



GOVERNMENT OF

Monroe County
I N D I A N A

Home of Indiana University

NOTICE OF JOB OPENING

Department Name:	Board of County Commissioners
Position Title:	Maintenance Evening Shift 2:00 p.m. – 10:00 p.m. Monday - Friday
Position Summary:	<ul style="list-style-type: none">-Inspects Civil County properties to identify necessary repairs or updates.-Ensures the County Civil buildings are open for employees and the public as directed by the Board of Commissioners and ensures all buildings are secured at the end of the scheduled workday.-Sets up tables and chairs for meetings as required.-Performs general and preventative maintenance at Civil County buildings.-Collects recyclable materials from Civil County Offices, as required.-Assists with landscaping and grounds keeping of Civil County properties using appropriate equipment and materials.
Qualifications:	High school diploma or GED. Facilities maintenance experience preferred.
Salary:	Full time 40 hours/ week. Monroe County Fringe Benefit Package. Minimum starting salary \$37,170 (\$17.87 hrly). Salary determined by Monroe County Government salary ordinance.
Deadline for Application:	Until Filled.
Submit Resume and References to:	rcrider@co.monroe.in.us

Monroe County and Circuit Court offices are open to the public Monday through Friday from 8:00 a.m. to 4:00 p.m., except holidays.

**Monroe County is an Equal Opportunity Employer
Federal Identification Number – 35-1732462**