



MEETING MINUTES
MONROE COUNTY EMERGENCY MANAGEMENT ADVISORY COUNCIL

Tuesday, April 19th , 2022 @ 9:00 am
Zoom Conference Platform

THIS MEETING IS OPEN TO THE PUBLIC COPY OF THE CONSENT
AGENDA IS AVAILABLE UPON REQUEST

- I. Call to Order: The Meeting was called to order by Chairman Ken Long.
Present: Ken Long, Penny Caudill, Cheryl Munson, Mike Cornman, Chris Wheeler,
Tonda Dixon, and Justin Baker

- II. Approval of Consent Agenda – Emailed to EMAC members prior to the meeting.

Motioned by Cheryl Munson to accept the Consent agenda. The motion was seconded by
Chris Wheeler. The council voted to accept the Consent Agenda for this meeting.

- III. Old Business
 - a). Elections of Officers for 2022 –Penny Caudill motioned to keep the officers the same. Cheryl Munson seconded it. All Officers accepted to continue in their position except Don Adams being not present. Roll call vote was taken and all members voted yes. Motion passed and EMAC officers will continue in their roles.

- IV. New Business
 - a). EMA Director – Ken Long stated that they had received 27 applications for the position. Ken, Penny, and Mike will be interviewing the applicants over the next few weeks.
 - b). Walmart Community Grant – Justin informed the council that the Office applied for a grant with the Walmart Community Foundation and was awarded a \$500.00 grant award. This grant money will go towards the countywide tornado sirens to help with future costs.
 - c) Boy Scout Camp Siren Move Update – Justin provided the council with an update on the siren move project at the Ransburg Scout Camp. The Boy Scouts are stating that the new timeframe for their dining hall upgrade will be between the months of August and May of 2023. They are hoping to get everything completed prior to the start of summer camp in 2023. The siren move will need to happen prior to them starting on their upgrade of the dining hall. The Boy Scouts are finalizing their drawings for the project and will send them to the Office once completed.
 - d). District 8 Taskforce Trailer – Justin informed the council that the District 8 Taskforce Trailer that Monroe County EMA houses and maintains has sprung two water leaks coming from the roof. The trailer has now been fixed by Alexander’s Trailer Repair in Bloomington, close to the Indiana State Police Post. The cost of the repairs was \$311.00 and it will be deducted from the maintenance budget. The trailer has been placed back into service.
 - e). CERT Sponsor – Justin advised the council that prior to Kate’s departure, the Office received a call from a member of the community in regard to a CERT program. The

community member was interested in starting up and leading a CERT program in Monroe County. The individual was requesting the EMA office to be the sponsor for the team. Due to the departure of the EMA Director, it was decided to hold off on this decision until a new EMA Director was appointed. After the new Director comes on board, we can discuss this matter more in depth.

f). MCEMA Inventory – Justin advised the council that he is currently working on the inventory list for the office that will include all items. The inventory list will be placed on an excel spreadsheet.

g). Storage for EMA equipment and supplies – Justin asked for guidance in regards to getting a shipping container or something else to store equipment and supplies that aren't used regularly for safe storage. Some members asked where we would place a shipping container if we got one. Justin will be checking in on this to see what we may need to do. Renting a storage shed from a rental facility may be another option. This item will be discussed more at a later time.

h). Monroe County Multi-Hazard Mitigation Plan Grant – Justin advised the council that the office is starting the process of working on our MHMP. Our current plan will expire next September, 2023. It was discussed to change the plan contractor from The Polis Center to Christopher Burke's, which is an Engineering Consultant in Columbus, Indiana. This is due to several local EMAs stating that their work on their past plans looked great. Justin will seek further information on Burkes and bring it before the council during the June meeting.

- V. Council Comments – Penny Caudill made a comment about switching our meeting format from just over Zoom to the hybrid format (in person and online). She asked what all the council needed to do in order to make the switch properly. Justin stated that he will make contact with our County Attorney, Jeff Cockerill, to see what all we need to do for this to take place.
- VI. District Liaison's Comments – IDHS Liaison Tonda Dixon attended the meeting and made comments. Dixon commented that she had heard several great reports from other Emergency Management Directors around the state on Christopher Burke's work on the MHMP. She advised the council not to dismiss them simply because they are a new contractor.
- VII. Public Comment – No members of the public attended the meeting. No public comment.
- VIII. Next meeting – June 21st, 2022 @ 9:00 AM
- IX. Adjournment – Mike Cornman made a motion to adjourn the meeting. The meeting was adjourned at 9:30 AM