously Approve a Fund to Fund Cash Transfer 84

Dillman Road Bridge #83, 8170-0000

37416 Design \$150,000.00

AND

FROM:

Cumulative Bridge, 1135-0000

60100 Transfer Out Fund to Fund (CASH) \$150,000.00

TO:

Dillman Road Bridge #83, 8170-0000

00992 Transfer In Fund to Fund (CASH) \$150,000.00

18. APPROVAL OF MINUTES AS PRESENTED
- August 23, 2022 Work Session

19. COUNCIL COMMENTS

20. ADJOURNMENT



MONROE COUNTY COUNCIL
AGENDA REQUEST
(Review form before completing)

DEPARTMENT: Commissioners

TODAY'S DATE: 09/23/2022

CONTACT PERSON(S): Angie Purdie/Jeff Cockerill

PHONE: (812) 349-2525 EMAIL: jcockerill@co.monroe.in.us

PURPOSE OF REQUEST:

- Creation of New Fund/Account Line(s)
Additional Appropriation(s)
Transfer of Funds
Amend Salary Ordinance

Other (specify) Approval of Bond Ordinance & Appropriation Ordinance for the GO Bond

Please give a THOROUGH narrative explanation of the request (purpose of the request and action needed by Council).

Explanation:

Ordinance 2022-36 An Ordinance approving a General Obligation Bond
Ordinance 2022-37 An Ordinance approving a General Obligation Bond Appropriation Ordinance

The projects include courthouse improvements, including but not limited to staircase repairs and improvements to bench monument areas; community corrections improvements, including but not limited to fire escape landing and stairs; curry building improvements, including but not limited to east exterior wall repair and storm window installation; justice building improvements, including but not limited to jail lock upgrades and jail door repairs; parking garage improvements, including but not limited to foundation flashing; showers building improvements, including but not limited to parking lot repair, sidewalk repair and west wall window repair; general furniture and technology needs; park improvements, including but not limited to restroom flatwoods, IDNR grant match, land acquisition for future greenway route, greenway development including construction and amenities; highway improvements, including but not limited to liberty drive trail extension construction; highway department improvements, including but not limited to acquiring 4 tandem dumptrucks and 2 brine spray anti-icing units; and all related improvements and the incidental expenses in connection with these projects.

This request is for an introduction on September 27 and second review at the regular council session in October.

Complete only the pages below that correspond to the above selected request.

Save entire request to your file and then forward completed request to the Council Office.

ORDINANCE NO. 2022-36

An ordinance of Monroe County, Indiana, authorizing the issuance of general obligation bonds for the purpose of providing funds to pay the costs of certain public improvement projects within the County; providing for the payment of such bonds from *ad valorem* taxes to be levied upon all of the taxable property located in the County; providing for the safeguarding of the interests of the owners of said bonds; other matters connected therewith, including the issuance of notes in anticipation of bonds; and repealing ordinances inconsistent herewith

WHEREAS, Monroe County, Indiana (the “County”), acting pursuant to Indiana Code 36-2-6, as amended, and other applicable provisions of the Indiana Code (the “Act”) (all references herein to the Indiana Code are designated hereafter as “IC” followed by the applicable code section or sections), is authorized to issue bonds to procure moneys to be used in the exercise of the powers of the County and for the payment of County debts; and

WHEREAS, the County Council of the County (the “Council”) has considered undertaking certain public improvement projects in the County as more fully set forth in summary fashion on Exhibit A hereto (collectively, the “Projects”) and hereby determines that it would be of public utility and benefit and in the best interests of the citizens of the County to proceed with the construction and acquisition of the Projects and the financing thereof through the issuance of general obligation bonds of the County and, if necessary, bond anticipation notes (the “BANs”); and

WHEREAS, based upon the advice of the County’s municipal advisor, the estimated costs of the Projects, including engineering, municipal advisory and legal fees, is in the estimated amount not to exceed Three Million One Hundred Thousand Dollars (\$3,100,000); and

WHEREAS, the Projects and the financing by the County of the Projects, together with expenses incidental thereto, are necessary, are authorized by the Act and will be of public utility and benefit to the County and its citizens; and

WHEREAS, the Council finds that the County does not have sufficient funds available or provided for in the existing budgets and tax levies that may be applied to the costs of the Projects and that it is necessary to finance the entire costs of the Projects by the issuance of general obligation bonds, payable from *ad valorem* taxes to be levied upon all of the taxable property located in the County, in an aggregate principal amount not to exceed Three Million One Hundred Thousand Dollars (\$3,100,000) and, if necessary, bond anticipation notes (the “BANs”); and

WHEREAS, the County desires to authorize the issuance of BANs hereunder, if necessary, payable solely from the proceeds of general obligation bonds issued hereunder, and to authorize the refunding of said BANs, if issued; and

WHEREAS, the bonds to be issued hereunder, together with the outstanding principal amount of previously issued bonds which constitute a debt of the County, will be no more than two percent (2%) of one-third (1/3) of the total net assessed valuation of the County at the time of delivery of the bonds; and

WHEREAS, the bonds to be issued hereunder are to be issued subject to the provisions of the laws of the Act, as amended, and the terms and restrictions of this ordinance; and

WHEREAS, the Council now finds that all conditions precedent to the adoption of an ordinance authorizing the issuance of said general obligation bonds and BANs have been complied with in accordance with the provisions of the Act; now, therefore,

BE IT ORDAINED BY THE COUNTY COUNCIL OF MONROE COUNTY, INDIANA, THAT:

Section 1. Authorization of Projects. The Projects are hereby approved. The estimated costs for the construction and acquisition of said Projects shall not exceed Three Million One Hundred Thousand Dollars (\$3,100,000), plus investment earnings on the BAN and bond proceeds, without further authorization from the County Council.

Section 2. Issuance of BANs. The County shall issue, if necessary, its BANs for the purpose of procuring interim financing to apply on the cost of the Projects and to pay cost of issuance. The County may issue its BANs in an aggregate principal amount not to exceed Three Million One Hundred Thousand Dollars (\$3,100,000) to be designated “General Obligation Bond Anticipation Notes, Series 202_”, to be completed with the year in which issued. The BANs shall be sold at not less than 99.5% of their par value, numbered consecutively from 1 upward and shall be in multiples of Five Thousand Dollars (\$5,000) or One Hundred Thousand Dollars (\$100,000) as determined by the Auditor with the advice of the County’s municipal advisor. The BANs shall be dated as of the date of delivery thereof and shall bear interest at a rate or rates not to exceed 6.0% per annum (the exact rate or rates to be determined through negotiations with the purchaser of the BANs) payable either upon maturity or redemption. The BANs may be payable in installments.

The BANs will mature over a period ending no later than five (5) years from their date of delivery, as determined by the Auditor, with the advice of the County’s municipal advisor, at the time of the sale of the BANs. Any BANs which mature over a period less than five (5) years after their date of delivery shall be subject to renewal or extension for a term not exceeding five (5) years from the date of delivery of the BANs as originally issued. In the event of such renewal or extension, the interest rate or rates on the BANs as renewed or extended shall not exceed 5.0% per annum (the exact rate or rates to be negotiated with the purchaser of the BANs, as renewed or extended).

The BANs shall be registered in the name of the purchasers thereof. Interest on the BANs shall be calculated according to a 360-day calendar year containing twelve 30-day months.

The BANs shall be issued pursuant to IC 5-1.5-8-6.1 if sold to the Indiana Bond Bank or pursuant to IC 5-1-14-5 if sold to a financial institution or any other purchaser. The County shall pledge to the payment of the principal of and interest on the BANs the proceeds from the issuance of general obligation bonds pursuant to and in the manner prescribed by the Act.

Section 3. Issuance of Bonds. The County shall issue and sell its general obligation bonds in the aggregate principal amount not to exceed Three Million One Hundred Thousand Dollars (\$3,100,000) to be designated “General Obligation Bonds, Series 202_”, to be completed with the year in which issued (the “Bonds”), for the purpose of procuring funds to apply on the cost of the Projects, refunding the BANs, if issued, capitalized interest, if necessary, and issuance costs and other related costs.

The Bonds shall be issued and sold at a price not less than 99% of par value thereof. The Bonds shall be issued in fully registered form in denominations of (i) \$5,000 or integral multiples thereof or (ii) \$100,000 and any \$5,000 integral multiple in excess thereof, as determined by the Auditor with the advice of the County’s municipal advisor. The Bonds shall be numbered consecutively from 1 up and originally dated as of their date of delivery. The Bonds shall bear interest at a rate or rates not exceeding 6.0% per annum (the exact rate or rates to be determined by bidding or negotiation). Interest shall be payable semiannually on January 15 and July 15 in each year, commencing on either the first January 15 or the first July 15 following the date of delivery of the Bonds, as determined by the Auditor with the advice of the County’s municipal advisor. Principal shall be payable in lawful money of the United States of America, at the principal office of the Paying Agent (as hereinafter defined) and such Bonds shall mature semiannually on January 15 and July 15, or be subject to mandatory sinking fund redemption on January 15 and July 15, over a period ending no later than five (5) years after the date of delivery of the Bonds and in such amounts that will enable the County to achieve as level annual debt service as practicable.

All or a portion of the Bonds may be issued as one or more term bonds, upon election of the purchaser of the Bonds. Such term bonds shall have a stated maturity or maturities consistent with the maturity schedule determined in accordance with the preceding paragraph, on the dates as determined by the purchaser thereof, but in no event later than the last serial maturity date of the Bonds as determined in the preceding paragraph. The term bonds shall be subject to mandatory sinking fund redemption and final payment(s) at maturity at 100% of the principal amount thereof, plus accrued interest to the redemption date, on principal payment dates which are hereafter determined in accordance with the preceding paragraph.

Interest on the Bonds shall be calculated according to a 360-day calendar year containing twelve 30-day months.

Section 4. Registrar and Paying Agent. The Auditor is hereby authorized to select and appoint a qualified financial institution to serve as Registrar and Paying Agent for the Bonds and the BANs, which Registrar is hereby charged with the responsibility of authenticating the Bonds (the “Registrar” or “Paying Agent”). The Auditor is hereby authorized to enter into such agreements or understandings with such institution as will enable the institution to perform the services required of a Registrar and Paying Agent. The Auditor is further authorized to pay such

fees as the institution may charge for the services it provides as Registrar and Paying Agent, and such fees may be paid from the Bond Fund hereby established to pay the principal of and interest on the Bonds as fiscal agency charges. As to the BANs and as to the Bonds, if sold to a purchaser that does not object to such designation, the Auditor may serve as Registrar and Paying Agent and is, in such case, hereby charged with the duties of a Registrar and Paying Agent.

The principal of and premium, if any, on the Bonds shall be payable at the principal office of the Paying Agent and all payments of interest on the Bonds shall be paid by check mailed one business day prior to the interest payment date to the registered owners thereof, as of the first day of the month in which interest is payable (the "Record Date"), at the addresses as they appear on the registration books kept by the Registrar or at such other address as is provided to the Paying Agent in writing by such registered owner on or before such Record Date. If payment of principal or interest is made to a depository, payment shall be made by wire transfer on the payment date in same-day funds. If the payment date occurs on a date when financial institutions are not open for business, the wire transfer shall be made on the next succeeding business day. The Paying Agent shall be instructed to wire transfer payments by 1:00 p.m. (New York City time) so such payments are received at the depository by 2:30 p.m. (New York City time).

All payments on the Bonds and BANs shall be made in any coin or currency of the United States of America, which on the date of such payment, shall be legal tender for the payment of public and private debts.

Each Bond shall be transferable or exchangeable only upon the books of the County kept for that purpose at the principal office of the Registrar, by the registered owner thereof in person, or by its attorney duly authorized in writing, upon surrender of such Bond together with a written instrument of transfer or exchange satisfactory to the Registrar duly executed by the registered owner or its attorney duly authorized in writing, and thereupon a new fully registered Bond or Bonds in the same aggregate principal amount and of the same maturity shall be executed and delivered in the name of the transferee or transferees or the registered owner, as the case may be, in exchange therefor. The costs of such transfer or exchange shall be borne by the County. The County and the Registrar and Paying Agent for the Bonds may treat and consider the person in whose name such Bonds are registered as the absolute owner thereof for all purposes including for the purpose of receiving payment of, or on account of, the principal thereof and interest due thereon.

Interest on all Bonds which are authenticated on or before the Record Date which precedes the first interest payment date shall be paid from their original date. Interest on Bonds authenticated subsequent to the Record Date which precedes the first interest payment date thereon shall be paid from the interest payment date to which interest has been paid as of the date on which such Bonds are authenticated, unless a Bond is authenticated between the Record Date and the interest payment date in which case the interest shall be paid from such interest payment date.

Section 5. Redemption of BANs. The BANs are prepayable by the County, in whole or in part, on any date, upon seven (7) days' notice to the owner of the BANs, without any premium; provided, however, that if the BANs are held in book-entry form pursuant to Section 7 hereof, twenty (20) days' prior notice shall be required for redemption.

Section 6. Redemption of Bonds. The Bonds are not subject to optional redemption prior to maturity.

If any Bond is issued as a term bond, the Paying Agent shall credit against the mandatory sinking fund requirement for the Bonds maturing as term bonds, and corresponding mandatory redemption obligation, in the order determined by the County, any Bonds maturing as term bonds which have previously been redeemed (otherwise than as a result of a previous mandatory redemption requirement) or delivered to the Registrar for cancellation or purchased for cancellation by the Paying Agent and not theretofore applied as a credit against any redemption obligation. Each Bond maturing as a term bond so delivered or canceled shall be credited by the Paying Agent at 100% of the principal amount thereof against the mandatory sinking fund obligation on such mandatory sinking fund date, and any excess of such amount shall be credited on future redemption obligations, and the principal amount of the Bonds to be redeemed by operation of the mandatory sinking fund requirement shall be accordingly reduced; provided, however, the Paying Agent shall credit only such Bonds maturing as term bonds to the extent received on or before forty-five (45) days preceding the applicable mandatory redemption date.

Each Bond denomination amount shall be considered a separate Bond for purposes of mandatory redemption. If less than an entire maturity is called for redemption, the Bonds to be called for redemption shall be selected by lot by the Registrar.

Notice of redemption shall be given not less than thirty (30) days prior to the date fixed for redemption unless such redemption notice is waived by the owner of the Bond or Bonds redeemed. Such notice shall be mailed to the address of the registered owner as shown on the registration record of the County as of the date which is forty-five (45) days prior to such redemption date. The notice shall specify the date and place of redemption and sufficient identification of the Bonds called for redemption. The place of redemption may be determined by the County. Interest on the Bonds so called for redemption shall cease on the redemption date fixed in such notice if sufficient funds are available at the place of redemption to pay the redemption price on the date so named.

Section 7. Book-Entry Provisions. The County may, upon the advice of its municipal advisor, have the Bonds held by a central depository system pursuant to an agreement between the County and The Depository Trust Company, New York, New York ("DTC") and have transfers of the Bonds effected by book-entry on the books of the central depository system. In such case, the Bonds shall be issued in the name of Cede & Co., as nominee for DTC, as registered owner of the Bonds, and held in the custody of DTC and the terms and conditions of this provision shall apply.

If the Bonds are held by DTC, a single certificate will be issued and delivered to DTC for each maturity of the Bonds. The actual purchasers of the Bonds (the “Beneficial Owners”) will not receive physical delivery of the Bond certificates except as provided herein. Beneficial Owners are expected to receive a written confirmation of their purchase providing details of each Bond acquired. For so long as DTC shall continue to serve as securities depository for the Bonds as provided herein, all transfers of beneficial ownership interests will be made by book-entry only, and no investor or other party purchasing, selling or otherwise transferring beneficial ownership of the Bonds is to receive, hold, or deliver any Bond certificate.

For every transfer and exchange of the Bonds, the Beneficial Owner may be charged a sum sufficient to cover such Beneficial Owner’s allocable share of any tax, fee, or other governmental charge that may be imposed in relation thereto. Bond certificates are required to be delivered to and registered in the name of the Beneficial Owner, under the following circumstances:

- (i) DTC determines to discontinue providing its service with respect to the Bonds (such a determination may be made at any time by giving 30 days’ notice to the County and the Registrar and discharging its responsibilities with respect thereto under applicable law), or
- (ii) the County determines that continuation of the system of book-entry transfers through DTC (or a successor securities depository) is not in the best interests of the Beneficial Owners.

The County and the Registrar will recognize DTC or its nominee as the holder of the Bonds for all purposes, including notices and voting. The County and the Registrar covenant and agree, so long as DTC shall continue to serve as securities depository for the Bonds, to meet the requirements of DTC with respect to required notices and other provisions of a Letter of Representations between the County and DTC. If necessary to comply with the terms and provisions of the Letter of Representations, a supplemental ordinance shall be adopted to amend this ordinance as necessary.

The Registrar is authorized to rely conclusively upon a certificate furnished by DTC and corresponding certificates from DTC participants and indirect participants as to the identity of, and the respective principal amount of Bonds beneficially owned by, the Beneficial Owner or Beneficial Owners.

The County may, upon the advice of its municipal advisor, have the BANs held in the custody of DTC. In such case, the aforementioned terms and conditions of this Section 7 shall apply to the BANs.

Section 8. Execution of Bonds and BANs; Security for the Bonds. The Bonds and BANs shall be signed in the name of the County by the manual or facsimile signature of the Board of Commissioners of the County and attested by the Auditor, who shall affix the seal of said County to each of said Bonds and BANs manually or shall have the seal imprinted or impressed thereon by facsimile. These officials, by the signing of a Signature and No Litigation Certificate, shall

adopt as and for their own proper signatures their facsimile signatures appearing on said Bonds and BANs. In case any officer whose signature or facsimile signature appears on the Bonds or BANs shall cease to be such officer before the delivery of the Bonds or BANs, the signature of such officer shall nevertheless be valid and sufficient for all purposes the same as if such officer had remained in office until such delivery. The Bonds shall also be authenticated by the manual signature of an authorized representative of the Registrar and no Bond shall be valid or become obligatory for any purpose until the certificate of authentication thereon has been so executed.

The Bonds are, as to all the principal thereof and interest due thereon, general obligations of the County, payable from *ad valorem* property taxes on all taxable property in the County. The County covenants that it will cause *ad valorem* property taxes for the payment of the principal of and interest on the Bonds to be levied, collected, appropriated and applied for that purpose.

Section 9. Form of Bonds. The form and tenor of the Bonds shall be substantially as follows, with such additions, deletions and modifications as the Board of Commissioners of the County and the Auditor may authorize, as conclusively evidenced by their signatures thereon, all blanks to be filled in properly prior to delivery thereof:

Form of Bond

[Unless this Bond is presented by an authorized representative of The Depository Trust Company to the Registrar or its agent for registration or transfer, exchange or payment, and any bond issued is registered in the name of Cede & Co. or such other name as requested by an authorized representative of The Depository Trust Company and any payment is made to Cede & Co., ANY TRANSFER, PLEDGE OR OTHER USE HEREOF FOR VALUE OR OTHERWISE BY OR TO ANY PERSON IS WRONGFUL since the registered owner hereof, Cede & Co., has an interest herein.]

No. R-__

UNITED STATES OF AMERICA

STATE OF INDIANA

COUNTY OF MONROE

MONROE COUNTY, INDIANA
GENERAL OBLIGATION BOND, SERIES 202_

Maturity Date Interest Rate Original Date Authentication Date CUSIP

Registered Owner:

Principal Sum:

Monroe County, State of Indiana (the “County”), acknowledges itself indebted, and for value received, hereby promises to pay, to the Registered Owner (named above) or registered assigns, the Principal Sum set forth above on the Maturity Date set forth above (unless this Bond be subject to and shall have been duly called for redemption and payment as provided for herein), and to pay interest hereon until the Principal Sum shall be fully paid at the rate per annum specified above from the interest payment date to which interest has been paid next preceding the Authentication Date of this Bond unless this Bond is authenticated after the first day of the month in which interest is payable and on or before such interest payment date in which case it shall bear interest from such interest payment date, or unless this Bond is authenticated on or before _____ 1, 202_, in which case it shall bear interest from the Original Date, which interest is payable semiannually on January 15 and July 15 of each year, beginning on _____ 15, 202_ . Interest shall be calculated according to a 360-day calendar year containing twelve 30-day months.

The principal of and premium, if any, on this Bond is payable at the principal office of _____ (the “Registrar” or “Paying Agent”), in the _____ of _____, Indiana. All payments of interest on this Bond shall be paid by check mailed one business day prior to the interest payment date on the due date or, if such due date is a day when financial institutions are not open for business, on the business day immediately after such due date to the registered owner hereof, as of the first day of the month in which interest is payable, at the address as it appears on the registration books kept by the Registrar or at such other address as is provided to the Paying Agent in writing by the registered owner. If payment of principal or interest is made to a depository, payment shall be made by wire transfer on the payment date in same-day funds. If the payment date occurs on a date when financial institutions are not open for business, the wire transfer shall be made on the next succeeding business day. The Paying Agent shall wire transfer payments by 1:00 p.m. (New York City time) so such payments are received at the depository by 2:30 p.m. (New York City time). All payments on this Bond shall be made in any coin or currency of the United States of America, which on the dates of such payment, shall be legal tender for the payment of public and private debts.

This Bond and the issue of which it is a part are, as to all the principal thereof and interest due thereon, general obligations of Monroe County, Indiana, payable from *ad valorem* property taxes on all taxable property in the County. The County covenants that it will cause *ad valorem* property taxes for the payment of the principal of and interest on the Bonds to be levied, collected, appropriated and applied for that purpose. The Bonds are subject to Indiana Code 6-1.1-20.6 regarding the circuit breaker tax credit.

This Bond is one of an authorized issue of Bonds of Monroe County, Indiana, of like tenor and effect, except as to numbering, interest rate, and dates of maturity, in the total amount of _____ Dollars (\$_____) (the “Bonds”), numbered from 1 up, issued for the purpose of providing funds to be applied on the cost of construction and acquisition of certain public improvements in the County, [refunding interim notes issued in anticipation of the Bonds][to fund capitalized interest] and to pay incidental expenses, as authorized by an ordinance adopted by the County Council of the County on the ___ day of _____, 2022, entitled “An ordinance of Monroe County, Indiana, authorizing the issuance of general obligation bonds for the purpose of providing funds to pay the costs of certain public

improvement projects within the County; providing for the payment of such bonds from *ad valorem* taxes to be levied upon all of the taxable property located in the County; providing for the safeguarding of the interests of the owners of said bonds; other matters connected therewith, including the issuance of notes in anticipation of bonds; and repealing ordinances inconsistent herewith” (the “Ordinance”), and in strict compliance with the provisions of Indiana Code 36-2-6, as in effect on the issue date of the Bonds (the “Act”).

[The Bonds shall be initially issued in a book entry system by The Depository Trust Company (“DTC”). The provisions of this Bond and of the Ordinance are subject in all respect to the provisions of the Letter of Representations between the County and DTC, or any substitute agreement effecting such book entry system under DTC.]

[The Bonds have been designated as qualified tax-exempt obligations to qualify for the \$10,000,000 exception from the provisions of Section 265(b) of the Internal Revenue Code of 1986 relating to the disallowance of 100% of the deduction for interest expense allocable to tax-exempt obligations.]

The Bonds of this issue are not subject to optional redemption prior to maturity.

[The Bonds maturing on _____ 15, 202_ are subject to mandatory sinking fund redemption prior to maturity, at a redemption price equal to the principal amount thereof plus accrued interest, on _____ 15 on the dates and in the amounts set forth below:

<u>Date</u>	<u>Amount</u>
	\$ *

***Final Maturity**

Each _____ (\$_____) principal amount shall be considered a separate Bond for purposes of mandatory redemption. If less than an entire maturity is called for redemption, the Bonds to be called for redemption shall be selected by lot by the Registrar.]

[Notice of redemption shall be mailed to the address of the registered owner as shown on the registration record of the County, as of the date which is forty-five (45) days prior to such redemption date, not less than thirty (30) days prior to the date fixed for redemption. The notice shall specify the date and place of redemption and sufficient identification of the Bonds called for redemption. The place of redemption may be determined by the County. Interest on the Bonds so called for redemption shall cease on the redemption date fixed in such notice, if sufficient funds are available at the place of redemption to pay the redemption price on the date so named.]

If this Bond shall not be presented for payment [or redemption] on the date fixed therefor, the County may deposit in trust with its depository bank, an amount sufficient to pay such Bond [or the redemption price, as the case may be,] and thereafter the registered owner shall look only to the funds so deposited in trust with said bank for payment and the County shall have no further obligation or liability in respect thereto.

This Bond is transferable or exchangeable only upon the books of the County kept for that purpose at the office of the Registrar, by the registered owner hereof in person, or by its attorney duly authorized in writing, upon surrender of this Bond together with a written instrument of transfer or exchange satisfactory to the Registrar duly executed by the registered owner or its attorney duly authorized in writing, and thereupon a new fully registered Bond or Bonds in the same aggregate principal amount and of the same maturity, shall be executed and delivered in the name of the transferee or transferees or to the registered owner, as the case may be, in exchange therefor. The County, the Registrar and any paying agent for this Bond may treat and consider the person in whose name this Bond is registered as the absolute owner hereof for all purposes including for the purpose of receiving payment of, or on account of, the principal hereof and interest due hereon.

This Bond is subject to defeasance prior to [redemption or] payment as provided in the Ordinance referred to herein. THE OWNER OF THIS BOND, BY THE ACCEPTANCE HEREOF, HEREBY AGREES TO ALL THE TERMS AND PROVISIONS CONTAINED IN THE ORDINANCE. The Ordinance may be amended without the consent of the owners of the Bonds as provided in the Ordinance if the County determines in its sole discretion that the amendment shall not adversely affect the rights of any of the owners of the Bonds.

The Bonds maturing in any one year are issuable only in fully registered form in the denomination of \$_____ or any integral multiple thereof not exceeding the aggregate principal amount of the Bonds maturing in such year.

It is hereby certified and recited that all acts, conditions and things required to be done precedent to and in the preparation and complete execution, issuance and delivery of this Bond have been done and performed in regular and due form as provided by law and this Bond and the total issue of the Bonds is within every limit of indebtedness as prescribed by the constitution and laws of the State of Indiana.

This Bond shall not be valid or become obligatory for any purpose until the certificate of authentication hereon shall have been executed by an authorized representative of the Registrar.

IN WITNESS WHEREOF, Monroe County, Indiana, has caused this Bond to be executed by the manual or facsimile signature of the Board of Commissioners of the County, the corporate seal of the County to be hereunto affixed, imprinted or impressed by any means and attested manually or by facsimile by the Auditor of the County.

MONROE COUNTY, INDIANA

Commissioner

Commissioner

Commissioner

[SEAL]

ATTEST:

Auditor, Monroe County, Indiana

REGISTRAR’S CERTIFICATE OF AUTHENTICATION

It is hereby certified that this Bond is one of the Bonds described in the Ordinance.

_____,
as Registrar

By: _____
Authorized Representative

ASSIGNMENT

FOR VALUE RECEIVED the undersigned hereby sells, assigns and transfers unto _____, the within Bond and all rights thereunder, and hereby irrevocably constitutes and appoints _____, attorney, to transfer the within Bond in the books kept for the registration thereof with full power of substitution in the premises.

Dated: _____

NOTICE: Signature(s) must be guaranteed by an eligible guarantor institution participating in a Securities Transfer Association recognized signature guarantee program.

NOTICE: The signature to this assignment must correspond with the name as it appears on the face of the within Bond in every particular, without alteration or enlargement or any change whatsoever.

End of Bond Form

Section 10. Preparation and Sale of Bonds and BANs; Official Statement; Investment Letter. The Auditor is hereby authorized and directed to have said BANs and Bonds prepared, and the Board of Commissioners of the County and Auditor are hereby authorized and directed to execute said BANs and Bonds in the form and manner herein provided. The Auditor is hereby authorized and directed to deliver said BANs and Bonds to the respective purchasers thereof after sale made in accordance with the provisions of this ordinance, provided that at the time of said delivery the Auditor shall collect the full amount which the respective purchasers have agreed to pay therefor, which amount shall not be less than 99.5% of the face value of said BANs and not less than 99% of the face value of said Bonds, as the case may be. The Bonds herein authorized shall be binding general obligations of the County. The proceeds derived from the sale of the Bonds shall be and are hereby set aside for application on the cost of the Projects hereinbefore referred to, the refunding of the BANs, if issued, to fund capitalized interest, if necessary, and the expenses necessarily incurred in connection with the BANs and Bonds. The proper officers of the County are hereby directed to draw all proper and necessary warrants, and to do whatever acts and things which may be necessary to carry out the provisions of this ordinance, including the acquisition, construction and equipping of the Projects and the issuance of the Bonds and BANs.

The preparation and distribution of an official statement (preliminary and final) on behalf of the County for the Bonds and BANs sold to a purchaser other than the Indiana Bond Bank is hereby authorized. The County Council President, the Board of Commissioners and the Auditor are each hereby authorized and directed to execute the preliminary official statement on behalf of the County in a form consistent with this ordinance and to designate the preliminary official statement as “nearly final” for purposes of Rule 15c2-12 of the Securities and Exchange Commission (the “SEC Rule”). If the Bonds or BANs will be sold to the Indiana Bond Bank, the County Council President, the Board of Commissioners and the Auditor are each hereby authorized to provide information and materials to the Indiana Bond Bank relating to the County and the Bonds or BANs, as the case may be, for inclusion in any official statement relating to any financing of the Indiana Bond Bank the proceeds of which will be used to acquire such Bonds or BANs.

Alternatively, in lieu of preparing and distributing an official statement, the County may obtain a sophisticated investment letter from the purchaser of the Bonds or BANs at the time of delivery of the Bonds or BANs which satisfies applicable state and federal securities laws.

The Auditor, with the advice of the County’s municipal advisor, is hereby authorized to obtain a rating for the Bonds if such rating will facilitate the sale of the Bonds.

In the event the municipal advisor of the County certifies to the County that it would be economically advantageous for the County to obtain a municipal bond insurance policy, the County hereby authorizes the purchase of such an insurance policy. The acquisition of a municipal bond insurance policy is hereby deemed economically advantageous in the event the difference between the present value of (a) the total debt service on the Bonds if issued without municipal bond insurance and (b) the total debt service on the Bonds if issued with municipal bond insurance, is greater than the cost of the premium on the municipal bond insurance policy. If such an insurance policy is purchased, the Board of Commissioners of the County and the

Auditor are hereby authorized to execute and deliver all agreements with the provider of the policy to the extent necessary to comply with the terms of such insurance policy and the commitment to issue such policy. Such agreement shall be deemed a part of this ordinance for all purposes and is hereby incorporated herein by reference.

Section 11. Sale of Bonds. Unless sold to the Indiana Bond Bank or another purchaser by negotiated sale, the Bonds will be sold at a competitive sale and, in such case, the Auditor shall cause to be published a notice of such sale in the *Indianapolis Star* or the *Indianapolis Business Journal*. A notice of sale may also be published one time in the *Indianapolis Star*, and a notice or summary notice may also be published in *The Bond Buyer* in New York, New York. In addition, at the Auditor's discretion, with the advice of the County's municipal advisor, the notices above may be published additional times and also in the *Herald-Times*. The notice shall state the character and amount of the Bonds, the maximum rate of interest thereon, the terms and conditions upon which bids will be received and the sale made, and such other information as the Auditor and the attorneys employed by the County shall deem advisable and any summary notice may contain any information deemed so advisable. The notice may provide, among other things, that the successful bidder will be required to assist the County in establishing the initial issue price of the Bonds, that the successful bidder will be required to provide a certified or cashier's check, or a surety bond, in an amount equal to 1% of the principal amount of the Bonds described in the notice and that in the event the successful bidder shall fail or refuse to accept delivery of the Bonds and pay for the same as soon as the Bonds are ready for delivery, or at the time fixed in the notice of sale, then said check and the proceeds thereof shall be the property of the County and shall be considered as its liquidated damages on account of such default; that bidders for said Bonds will be required to name the rate or rates of interest which the Bonds are to bear, not exceeding the maximum rate hereinbefore fixed, and that such interest rate or rates shall be in multiples of one-eighth (1/8), one-twentieth (1/20) or one-hundredth (1/100) of one percent (1%). The rate bid on a maturity shall be equal to or greater than the rate bid on the immediately preceding maturity. Bids on the Bonds may also be received electronically through PARITY or such other electronic bidding service acceptable to the Auditor, with the advice of the County's municipal advisor. No conditional bid or bid for less than 99% of the face amount of the Bonds will be considered. The opinion of Bose McKinney & Evans LLP, nationally recognized bond counsel of Indianapolis, Indiana, approving the legality of said Bonds, will be furnished to the purchaser at the expense of the County.

The Bonds shall be awarded by the Auditor to the best bidder who has submitted its bid in accordance with the terms of this ordinance and the notice of sale. The best bidder will be the one who offers the lowest net interest cost to the County, to be determined by computing the total interest on all of the Bonds of that series to their maturities, adding thereto the discount bid, if any, and deducting the premium bid, if any. The right to reject any and all bids shall be reserved. If an acceptable bid is not received on the date of sale, the sale may be continued from day to day thereafter without further advertisement for a period of thirty (30) days, during which time no bid which provides a higher net interest cost to the County than the best bid received at the time of the advertised sale will be considered.

If the Bonds are to be sold by a negotiated sale to the Indiana Bond Bank or any other purchaser, as determined by the Auditor with the advice of the County's municipal advisor, the Board of Commissioners of the County and Auditor are hereby authorized to execute and attest, respectively, a Bond Purchase Agreement with the purchaser with terms conforming to this ordinance and sell such Bonds upon such terms as are acceptable to the Board of Commissioners of the County and the Auditor consistent with the terms of this ordinance.

Section 12. Use of Proceeds. The accrued interest and any capitalized interest received at the time of the delivery of the Bonds and premium, if any, shall be deposited in the hereinafter described Bond Fund. The remaining proceeds from the sale of the Bonds, to the extent not used to refund BANs, and BAN proceeds shall be deposited in a bank or banks which are legally designated depositories for the funds of the County, in a special account or accounts to be designated as "Monroe County, Indiana, General Obligation Bond Construction Account" (the "Construction Account"). All funds deposited to the credit of the Bond Fund or Construction Account shall be deposited, held, secured or invested in accordance with the laws of the State of Indiana relating to the depositing, holding, securing or investing of public funds, including particularly IC 5-13, and the acts amendatory thereof and supplemental thereto. The funds in the Construction Account shall be expended only for the purpose of paying the cost of the Projects, refunding the BANs, if issued, or as otherwise required by the Act or for the expenses of issuance of the Bonds or BANs. The cost of obtaining the legal services of Bose McKinney & Evans LLP shall be considered as a part of the cost of the Projects on account of which the BANs and Bonds are issued.

Any balance or balances remaining unexpended in such special account or accounts after completion of the Projects, which are not required to meet unpaid obligations incurred in connection with such Projects, shall either be paid into the Bond Fund and used solely for the purposes thereof or otherwise be applied in accordance with IC 5-1-13, as amended and supplemented.

Section 13. Covenant to Levy Tax; Bond Fund. In order to provide for the payment of the principal of and interest on the Bonds, the County covenants that there shall be levied in each year upon all taxable property in the County, real and personal, and collected an *ad valorem* tax in an amount and in such manner sufficient to meet and pay the principal of and interest on the Bonds as they come due. The proceeds of this *ad valorem* tax are hereby pledged solely to the payment of the Bonds and such *ad valorem* tax proceeds shall be deposited into the bond fund hereby created (the "Bond Fund"). The *ad valorem* tax proceeds deposited to the Bond Fund shall be used to pay the principal of and interest on the Bonds, when due, together with any fiscal agency charges.

Notwithstanding any other provision of this ordinance, the County will enter into an agreement with the Registrar and Paying Agent in which the Registrar will agree that upon any default or insufficiency in the payment of principal of and interest on the Bonds as provided in this ordinance, the Registrar will immediately, without any direction, security or indemnity, file a claim with the Treasurer of the State of Indiana for an amount equal to the principal and interest in default and consents to the filing of any such claim by a bondholder in the name of the Registrar for deposit with the Registrar.

If the Auditor is designated as the Registrar and Paying Agent, the County covenants, under IC 6-1.1-20.6-10, to determine if the Bond Fund has sufficient funds to pay the principal of and interest on the Bonds at least five (5) days before such payments are due. If the Bond Fund is not sufficient because of the operation of the tax credits granted under the provisions of IC 6-1.1-20.6, the County agrees to have the Auditor (i) determine or cause to be determined the amount of the deficiency in the Bond Fund (the “Deficiency”) and (ii) immediately report and file a claim on behalf of the County with the Treasurer of the State of Indiana for an amount equal to the Deficiency.

Section 14. Defeasance of Bonds. If, when any of the Bonds issued hereunder shall have become due and payable in accordance with their terms or shall have been duly called for redemption or irrevocable instructions to call the Bonds or any portion thereof for redemption shall have been given, and the whole amount of the principal and the interest and the premium, if any, so due and payable upon all of the Bonds or any portion thereof and coupons then outstanding shall be paid; or (i) sufficient moneys, or (ii) direct obligations of (including obligations issued or held in book entry form on the books of) the Department of the Treasury of the United States of America, the principal of and the interest on which when due will provide sufficient moneys, shall be held in trust for such purpose, and provision shall also be made for paying all fees and expenses for the redemption, then and in that case the Bonds issued hereunder or any designated portion thereof shall no longer be deemed outstanding or entitled to the pledge of the taxes to be levied upon all taxable property in the County and the bondholders shall be entitled to look only to the trust for payment of the Bonds.

Section 15. Investments. The Bond Fund shall be deposited in and maintained as a separate account or accounts from all other accounts of the County. All moneys deposited in the Bond Fund shall be deposited, held and secured as public funds in accordance with the public depository laws of the State of Indiana; provided that moneys therein may be invested in obligations in accordance with the applicable laws, including particularly IC 5-13, as amended or supplemented, and in the event of such investment the income therefrom shall become a part of the Bond Fund and shall be used only as provided in this ordinance.

Section 16. Tax Covenants. In order to preserve the exclusion of interest on the Bonds from gross income for federal income tax purposes under Section 103 of the Internal Revenue Code of 1986, as existing on the date of issuance of the Bonds (the “Code”) and as an inducement to purchasers of the Bonds, the County represents, covenants and agrees that:

(a) The Projects will be available for use by members of the general public. Use by a member of the general public means use by natural persons not engaged in a trade or business. No person or entity other than the County or another state or local governmental unit will use more than 10% of the proceeds of the Bonds or property financed by the Bond proceeds other than as a member of the general public. No person or entity other than the County or another state or local governmental unit will own property financed by Bond proceeds or will have any actual or beneficial use of such property pursuant to a lease, a management or incentive payment contract, arrangements such as take-or-pay or output contracts or any other type of arrangement that conveys other special legal entitlements and differentiates that person’s or entity’s use of such property from use by the general public, unless such uses in the aggregate relate to no more

than 10% of the proceeds of the Bonds, as the case may be. If the County enters into a management contract for the Projects, the terms of the contract will comply with IRS Revenue Procedure 2017-13, as it may be amended, supplemented or superseded for time to time, so that the contract will not give rise to private business use under the Code and the Regulations, unless such use in aggregate relates to no more than 10% of the proceeds of the Bonds.

(b) No more than 10% of the principal of or interest on the Bonds is (under the terms of the Bonds, this ordinance or any underlying arrangement), directly or indirectly, secured by an interest in property used or to be used for any private business use or payments in respect of any private business use or payments in respect of such property or to be derived from payments (whether or not to the County) in respect of such property or borrowed money used or to be used for a private business use.

(c) No more than 5% of the Bond proceeds will be loaned to any person or entity other than another state or local governmental unit. No more than 5% of the Bond proceeds will be transferred, directly or indirectly, or deemed transferred to a nongovernmental person in any manner that would in substance constitute a loan of the Bond proceeds.

(d) The County reasonably expects, as of the date hereof, that the Bonds will not meet either the private business use test described in paragraphs (a) and (b) above or the private loan test described in paragraph (c) above during the entire term of the Bonds.

(e) No more than 5% of the proceeds of the Bonds will be attributable to private business use as described in (a) and private security or payments described in (b) attributable to unrelated or disproportionate private business use. For this purpose, the private business use test is applied by taking into account only use that is not related to any government use of proceeds of the issue (Unrelated Use) and use that is related but disproportionate to any governmental use of those proceeds (Disproportionate Use).

(f) The County will not take any action nor fail to take any action with respect to the Bonds that would result in the loss of the exclusion from gross income for federal tax purposes on the Bonds pursuant to Section 103 of the Code, nor will the County act in any other manner which would adversely affect such exclusion. The County covenants and agrees not to enter into any contracts or arrangements which would cause the Bonds to be treated as private activity bonds under Section 141 of the Code.

(g) It shall not be an event of default under this ordinance if the interest on any Bond is not excludable from gross income for federal tax purposes or otherwise pursuant to any provision of the Code which is not currently in effect and in existence on the date of issuance of the Bonds.

(h) These covenants are based solely on current law in effect and in existence on the date of delivery of such Bonds.

(i) The County represents that it will rebate any arbitrage profits to the United States of America, to the extent required by the Code.

(j) The County represents that:

(i) The Bonds and the BANs are not private activity bonds as defined in Section 141 of the Code;

(ii) The County hereby designates the Bonds and the BANs as qualified tax-exempt obligations for purposes of Section 265(b) of the Code;

(iii) The reasonably anticipated amount of qualified tax-exempt obligations which will be issued by the County, and all entities subordinate to the County, during 2022 does not exceed Ten Million Dollars (\$10,000,000); and

(iv) The County will not designate more than Ten Million Dollars (\$10,000,000) of qualified tax-exempt obligations during 2022.

Therefore, the Bonds and the BANs qualify for the exception in the Code from the disallowance of 100% of the deduction by financial institutions of interest expense allocable to newly acquired tax-exempt obligations.

(k) The County hereby adopts the Post Issuance Compliance Policy for Tax Exempt Obligations (the “Compliance Policy”) attached hereto as Exhibit B as the Compliance Policy of the County relating to post issuance compliance with applicable Code provisions concerning the Bonds.

Section 17. Contractual Nature of Ordinance. The provisions of this ordinance shall constitute a contract by and between the County and the owners of the Bonds and BANs herein authorized, and after the issuance of said Bonds or BANs, this ordinance shall not be repealed or amended in any respect which will adversely affect the rights of the owners of said Bonds or BANs nor shall the Council adopt any law, ordinance or resolution which in any way adversely affects the rights of such owners so long as any of said Bonds, BANs or the interest thereon remain unpaid. Except for the changes set forth in Section 18(a)-(f), this ordinance may be amended, however, without the consent of BAN or Bond owners, if the Council determines, in its sole discretion, that such amendment would not adversely affect the owners of the BANs or Bonds.

Section 18. Amendments with Consent of Bondholders. Subject to the terms and provisions contained in this section, and not otherwise, the owners of not less than sixty-six and two-thirds percent (66 2/3%) in aggregate principal amount of the Bonds issued pursuant to this ordinance and then outstanding shall have the right, from time to time, anything contained in this ordinance to the contrary notwithstanding, to consent to and approve the adoption by the Council of such ordinance or ordinances supplemental hereto as shall be deemed necessary or desirable by the Council for the purpose of modifying, altering, amending, adding to or rescinding in any particular any of the terms or provisions contained in this ordinance, or in any supplemental ordinance; provided, however, that nothing herein contained shall permit or be construed as permitting:

- (a) An extension of the maturity of the principal of or interest on any Bond issued pursuant to this ordinance; or
- (b) A reduction in the principal amount of any Bond or the rate of interest thereon; or
- (c) The creation of a lien upon or a pledge of the *ad valorem* taxes ranking prior to the pledge thereof created by this ordinance; or
- (d) A preference or priority of any Bond or Bonds issued pursuant to this ordinance over any other Bond or Bonds issued pursuant to the provisions of this ordinance; or
- (e) A reduction in the aggregate principal amount of the Bonds required for consent to such supplemental ordinance; or
- (f) The extension of mandatory sinking fund redemption dates, if any.

If the owners of not less than sixty-six and two-thirds percent (66 2/3%) in aggregate principal amount of the Bonds outstanding at the time of adoption of such supplemental ordinance shall have consented to and approved the adoption thereof by written instrument to be maintained on file in the office of the Auditor of the County, no owner of any Bond issued pursuant to this ordinance shall have any right to object to the adoption of such supplemental ordinance or to object to any of the terms and provisions contained therein or the operation thereof, or in any manner to question the propriety of the adoption thereof, or to enjoin or restrain the County or its officers from adopting the same, or from taking any action pursuant to the provisions thereof. Upon the adoption of any supplemental ordinance pursuant to the provisions of this section, this ordinance shall be, and shall be deemed, modified and amended in accordance therewith, and the respective rights, duties and obligations under this ordinance of the County and all owners of Bonds issued pursuant to the provisions of this ordinance then outstanding, shall thereafter be determined exercised and enforced in accordance with this ordinance, subject in all respects to such modifications and amendments. Notwithstanding anything contained in the foregoing provisions of this ordinance, the rights and obligations of the County and of the owners of the Bonds authorized by this ordinance, and the terms and provisions of the Bonds and this ordinance, or any supplemental ordinance, may be modified or altered in any respect with the consent of the County and the consent of the owners of all the Bonds issued pursuant to this ordinance then outstanding.

Excluding the changes set out in this Section 18(a)-(f), the County may amend this ordinance without bondholder consent if the County determines, in its sole discretion, that the amendment shall not adversely affect the rights of any of the owners of the Bonds.

Section 19. Issuance of BANs. The County, having satisfied all the statutory requirements for the issuance of its Bonds, may elect to issue its BAN or BANs to a financial institution or the Indiana Bond Bank pursuant to a Bond Anticipation Note Purchase Agreement (the “Bond Anticipation Note Agreement”) to be entered into between the County and the purchaser of the BAN or BANs. The Council hereby authorizes the issuance and execution of

the BAN or BANs in lieu of initially issuing Bonds to provide interim financing for the Projects until permanent financing becomes available. It shall not be necessary for the County to repeat the procedures for the issuance of its Bonds, as the procedures followed before the issuance of the BAN or BANs are for all purposes sufficient to authorize the issuance of the Bonds and the use of the proceeds to repay the BAN or BANs. The Board of Commissioners of the County and the Auditor are hereby authorized and directed to execute a Bond Anticipation Note Agreement in such form or substance as they shall approve acting upon the advice of counsel. The County Council President, the Board of Commissioners of the County and the Auditor may also take such other actions or deliver such other certificates as are necessary or desirable in connection with the issuance of the BANs or the Bonds and the other documents needed for the financing as they deem necessary or desirable in connection therewith.

Section 20. Tax Exemption. Notwithstanding any other provisions of this ordinance, the covenants and authorizations contained in this ordinance (the “Tax Sections”) which are designed to preserve the exclusion of interest on the Bonds and BANs from gross income under federal law (the “Tax Exemption”) need not be complied with if the County receives an opinion of nationally recognized bond counsel that any Tax Section is unnecessary to preserve the Tax Exemption.

Section 21. Debt Limit Not Exceeded. The County represents and covenants that the Bonds herein authorized, when combined with other outstanding indebtedness of the County at the time of issuance of the Bonds, will not exceed any applicable constitutional or statutory limitation on the County’s indebtedness.

Section 22. Continuing Disclosure. In order for the purchasers of the Bonds to comply with the SEC Rule, the County Council President, the Board of Commissioners and Auditor are each hereby authorized to execute and deliver an agreement by the County to comply with the requirements of a continuing disclosure undertaking by the County pursuant to subsection (b)(5) of the SEC Rule, and any amendments thereto from time to time (the “Continuing Disclosure Agreement”). The County hereby covenants and agrees that it will comply with and carry out all of the provisions of the Continuing Disclosure Agreement.

Section 23. Conflicting Ordinances. All ordinances and parts of ordinances in conflict herewith are hereby repealed.

Section 24. Severability. If any section, paragraph or provision of this ordinance shall be held to be invalid or unenforceable for any reason, the invalidity or unenforceability of such section, paragraph or provision shall not affect any of the remaining provisions of this ordinance.

Section 25. Effective Date. This ordinance shall be in full force and effect from and after its passage.

Adopted this 11th day of October, 2022.

MONROE COUNTY COUNCIL

“AYES”

“NAYS”

Kate Wiltz, President

Kate Wiltz, President

Trent Deckard, President Pro Tempore

Trent Deckard, President Pro Tempore

Jennifer Crossley, Member

Jennifer Crossley, Member

Marty Hawk, Member

Marty Hawk, Member

Peter Iversen, Member

Peter Iversen, Member

Geoff McKim, Member

Geoff McKim, Member

Cheryl Munson, Member

Cheryl Munson, Member

ATTEST:

Catherine Smith, Auditor
Monroe County, Indiana

Date

EXHIBIT A

Description of Projects

The projects include courthouse improvements, including but not limited to staircase repairs and improvements to bench monument areas; community corrections improvements, including but not limited to fire escape landing and stairs; curry building improvements, including but not limited to east exterior wall repair and storm window installation; justice building improvements, including but not limited to jail lock upgrades and jail door repairs; parking garage improvements, including but not limited to foundation flashing; showers building improvements, including but not limited to parking lot repair, sidewalk repair and west wall window repair; general furniture and technology needs; park improvements, including but not limited to restroom flatwoods, IDNR grant match, land acquisition for future greenway route, greenway development including construction and amenities; highway improvements, including but not limited to liberty drive trail extension construction; highway department improvements, including but not limited to acquiring 4 tandem dumptrucks and 2 brine spray anti-icing units; and all related improvements and the incidental expenses in connection with these projects.

EXHIBIT B

Post Issuance Compliance Policy for Tax-Exempt Obligations

MONROE COUNTY, INDIANA

Post-Issuance Compliance Policy for Tax-Exempt Qualified Obligations

Statement of Purpose

This Post-Issuance Compliance Policy (the “Policy”) sets forth specific policies of Monroe County, Indiana (the “Issuer”) designed to monitor post-issuance compliance of tax-exempt qualified obligations¹, including the Issuer’s General Obligation Bonds, Series 2022 (the “Obligations”) issued by the Issuer with applicable provisions of the Internal Revenue Code of 1986, as amended (the “Code”), and regulations promulgated there under (the “Treasury Regulations”). The Policy documents existing practices and describes various procedures and systems designed to identify on a timely basis facts relevant to demonstrating compliance with the requirements that must be satisfied subsequent to the issuance of Obligations in order that the interest on such Obligations be, or continue to be, or would be but for certain provisions of the Code, excludable from gross income for federal income tax purposes. The Issuer recognizes that compliance with applicable provisions of the Code and Treasury Regulations is an on-going process, necessary during the entire term of the Obligations, and is an integral component of the Issuer’s debt management. Accordingly, the analysis of those facts and implementation of the Policy will require on-going monitoring and consultation with bond counsel.

This Policy also sets forth certain procedures in respect of assuring continued compliance by the Issuer with continuing disclosure obligations in respect of its outstanding Obligations under Rule 15c2-12 (17 CFR Part 240, §240.15c2-12) (“Rule 15c2-12”) promulgated by the Securities and Exchange Commission (the “SEC”) pursuant to the Securities and Exchange Act of 1934, as amended, together with all interpretive guidances or other official interpretations or explanations thereof that are promulgated by the SEC.

Policy Components

The Auditor (the “Fiscal Officer”) approves the terms and structure of Obligations executed by the Issuer, which Obligations are ultimately subject to the approval of the County Council of the Issuer. Such Obligations are issued in accordance with the provisions of the Code of the applicable State of Indiana code section. Specific post-issuance compliance procedures address the relevant areas described below. The following list is not intended to be exhaustive

¹ For purposes of the Policy, tax-exempt qualified obligations shall include (a) obligations the interest on which is excludable from gross income for federal income tax purposes pursuant to the Internal Revenue Code of 1986, as amended, and regulations there under (collectively, the “Code”) (“tax-exempt obligations”), and (b) obligations the interest on which is not excludable from gross income for federal income tax purposes, but federal law otherwise requires such obligations to satisfy requirements of the Code applicable to tax-exempt obligations. For example, Section 54AA of the Code, added by the American Recovery and Reinvestment Act of 2009, authorized the issuance of “Build America Bonds,” the interest on which is includible in gross income for federal income tax purposes, provided that (a) the interest on the bonds would, but for such Section 54AA, be excludable from gross income for federal tax purposes under Section 103 of the Code, (b) such bonds were issued before January 1, 2011, and (c) the Issuer made an irrevocable election to have Section 54AA apply. Accordingly, the Policy will apply to any Build America Bonds issued by the Issuer.

and further areas may be identified from time to time by the Fiscal Officer in consultation with bond counsel.

General Policies and Procedures

The following policies relate to procedures and systems for monitoring post-issuance compliance generally.

- A. The Fiscal Officer shall be responsible for monitoring post-issuance compliance issues.
- B. The Fiscal Officer will coordinate procedures for record retention and review of such records.
- C. The Fiscal Officer will review post-issuance compliance procedures and systems on a periodic basis, but not less than annually.
- D. Electronic media will be the preferred method for storage of all documents and other records maintained by the Issuer. In maintaining such electronic storage, the Fiscal Officer will comply with applicable Internal Revenue Service (the “IRS”) requirements, such as those contained in Revenue Procedure 97-22.

Issuance of Obligations

The following policies relate to the issuance of a specific issue of Obligations.

The Fiscal Officer will:

- A. Obtain and store a closing binder and/or CD or other electronic copy of the relevant and customary transaction documents.
- B. Confirm that bond counsel has filed the applicable information report (e.g., Form 8038-G, Form 8038-CP) for such issue with the IRS on a timely basis.
- C. Coordinate receipt and retention of relevant books and records with respect to the investment and expenditure of the proceeds of such Obligations with other applicable Issuer staff.

Arbitrage

The following policies relate to the monitoring and calculating of arbitrage and compliance with specific arbitrage rules and regulations.

The Fiscal Officer will:

- A. Coordinate the tracking of expenditures, including the expenditure of any investment earnings, with other applicable Issuer staff.
- B. Obtain a computation of the yield on such issue from the Issuer’s municipal advisor for such issuance or other outside arbitrage rebate specialist) and maintain a system for tracking investment earnings.
- C. Maintain a procedure for the allocation of proceeds of the issue and investment earnings to expenditures, including the reimbursement of pre-issuance expenditures.
- D. Coordinate with Issuer staff to monitor compliance by departments with the applicable “temporary period” (as defined in the Code and Treasury Regulations) exceptions for the expenditure of proceeds of the issue, and provide for yield restriction on the investment of such proceeds if such exceptions are not satisfied.
- E. Ensure that investments acquired with proceeds of such issue are purchased at fair market value. In determining whether an investment is purchased at fair market value, any applicable Treasury Regulation safe harbor may be used.
- F. Coordinate to avoid formal or informal creation of funds reasonably expected to be used to pay debt service on such issue without determining in advance whether such funds must be invested at a restricted yield.
- G. Consult with bond counsel prior to engaging in any post-issuance credit enhancement transactions.
- H. Identify situations in which compliance with applicable yield restrictions depends upon later investments and monitor implementation of any such restrictions.
- I. Monitor compliance of the Issuer with six-month, 18-month or 2-year spending exceptions to the rebate requirement, as applicable.
- J. Procure a timely computation of any rebate liability and, if rebate is due, to file a Form 8038-T and to arrange for payment of such rebate liability.
- K. Arrange for timely computation and payment of “yield reduction payments” (as such term is defined in the Code and Treasury Regulations), if applicable.
- L. In the case of any issue of refunding Obligations, coordinate with the Issuer’s municipal advisor and any escrow agent to arrange for the purchase of the refunding escrow securities, obtain a computation of the yield on such escrow securities from Treasury’s external source and monitor compliance with applicable yield restrictions.

Private Activity Concerns

The following polices relate to the monitoring and tracking of private uses and private payments with respect to facilities financed with the Obligations.

The Fiscal Officer will:

- A. Coordinate with staff to maintain records determining and tracking facilities financed with specific Obligations and in what amounts.
- B. Coordinate with applicable staff to maintain records, which should be consistent with those used for arbitrage purposes, to allocate the proceeds of an issue and investment earnings to expenditures, including the reimbursement of pre-issuance expenditures.
- C. Coordinate with applicable staff to maintain records allocating to a project financed with Obligations any funds from other sources that will be used for otherwise non-qualifying costs.
- D. Coordinate with staff to monitor the expenditure of proceeds of an issue and investment earnings for qualifying costs.
- E. Coordinate with applicable staff to monitor private use of financed facilities to ensure compliance with applicable percentage limitations on such use. Such monitoring should include the following:
 - 1. Procedures to review the amount of existing private use on a periodic basis; and
 - 2. Procedures for identifying in advance any new sale, lease or license, management contract, sponsored research arrangement, or other arrangement involving private use of financed facilities and for obtaining copies of any sale agreement, lease, license, management contract, research arrangement or other arrangement for review by bond counsel.
- F. Consult with bond counsel as to any possible private use of financed facilities.

Reissuance

The following policies relate to compliance with rules and regulations regarding the reissuance of Obligations for federal law purposes.

The Fiscal Officer will:

- A. Identify and consult with bond counsel regarding any post-issuance change to any terms of an issue of Obligations which could potentially be treated as a reissuance for federal tax purposes.
- B. Confirm with bond counsel whether any “remedial action” in connection with a “change in use” (as such terms are defined in the Code and Treasury Regulations) would be treated as a reissuance for tax purposes and, if so, confirm the filing of any new Form 8038-G.

Record Retention

The following polices relate to retention of records relating to the Obligations issued.

The Fiscal Officer will:

- A. Coordinate with staff regarding the records to be maintained by the Issuer to establish and ensure that an issue remains in compliance with applicable federal tax requirements for the life of such issue.
- B. Coordinate with staff to comply with provisions imposing specific recordkeeping requirements and cause compliance with such provisions, where applicable.
- C. Coordinate with staff to generally maintain the following:
 - 1. Basic records relating to the transaction (e.g., any non-arbitrage certificate, net revenue estimates and the bond counsel opinion);
 - 2. Documentation evidencing expenditure of proceeds of the issue;
 - 3. Documentation regarding the types of facilities financed with the proceeds of an issue, including, but not limited to, whether such facilities are land, buildings or equipment, economic life calculations and information regarding depreciation;
 - 4. Documentation evidencing use of financed property by public and private entities (e.g., copies of management contracts and research agreements);
 - 5. Documentation evidencing all sources of payment or security for the issue; and
 - 6. Documentation pertaining to any investment of proceeds of the issue (including the purchase and sale of securities, SLGs subscriptions, yield calculations for each class of investments, actual investment income received by the investment of proceeds, guaranteed investment contracts, and rebate calculations).

- D. Coordinate the retention of all records in a manner that ensures their complete access to the IRS. While this is typically accomplished through the maintenance of hard copies, records may be kept in electronic format so long as applicable requirements, such as Revenue Procedure 97-22, are satisfied.
- E. Keep all material records for so long as the issue is outstanding (including any refunding), plus eleven years.

Continuing Disclosure

The Fiscal Officer shall determine with respect to each outstanding Obligation the applicability of Rule 15c2-12 to such Obligation. The Fiscal Officer shall periodically determine whether all required filings under any continuing disclosure agreements for Obligations covered by Rule 15c2-12 have been filed with the Municipal Securities Rulemaking Board through its Electronic Municipal Market Access System (“EMMA”), but in any event no less than semiannually. The Fiscal Officer shall assure that timely filings are made to the EMMA of all required filings including, specifically, annual financial information and disclosure of certain events in respect of Obligations subject to Rule 15c2-12, all in accordance with the applicable continuing disclosure agreement for such Obligations.

ORDINANCE NO. 2022-37

APPROPRIATION ORDINANCE
MONROE COUNTY, INDIANA

WHEREAS, the County Council of Monroe County, Indiana (the “County”), has determined to construct and acquire certain public improvement projects located in the County (collectively, the “Projects”), all as described in an ordinance adopted by the County Council of the County (the “Council”) on October 11, 2022; and

WHEREAS, the Council has determined that the estimated cost of the Projects, and the incidental expenses necessary to be incurred in connection with the Projects and with the issuance of bonds and, if necessary, bond anticipation notes (the “BANs”), to finance the Projects, will be in an amount not to exceed Three Million One Hundred Thousand Dollars (\$3,100,000); and

WHEREAS, the Council has determined to issue bonds and, if necessary, BANs, to fund the costs of the Projects in an aggregate amount not to exceed Three Million One Hundred Thousand Dollars (\$3,100,000); and

WHEREAS, there has been published a notice of a public hearing on the appropriation of the proceeds of the bonds and, if necessary, BANs, to be held on this date; the hearing has been held and the Council has considered the evidence presented at the hearing; and

WHEREAS, the Council now finds that the County does not have sufficient funds available or provided for in the existing budget and tax levy to fund the cost of the Projects;

NOW, THEREFORE, BE IT ORDAINED BY THE COUNTY COUNCIL OF MONROE COUNTY, INDIANA, THAT:

Section 1. The Council finds that all proceedings required before appropriation of the proceeds of the bonds and, if necessary, BANs, have been accomplished and completed.

Section 2. For the purpose of paying the costs of the Projects, and incidental expenses necessary to be incurred with the Projects and the bonds and, if necessary, BANs, an amount not to exceed Three Million One Hundred Thousand Dollars (\$3,100,000) shall be appropriated from the proceeds of the bonds and, if necessary, BANs.

Section 3. The Auditor is directed to submit and certify this ordinance and the related proceedings to the Department of Local Government Finance in accordance with Indiana Code 6-1.1-18-5.

Section 4. This ordinance shall be in full force and effect from and after its passage.

Adopted this 11th day of October, 2022.

MONROE COUNTY COUNCIL

“AYES”

“NAYS”

Kate Wiltz, President

Kate Wiltz, President

Trent Deckard, President Pro Tempore

Trent Deckard, President Pro Tempore

Jennifer Crossley, Member

Jennifer Crossley, Member

Marty Hawk, Member

Marty Hawk, Member

Peter Iversen, Member

Peter Iversen, Member

Geoff McKim, Member

Geoff McKim, Member

Cheryl Munson, Member

Cheryl Munson, Member

ATTEST:

Catherine Smith, Auditor
Monroe County, Indiana

Date



MONROE COUNTY COUNCIL
AGENDA REQUEST
(Review form before completing)

DEPARTMENT: Commissioners/Council

TODAY'S DATE: 09/20/2022

CONTACT PERSON(S): Jeff Cockerill

PHONE: (812) 349-2522 EMAIL: jcockerill@co.monroe.in.us

PURPOSE OF REQUEST:

- Creation of New Fund/Account Line(s)
Additional Appropriation(s)
Transfer of Funds
Amend Salary Ordinance

Other (specify) An Ordinance approving the issuance of debt

Please give a THOROUGH narrative explanation of the request (purpose of the request and action needed by Council).

Explanation:

The County has made an offer to purchase land for a new Jail. This BAN anticipation note will pledge EDIT towards payment for the property and other related expense. Any additional funds can be used to reimburse expenditures already made for investigating the property or other project needs.

This ordinance includes an appropriation for the funds.

The first reading of this Ordinance took place at the September 27, 2022 Work Session.

Complete only the pages below that correspond to the above selected request.

Save entire request to your file and then forward completed request to the Council Office.

ORDINANCE NO. 2022-34

**AN ORDINANCE OF THE MONROE COUNTY COUNCIL AUTHORIZING THE
ISSUANCE OF LOCAL INCOME TAX REVENUE BONDS (WITH PROPERTY TAX
PLEDGE), AND BOND ANTICIPATION NOTES, FOR THE PURPOSE OF
PROVIDING FUNDS TO ACQUIRE, CONSTRUCT, INSTALL, REHABILITATE AND
EQUIP CERTAIN CORRECTIONAL FACILITIES AND REHABILITATION
FACILITIES AND TO PAY INCIDENTAL EXPENSES IN CONNECTION
THEREWITH AND ON ACCOUNT THEREOF**

WHEREAS, Monroe County, Indiana (the “County”) has given consideration to the acquisition, construction, improvement, and/or equipping of all or any portion of new correctional facilities and rehabilitation facilities and buildings related thereto be used for the purposes of providing incarceration, community corrections or other law enforcement or criminal justice services by the County (collectively, the “Facilities”) to be located on real property within the County (the “Premises”); and

WHEREAS, the Board of Commissioners (the “Commissioners”) of the County adopted a resolution on September 21, 2022, approving the issuance by the County of its local income tax revenue bonds (with property tax pledge) in an aggregate principal amount not to exceed \$10,500,000 (the “Bonds”) to finance all or a portion of the (1) acquisition of the Premises, including without limitation, any related costs for geotechnical investigations, surveys, permitting and zoning fees, environmental work, legal and professional services and other miscellaneous related costs, (2) planning, designing, acquisition, construction, supervision, development, improvement and/or equipping of the Facilities, (3) acquisition and installation of other appurtenant equipment and the making of site improvements related thereto, and (4) preliminary expenses related thereto and all issuance and incidental expenses incurred in connection with the issuance of the Bonds and/or BANs (as hereinafter defined) (collectively, the “Project”); and

WHEREAS, it would be of public utility and benefit and in the best interests of the County and its citizens to pay the costs of the Project and incidental expenses in connection therewith and on account of the issuance of the Bonds and to issue the Bonds as negotiable local income tax revenue bonds (with property tax pledge) of the County; and

WHEREAS, the County imposes a local income tax (“LIT”) on the taxpayers of the County pursuant to Indiana Code 6-3.6; and

WHEREAS, the Monroe County Council (the “Council”) deems it advisable to issue the Bonds authorized by this Ordinance, pursuant to Indiana Code 5-1-14-4, as amended, Indiana Code 6-3.6-6, as amended, Indiana Code 36-2-6-18, as amended, and other applicable provisions of the Indiana Code (collectively, the “Act”), in one or more series in an original aggregate principal amount not to exceed Ten Million Five Hundred Thousand Dollars (\$10,500,000), payable from: (1) the distribution of LIT revenues derived from the economic development rate within the expenditure rate under Indiana Code 6-3.6-6-9 (the “Economic Development LIT Revenues”), and (2)) to the extent that the Economic Development LIT Revenues are insufficient for such purpose, *ad valorem* property taxes to be levied on all taxable property in the County; and

WHEREAS, the proceeds of the Bonds shall be used to provide for the payment or reimbursement of: (1) all or any portion of the costs of the Project; (2) preliminary expenses related thereto and all incidental expenses incurred in connection therewith (all of which are deemed to be a part of the Project); (3) capitalized interest on the Bonds, if necessary; (4) the cost of funding a debt service reserve for the Bonds, if deemed appropriate or necessary; and (5) the costs of selling and issuing the Bonds; and

WHEREAS, a notice of a hearing on the appropriation of the proceeds of the Bonds (the “Notice of Hearing on Additional Appropriation”) has been duly given by publication as required by law, and the hearing on such appropriation has been held, at which all taxpayers of the County had an opportunity to appear and express their views as to such appropriation; and

WHEREAS, the original principal amount of the Bonds, together with the outstanding principal amount of previously issued bonds which constitute a debt of the County, on the date of issuance of the Bonds will be no more than two-thirds of one percent (2/3 of 1%) of the total net assessed valuation of the County; and

WHEREAS, the amount of proceeds of the Bonds allocated to pay the costs of the Project, together with estimated investment earnings thereon, does not exceed the cost of the Project as estimated by the Council; and

WHEREAS, the County has no prior pledges of Economic Development LIT Revenues to bonds, leases or other indebtedness or obligations; and

WHEREAS, the Council now finds that all conditions precedent to the adoption of an ordinance authorizing the issuance of the Bonds have been complied with in accordance with the Act; and

WHEREAS, it is anticipated that the County will advance all or a portion of the cost of the Project prior to the issuance of the Bonds, with such advance to be repaid from proceeds of the Bonds upon the issuance thereof; and

WHEREAS, Section 1.150-2 of the Treasury Regulations on Income Tax (the “Reimbursement Regulations”) specifies conditions under which a reimbursement allocation may be treated as an expenditure of bond proceeds, and the County intends by this Ordinance to qualify amounts advanced by the County to pay the cost of the Project for reimbursement from proceeds of the Bonds in accordance with the requirements of the Reimbursement Regulations.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNTY COUNCIL OF MONROE COUNTY, INDIANA AS FOLLOWS:

Sec. 1. Authorization of Bonds. In order to provide funds to pay the cost of the Project, together with any expenses incidental thereto, fund a debt service reserve for the Bonds, if deemed appropriate or necessary, and pay the issuance costs of the Bonds, the County shall borrow money and issue the Bonds as herein authorized. Such incidental expenses shall include, without limitation, all expenses of every kind incurred preliminarily to the funding of the Project and capitalized interest on the Bonds.

Sec. 2. General Terms of Bonds.

(a) In order to procure the loan evidenced by the Bonds for such purposes, the Auditor of Monroe County (the "County Auditor") is hereby authorized and directed to have prepared and to issue and sell negotiable local income tax revenue bonds (with property tax pledge) of the County, in one or more series, in an aggregate principal amount not to exceed Ten Million Five Hundred Thousand Dollars (\$10,500,000), to be designated "Monroe County, Indiana, Local Income Tax Revenue Bonds, Series 202__ (With Property Tax Pledge)," to be completed with the appropriate year of issuance and an alphabetical designation, if necessary or appropriate. Such Bonds shall be signed in the name of the County by manual, facsimile or electronic signature (as defined in Indiana Code 26-2-8-102(10)) of the Commissioners and attested by the manual, facsimile or electronic signature of the County Auditor, who shall affix the seal of the County to each of the Bonds manually or shall have the seal imprinted or impressed thereon by facsimile or other means. In case any officer whose signature or facsimile signature appears on the Bonds shall cease to be such officer before the delivery of the Bonds, such signature shall nevertheless be valid and sufficient for all purposes as if such officer had remained in office until delivery thereof. The Bonds shall also be authenticated by the manual, facsimile or electronic signature of the Registrar (as hereinafter defined). Subject to the provisions of this Ordinance regarding the registration of the Bonds, the Bonds shall be fully negotiable instruments under the laws of the State of Indiana (the "State").

(b) Pursuant to Indiana Code 5-1-14-4, as amended, the County irrevocably pledges the Economic Development LIT Revenues to the payment of the Bonds and any obligations hereinafter ranking on a parity therewith. This pledge shall be binding from the time this Ordinance is adopted. The Economic Development LIT Revenues received by the County are immediately subject to the lien of this pledge without any further act. The Bonds shall, to the extent that the Economic Development LIT Revenues are insufficient for such purpose, be payable from *ad valorem* property taxes to be levied on all taxable property in the County. The Council hereby finds and determines that the County reasonably expects to pay all debt service on the Bonds from the Economic Development LIT Revenues and not from *ad valorem* property taxes to be levied on all taxable property in the County.

(c) The Bonds shall be issued in fully registered form in denominations of Five Thousand Dollars (\$5,000) or any integral multiple thereof, shall be lettered and numbered consecutively from R-1 and upward and shall be originally dated as of the date of their issuance. The Bonds shall bear interest payable semiannually on January 15 and July 15 of each year, beginning on the January 15 or July 15 determined by the County Auditor at the time of sale, at a rate or rates not exceeding seven percent (7%) per annum (the exact rate or rates to be determined by bidding or negotiation pursuant to Section 6 hereof). Interest shall be calculated on the basis of a 360-day year comprised of twelve 30-day months. The Bonds shall mature serially on January 15 and July 15, as finally determined by the Commissioners and the County Auditor, upon consultation with Financial Solutions Group, Inc., the municipal advisor to the County (the "Municipal Advisor"), as evidenced by delivery of the executed series of Bonds to the Registrar for authentication, provided that the original aggregate principal amount of all series of Bonds does not exceed the amount authorized above, that the first maturity shall be no earlier than July 15, 2023, and that the final maturity of any series of Bonds shall be no later than twenty (20) years after the date of issuance of such series of Bonds.

(d) All payments of interest on the Bonds shall be paid by check mailed one business day prior to the interest payment date to the registered owners thereof as of the first day of the month in which interest is payable at the addresses as they appear on the registration books kept by the Registrar (the “Registration Record”). All principal payments on the Bonds shall be made upon surrender thereof at the office of the Paying Agent (as hereinafter defined) in any coin or currency of the United States of America, which on the date of such payment shall be legal tender for the payment of public and private debts.

(e) Interest on the Bonds shall be payable from the interest payment date to which interest has been paid next preceding the authentication date thereof, unless such Bonds are authenticated after the first day of the month in which interest is payable and on or before such interest payment date, in which case they shall bear interest from such interest payment date, or, unless authenticated on or before the first day of the month of the first interest payment date, in which case they shall bear interest from the original issue date, until the principal shall be fully paid.

(f) Each Bond shall be transferable or exchangeable only upon the books of the County kept for that purpose by the Registrar, by the registered owner thereof in person, or by his attorney duly authorized in writing, upon surrender of such Bond, together with a written instrument of transfer or exchange satisfactory to the Registrar duly executed by the registered owner or his attorney duly authorized in writing, and thereupon a new fully registered Bond or Bonds in the same aggregate principal amount and of the same maturity shall be executed and delivered in the name of the transferee or transferees or the registered owner, as the case may be, in exchange therefor. The costs of such transfer or exchange shall be borne by the County, except for any tax or governmental charge required to be paid in connection therewith, which shall be payable by the person requesting such transfer or exchange. Except as otherwise described in the Continuing Disclosure Agreement described in Section 14 hereof, the County, the Registrar and the Paying Agent may treat and consider the persons in whose names such Bonds are registered as the absolute owners thereof for all purposes, including for the purpose of receiving payment of, or on account of, the principal thereof and interest due thereon.

(g) In the event any Bond is mutilated, lost, stolen or destroyed, the County may execute and the Registrar may authenticate a new Bond of like date, maturity and denomination as that mutilated, lost, stolen or destroyed, which new Bond shall be marked in a manner to distinguish it from the Bond for which it was issued, provided that, in the case of any mutilated Bond, such mutilated Bond shall first be surrendered to the Registrar, and, in the case of any lost, stolen or destroyed Bond, there shall be first furnished to the Registrar evidence of such loss, theft or destruction satisfactory to the County and the Registrar, together with indemnity satisfactory to them. In the event any such Bond shall have matured, instead of issuing a duplicate Bond, the County and the Registrar may, upon receiving indemnity satisfactory to them, pay the same without surrender thereof. The County and the Registrar may charge the owner of such Bond with their reasonable fees and expenses in this connection. Any Bond issued pursuant to this subsection shall be deemed an original, substitute contractual obligation of the County, whether or not the lost, stolen or destroyed Bond shall be found at any time, and shall be entitled to all the benefits of this Ordinance, equally and proportionately with any and all other Bonds issued hereunder.

Sec. 3. Terms of Redemption.

(a) The Bonds may be made redeemable at the option of the County on thirty (30) days' notice, in whole or in part, in any order of maturities selected by the County, by lot within a maturity, on dates and with premiums, if any, and other terms as finally determined by the Commissioners and the County Auditor with the advice of the Municipal advisor, as evidenced by delivery of the executed Bonds to the Registrar for authentication. Such determination shall be made and fixed separately for each series of Bonds issued.

(b) The Commissioners and the County Auditor, upon consultation with the Municipal Advisor, may designate maturities of the Bonds (or a portion thereof in integral multiples of \$5,000 principal amount each), which shall be subject to mandatory sinking fund redemption, and the corresponding redemption dates, amounts and prices. Except as otherwise set forth in this Ordinance, the Commissioners and the County Auditor, upon consultation with the Municipal Advisor, are hereby authorized and directed to determine the terms governing any such redemption.

(c) Notice of redemption shall be given not less than 30 days prior to the date of redemption and shall be mailed by first-class mail or by registered or certified mail to the address of each registered owner of a Bond to be redeemed as shown on the Registration Record 45 days prior to the date fixed for redemption, except to the extent such redemption notice is waived by the registered owners of the Bonds to be redeemed; provided, however, that failure to give such notice by mailing or any defect therein, with respect to any Bond, shall not affect the validity of any proceedings for the redemption of any other Bonds. The notice shall specify the date and place of redemption, the redemption price and the CUSIP numbers (if any) of the Bonds called for redemption. The place of redemption may be determined by the County. Interest on the Bonds so called for redemption shall cease on the redemption date fixed in such notice, if sufficient funds are available at the place of redemption to pay the redemption price on the date so named, and thereafter, such Bonds shall no longer be protected by this Ordinance and shall not be deemed to be outstanding hereunder, and the holders thereof shall have the right only to receive the redemption price.

(d) If any Bond is issued as a term bond, the Paying Agent shall credit against the mandatory sinking fund requirement for the Bonds maturing as term bonds and corresponding mandatory sinking fund redemption obligation, in the order determined by the County, any Bonds maturing as term bonds maturing on the same date which have previously been redeemed (otherwise than as a result of a previous mandatory sinking fund redemption requirement) or delivered to the Registrar for cancellation or purchased for cancellation by the Paying Agent and not theretofore applied as a credit against any redemption obligation. Each Bond maturing as a term bond so delivered or canceled shall be credited by the Paying Agent at 100% of the principal amount thereof against the mandatory sinking fund obligation on such mandatory sinking fund date, and any excess of such amount shall be credited on future redemption obligations, and the principal amount of the Bonds to be redeemed by operation of the mandatory sinking fund requirement shall be accordingly reduced; provided, however, the Paying Agent shall credit such Bonds maturing as term bonds only to the extent received on or before the date 45 days preceding the applicable mandatory sinking fund redemption date.

(e) Each authorized denomination shall be considered a separate bond for purposes of redemption. If less than an entire maturity of a series is called for redemption at one time, the Bonds to be redeemed shall be selected by the Registrar and by lot within a maturity. If some Bonds are to be redeemed by optional redemption and mandatory sinking fund redemption on the same date, the Registrar shall select by lot the Bonds for optional redemption before selecting the Bonds by lot for the mandatory sinking fund redemption.

(f) All Bonds which have been redeemed shall be canceled and shall not be reissued; provided, however, that one or more new registered Bonds shall be issued for the unredeemed portion of any Bond without charge to the holder thereof.

(g) No later than the date fixed for redemption, funds shall be deposited with the Paying Agent to pay, and the Paying Agent is hereby authorized and directed to apply such funds to the payment of, the Bonds or portions thereof called for redemption, including accrued interest thereon to the redemption date. No payment shall be made upon any Bond or portion thereof called for redemption until such Bond shall have been delivered for payment or cancellation or the Registrar shall have received the items required by this Ordinance with respect to any mutilated, lost, stolen or destroyed Bond.

Sec 4. Appointment of Registrar and Paying Agent.

(a) The County Auditor is hereby authorized to serve as, or to appoint a qualified financial institution to serve as, registrar and paying agent for the Bonds (the “Registrar” or the “Paying Agent”). The Registrar is hereby charged with the responsibility of authenticating the Bonds and shall keep and maintain at its corporate trust office books for the registration and transfer of the Bonds. The County Auditor is hereby authorized to enter into such agreements or understandings with such institution as will enable the institution to perform the services required of the Registrar and the Paying Agent. The County Auditor is authorized to pay such fees as the institution may charge for the services it provides as the Registrar and the Paying Agent.

(b) The Registrar and the Paying Agent may at any time resign as Registrar and Paying Agent by giving 30 days’ written notice to the County Auditor and to each registered owner of the Bonds then outstanding, and such resignation will take effect at the end of such 30 days or upon the earlier appointment of a successor Registrar and Paying Agent by the County. Such notice to the County Auditor may be served personally or be sent by first-class or registered mail. The Registrar and Paying Agent may be removed at any time as the Registrar and the Paying Agent by the County, in which event the County may appoint a successor Registrar and Paying Agent. The County shall notify each registered owner of the Bonds then outstanding of the removal of the Registrar and the Paying Agent. Notices to registered owners of the Bonds shall be deemed to be given when mailed by first-class mail to the addresses of such registered owners as they appear on the Registration Record. Any predecessor Registrar and Paying Agent shall deliver all the Bonds, cash and investments in its possession and the Registration Record to the successor Registrar and Paying Agent. At all times, the same entity shall serve as the Registrar and the Paying Agent.

Sec. 5. Form of Bonds.

(a) The form and tenor of the Bonds, shall be substantially as follows, with all blanks to be filled in properly and all necessary additions and deletions to be made prior to delivery thereof:

No. R-__

Unless this Bond (as hereinafter defined) is presented by an authorized representative of The Depository Trust Company, a New York corporation (“DTC”), to Monroe County, Indiana, or its agent for registration of transfer, exchange or payment, and any Bond issued is registered in the name of Cede & Co. or in such other name as is requested by an authorized representative of DTC (and any payment is made to Cede & Co. or to such other entity as is requested by an authorized representative of DTC), ANY TRANSFER, PLEDGE OR OTHER USE HEREOF FOR VALUE OR OTHERWISE BY OR TO ANY PERSON IS WRONGFUL, inasmuch as the registered owner hereof, Cede & Co., has an interest herein.

UNITED STATES OF AMERICA

STATE OF INDIANA

MONROE COUNTY

**LOCAL INCOME TAX REVENUE BOND, SERIES 202__
(WITH PROPERTY TAX PLEDGE)**

<u>Maturity Date</u>	<u>Interest Rate</u>	<u>Original Issue Date</u>	<u>Authentication Date</u>	<u>[CUSIP]</u>
_____, 20__	____ %	_____, 202__	_____, 20__	

Registered Owner:

Principal Sum: _____ Dollars (\$_____)

Monroe County, Indiana (the “County”), acting through its Board of Commissioners, for value received, hereby promises to pay to the Registered Owner set forth above, the Principal Sum set forth above on the Maturity Date set forth above, and to pay interest thereon until the Principal Sum shall be fully paid, at the Interest Rate per annum set forth above from the interest payment date to which interest has been paid next preceding the Authentication Date set forth above, unless this Bond is authenticated after the first day of the month in which interest is payable and on or before such interest payment date, in which case it shall bear interest from such interest payment date, or, unless this Bond is authenticated on or before _____ 15, 202__, in which case it shall bear interest from the Original Issue Date set forth above, which interest is payable semiannually on each January 15 and July 15 of each year, beginning on _____ 15, 202__. Interest shall be calculated on the basis of a 360-day year comprised of twelve 30-day months.

The principal of this Bond is payable at _____ (the “Registrar” or the “Paying Agent”), in _____, _____. All payments of interest on this Bond shall be paid by

check mailed one business day prior to the interest payment date to the registered owner hereof as of the first day of the month in which interest is payable at the address as it appears on the registration books kept by the Registrar (the "Registration Record"). All payments of principal of and premium, if any, on this Bond shall be made upon surrender thereof at the corporate trust office of the Paying Agent in any coin or currency of the United States of America, which on the dates of such payment shall be legal tender for the payment of public and private debts.

This Bond is one of an authorized issue of Local Income Tax Revenue Bonds, Series 202__ (With Property Tax Pledge) (the "Bonds"), of the County, of like original date, tenor and effect, except as to denomination, numbering, interest rates and dates of maturity, in the total amount of _____ Dollars (\$_____), numbered consecutively from R-1 and upward, issued for the purpose of providing funds for the payment of all or a portion of the planning, designing, acquisition, construction, supervision, development, improvement and/or equipping of new correctional facilities and rehabilitation facilities and buildings related thereto be used for the purposes of providing incarceration, community corrections or other law enforcement or criminal justice services by the County, as well as paying related and incidental expenses to be incurred in connection therewith and on account of the issuance of the Bonds, as authorized by Ordinance No. _____, adopted by the County Council of the County on the ____ day of _____, 2022, entitled "An Ordinance of the Monroe County Council Authorizing the Issuance of Local Income Tax Revenue Bonds (With Property Tax Pledge), and Bond Anticipation Notes, for the Purpose of Providing Funds to Acquire, Construct, Install, Rehabilitate and Equip Certain Correctional Facilities and Rehabilitation Facilities and to Pay Incidental Expenses in Connection Therewith and on Account Thereof" (the "Ordinance"), and in strict compliance with Indiana Code 5-1-14-4, as amended, Indiana Code 6-3.6-6, as amended, Indiana Code 36-2-6-18, as amended, and other applicable provisions of the Indiana Code (collectively, the "Act"), in effect on the date of issuance of this Bond. THE OWNER OF THIS BOND, BY THE ACCEPTANCE HEREOF, AGREES TO ALL THE TERMS AND PROVISIONS CONTAINED IN THE ORDINANCE AND THE ACT.

This Bond and all other Bonds, and any other bonds issued or other obligations entered into hereafter on a parity therewith, are payable solely from the sources described in the Ordinance, which consist primarily of: (1) the distribution of local income tax revenues derived from the economic development rate within the expenditure rate under Indiana Code 6-3.6-6-9 (the "Economic Development LIT Revenues"); and (2) to the extent that the Economic Development LIT Revenues are insufficient for such purpose, *ad valorem* property taxes to be levied on all taxable property in the County. Reference is made to the Ordinance for a more complete statement of the revenues from which and conditions under which the Bonds are payable, a statement of the conditions on which obligations may hereafter be issued on a parity with the Bonds, the manner in which the Ordinance may be amended and the general covenants and provisions pursuant to which the Bonds have been issued.

[The Bonds maturing on and after ____ 15, 20__ are subject to redemption at the option of the County, on _____ 1, 20__ or any date thereafter, on [thirty (30)] days' notice, in whole or in part, in the order of maturity selected by the County and by lot within a maturity, at face value, without any redemption premium.]

[The Bonds maturing on _____, 20__, are subject to mandatory sinking fund redemption prior to maturity, at a redemption price equal to the principal amount thereof, plus accrued interest, on the dates and in the amounts set forth below:

<u>Date</u>	<u>Amount</u>
_____, 20__*	

*Final Maturity.]

[Notice of redemption shall be mailed to the address of the Registered Owner as shown on the Registration Record, as of the date which is 45 days prior to such redemption date, not less than 30 days prior to the date fixed for redemption. The notice shall specify the date and place of redemption and sufficient identification of the Bonds called for redemption. The place of redemption may be determined by the County. Interest on the Bonds so called for redemption shall cease on the redemption date fixed in such notice, if sufficient funds are available at the place of redemption to pay the redemption price on the date so named.]

[The Bonds shall be called for redemption in multiples of \$5,000. The Bonds in denominations of more than \$5,000 shall be treated as representing the number of Bonds obtained by dividing the denomination of the Bond by \$5,000 within a maturity. The Bonds may be redeemed in part. [If some bonds are to be redeemed by optional redemption and mandatory sinking fund redemption on the same date, the Registrar shall select by lot the Bonds for optional redemption before selecting the bonds by lot for the mandatory sinking fund redemption.] In the event of the redemption of the Bonds in part, upon surrender of the Bond to be redeemed, a new Bond or Bonds in an aggregate principal amount equal to the unredeemed portion of the Bond surrendered shall be issued to the Registered Owner[; provided that the unredeemed portion of any one Bond shall in no event be less than \$100,000].]

This Bond is subject to defeasance prior to payment as provided in the Ordinance.

If this Bond shall not be presented for payment on the date fixed therefor, the County may deposit in trust with the Paying Agent an amount sufficient to pay such Bond, and thereafter the Registered Owner shall look only to the funds so deposited in trust for payment, and the County shall have no further obligation or liability with respect thereto.

This Bond is transferable or exchangeable only upon the books of the County kept for that purpose at the office of the Registrar by the Registered Owner in person, or by his attorney duly authorized in writing, upon surrender of this Bond, together with a written instrument of transfer or exchange satisfactory to the Registrar duly executed by the Registered Owner or his attorney duly authorized in writing, and thereupon a new fully registered Bond or Bonds in the same aggregate principal amount and of the same maturity shall be executed and delivered in the name of the transferee or transferees or the Registered Owner, as the case may be, in exchange therefor. Except as otherwise provided in the Disclosure Agreement described below, the County, the Registrar and the Paying Agent may treat and consider the person in whose name this Bond is registered as the absolute owner hereof for all purposes, including for the purpose of receiving payment of, or on account of, the principal hereof and interest due hereon.

The Bonds maturing in any one year are issuable only in fully registered form in the denomination of [\$5,000] [: (1) \$100,000; or (2) \$100,000, plus \$1,000] or any integral multiple thereof not exceeding the aggregate principal amount of the Bonds maturing in such year.

[This Bond has been designated [or deemed designated] as a “qualified tax-exempt obligation” for purposes of Section 265(b)(3) of the Internal Revenue Code of 1986, as amended.]

A Continuing Disclosure Agreement, dated as of the Original Issue Date (the “Disclosure Agreement”), has been executed by the County for the benefit of each registered or beneficial owner of any Bond. A copy of the Disclosure Agreement is available from the County and its terms are incorporated herein by reference. The Disclosure Agreement contains certain covenants of the County to each registered or beneficial owner of any Bond, including a covenant to provide continuing disclosure of certain annual financial information and notices of the occurrence of certain events. By its payment for and acceptance of this Bond, the Registered Owner and any beneficial owner of this Bond assents to the Disclosure Agreement and to the exchange of such payment and acceptance for such covenants.

It is hereby certified and recited that all acts, conditions and things required to be done precedent to and in the execution, issuance and delivery of this Bond have been done and performed in regular and due form as provided by law.

This Bond shall not be valid or become obligatory for any purpose until the Certificate of Authentication hereon shall have been executed by an authorized representative of the Registrar.

IN WITNESS WHEREOF, the Board of Commissioners of the County of Monroe, Indiana, has caused this Bond to be executed in its corporate name and on its behalf by the manual or facsimile signatures of its duly elected, qualified and acting Commissioners, its corporate seal to be hereunto affixed, imprinted or impressed by any means and this Bond to be attested manually or by facsimile by the Auditor of Monroe County.

THE BOARD OF COMMISSIONERS OF THE
COUNTY OF MONROE, INDIANA

By:

Commissioner

By:

Commissioner

By:

Commissioner

(Seal)

Attest:

Auditor

REGISTRAR’S CERTIFICATE OF AUTHENTICATION

It is hereby certified that this Bond is one of the Local Income Tax Revenue Bonds, Series 202__ (With Property Tax Pledge), issued and delivered pursuant to the provisions of the Ordinance.

[_____
AUDITOR, MONROE COUNTY, INDIANA, as
Registrar]

[_____,
as Registrar

By: _____
Authorized Representative]

ABBREVIATIONS

The following abbreviations, when used in this Bond, shall be construed as though they were written out in full according to applicable laws or regulations:

TEN COM -	as tenants in common
TEN ENT -	as tenants by the entireties
JT TEN -	as joint tenants with right of survivorship and not as tenants in common
UNIF TRANS	_____ Custodian _____
MIN ACT	(Cust) (Minor)
	under Uniform Transfers to Minors Act
	_____ (State)

Additional abbreviations may also be used, although not contained in the list above.

ASSIGNMENT

For value received, the undersigned hereby sells, assigns and transfers unto _____

(Please print or typewrite name, address and social security or other tax identification number of the assignee and insert number for the first named transferee if held by joint account)
this Bond and all rights thereunder and hereby irrevocably constitutes and appoints _____ as attorney to transfer this Bond on the Registration Record with full power of substitution in the premises.

Dated: _____

Signature guaranteed by:

REGISTERED OWNER:

NOTICE: Signature(s) must be guaranteed by an eligible guarantor institution as defined in SEC Rule 17Ad-15 (17 CFR 240.17Ad-15) participating in a Securities Transfer Association recognized signature guarantee program.

NOTICE: The signature to this assignment must correspond with the name as it appears upon the face of this Bond in every particular, without alteration or enlargement or any change whatever. When assignment is made by a guardian, trustee, executor or administrator, an officer of a corporation or anyone in a representative capacity, proof of authority to act must accompany this assignment.

(b) The Bonds may, in compliance with all applicable laws, initially be issued and held in book-entry form on the books of the central depository system, The Depository Trust Company, its successors or any successor central depository system appointed by the County from time to time (the “Clearing Agency”), without physical distribution of Bonds to the purchasers. The following provisions of this Section apply in such event.

(i) One definitive Bond of each maturity shall be delivered to the Clearing Agency (or its agent) and held in its custody. The County, the Registrar and the Paying Agent may, in connection therewith, do or perform or cause to be done or performed any acts or things not adverse to the rights of the holders of the Bonds as are necessary or appropriate to accomplish or recognize such book-entry form Bonds.

(ii) During any time that the Bonds remain and are held in book-entry form on the books of a Clearing Agency: (A) any such Bond may be registered upon the books kept by the Registrar in the name of such Clearing Agency or any nominee thereof, including Cede & Co., as partnership nominee of The Depository Trust Company; (B) except as otherwise described in the Continuing Disclosure Agreement described in Section 14 hereof, the Clearing Agency in whose name such Bond is so registered shall be, and the County, the Registrar and the Paying Agent may deem and treat such Clearing Agency as, the absolute owner and holder of such

Bond for all purposes of this Ordinance, including, without limitation, the receiving of payment of the principal of and interest on such Bond, the receiving of notice and the giving of consent; (C) except as otherwise described in the Continuing Disclosure Agreement described in Section 14 hereof, neither the County nor the Registrar or the Paying Agent shall have any responsibility or obligation hereunder to any direct or indirect participant, within the meaning of Section 17A of the Securities Exchange Act of 1934, as amended, of such Clearing Agency or any person on behalf of which, or otherwise with respect to which, any such participant holds any interest in any Bond, including, without limitation, any responsibility or obligation hereunder to maintain accurate records of any interest in any Bond or any responsibility or obligation hereunder with respect to the receiving of payment of principal of or interest or premium, if any, on any Bond, the receiving of notice or the giving of consent; and (D) the Clearing Agency is not required to present any Bond called for partial redemption prior to receiving payment, so long as the Registrar, the Paying Agent and the Clearing Agency have agreed to the method for noting such partial redemption.

(iii) If either the County receives notice from the Clearing Agency which is currently the registered owner of the Bonds to the effect that such Clearing Agency is unable or unwilling to discharge its responsibility as a Clearing Agency for the Bonds or the County elects to discontinue its use of such Clearing Agency as a Clearing Agency for the Bonds, then the County, the Registrar and the Paying Agent each shall do or perform or cause to be done or performed all acts or things, not adverse to the rights of the holders of the Bonds, as are necessary or appropriate to discontinue the use of such Clearing Agency as a Clearing Agency for the Bonds and to transfer the ownership of each of the Bonds to such person or persons, including any other Clearing Agency, as the holders of the Bonds may direct in accordance with this Ordinance. Any expenses of such discontinuance and transfer, including expenses of printing new certificates to evidence the Bonds, shall be paid by the County.

(iv) During any time that the Bonds are held in book-entry form on the books of a Clearing Agency, the Registrar shall be entitled to request and rely upon a certificate or other written representation from the Clearing Agency or any participant or indirect participant with respect to the identity of any beneficial owner of the Bonds as of a record date selected by the Registrar. For purposes of determining whether the consent, advice, direction or demand of a registered owner of a Bond has been obtained, the Registrar shall be entitled to treat the beneficial owners of the Bonds as the holders of the Bonds, and any consent, request, direction, approval, objection or other instrument of such beneficial owner may be obtained in the fashion described in this Ordinance.

(v) During any time that the Bonds are held in book-entry form on the books of a Clearing Agency, the Commissioners, the County Auditor and/or the Registrar are authorized to execute and deliver a Letter of Representations agreement with the Clearing Agency or a Blanket Issuer Letter of Representations (the “DTC Letter of Representations”), and the provisions of any such DTC Letter of Representations or any successor agreement shall control on the matters set forth therein. The Registrar, by accepting the duties of the Registrar under this Ordinance, agrees that it will (A) undertake the duties of agent required thereby and that those duties to be undertaken by either the agent or the issuer shall be the responsibility of the Registrar, and (B) comply with all requirements of the Clearing Agency, including, without limitation, same day funds settlement payment procedures. Further, during any time that the Bonds are held in

book-entry form, the provisions of this Section shall control over conflicting provisions in any other section hereof.

Sec. 6. Sale of Bonds.

(a) General. The County Auditor, with the advice of the Municipal Advisor, may sell any series of the Bonds by means of a competitive sale or a negotiated sale.

(b) Competitive Sale.

(i) This subsection applies in the event any series of the Bonds are sold by means of a competitive sale.

(ii) The County Auditor shall cause to be published a notice of sale once each week for two consecutive weeks pursuant to Indiana Code 5-3-1-2, as amended. The date fixed for the sale shall not be earlier than 15 days after the first of such publications and not earlier than three days after the second of such publications. The bond sale notice shall state the time and place of sale, the purpose for which the Bonds are being issued, the total amount thereof, the amount and date of each maturity, the maximum rate or rates of interest thereon, their denominations, the time and place of payment, that specifications and information concerning the Bonds are on file in the office of the County Auditor and are available on request, the terms and conditions upon which bids will be received and the sale made and such other information as is required by law or as the County Auditor shall deem necessary, including any terms and conditions of sale which provide an exclusion or exemption from the applicability of all or a portion of the provisions of Rule 15c2-12 of the U.S. Securities and Exchange Commission, as amended (the "Rule"), in which case the County Auditor may set the minimum authorized denomination of the Bonds at \$100,000 as contemplated by the Rule.

(iii) As an alternative to the publication of a notice of sale, the County Auditor may sell the Bonds through the publication of a notice of intent to sell the Bonds and compliance with related procedures pursuant to Indiana Code 5-1-11-2(b), as amended.

(iv) All bids for the Bonds shall be sealed and shall be presented to the County Auditor or on behalf of the County in care of the Municipal Advisor in accordance with the terms set forth in the bond sale notice. Bidders for the Bonds shall be required to name the rate or rates of interest which the Bonds are to bear, which shall be the same for all Bonds maturing on the same date and shall not exceed 7% per annum, and such interest rate or rates shall be in multiples of one-eighth or one-hundredth of one per cent. The County Auditor shall award the Bonds to the bidder who offers the lowest interest cost, to be determined by computing the total interest on all the Bonds to their maturities and deducting therefrom the premium bid, if any, or adding thereto the amount of the discount bid, if any. No bid for less than 98% of the par value of the Bonds and accrued interest shall be considered. The County Auditor may require that: (i) all bids shall be accompanied by certified or cashier's checks payable to the order of Monroe County, Indiana, or a surety bond, in an amount not to exceed one percent of the aggregate principal amount of the Bonds as a guaranty of the performance of said bid, should it be accepted; or (ii) the selected bidder wire an amount not to exceed one percent of the aggregate principal amount of the Bonds to the County within 24 hours after the deadline for the receipt of the bids as a guaranty of the

performance of such bidder. In the event no satisfactory bids are received on the day named in the sale notice, the sale may be continued from day to day thereafter for a period of 30 days without readvertisement; provided, however, that if said sale shall be continued, no bid shall be accepted which offers an interest cost which is equal to or higher than the best bid received at the time fixed for sale in the bond sale notice. The County Auditor shall have full right to reject any and all bids.

(c) Negotiated Sale.

(i) This subsection applies in the event any series of the Bonds are sold by means of a competitive sale.

(ii) After completion of all of the necessary legal requirements for the marketing of the Bonds, the County Auditor may sell the Bonds to a purchaser at a negotiated public sale upon receipt of the purchase price, including interest accrued to the date of delivery, in immediately available funds pursuant to the terms of a bond purchase agreement (the "Bond Purchase Agreement"), which shall be consistent with this Ordinance. The Bonds shall be sold at a price of not less than 98% of the par value of the Bonds. The Council hereby approves a Bond Purchase Agreement by which the Bonds are to be sold to the purchaser with terms consistent with this Ordinance and the Commissioners are hereby authorized and directed to execute, and the County Auditor is hereby authorized and directed to attest, the Bond Purchase Agreement in such form as they deem necessary or appropriate, upon the advice of the Municipal Advisor and Barnes & Thornburg LLP, bond counsel to the County ("Bond Counsel"), to consummate the transactions contemplated by this Ordinance. The Bond Purchase Agreement in the form executed shall constitute the valid and binding obligation of the County, the full performance and satisfaction of which by the County is hereby authorized.

(d) Payment for and Delivery of Bonds. After the Bonds have been properly sold and executed, the Treasurer of Monroe County (the "County Treasurer") shall receive from the purchasers payment for the Bonds and shall provide for delivery of the Bonds to the purchasers. Pursuant to Indiana Code 5-1-14-18, in connection with the issuance of the Bonds, the execution of the Bonds, the Bond Purchase Agreement, and any other contract, certificate or other document required to be executed and delivered in connection with the issuance of the Bonds, is authorized to be executed and delivered using electronic signatures, rather than manual signatures, and any such instrument executed using electronic signatures shall be considered fully legal and valid for all purposes and with the same force and effect as if the execution were performed with manual signatures

(e) Opinion of Bond Counsel. The County Auditor is hereby authorized and directed to obtain a legal opinion as to the validity of the Bonds from Bond Counsel and to furnish such opinion to the purchasers of the Bonds or to cause a copy of said legal opinion to be printed on each Bond. The cost of such opinion shall be paid out of the proceeds of the Bonds.

(f) Minimum Authorized Denomination of \$100,000. Notwithstanding the foregoing and if acceptable to the purchasers, the County Auditor, with the advice of the Municipal Advisor and Bond Counsel, may set the minimum authorized denomination of the Bonds at \$100,000.

Sec. 7. Use of Bond Proceeds; Creation of Funds and Accounts; and Declaration of Official Intent to Reimburse.

(a) Use of Bond Proceeds and Creation of Project Fund. Any accrued interest received at the time of delivery of the Bonds and any portion of the proceeds of the Bonds designated to pay capitalized interest on the Bonds shall be deposited in the Principal and Interest Account of the Sinking Fund (as both such terms are hereinafter defined) and applied to payments of interest on the Bonds on the earliest interest payment dates. If recommended by the Municipal Advisor, an amount equal to the Debt Service Reserve Requirement (as hereinafter defined) may be deposited into the Reserve Account (as hereinafter defined) of the Sinking Fund. The remaining proceeds received from the sale of the Bonds shall be deposited in the fund hereby created and designated as “Monroe County, Indiana, 2022 Local Income Tax Revenue Bond Project Fund” (the “Project Fund”). The proceeds deposited in the Project Fund, together with all investment earnings thereon, shall be expended by the County only for the purpose of paying (or reimbursing the County for the prior payment of) expenses incurred in connection with all or a portion of the Project and on account of the sale and issuance of the Bonds. Any balance remaining in the Project Fund after the completion of the Project, which is not required to meet unpaid obligations incurred in connection therewith and to pay the issuance costs of the Bonds, may be used to pay debt service on the Bonds, to fund or replenish the Reserve Account or otherwise used as permitted by law.

(b) Creation of Sinking Fund. There is hereby created a separate fund designated as the Sinking Fund (the “Sinking Fund”), which shall consist of the Principal and Interest Account (the “Principal and Interest Account”) and the Reserve Account (the “Reserve Account”).

(i) Principal and Interest Account. Five days prior to each January 15 and July 15, there shall be deposited in the Principal and Interest Account an amount of Economic Development LIT Revenues, which, together with any money contained in the Principal and Interest Account, is sufficient to pay the principal of and interest on the Bonds and any Parity Obligations (as defined in Section 12 hereof) due on the following January 15 or July 15. No such deposit need be made into the Principal and Interest Account if the amount contained therein is sufficient to pay such amounts. All money in the Principal and Interest Account shall be used and withdrawn solely for the purpose of paying the principal of and interest on the Bonds and any Parity Obligations, including accrued interest on any such obligations purchased or redeemed prior to maturity.

(ii) Reserve Account.

(A) If the Municipal Advisor recommends the establishment of a reserve for the Bonds, after making the required deposits into the Principal and Interest Account and any principal and interest account established for any Parity Obligations (each, an “Additional Principal and Interest Account”), Economic Development LIT Revenues shall be set aside from the Sinking Fund and (I) deposited in the Reserve Account in an amount sufficient to maintain the Reserve Account in the full amount of the Debt Service Reserve Requirement (as hereinafter defined) and (II) deposited in any reserve account established for any Parity Obligations in the amount required thereby (each, an “Additional Reserve Account”). On the date of delivery of any series of Bonds or any series of Parity Obligations, the County Auditor may deposit proceeds of

the Bonds or such series of Parity Obligations, funds on hand or a combination thereof, into the Reserve Account applicable to such series of Bonds or the Additional Reserve Account applicable to such series of Parity Obligations, as applicable. In the alternative, based on the recommendation of the Municipal Advisor, the Reserve Account may secure one or more series of Bonds or any series of Parity Obligations, or any Additional Reserve Account may secure one or more series of Parity Obligations.

(B) The balance in the Reserve Account and each Additional Reserve Account that secures one or more series of Tax-Exempt Bonds (as hereinafter defined) shall equal, but not exceed the least of (I) the maximum annual principal and interest requirements on the corresponding series of Bonds or Parity Obligations, (II) 125% of the average annual principal and interest requirements on the corresponding series of Bonds or Parity Obligations or (III) 10% of the stated principal amount of the corresponding series of Bonds or Parity Obligations (or, if any series of Bonds or Parity Obligations has more than a de minimis amount of original issue discount or premium, the issue price of such series) (each, a “Tax-Exempt Bonds Reserve Requirement”). The balance in any other Reserve Account or Additional Reserve Account shall equal, but not exceed the maximum annual principal and interest requirements on the corresponding series of Bonds or Parity Obligations (each, a “Taxable Bonds Reserve Requirement” and together with the Tax-Exempt Bonds Reserve Requirements, the “Reserve Requirements”).

(C) If the initial deposit of the proceeds of any series of Bonds into the Reserve Account or any series of Parity Obligations into the Reserve Account or an Additional Reserve Account does not equal the corresponding Reserve Requirement or if no deposit is made, then, after meeting the requirements of the Principal and Interest Account set forth in subsection (b)(i) above and any Additional Principal and Interest Account and beginning with the 15th day of the first month after the date of issuance of such series of Bonds or Parity Obligations and each 15th day of the month thereafter, the County Auditor shall deposit Economic Development LIT Revenues into such Reserve Account in an amount equal to at least one-sixtieth of the difference between the corresponding Reserve Requirement and the amount initially deposited therein, until the balance therein equals the corresponding Reserve Requirement. In the event the amount of Economic Development LIT Revenues are insufficient in any month to make the required deposits in each of the Reserve Accounts, the amount of such available Economic Development LIT Revenues to be deposited in each Reserve Account shall be equal to the product of the amount of the Economic Development LIT Revenues then available for such deposits times the quotient of the shortfall in such Reserve Account divided by the aggregate of the shortfalls in all the Reserve Accounts.

(D) The moneys in the Reserve Account or any Additional Reserve Account shall be used to pay the principal of and interest on solely the series of Bonds or Parity Obligations secured by such Reserve Account, when due, to the extent that the moneys on deposit in the corresponding Principal and Interest Account or Additional Principal and Interest Account related to such series of Bonds or Parity Obligations is insufficient for that purpose.

(E) In the event moneys in the Reserve Account or any Additional Reserve Account are transferred to a corresponding Principal and Interest Account or Additional Principal and Interest Account related to the Bonds or Parity Obligations to pay the

principal of or interest on outstanding Bonds or Parity Obligations, then such depletion of the balance in such Reserve Account shall be made up from the next available Economic Development LIT Revenues, after meeting the requirements of the Principal and Interest Account set forth in subsection (b)(i) above and any Additional Principal and Interest Account, each 15th day of the month beginning with the 15th day of the first month after any such depletion. In the event the amount of Economic Development LIT Revenues are insufficient in any month to make the required deposits in each of the Reserve Accounts, the amount of such available Economic Development LIT Revenues to be deposited in each Reserve Account shall be equal to the product of the amount of the Economic Development LIT Revenues then available for such deposits times the quotient of the amount of the depletion in such Reserve Account divided by the aggregate of the depletions in all the Reserve Accounts.

(F) Any moneys in the Reserve Account or any Additional Reserve Account in excess of the Reserve Requirement applicable to such Reserve Account may be used for the purchase of the outstanding Bonds or Parity Obligations secured by such Reserve Account, including accrued interest, or shall be transferred to the Principal and Interest Account.

(G) The County may at any time and from time to time fund all or any part of the Reserve Account or any Additional Reserve Account by depositing in such Reserve Account one or more debt service reserve surety bonds or insurance policies (each, a “Reserve Account Credit Instrument”). Each Reserve Account Credit Instrument shall be issued by an insurance company rated at the time of the deposit by Standard & Poor’s Rating Services (“S&P”) or Moody’s Investors Service, Inc. (“Moody’s”), in a rating category at least as high as “AA” by S&P or “Aa2” by Moody’s. As long as any Reserve Account Credit Instrument is in full force and effect, any valuation of the Reserve Account or Additional Reserve Account, as applicable, shall treat the maximum amount available under such Reserve Account Credit Instrument as its value.

(c) The County hereby declares that it reasonably expects to reimburse the County’s advances to the cost of the Project from proceeds of the Bonds, as anticipated by this Ordinance.

Sec. 8. Defeasance. If: (a) the Bonds or any portion thereof shall have become due and payable in accordance with their terms or shall have been duly called for redemption or irrevocable instructions to call the Bonds or any portion thereof for redemption have been given and the whole amount of the principal and the interest so due and payable upon such Bonds or any portion thereof then outstanding shall be paid; or (b) (i) cash, or (ii) direct noncallable obligations of (including obligations issued or held in book entry form on the books of) the Department of the Treasury of the United States of America and securities fully and unconditionally guaranteed as to the timely payment of principal and interest by the United States of America, the principal of and the interest on which when due without reinvestment will provide sufficient money, or (iii) any combination of the foregoing, shall be held irrevocably in trust for such purpose and provision shall also be made for paying all fees and expenses for the redemption or payment of the Bonds; then, and in that case, the Bonds or such designated portion thereof shall no longer be deemed outstanding or secured by this Ordinance.

Sec. 9. Tax Covenants. In order to preserve the excludability of the interest on any series of the Bonds from gross income for federal income tax purposes (such series of the Bonds, the “Tax-Exempt Bonds”) and as an inducement to the purchasers of the Tax-Exempt Bonds, the County represents, covenants and agrees that:

(a) The County will not take any action or fail to take any action with respect to the Tax-Exempt Bonds that would result in the loss of the excludability of the interest on the Tax-Exempt Bonds from gross income for federal income tax purposes pursuant to Section 103 of the Internal Revenue Code of 1986, as in effect on the date of issuance of the Tax-Exempt Bonds (the “Code”), including, without limitation, the taking of such action as is necessary to rebate or cause to be rebated arbitrage profits on Tax-Exempt Bond proceeds or other monies treated as Tax-Exempt Bond proceeds to the federal government as provided in Section 148 of the Code, and will set aside such monies, which may be paid from investment income on funds and accounts notwithstanding anything else to the contrary contained herein, in trust for such purposes.

(b) The County will file Form 8038-G, Information Return for Tax-Exempt Governmental Obligations, with the Internal Revenue Service as required by Section 149 of the Code.

(c) The County will not make any investment or do any other act or thing during the period that any Tax-Exempt Bond is outstanding hereunder, which would cause any Tax-Exempt Bond to be an “arbitrage bond” within the meaning of Section 148 of the Code and the regulations applicable thereto as in effect on the date of delivery of the Bonds.

(d) Notwithstanding any other provision of this Ordinance, the foregoing covenants and authorizations (the “Tax Sections”), which are designed to preserve the excludability of the interest on the Tax-Exempt Bonds from gross income for federal income tax purposes (the “Tax Exemption”), need not be complied with to the extent the County receives an opinion of nationally recognized bond counsel to the effect that compliance with such Tax Sections is unnecessary to preserve the Tax Exemption.

(e) (i) The County hereby authorizes the County Auditor to designate any series of the Bonds as qualified tax-exempt obligations for purposes of Section 265(b)(3) of the Code, in the event that such series could be so designated on the date of issuance thereof. In the event that such designation is made, the County, its subordinate entities and entities that issue obligations on behalf of the County, or on behalf of which the County issues obligations, within the meaning of Section 265(b)(3) of the Code, as of the date of issuance of any such series of Bonds, have not issued, do not reasonably anticipate that they will issue, and will not issue (unless the County first obtains the written opinion of nationally recognized bond counsel that such issuance will not adversely affect the status of the Bonds as qualified tax-exempt obligations) during the calendar year, in which any such series of Bonds will be issued, tax-exempt obligations (within the meaning of Section 265(b)(4) of the Code), including such series of the Bonds and any qualified 501(c)(3) bonds as defined in Section 145 of the Code (but excluding obligations referred to in the next sentence and excluding obligations, other than qualified 501(c)(3) bonds, that are private activity bonds), in an aggregate principal amount exceeding \$10,000,000. For purposes of the preceding sentence, any issue of refunding tax-exempt obligations, the proceeds of which were or will be used to refund other tax-exempt obligations within 90 days after the date of issuance of

the refunding tax-exempt obligations, is not taken into account to the extent that the amount of the refunding obligations does not exceed the outstanding amount of the obligations thereby refunded.

(ii) In the event that such designation is made, the County, its subordinate entities or other entities that issue obligations on behalf of the County, or on behalf of which the County issues obligations, within the meaning of Section 265(b)(3) of the Code, as of the date of issuance of any such series of Bonds, have not designated, do not expect to designate and will not designate as qualified tax-exempt obligations taken into account under Section 265(b)(3)(D)(i) of the Code tax-exempt obligations issued during the calendar year, in which any such series of Bonds will be issued, in an aggregate principal amount exceeding \$10,000,000 (unless the County first obtains the written opinion of nationally recognized bond counsel that such designation and issuance will not adversely affect the status of such series of the Bonds as qualified tax-exempt obligations). The County has not formed, benefited from, or availed itself of any entity to avoid the purposes of Section 265(b)(3)(C) or (D) of the Code.

Sec. 10. Amendments.

(a) Subject to the terms and provisions contained in this Section, and not otherwise, the owners of not less than sixty-six and two-thirds percent (66-2/3%) in aggregate principal amount of the Bonds and any Parity Obligations then outstanding shall have the right, from time to time, to consent to and approve the adoption by the County of such ordinance or ordinances supplemental hereto as shall be deemed necessary or desirable by the County for the purpose of modifying, altering, amending, adding to or rescinding in any particular any of the terms or provisions contained in this Ordinance or in any supplemental ordinance; provided, however, that nothing herein contained shall permit or be construed as permitting:

(i) an extension of the maturity of the principal of or interest on any Bond or Parity Obligation, without the consent of the holder of each Bond or Parity Obligation so affected; or

(ii) a reduction in the principal amount of any Bond or Parity Obligation or the rate of interest thereon, or a change in the monetary medium in which such amounts are payable, without the consent of the holder of each Bond or Parity Obligation so affected; or

(iii) a preference or priority of any Bond or Parity Obligation over any other Bond or Parity Obligation, without the consent of the holders of all Bonds and Parity Obligations then outstanding; or

(iv) a reduction in the aggregate principal amount of the Bonds and the Parity Obligations required for consent to such supplemental ordinance, without the consent of the holders of all Bonds and Parity Obligations then outstanding.

(b) If the County shall desire to obtain any such consent, it shall cause the Registrar to mail a notice, postage prepaid, to the addresses appearing on the Registration Record. Such notice shall briefly set forth the nature of the proposed supplemental ordinance and shall state that a copy thereof is on file at the office of the Registrar for inspection by all owners of the Bonds and the Parity Obligations. The Registrar shall not, however, be subject to any liability to any

owners of the Bonds or the Parity Obligations by reason of its failure to mail such notice, and any such failure shall not affect the validity of such supplemental ordinance when consented to and approved as herein provided.

(c) Whenever at any time within one year after the date of the mailing of such notice, the County shall receive any instrument or instruments purporting to be executed by the owners of the Bonds and the Parity Obligations of not less than sixty-six and two-thirds per cent (66-2/3%) in aggregate principal amount of the Bonds and the Parity Obligations then outstanding, which instrument or instruments shall refer to the proposed supplemental ordinance described in such notice and shall contain such owners' specific consent to and approval of the adoption thereof in substantially the form of the copy thereof referred to in such notice on file with the Registrar, thereupon, but not otherwise, the County may adopt such supplemental ordinance in substantially such form, without liability or responsibility to any owners of the Bonds or the Parity Obligations, whether or not such owners shall have consented thereto.

(d) No owner of any Bond or Parity Obligation shall have any right to object to the adoption of such supplemental ordinance or to object to any of the terms and provisions contained therein or the operation thereof, or in any manner to question the propriety of the adoption thereof, or to enjoin or restrain the County or its officers from adopting the same, or from taking any action pursuant to the provisions thereof. Upon the adoption of any supplemental ordinance pursuant to the provisions of this Section, this Ordinance shall be, and shall be deemed, modified and amended in accordance therewith, and the respective rights, duties and obligations under this Ordinance of the County and all owners of the Bonds and the Parity Obligations then outstanding shall thereafter be determined, exercised and enforced in accordance with this Ordinance, subject in all respects to such modifications and amendments.

(e) Notwithstanding anything contained in the foregoing provisions of this Ordinance, the rights and obligations of the County and the owners of the Bonds and the Parity Obligations, and the terms and provisions of the Bonds, the Parity Obligations and this Ordinance or any supplemental ordinance, may be modified or altered in any respect with the consent of the County and the consent of the owners of all the Bonds and the Parity Obligations then outstanding.

(f) Without notice to or consent of the owners of the Bonds or the Parity Obligations, the County may, from time to time and at any time, adopt such ordinances supplemental hereto as shall not be inconsistent with the terms and provisions hereof (which supplemental ordinances shall thereafter form a part hereof):

(i) to cure any ambiguity or formal defect or omission in this Ordinance or in any supplemental ordinance; or

(ii) to grant to or confer upon the owners of the Bonds and the Parity Obligations any additional rights, remedies, powers, authority or security that may lawfully be granted to or conferred upon the owners of the Bonds and the Parity Obligations; or

(iii) to procure a rating on the Bonds or the Parity Obligations from a nationally recognized securities rating agency designated in such supplemental ordinance, if such

supplemental ordinance will not adversely affect the owners of the Bonds or the Parity Obligations;
or

(iv) to obtain or maintain bond insurance with respect to the Bonds or the Parity Obligations; or

(v) to provide for the refunding or advance refunding of the Bonds or the Parity Obligations; or

(vi) to make any other change, which, in the determination of the Council in its sole discretion, is not to the prejudice of the owners of the Bonds or the Parity Obligations.

Sec. 11. Investment of Funds. All of the amounts in the funds and accounts created pursuant to this Ordinance shall be deposited in lawful depositories of the State and shall be continuously held and secured or invested as provided by the laws of the State relating to the depositing, securing, holding and investing of public funds, including particularly Indiana Code 5-13-9, as amended. The amounts in the Project Fund, the Principal and Interest Account, any Additional Principal and Interest Account, the Reserve Account and any Additional Reserve Account and all other funds and accounts created pursuant to this Ordinance shall be kept in separate bank accounts apart from all other bank accounts of the County. In no event shall any of the Economic Development LIT Revenues be transferred or used for any purpose contrary to the Act and this Ordinance, so long as any of the Bonds or the Parity Bonds shall be outstanding. Investment income earned on moneys in the funds and accounts established by this Ordinance shall become a part of the funds and accounts invested and shall be used only as provided in this Ordinance.

Sec. 12. Additional Bonds.

(a) The County reserves the right to issue or enter into bonds, leases or other obligations entitled to the pledge of the Economic Development LIT Revenues on a parity with the Bonds and in accordance with the requirements set forth below (the "Parity Obligations"). The authorization and issuance of Parity Obligations shall be subject to the following conditions precedent.

(i) All payments due under the Bonds and on any Parity Obligations payable from the Economic Development LIT Revenues shall be current to date in accordance with the terms thereof, with no payment in arrears.

(ii) The County shall have received a certificate prepared by an independent, qualified accountant or feasibility consultant certifying that the amount of the Economic Development LIT Revenues estimated to be received in each succeeding year shall be at least equal to one hundred twenty-five percent (125%) of the debt service and lease rental requirements with respect to the Bonds, any outstanding Parity Obligations and the proposed Parity Obligations for each respective year during the term of the Bonds, any outstanding Parity Obligations and the proposed Parity Obligations. If on or before the date of issuance of the proposed Parity Obligations, the Monroe County Income Tax Council shall have finally approved

an increase in the LIT rate allocated to economic development purposes, the Economic Development LIT Revenues estimate described in the preceding sentence may be adjusted to take the increased LIT rate allocated to economic development purposes period into account. The County shall approve and confirm the figures and estimates set forth in the above-described certificate in any resolution or ordinance authorizing the Parity Obligations.

(iii) Payments of any Parity Obligations or bonds, leases or obligations with a lien on the Economic Development LIT Revenues subordinate to the lien thereon of the Bonds and any Parity Obligations shall be payable semiannually on January 15 and July 15.

(b) The terms and conditions of any Parity Obligations shall be set forth in the ordinance or resolution authorizing such Parity Obligations.

Sec. 13. Bond Anticipation Notes.

(a) The County shall issue, if necessary, bond anticipation notes (the “BANs”) for the purpose of procuring interim financing to pay the cost of the Project and any costs related thereto, and, if deemed appropriate, to pay the costs of issuance of the BANs. The County may issue the BANs in one or more series, in an aggregate principal amount outstanding at any one time not to exceed \$10,500,000 to be designated “Local Income Tax Revenue Bond Anticipation Notes, Series 202__,” to be completed with the appropriate year of issuance and an alphabetical designation, if necessary or appropriate. The BANs shall be lettered and numbered consecutively from R-1 and upward, and shall be in authorized denominations of \$100,000 or more. The BANs shall be dated as of the date of delivery thereof and shall bear interest at a rate not to exceed 6% per annum (the exact rate or rates to be determined through negotiations with the purchasers of the BANs) payable either upon maturity or semiannually on January 15 and July 15, as designated by the County Auditor, with the advice of the Municipal Advisor. Each series of BANs will mature no later than five (5) years after their date of delivery, unless determined otherwise by the County Auditor, with the advice of the Municipal Advisor and Bond Counsel. The BANs are subject to renewal or extension at an interest rate or rates not to exceed 7% per annum (the exact rate or rates to be negotiated with the purchaser of the BANs). The term of any renewal BANs may not exceed five (5) years from the date of delivery of the initial BANs. The BANs shall be registered in the name of the purchasers thereof. The County may receive payment for the BANs in installments.

(b) The BANs shall be issued pursuant to Indiana Code 5-1-14-5, as amended. The BANs shall be sold at a price not less than 98% of the principal amount thereof to a financial institution or, if issued in an aggregate principal amount of \$1,000,000 or more, to any other purchaser. The County pledges to the payment of the principal of and interest on the BANs the proceeds from the issuance of the Bonds pursuant to and in the manner prescribed by the Act (or, with respect solely to interest, from a pledge of the Economic Development LIT Revenues). The County may also use other revenues or funds of the County legally available therefor, if any, including amounts available to the County out of federal or state funds available for application to the Project, for payment of the principal of or interest on the BANs; provided, however, that no funds other than proceeds from the issuance and sale of the Bonds, if and when issued, are pledged to the payment of principal of the BANs. The County Auditor is hereby authorized to serve as, or to appoint a qualified financial institution to serve as, the Registrar and the Paying Agent for the

BANs and is hereby charged with the duties of the Registrar and the Paying Agent for the BANs, including the authentication of the BANs.

(c) If deemed appropriate by the County Auditor, with the advice of the Municipal Advisor, the BANs shall be prepayable by the County, in whole or in part, on or after the date determined to be most appropriate by the County Auditor, with the advice of the Municipal Advisor, upon 15 days' notice to the owner of the BANs as of the date which is 30 days prior to such prepayment, without any premium, but with accrued interest to the date of prepayment, or upon such shorter notice as may be permitted by the purchaser of the BANs.

(d) The BANs shall be executed in the name of the County by the manual, facsimile or electronic signature of a majority of the Commissioners and attested by the manual, facsimile or electronic signature of the County Auditor, who shall affix the seal of the County to each of the BANs manually or shall have the seal imprinted or impressed thereon by facsimile or other means. The BANs must be authenticated by the manual, facsimile or electronic signature of the Registrar.

Sec. 14. Official Statement and Continuing Disclosure Agreement.

(a) The distribution of the Preliminary Official Statement related to the Bonds (the "Preliminary Official Statement") and the final Official Statement related to the Bonds (the "Official Statement") to be prepared by the Municipal Advisor, on behalf of the County, is hereby authorized and approved, and the Commissioners are authorized and directed to execute the Official Statement on behalf of the County in a form consistent with this Ordinance. The Commissioners or the County Auditor is authorized to deem the Preliminary Official Statement as "final" for purposes of the Rule. Notwithstanding the foregoing and if acceptable to the purchasers of the Bonds: (i) the County Auditor, with the advice of the Municipal Advisor and Bond Counsel, may set the minimum authorized denomination of the Bonds at \$100,000; and (ii) the County need not prepare and distribute a Preliminary Official Statement or prepare and execute an Official Statement.

(b) If necessary in order for the purchaser of the Bonds to comply with the Rule, the Commissioners and the County Auditor are hereby authorized to execute and deliver, in the name and on behalf of the County, (1) an agreement by the County to comply with the requirements for a continuing disclosure undertaking of the County pursuant to subsection (b)(5) of the Rule, and (2) amendments to such agreement from time to time in accordance with the terms of such agreement (the agreement and any amendments thereto are collectively referred to herein as the "Continuing Disclosure Agreement"). The County hereby covenants and agrees that it will comply with and carry out all of the provisions of the Continuing Disclosure Agreement. The remedies for any failure of the County to comply with and carry out the provisions of the Continuing Disclosure Agreement shall be as set forth therein.

Sec. 15. Bond Insurance.

(a) The Commissioners or the County Auditor, with the advice of the Municipal Advisor, is authorized to negotiate with one or more municipal bond insurers for the purpose of

qualifying one or more municipal bond insurers to issue an insurance policy guaranteeing the payment of the principal of and interest on the Bonds, when due.

(b) This subsection shall apply in the event any series of the Bonds are sold by means of a competitive sale. In the event the Commissioners or the County Auditor has not selected a municipal bond insurer at the time of the sale of the Bonds and the Commissioners or the County Auditor, with the advice of the Municipal Advisor, deems it to be beneficial to the County, the Commissioners or the County Auditor may authorize any bidder on the Bonds to submit a bid with the requirement that the County purchase an insurance policy to be issued by such an insurer. If a bid is submitted with this requirement, the amount of the premium to be paid by the County for such an insurance policy will be added to the net interest cost of such bidder to determine which bid provides the lowest overall interest cost to the County (consisting of the aggregate of the total interest due on the Bonds and the cost of the premium for such policy and deducting therefrom the premium bid, if any, or adding thereto the discount bid, if any, by such bidder).

Sec. 16. Additional Appropriation of the Proceeds of the Bonds and Ratification of Prior Actions.

(a) There is hereby appropriated a sum not to exceed \$10,500,000 out of the proceeds of the Bonds received by the County in connection with the sale of the Bonds, together with any premium paid by the original purchasers of the Bonds and all investment earnings thereon, for the use by the County in paying the cost of the Project, together with any expenses incidental thereto, funding a debt service reserve for the Bonds, if deemed appropriate or necessary, paying capitalized interest on the Bonds, if any, and paying the issuance costs of the Bonds. Such appropriation shall be in addition to all appropriations provided for in the existing budget and levy and shall continue in effect until such amount is expended for the purposes authorized in this Ordinance. A certified copy of this Ordinance, together with such other proceedings and actions as may be necessary, shall be filed by the County Auditor, with the Department of Local Government Finance.

(b) Any and all actions previously taken by any officer or employee of the County in connection with this Ordinance, including the publication of the Notice of Hearing on Additional Appropriation, are hereby approved, ratified and affirmed.

Sec. 17. Notice of Decision. A notice of the foregoing decision, that, to the extent permitted by law, the Council will take all of the necessary steps to issue the Bonds to finance the cost of the Project, shall be given in accordance with Indiana Code 6-1.1-20-5, as amended.

Sec. 18. No Conflict. All ordinances, resolutions and orders or parts thereof in conflict with the provisions of this Ordinance are, to the extent of such conflict, hereby repealed. After the issuance of the Bonds and so long as any of the Bonds or interest thereon remains unpaid, except as expressly provided herein, this Ordinance shall not be repealed or amended in any respect which will adversely affect the rights of the holders of the Bonds, nor shall the County adopt any law, ordinance or resolution, which in any way adversely affects the rights of such holders.

Sec. 19. Severability. If any section, paragraph or provision of this Ordinance shall be held to be invalid or unenforceable for any reason, the invalidity or unenforceability of such section, paragraph or provision shall not affect any of the remaining provisions of this Ordinance.

Sec. 20. Holidays, Etc. If the date of making any payment or the last date for the performance of any act or the exercising of any right, as provided in this Ordinance, shall be a legal holiday or a day on which banking institutions in the County or the city in which the Registrar or the Paying Agent is located are typically closed, such payment may be made or act performed or right exercised on the next succeeding day not a legal holiday or a day on which such banking institutions are typically closed, with the same force and effect as if done on the nominal date provided in this Ordinance, and no interest shall accrue for the period after such nominal date.

Sec. 21. Authority to Effectuate this Ordinance. The Commissioners, the County Auditor and the County Treasurer are hereby authorized and directed to take any and all other actions on behalf of the County as may be necessary, appropriate or desirable to carry out the purposes of this Ordinance and the issuance and sale of the BANs or the Bonds in accordance with Indiana Code 5-1-14-5, as amended, or the Act, respectively, and this Ordinance, including, without limitation, securing, to the extent deemed desirable, with the advice of the Municipal Advisor, a rating on any or all series of the Bonds from one or more national credit rating agencies.

Sec. 22. Effectiveness. This Ordinance shall be in full force and effect from and after its passage.

DULY ADOPTED on this 11th day of October, 2022, by the County Council of Monroe County, Indiana.

MONROE COUNTY COUNCIL

“AYES”

“NAYS”

Kate Wiltz, President

Kate Wiltz, President

Trent Deckard, President Pro Tempore

Trent Deckard, President Pro Tempore

Jennifer Crossley, Member

Jennifer Crossley, Member

Marty Hawk, Member

Marty Hawk, Member

Peter Iversen, Member

Peter Iversen, Member

Geoff McKim, Member

Geoff McKim, Member

Cheryl Munson, Member

Cheryl Munson, Member

ATTEST:

Catherine Smith, Auditor
Monroe County, Indiana

Date



MONROE COUNTY COUNCIL
AGENDA REQUEST
(Review form before completing)

DEPARTMENT: Parks & Recreation

TODAY'S DATE: 09/15/2022

CONTACT PERSON(S): Kelli Witmer

PHONE: (812) 349-2800

EMAIL: kwitmer@co.monroe.in.us

PURPOSE OF REQUEST:

Creation of New Fund/Account Line(s) checkbox

Creation of New Fund/Account Line(s)

Additional Appropriation(s) checked checkbox

Additional Appropriation(s)

Transfer of Funds checkbox

Transfer of Funds

Amend Salary Ordinance checkbox

Amend Salary Ordinance

Other checkbox

Other (specify)

Please give a THOROUGH narrative explanation of the request (purpose of the request and action needed by Council).

Explanation:

Council Meeting: Tuesday October 11, 2022 @ 5:30 pm

Purpose: The goal is to trade-in (2) older mowers and purchase (2) new mowers.

FYI:

It has been determined by MCPR that a (4) to (5) year mower rotation is the most cost effective way to keep the fleet of (6) mowers operational. Mowers #3 & #4 will be replaced.

Mower #1: Flatwoods Park

Mower #2: Karst Athletic Complex

Mower #3: Karst Farm Park & Karst Farm Greenway

Mower #4: Karst Farm Park & Karst Farm Greenway

Mower #5: Will Detmer Park

Mower #6: Jackson Creek Park, Limestone Greenway, Sheriff Sub-station, & Mitigation Property

Action needed: Additional appropriation of \$20,000. Equipment prices fluctuate.

Complete only the pages below that correspond to the above selected request.

Save entire request to your file and then forward completed request to the Council Office.



MONROE COUNTY COUNCIL
AGENDA REQUEST
(Review form before completing)

DEPARTMENT: Courts

TODAY'S DATE: 09/22/2022

CONTACT PERSON(S): Lisa Abraham

PHONE: (812) 349-2617 EMAIL: labraham@co.monroe.in.us

PURPOSE OF REQUEST:

- | | |
|---------------------------------------------------------------|------------------------------------------------------|
| <input type="checkbox"/> Creation of New Fund/Account Line(s) | <input type="checkbox"/> Additional Appropriation(s) |
| <input checked="" type="checkbox"/> Transfer of Funds | <input type="checkbox"/> Amend Salary Ordinance |

Other (specify) _____

Please give a **THOROUGH** narrative explanation of the request (purpose of the request and action needed by Council).

Explanation:

Money is needed in the Special Services line to cover the increase in invoices, especially Mental Health Invoices. The Court's Interpreter Grant for 2022 has been spent so interpreter invoices will have to be paid out of Special Services throughout the rest of the year. I am asking to transfer monies from the 10's to cover expenses incurred throughout the rest of 2022. There is extra money in the lines 14121-14185 due to employees leaving at a higher pay scale and the new employee starting at a lower pay scale. Some of the lines had extra money due to current employees having a step increase later on in the year. Line 14188 has extra money due to County Council lowering the classification from the WIS study. Line 17801 has extra money due to a decrease in law clerks during the 2022 spring semester and summer.

- 14121 \$6,788.19
- 14122 \$2,149.48
- 14140 \$2,106.14
- 14158 \$977.32
- 14160 \$6,005.06
- 14165 \$426.50
- 14166 \$304.70
- 14171 \$781.82
- 14172 \$229.30
- 14173 \$305.60
- 14175 \$172.53
- 14179 \$182.40
- 14182 \$2,871.92
- 14183 \$1,303.49
- 14185 \$1,478.60
- 14188 \$16,635.40
- 17801 \$36,000

Complete only the pages below that correspond to the above selected request.

Save entire request to your file and then forward completed request to the Council Office.

TRANSFER OF FUNDS

DEPARTMENT: Courts

TODAY'S DATE: 09/22/2022

FUND NAME: County General

FUND: 1000

LOCATION: 0225

TRANSFER FROM:

ACCOUNT NUMBER(S)	ACCOUNT DESCRIPTIONS	AMOUNT
	See Attached	\$ 78,718.45
GRAND TOTAL		\$ 78,718.45

TRANSFER TO:

ACCOUNT NUMBER(S)	ACCOUNT DESCRIPTION(S)	AMOUNT
32710	Special Services	\$ 78,718.45
GRAND TOTAL		\$ 78,718.45

GRAND TOTALS MUST MATCH!

An In-House Transfer Form is located on the P:Drive > County Forms & Info > Auditor Forms

Monroe County Council Regular Session

October 11, 2022

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Account Number	Account Description	Appropriations
14121	Bailiff	\$6,788.19
14122	Bailiff	\$2,149.48
14140	Title-IVD Commissioner	\$2,106.14
14158	Associate Court Reporter	\$977.32
14160	Associate Court Reporter	\$6,005.06
14165	Associate Court Reporter	\$426.50
14166	Associate Court Reporter	\$304.70
14171	Associate Court Reporter	\$781.82
14172	Associate Court Reporter	\$229.30
14173	Associate Court Reporter	\$305.60
14175	Associate Court Reporter	\$172.53
14179	Court Programs Coordinator	\$182.40
14182	Bailiff Supervisor	\$2,871.92
14183	Bailiff	\$1,303.49
14185	Bailiff	\$1,478.60
14188	Family Court Coordinator	\$16,635.40
17801	Part-Time	\$36,000.00
	Total	\$78,718.45



MONROE COUNTY COUNCIL
AGENDA REQUEST
(Review form before completing)

DEPARTMENT: Health

TODAY'S DATE: 10/05/2022

CONTACT PERSON(S): Lori Kelley

PHONE: (812) 349-2068 EMAIL: lkelly@co.monroe.in.is

PURPOSE OF REQUEST:

[X] Creation of New Fund/Account Line(s) [] Additional Appropriation(s)

[X] Transfer of Funds [] Amend Salary Ordinance

[X] Other (specify) Category Transfer of Funds

Please give a THOROUGH narrative explanation of the request (purpose of the request and action needed by Council).

Explanation:

This request is in anticipation for the hiring of a new clinic manager for the Futures Family Planning Clinic that will allow time for overlap and training from 10/17/2022-10/28/2022. A conditional offer has been presented and accepted by a candidate. This request will secure two weeks of funding for anticipated transitional training time of the new clinic manager.

Complete only the pages below that correspond to the above selected request.

Save entire request to your file and then forward completed request to the Council Office.

TRANSFER OF FUNDS

DEPARTMENT: Health

TODAY'S DATE: 10/05/2022

FUND NAME: Health

FUND: 1159

LOCATION: 0000

TRANSFER FROM:

ACCOUNT NUMBER(S)	ACCOUNT DESCRIPTIONS	AMOUNT
<u>30028</u>	<u>Training/Travel</u>	<u>\$ 1,707.00</u>
GRAND TOTAL		<u>\$ 1,707.00</u>

TRANSFER TO:

ACCOUNT NUMBER(S)	ACCOUNT DESCRIPTION(S)	AMOUNT
<u>16801</u>	<u>Transitional Training Line</u>	<u>\$ 1,400.00</u>
<u>18101</u>	<u>FICA</u>	<u>\$ 108.00</u>
<u>18201</u>	<u>PERF</u>	<u>\$ 199.00</u>
GRAND TOTAL		<u>\$ 1,707.00</u>

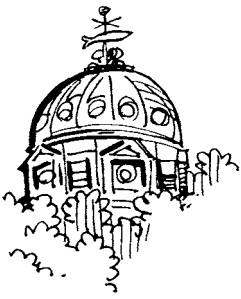
GRAND TOTALS MUST MATCH!

An In-House Transfer Form is located on the P:Drive > County Forms & Info > Auditor Forms

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REQUEST TO HIRE IN AT THE MIDPOINT OF THE COMPENSATION SCALE

(Resolution 2015-46)

Department: Building

DH/EO: Building

Position: Residential Office Manager

Classification: Comot C

Minimum Salary: \$35,745

Mid Point Salary: \$39,713

Evaluation Factors: Knowledge, Skill, Ability (KSA) and Experience

Department
Head/Elected Official
Statement

Incumbent came to the Department after 25 years with the Bloomington Police Department, as an office manager. ■ skills and experience are a perfect fit for the tasks that the Building Department will ask her to fulfill.

- scheduling of staff and interns
- process bi weekly payroll
- maintain and track time off, personnel records, and certification records
- Daily deposit of monies collected
- Departmental travel arrangements

Signature: b. LaRue Date: 9/26/2002

Human Resources
Statement

Candidate has 25 years of experience as an office manager in the City of Bloomington Police Department. Job duties for the Residential Office Manager include customer service, managing department projects and disseminating information to appropriate parties, collecting fees and making deposits, preparing and reconciling records, assisting with payroll and scheduling. Candidates resume includes experience with maintaining records, managing bank deposits, scheduling, and payroll.

Signature: [Signature] Date: 9/28/2022

Council Required Documents

- Job Description
- HR Statement
- DH/EO Statement
- Statement of fiscal impact

Council Decision Yes No Date _____

Personnel Administration Committee (PAC) Review:

PAC Required Documents

- Job Description
- Redacted resume of the applicant

Date closed: _____

Experienced Office Management and Administration Professional with experience in administrative management, optimizing productivity and efficiency across various environments. Highly dependable, detail-oriented, and reliable support specialist.

Work History

1997-08 - 2022-07

Office Manager

Bloomington Police Department, Bloomington, IN

- Supervise custodial staff and interns, 13+ years.
- Process bi-weekly payroll and accounts payable claims.
- Maintain and track all departmental time off, overtime & personnel records.
- Daily deposit of monies collected from the front desk.
- Facilitated departmental travel arrangements.
- Assist with hiring of both sworn and non-sworn personnel.
- Track police officer training records and keep up on certifications.
- Track and order all departmental and substation department supplies.
- Track and maintain Federal Equitable Sharing funds.
- Point of contact for all building projects.

Accomplishments:

- Oversaw the building repairs and the replacement of items lost during the flood in June 2021-present.
- Implemented OnBase Unity Client paperless system for departmental time off and overtime files in 2021.
- Implemented the use of a Square credit card reader, as a form of payment.
- Central Emergency Dispatch Policy Board Secretary for 20+ years.
- Created various forms and documents for the department.
- Completed the City of Bloomington managerial program.

2021-11 - Current

Night Janitor - Part Time

Commercial Janitorial Cleaning, Bloomington, IN

- Maintain a clean and comfortable environment in school by vacuuming, cleaning windows, and disinfecting office/classroom spaces.

Education

1998-08 - Current

Some College: General Studies

Ivy Tech Community College of Indiana - Bloomington, IN

I attended part-time from August 1998-May 1999, August 2006-May 2008, and recently enrolled to complete my degree.

**POSITION DESCRIPTION
COUNTY OF MONROE, INDIANA**

COMOT C

POSITION: Residential Office Manager
DEPARTMENT: Building Department
WORK SCHEDULE: 8:00 a.m. – 4:00 p.m., M-F
JOB CATEGORY: COMOT (Computer, Office Machine Operation, Technician)

DATE WRITTEN: January 2007

STATUS: Full-time

DATE REVISED: February 2021, June 2022

FLSA STATUS: Non-exempt

To perform this position successfully, an individual must be able to perform each essential function of the position satisfactorily. The requirements listed in this document are representative of the knowledge, skill, and/or ability required. Monroe County provides reasonable accommodations to qualified employees and applicants with known disabilities who require accommodation to complete the application process or perform essential functions of the job, unless those accommodations would present an undue hardship.

Incumbent serves as the Residential Office Manager for the Monroe County Building Department, responsible for providing office management and support services to the Building Commission, Deputy Building Commissioner, and other Building Department personnel. Monitoring department operations, maintaining department funds, records, documents and serving as backup to the Commercial Office Manager.

DUTIES:

Serves as a frontline customer service representative of the office, answering inquires and informing public on the permit process and fees associated with permits and licenses. Handles in-person and email processing of permits and assists with gathering and disseminating information for the purpose of complying with building code and department ordinance.

Answers telephone and monitors departmental voice mail. Determines nature of call or email, responding to inquiries, and/or directing caller to appropriate person or department.

Provides support assistance to the Building Department and serves as backup to the Commercial Office Manager performing duties in her/his absence.

Works cross-functionally with other departments to maintain workflow and to achieve approval for projects, meeting customer needs to ensure success and client satisfaction.

Oversees the collection and receipt of department fees, including balancing monies received with receipts, preparing and making bank deposits, and/or reconciling daily deposits. Prepares and creates records for the State Board of Accounts.

Assists with the administration of the annual budget, including requesting and justifying additional appropriations.

Prepares and processes department payroll for assigned staff.

Performs financial transactions and record keeping, maintaining financial records and year-end reconciliation and processing Departmental claims for payment. Prepares monthly report of collections.

Residential Office Manager, Original

Approved 7/12/2022

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Maintains and reconciles all Business Licenses and Registrations by completing standardized forms, collecting appropriate fees, and issuing receipts. Provides permit applications to the public as requested.

Schedules building inspections and maintains schedule to accommodate unexpected meetings, visitors, or last-minute changes to daily schedule. Issues building permits, enters inspection results, and issues Certificates of Occupancy for building projects meeting specified qualifications.

Assists the Deputy Building Commissioner with facilitating the public complaint system. Initiates office and/or inter office correspondence for projects begun without proper permits/approval, ensures follow-up to these issues, and transmittal of findings to appropriate departments.

Maintains communication and distribution of relevant data for the operation of other County offices and elected officials within both the City of Bloomington and Monroe County Government.

Prepares and submits permit report to other County departments and businesses, such as trustees and census bureau. Compiles and distributes permit list to businesses and census bureau.

Prepares department correspondence, letters, and other documents, and maintains department files, ensuring copies of all documents and reports are filed for convenient retrieval, in addition to integrating above correspondence into new technology platforms as specified by the government.

Ensures that requests for information are fulfilled by compiling necessary data, preparing and delivering correspondence, and discussion with the Building Commissioner as needed.

Assists office individuals with tier one information technology support and troubleshooting inclusive of computer programs, email, and document conversion. Trains staff as needed on software use.

Pursues training and additional education to increase overall efficiency & effectiveness in the workplace.

Monitors departmental supply needs to assure necessary inventory is maintained and submits requisitions as needed.

Maintains the Department's Website.

Performs various administrative duties, including opening and closing office area and receiving, sorting, and distributing incoming department mail.

Performs other duties as assigned.

I. JOB REQUIREMENTS AND DIFFICULTY OF WORK:

High school diploma or GED required.

Thorough knowledge of standard office procedures and routines, and ability to apply such knowledge and implement office procedures to a variety of interrelated processes, tasks, and operations.

Thorough knowledge of the Building Department's Ordinance, with the ability to interpret legal descriptions, site plans, and maps.

Thorough knowledge of standard bookkeeping principles and procedures, with ability to assist in administering department budget and perform accurate arithmetic calculations.

Knowledge of English grammar, spelling, and punctuation and ability to type with speed and accuracy, and operate standard office equipment such as computer, typewriter, calculator, copier, fax, and telephone.

Ability to provide public access to or maintain confidentiality of department information and records according to state requirements.

Ability to comply with all employer and department policies and work rules, including, but not limited to, attendance, safety, drug-free workplace, and personal conduct.

Ability to effectively communicate orally and in writing with co-workers, other County departments, government agencies, developers, architects, engineers, federal, state and local officials, homeowners, contractors, and the public, including being sensitive to professional ethics, gender, cultural diversities, and disabilities.

Ability to competently serve the public with diplomacy and respect, including occasional encounters with irate/hostile individuals.

Ability to work alone with minimum supervision and with others in a team environment, often amidst frequent distractions and interruptions, and under pressure from formal schedules, deadlines, and high-volume operations.

Ability to work on several tasks, triaging as appropriate, and work rapidly for long periods, occasionally under time pressure.

Ability to understand, memorize, retain, and carry out written or oral instructions and present findings in oral or written form.

Ability to occasionally work extended hours.

II. RESPONSIBILITY:

Incumbent is responsible for proper completion of assigned tasks, with priorities determined by service needs of the public. Unusual situations or problems are discussed with the supervisor, and incumbent is responsible for applying standard departmental practices and precedents to individual work assignments. Incumbent follows standard operating procedures with errors generally prevented through standard bookkeeping checks. Errors in work may result in loss of time for correction, money, embarrassment to department, and inconvenience to general public.

III. PERSONAL WORK RELATIONSHIPS:

Incumbent maintains frequent contact with co-workers, other County departments, government agencies, developers, architects, engineers, federal, state and local officials, homeowners, contractors,

and the public for the purposes of exchanging information and ensuring efficient operation of department and rendering service.

Incumbent reports directly to the Building Commissioner.

IV. PHYSICAL EFFORT AND WORK ENVIRONMENT:

Incumbent performs duties in a standard office environment including sitting and walking at will, sitting for long periods, keyboarding, lifting/carrying objects weighing less than 25 pounds, close vision, speaking clearly, hearing sounds/communication, and handling/grasping objects. Incumbent may be exposed to potentially irate/hostile individuals.

Incumbent occasionally works extended hours.

APPLICANT/EMPLOYEE ACKNOWLEDGEMENT

The job description for the position of Residential Office Manager for the Monroe County Building Department describes the duties and responsibilities for employment in this position. I acknowledge that I have received this job description, and understand that it is not a contract of employment. I am responsible for reading this job description and complying with all job duties, requirements and responsibilities contained herein, and any subsequent revisions.

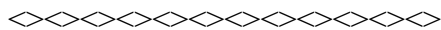
Is there anything that would keep you from meeting the job duties and requirements as outlined?

Yes _____ No _____

Applicant/Employee signature

Date

Type or Print name



I have reviewed the job duties, requirements and responsibilities contained herein with the employee.

Department Head/Supervisor signature

Date

Type or Print name



MONROE COUNTY COUNCIL AGENDA REQUEST

(Review form before completing)

DEPARTMENT: Highway

TODAY'S DATE: 08/04/2022

CONTACT PERSON(S): Lisa Ridge

PHONE: (812) 349-2555 EMAIL: ljridge@co.monroe.in.us

PURPOSE OF REQUEST:

- Creation of New Fund/Account Line(s)
- Additional Appropriation(s)
- Transfer of Funds
- Amend Salary Ordinance

Other (specify) _____

Please give a **THOROUGH** narrative explanation of the request (purpose of the request and action needed by Council).

Explanation:

The department is requesting to do a Cash to Cash Transfer for our grant project funds. We will be moving cash from Local Road and Street to the grant line and then appropriating it into the appropriate account line.

Complete only the pages below that correspond to the above selected request.

Save entire request to your file and then forward completed request to the Council Office.

TRANSFER OF FUNDS

DEPARTMENT: Highway

TODAY'S DATE: 08/04/2022

FUND NAME: Local Road and Street

FUND: 1169

LOCATION: 0000

TRANSFER FROM:

ACCOUNT NUMBER(S)	ACCOUNT DESCRIPTIONS	AMOUNT
<u>60100</u>	<u>Transfer Out Fund to Fund (Cash) 1169-60100-0000 Local Road and Street</u>	<u>\$ 200,000.00</u>
GRAND TOTAL		<u>\$ 200,000.00</u>

TRANSFER TO:

ACCOUNT NUMBER(S)	ACCOUNT DESCRIPTION(S)	AMOUNT
<u>00992</u>	<u>Transfer In Fund to Fund (Cash) 8163-00992-0000; Hunters Creek Road, Ph II&III</u>	<u>\$ 200,000.00</u>
GRAND TOTAL		<u>\$ 200,000.00</u>

GRAND TOTALS MUST MATCH!

An In-House Transfer Form is located on the P:Drive > County Forms & Info > Auditor Forms

Monroe County Council Regular Session



MONROE COUNTY COUNCIL
AGENDA REQUEST
(Review form before completing)

DEPARTMENT: Highway

TODAY'S DATE: 08/23/2022

CONTACT PERSON(S): Lisa Ridge

PHONE: (812) 349-2555

EMAIL: ljridge@co.monroe.in.us

PURPOSE OF REQUEST:

- Creation of New Fund/Account Line(s)
Additional Appropriation(s)
Transfer of Funds
Amend Salary Ordinance

Other (specify)

Please give a THOROUGH narrative explanation of the request (purpose of the request and action needed by Council).

Explanation:

The department is requesting to do a Cash to Cash Transfer for our grant funds. We will be moving cash from Cumulative Bridge into the appropriate grant cash fund for the Dillman Road Bridge #83 replacement. Then we are asking to appropriate the cash into the line for design.

Complete only the pages below that correspond to the above selected request.

Save entire request to your file and then forward completed request to the Council Office.

**CREATION OF FUND/ACCOUNT LINE(S)
with ADDITIONAL APPROPRIATION(S) (if needed)**

DEPARTMENT: Highway

TODAY'S DATE: 08/23/2022

FUND NAME: Dillman Road Bridge #83

FUND: 8170

LOCATION: 0000

ACCOUNT NUMBER(S)	ACCOUNT DESCRIPTION(S)	APPROPRIATION(S)
37416	Design	\$ 150,000.00
GRAND TOTAL		\$ 150,000.00

Please confirm new Fund/Account Number(s) and Description(s) with the Auditor's Office prior to Council submission.

TRANSFER OF FUNDS

DEPARTMENT: Highway

TODAY'S DATE: 08/23/2022

FUND NAME: Local Road and Street

FUND: 1169

LOCATION: 0000

TRANSFER FROM:

ACCOUNT NUMBER(S)	ACCOUNT DESCRIPTIONS	AMOUNT
<u>60100</u>	<u>Transfer Out Fund to Fund (Cash)1135-60100-0000 Cumulative Bridge</u>	<u>\$ 150,000.00</u>
GRAND TOTAL		<u>\$ 150,000.00</u>

TRANSFER TO:

ACCOUNT NUMBER(S)	ACCOUNT DESCRIPTION(S)	AMOUNT
	<u>Transfer In Fund to Fund (Cash) 8170-00992-0000 Dillman Road Bridge</u>	<u>\$ 150,000.00</u>
GRAND TOTAL		<u>\$ 150,000.00</u>

GRAND TOTALS MUST MATCH!

An In-House Transfer Form is located on the P:Drive > County Forms & Info > Auditor Forms

Monroe County Council Regular Session



MONROE COUNTY COUNCIL
AGENDA REQUEST
(Review form before completing)

DEPARTMENT: Highway

TODAY'S DATE: 09/07/2022

CONTACT PERSON(S): Lisa Ridge

PHONE: (812) 349-2555

EMAIL: ljridge@co.monroe.in.us

PURPOSE OF REQUEST:

- Creation of New Fund/Account Line(s)
Additional Appropriation(s)
Transfer of Funds
Amend Salary Ordinance

Other (specify)

Please give a THOROUGH narrative explanation of the request (purpose of the request and action needed by Council).

Explanation:

Our current heavy equipment lift in the highway garage is 25+ years old. The lift is used for working on equipment and dump trucks when needed. We are wanting to purchase the mobile column lifts as a back up and that they are portable to other bays in the shop which would be very useful.

We will look into long term solutions for the existing lift and the replacement of that lift in the future. Replacing the current lift will come at a much greater cost. We are currently able to work on the cylinders of the old lift, but parts are becoming obsolete.

Complete only the pages below that correspond to the above selected request.

Save entire request to your file and then forward completed request to the Council Office.

Ott Equipment Service Inc.

517 Herriman Ct
 Noblesville, IN 46060
 317-773-8941
 sales@ottequipment.com
 ottequipment.com



Estimate

ADDRESS
 David Ridge
 Monroe County Highway Dept
 5900 W Foster Curry Rd
 Bloomington, IN 47403
 dridge@co.monroe.in.us
 812-803-6810

SHIP TO
 David Ridge
 Monroe County Highway Dept
 5900 W Foster Curry Rd
 Bloomington, IN 47403

ESTIMATE 1209
 DATE 09/14/2022

ESTIMATE PREPARED BY
 Adam Tupper

EMAIL
 adam@ottequipment.com

PHONE
 317-695-2012

	DESCRIPTION	QTY	RATE	AMOUNT
MCHM419	ROTARY FLEX MAX MOBILE COLUMNS 18,800LBS CAPACITY EACH, SET OF 4, REMOTE CONTROLLED	1	54,282.00	54,282.00
PLEASE READ	*****Optional Accessories*****	1	0.00	0.00
SV0063 X2	Warranty, extended 4 additional years parts for Mobile Columns. Covers 4 columns.	1	1,408.00	1,408.00
M140168	ROTARY FORE AND AFT KIT. MAX CAPACITY 18,000 LBS. ALLOWS 2 COLUMNS TO LIFT FRONT AND REAR OF FRAMED VEHICLE.	1	3,797.00	3,797.00
RS2052SYL	ROTARY 20,000 LBS JACK STAND ADJUSTABLE FROM 34" - 55"	4	1,087.00	4,348.00

TOTAL

\$63,835.00

Install of any lifts does not include electrical or air connections.
 GROUND CLAUSE: Any condition requiring cribbing or any unnatural ground conditions such as rock, tree stumps, old or new utilities, excessive concrete, previous excavation, water, quick sand, etc., the additional work thereby caused will be figured on a time and material basis. Does not include removing contaminated soils or spoils from job site unless specified.

Accepted By

Accepted Date

By signing this Estimate, I affirm that I have the authority to accept this estimate for the stated business and that I have read and accept the above prices, specifications, and conditions as well as the Terms and Conditions attached to this Estimate. Any Shims Required Because Of Uneven Floor Will Be Extra - Assumes Concrete is suitable for proper installation. Prices subject to change.

Ott Equipment Service Inc. Proposal Terms and Conditions

1. **Incorporated Terms and Conditions.** The following Terms and Conditions (“Terms”) are attached to and made a part of the applicable Proposal issued by Ott Equipment Service, Inc. (“Ott Equipment”). The Proposal and these Terms are collectively referred to as the “Agreement”. The company the bid is submitted to shall be referred to as “Customer”. Any items included in the Description section of the Proposal, including both products and services, are collectively referred to as “Equipment”.
2. **Authority to Bind.** By executing this Agreement, the person signing the Acceptance of Proposal hereby represents and warrants that s/he or it is signing with full and complete authority to bind the Customer to every term of this Agreement.
3. **Insurance.** The Customer is insured by insurers of recognized financial responsibility against such losses and risks and in such amounts as are prudent and customary in the businesses in which the Customer is engaged, including, but not limited to, the purchase and installation of the Equipment as well as any other losses associated with any other actions related to or required to be performed in before, during or after the installation of the Equipment.
4. **Non-Cancellable Contract.** Accepted Proposals may not be cancelled or deferred unless the Customer immediately assumes liability and makes all payments to Ott Equipment for (a) all Equipment that has been ordered and received by Ott Equipment or Customer, (b) all work completed by Ott Equipment, (c) all work in progress by Ott Equipment, and (c) Customer has paid all cancellation charges including, without limitation, any deposits made by Customer.
5. **Title to Equipment.** The Equipment shall be located and used only at the Job Location on the Proposal. Title to the Equipment shall remain with Ott Equipment until payment in full has been received by Ott Equipment. The Customer shall not sell, lease or otherwise dispose of the Equipment until it has made full payment.
6. **Proper Use of Equipment.** Customer shall case the Equipment to be operated in compliance with the general operating instructions and standards of the manufacturer. The Customer shall use the Equipment only in the manner for which it is designed and as a careful and prudent owner would.
7. **Disclaimer of Warranty.** Goods, services, and equipment provided by Ott Equipment under this Agreement are provided "as is." Ott Equipment makes no express or implied warranty as to the condition of any such goods, services, or equipment. In no event shall Ott Equipment be liable to Customer, any agent of Customer or any party related to Customer, including Customer’s employees, customers or invitees, for damages, whether direct, indirect, special, consequential or otherwise, resulting in any way from the sale, use or performance of the Equipment.
8. **Credit Check and Personal Guarantee.** Customer consents for Ott Equipment to do a credit check on Customer. If Ott Equipment determines, based on the results of the credit check or upon other information or belief, that Customer may not be able to fulfil its financial obligations herein, Ott Equipment may require an owner of Customer to execute a personal guarantee.
9. **Environmental and Regulatory Permits.** By executing this Agreement, Customer represents and warrants that Ott Equipment’s installation of the Equipment will not violate any environmental, regulatory permits, or any other governmental permit or requirement.
10. **Landlord’s Approval.** If Customer does not own the property on which the Equipment is to be installed, Customer represents and warrants that it has its landlord’s approval for the installation of the Equipment or that it does not need its landlord’s approval for the installation of the Equipment.
11. **Default.** Customer shall be in default of this Agreement and Ott Equipment shall be entitled to terminate this agreement and/or enforce any of its security interest in the Equipment if (a) Customer fails to pay any amount when due under this Agreement or any other Agreement between Ott Equipment and Customer, (b) Customer fails to comply with any non-financial term of this Agreement or any other Agreement between Ott Equipment and Customer, or (c) Ott Equipment believes, in good faith, that the prospect for payment of any amount due is impaired or the Equipment to be in immediate danger of loss, damage, seizure or confiscation. In the event of default, all amounts due shall become immediately due and payable without notice or demand and Ott Equipment may sue for its damages and to enforce its security interest in the Equipment.
12. **Enforcement.** Upon the occurrence of default, Ott Equipment shall have the following remedies: (a) to retain all payments made by Customer as liquidated damages; (b) to enter the Job Location and remove all or any part of the Equipment; (c) to repair the Equipment after removing it at Client’s expenses; (d) to sell or lease or otherwise dispose of the Equipment at a public or private sale; (e) to exercise all of the right and remedies of a secured party; (f) to commence legal proceedings under the terms of this Agreement; and (g) to all of the costs and fees, including without limitation attorneys’ fees and court costs.
13. **Jurisdiction, Applicable Law and Venue.** Customer hereby consents to personal jurisdiction in the Courts of Hamilton County, Indiana or the federal courts located in Indianapolis, Indiana. Customer agrees that the laws of the State of Indiana shall apply to this Agreement.
14. **Force Majeure.** Ott Equipment shall not be liable for its failure or delay in the performance of its obligations hereunder arising by reason of circumstances beyond its reasonable control including, without limitation, strikes, accidents, weather, fire, acts or omissions of third parties, acts of Gods, pandemics, endemics, government regulations or restrictions, or failure or delay in delivery from its suppliers.
15. **Late Fee.** Any amount not paid to Ott Equipment when due shall bear interest at the rate of 12% per annum from the due date until full payment is received by Ott Equipment.
16. **Mechanic’s Lien.** Customer understands and agrees that Ott Equipment has the right to file a mechanic’s lien or any other kind of lien permitted by law on the Equipment and/or Premises.
17. **Entire Agreement.** This Agreement constitutes the entire agreement between the Ott Equipment and Customer and supersedes all prior agreements, proposals, representations, statements, and understandings, whether written or oral, with respect to the Equipment or any of the terms hereto. Any change to this Agreement must be in writing and signed by an authorized representative of both parties. Any waiver shall not operate as a waiver of any other breach of this Agreement. If any portion of this Agreement is found to be invalid or unenforceable, the remaining provisions shall remain in effect.



MONROE COUNTY COUNCIL
AGENDA REQUEST
(Review form before completing)

DEPARTMENT: YSB

TODAY'S DATE: 09/09/2022

CONTACT PERSON(S): Victoria Thevenow

PHONE: (812) 349-5013 EMAIL: vthevenow@co.monroe.in.us

PURPOSE OF REQUEST:

- Creation of New Fund/Account Line(s)
Additional Appropriation(s)
Transfer of Funds
Amend Salary Ordinance

Other (specify) Deappropriation request

Please give a THOROUGH narrative explanation of the request (purpose of the request and action needed by Council).

Explanation:

Our Safe Place grant reimbursement will be \$160 less than what was originally anticipated. This is a result of an increased National Safe Place license fee.

Complete only the pages below that correspond to the above selected request.

Save entire request to your file and then forward completed request to the Council Office.

DE-APPROPRIATION ~~CREATION OF FUND/ACCOUNT LINE(S)~~
~~with ADDITIONAL APPROPRIATION(S)~~ *(if needed)*

DEPARTMENT: YSB

TODAY'S DATE: 09/09/2022

FUND NAME: Project Safe Place

FUND: 9103

LOCATION: 9623

ACCOUNT NUMBER(S)	ACCOUNT DESCRIPTION(S)	APPROPRIATION(S)
<u>30058</u>	<u>Outreach</u>	<u>-\$ 160.00</u>
GRAND TOTAL		-\$ 160.00

Please confirm new Fund/Account Number(s) and Description(s) with the Auditor's Office prior to Council submission.



MONROE COUNTY COUNCIL
AGENDA REQUEST
(Review form before completing)

DEPARTMENT: YSB

TODAY'S DATE: 09/08/2022

CONTACT PERSON(S): Victoria Thevenow

PHONE: (812) 349-5013

EMAIL: vthevenow@co.monroe.in.us

PURPOSE OF REQUEST:

- Creation of New Fund/Account Line(s)
Additional Appropriation(s)
Transfer of Funds
Amend Salary Ordinance

Other (specify)

Please give a THOROUGH narrative explanation of the request (purpose of the request and action needed by Council).

Explanation:

This request is to create new budget lines and appropriate grant funds re-awarded through the Department of Health and Human Services Runaway and Homeless Youth Grant. These funds are used to fund approximately 80% of our full time Counselor's salary and associated benefits, and 100% of our full time Safe Place and YSB Outreach Manager's salary and associated benefits. These funds also cover Safe Place outreach costs, the software maintenance fee, and a staff retreat. This is a three year grant, running from 10/1/2021 through 9/30/2024.

Complete only the pages below that correspond to the above selected request.

Save entire request to your file and then forward completed request to the Council Office.



MONROE COUNTY COUNCIL
AGENDA REQUEST
(Review form before completing)

DEPARTMENT: Auditor

TODAY'S DATE: 09/12/2022

CONTACT PERSON(S): Brianne Gregory

PHONE: (812) 349-5024 EMAIL: bgregory@co.monroe.in.us

PURPOSE OF REQUEST:

- Creation of New Fund/Account Line(s)
Additional Appropriation(s)
Transfer of Funds
Amend Salary Ordinance

Other (specify)

Please give a THOROUGH narrative explanation of the request (purpose of the request and action needed by Council).

Explanation:

An appropriation is required in the Curry Profile TIF fund for the annual fee related to the 2018 TIF Bond. This expense has been in the past and will continue to be covered by COOK until a time in the future when there is revenue in the fund to cover the related expenses.

Complete only the pages below that correspond to the above selected request.

Save entire request to your file and then forward completed request to the Council Office.

CREATION OF FUND/ACCOUNT LINE(S)
with ADDITIONAL APPROPRIATION(S) (if needed)

DEPARTMENT: Auditor

TODAY'S DATE: 09/12/2022

FUND NAME: Curry Profile TIF

FUND: 4934

LOCATION: 0000

ACCOUNT NUMBER(S)	ACCOUNT DESCRIPTION(S)	APPROPRIATION(S)
39945	Disbursement to Bank	\$ 400.00

GRAND TOTAL

\$ 400.00

Please confirm new Fund/Account Number(s) and Description(s) with the Auditor's Office prior to Council submission.

Monroe County Council Regular Session

October 11, 2022

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ORDINANCE OR RESOLUTION FOR APPROPRIATIONS AND TAX RATES

State Form 55865 (7-15)
 Approved by the State Board of Accounts, 2015
 Prescribed by the Department of Local Government Finance

Budget Form No. 4
 Generated 10/7/2022 2:38:45 PM

Ordinance / Resolution Number: 2022-40

Be it ordained/resolved by the **Monroe County Council** that for the expenses of **Monroe Fire Protection District** for the year ending December 31, **2023** the sums herein specified are hereby appropriated and ordered set apart out of the several funds herein named and for the purposes herein specified, subject to the laws governing the same. Such sums herein appropriated shall be held to include all expenditures authorized to be made during the year, unless otherwise expressly stipulated and provided for by law. In addition, for the purposes of raising revenue to meet the necessary expenses of **Monroe Fire Protection District**, the property tax levies and property tax rates as herein specified are included herein. Budget Form 4-B for all funds must be completed and submitted in the manner prescribed by the Department of Local Government Finance.

This ordinance/resolution shall be in full force and effect from and after its passage and approval by the **Monroe County Council**.

Name of Adopting Entity / Fiscal Body	Type of Adopting Entity / Fiscal Body	Date of Adoption
Monroe County Council	County Council	10/18/2022

Funds				
Fund Code	Fund Name	Adopted Budget	Adopted Tax Levy	Adopted Tax Rate
8603	SPECIAL FIRE GENERAL	\$13,908,108	\$8,677,022	0.2530
8691	SPECIAL CUM FIRE	\$1,028,766	\$1,177,396	0.0333
		\$14,936,874	\$9,854,418	0.2863

ORDINANCE OR RESOLUTION FOR APPROPRIATIONS AND TAX RATES

State Form 55865 (7-15)
 Approved by the State Board of Accounts, 2015
 Prescribed by the Department of Local Government Finance

Budget Form No. 4
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Name		Signature
Kate Wiltz	Aye <input type="checkbox"/> Nay <input type="checkbox"/> Abstain <input type="checkbox"/>	
Trent Deckard	Aye <input type="checkbox"/> Nay <input type="checkbox"/> Abstain <input type="checkbox"/>	
Marty Hawk	Aye <input type="checkbox"/> Nay <input type="checkbox"/> Abstain <input type="checkbox"/>	
Peter Iversen	Aye <input type="checkbox"/> Nay <input type="checkbox"/> Abstain <input type="checkbox"/>	
Geoff McKim	Aye <input type="checkbox"/> Nay <input type="checkbox"/> Abstain <input type="checkbox"/>	
Cheryl Munson	Aye <input type="checkbox"/> Nay <input type="checkbox"/> Abstain <input type="checkbox"/>	
Jennifer Crossley	Aye <input type="checkbox"/> Nay <input type="checkbox"/> Abstain <input type="checkbox"/>	

ATTEST

Name	Title	Signature
Catherine Smith	Auditor	

In accordance with IC 6-1.1-17-16(k), we state our intent to issue debt after December 1 and before January 1 Yes No

In accordance with IC 6-1.1-17-16(k), we state our intent to file a shortfall appeal after December 1 and before December 31 Yes No

ORDINANCE OR RESOLUTION FOR APPROPRIATIONS AND TAX RATES

State Form 55865 (7-15)
 Approved by the State Board of Accounts, 2015
 Prescribed by the Department of Local Government Finance

Budget Form No. 4
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Ordinance / Resolution Number: 2022-41

Be it ordained/resolved by the **Monroe County Council** that for the expenses of **MONROE COUNTY SOLID WASTE MANAGEMENT DISTRICT** for the year ending December 31, **2023** the sums herein specified are hereby appropriated and ordered set apart out of the several funds herein named and for the purposes herein specified, subject to the laws governing the same. Such sums herein appropriated shall be held to include all expenditures authorized to be made during the year, unless otherwise expressly stipulated and provided for by law. In addition, for the purposes of raising revenue to meet the necessary expenses of **MONROE COUNTY SOLID WASTE MANAGEMENT DISTRICT**, the property tax levies and property tax rates as herein specified are included herein. Budget Form 4-B for all funds must be completed and submitted in the manner prescribed by the Department of Local Government Finance.

This ordinance/resolution shall be in full force and effect from and after its passage and approval by the **Monroe County Council**.

Name of Adopting Entity / Fiscal Body	Type of Adopting Entity / Fiscal Body	Date of Adoption
Monroe County Council	County Council	10/18/2022

Funds				
Fund Code	Fund Name	Adopted Budget	Adopted Tax Levy	Adopted Tax Rate
1215	NON-REVERTING CAPITAL PROJECTS	\$0	\$0	0.0000
8210	SPECIAL SOLID WASTE MANAGEMENT	\$2,966,631	\$2,094,339	0.0295
8283	SOLID WASTE DISTRICT DEBT SERVICE	\$305,370	\$300,222	0.0042
		\$3,272,001	\$2,394,561	0.0337

ORDINANCE OR RESOLUTION FOR APPROPRIATIONS AND TAX RATES

State Form 55865 (7-15)
 Approved by the State Board of Accounts, 2015
 Prescribed by the Department of Local Government Finance

Budget Form No. 4
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Name		Signature
Kate Wiltz	Aye <input type="checkbox"/> Nay <input type="checkbox"/> Abstain <input type="checkbox"/>	
Trent Deckard	Aye <input type="checkbox"/> Nay <input type="checkbox"/> Abstain <input type="checkbox"/>	
Marty Hawk	Aye <input type="checkbox"/> Nay <input type="checkbox"/> Abstain <input type="checkbox"/>	
Peter Iversen	Aye <input type="checkbox"/> Nay <input type="checkbox"/> Abstain <input type="checkbox"/>	
Geoff McKim	Aye <input type="checkbox"/> Nay <input type="checkbox"/> Abstain <input type="checkbox"/>	
Cheryl Munson	Aye <input type="checkbox"/> Nay <input type="checkbox"/> Abstain <input type="checkbox"/>	
Jennifer Crossley	Aye <input type="checkbox"/> Nay <input type="checkbox"/> Abstain <input type="checkbox"/>	

ATTEST

Name	Title	Signature
Catherine Smith	Monroe County Auditor	

In accordance with IC 6-1.1-17-16(k), we state our intent to issue debt after December 1 and before January 1 Yes No

In accordance with IC 6-1.1-17-16(k), we state our intent to file a shortfall appeal after December 1 and before December 31 Yes No

ORDINANCE OR RESOLUTION FOR APPROPRIATIONS AND TAX RATES

State Form 55865 (7-15)
 Approved by the State Board of Accounts, 2015
 Prescribed by the Department of Local Government Finance

Budget Form No. 4
 Generated 10/7/2022 2:34:53 PM

Ordinance / Resolution Number: 2022-42

Be it ordained/resolved by the **Monroe County Council** that for the expenses of **MONROE COUNTY** for the year ending December 31, **2023** the sums herein specified are hereby appropriated and ordered set apart out of the several funds herein named and for the purposes herein specified, subject to the laws governing the same. Such sums herein appropriated shall be held to include all expenditures authorized to be made during the year, unless otherwise expressly stipulated and provided for by law. In addition, for the purposes of raising revenue to meet the necessary expenses of **MONROE COUNTY**, the property tax levies and property tax rates as herein specified are included herein. Budget Form 4-B for all funds must be completed and submitted in the manner prescribed by the Department of Local Government Finance.

This ordinance/resolution shall be in full force and effect from and after its passage and approval by the **Monroe County Council**.

Name of Adopting Entity / Fiscal Body	Type of Adopting Entity / Fiscal Body	Date of Adoption
Monroe County Council	County Council	10/18/2022

Funds				
Fund Code	Fund Name	Adopted Budget	Adopted Tax Levy	Adopted Tax Rate
0101	GENERAL	\$44,660,019	\$24,623,802	0.2496
0102	ELECTION/REGISTRATION	\$1,112,314	\$780,760	0.0079
0124	2015 REASSESSMENT	\$836,654	\$423,137	0.0043
0180	DEBT SERVICE	\$3,500,000	\$3,500,000	0.0355
0183	BOND #3	\$0	\$0	0.0000
0254	LOCAL INCOME TAX	\$3,838,519	\$0	0.0000
0616	CONVENTION & VISITORS BUREAU	\$2,307,297	\$0	0.0000
0702	HIGHWAY	\$6,509,413	\$0	0.0000
0703	HIGHWAY SPECIAL	\$0	\$0	0.0000
0706	LOCAL ROAD & STREET	\$820,001	\$0	0.0000
0790	CUMULATIVE BRIDGE	\$1,851,386	\$2,101,059	0.0213
0792	COUNTY MAJOR BRIDGE	\$2,856,992	\$3,284,754	0.0333
0801	HEALTH	\$2,054,819	\$1,152,054	0.0117
1310	PARK NONREVERTING - CAPITAL	\$60,000	\$0	0.0000
2102	AVIATION/AIRPORT	\$1,373,047	\$690,452	0.0070
2391	CUMULATIVE CAPITAL DEVELOPMENT	\$4,346,635	\$3,284,754	0.0333
2402	ECONOMIC DEVELOPMENT	\$0	\$0	0.0000
		\$76,127,096	\$39,840,772	0.4039

Home-Ruled Funds (Not Reviewed by DLGF)		
Fund Code	Fund Name	Adopted Budget
9500	Extradition and Sheriffs Assis	\$609
9501	Surveyors Corner Perpetuation	\$144,464
9502	Juvenile Per Diem	\$0

ORDINANCE OR RESOLUTION FOR APPROPRIATIONS AND TAX RATES

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Budget Form No. 4
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9503	Monroe County 911 Fund	\$652,000
9504	MC Convention Center Debt	\$636,000
9505	Auditors Ineligible Deductions	\$262,265
9508	User Fee - Jury Pay	\$24,500
9509	User Fees - Juv. Probation	\$18,883
9510	User Fees - Adult Probation	\$238,339
9511	User Fees - Project Income/Job	\$545,596
9512	Supplemental P. D. Services	\$1,151,987
9513	Clerks Record Perpetuation	\$135,580
9514	User Fees-Diversion/Pros.	\$134,715
9515	User Fees-Court Alcohol/Drug	\$180,088
9516	Local Health Maintenance	\$143,878
9517	Emergency Planning/Right to Know	\$10,150
9519	Misdemeanant/Co Corr	\$137,300
9521	Alternative Dispute Resolution	\$14,700
9522	Sales Disclosure - County Share	\$65,343
9523	Conv. Visitor Cap Imp/Maint	\$100,000
9524	County Offender Transportation	\$3,000
9525	Local Health Dept Trust Accoun	\$75,222
9526	User Fees-Problem Solving Courts	\$50,507
9527	Westside Econ Dev/Rich Twp TIF	\$2,188,863
9528	46 Corridor Econ Dev/Blgtn Twp TIF	\$290,925
9529	Fullerton Pike Econ Dev / TIF	\$150,000
9530	Plat Book	\$84,122
9531	Convention Center Operating	\$594,000
9532	User Fees-Cable Franchise	\$388,430
9535	PSAP Interlocal	\$2,585,000
9543	Public Health Emergency Fund	\$20,000
9544	Identification Security Protection	\$18,000
9548	Park Nonreverting Operating	\$0
9551	Recorders Records Perpetuation	\$309,413
9552	Storm Water Management	\$2,539,221
9559	County Elected Officials Train	\$18,000
9571	Public Safety LIT	\$3,797,175
9588	Federal Award Title IVD	\$52,584
9589	Curry Profile TIF	\$48,549
		\$17,809,408

ORDINANCE OR RESOLUTION FOR APPROPRIATIONS AND TAX RATES

State Form 55865 (7-15)
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Budget Form No. 4
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Name		Signature
Kate Wiltz	Aye <input type="checkbox"/> Nay <input type="checkbox"/> Abstain <input type="checkbox"/>	
Trent Deckard	Aye <input type="checkbox"/> Nay <input type="checkbox"/> Abstain <input type="checkbox"/>	
Marty Hawk	Aye <input type="checkbox"/> Nay <input type="checkbox"/> Abstain <input type="checkbox"/>	
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Geoff McKim	Aye <input type="checkbox"/> Nay <input type="checkbox"/> Abstain <input type="checkbox"/>	
Cheryl Munson	Aye <input type="checkbox"/> Nay <input type="checkbox"/> Abstain <input type="checkbox"/>	
Jennifer Crossley	Aye <input type="checkbox"/> Nay <input type="checkbox"/> Abstain <input type="checkbox"/>	

ATTEST

Name	Title	Signature
Catherine Smith	Monroe County Auditor	

In accordance with IC 6-1.1-17-16(k), we state our intent to issue debt after December 1 and before January 1 Yes No

In accordance with IC 6-1.1-17-16(k), we state our intent to file a shortfall appeal after December 1 and before December 31 Yes No



Monroe County Government
2023 SALARY ORDINANCE
Ordinance 2022-43 A & B

First Reading: October 11, 2022

2023 MONROE COUNTY ELECTED OFFICIAL SALARY ORDINANCE

An Ordinance Adopting Monroe County, Indiana Salary Schedule and Compensation Policies for County Elected Officials Ordinance 2022-43A

WHEREAS, the Indiana Legislature adopted Indiana Code 36-2-3 et seq. which established the Monroe County Council as the governing fiscal body of Monroe County; and

WHEREAS, IC 36-2-5-3 grants the Monroe County Council the power to:

1. Fix the number of officers, deputies and other employees;
2. Describe and classify positions and services
3. Adopt schedules of compensation; and
4. Hire or contract with persons to assist in the development of schedules of compensation;

WHEREAS, the Monroe County Council wishes to establish compensation schedules and pay policies:

NOW BE IT ORDAINED BY THE MONROE COUNTY COUNCIL OF INDIANA, that this ordinance affixes the number of and compensation for Elected Officials of the County from the period of January 1, 2023 to December 31, 2023, whose salary is comprised of funds payable from any county fund or budget as provided by IC §36-2-5 et seq., are hereby solidly fixed and the following maximum level of salary is shown on the Salary Compensation Grids. All payments made pursuant to this Ordinance are contingent upon the strict compliance with and adherence to the benefit, compensation, fiscally-related, and state and federally-mandated requirements of the Monroe County Personnel Policy Handbook. It is the intent of the County Council that this language will encourage compliance with personnel policies which may have a fiscal-impact on Monroe County Government.

For Elected Officials, time worked on or after January 1, 2023 and prior to midnight of December 31, 2023 shall be calculated and paid within the parameters of this Salary Ordinance and Personnel Policy Handbook, regardless of when the payment is issued. Elected Officials shall not receive compensation above the salary range authorized for their position in the "Elected Official Salary Compensation Grid." The County Auditor shall not issue pay warrants for pay that exceeds the authorized amount specified in the salary ordinance. The compensation amounts listed are an annual appropriation amount. Calculation of the bi-weekly rate may result in a slight variation and will not be adjusted at year-end.

2023 RETENTION BONUS SUPPLEMENTAL

Elected Officials are not eligible to receive the 2023 Retention Bonus Supplemental. In addition to elected officials, the Chief Public Defender will be ineligible to receive the 2023 Retention Bonus Supplemental as the salary and compensation of the Chief Public Defender is the same as the salary and compensation of the Elected Prosecutor.

ELECTED OFFICIAL BASE RATE SCHEDULE

In order to establish a more equitable system of setting compensation for Monroe County Elected Officials, not set by the state, the County Council will be setting a base rate for Elected Officials with a schedule of amounts to be applied. The Base Rate Schedule is outlined in Section 1 of the Elected Officials Salary Compensation Grid. The Chief Public Defender is excluded as the salary and compensation is the same as the salary and compensation of the Elected Prosecutor. The Sheriff is excluded from the base rate schedule as his/her salary is paid pursuant to IC §36-2-13-2.5 or IC §36-2-13-2.8.

Additional information regarding payments for certifications; supplementals and/or per diems are outlined in Section of the Elected Officials Salary Compensation Grid.

2023 MONROE COUNTY ELECTED OFFICIAL SALARY ORDINANCE

Signature Page for 2023 Salary Ordinance: Resolution 2022-43A

MONROE COUNTY COUNCIL POLICY REGARDING SALARIES TIED TO STATE MANDATED SALARIES

The annual salaries for the Monroe County Sheriff is tied or related to the salaries mandated by the state of Indiana for the Monroe Circuit Court Judges and the Monroe County Prosecutor. The State-mandated salaries are amended annually on July 1st.

It is the intent and direction of the Monroe County Council that any and all salaries paid by the County Council which are tied or related to the Monroe County Sheriff is mandated by the State of Indiana, shall be automatically amended at the same time as the State-mandated salaries. The County Council recognizes that this is an exception to the general rule for County-set salaries, which are generally modified on January 1st.

Presented to the County Council of Monroe County, Indiana, by induction in full for **the first time this 11th day of October, 2022.**

MONROE COUNTY COUNCIL

"AYE"

"NAY"

Kate Wiltz, President

Kate Wiltz, President

Trent Deckard, President Pro Tempore

Trent Deckard, President Pro Tempore

Jennifer Crossley, Member

Jennifer Crossley, Member

Marty Hawk, Member

Marty Hawk, Member

Peter Iversen, Member

Peter Iversen, Member

Geoff McKim, Member

Geoff McKim, Member

Cheryl Munson, Member

Cheryl Munson, Member

ATTEST:

Catherine Smith, Auditor
Monroe County, Indiana

Date

**2023 Monroe County Government
ELECTED OFFICIAL SALARY COMPENSATION GRID**

SECTION: 1 ELECTED OFFICIAL BASE RATE SCHEDULE

ELECTED OFFICIAL POSITION	BASE RATE MULTIPLIER	ANNUAL COMPENSATION RATE	BI-WEEKLEY AMOUNT
2023 BASE RATE		\$70,516	
Assessor (Level 3)	100%	\$70,516	\$2,712.15
Assessor (Level 2)	Less \$1,500	\$69,016	\$2,654.46
Auditor	100%	\$70,516	\$2,712.15
Clerk	100%	\$70,516	\$2,712.15
Commissioner	85%	\$59,939	\$2,305.35
Coroner	70%	\$49,362	\$1,898.54
Council	30%	\$21,155	\$813.65
Recorder	100%	\$70,516	\$2,712.15
Surveyor	90%	\$63,465	\$2,440.96
Treasurer	100%	\$70,516	\$2,712.15
Sheriff	*	\$165,276	\$6,356.77

**See split amounts below*

***The Sheriff is excluded from the base rate schedule as his/her salary is paid pursuant to IC §36-2-13-2.5 or IC §36-2-13-2.8.**

SECTION: 2 ELECTED OFFICIAL ADDITIONAL GRID INFORMATION

ACCOUNT LINE ASSESSOR 1000-0008 GENERAL FUND

11000	Elected Official/Level 3 Certification	Exempt
11000	Elected Official/Level 2 Certification	Exempt

**The base rate of an assessor who has attained a level 2 certification shall receive \$1,500 less than the base rate of the assessor who has attained a level 3 certification as set forth above in the salary schedule.
(Pursuant to IC §36-2-5-3.5)*

ACCOUNT LINE ASSESSOR 1224-0000 REASSESSMENT FUND

**The Elected Assessor who achieve and maintain a Level 2 Certification will receive \$2,000 per year.*

***The Elected Assessor who achieve and maintain a Level 3 Certification will receive \$5,000 per year.*

(Level 3 Certification is inclusive of a Level 2 Certification and results in a total of \$5,000)

17797	*Achieve and Maintain Level 2 Assessor/Appraiser Certification Supplemental
17798	**Achieve and Maintain Level 3 Assessor/Appraiser Certification Supplemental

In addition to the certification salary schedule set forth above and pursuant to IC §3-6-5-3.5, the Assessor shall receive a supplemental as outlined in this section. This supplemental is in addition to the Assessor's base salary.

ACCOUNT LINE AUDITOR 1000-0002 GENERAL FUND

11000	Elected Official	Exempt
17794	Clerk for Commissioners & Council Supplemental	Paid: \$5,000 per year - 26 pays

***Although not satutorily required, the Auditor will receive a supplemental in total of \$5,000 in addition to his/her base salary. This supplemental is compensation for the Auditor's duties as Clerk to the Commissioners and Council.
(Pursuant to IC §36-2-9-7 & IC §36-2-9-8)***

**2023 Monroe County Government
ELECTED OFFICIAL SALARY COMPENSATION GRID**

ACCOUNT LINE	CLERK	1000-0001	GENERAL FUND
11000	Elected Official		Exempt

ACCOUNT LINE	CLERK	1215-0010	ELECTION FUND - VOTER REGISTRATION
17796	Voter Registration Per Diem		Rate: \$6.50 per day for 246 work days/per year

The Clerk will receive a per diem as the Voter Registration Officer. Claims for the per diem are to be submitted to the Auditor's Office either bi-weekly, monthly, or quarterly. Claims will be paid as compensation for days during which the Clerk served as the Voter Registration Officer in accordance to the Indiana Code. Claims cannot be paid in advance of service.

(Pursuant to IC §3-7-12-22)

ACCOUNT LINE	CLERK	1215-0062	ELECTION FUND - ELECTION BOARD
17795	Election Board Supplemental		Paid: \$3,400 per year - 26 pays

The Clerk will receive a supplemental, outlined in this section, in addition to his/her base salary. This supplemental is compensation for the Clerk's services as secretary of the County Election Board.

(Pursuant to IC §3-6-5-9)

ACCOUNT LINE	BOARD OF COMMISSIONERS	1000-0068	GENERAL FUND
10300	Elected Official		Exempt
10400	Elected Official		Exempt
11012	Elected Official		Exempt

ACCOUNT LINE	CORONER	1000-0007	GENERAL FUND
11000	Elected Official		Exempt

ACCOUNT LINE	COUNTY COUNCIL	1000-0061	GENERAL FUND
11004	Elected Official		Exempt
11005	Elected Official		Exempt
11006	Elected Official		Exempt
11007	Elected Official		Exempt
11008	Elected Official		Exempt
11009	Elected Official		Exempt
11010	Elected Official		Exempt

ACCOUNT LINE	RECORDER	1000-0004	GENERAL FUND
11000	Elected Official		Exempt

ACCOUNT LINE	SHERIFF	1000-0005	GENERAL FUND
11000	Elected Official		Exempt

2023 Monroe County Government

ELECTED OFFICIAL SALARY COMPENSATION GRID

ACCOUNT LINE	SURVEYOR	1000-0006	GENERAL FUND	(Split-75%)
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11000	Elected Official		Exempt	<i>Annual: \$47,599</i>
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ACCOUNT LINE	SURVEYOR	1197-0000	STORM WATER MANAGEMENT	(Split-25%)
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11000	Elected Official		Exempt	<i>Annual: \$15,866</i>
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ACCOUNT LINE	TREASURER	1000-0003	GENERAL FUND
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11000	Elected Official		Exempt
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2023 MONROE COUNTY GOVERNMENT EMPLOYEE SALARY ORDINANCE

An Ordinance Adopting Monroe County, Indiana Salary Schedule and Compensation Policies for County Employees Ordinance 2022-43B

WHEREAS, the Indiana Legislature adopted Indiana Code 36-2-3 et seq. which established the Monroe County Council as the governing fiscal body of Monroe County; and

WHEREAS, IC 36-2-5-3 grants the Monroe County Council the power to:

1. Fix the number of officers, deputies and other employees;
2. Describe and classify positions and services
3. Adopt schedules of compensation; and
4. Hire or contract with persons to assist in the development of schedules of compensation;

BE IT ORDAINED BY THE MONROE COUNTY COUNCIL OF INDIANA, that this ordinance affixes the number and compensation of employees of the County from the period of January 1, 2022 to December 31, 2022, including all officers, deputies, assistants, and other employees whose salary is comprised of funds payable from any county fund or budget as provided by IC §36-2-5 et seq. This compensation is limited by the following lines and maximum levels of salary shown on the Salary Compensation Grids. All payments made pursuant to this Ordinance are contingent upon the strict compliance with and adherence to the benefit, compensation, fiscally-related, and state and federally-mandated requirements of the Monroe County Personnel Policy Handbook. It is the intent of the County Council that this language will encourage compliance with personnel policies which may have a fiscal-impact on Monroe County Government.

Outliers, Special Occupation Employees, Highway Employees, Correctional Center Officers and Staff, Sheriff Merit Deputies, and Probation Officers covered under a contractual agreement or whose salaries are determined by a state-prescribed rule, order, guideline or mandate, shall not receive compensation above the salary range authorized for their position in their corresponding Salary Compensation Grids. The County Auditor shall not issue pay warrants for any pay that exceeds the authorized amount specified in the Salary Ordinance.

The compensation amounts are listed as **approximate annual appropriation amounts** and the calculation of the bi-weekly or hourly compensation rates may result in a slight variation and will not be adjusted at year-end.

Compensation paid on or after January 1, 2023 and prior to midnight December 31, 2023 shall be calculated and paid within the parameters of this Salary Ordinance and the Personnel Policy Handbook regardless of when the work is performed.

MONROE COUNTY PERSONNEL POLICY HANDBOOK

Any item not covered with the Salary Ordinance , shall be governed by the Monroe County Personnel Policy Handbook.

JOB DESCRIPTION CLASSIFICATION DEFINITIONS

Beginning Calendar Year 2022, Council approved moving using the updated classifications and levels for Monroe County Government Job Descriptions. The listing of all classifications are outlined in **Section A** of the Ordinance Notes. Compensation Levels have been updated using alpha numeric from A thru E.

2023 MONROE COUNTY GOVERNMENT EMPLOYEE SALARY ORDINANCE

FULL-TIME HIRE DATE COMPENSATION STEP INCREASE SCHEDULE

Employees attain a new Compensation Step Increase Level on the first day of the pay period which includes the anniversary of the most recent Full-Time Hire Date. The Compensation Step Increase Schedule is outlined in **Section B** in the Salary Ordinance.

MID-POINT HIRE COMPENSATION PROCEDURES

Employees who qualify and are approved by Council to receive a Mid-Point Hire (MPH) Status begin at the 3-Year Level on the Compensation Grids applicable to the assigned job description classification and level. The MPH only applies for the approved position within the original requesting department. Mid-Point Hire Status 3-Year Level only applies to the base rate pay of the employee and is not included in the years of service pertaining to longevity and/or vacation calculations. A listing of approved Mid-Point Hires with term dates are outlined in **Section C** in the Ordinance Notes.

LONGEVITY SCALE

The effective date for longevity is the employee's most recent full-time hire date of employment with the County. All records must be verified by the Auditor's Office. Longevity pay is based on the following schedule of complete and uninterrupted years of service. A break in service will cause the employee to start his/her years of service over again. To be eligible for a longevity payout, an employee must still be employed on the day after his/her anniversary date. Elected Officials **DO NOT** receive County Longevity Pay. Employees, except for Probation Officers, whose salaries are determined by a state-prescribed rule, order, guideline or mandate, **DO NOT** receive County Longevity Pay. The Longevity Scale is outlined in **Section D** of the Ordinance Notes.

2023 RETENTION BONUS SUPPLEMENTAL

During the 2023 Calendar all Monroe County Employees, except those specified below, will receive a Retention Bonus Supplemental paid out in quarterly payments based on a schedule outlined in **Section E** in the Ordinance Notes. The part-time Deputy Coroner employees will also be eligible for receipt of the 2023 Retention Bonus Supplemental. Employees must be hired on or before the dates outlined and actively employed on the last day of the specified quarter.

PRIOR YEARS OF SERVICE CREDIT

Beginning Calendar 2017, County Council approved allowing complete years only of prior years of service, per each term of full-time Monroe County Government employment, be applied when calculating the rehire of an employee's Compensation Step Increase Level. Months of service, which are less than one (1) full-year shall not be counted nor combined in order to achieve a complete year of service. For example, an employee who worked for one (1) year and three (3) months shall be credited with one (1) year of service.

The Council Administrator **must verify** all prior service with employee personnel records and/or with a payroll PERF report **before being applied to the returning employee salary**. The Council Administrator will notify the Department Head and the Employee Services Department of the Prior Service Credit total verified and granted. The Council Administrator will maintain a database of employees with confirmed prior service credit for future use.

Any additional information and/or explanation of the Monroe County Government Salary Schedule and Compensation Policies are included in this Salary Ordinance for the purpose of clarification and transparency. (See Section "Ordinance Notes")

2023 MONROE COUNTY GOVERNMENT EMPLOYEE SALARY ORDINANCE

MONROE COUNTY COUNCIL POLICY REGARDING SALARIES TIED TO STATE MANDATED SALARIES

Annual salaries for the Monroe County Chief Public Defender, the Chief Deputy Public Defender, and the Monroe Circuit Court Commissioner are all tied or related to the salaries mandated by the state of Indiana for the Monroe Circuit Court Judges and the Monroe County Prosecutor. The State-mandated salaries are amended annually on July 1st.

It is the intent and direction of the Monroe County Council that any and all salaries paid by the Monroe County Council which are tied or related to the above-mentioned salaries mandated by the State of Indiana, shall be automatically amended at the same time as the State-mandated salaries. The Monroe County Council recognizes that this is an exception to the general rule for County-set salaries, which are generally modified on January 1st.

Additional detail including Defense Services Standards (Standard G), Supreme Court Compensation Information, I.C. 33-39-6-5, and I.C. 36-2-3-17 are incorporated by reference.

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2023 MONROE COUNTY GOVERNMENT EMPLOYEE SALARY ORDINANCE

Signature Page for 2023 Salary Ordinance: Resolution 2022-43B

Presented to the County Council of Monroe County, Indiana, by induction in full for **the first time this 11th day of October 2022.**

Presented to the County Council of Monroe County, Indiana, duly read in full for the second time, and **adopted this 18th day of October, 2022** by the following vote:

MONROE COUNTY COUNCIL

"AYE"

"NAY"

Kate Wiltz, President

Kate Wiltz, President

Trent Deckard, President Pro Tempore

Trent Deckard, President Pro Tempore

Jennifer Crossley, Member

Jennifer Crossley, Member

Marty Hawk, Member

Marty Hawk, Member

Peter Iversen, Member

Peter Iversen, Member

Geoff McKim, Member

Geoff McKim, Member

Cheryl Munson, Member

Cheryl Munson, Member

ATTEST:

Catherine Smith, Auditor
Monroe County, Indiana

Date

**2023 Monroe County Government
35 Hour - Salary Compensation Grid
APPROXIMATE ANNUAL SALARY FOR 26 PAYS**

CLASSIFICATION	Minimum (Base) Salary	1-Year Completion Increase	3-Year Completion Increase (Mid-Point Hire)	8-Year Completion Increase	14-Year Completion Increase	20-Year Completion Increase	25-Year Completion Increase
COMOT A	\$16.12	\$17.02	\$17.91	\$18.63	\$19.35	\$19.88	\$20.42
<i>Bi-Weekly Rate</i>	<i>\$1,128.40</i>	<i>\$1,191.40</i>	<i>\$1,253.70</i>	<i>\$1,304.10</i>	<i>\$1,354.50</i>	<i>\$1,391.60</i>	<i>\$1,429.40</i>
APPROX. ANNUAL	\$29,339	\$30,977	\$32,597	\$33,907	\$35,217	\$36,182	\$37,165
COMOT B	\$18.98	\$20.03	\$21.08	\$21.93	\$22.77	\$23.40	\$24.04
<i>Bi-Weekly Rate</i>	<i>\$1,328.60</i>	<i>\$1,402.10</i>	<i>\$1,475.60</i>	<i>\$1,535.10</i>	<i>\$1,593.90</i>	<i>\$1,638.00</i>	<i>\$1,682.80</i>
APPROX. ANNUAL	\$34,544	\$36,455	\$38,366	\$39,913	\$41,442	\$42,588	\$43,753
COMOT C	\$20.62	\$21.77	\$22.91	\$23.83	\$24.74	\$25.43	\$26.12
<i>Bi-Weekly Rate</i>	<i>\$1,443.40</i>	<i>\$1,523.90</i>	<i>\$1,603.70</i>	<i>\$1,668.10</i>	<i>\$1,731.80</i>	<i>\$1,780.10</i>	<i>\$1,828.40</i>
APPROX. ANNUAL	\$37,529	\$39,622	\$41,697	\$43,371	\$45,027	\$46,283	\$47,539
COMOT D	\$21.72	\$22.92	\$24.13	\$25.09	\$26.06	\$26.78	\$27.51
<i>Bi-Weekly Rate</i>	<i>\$1,520.40</i>	<i>\$1,604.40</i>	<i>\$1,689.10</i>	<i>\$1,756.30</i>	<i>\$1,824.20</i>	<i>\$1,874.60</i>	<i>\$1,925.70</i>
APPROX. ANNUAL	\$39,531	\$41,715	\$43,917	\$45,664	\$47,430	\$48,740	\$50,069
LTC A	\$18.76	\$19.80	\$20.84	\$21.68	\$22.51	\$23.14	\$23.76
<i>Bi-Weekly Rate</i>	<i>\$1,313.20</i>	<i>\$1,386.00</i>	<i>\$1,458.80</i>	<i>\$1,517.60</i>	<i>\$1,575.70</i>	<i>\$1,619.80</i>	<i>\$1,663.20</i>
APPROX. ANNUAL	\$34,144	\$36,036	\$37,929	\$39,458	\$40,969	\$42,115	\$43,244
LTC B	\$20.27	\$21.40	\$22.52	\$23.42	\$24.32	\$25.00	\$25.68
<i>Bi-Weekly Rate</i>	<i>\$1,418.90</i>	<i>\$1,498.00</i>	<i>\$1,576.40</i>	<i>\$1,639.40</i>	<i>\$1,702.40</i>	<i>\$1,750.00</i>	<i>\$1,797.60</i>
APPROX. ANNUAL	\$36,892	\$38,948	\$40,987	\$42,625	\$44,263	\$45,500	\$46,738
LTC C	\$21.12	\$22.29	\$23.47	\$24.41	\$25.34	\$26.05	\$26.75
<i>Bi-Weekly Rate</i>	<i>\$1,478.40</i>	<i>\$1,560.30</i>	<i>\$1,642.90</i>	<i>\$1,708.70</i>	<i>\$1,773.80</i>	<i>\$1,823.50</i>	<i>\$1,872.50</i>
APPROX. ANNUAL	\$38,439	\$40,568	\$42,716	\$44,427	\$46,119	\$47,411	\$48,685
LTC D	\$22.96	\$24.24	\$25.52	\$26.54	\$27.56	\$28.32	\$29.09
<i>Bi-Weekly Rate</i>	<i>\$1,607.20</i>	<i>\$1,696.80</i>	<i>\$1,786.40</i>	<i>\$1,857.80</i>	<i>\$1,929.20</i>	<i>\$1,982.40</i>	<i>\$2,036.30</i>
APPROX. ANNUAL	\$41,788	\$44,117	\$46,447	\$48,303	\$50,160	\$51,543	\$52,944
CIV POLE A	\$18.13	\$19.14	\$20.15	\$20.96	\$21.76	\$22.37	\$22.97
<i>Bi-Weekly Rate</i>	<i>\$1,269.10</i>	<i>\$1,339.80</i>	<i>\$1,410.50</i>	<i>\$1,467.20</i>	<i>\$1,523.20</i>	<i>\$1,565.90</i>	<i>\$1,607.90</i>
APPROX. ANNUAL	\$32,997	\$34,835	\$36,673	\$38,148	\$39,604	\$40,714	\$41,806
CIV POLE B	\$20.57	\$21.72	\$22.86	\$23.77	\$24.69	\$25.37	\$26.06
<i>Bi-Weekly Rate</i>	<i>\$1,439.90</i>	<i>\$1,520.40</i>	<i>\$1,600.20</i>	<i>\$1,663.90</i>	<i>\$1,728.30</i>	<i>\$1,775.90</i>	<i>\$1,824.20</i>
APPROX. ANNUAL	\$37,438	\$39,531	\$41,606	\$43,262	\$44,936	\$46,174	\$47,430
CIV POLE C	\$21.91	\$23.12	\$24.34	\$25.31	\$26.29	\$27.02	\$27.75
<i>Bi-Weekly Rate</i>	<i>\$1,533.70</i>	<i>\$1,618.40</i>	<i>\$1,703.80</i>	<i>\$1,771.70</i>	<i>\$1,840.30</i>	<i>\$1,891.40</i>	<i>\$1,942.50</i>
APPROX. ANNUAL	\$39,877	\$42,079	\$44,299	\$46,065	\$47,848	\$49,177	\$50,505
CIV POLE D	\$23.58	\$24.89	\$26.20	\$27.25	\$28.29	\$29.08	\$29.87
<i>Bi-Weekly Rate</i>	<i>\$1,650.60</i>	<i>\$1,742.30</i>	<i>\$1,834.00</i>	<i>\$1,907.50</i>	<i>\$1,980.30</i>	<i>\$2,035.60</i>	<i>\$2,090.90</i>
APPROX. ANNUAL	\$42,916	\$45,300	\$47,684	\$49,595	\$51,488	\$52,926	\$54,364
CIV POLE E	\$25.29	\$26.69	\$28.10	\$29.22	\$30.35	\$31.19	\$32.03
<i>Bi-Weekly Rate</i>	<i>\$1,770.30</i>	<i>\$1,868.30</i>	<i>\$1,967.00</i>	<i>\$2,045.40</i>	<i>\$2,124.50</i>	<i>\$2,183.30</i>	<i>\$2,242.10</i>
APPROX. ANNUAL	\$46,028	\$48,576	\$51,142	\$53,181	\$55,237	\$56,766	\$58,295
PAT A	\$22.63	\$23.89	\$25.15	\$26.15	\$27.16	\$27.91	\$28.67
<i>Bi-Weekly Rate</i>	<i>\$1,584.10</i>	<i>\$1,672.30</i>	<i>\$1,760.50</i>	<i>\$1,830.50</i>	<i>\$1,901.20</i>	<i>\$1,953.70</i>	<i>\$2,006.90</i>
APPROX. ANNUAL	\$41,187	\$43,480	\$45,773	\$47,593	\$49,432	\$50,797	\$52,180
PAT B	\$23.96	\$25.29	\$26.62	\$27.68	\$28.75	\$29.55	\$30.34
<i>Bi-Weekly Rate</i>	<i>\$1,677.20</i>	<i>\$1,770.30</i>	<i>\$1,863.40</i>	<i>\$1,937.60</i>	<i>\$2,012.50</i>	<i>\$2,068.50</i>	<i>\$2,123.80</i>
APPROX. ANNUAL	\$43,608	\$46,028	\$48,449	\$50,378	\$52,325	\$53,781	\$55,219
PAT C	\$25.05	\$26.44	\$27.84	\$28.95	\$30.06	\$30.90	\$31.73
<i>Bi-Weekly Rate</i>	<i>\$1,753.50</i>	<i>\$1,850.80</i>	<i>\$1,948.80</i>	<i>\$2,026.50</i>	<i>\$2,104.20</i>	<i>\$2,163.00</i>	<i>\$2,221.10</i>
APPROX. ANNUAL	\$45,591	\$48,121	\$50,669	\$52,689	\$54,710	\$56,238	\$57,749
PAT D	\$28.20	\$29.77	\$31.33	\$32.59	\$33.84	\$34.78	\$35.72
<i>Bi-Weekly Rate</i>	<i>\$1,974.00</i>	<i>\$2,083.90</i>	<i>\$2,193.10</i>	<i>\$2,281.30</i>	<i>\$2,368.80</i>	<i>\$2,434.60</i>	<i>\$2,500.40</i>
APPROX. ANNUAL	\$51,324	\$54,182	\$57,021	\$59,314	\$61,589	\$63,300	\$65,011
EXE A	\$32.29	\$34.08	\$35.88	\$37.31	\$38.75	\$39.83	\$40.90
<i>Bi-Weekly Rate</i>	<i>\$2,260.30</i>	<i>\$2,385.60</i>	<i>\$2,511.60</i>	<i>\$2,611.70</i>	<i>\$2,712.50</i>	<i>\$2,788.10</i>	<i>\$2,863.00</i>
APPROX. ANNUAL	\$58,768	\$62,026	\$65,302	\$67,905	\$70,525	\$72,491	\$74,438
EXE B	\$37.52	\$39.60	\$41.69	\$43.35	\$45.02	\$46.27	\$47.52
<i>Bi-Weekly Rate</i>	<i>\$2,626.40</i>	<i>\$2,772.00</i>	<i>\$2,918.30</i>	<i>\$3,034.50</i>	<i>\$3,151.40</i>	<i>\$3,238.90</i>	<i>\$3,326.40</i>
APPROX. ANNUAL	\$68,287	\$72,072	\$75,876	\$78,897	\$81,937	\$84,212	\$86,487
SO-ATTY A	\$32.84	\$34.66	\$36.49	\$37.95	\$39.41	\$40.50	\$41.60
<i>Bi-Weekly Rate</i>	<i>\$2,298.80</i>	<i>\$2,426.20</i>	<i>\$2,554.30</i>	<i>\$2,656.50</i>	<i>\$2,758.70</i>	<i>\$2,835.00</i>	<i>\$2,912.00</i>
APPROX. ANNUAL	\$59,769	\$63,082	\$66,412	\$69,069	\$71,727	\$73,710	\$75,712
SO-ATTY B	\$37.72	\$39.81	\$41.91	\$43.58	\$45.26	\$46.52	\$47.77
<i>Bi-Weekly Rate</i>	<i>\$2,640.40</i>	<i>\$2,786.70</i>	<i>\$2,933.70</i>	<i>\$3,050.60</i>	<i>\$3,168.20</i>	<i>\$3,256.40</i>	<i>\$3,343.90</i>
APPROX. ANNUAL	\$68,651	\$72,455	\$76,277	\$79,316	\$82,374	\$84,667	\$86,942
SO-ATTY C	\$40.11	\$42.33	\$44.56	\$46.34	\$48.13	\$49.46	\$50.80
<i>Bi-Weekly Rate</i>	<i>\$2,808</i>	<i>\$2,963</i>	<i>\$3,119</i>	<i>\$3,244</i>	<i>\$3,369</i>	<i>\$3,462</i>	<i>\$3,556</i>
APPROX. ANNUAL	\$73,001	\$77,041	\$81,100	\$84,339	\$87,597	\$90,018	\$92,456

2023 Monroe County Government

40 Hour - Salary Compensation Grid

APPROXIMATE ANNUAL SALARY FOR 26 PAYS

CLASSIFICATION	Minimum (Base) Salary	1-Year Completion Increase	3-Year Completion Increase (Mid-Point Hire)	8-Year Completion Increase	14-Year Completion Increase	20-Year Completion Increase	25-Year Completion Increase
COMOT A	\$16.12	\$17.02	\$17.91	\$18.63	\$19.35	\$19.88	\$20.42
<i>Bi-Weekly Rate</i>	<i>\$1,289.60</i>	<i>\$1,361.60</i>	<i>\$1,432.80</i>	<i>\$1,490.40</i>	<i>\$1,548.00</i>	<i>\$1,590.40</i>	<i>\$1,633.60</i>
APPROX. ANNUAL	\$33,530	\$35,402	\$37,253	\$38,751	\$40,248	\$41,351	\$42,474
COMOT B	\$18.98	\$20.03	\$21.08	\$21.93	\$22.77	\$23.40	\$24.04
<i>Bi-Weekly Rate</i>	<i>\$1,518.40</i>	<i>\$1,602.40</i>	<i>\$1,686.40</i>	<i>\$1,754.40</i>	<i>\$1,821.60</i>	<i>\$1,872.00</i>	<i>\$1,923.20</i>
APPROX. ANNUAL	\$39,479	\$41,663	\$43,847	\$45,615	\$47,362	\$48,672	\$50,004
COMOT C	\$20.62	\$21.77	\$22.91	\$23.83	\$24.74	\$25.43	\$26.12
<i>Bi-Weekly Rate</i>	<i>\$1,649.60</i>	<i>\$1,741.60</i>	<i>\$1,832.80</i>	<i>\$1,906.40</i>	<i>\$1,979.20</i>	<i>\$2,034.40</i>	<i>\$2,089.60</i>
APPROX. ANNUAL	\$42,890	\$45,282	\$47,653	\$49,567	\$51,460	\$52,895	\$54,330
COMOT D	\$21.72	\$22.92	\$24.13	\$25.09	\$26.06	\$26.78	\$27.51
<i>Bi-Weekly Rate</i>	<i>\$1,737.60</i>	<i>\$1,833.60</i>	<i>\$1,930.40</i>	<i>\$2,007.20</i>	<i>\$2,084.80</i>	<i>\$2,142.40</i>	<i>\$2,200.80</i>
APPROX. ANNUAL	\$45,178	\$47,674	\$50,191	\$52,188	\$54,205	\$55,703	\$57,221
LTC A	\$18.76	\$19.80	\$20.84	\$21.68	\$22.51	\$23.14	\$23.76
<i>Bi-Weekly Rate</i>	<i>\$1,500.80</i>	<i>\$1,584.00</i>	<i>\$1,667.20</i>	<i>\$1,734.40</i>	<i>\$1,800.80</i>	<i>\$1,851.20</i>	<i>\$1,900.80</i>
APPROX. ANNUAL	\$39,021	\$41,184	\$43,348	\$45,095	\$46,821	\$48,132	\$49,421
LTC B	\$20.27	\$21.40	\$22.52	\$23.42	\$24.32	\$25.00	\$25.68
<i>Bi-Weekly Rate</i>	<i>\$1,621.60</i>	<i>\$1,712.00</i>	<i>\$1,801.60</i>	<i>\$1,873.60</i>	<i>\$1,945.60</i>	<i>\$2,000.00</i>	<i>\$2,054.40</i>
APPROX. ANNUAL	\$42,162	\$44,512	\$46,842	\$48,714	\$50,586	\$52,000	\$53,415
LTC C	\$21.12	\$22.29	\$23.47	\$24.41	\$25.34	\$26.05	\$26.75
<i>Bi-Weekly Rate</i>	<i>\$1,689.60</i>	<i>\$1,783.20</i>	<i>\$1,877.60</i>	<i>\$1,952.80</i>	<i>\$2,027.20</i>	<i>\$2,084.00</i>	<i>\$2,140.00</i>
APPROX. ANNUAL	\$43,930	\$46,364	\$48,818	\$50,773	\$52,708	\$54,184	\$55,640
LTC D	\$22.96	\$24.24	\$25.52	\$26.54	\$27.56	\$28.32	\$29.09
<i>Bi-Weekly Rate</i>	<i>\$1,836.80</i>	<i>\$1,939.20</i>	<i>\$2,041.60</i>	<i>\$2,123.20</i>	<i>\$2,204.80</i>	<i>\$2,265.60</i>	<i>\$2,327.20</i>
APPROX. ANNUAL	\$47,757	\$50,420	\$53,082	\$55,204	\$57,325	\$58,906	\$60,508
CIV POLE A	\$18.13	\$19.14	\$20.15	\$20.96	\$21.76	\$22.37	\$22.97
<i>Bi-Weekly Rate</i>	<i>\$1,450.40</i>	<i>\$1,531.20</i>	<i>\$1,612.00</i>	<i>\$1,676.80</i>	<i>\$1,740.80</i>	<i>\$1,789.60</i>	<i>\$1,837.60</i>
APPROX. ANNUAL	\$37,711	\$39,812	\$41,912	\$43,597	\$45,261	\$46,530	\$47,778
CIV POLE B	\$20.57	\$21.72	\$22.86	\$23.77	\$24.69	\$25.37	\$26.06
<i>Bi-Weekly Rate</i>	<i>\$1,645.60</i>	<i>\$1,737.60</i>	<i>\$1,828.80</i>	<i>\$1,901.60</i>	<i>\$1,975.20</i>	<i>\$2,029.60</i>	<i>\$2,084.80</i>
APPROX. ANNUAL	\$42,786	\$45,178	\$47,549	\$49,442	\$51,356	\$52,770	\$54,205
CIV POLE C	\$21.91	\$23.12	\$24.34	\$25.31	\$26.29	\$27.02	\$27.75
<i>Bi-Weekly Rate</i>	<i>\$1,752.80</i>	<i>\$1,849.60</i>	<i>\$1,947.20</i>	<i>\$2,024.80</i>	<i>\$2,103.20</i>	<i>\$2,161.60</i>	<i>\$2,220.00</i>
APPROX. ANNUAL	\$45,573	\$48,090	\$50,628	\$52,645	\$54,684	\$56,202	\$57,720
CIV POLE D	\$23.58	\$24.89	\$26.20	\$27.25	\$28.29	\$29.08	\$29.87
<i>Bi-Weekly Rate</i>	<i>\$1,886.40</i>	<i>\$1,991.20</i>	<i>\$2,096.00</i>	<i>\$2,180.00</i>	<i>\$2,263.20</i>	<i>\$2,326.40</i>	<i>\$2,389.60</i>
APPROX. ANNUAL	\$49,047	\$51,772	\$54,496	\$56,680	\$58,844	\$60,487	\$62,130
CIV POLE E	\$25.29	\$26.69	\$28.10	\$29.22	\$30.35	\$31.19	\$32.03
<i>Bi-Weekly Rate</i>	<i>\$2,023.20</i>	<i>\$2,135.20</i>	<i>\$2,248.00</i>	<i>\$2,337.60</i>	<i>\$2,428.00</i>	<i>\$2,495.20</i>	<i>\$2,562.40</i>
APPROX. ANNUAL	\$52,604	\$55,516	\$58,448	\$60,778	\$63,128	\$64,876	\$66,623
PAT A	\$22.63	\$23.89	\$25.15	\$26.15	\$27.16	\$27.91	\$28.67
<i>Bi-Weekly Rate</i>	<i>\$1,810.40</i>	<i>\$1,911.20</i>	<i>\$2,012.00</i>	<i>\$2,092.00</i>	<i>\$2,172.80</i>	<i>\$2,232.80</i>	<i>\$2,293.60</i>
APPROX. ANNUAL	\$47,071	\$49,692	\$52,312	\$54,392	\$56,493	\$58,053	\$59,634
PAT B	\$23.96	\$25.29	\$26.62	\$27.68	\$28.75	\$29.55	\$30.34
<i>Bi-Weekly Rate</i>	<i>\$1,916.80</i>	<i>\$2,023.20</i>	<i>\$2,129.60</i>	<i>\$2,214.40</i>	<i>\$2,300.00</i>	<i>\$2,364.00</i>	<i>\$2,427.20</i>
APPROX. ANNUAL	\$49,837	\$52,604	\$55,370	\$57,575	\$59,800	\$61,464	\$63,108
PAT C	\$25.05	\$26.44	\$27.84	\$28.95	\$30.06	\$30.90	\$31.73
<i>Bi-Weekly Rate</i>	<i>\$2,004.00</i>	<i>\$2,115.20</i>	<i>\$2,227.20</i>	<i>\$2,316.00</i>	<i>\$2,404.80</i>	<i>\$2,472.00</i>	<i>\$2,538.40</i>
APPROX. ANNUAL	\$52,104	\$54,996	\$57,908	\$60,216	\$62,525	\$64,272	\$65,999
PAT D	\$28.20	\$29.77	\$31.33	\$32.59	\$33.84	\$34.78	\$35.72
<i>Bi-Weekly Rate</i>	<i>\$2,256.00</i>	<i>\$2,381.60</i>	<i>\$2,506.40</i>	<i>\$2,607.20</i>	<i>\$2,707.20</i>	<i>\$2,782.40</i>	<i>\$2,857.60</i>
APPROX. ANNUAL	\$58,656	\$61,922	\$65,167	\$67,788	\$70,388	\$72,343	\$74,298
EXE A	\$32.29	\$34.08	\$35.88	\$37.31	\$38.75	\$39.83	\$40.90
<i>Bi-Weekly Rate</i>	<i>\$2,583.20</i>	<i>\$2,726.40</i>	<i>\$2,870.40</i>	<i>\$2,984.80</i>	<i>\$3,100.00</i>	<i>\$3,186.40</i>	<i>\$3,272.00</i>
APPROX. ANNUAL	\$67,164	\$70,887	\$74,631	\$77,605	\$80,600	\$82,847	\$85,072
EXE B	\$37.52	\$39.60	\$41.69	\$43.35	\$45.02	\$46.27	\$47.52
<i>Bi-Weekly Rate</i>	<i>\$3,001.60</i>	<i>\$3,168.00</i>	<i>\$3,335.20</i>	<i>\$3,468.00</i>	<i>\$3,601.60</i>	<i>\$3,701.60</i>	<i>\$3,801.60</i>
APPROX. ANNUAL	\$78,042	\$82,368	\$86,716	\$90,168	\$93,642	\$96,242	\$98,842
SO-ATTY A	\$32.84	\$34.66	\$36.49	\$37.95	\$39.41	\$40.50	\$41.60
<i>Bi-Weekly Rate</i>	<i>\$2,627.20</i>	<i>\$2,772.80</i>	<i>\$2,919.20</i>	<i>\$3,036.00</i>	<i>\$3,152.80</i>	<i>\$3,240.00</i>	<i>\$3,328.00</i>
APPROX. ANNUAL	\$68,308	\$72,093	\$75,900	\$78,936	\$81,973	\$84,240	\$86,528
SO-ATTY B	\$37.72	\$39.81	\$41.91	\$43.58	\$45.26	\$46.52	\$47.77
<i>Bi-Weekly Rate</i>	<i>\$3,017.60</i>	<i>\$3,184.80</i>	<i>\$3,352.80</i>	<i>\$3,486.40</i>	<i>\$3,620.80</i>	<i>\$3,721.60</i>	<i>\$3,821.60</i>
APPROX. ANNUAL	\$78,458	\$82,805	\$87,173	\$90,647	\$94,141	\$96,762	\$99,362
SO-ATTY C	\$40.11	\$42.33	\$44.56	\$46.34	\$48.13	\$49.46	\$50.80
<i>Bi-Weekly Rate</i>	<i>\$3,208.80</i>	<i>\$3,386.40</i>	<i>\$3,564.80</i>	<i>\$3,707.20</i>	<i>\$3,850.40</i>	<i>\$3,956.80</i>	<i>\$4,064.00</i>
APPROX. ANNUAL	\$83,429	\$88,047	\$92,685	\$96,388	\$100,111	\$102,877	\$105,664

2023 Monroe County Government
For Highway Union, Merit Deputy Union, Correctional Center Union & Special Occupation Positions
APPROXIMATE ANNUAL SALARY FOR 26 PAYS

CLASSIFICATION	Minimum (Base) Salary	1-Year Completion Increase	3-Year Completion Increase (Mid-Point Hire)	8-Year Completion Increase	14-Year Completion Increase	20-Year Completion Increase	25-Year Completion Increase
Highway Department - 40 Hours							
<i>Maintenance/Laborer</i>							
LTC HIGHWAY A	\$19.18	\$19.80	\$20.84	\$21.68	\$22.51	\$23.14	\$23.76
<i>Bi-Weekly Rate</i>	<i>\$1,534.40</i>	<i>\$1,584.00</i>	<i>\$1,667.20</i>	<i>\$1,734.40</i>	<i>\$1,800.80</i>	<i>\$1,851.20</i>	<i>\$1,900.80</i>
APPROX. ANNUAL	\$39,895	\$41,184	\$43,348	\$45,095	\$46,821	\$48,132	\$49,421
<i>Truck Driver</i>							
LTC HIGHWAY B	\$20.72	\$21.40	\$22.52	\$23.42	\$24.32	\$25.00	\$25.68
<i>Bi-Weekly Rate</i>	<i>\$1,657.60</i>	<i>\$1,712.00</i>	<i>\$1,801.60</i>	<i>\$1,873.60</i>	<i>\$1,945.60</i>	<i>\$2,000.00</i>	<i>\$2,054.40</i>
APPROX. ANNUAL	\$43,098	\$44,512	\$46,842	\$48,714	\$50,586	\$52,000	\$53,415
<i>Light Equipment Operator; Sign Repair Person</i>							
LTC HIGHWAY C	\$21.01	\$21.70	\$22.84	\$23.75	\$24.66	\$25.35	\$26.03
<i>Bi-Weekly Rate</i>	<i>\$1,680.80</i>	<i>\$1,736.00</i>	<i>\$1,827.20</i>	<i>\$1,900.00</i>	<i>\$1,972.80</i>	<i>\$2,028.00</i>	<i>\$2,082.40</i>
APPROX. ANNUAL	\$43,701	\$45,136	\$47,508	\$49,400	\$51,293	\$52,728	\$54,143
<i>Communications Manager; Fleet Maintenance Coordinator; Equipment Operator; Mechanic</i>							
LTC HIGHWAY D	\$21.59	\$22.29	\$23.47	\$24.41	\$25.34	\$26.05	\$26.75
<i>Bi-Weekly Rate</i>	<i>\$1,727.20</i>	<i>\$1,783.20</i>	<i>\$1,877.60</i>	<i>\$1,952.80</i>	<i>\$2,027.20</i>	<i>\$2,084.00</i>	<i>\$2,140.00</i>
APPROX. ANNUAL	\$44,908	\$46,364	\$48,818	\$50,773	\$52,708	\$54,184	\$55,640
<i>Master Mechanic</i>							
LTC HIGHWAY E	\$21.88	\$22.59	\$23.78	\$24.73	\$25.69	\$26.40	\$27.11
<i>Bi-Weekly Rate</i>	<i>\$1,750.40</i>	<i>\$1,807.20</i>	<i>\$1,902.40</i>	<i>\$1,978.40</i>	<i>\$2,055.20</i>	<i>\$2,112.00</i>	<i>\$2,168.80</i>
APPROX. ANNUAL	\$45,511	\$46,988	\$49,463	\$51,439	\$53,436	\$54,912	\$56,389

Sheriff's Office - 40 Hours

<i>Deputy</i>							
MERIT POLE UNION A	\$27.16	\$28.05	\$29.53	\$30.71	\$31.89	\$32.77	\$33.66
<i>Bi-Weekly Rate</i>	<i>\$2,172.80</i>	<i>\$2,244.00</i>	<i>\$2,362.40</i>	<i>\$2,456.80</i>	<i>\$2,551.20</i>	<i>\$2,621.60</i>	<i>\$2,692.80</i>
APPROX. ANNUAL	\$56,493	\$58,344	\$61,423	\$63,877	\$66,332	\$68,162	\$70,013
<i>Sergeant</i>							
MERIT POLE UNION B	\$29.21	\$30.16	\$31.75	\$33.02	\$34.29	\$35.24	\$36.20
<i>Bi-Weekly Rate</i>	<i>\$2,336.80</i>	<i>\$2,412.80</i>	<i>\$2,540.00</i>	<i>\$2,641.60</i>	<i>\$2,743.20</i>	<i>\$2,819.20</i>	<i>\$2,896.00</i>
APPROX. ANNUAL	\$60,757	\$62,733	\$66,040	\$68,682	\$71,324	\$73,300	\$75,296
<i>Lieutenant</i>							
MERIT POLE UNION C	\$31.03	\$32.04	\$33.73	\$35.08	\$36.42	\$37.44	\$38.45
<i>Bi-Weekly Rate</i>	<i>\$2,482.40</i>	<i>\$2,563.20</i>	<i>\$2,698.40</i>	<i>\$2,806.40</i>	<i>\$2,913.60</i>	<i>\$2,995.20</i>	<i>\$3,076.00</i>
APPROX. ANNUAL	\$64,543	\$66,644	\$70,159	\$72,967	\$75,754	\$77,876	\$79,976

CORRECTIONAL CENTER (Jail) GRID

POSITION	CLASSIFICATION	BASE RATE	HOURS
Correctional Officer	<i>Civilian Pole B</i>	\$20.57	41.25
Correctional Corporal*	<i>Civilian Pole B</i>	\$21.27	41.25
Correctional Sergeant	<i>Civilian Pole C</i>	\$21.91	41.25
Correctional Captain	<i>Civilian Pole E</i>	\$25.29	40
Administrative Coordinator	COMOT C	\$20.62	35
Food Service Specialist	LTC B	\$20.27	40
Facilities Manager	PAT B	\$23.96	40
Financial Coordinator	PAT A	\$22.63	40

*Each Corporal shall receive an additional \$0.70 per hour on the base Correctional Officer rate.

Each Correctional position above shall receive a \$0.48 per hour increase in pay for each full year of service for the first 20 years of service.

SPECIAL OCCUPATIONS (SO)

POSITION	DEPARTMENT	ANNUAL	BI-WEEKLY	HOURLY	HOURS
Airport Director	Aviation	\$115,000	\$4,423.08	\$55.29	40
Title IV-D Commissioner	Courts*	\$131,583	\$5,060.88	\$63.26	40
Health Commissioner	Health	\$26,700	\$1,026.90	\$14.67	35
Nurse Practitioner	Health	\$84,922	\$3,266.20	\$46.66	35
Highway Engineer	Highway	\$84,407	\$3,246.40	\$40.58	40
Ass't Jail Commander	Jail**	\$83,096	\$3,196.00	\$39.95	40
Jail Commander	Jail*	\$88,234	\$3,393.60	\$42.42	40
Captain of Operations	Sheriff**	\$83,096	\$3,196.00	\$39.95	40
Chief Deputy	Sheriff*	\$88,234	\$3,393.60	\$42.42	40
Professional Surveyor	Surveyor	\$83,472	\$3,210.46	\$45.86	35

*Salary is based off 75% of the Judges Salary (State Tied Amount)

*These positions are to stay in parity as Sheriff appointments.

**These positions are to stay in parity as Sheriff appointments.

Captain of Operations & Ass't Jail Commander shall receive an additional \$1.50 per hour on the base Merit 25-Year Lieutenant hourly rate. **Effective 1/16/2022.**

62604	\$20,868.00
Gen 75%	Corner Perpet 25%

**2023 Monroe County Government
For Chief Deputies and Coroner Deputies
APPROXIMATE ANNUAL SALARY FOR 26 PAYS**

DEPARTMENT	ANNUAL	BI-WEEKLY	HOURLY
CHIEF DEPUTIES - 35 Hours			
Assessor	\$63,465	\$2,440.96	\$34.87
Auditor	\$63,465	\$2,440.96	\$34.87
Clerk	\$63,465	\$2,440.96	\$34.87
Coroner	\$44,426	\$1,708.69	\$24.41
Recorder	\$63,465	\$2,440.96	\$34.87
Treasurer	\$63,465	\$2,440.96	\$34.87

Salary is based off of 90% of the Elected Officials Salary

CORONER DEPUTY - Quarterly Payments			
Coroner Deputy	\$12,000	Paid Quarterly	\$3,000 Paid during the months of - March, June, September, December

ADDITIONAL AMENDMENTS TO SALARY ORDINANCE

Assessor's Office - General Fund 1000-0008

*Deputy Assessor with a Level 2 or Level 3 Certification will receive \$0.28 (twenty-eight cents) per hour increase on their base rate salary compensation. *(Pursuant to I.C. 36-2-5-3.5(d))*

Assessor's Office - Reassessment Fund 1224-0000

Deputy Assessor who achieve and maintain a Level 2 Certification will receive \$2,000 per year.

Deputy Assessor who achieve and maintain a Level 3 Certification will receive \$5,000 per year.

(Level 3 Certification is inclusive of a Level 2 Certification and results in a total of \$5,000)

2023 MINIMUM SALARY SCHEDULE FOR PROBATION OFFICERS

Judicial Conference of Indiana

<u>Probation Officer Base Salary</u>		Administrative Stipend Based on Number of Probation Officers in the Probation Department				
Years of Experience	Minimum Annual Salary	1-3	4-8	9-15	16+	
0	\$ 38,107	Chief Probation Officer*	\$5,000	\$7,500	\$10,000	\$15,000
1	\$ 41,021					
2	\$ 45,634	Assistant Chief Probation Officer*			\$5,000	\$10,000
3	\$ 51,001					
4-9*	\$ 52,662					
10-14*	\$ 57,930	Supervisor Probation Officer*				\$5,000
15-19*	\$ 63,724					
20 +*	\$ 70,094					
NOTE: The amounts for supervisory roles are <u>in addition</u> to the minimum salary based on years of experience.						

*Probation officers having a master's or doctorate degree from an accredited college or university in a relevant course of study as determined by the supervising judge and a minimum of 5 years as an Indiana probation officer shall receive an additional 5% of their base salary each year. For example, the minimum salary for a probation officer with 5 years of experience in 2023 would be \$52,662. If that officer had a master's degree, then the minimum salary would be \$55,295 in 2023.

- ◆ As used in this schedule, salary means the gross salary paid to a probation officer and does not include the employer's contributions to PERF/retirement program, disability, medical or other insurance programs, or deferred compensation.
- ◆ In the years following the implementation of the schedule, the Indiana Office of Court Services will provide each chief probation officer with a revised Minimum Salary Schedule based on the pay increase awarded to state judicial employees. This schedule will be provided in time to prepare the next year's budget. The salaries for **all** probation officers shall be adjusted to meet the schedule provided each year.
- ◆ The salary schedule was effective beginning January 1, 2004 for full time probation officers. Part-time probation officers shall be paid according to the schedule on a pro rata basis. In each year following the implementation of the 2004 schedule, the revised schedules are effective January 1. Years of service are determined according to I.C. 5-10.3-7-2 for part-time probation officers.
- ◆ Departments shall not reduce the salaries of probation officers who are paid above the minimum salary schedule.
- ◆ Departments that do not comply with the Minimum Salary Schedule will not be permitted to send new probation officers to orientation. The probation officer's supervising judge must affirm compliance with the minimum salary schedule for purposes of orientation.

DIRECTIONS FOR IMPLEMENTING THE SCHEDULE:

1. This minimum salary schedule is based upon years of experience. Therefore, as a probation officer's experience increases his or her salary shall increase on the anniversary date of employment. For example, if a probation officer begins working on May 15, then on May 15 of the following year, his/her salary shall increase to the next level. In other words, the anniversary date of that person being hired is the date that his/her salary shall increase from one level to the next. For example, when a person has ten (10) years of experience that person moves to the 10-14 years of experience level.
2. Minimum salaries for Chief Probation Officers, Assistant Chief Probation Officers, and Supervisors are calculated based on their years of experience plus the amount listed for their administrative role. For example, the minimum salary of a Chief Probation officer with 5 years of experience in a department with 4-8 officers would equal \$60,162 in 2023.
3. In those counties having only one probation officer the minimum salary of that probation officer shall be calculated based on their years of experience plus the amount listed for Chief Probation Officer in a department of 1-3 probation officers.
4. The term "Probation Officer" also includes "Chief Probation Officer", "Assistant Chief Probation Officer" and "Supervisor Probation Officer". These terms shall be as defined in the Indiana Probation Standards and consistent with Indiana Code § 11-13-1-3.
5. Salaries for experienced probation officers and/or officers having extensive training, or special skills which will be utilized in their duties or responsibilities as a probation officer should be greater than the minimum salaries provided in the schedule.
6. Service as a court appointed probation officer in Indiana shall be counted for purposes of the minimum salary schedule.
7. There shall be a Chief Probation Officer in each probation department. In addition, there may be an Assistant Chief Probation Officer in those probation departments having a total of nine probation officers or more. In addition, there may be a Supervisor Probation Officer for each eight probation officers in the probation departments having sixteen or more probation officers.
8. Salary increases necessary to implement this salary schedule need not exceed 15% of the previous year's salary of the probation officer. However, salary increases shall not be less than 15% until the salary for that probation officer position is in compliance with the salary schedule.

Adopted September 10, 2002

SUPREME COURT

Chief Justice Loretta H. Rush
Indiana Supreme Court
311 State House
200 W. Washington Street
Indianapolis, IN 46204-2732



OF INDIANA

(317) 232-2548
fax (317) 233-8691
loretta.rush@courts.in.gov

March 31, 2022

Zachary Jackson
Director, State Budget Agency
200 West Washington Street, Room 212
Indianapolis, IN 46204

Dear Mr. Jackson:

Thank you for all of your helpful assistance. I am writing to confirm our understanding regarding FY 2023 pay adjustments for judges and prosecutors that will become effective July 1, 2022, with the applicable rate of 3.33%.

Because there are several different levels of judges and prosecutors, I think it is useful to list each position with its current and new salary.

	Current:	New:			
Supreme Court	\$192,644	\$199,059			
Court of Appeals	\$187,265	\$193,501			
Tax Court	\$187,265	\$193,501			
Judge	\$159,950	\$165,276			
Magistrate	\$127,960	\$132,221			
Juvenile Magistrate	\$127,960	\$132,221	\$41,393	County	\$90,828
Prosecutor - Full-time	\$159,950	\$165,276			
Prosecutor - Part-time @ .66	\$105,568	\$109,082			
Prosecutor - Part-time @ .6	\$95,970	\$99,166			
Chief Dep. Pros. Full-time	\$119,963	\$123,957			
Chief Dep. Pros. Part-time @ .66	\$79,175	\$81,812			
Chief Dep. Pros. Part-time @ .6	\$71,977	\$74,374			
Deputy Prosecutor @ .66	\$79,175	\$81,812			
Deputy Prosecutor @ .6	\$71,977	\$74,374			

The first paycheck including the new rate will be July 20, 2022, and will include 5 days at the old rate and 9 days at the new rate.

MONROE CIRCUIT COURT

Rules and Procedures Manual



LR53-AR15-0132 TRANSCRIPTS

Updated 1-1-2021

- A. **Definitions.** The following definitions shall apply under this local rule:
1. A **Court Reporter** is a person who is specifically designated by a court to perform the official court reporting services for the court including preparing a transcript of the record in a given case before the court.
 2. **Equipment** means all physical items owned by the court or other governmental entity used by a court reporter in performing court reporting services. Equipment shall include, but not be limited to, telephones, computer hardware, software programs, disks, tapes and any other device used for recording, storing, and transcribing electronic data.
 3. **Work space** means that portion of the court's facilities dedicated to each court reporter, including but not limited to, actual space in the courtroom and any designated office space.
 4. **Page** means the page unit of transcript which results when a recording is transcribed in the form required by Indiana Rule of Appellate Procedure Indiana Appellate Rule 28(A).
 5. **Recording** means the electronic, mechanical, stenographic, or other recording made as required by Indiana Rule of Trial Procedure 74.
 6. **Regular hours worked** means those hours which a division of the court is regularly scheduled to work during any given work week. Depending on the schedule of the court and its flex schedule for court reporters, these hours may vary from division to division of the court, within the county but remain the same for each work week.
 7. **Gap hours worked** means those hours worked that are in excess of the regular hours worked but hours not in excess of 40 hours per work week.
 8. **Overtime hours** means those hours worked in excess of 40 hours per work week.
 9. **Work week** means a 7 consecutive day week defined by the County's payroll schedule which consistently begins and ends on the same day throughout the year; i.e. Sunday through Saturday, Wednesday through Tuesday, or Friday through Thursday.
 10. **Court** means the Monroe Circuit Court and Division means the particular division of the Court for which the court reporter performs services. Court may also mean all of the divisions of the Monroe Circuit Court.
 11. **County indigent transcript** means a transcript that is paid for from county funds and is for the use on behalf of a litigant who has been declared indigent by a court.

MONROE CIRCUIT COURT
Rules & Procedures Manual
Transcripts

12. **State indigent transcript** means a transcript that is paid for from state funds and is for the use on behalf of a litigant who is declared indigent by a court.
 13. **Private transcript** means a transcript, including but not limited to, a deposition transcript that is paid for by a private party. A transcript required within 7 days of the request is a category 1 expedited private transcript. A transcript required within 14 days of the request is a category 2 expedited private transcript. A transcript required within 23 days of the request is a category 3 expedited private transcript.
 14. **Volume** applies to Appellate Court transcripts. Each volume is to be limited to 250 pages or fifty megabytes (50 MB). The table of contents is to be a separate volume and the exhibits are to be included in a separate volume (or volumes if more than 250 pages).
- B. Section Two. Salaries and Per Page Fees.
1. Court Reporters shall be paid an annual salary for time spent working under the control, direction and direct supervision of their supervising Judge during any regular work hours, gap hours or overtime hours. The Monroe Circuit Court shall enter into a written agreement with the court reporters which outlines the manner in which the court reporter is to be compensated for gap and overtime hours; i.e. monetary compensation or compensatory time off regular work hours.
 2. The maximum per page fee a court reporter may charge for the preparation of a routine county indigent transcript shall be \$5.00. The court reporter shall submit a claim directly to the county for the preparation of any county indigent transcripts. The court reporter shall not charge a fee for copies of an indigent transcript when the preparation of same has already been paid by the county. The court reporter shall not charge for copies of a prepared indigent transcript requested by a Court appointed entity (i.e. CASA, GAL) when the preparation of same has already been paid by the county.
 3. The maximum per page fee a court reporter may charge for the preparation of a non-appellate state indigent transcript shall be \$5.00.
 4. The maximum per page fee a court reporter may charge for the preparation of a non-appellate private transcript shall be \$5.50. The per page fee a court reporter may charge for a copy of a prepared transcript shall be \$2.50. The maximum per page fee a court reporter may charge for the preparation of a category 1 expedited private transcript shall be \$9.00. The maximum per page fee a court reporter may charge for the preparation of a category 2 expedited private transcript shall be \$8.00. The maximum per page fee a court reporter may charge for the preparation of a category 3 expedited private transcript shall be \$7.00. Category 1, category 2 and category 3 expedited private transcripts are defined in Section 1, definition #13.
 5. The Court Reporter, may at their discretion, contract with an outside Court Reporter or Transcription Service to complete any requested transcript.

MONROE CIRCUIT COURT
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Transcripts

6. Each court reporter shall report, at least on an annual basis, all transcript fees received for the preparation of county indigent, state indigent, or private transcripts to the Indiana Office of Court Services. The reporting shall be made on forms prescribed by the Indiana Office of Court Services.
- C. Section Three. Private Practice.
1. If a court reporter elects to engage in private practice by recording a deposition and/or preparing a deposition transcript, outside of and in addition to his or her official duties for the court, and the court reporter desires to utilize the court's equipment, work space and supplies, and the court agrees to the use of the court equipment for such purpose, the court and the court reporter shall enter into a written agreement which must, at a minimum, designate the following:
 - a. The reasonable market rate for the use of equipment, work space and supplies;
 - b. The method by which records are to be kept for the use of equipment, work space and supplies; and
 - c. The method by which the court reporter is to reimburse the court for the use of the equipment, work space and supplies.
 2. If a court reporter elects to engage in private practice through the recording of a deposition and/or preparing of a deposition transcript, all such private practice work shall be conducted outside of regular working hours.
- D. Section Four. Appellate Court Transcripts.
1. The maximum per page a court reporter may charge for the preparation of an appellate indigent transcript is \$5.50.
 2. The maximum per page fee a court reporter may charge for the preparation of an appellate private transcript shall be \$6.00.
 3. A minimum fee of \$40.00 per transcript may be charged for small transcripts but not in addition to the per page fee.
 4. The Index and Table of Contents shall be charged at the same per page rate as the body of the transcript.
 5. Labor charge may be assessed at the same rate as the Official Court Reporter's hourly salary rate for assembling the digital transcript and exhibits.
 6. In addition, a reasonable market rate for office supplies may be charged for private appellate transcripts as designated in the Schedule of Supplies.

2023 SALARY ORDINANCE NOTES

This section is here to provide further description, definition, and/or explanation of the Monroe County Government Salary Schedule and Compensation Policies included within this ordinance for the purpose of clarification and transparency.

A. CLASSIFICATION DESCRIPTIONS

EO: Elected Official

COMOT: Computer, Office, Machine Operation, Technician

LTC: Labor, Trades, and Crafts

CIV POLE: Civilian Protective Occupations, Law Enforcement

MERIT POLE: Merit Protective Occupations, Law Enforcement (*subject to MERIT rules per Indiana Code*)

Sheriff Deputy

Sheriff Sergeant

Sheriff Lieutenant

PAT: Professional, Administrative, Technological

EXE: Executive

SO: Special Occupation Positions

Assistant Jail Commander

Aviation Director

Captain of Operations

Coroner Deputy

Health Commissioner

Highway Engineer

Jail Commander

Nurse Practitioner

Professional Surveyor

Sheriff Chief Deputy

Title IV-D Commissioner

SO-CD: Chief Deputy for the Assessor, Auditor, Clerk, Coroner, Prosecutor, Recorder & Treasurer

SO-ATTY: Attorney Position (requires Doctor Jurisprudence with a license to practice law in Indiana)

Deputy Prosecutor

Deputy Public Defender

Senior Trial Attorney

County Attorney

Administrative Attorney

First Deputy Prosecutor

SO-PO: Probation Position tied to State Assigned Compensation Salaries

UNION HWY A: Maintenance/Laborer

UNION HWY B: Truck Driver

UNION HWY C: Light Equipment Operator; Sign Repair Person

UNION HWY D: Communications Manager; Fleet Maintenance Coordinator; Equipment Operator; Mechanic

UNION HWY E: Master Mechanic

2023 SALARY ORDINANCE NOTES

B. FULL-TIME HIRE DATE COMPENSATION STEP INCREASE SCHEDULE

Employees attain a new salary level on the first day of the pay period which includes the anniversary of their most recent Full-Time Employment Hire Date.

Minimum (BASE): Minimum (Base) Salary Rate for a New Employee in a Classification

1-Year: Salary Level after completing 1-Year of uninterrupted MCG Service

3-Year: Salary Level after completing a total of 3-Years of MCG Service

8-Year: Salary Level after completing a total 8-Years of MCG Service

14-Year: Salary Level after completing a total 14-Years of MCG Service

20-Year: Salary Level after completing a total 20-Years of MCG Service

25-Year: Salary Level after completing a total 25-Years of MCG Service

Mid-Point Hire (MPH): Salary compensation begins at the **3-Year Level** with County Council approval and remains as MPH until the 3-Year Level is attained.

C. MID-POINT HIRE TRACKING

Department	Employee	Fund-Account	*Approved Date or FT Hire Date	3-Year Anniversary
Extension Office	Roberts, S	1000-11104-0011	*5/24/2022	5/30/2025
Highway	Penna, E	1197-11067-0000	6/14/2021	6/14/2024
Highway	Rickert, A	1197-10076-0000	12/13/2021	12/13/2024
Prosecutor	Ripley, R	1000-10004-0009	*4/12/222	5/2/2025
Prosecutor	Oliver, A	8123 & 1170-13015	7/19/2021	7/19/2024
Prosecutor	Hudson, K	8123 & 1170-13425	*5/23/2021	5/10/2024
Public Defender	Stropes, L	1000 & 9140-12140	4/19/2021	4/19/2024
Public Defender	Saunders, C	1000-10065-0271	*09/27/2022	10/3/2025
Public Defender	Drier, J	1000-12135-0271	10/12/2020	10/12/2023
Public Defender	Freeman, D	9160-13016-0000	12/13/2021	12/13/2024
Public Defender	Gieselman, R	9160-13017-0000	11/30/2021	11/30/2024
Surveyor	George, J	1000 & 1202-12009	6/29/2021	6/29/2024
Surveyor	Baeten, J	1138-10023-0000	8/8/2022	8/8/2025
Tech Services (CCD)	Tokarski, B	1138-13270-0000	*5/12/2020	2/8/2023
Veterans Affairs	Miller, S	1000-15115-0012	5/10/2021	5/10/2024
Youth Services Bureau	Black, M	1114-11140-0166	8/30/2021	8/30/2024

The Midpoint Hire Level applies to the employee's salary level only and is **NOT** included in the years of service total pertaining to longevity or vacation calculations.

2023 SALARY ORDINANCE NOTES

D. LONGEVITY SCALE

The effective date for longevity is the employee's most recent full-time hire date of employment with the County. All records must be verified by the Auditor's Office. Longevity pay is based on the following schedule of complete and uninterrupted years of service. A break in service will cause the employee to start his/her years of service over again. To be eligible for a longevity payout, an employee must still be employed on the day after his/her anniversary date. Elected Officials **DO NOT** receive County Longevity Pay. Employees, except for Probation Officers, whose salaries are determined by a state-prescribed rule, order, guideline or mandate, **DO NOT** receive County Longevity Pay.

<u>Amount</u>	<u>Years Service (uninterrupted)</u>
\$200	1 - Hire Date Anniversary
\$400	2 - 4
\$600	5 - 9
\$800	10 - 14
\$1,200	15 - 19
\$1,400	20 - 24
\$1,700	25 - 29
\$2,000	30 - 34
\$2,300	35 - 39
\$2,600	40 - 44
\$2,900	45 - 49

E. 2023 RETENTION BONUS SUPPLEMENTAL PROCEDURES

During the 2023 Calendar Year all Monroe County Employees will receive a Retention Bonus Supplemental paid out in quarterly payments based on the schedule below. Employees must be hired on or before the dates outlined below and actively employed on the last day of the specified quarter.

Total Annual Distributions are as follows:

\$2,000 for Full-Time Employees

\$1,000 for Chief Deputies

\$1,000 for Part-Time Employees consistently working 20 hours or greater weekly

Elected Officials are not eligible to receive the 2023 Retention Bonus Supplemental. In addition to elected officials, the Chief Public Defender will be ineligible to receive the 2023 Retention Bonus Supplemental as the salary and compensation of the Chief Public Defender is the same as the salary and compensation of the

Retention Bonus Supplemental Schedule - Paid Out First Payroll of Stated Month:

1st Quarter: (October, November, December 2022) hired on or before October 3rd = paid January

2nd Quarter: (January, February, March 2023) hired on or before January 2nd = paid April

3rd Quarter: (April, May, June 2023) hired on or before April 3rd = paid July

4th Quarter: (July, August, September 2023) hired on or before July 3rd = paid October

F. MONROE COUNTY HEALTH INCENTIVE PROGRAMS

The following incentive is available to Monroe County Government Employees and are subject to all applicable laws, regulations and tax withholding:

WELLNESS BENEFIT INCENTIVE PROGRAM:

Full-Time Employees, who are enrolled in the Monroe County Medical Insurance Plan, are automatically enrolled in the Wellness Benefit Incentive Program through Everside Health Clinic. An employee and spouse/domestic partner with MCG Health Insurance can each earn up to \$150 annually under the provision of that program.

2023 SALARY ORDINANCE NOTES

G. DISCLAIMER REGARDING GRANT OR USER FEE COMPENSATION

It is the intention of the County Council to maintain the integrity of the job classification system and hierarchy, including compensation for all positions, even grant and/or user-fee funded positions. Any grant/user-fee funded compensation, for which the grantor funding does not provide a budget sufficient enough to cover the County's required compensation, will either be reduced by the County Council to match the grant/user-fee funded budget, adjusted, or supplemented by the County Council using an alternative fund in order to raise the salary to the necessary level.

Employees paid in full or in part by grants or user fees will be notified by Employee Services and shall acknowledge in a written statement, which is signed by the employee and supervisor, that funding for positions could be withdrawn and/or discontinued in the future, for whatever reason, and that a reduction of staff could become necessary. Should such a reduction in staff become necessary, seniority will be considered as a factor in determining such reductions.

H. 2023 SALARY GRID OUTLIERS LISTING

Department	Employee	Fund-Account	Fund Title
Highway	Thetonia, K	1197-10069-0000	Stormwater Management

I. MISCELLANEOUS PROVISIONS

PART-TIME/TEMPORARY EMPLOYEES

Amendments regarding benefits to part-time employees were made to the Personnel Policy Handbook on May 28, 2004. Part-Time employees are not entitled to benefits according to the new policy. However, the following employee is grandfathered and will continue to receive the types of benefits she received as of the April 30, 2004 pay date (*PPH, Addendum A*):

Fund	Employee	Employee
1170-17801-0380	1266	Maynen, D.

J. YEARS WITH 27-PAY CYCLES

Applicable for Years with 27-pay cycles: When a year has 27-pay periods, employees shall receive one additional pay check which shall be calculated using the 26-pay period method. The 27th pay will be paid at the 26th pay rate for each employee, unless changes are necessitated to comply with the Compensation Policy, including, but not limited to overtime pay. (Last 27th pay cycle year 2020.)

2023 Monroe County Government

Employee Salary Ordinance Compensation

NEW ACCOUNT NUMBER	POSITION	HOURS	CLASSIFICATION	FLSA STATUS	NOTES
ASSESSOR 1000-0008 GENERAL FUND					
10025	Real Estate Reassessment Specialist/Deputy	35	COMOT B		
10026	Reassessment Property Specialist Supervisor/Deputy	35	COMOT C		
10027	Real Estate Reassessment Specialist/Deputy	35	COMOT B		
10028	Sales Disclosure Specialist/Deputy (Split)	35	COMOT B		
10029	Personal Property Specialist Supervisor/Deputy	35	COMOT C		
10030	Personal Property Assessment Specialist/Deputy	35	COMOT B		
10092	GIS Assessment Specialist/Deputy	35	COMOT C		
10093	Administrative Assistant to the PTABOA/ Deputy Level 3	35	COMOT C		
10094	Administrative Assistant to the PTABOA/ Deputy Level 2	35	COMOT C		
10095	Personal Property Assessment Specialist/Deputy	35	COMOT B		
10096	Sales Disclosure Specialist/Deputy	35	COMOT B		
10097	Sales Disclosure Supervisor Deputy	35	COMOT C		
12000	Chief Deputy	35	SO		Excluded
17801	Part-Time Hourly		Range: \$14.00 - \$19.95		
*A Deputy Assessor with a Level 2 or Level 3 Certification will receive \$0.28 (twenty-eight cents) per hour increase on their base rate salary compensation. (Pursuant to I.C. 36-2-5-3.5(d))					
ASSESSOR 1131-0000 SALES DISCLOSURE					
10028	Sales Disclosure Specialist/Deputy (Split)	35	COMOT B		
17801	Part-Time Hourly		Range: \$14.00 - \$19.95		
ASSESSOR 1224-0000 REASSESSMENT FUND					
*Deputy Assessor who achieve and maintain a Level 2 Certification will receive \$2,000 per year.					
**Deputy Assessor who achieve and maintain a Level 3 Certification will receive \$5,000 per year.					
(Level 3 Certification is inclusive of a Level 2 Certification and results in a total of \$5,000)					
17797	*Achieve and Maintain Level 2 Assessor/Appraiser Certification Supplemental				
17798	**Achieve and Maintain Level 3 Assessor/Appraiser Certification Supplemental				
17799	PTABOA		Range: \$19.00 - \$24.00		
17801	Part-Time Hourly		Range: \$14.00 - \$19.95		
AUDITOR 1000-0002 GENERAL FUND					
10002	Assistant Property Director	40	PAT A		
10003	County Financial Director	40	PAT D		Exempt
10016	Accounts Payable Administrator	40	PAT B		
10017	Economic Development Coordinator	40	PAT A		
10018	Property Transfer Coordinator (Split)	40	PAT A		
10019	Property Director	40	PAT D		Exempt
10020	General Ledger Manager	40	PAT B		
10044	Internal Auditor	35	PAT B		Exempt
11001	Administrative Assistant-Commissioners	40	COMOT C		
11013	Administrative Assistant-Council	40	COMOT C		
12000	Chief Deputy	35	SO		Excluded
17794	Clerk for Commissioner/Council Supplemental - Auditor		Paid \$5,000 per year - 26 pays		
17801	Part-Time Hourly		Range: \$14.00 - \$20.00		
AUDITOR 1181-0000 PLAT BOOK					
10045	GIS Customer Service Representative	40	PAT B		
17801	Part-Time Hourly		Range: \$14.00 - \$20.00		
AUDITOR 1216-0000 INELIGIBLE HOMESTEAD DEDUCTION FUND					
17024	Auditor Supplemental TIF Neutralization		Paid Annually at Completion - \$6,600		
17801	Part-Time Hourly		Range: \$14.00 - \$20.00		
AVIATION DEPARTMENT 1107-0000 AIRPORT FUND					
10042	Airport Secretary	35	COMOT B		

2023 Monroe County Government

Employee Salary Ordinance Compensation

NEW ACCOUNT NUMBER	POSITION	HOURS	CLASSIFICATION	FLSA STATUS	NOTES
10067	Financial Manager	40	PAT B		
13510	Airport Operations Specialist	35	LTC C		
13513	Airport Operations Specialist	35	LTC C		
13514	Airport Operations Manager	40	PAT C		
13570	Airport Operations Specialist	35	LTC C		
13580	Airport Operations Specialist	35	LTC C		
13590	Airport Operations Specialist	35	LTC C		
15115	Director - Airport	40	SO	Exempt	
17311	AARF Certification		*		
17312	Emergency Medical Response		**		
17801	Part-Time Hourly		Range: \$14.00 - \$17.00		
*Certified Federal Aviation Administration Aircraft Rescue Firefighters (AARF)			<i>Paid \$1,000 per year - per person - 26 pays</i>		
**Emergency Medical Response Certification training			<i>Paid \$1,000 per year - per person - 26 pays</i>		

BUILDING DEPARTMENT 1000-0312 GENERAL FUND					
13101	Building Commissioner	35	EXE A	Exempt	
13102	Deputy Building Commissioner	35	PAT D		
13104	Lead Commercial Building Inspector	35	PAT C		
13106	Residential Building Inspector	35	PAT B		
13107	Lead Residential Building Inspector	35	PAT C		
13109	Residential Building Inspector	35	PAT B		
13110	Commercial Building Inspector	35	PAT B		
13111	Commercial Building Inspector	35	PAT B		
13112	Commercial Office Manager	35	COMOT C		
13113	Residential Office Manager	35	COMOT C		
17801	Part-Time Hourly		Range: \$14.00 - \$16.00		

CLERK 1000-0001 GENERAL FUND					
10008	Criminal Case Manager	35	COMOT B		
10009	Traffic Clerk	35	COMOT B		
10010	Basement/Offsite Records Clerk	35	COMOT B		
10012	Election Training Specialist	35	COMOT C		
10014	Accounting Manager	35	COMOT B		
10015	Accounting Manager	35	COMOT B		
10038	Civil/CHINS Case Manager	35	COMOT B		
10049	Phones Clerk	35	COMOT B		
10051	Small Claims Case Manager	35	COMOT B		
10052	Civil/Probate Case Manager	35	COMOT B		
10054	Front Counter Clerk	35	COMOT B		
10060	Records Clerk	35	COMOT B		
10125	Historical Records Clerk B	35	COMOT B		
10126	Adoptions/Juvenile Case Manager	35	COMOT B		
10127	Records Clerk	35	COMOT B		
10128	Civil/Family Law Case Manager	35	COMOT B		
10129	Cashier Clerk	35	COMOT B		
10130	Cashier Clerk	35	COMOT B		
10131	Child Support Case Manager	35	COMOT B		
10132	Mail Clerk	35	COMOT B		
10133	Criminal Case Manager	35	COMOT B		
10134	Historical Records Clerk A	35	COMOT B		
10135	Protection Order Case Manager	35	COMOT B		
10136	Traffic Clerk	35	COMOT B		
10137	Small Claims Case Manager	35	COMOT B		
10138	Front Counter Clerk	35	COMOT B		
10139	Clerk's Administrator	35	PAT B		
11014	Executive Assistant	35	COMOT C		

2023 Monroe County Government

Employee Salary Ordinance Compensation

NEW ACCOUNT NUMBER	POSITION	HOURS	CLASSIFICATION	FLSA STATUS	NOTES
16000	Financial Director	35	PAT B		
12000	Chief Deputy	35	SO		Excluded
17801	Part-Time Hourly		Range: \$14.00 - \$17.00		
CLERK 1119-0000 CLERK PERPETUATION FUND					
10140	Phones Clerk	35	COMOT B		
17801	Part-Time Hourly		Range: \$14.00 - \$17.00		
CLERK 1215-0010 ELECTION FUND - VOTER REGISTRATION					
10011	Voter Registration Clerk	35	COMOT B		
10013	Voter Registration Clerk	35	COMOT B		
17796	Voter Registration Per Diem - Clerk		Rate: \$6.50 per day for 246 work days/per year		
17801	Part-Time Hourly		Range: \$14.00 - \$17.00		
CLERK 1215-0062 ELECTION FUND - ELECTION BOARD					
12002	Election Supervisor	35	COMOT C		
17301	Board Members		<i>Paid in Quarterly Installments - \$600 per person</i>		
17501	Inspectors		<i>Paid per person-per Election Day - \$165</i>		
17502	Judges (Election)		<i>Paid per person-per Election Day - \$135</i>		
17503	Precinct Sheriff (Election)		<i>Paid per person-per Election Day - \$115</i>		
17504	Clerks (Election)		<i>Paid per person-per Election Day - \$135</i>		
17505	Janitors		<i>Paid per person-per Election Day - \$25</i>		
17506	Absentee Boards-Early Voting		<i>\$14.00 Hourly, plus mileage</i>		
17507	Travel Boards		<i>Paid per person hourly \$14.00-\$17.00, plus mileage</i>		
17508	Absentee Boards-Counters		<i>Paid per person-per Election Day - \$135</i>		
17509	Absentee Boards-Leads		<i>Paid per person-per Election Day - \$140</i>		
17801	Part-Time Hourly		Range: \$14.00 - \$17.00		
COMMISSIONERS 1000-0068 GENERAL FUND					
10067	Financial Manager	35	PAT B		
10068	Office Manager	35	COMOT C		
10201	Commissioners' Administrator	40	EXE B		Exempt
11016	Soil & Water District Manager	35	PAT B		
17301	Board Members		<i>Paid per person-per meeting - \$25.00</i>		
17801	Part-Time Hourly		Range: \$14.00 - \$20.00		
COMMISSIONERS 1000-0161 GENERAL FUND - COUNTY BUILDINGS					
10100	Maintenance	40	LTC A		
10200	Maintenance Supervisor	40	LTC D		
16003	Maintenance Assistant Supervisor	40	LTC C		
16005	Maintenance	40	LTC A		
17801	Part-Time Hourly		Range: \$14.00 - \$15.00		
COMMISSIONERS 1000-0307 GENERAL FUND - FLEET					
15880	Fleet and Building Manager (Split)	40	PAT D		Exempt
COMMISSIONERS 1170-0307 PUBLIC SAFETY LIT - FLEET FUND					
15880	Fleet and Building Manager (Split)	40	PAT D		Exempt
COMMISSIONERS 1138-0000 CUMULATIVE CAPITAL DEVELOPMENT FUND					
13220	Network Operations Manager	40	PAT D		Exempt
13260	Senior Support Technician	40	PAT C		
13270	Network Technician	40	PAT B		MPH
13280	Help Desk/Remote Desktop Technician	40	PAT B		
13290	Support Technician	40	PAT B		
13291	Support Technician	40	PAT B		

2023 Monroe County Government

Employee Salary Ordinance Compensation

NEW					
ACCOUNT NUMBER	POSITION	HOURS	CLASSIFICATION	FLSA STATUS	NOTES

15115 Director - Chief Technology Officer	40	EXE B		Exempt
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CORONER	1000-0007 GENERAL FUND
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17031 Chief Deputy Coroner		<i>Paid 90% of Coroner Salary</i>		Excluded
17032 Coroner Deputy		SO		
17033 Coroner Deputy		SO		
17034 Coroner Deputy		SO		
17035 Coroner Deputy		SO		

**Coroner Deputy is Paid \$3,000 in quarterly installments - March, June, September, and December*

COUNCIL	1000-0061 GENERAL FUND
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10022 Council Administrator	40	PAT D		Exempt
17801 Part-Time Hourly		Range: \$14.00 - \$20.00		

COURTS	1000-0225 GENERAL FUND
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12047 Official Court Reporter	35	PAT B		Exempt
12071 Associate Court Reporter	35	COMOT C		
12075 Associate Court Reporter	35	COMOT C		
14012 Official Court Reporter	35	PAT B		Exempt
14119 Associate Court Reporter	35	COMOT C		
14120 Floating Associate Court Reporter	35	COMOT C		
14121 Court Bailiff	35	CIV POLE A		
14122 Court Bailiff	35	CIV POLE A		
14140 Title IV-D Commissioner (Split)	40	SO •State Tied Salary		Exempt
14147 Official Court Reporter (Split)	35	PAT B		Excluded
14148 Official Court Reporter	35	PAT B		Excluded
14149 Official Court Reporter	35	PAT B		Exempt
14150 Deputy Court Administrator	40	PAT D		Exempt
14151 Official Court Reporter	35	PAT B		Excluded
14152 Official Court Reporter	35	PAT B		Excluded
14153 Official Court Reporter	35	PAT B		Excluded
14154 Official Court Reporter	35	PAT B		Excluded
14155 Official Court Reporter	35	PAT B		Excluded
14158 Associate Court Reporter	35	COMOT C		
14159 Associate Court Reporter	35	COMOT C		
14160 Associate Court Reporter	35	COMOT C		
14161 Associate Court Reporter	35	COMOT C		
14162 Associate Court Reporter	35	COMOT C		
14163 Associate Court Reporter	35	COMOT C		
14164 Floating Associate Court Reporter	35	COMOT C		
14165 Associate Court Reporter	35	COMOT C		
14166 Associate Court Reporter	35	COMOT C		
14167 Associate Court Reporter	35	COMOT C		
14168 Associate Court Reporter	35	COMOT C		
14169 Associate Court Reporter	35	COMOT C		
14170 Associate Court Reporter	35	COMOT C		
14171 Associate Court Reporter (Split)	35	COMOT C		
14172 Associate Court Reporter	35	COMOT C		
14173 Associate Court Reporter	35	COMOT C		
14174 Associate Court Reporter	35	COMOT C		
14175 Associate Court Reporter (Split)	35	COMOT C		
14177 Case Management Coordinator	40	PAT B		
14178 Financial Coordinator	40	PAT B		
14179 Courts Program Coordinator	40	PAT B		
14181 Court Bailiff	35	CIV POLE A		
14182 Court Bailiff Supervisor	35	CIV POLE B		

2023 Monroe County Government

Employee Salary Ordinance Compensation

NEW ACCOUNT NUMBER	POSITION	HOURS	CLASSIFICATION	FLSA STATUS	NOTES
14183	Court Bailiff	35	CIV POLE A		
14184	Court Bailiff	35	CIV POLE A		
14185	Court Bailiff	35	CIV POLE A		
14187	Public Service Coordinator	35	COMOT B		
14188	Family Court Coordinator	35	PAT C	Exempt	
15115	Director - Court Services	40	EXE B	Exempt	
17001	Judge 1	<i>Paid \$5,000 per year - January</i>			
17002	Judge 2	<i>Paid \$5,000 per year - January</i>			
17003	Judge 3	<i>Paid \$5,000 per year - January</i>			
17004	Judge 4	<i>Paid \$5,000 per year - January</i>			
17005	Judge 5	<i>Paid \$5,000 per year - January</i>			
17006	Judge 6	<i>Paid \$5,000 per year - January</i>			
17008	Judge 8	<i>Paid \$5,000 per year - January</i>			
17009	Judge 9	<i>Paid \$5,000 per year - January</i>			
17100	Transcripts	<i>Pursuant to Local Rule 53-AR15-0132 - as submitted</i>			
17801	Part-Time Hourly	Range: \$14.00 - \$17.00			
COURTS 1114-0225 LIT-SPECIAL PURPOSE (JUVENILE)					
14147	Official Court Reporter (Split)	35	PAT B	Excluded	
14171	Associate Court Reporter (Split)	35	COMOT B		
14175	Associate Court Reporter (Split)	35	COMOT B		
17007	Judge 7	<i>Paid \$5,000 per year - January</i>			
17100	Transcripts	<i>Pursuant to Local Rule 53-AR15-0132 - as submitted</i>			
COURTS 8895 TITLE IV-D INCENTIVE GRANT					
14140	Title IV-D Court Commissioner (Split)	40	SO • <i>State Tied Salary</i>	Exempt	
EMERGENCY MANAGEMENT 1000-0361 GENERAL FUND					
13701	Deputy Director - Emergency Management	40	PAT B		
15115	Director - Emergency Management	40	PAT D	Exempt	
EMPLOYEE SERVICES DEPARTMENT 1000-0309 GENERAL FUND					
10024	Payroll Administrator	40	PAT C		
15116	Personnel Administrator	40	PAT C	Exempt	
17801	Part-Time Hourly	Range: \$14.00 - \$15.00			
EXTENSION OFFICE 1000-0011 GENERAL FUND					
10068	Office Manager	35	COMOT C		
11104	Education Assistant	35	COMOT B		MPH
17801	Part-Time Hourly	Range: \$14.00 - \$16.00			
HEALTH DEPARTMENT 1159-0000 HEALTH FUND					
10067	Financial Manager	35	PAT B		
10101	Health Officer	35	SO	Exempt	
10102	Health Administrator	35	EXE A	Exempt	
10103	Registrar	35	COMOT C		
10104	Assistant Registrar	35	COMOT B		
10105	Assistant Registrar	35	COMOT B		
10109	Environmental Health Specialist - Wastewater	35	PAT B		
10110	Senior Environmental Health Specialist - Wastewater	35	PAT C		
10111	Environmental Health Specialist - General	35	PAT B		
10112	Senior Community Health Specialist	35	PAT C		
10113	Environmental Health Specialist - Foods	35	PAT B		
10114	Environmental Health Specialist - Foods	35	PAT B		
10116	Senior Environmental Health Specialist - Foods	35	PAT C		
10117	Senior Environmental Health Specialist - General	35	PAT C		

2023 Monroe County Government

Employee Salary Ordinance Compensation

NEW ACCOUNT NUMBER	POSITION	HOURS	CLASSIFICATION	FLSA STATUS	NOTES
10118	Public Health Emergency Preparedness Coordinator	35	PAT B		
10122	Environmental Health Services Manager	35	PAT D	Exempt	
10123	Population Health & Outreach Manager	35	PAT D	Exempt	
10181	Environmental Health Specialist-General (<i>Temporary</i>)	35	PAT B		
11002	Administrative Assistant	35	COMOT B		
17301	Board Members	<i>Paid \$400 per year - per person</i>			
17801	Part-Time Hourly	Range: \$14.00 - \$25.00			
Grant Funds will be used to supplement Split Salaries to offset the cost in the Health Fund					

HEALTH DEPARTMENT	1168-0000 LOCAL HEALTH MAINTENANCE FUND	
17801	Part-Time Hourly	Range: \$14.00 - \$25.00

HEALTH DEPARTMENT	1206-0000 INDIANA LOCAL HEALTH TRUST FUND		
10360	Community Health Specialist - Tobacco Educator-MRC	35	PAT A
Grant Funds will be used to supplement Split Salaries to offset the cost in the IN Health Trust Fund			

HEALTH DEPARTMENT	8104 PUBLIC HEALTH EMERGENCY PREPAREDNESS GRANT		
10360	Community Health Specialist - Tobacco Educator-MRC	35	PAT A
17801	Part-Time Hourly	Range: \$14.00 - \$25.00	

HEALTH DEPARTMENT	8111 CRISIS COAG SUPPLEMENTAL WORKFORCE GRANT		
10124	Covid-19 School Liaison	35	PAT A

HEALTH DEPARTMENT	8112 STD STRENGTHENING PREVENTION GRANT		
10108	Disease Intervention Specialist	35	PAT A

HEALTH DEPARTMENT	8126 FUTURES - TITLE X GRANT			
10071	Nurse Practitioner / Advanced Practice Nurse	35	SO	Exempt
10187	Clinic Manager	35	COMOT C	
10188	Licensed Practical Nurse	35	PAT A	
17801	Part-Time Hourly	Range: \$14.00 - \$25.00		

HEALTH DEPARTMENT	8149 FUTURES - TITLE V GRANT			
10071	Nurse Practitioner / Advanced Practice Nurse	35	SO	Exempt
10187	Clinic Manager	35	COMOT C	
10188	Licensed Practical Nurse	35	PAT A	
17801	Part-Time Hourly	Range: \$14.00 - \$25.00		

HEALTH DEPARTMENT	8150 TANF - FUTURES GRANT			
10071	Nurse Practitioner/ Advanced Practice Nurse	35	SO	Exempt
10187	Clinic Manager	35	COMOT C	
10188	Licensed Practical Nurse	35	PAT A	
17801	Part-Time Hourly	Range: \$14.00 - \$25.00		

HEALTH DEPARTMENT	8153 ISDH - SYRINGE SERVICES GRANT		
10121	Community Health Specialist - Harm Reduction	35	PAT A

HEALTH DEPARTMENT	8180 DISEASE INTERVENTION-STD GRANT		
10107	Disease Intervention Specialist Program Coordinator	35	PAT B
10108	Disease Intervention Specialist	35	PAT A
17801	Part-Time Hourly	Range: \$14.00 - \$25.00	
Grant Funds will be used to supplement Split Salaries to offset the cost in the Health Funds			

HIGHWAY	1135-0000 CUMULATIVE BRIDGE		
13308	Bridge Crew Supervisor	40	PAT C ◇
13314	Bridge Crew Foreman	40	LTC D ◇

2023 Monroe County Government

Employee Salary Ordinance Compensation

NEW ACCOUNT NUMBER	POSITION	HOURS	CLASSIFICATION	FLSA STATUS	NOTES
13334	Truck Driver/Bridge Crew	40	LTC Hwy B ◊		
13351	Equipment Operator/Bridge Crew	40	LTC Hwy D ◊		
13352	Equipment Operator/Bridge Crew	40	LTC Hwy D ◊		
17209	Clothing Allowance				<i>Paid two \$625 installments per employee - January & July</i>
<i>See Highway Compensation Grid/Contractual Agreement for detail</i>					
<i>◊ Paid up to \$1,300 per year-per person - in April - from Snow & Ice Allowance 1176-17201-0533</i>					

HIGHWAY 1176-0000 MOTOR VEHICLE HIGHWAY

10067	Financial Manager	40	PAT B		
11002	Administrative Assistant	40	COMOT C		
15803	Master Mechanic	40	LTC Hwy E ◊		
15804	Mechanic	40	LTC Hwy D ◊		
15805	Mechanic	40	LTC Hwy D ◊		
15806	Mechanic	40	LTC Hwy D ◊		
15809	Highway Superintendent	40	EXE A		Exempt
15810	Highway Director	40	EXE B		Exempt
15811	Assistant Superintendent	40	PAT C ◊		
15812	Assistant Superintendent	40	PAT C ◊		
15813	Project Manager	40	PAT C		
15814	Operations/Asset Manager	40	PAT B		
15815	Highway Engineer	40	SO		Exempt
15830	Truck Driver	40	LTC Hwy B ◊		
15831	Truck Driver	40	LTC Hwy B ◊		
15832	Truck Driver	40	LTC Hwy B ◊		
15833	Truck Driver	40	LTC Hwy B ◊		
15835	Truck Driver	40	LTC Hwy B ◊		
15836	Truck Driver	40	LTC Hwy B ◊		
15837	Truck Driver	40	LTC Hwy B ◊		
15838	Truck Driver	40	LTC Hwy B ◊		
15839	Truck Driver	40	LTC Hwy B ◊		
15840	Truck Driver	40	LTC Hwy B ◊		
15841	Truck Driver	40	LTC Hwy B ◊		
15842	Truck Driver	40	LTC Hwy B ◊		
15844	Truck Driver	40	LTC Hwy B ◊		
15845	Truck Driver	40	LTC Hwy B ◊		
15846	Truck Driver	40	LTC Hwy B ◊		
15847	Light Equipment Operator	40	LTC Hwy C ◊		
15848	Light Equipment Operator	40	LTC Hwy C ◊		
15849	Equipment Operator	40	LTC Hwy D ◊		
15850	Equipment Operator	40	LTC Hwy D ◊		
15852	Equipment Operator	40	LTC Hwy D ◊		
15853	Equipment Operator	40	LTC Hwy D ◊		
15854	Equipment Operator	40	LTC Hwy D ◊		
15855	Equipment Operator	40	LTC Hwy D ◊		
15856	Equipment Operator	40	LTC Hwy D ◊		
15857	Sign Repair Person	40	LTC Hwy C ◊		
15858	Sign Repair Person	40	LTC Hwy C ◊		
15859	Maintenance/Laborer	40	LTC Hwy A ◊		
15860	Communications Manager	40	LTC Hwy D ◊		
15867	Fleet Maintenance Coordinator	40	LTC Hwy D ◊		
17201	Snow And Ice Duty Allowance				<i>◊ - Paid up to \$1,300 per year/per person - in April</i>
17202	Mechanics Tool Allowance				<i>Paid two \$500 installments - per person - January & July</i>
17801	Part-Time Hourly				<i>Range: \$14.00 - \$20.00</i>
<i>See Highway Compensation Grid/Contractual Agreement for detail</i>					

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NEW ACCOUNT NUMBER	POSITION	HOURS	CLASSIFICATION	FLSA STATUS	NOTES
HIGHWAY 1197-0000 STORMWATER MANAGEMENT					
10069	MS4 Coordinator	40	EXE A	Exempt	Outlier
10070	Stormwater Equipment Operator	40	LTC Hwy D ◊		
10076	MS4 Assistant	40	PAT C		MPH
11002	Administrative Assistant	40	COMOT C		
11067	Stormwater Inspector	40	PAT C	Exempt	MPH
11069	Stormwater Equipment Operator	40	LTC Hwy D ◊		
11070	Stormwater Equipment Operator	40	LTC Hwy D ◊		
11071	Stormwater Equipment Operator	40	LTC Hwy D ◊		
11072	Stormwater Maintenance Supervisor	40	PAT C ◊		
11073	Stormwater Crew Foreman	40	LTC D ◊		
15834	Truck Driver	40	LTC Hwy B ◊		
17209	Clothing Allowance		<i>Paid two \$625 installments per employee - January & July</i>		
17801	Part-Time Hourly		Range: \$14.00 - \$20.00		
<i>See Highway Compensation Grid/Contractual Agreement for detail</i>					
<i>◊ Paid up to \$1,300 per year-per person - in April - from Snow & Ice Allowance 1176-17201-0000</i>					

JAIL/CORRECTIONAL CENTER 1000-0380 GENERAL FUND					
10636	Sergeant	41.25	CIV POLE C		
10637	Sergeant	41.25	CIV POLE C		
10638	Sergeant	41.25	CIV POLE C		
10639	Sergeant	41.25	CIV POLE C		
10640	Sergeant	41.25	CIV POLE C		
10641	Sergeant	41.25	CIV POLE C		
10642	Sergeant	41.25	CIV POLE C		
10643	Corporal/Corrections Officer	41.25	CIV POLE B		
10644	Corrections Officer	41.25	CIV POLE B		
10645	Corrections Officer	41.25	CIV POLE B		
10646	Corrections Officer	41.25	CIV POLE B		
10647	Corrections Officer	41.25	CIV POLE B		
10648	Corrections Officer	41.25	CIV POLE B		
10649	Corrections Officer	41.25	CIV POLE B		
10650	Corrections Officer	41.25	CIV POLE B		
10651	Corporal/Corrections Officer	41.25	CIV POLE B		
10652	Corrections Officer	41.25	CIV POLE B		
10653	Corrections Officer	41.25	CIV POLE B		
10654	Corrections Officer	41.25	CIV POLE B		
10655	Corrections Officer	41.25	CIV POLE B		
10656	Corrections Officer	41.25	CIV POLE B		
10657	Corrections Officer	41.25	CIV POLE B		
10658	Corrections Officer	41.25	CIV POLE B		
10659	Corrections Officer	41.25	CIV POLE B		
10660	Corrections Officer	41.25	CIV POLE B		
10661	Corporal/Corrections Officer	41.25	CIV POLE B		
10662	Corrections Officer	41.25	CIV POLE B		
10663	Liaison/Corrections Officer	41.25	CIV POLE B		
10664	Corrections Officer	41.25	CIV POLE B		
10665	Corrections Officer	41.25	CIV POLE B		
10666	Corrections Officer	41.25	CIV POLE B		
10667	Corrections Officer	41.25	CIV POLE B		
10668	Corporal/Corrections Officer	41.25	CIV POLE B		
10669	Corrections Officer	41.25	CIV POLE B		
10670	Corrections Officer	41.25	CIV POLE B		
10671	Corrections Officer	41.25	CIV POLE B		
10672	Corporal/Corrections Officer	41.25	CIV POLE B		
10673	Corrections Officer	41.25	CIV POLE B		

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NEW ACCOUNT NUMBER	POSITION	HOURS	CLASSIFICATION	FLSA STATUS	NOTES
10674	Corrections Officer	41.25	CIV POLE B		
10675	Corrections Officer	41.25	CIV POLE B		
10676	Corporal/Corrections Officer	41.25	CIV POLE B		
10677	Corrections Officer	41.25	CIV POLE B		
10678	Corrections Officer	41.25	CIV POLE B		
10679	Corrections Officer	41.25	CIV POLE B		
10680	Corporal/Corrections Officer	41.25	CIV POLE B		
10681	Administrative Coordinator	35	COMOT C		
10683	Corrections Officer	41.25	CIV POLE B		
10684	Corrections Officer	41.25	CIV POLE B		
10685	Corrections Officer	41.25	CIV POLE B		
10686	Corporal/Corrections Officer	41.25	CIV POLE B		
10687	Corrections Officer	41.25	CIV POLE B		
10688	Corporal/Corrections Officer	41.25	CIV POLE B		
10689	Corrections Officer	41.25	CIV POLE B		
10690	Corporal/Corrections Officer	41.25	CIV POLE B		
14178	Financial Coordinator	40	PAT A		
16020	Jail Commander	40	SO		Excluded
16021	Facilities Manager	40	PAT B		
16028	Food Service Specialist	40	LTC B		
16030	Assistant Jail Commander	40	SO		Excluded
16031	Captain	40	CIV POLE E		Exempt
16032	Captain	40	CIV POLE E		Exempt
16033	Captain	40	CIV POLE E		Exempt
16034	Sergeant	41.25	CIV POLE C		
16035	Sergeant	41.25	CIV POLE C		
16070	Correction Officer Transition Supplemental	41.25	CIV POLE B		
16071	Correction Officer Transition Supplemental	41.25	CIV POLE B		
17203	Shift Pay				<i>Per Pay Period - 2nd-\$70 or 3rd-\$80</i>
17208	Uniforms				<i>Paid two \$600 installments per employee - January & July</i>
17303	Volunteer Coord/Chaplain Part Time				<i>Part-Time - Paid \$6,167 per year</i>
17304	EMT Specialty Pay				<i>Paid \$1,000 per year - January - total 6 Officers</i>
17305	Food Service Assistant (Part Time)				<i>Range: \$14.00 - \$15.00</i>
17306	Training Officer Specialty Pay				<i>Paid \$1,000 per year - January - total 4 Officers</i>
17307	Facilities Clothing Allowance				<i>Paid \$350 per year, per person - January</i>
17308	CERT Specialty Pay				<i>Paid \$500 per year - January - total 12 Officers</i>
17309	Investigator Specialty Pay				<i>Paid \$1,000 per year - January - total 3 Officers</i>
17310	Training Bonus				<i>Paid \$250 per year, per person - JAN (after completing 16 Hrs.)</i>
	Per Collective Bargaining Contract				
	Per Collective Bargaining Contract - designated Corporal positions are paid an additional \$0.70 on the hour.				
	Per Collective Bargaining Contract - each Correctional position above shall receive a \$0.48 per hour increase in pay for each full year of service for the first 20 years of service.				

JAIL/CORRECTIONAL CENTER	1170-0380 PUBLIC SAFETY LIT				
10691	Corrections Officer	41.25	CIV POLE B		
10692	Corrections Officer	41.25	CIV POLE B		
10693	Corrections Officer	41.25	CIV POLE B		
10694	Corrections Officer	41.25	CIV POLE B		
10695	Corrections Officer	41.25	CIV POLE B		
17203	Shift Pay				<i>Per Pay Period - 2nd-\$70 or 3rd-\$80</i>
17208	Uniforms				<i>Paid two \$600 installments per employee - January & July</i>
17310	Training Bonus				<i>Paid \$250 per year, per person- JAN (after completing 16 Hrs.)</i>
17801	Part-Time Hourly				<i>Range: \$14.00 - \$20.00</i>
	Per Collective Bargaining Contract				
	Per Collective Bargaining Contract - each Correctional position above shall receive a \$0.48 per hour increase in pay for each full year of service for the first 20 years of service.				

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NEW ACCOUNT NUMBER	POSITION	HOURS	CLASSIFICATION	FLSA STATUS	NOTES
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LEGAL 1000-0277 GENERAL FUND

12771	Administrative Attorney	40	SO-ATTY C	Exempt	
12772	County Attorney	40	SO-ATTY B	Exempt	
12777	County Attorney	40	SO-ATTY B	Exempt	
12778	County Attorney	40	SO-ATTY B	Exempt	
13019	Legal Secretary	40	COMOT C		
13020	Legal Secretary	40	COMOT C		

PARKS & RECREATION 1000-0803 GENERAL FUND

10067	Financial Manager	35	PAT B		
10068	Office Manager	35	COMOT C		
10310	Recreation Director - Community	35	PAT B		
10311	Recreation Director - Athletics	35	PAT B		
10312	Naturalist	35	PAT B		
10313	Assistant Parks Superintendent	35	LTC D		
10314	Parks Maintenance Technician	35	LTC B		
10320	Parks Maintenance Technician	35	LTC B		
10330	Parks Maintenance Technician	35	LTC B		
10340	Parks Superintendent	35	PAT C		
10350	Parks Maintenance Technician	35	LTC B		
14003	Assistant Parks Director	35	PAT D		
15115	Director - Parks & Recreation	35	EXE A	Exempt	
17301	Board Members				<i>Paid \$25 per meeting, per person</i>
17801	Part-Time Hourly				Range: \$14.00 - \$20.00

PARKS & RECREATION 1179-0000 PARKS NON-REVERTING OPERATING FUND

17801	Part-Time Hourly				Range: \$14.00 - \$20.00
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PLANNING 1000-0079 GENERAL FUND

10068	Office Manager	40	COMOT C		
14003	Assistant Director	40	EXE A	Exempt	
14006	Planner 2	40	PAT C		
14007	Planner 2	40	PAT C		
14008	Senior Planner	40	PAT D	Exempt	
14010	Zoning Inspector	40	PAT B		
14013	Planner 2	40	PAT C		
15115	Director - Planning	40	EXE B	Exempt	
17301	Board Members				<i>Paid \$50 per meeting - not to exceed \$150 per member</i>
17801	Part-Time Hourly				Range: \$14.00 - \$20.00

PROBATION 1000-0226 GENERAL FUND

10144	Office Manager-Curry Building Office	35	PAT A		
10145	Legal Secretary/Adult Probation	35	COMOT C		
10146	Adult Intake Probation Officer	35	SO-PO		
10147	Adult Intake Probation Officer	35	SO-PO		
10148	Adult Intake Probation Officer	35	SO-PO		
12558	Adult Supervision Probation Officer	35	SO-PO		
12559	Adult Supervision Probation Officer	35	SO-PO		
14230	Chief Probation Officer	40	SO-PO	Exempt	
14280	Office Administrator	40	PAT B		
14290	Adult Probation Director	35	SO-PO	Exempt	
14291	Court Alcohol and Drug Program Director	35	SO-PO	Exempt	
14293	Adult Supervision Probation Officer	35	SO-PO		
14295	Legal Secretary/Bookkeeper	35	COMOT C		
14296	Probation Officer- Problem Solving Court (PSC)	35	SO-PO		

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NEW ACCOUNT NUMBER	POSITION	HOURS	CLASSIFICATION	FLSA STATUS	NOTES
14297	Adult Supervision Probation Officer	35	SO-PO		
14301	Probation Officer-Problem Solving Court (PSC)	35	SO-PO		
14302	Probation Officer-Problem Solving Court (PSC)	35	SO-PO		
14303	Adult Supervision Probation Officer	35	SO-PO		
14304	Adult Supervision Probation Officer	35	SO-PO		
14305	Adult Supervision Probation Officer	35	SO-PO		
14306	Adult Supervision Probation Officer	35	SO-PO		
14307	Adult Intake Probation Officer	35	SO-PO		
14318	Deputy Chief Probation Officer	40	SO-PO	Exempt	
14323	Adult Supervision Probation Officer	35	SO-PO		
14324	Adult Supervision Probation Officer	35	SO-PO		
14325	Adult Supervision Probation Officer	35	SO-PO		
14326	Adult Supervision Probation Officer	35	SO-PO		
14327	Adult Supervision Probation Officer	35	SO-PO		
17801	Part-Time Hourly		Range: \$14.00 - \$42.02		
PROBATION 1114-0273 LIT-SPECIAL PURPOSE (JUVENILE)					
12251	Juvenile Supervision Probation Officer	35	SO-PO		
12252	Juvenile Supervision Probation Officer	35	SO-PO		
12253	Juvenile Intake Probation Officer	35	SO-PO		
12254	Juvenile Probation Director	35	SO-PO	Exempt	
12255	Juvenile Supervision Probation Officer	35	SO-PO		
12256	Juvenile Detention Alternatives Initiative Coordinator	35	SO-PO		
12257	Juvenile Supervision Probation Officer	35	SO-PO		
12258	Juvenile Intake Probation Officer	35	SO-PO		
12259	Juvenile Supervision Probation Officer	35	SO-PO		
13019	Legal Secretary/Juvenile Probation	35	COMOT C		
17227	AES/Prime/Prime Plus		Rate: \$315/\$630/\$810 per class		
17801	Part-Time Hourly		Range: \$14.00 - \$42.02		
PROBATION 1170-0226 PUBLIC SAFETY LIT					
14328	Adult Intake Probation Officer	35	SO-PO		
14329	Problem Solving Court Program Director	35	SO-PO	Exempt	
17801	Part-Time Hourly		Range: \$14.00 - \$42.02		
PROBATION 2504-0000 COURT/ALCOHOL/DRUG USER FEES FUND					
14292	Adult Supervision Probation Officer	35	SO-PO		
17023	Probation Officer Supplement		Range: \$20.94 - \$70.14		
17227	AES/Prime/Prime Plus		Rate: \$315/\$630/\$810 per class		
17801	Part-Time Hourly		Range: \$14.00 - \$42.02		
PROBATION 2506-0000 PROBLEM SOLVING COURT USER FEES FUND					
17801	Part-Time Hourly		Range: \$14.00 - \$42.02		
PROBATION 2508-0000 ADULT PROBATION USER FEES FUND					
11493	Legal Secretary/Receptionist	35	COMOT C		
14292	Adult Supervision Probation Officer	35	SO-PO		
14293	Adult Supervision Probation Officer	35	SO-PO		
14299	Adult Supervision Probation Officer	35	SO-PO		
17023	Probation Officer Supplement		Range: \$20.94 - \$70.14		
17226	Alcohol Education School		Rate: \$315 per class		
17801	Part-Time Hourly		Range: \$14.00 - \$42.02		
PROBATION 2509-0000 JUVENILE PROBATION USER FEES FUND					
17801	Part-Time Hourly		Range: \$14.00 - \$42.02		

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NEW ACCOUNT NUMBER	POSITION	HOURS	CLASSIFICATION	FLSA STATUS	NOTES
PROBATION 2510-0000 PROJECT INCOME USER FEES FUND					
11409	Office Manager-Community Corrections (Split)	35	PAT A		
11410	Probation Officer/CASP Post-sentence (Split)	35	SO-PO		
11411	Field Officer (Split)	35	CIV POLE B		
11412	Field Officer (Split)	35	CIV POLE B		
11415	Probation Officer/CASP Post-sentence (Split)	35	SO-PO		
11416	Field Officer (Split)	35	CIV POLE B		
11417	Probation Officer/CASP Post-sentence (Split)	35	SO-PO		
11420	Field Officer (Split)	35	CIV POLE B		
11421	Probation Officer-PSC (Split)	35	SO-PO		
11422	Probation Officer/CASP Pretrial (Split)	35	SO-PO		
11423	Probation Officer/CASP Pretrial (Split)	35	SO-PO		
11424	Probation Officer-PSC (Split)	35	SO-PO		
11440	Field Officer (Split)	35	CIV POLE B		
11450	Probation Officer/CASP Post-sentence (Split)	35	SO-PO		
11460	Field Officer (Split)	35	CIV POLE B		
11470	Community Alternative Supervision Program Director (Split)	35	SO-PO	Exempt	
11480	Field Officer (Split)	35	CIV POLE B		
11491	Field Officer (Split)	35	CIV POLE B		
11492	Pretrial Services Program Director (Split)	35	SO-PO	Exempt	
11493	Legal Secretary/Receptionist (Split)	35	COMOT C		
11494	Director - Community Corrections/Deputy Chief Probation Officer (Split)	40	SO-PO	Exempt	
14235	Probation Officer/CASP Pretrial (Split)	35	SO-PO		
14236	Probation Officer/CASP Pretrial (Split)	35	SO-PO		
14289	Evidence-Based Practices Coordinator/Probation Officer (Split)	35	SO-PO		
17023	Probation Officer Supplement		Range: \$20.94 - \$70.14		
17801	Part-Time Hourly		Range: \$14.00 - \$42.02		
<i>Grant Funds will be used to supplement Split Salaries to offset the cost in the Project Income User Fees</i>					
PROBATION & PUBLIC DEFENDER 9135-0000 PRETRIAL PROGRAM GRANT					
12141	Senior Trial Atty (Split)	35	SO-ATTY B	Exempt	MPH
14308	Probation Officer/CASP Pretrial	35	SO-PO		
17801	Part-Time Hourly		Range: \$14.00 - \$42.02		
PROBATION 9138-0000 VETERANS COURT GRANT					
10058	Probation Officer-PSC	35	SO-PO		
PROBATION & PUBLIC DEFENDER 9140-0000 PRETRIAL PROGRAM GRANT					
12141	Senior Trial Attorney (Split)	35	SO-ATTY B	Exempt	MPH
14308	Probation Officer/CASP Pretrial	35	SO-PO		
17801	Part-Time Hourly		Range: \$14.00 - \$42.02		
PROBATION 9142-0000 COMMUNITY CORRECTIONS GRANT					
11409	Office Manager-Community Corrections (Split)	35	PAT A		
11410	Probation Officer/CASP Post-sentence (Split)	35	SO-PO		
11412	Field Officer (Split)	35	CIV POLE B		
11415	Probation Officer/CASP Post-sentence (Split)	35	SO-PO		
11416	Field Officer (Split)	35	CIV POLE B		
11417	Probation Officer/CASP Post-sentence (Split)	35	SO-PO		
11420	Field Officer (Split)	35	CIV POLE B		
11440	Field Officer (Split)	35	CIV POLE B		
11450	Probation Officer/CASP Post-sentence (Split)	35	SO-PO		
11460	Field Officer (Split)	35	CIV POLE B		
11470	Community Alternative Supervision Program Director (Split)	35	SO-PO	Exempt	
11480	Field Officer (Split)	35	CIV POLE B		
11492	Pretrial Services Program Director (Split)	35	SO-PO	Exempt	

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NEW ACCOUNT NUMBER	POSITION	HOURS	CLASSIFICATION	FLSA STATUS	NOTES
11493	Legal Secretary/Receptionist (Split)	35	COMOT C		
11494	Director - Community Corrections/Deputy Chief Probation Officer (Split)	40	SO-PO	Exempt	
14289	Evidence-Based Practices Coordinator/Probation Officer (Split)	35	SO-PO		
17801	Part-Time Hourly	Range: \$14.00 - \$42.02			
PROBATION 9144-0000 PRETRIAL SERVICES GRANT					
11422	Probation Officer/CASP Pretrial (Split)	35	SO-PO		
11423	Probation Officer/CASP Pretrial (Split)	35	SO-PO		
14235	Probation Officer/CASP Pretrial (Split)	35	SO-PO		
14236	Probation Officer/CASP Pretrial (Split)	35	SO-PO		
17801	Part-Time Hourly	Range: \$14.00 - \$42.02			
PROBATION 9148-0000 DRUG COURT GRANT					
11411	Field Officer (Split)	35	CIV POLE B		
11424	Probation Officer-PSC (Split)	35	SO-PO		
11491	Field Officer (Split)	35	CIV POLE B		
17801	Part-Time Hourly	Range: \$14.00 - \$42.02			
PROBATION 9150-0000 MENTAL HEALTH COURT GRANT					
11421	Probation Officer-PSC (Split)	35	SO-PO		
17801	Part-Time Hourly	Range: \$14.00 - \$42.02			
PROSECUTOR 1000-0009 GENERAL FUND					
10004	Deputy Prosecutor - Felony	35	SO-ATTY B	Exempt	MPH
10007	First Deputy Prosecutor	35	SO-ATTY C	Exempt	
10700	Check Deception & Expungement Coordinator	35	PAT B		
13001	Administrative Manager	35	PAT B		
13002	Deputy Prosecutor - Felony	35	SO-ATTY B	Exempt	
13003	Executive Director (Split)	35	EXE A	Exempt	
13004	Victim Assistance Director (Split)	35	PAT C		
13005	Victim Assistant (Split)	35	PAT A		
13006	Office Administrator (Split)	35	PAT B		
13007	Deputy Prosecutor - Felony	35	SO-ATTY B	Exempt	
13008	Deputy Prosecutor - Misdemeanor	35	SO-ATTY A	Exempt	
13009	Deputy Prosecutor-Misdemeanor	35	SO-ATTY A	Exempt	
13010	Deputy Prosecutor - Juvenile	35	SO-ATTY A	Exempt	
13011	Deputy Prosecutor - Felony Drug Crimes Specialist	35	SO-ATTY B	Exempt	
13012	Deputy Prosecutor - Misdemeanor	35	SO-ATTY A	Exempt	
13013	Deputy Prosecutor - Misdemeanor	35	SO-ATTY A	Exempt	
13014	Deputy Prosecutor - Felony	35	SO-ATTY B	Exempt	
13018	Senior Legal Secretary	35	COMOT D		
13019	Legal Secretary	35	COMOT C		
13020	Legal Secretary	35	COMOT C		
13021	Intake Legal Secretary	35	COMOT C		
13022	Legal Secretary	35	COMOT C		
13023	Legal Secretary	35	COMOT C		
13024	Victim Assistant (Split)	35	PAT A		
13025	Legal Secretary	35	COMOT C		
13028	Paralegal	35	COMOT D		
13029	Forensic Analyst and Technology Specialist (Split)	35	PAT B		
13032	Victim Assistant (Split)	35	PAT A		
13033	Criminal Investigator	35	CIV POLE D		
13034	Criminal Investigator	35	CIV POLE D		
13425	Deputy Prosecutor - Felony Sex Crimes Specialist (Split)	35	SO-ATTY B	Exempt	MPH
17021	Prosecutor/Chief Public Defender Supplemental				<i>Paid \$5,000 per year - 26 pays</i>
17022	Chief Deputy Prosecutor/Chief Deputy Public Defender Supplemental				<i>Paid \$3,750 per year - 26 pays</i>

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NEW ACCOUNT NUMBER	POSITION	HOURS	CLASSIFICATION	FLSA STATUS	NOTES
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17801 Part-Time Hourly Range: \$14.00 - \$31.28
Grant Funds will be used to supplement Split Salaries to offset the cost in General Fund

PROSECUTOR 1000-0660 GENERAL FUND - CHILD SUPPORT

12710	Child Support Case Worker	35	COMOT C		
12711	Child Support Case Worker	35	COMOT C		
12712	Child Support Case Worker	35	COMOT C		
12713	Child Support Case Worker	35	COMOT C		
12714	Child Support Case Worker	35	COMOT C		
12716	Child Support Case Worker	35	COMOT C		
12717	Child Support Case Worker	35	COMOT C		
12718	Child Support Case Worker	35	COMOT C		
12720	Supervising Child Support Deputy Prosecutor	35	SO-ATTY B	Exempt	
12730	IV-D Administrator	35	PAT C		
12750	Child Support Deputy Prosecutor	35	SO-ATTY A	Exempt	
12760	Child Support Deputy Prosecutor	35	SO-ATTY A	Exempt	
12770	Child Support Deputy Prosecutor	35	SO-ATTY A	Exempt	
12780	Child Support Case Worker	35	COMOT C		
12790	Child Support Case Worker	35	COMOT C		
13000	Child Support Investigator	35	CIV POLE D		
13003	Executive Director (Split)	35	EXE A	Exempt	
13006	Office Administrator (Split)	35	PAT B		
13029	Forensic Analyst and Technology Specialist (Split)	35	PAT B		
17801	Part-Time Hourly				Range: \$14.00 - \$21.32

Grant Funds will be used to supplement Split Salaries to offset the cost in General Fund

PROSECUTOR 1170-0009 PUBLIC SAFETY LIT

13015	Deputy Prosecutor - Domestic Violence (Split)	35	SO-ATTY B	Exempt	MPH
13425	Deputy Prosecutor - Felony Sex Crimes Specialist (Split)	35	SO-ATTY B	Exempt	MPH
17801	Part-Time Hourly				Range: \$14.00 - \$21.32

Grant Funds will be used to supplement the Split Salary to offset the cost in LIT-Public Safety

PROSECUTOR 2503-0000 DIVERSION USER FEES FUND

12107	Misdemeanor & Traffic Infraction Specialist	35	PAT B		
15115	Director - Pretrial Diversion Program	35	PAT B		
17801	Part-Time Hourly				Range: \$14.00 - \$21.32

PROSECUTOR 4936 ARNOLD VENTURES GRANT FUND

17801	Part-Time Hourly				Range: \$14.00 - \$21.32
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PROSECUTOR 8121 VOCA GRANT

13004	Victim Assistance Director (Split)	35	PAT C		
13005	Victim Assistant (Split)	35	PAT A		
13024	Victim Assistant (Split)	35	PAT A		
13032	Victim Assistant (Split)	35	PAT A		

PROSECUTOR 8123 STOP GRANT

13001	Administrative Manager	35	PAT B		
13015	Deputy Prosecutor - Domestic Violence (Split)	35	SO-ATTY B	Exempt	MPH
13425	Deputy Prosecutor - Felony Sex Crimes Specialist (Split)	35	SO-ATTY B	Exempt	MPH
17801	Part-Time Hourly				Range: \$14.00 - \$20.00

PROSECUTOR 9112 ADULT PROTECTIVE SERVICES GRANT

13031	Adult Protective Services Case Monitor	35	PAT A		
13035	Adult Protective Services Investigator	35	CIV POLE D		
13036	Adult Protective Services Investigator	35	CIV POLE D		

2023 Monroe County Government

Employee Salary Ordinance Compensation

NEW ACCOUNT NUMBER	POSITION	HOURS	CLASSIFICATION	FLSA STATUS	NOTES
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15115	Director - Adult Protective Services	35	PAT C		
17801	Part-Time Hourly				Range: \$14.00 - \$19.95

PROSECUTOR 8897 IV-D INCENTIVE FUND

17801	Part-Time Hourly				Range: \$14.00 - \$21.32
<i>Grant Funds will be used to supplement the Split Salary to offset the cost in General & LIT-Public Safety</i>					

PUBLIC DEFENDER 1000-0271 GENERAL FUND

10001	Chief Public Defender (Split)	35	SO ● <i>State Tied Salary</i>	Exempt	
10065	Investigator	40	CIV POLE D		MPH
11014	Executive Assistant (Split)	40	PAT C	Exempt	
12000	Chief Deputy (Split)	35	SO ● <i>State Tied Salary</i>	Exempt	
12100	Senior Trial Atty (Split)	35	SO-ATTY B	Exempt	
12101	First Deputy Public Defender (Split)	35	SO-ATTY B	Exempt	
12105	Senior Trial Atty (Split)	35	SO-ATTY B	Exempt	
12110	Senior Trial Atty (Split)	35	SO-ATTY B	Exempt	
12115	Senior Trial Atty (Split)	35	SO-ATTY B	Exempt	
12120	Senior Trial Atty (Split)	35	SO-ATTY B	Exempt	
12125	Senior Trial Atty (Split)	35	SO-ATTY B	Exempt	
12130	Senior Trial Atty (Split)	35	SO-ATTY B	Exempt	
12135	Senior Trial Atty (Split)	35	SO-ATTY B	Exempt	MPH
12142	Senior Trial Atty (Split)	35	SO-ATTY B	Exempt	MPH
12155	Deputy Pubic Defender	35	SO-ATTY A	Exempt	
13020	Legal Secretary	40	COMOT C	Exempt	
13028	Paralegal	40	COMOT D	Exempt	
17021	Prosecutor/Chief Public Defender Supplemental				<i>Paid \$5,000 per year - 26 pays</i>
17022	Chief Deputy Prosecutor/Chief Deputy Public Defender Supplemental				<i>Paid \$3,750 per year - 26 pays</i>
17100	Transcript				<i>Pursuant to Local Rule 53-AR15-0132 - as submitted</i>
17801	Part-Time Hourly				Range: \$14.00 - \$25.00
<i>Public Defender Supplemental Fund will be used to offset split salary cost in the General Fund.</i>					

PUBLIC DEFENDER 1200-0000 PUBLIC DEFENDER SUPPLEMENTAL FUND

10001	Chief Public Defender (Split)	35	SO ● <i>State Tied Salary</i>	Exempt	
10063	Investigator	40	CIV POLE D		
10065	Investigator	40	CIV POLE D		
11014	Executive Assistant (Split)	40	PAT C	Exempt	
12000	Chief Deputy (Split)	35	SO ● <i>State Tied Salary</i>	Exempt	
12100	Senior Trial Atty (Split)	35	SO-ATTY B	Exempt	
12101	First Deputy Public Defender (Split)	35	SO-ATTY B		
12105	Senior Trial Atty (Split)	35	SO-ATTY B	Exempt	
12110	Senior Trial Atty (Split)	35	SO-ATTY B	Exempt	
12115	Senior Trial Atty (Split)	35	SO-ATTY B	Exempt	
12120	Senior Trial Atty (Split)	35	SO-ATTY B	Exempt	
12125	Senior Trial Atty (Split)	35	SO-ATTY B	Exempt	
12130	Senior Trial Atty (Split)	35	SO-ATTY B	Exempt	
12140	Senior Trial Atty (Split)	35	SO-ATTY B	Exempt	
12145	Deputy Public Defender	35	SO-ATTY A	Exempt	
12150	Deputy Public Defender	35	SO-ATTY B	Exempt	
13018	Senior Legal Secretary	40	COMOT D		
13019	Legal Secretary	40	COMOT C		
13028	Paralegal	40	COMOT D		
15565	Paralegal	40	COMOT D		
17801	Part-Time Hourly				Range: \$14.00 - \$25.00

PUBLIC DEFENDER 9160-0000 SYSTEM NAVIGATOR GRANT

13016	Investigator	40	CIV POLE D		MPH
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2023 Monroe County Government

Employee Salary Ordinance Compensation

NEW ACCOUNT NUMBER	POSITION	HOURS	CLASSIFICATION	FLSA STATUS	NOTES
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13017	Investigator	40	CIV POLE D		MPH
17801	Part-Time Hourly	Range:	\$14.00 - \$25.00		

RECORDER	1000-0004 GENERAL FUND
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10149	Recorder Deputy	35	COMOT B		
10150	Recorder Deputy	35	COMOT B		
10151	Recorder Deputy	35	COMOT B		
12000	Chief Deputy	35	SO		Excluded

RECORDER	1189-0000 RECORDER'S PERPETUATION FUND
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10152	Recorder Deputy	35	COMOT B		
17801	Part-Time Hourly	Range:	\$14.00 - \$16.25		

SHERIFF	1000-0005 GENERAL FUND
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10005	Merit Deputy	40	MERIT POLE A		
10034	Merit Deputy	40	MERIT POLE A		
10153	Merit Deputy	40	MERIT POLE A		
10154	Merit Deputy - <i>Canine Unit</i>	40	MERIT POLE A		
10155	Merit Deputy - <i>Detective</i>	40	MERIT POLE A		
10156	Merit Deputy	40	MERIT POLE A		
10157	Merit Deputy	40	MERIT POLE A		
10158	Merit Deputy	40	MERIT POLE A		
10159	Merit Deputy	40	MERIT POLE A		
10160	Merit Deputy	40	MERIT POLE A		
10161	Merit Deputy	40	MERIT POLE A		
10162	Merit Deputy	40	MERIT POLE A		
10163	Merit Deputy - <i>Detective</i>	40	MERIT POLE A		
10164	Merit Deputy	40	MERIT POLE A		
10165	Merit Deputy	40	MERIT POLE A		
10166	Merit Deputy	40	MERIT POLE A		
12000	Chief Deputy	40	SO		Excluded
12170	Merit Deputy	40	MERIT POLE A		
15110	Civilian Process Server	35	CIV POLE B		
15120	Civilian Process Server	35	CIV POLE B		
15130	Captain of Operations	40	SO		Excluded
15132	Evidence Technician/CSI	40	CIV POLE D		
15136	Detective Sergeant	40	MERIT POLE B		
15137	Sergeant	40	MERIT POLE B		
15138	Lieutenant	40	MERIT POLE C		
15139	Sergeant - <i>Canine Unit</i>	40	MERIT POLE B		
15140	Sergeant	40	MERIT POLE B		
15141	Detective Lieutenant	40	MERIT POLE C		
15142	Lieutenant	40	MERIT POLE C		
15143	Lieutenant	40	MERIT POLE C		
15160	Administrative Data Analyst	40	PAT A		
15161	Administrative Coordinator	35	COMOT C		
15162	Administrative Coordinator	35	COMOT C		
15163	Administrative Coordinator	35	COMOT C		
15164	Administrative Coordinator-Records	40	COMOT C		
15165	Administrative Coordinator	40	COMOT C		
15166	Administrative Coordinator-IDACS	35	COMOT C		
15167	Administrative Coordinator	35	COMOT C		
15177	Merit Deputy	40	MERIT POLE A		
15178	Merit Deputy	40	MERIT POLE A		
15179	Merit Deputy	40	MERIT POLE A		
15180	Merit Deputy	40	MERIT POLE A		

2023 Monroe County Government

Employee Salary Ordinance Compensation

NEW ACCOUNT NUMBER	POSITION	HOURS	CLASSIFICATION	FLSA STATUS	NOTES
15181	Administrative Coordinator	35	COMOT C		
15182	Merit Deputy	40	MERIT POLE A		
16000	Financial Director	40	PAT B		
17020	Detective & Canine Officer Supplemental Salary				<i>*Paid \$1,400 per year - 26 pays</i>
17106	Officer In Charge Supplemental				<i>*Paid \$50 per day - per person (when applicable)</i>
17203	Shift Pay				<i>*Per Pay Period - 2nd-\$70 or 3rd-\$80</i>
17205	Field Training Officer Specialty Pay				<i>*Paid \$700 per year - January - total 12 Officers</i>
17206	Training Instructors Specialty Pay				<i>*Paid \$500 per year - January</i>
17207	Specialty Units Pay				<i>*Paid \$500 per year - January - 2 Specialties</i>
17208	Uniforms				<i>*Paid two \$800 installments per employee - January & July</i>
17212	Education Incentive Merit Deputies				<i>*Paid \$500 Associate/\$2,000 Bachelor/\$2,500 Master Degree - Jan</i>
17301	Merit Board Member				<i>Paid \$206 per year - per person</i>
17302	Crossing Guard				<i>Paid \$13,000 per School Year - 26 pays</i>
17801	Part-Time Hourly				Range: \$14.00 - \$18.00
17802	Part-Time Hourly - Sheriff Deputy				Range: \$14.00 - \$22.00
	<i>*Per Collective Bargaining Contract</i>				

SHERIFF	1000-0626 GENERAL FUND - ANIMAL CONTROL				
15400	Animal Management Officer	40	CIV POLE A		
15500	Animal Management Officer	40	CIV POLE A		
17208	Uniforms				<i>Paid two \$800 installments per employee - January & July</i>
17801	Part-Time Hourly				Range: \$14.00 - \$18.00
	<i>Per Collective Bargaining Contract</i>				

SHERIFF	1170-0005 PUBLIC SAFETY LIT				
10034	Merit Deputy	40	MERIT POLE A		
10167	Merit Deputy - Detective	40	MERIT POLE A		
10168	Merit Deputy	40	MERIT POLE A		
10169	Merit Deputy	40	MERIT POLE A		
10170	Merit Deputy	40	MERIT POLE A		
10171	Merit Deputy	40	MERIT POLE A		
10172	Merit Deputy	40	MERIT POLE A		
10173	Merit Deputy	40	MERIT POLE A		
10174	Merit Deputy	40	MERIT POLE A		
10175	Merit Deputy	40	MERIT POLE A		
10681	Administrative Coordinator	40	COMOT C		
15133	Sergeant	40	MERIT POLE B		
15134	Sergeant	40	MERIT POLE B		
15135	Sergeant	40	MERIT POLE B		
15161	Administrative Coordinator	40	COMOT C		
15162	Administrative Coordinator	40	COMOT C		
15400	Animal Management Officer	40	CIV POLE A		
17020	Detective & Canine Officer Supplemental Salary				<i>*Paid \$1,400 per year - 26 pays</i>
17106	Officer In Charge Supplemental				<i>*Paid \$50 per day - per person (when applicable)</i>
17203	Shift Pay				<i>*Per Pay Period - 2nd-\$70 or 3rd-\$80</i>
17208	Uniforms				<i>*Paid two \$800 installments per employee - January & July</i>
17801	Part-Time Hourly				Range: \$14.00 - \$18.00
	<i>*Per Collective Bargaining Contract</i>				

SURVEYOR	1000-0006 GENERAL FUND				
10023	GIS Coordinator•	40	PAT D		MPH
12001	Professional Surveyor (Split)	35	SO	Exempt	
12009	Survey Technician (Split)	35	PAT A		MPH
17404	Office Manager PT				Range: \$14.00 - \$21.50
	<i>Surveyor's Perpetuation Fund will be used to supplement the Split Salary to offset the cost in the General Fund</i>				
	<i>•GIS Coordinator is in the Surveyor's Office - salary comes from 1138-0000 CCD Fund</i>				

2023 Monroe County Government

Employee Salary Ordinance Compensation

NEW					
ACCOUNT NUMBER	POSITION	HOURS	CLASSIFICATION	FLSA STATUS	NOTES

SURVEYOR 1202-0000 SURVEYOR'S CORNER PERPETUATION FUND

12001	Professional Surveyor (Split)	35	SO	Exempt	
12009	Survey Technician (Split)	35	PAT A		MPH
17062	Field Assistant Surveyor PT		Range: \$14.00 - \$21.50		
17301	Board Members		<i>Paid \$50 per person - per meeting</i>		
17801	Part-Time Hourly		Range: \$14.00 - \$21.50		

TECHNICAL SERVICES DEPARTMENT 1000-0106 GENERAL FUND

10077	Training Specialist/Web Master	40	PAT B		
10078	Telecommunications Specialist/Office Manager	40	COMOT C		
17801	Part-Time Hourly		Range: \$14.00 - \$21.50		

TREASURER 1000-0003 GENERAL FUND

13200	Financial Cashbook Manager	35	PAT C		
13500	Financial Banking Manager	35	PAT B		
13600	Mortgage Deputy	35	COMOT C		
13700	Collections Deputy	35	COMOT B		
12000	Chief Deputy	35	SO	Excluded	
17801	Part-Time Hourly		Range: \$14.00 - \$18.00		

VETERANS AFFAIRS OFFICE 1000-0012 GENERAL FUND

10043	Veterans Affairs Benefit Coordinator	35	COMOT B		
15115	Director - Veterans Service Officer	40	PAT B	Exempt	MPH

WEIGHTS & MEASURES DEPARTMENT 1000-0308 GENERAL FUND

12004	Inspector	35	PAT B		
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YOUTH SERVICES BUREAU 1114-0166 LIT-SPECIAL PURPOSE (JUVENILE)

10068	Office Manager	35	COMOT C		
10080	Education/Case Manager (Split)	35	PAT B		
11015	Residential Specialist	35	PAT A		
11110	Residential Coordinator	35	PAT B		
11112	Residential Coordinator	35	PAT B		
11113	Residential Coordinator	35	PAT B		
11114	Residential Coordinator	35	PAT B		
11115	Residential Coordinator	35	PAT B		
11116	Residential Specialist	35	PAT A		
11117	Residential Specialist	35	PAT A		
11118	Residential Specialist	35	PAT A		
11119	Program Coordinator	40	PAT D	Exempt	
11128	Counselor	40	PAT C	Exempt	
11121	Prevention Coordinator	40	PAT C	Exempt	
11123	Clinical Services Case Manager	35	PAT B		
11124	Counselor	40	PAT C	Exempt	
11125	Counselor	40	PAT C	Exempt	
11126	Data Specialist	35	PAT A		
11127	Youth Prevention Specialist	35	PAT B		
11130	Binkley House Manager	40	PAT C	Exempt	
11140	Clinical Coordinator	40	PAT D	Exempt	MPH
11170	Financial & Personnel Coordinator	40	PAT B		
13701	Deputy Director - Youth Service Bureau	40	EXE A	Exempt	
15115	Director - Youth Services Bureau	40	EXE B	Exempt	
17801	Part-Time Hourly		Range: \$14.00 - \$23.00		

Grant Funds will be used to supplement the Split Salary to offset the cost in LIT-Special Purpose

2023 Monroe County Government

Employee Salary Ordinance Compensation

NEW	ACCOUNT NUMBER	POSITION	HOURS	CLASSIFICATION	FLSA STATUS	NOTES
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YOUTH SERVICES BUREAU 8120 RUNAWAY-HOMELESS-YOUTH GRANT						
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11120	Counselor		40	PAT C		Exempt
11150	Safe Place & YSB Outreach Manager		35	PAT B		

YOUTH SERVICES BUREAU 9111-0000 1503 YSB GRANT						
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10080	Education/Case Manager (Split)		35	PAT B		
17801	Part-Time Hourly			Range: \$14.00 - \$23.00		

Grant Funds will be used to supplement the Split Salary to offset the cost in LIT-Special Purpose

YOUTH SERVICES BUREAU 9111-0000 1503 YSB GRANT						
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10080	Education/Case Manager (Split)		35	PAT B		
17801	Part-Time Hourly			Range: \$14.00 - \$23.00		

Grant Funds will be used to supplement the Split Salary to offset the cost in LIT-Special Purpose



MONROE COUNTY COUNCIL

Monroe County Courthouse, Room 306
100 W Kirkwood Avenue
Bloomington, Indiana 47404
Office: 812-349-7312
CouncilOffice@co.monroe.in.us

Kate Wiltz, President
Trent Deckard, President Pro Tempore
Jennifer Crossley
Marty Hawk
Peter Iversen
Geoff McKim
Cheryl Munson
Kimberly Shell, Council Administrator
Meghan Miller, Council Assistant
Courtney Moser, Administrative Assistant
Molly Turner-King, Legal Counsel

COUNCIL WORK SESSION SUMMARY MINUTES Tuesday, August 23, 2022 at 5:30 pm Nat U. Hill Meeting Room and Zoom Connection

Members

Present – **In Person** – Kate Wiltz, President
Present – **In Person** – Trent Deckard, President Pro Tempore
Present – **In Person** – Jennifer Crossley
Present – **In Person** – Marty Hawk
Present – **In Person** – Peter Iversen
Present – **In Person** – Geoff McKim
Present – **In Person** – Cheryl Munson

Staff

Present – **In Person** – Kimberly Shell, Council Administrator
Present – **In Person** – Molly Turner-King, Legal Counsel
Present – **In Person** – Brianne Gregory, County Financial Director
Present – **In Person** – Catherine Smith, County Auditor

1. CALL TO ORDER

The meeting was called to order at 5:35 p.m. All Council members present in person.

2. ADOPTION OF AGENDA

*McKim moved that Item 9, Highway Department, and Item 14, Assessor, be changed to Item 4C and 4D.
Crossley seconded.
Wiltz called for a Voice Vote on the agenda change.
Motion passed; Unanimous*

3. DEPARTMENT UPDATES

Angie Purdie, Commissioners Administrator, spoke to preparing a PowerPoint on the General Obligation Bond. Catherine Smith, Auditor, and Brianne Gregory, County Financial Director, spoke to the upcoming budget hearings.

- 4. BOARD AND COMMISSION APPOINTMENT, Peter Iversen
Convention and Visitors Commission
 - A. Acknowledgment of Resignation
Sean Hanlon – Convention & Visitors Commission

Wiltz acknowledged receipt of Sean Hanlon’s resignation and thanked him for his eleven years of service.

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- B. Request Approval of a Citizen Member Appointment to Convention & Visitors Commission
~~Kirk~~ Kirby Brown Term: Completing a 2-Year Term Expires: 12/31/2022

Deckard moved to approve the recommendation to appoint Kirby Brown to the Convention & Visitors Commission, completing a two (2) year term that expires on December 31, 2022. McKim seconded.

No Council discussion. Hawk requested a roll call vote

Wiltz asked for a Roll Call on the amended motion.

Shell called the roll:

- Munson Yes*
- McKim Yes*
- Deckard Yes*
- Hawk Yes*
- Crossley Yes*
- Iversen Yes*
- Wiltz Yes*

Motion passed; 7-0; Unanimous

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FORMERLY ITEM 9:

- C1. HIGHWAY DEPARTMENT, Lisa Ridge
Request Approval of an Additional Appropriation
Motor Vehicle Highway-Maintenance & Repair, 1176-0531
23402 Bituminous Community Crossing Grant \$149,500.00

The Department is asking for the additional funds to be added to the bituminous line that is the match from INDOT for the Community Crossing Matching Grant (CCMG) Program.

Deckard moved to approve the Highway Department’s request for an additional appropriation in Fund 1176-0531, Motor Vehicle Highway-Maintenance & Repair, in the amount of \$149,500 in the Supplies Category. McKim seconded.

Lisa Ridge, Highway Director, presented on this item. Council discussion ensued. No public comment.

Wiltz asked for a Roll Call on the amended motion.

Shell called the roll:

- Deckard Yes*
- Wiltz Yes*
- McKim Yes*

- Munson Yes
- Hawk Yes
- Iversen Yes
- Crossley Yes
- Motion passed; 7-0; Unanimous**

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C2. Request Approval of an Additional Appropriation

Cumulative Bridge, 1135-0000
 32332 Bayles Road Bridge #45 \$600,000.00

Bayles Road, Bridge #45 is under design and has a potential letting date in December 2022, for construction in 2023. The Department is requesting an additional of \$600,000 for construction. The remainder of the construction funds will be included in the 2023 budget.

Deckard moved to approve the Highway Department’s request for an additional appropriation in Fund 1135-0000, Cumulative Bridge, in the amount of \$600,000 in the Services Category. McKim seconded.

Ridge presented on this item. No Council discussion. No public comment.

Wiltz asked for a Roll Call on the amended motion.

Shell called the roll:

- McKim Yes
- Crossley Yes
- Munson Yes
- Hawk Yes
- Iversen Yes
- Deckard Yes
- Wiltz Yes

Motion passed; 7-0; Unanimous

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FORMERLY ITEM 14:

**D. ASSESSOR’S OFFICE, Judy Sharp
 Request Approval to Create a New Account Line and Simultaneously Approve a Category Transfer**

Reassessment Fund, 1224-0000

**New Account Line
 20100 Fuel*

FROM:

30028 Training/Travel \$2,000.00

TO:

20100 Fuel \$2,000.00

The Department is requesting to create a new account line, Fuel, in Fund 1224, Reassessment, now that a county vehicle has been provided for the Office. Out of town travel will be very limited to two (2) or three (3) conferences per year and district association meetings quarterly. An additional appropriation will not be needed at this time.

Deckard moved to approve the Assessor's request for a category transfer in Fund 1224-0000, Reassessment, of \$2,000 from the Services Category to the Supplies Category. McKim seconded.

Hawk presented on this agenda item. No Council discussion. No public comment.

Wiltz called for a Voice Vote on the Category Transfer request.

Motion passed; Unanimous

5. DEPARTMENTAL REPORT

Sheriff's Office: Semi-Annual Summary 2022 Monroe County Commissary Fund (January-June)

Wiltz confirmed the County Council had received a copy of the 2022 January-June Commissary Fund Report from the Sheriff's Office.

6. LEGAL DEPARTMENT, Jeff Cockerill

Second Reading and Approval of Ordinance 2022-24: Terms and Conditions for the Purchase of Land

First Reading and Discussion of Ordinance was August 9, 2022 Regular Session.

The County is interested in purchasing some land located at the Corner of I69 and Fullerton Pike. The long term goal is for this to be utilized for a County Jail and other Justice related buildings. This property is just over 87 acres.

Deckard moved to approve Ordinance 2022-24: An Ordinance to approve and fix terms and conditions for the purchase of land.

ORDINANCE 2022-24

An Ordinance to Approve and Fix Terms and Conditions for the Purchase of Land

WHEREAS, pursuant to the authority granted to the Monroe County Council ("Council") by the General Assembly of the State of Indiana, under IC 36-2-2-20, the Council, "... a conveyance or purchase by a county of land having a value of one thousand dollars (\$1,000) or more must be authorized by an ordinance of the county fiscal body fixing the terms and conditions of the transaction."; and

WHEREAS, the Monroe County Board of Commissioners intend to purchase land from the Bill C. Brown Revocable Trust ("Seller") under certain terms, which are described in the attached and incorporated "*Contract For Purchase of Real Estate*", marked as "Exhibit 1"; and

WHEREAS, Exhibit 1 indicates a purchase price of Ten Million Twenty Thousand Dollars (\$10,020,000), the agreement requires Council approval pursuant to IC 36-1-10.5-5 and IC 36-2-2-20.

NOW, THEREFORE, BE IT ORDAINED AND ESTABLISHED BY THE MONROE COUNTY COUNCIL, AS FOLLOWS:

Section 1. The Monroe County Council ("Council") has been provided an appraisal for the property owned by the Bill C. Brown Revocable Trust ("Seller") and described in Exhibit 1.

- Section 2. The Council wishes for Monroe County to acquire the property owned by Seller and described in Exhibit 1. As the fiscal body for Monroe County, this Ordinance serves as the expression of the Council's interest in purchasing the land, as required by IC 36-1-10.5-5.
- Section 3. Per IC 36-2-2-20, the Council approves of all the terms and conditions described in the "Contract for Purchase of Real Estate", which is attached hereto as Exhibit 1. The Council recognizes that purchase agreement requires a second appraisal of the property and the total price may not exceed the average of two of the appraisals received by the Council.
- Section 4. To the extent Council approval is required, the Council approves the execution and deliverance of any and all documents necessary to approve the "Contract for Purchase of Real Estate" and authorizes officers of the County, to take any and all action necessary to ratify, approve, or finalize the transaction.

McKim seconded.

*McKim moved to table this item to the September 13th Regular Session of the Monroe County Council.
Deckard seconded.*

This item was tabled at the request of Jeff Cockerill, County Legal, in order to edit ordinance details.

*Wiltz called for a Voice Vote on the motion to table.
Motion passed; Unanimous*

7. FRIENDS OF LAKE MONROE, Maggie Sullivan

A presentation updating the watershed management for the protection of Lake Monroe

Maggie Sullivan, Lake Monroe Watershed Coordinator, presented a PowerPoint presentation on the watershed management for the protection of Lake Monroe. (See Exhibit 1) Council discussion ensued.

8. AVIATION DEPARTMENT, Carlos Laverty

Discussion Regarding the Salary Market Study of the Airport Operations Manager & Director

The current salary for the Airport Operations Manager position is uncompetitive. The Airport has been unable to attract any qualified interest in filling the position since 2019. The Airport Director hired ADK Consulting to conduct a Salary Market Study for the Airport Operation Manager position. The Board of Aviation Commissioners believe the Airport Director is due for a salary adjustment. The supported adjustment incorporates a cost-of-living correction along with the County's customary one and three-year retention adjustments.

Deckard moved to open for discussion the Salary Market Study of the Airport Operations Manager and Director. McKim seconded.

Carlos Laverty, Airport Director, introduced three members of the Board of Aviation Commissioners present: William Pugh, President, Ken Ritchie, Vice-President, and Gene Devane, Secretary to Council.

A lengthy discussion was held regarding the Compensation Salary Market Study prepared by ADK Consulting and Executive Search on behalf of the Monroe County Airport.

Council agreed to have staff contact Waggoner, Irwin, & Scheele (WIS) regarding a possible desk audit for the Airport Operations Manager position. The meeting is requested to be conducted via zoom and include Councilors Hawk, McKim and Wiltz along with Legal Counsel, Molly Turner-King.

9. HIGHWAY – *moved to Item 4C*

**10. TREASURER’S DEPARTMENT, Jessica McClellan
Request Approval of an Additional Appropriation**

General Fund-Treasurer, 1000-0003

11000	Elected Official	\$4,763.00
12000	Chief Deputy	<u>\$4,284.00</u>
TOTAL		\$9,050.00

The Department is requesting an additional appropriation to accommodate the salary increase made to the Elected Official & Chief Deputy salaries approved December 2021. There is a difference between what was appropriated and what is reflected in the amended 2022 Salary Ordinance. Council approved all Elected Official Salary appropriations with a 2% increase for Budget Year 2022 in October 2021. Council then approved an additional increase to Elected Official, Chief Deputy and certain Special Occupation salaries on November 30th.

Deckard moved to approve the Treasurer’s request for additional appropriations in Fund 1000-0003, General Fund-Treasurer, in the amount of \$9,050 in the Personnel Category. McKim seconded.

Jessica McClellan, Treasurer, presented on this item. Council discussion ensued. No public comment.

Wiltz asked for a Roll Call on the amended motion.

Shell called the roll:

- Munson Yes*
- Deckard Yes*
- Hawk Yes*
- Crossley Yes*
- Iversen Yes*
- Wiltz Yes*
- McKim Yes*

Motion passed; 7-0; Unanimous

**11. TECHNICAL SERVICES DEPARTMENT, Greg Crohn
Request Approval of Additional Appropriations**

Cable Franchise User Fees, 2502-0000

30072	Telephone Maintenance	\$166,000.00
35003	Reprographics	<u>\$ 42,000.00</u>
TOTAL		\$208,000.00

The Department is requesting additional appropriation in Fund 2502, Cable Franchise due to: 1) Increased implementation of data plan devices (i.e. Cell phones, Wi-Fi devices), increased number of desk phones, and increased carrier costs have increased the monthly billing average. \$230,000 was budgeted for 2022, and based on the average, an additional \$166,000 will be required to cover costs through Dec 31st.

2) Increased printing demand, contract costs, and increased repair costs under non-contractual services have driven costs higher than anticipated. \$50,000 was budgeted for 2022, and based on the average with increases anticipated for the 4th quarter, an additional \$42,000 will be required to cover costs through Dec 31st.

Deckard moved to approve the Technical Services Department’s request for additional appropriations in Fund 2502-0000, Cable Franchise User Fees, in the amount of \$208,000 in the Services Category. McKim seconded.

A representative from TSD was not present for this item.

Deckard moved to table this item to the September 13th Regular Session. McKim seconded.

Wiltz called for a Voice Vote on the motion to table.

Motion passed; Unanimous

**12. CARES BOARD/BOARD OF COMMISSIONERS, Lisa Meuser and Steve Malone
Request Approval of Additional Appropriations**

Co Drug Free Community, 1148-0000

32221	Prevention/Education	\$12,854.09
32222	Treatment	\$12,854.09
32223	Criminal Justice	\$12,854.09
32224	Council Designated	<u>\$ 5,500.00</u>
	TOTAL	\$44,062.27

This year the Board has \$44,062.27 to allocate this year. The Board will be asking for a little over 12% for their operating costs. The remaining three (3) categories will receive 29% per category.

Treatment:	\$12,854.09 (29%)
Justice:	\$12,854.09 (29%)
Prevention:	\$12,854.09 (29%)
CARES Council:	\$ 5,500.00 (12%)

The CARES Board is the local coordinating council (or LCC) for Monroe County and the Monroe County Commissioners. Each county in Indiana has an LCC. These councils were established by executive order under Governor Bayh as part of the Drug Free Indiana mission to support and promote local efforts to prevent and reduce harmful involvement with alcohol and other drugs. The primary responsibility of the Board is to distribute funds to justice, treatment and prevention programs and initiatives in Monroe County.

Deckard moved to approve the CARES Board’s request for additional appropriations in Fund 1148=0000, County Drug Free Community, in the amount of \$44,062.27 in the Services Category. McKim seconded.

Lisa Meuser, CARES Coordinator, presented on this item. No Council comment. No public comment.

Wiltz asked for a Roll Call on the amended motion.

Shell called the roll:

Iversen	Yes
Munson	Yes
Deckard	Yes
Wiltz	Yes
Hawk	Yes

McKim Yes
Crossley Yes
Motion passed; 7-0; Unanimous

**13. BUILDING DEPARTMENT, Robert LaRue
Request Approval to Amend 2022 Salary Ordinance**

General Fund-Building, 1000-0312

FROM:

13110 Residential Building Inspector 35 Hours PAT B Non-Exempt

TO:

13110 Commercial Building Inspector 35 Hours PAT B Non-Exempt

The Department is requesting to update account 13110 from Residential Building Inspector to Commercial Building Inspector. With the Department restructure and the update to the job descriptions, the Department will be better served having two Commercial Building Inspectors and two Residential Building Inspectors. The Commercial Building Inspector and Residential Building Inspector positions have been through a WIS review and are listed at 35 hours weekly with a PAT B classification.

Deckard moved to approve the Building Department's request to amend the 2022 Salary Ordinance to correct account line 13110 Residential Building Inspector to Commercial Building Inspector. McKim seconded.

Robert LaRue, Building Commissioner, presented on this item. No Council discussion. No public comments.

Wiltz asked for a Roll Call on the amended motion.

Shell called the roll:

Hawk Yes

Munson Yes

Iversen Yes

McKim Yes

Crossley Yes

Deckard Yes

Wiltz Yes

Motion passed; 7-0; Unanimous

14. ASSESSOR – a moved to Item 4D

15. SOPHIA TRAVIS COMMUNITY SERVICE GRANTS COMMITTEE, Cheryl Munson

A. Request Approval of Resolution 2022-23 A & B: Awards of Community Service Grants

Wiltz introduced the Sophia Travis Grant Committee members. Committee Member, Jean Capler, read the recommendations of the grant award amounts. (See Exhibit 2)

Deckard moved to approve Resolution 2022-23: Award of Sophia Travis Community Service Grants as presented by the Committee and split into parts A & B. Part A awarding agencies, All-Option and Planned Parenthood totaling \$10,000 and Part B awarding the remaining mentioned agencies totaling \$141,220 for a grand total distribution of \$151,220. McKim seconded.

16. AUDITOR'S OFFICE, Catherine Smith and Brianne Gregory
Request Approval of the Assistant County Financial Director Job Description
General Fund-Auditor, 1000-0002
11017 Assistant County Financial Director 40 Hours PAT A Non-Exempt

At the July 5th PAC Meeting, the Auditor requested the addition of a new position, Assistant County Financial Director to the financial team to ease the burden of an ever increasing workload. PAC Members approved unanimously to forward the job description to WIS for review and classification. The WIS review was received by the PAC Members on August 2nd and approved to forward to Council with a positive recommendation. The Department is requesting to add this position to their department for 2023.

Deckard moved to approve the Auditor's request to add a new position and job description, Assistant County Financial Director, 40 Hours, PAT A, Non-Exempt in Fund 1000-0002, General Fund-Auditor. McKim seconded.

Smith and Gregory presented on this item. Council discussion ensued. No public comment.

Wiltz called for a Voice Vote on the motion to add a new position and job description.
Motion passed; Unanimous

17. ELECTED OFFICIAL SALARIES, Kate Wiltz

Wiltz presented on this item. Council discussion ensued.

18. COUNCIL COMMENTS

Iversen reported members of the CJRC will be visiting the Hamilton County jail.
Crossley spoke about the City being involved in the CJRC.
McKim spoke regarding the Convention Center.
Munson spoke about the Food & Beverage Tax Advisory Committee.
Deckard spoke to moving forward on projects and keeping them in the public eye.

19. ADJOURNMENT

Meeting adjourned at 8:42 p.m.

Signature Page:

The Work Session Summary Minutes of the Monroe County Council held on **August 23, 2022** were approved on **October 11, 2022**.

MONROE COUNTY COUNCIL, INDIANA

“Aye”

“Nay”

Kate Wiltz, President

Kate Wiltz, President

Trent Deckard, President Pro Tempore

Trent Deckard, President Pro Tempore

Jennifer Crossley, Member

Jennifer Crossley, Member

Marty Hawk, Member

Marty Hawk, Member

Peter Iversen, Member

Peter Iversen, Member

Geoff McKim, Member

Geoff McKim, Member

Cheryl Munson, Member

Cheryl Munson, Member

ATTEST:

Catherine Smith, Auditor
Monroe County, Indiana

Date