



MONROE COUNTY COUNCIL

Monroe County Courthouse, Room 306
100 W Kirkwood Avenue
Bloomington, Indiana 47404
Office: 812-349-7312
CouncilOffice@co.monroe.in.us

Eric Spoonmore, President
Kate Wiltz, President Pro Tempore
Trent Deckard
Marty Hawk
Peter Iversen
Geoff McKim
Cheryl Munson
Margie Rice, Legal Counsel
Kimberly Shell, Council Administrator
Meghan Miller, Council Assistant

COUNCIL REGULAR SESSION SUMMARY MINUTES Tuesday, November 9, 2021 at 5:30 pm MEETING CONNECTION VIA ZOOM

Members

Present – Eric Spoonmore, President
Present – Kate Wiltz, President Pro Tempore
Present – Trent Deckard
Present – Marty Hawk
Present – Peter Iversen
Present – Geoff McKim
*Present – Cheryl Munson

Staff

Present – Kimberly Shell, Council Administrator
Present – Margie Rice, Legal Counsel
Present – Meghan Miller, Council Assistant

1. CALL TO ORDER

Meeting called to order at 5:31 PM. Roll call of Council members present taken. All present except Munson.

2. PLEDGE OF ALLEGIANCE

3. PUBLIC COMMENT – items NOT on the agenda (limited to 3 minutes per speaker)

None.

4. ADOPTION OF AGENDA -5:33 PM

Spoonmore noted a scrivener's error was discovered on the agenda. Item 9 Approval of Ordinance 2021-50: Recorder's Perpetuation Fund should be 2021-52. The paperwork within the meeting packet is correct.

Spoonmore moved to table the following agenda items to the November 30th Work Session:

Item 18 C: Review and Approval of Proposed Job Descriptions;

Item 18 D: Review and Approval of the Job Classification and Compensation Maintenance Plan; and

Item 18 E: Moratorium of Job Description Changes. McKim seconded.

No Council comment. No public comment.

Spoonmore asked for a roll call vote:

Miller called the Roll:

McKim Yes

Wiltz **Yes**
Hawk **Yes**
Iversen **Yes**
Deckard **Yes**
Spoonmore **Yes**
Munson **Yes**
Motion Passed; 7-0; Unanimous

5. DEPARTMENT UPDATES – 5:36 PM

Julie Thomas, Commissioner, gave an update regarding township funding.
 Penny Githens, Commissioner, gave a Veteran’s Day update.
 Penny Caudill, Health Administrator, gave an update on the COVID-19 vaccination.
 Council discussion ensued.

6. HOOSIER RESILIENCE INDEX NEXT STEPS PRESENTATION, Cody Smith – 5:47 PM

Cody Smith, Indiana University Grad Student, presented on this item. Council discussion ensued.

7. LEGAL DEPARTMENT, Jeff Cockerill – 6:10 PM

A. Request Approval of Resolution 2021-59A: Part 1: Preliminary Approval of Tax Abatement for Baxter

Baxter has applied for a personal property tax abatement, which will include designating an ERA Economic Revitalization Area (ERA). This resolution represents the preliminary approval. The Economic Development Commission (EDC) heard this item on November 4, 2021.

Jeff Cockerill, Legal Counsel, and Brad Zimmer, Baxter Representative, presented on this item.
 Council discussion ensued.

Wiltz moved to approve Resolution 2021-59A: Part 1: Preliminary Approval of a Tax Abatement for Baxter Pharmaceutical Solutions, LLC. McKim seconded.

Council discussion ensued. No public comment.

Spoonmore asked for a roll call vote:

Miller called the Roll:

McKim **Yes**
Wiltz **Yes**
Hawk **Yes**
Iversen **Yes**
Deckard **Yes**
Spoonmore **Yes**
Munson **Yes**
Motion Passed; 7-0; Unanimous

<><><><><><><><><><><><><><><><><>

B. Requesting Approval of Ordinance 2021-54: An Ordinance of the Monroe County Council Authorizing the Issuance of the Monroe County, Indiana Economic Development Tax Increment Revenue Bonds, Series 2021 (Hunter Valley Road Extension Project), and Authorizing and Approving Other Actions in Respect Thereto – 6:21 PM

This is an Ordinance approving the issuance of an Economic Development Bond for the connection of Curry Pike to an improvement of Hunter Valley Road. This project has been a priority of the County Redevelopment Commission and will connect Curry Pike to Arlington. This will be a great benefit to the existing businesses in the 46 Corridor Economic Development Area (46 CEDA). In addition, this road will provide needed infrastructure to enhance the undeveloped areas in the 46 CEDA. The total cost of this project is estimated to be \$4.5 million dollars, the only County funds that are to support this project are revenues from the TIF district. The developer will be responsible for any shortfall.

Wiltz moved to Introduce for a First Reading only and not for approval Resolution 2021-54 an ordinance authorizing the issuance of Monroe County Economic Development Tax Increment Revenue Bonds for projects involved in the acquisition, construction, and equipping of an economic facility.

AN ORDINANCE OF THE MONROE COUNTY COUNCIL AUTHORIZING THE ISSUANCE OF THE MONROE COUNTY, INDIANA, ECONOMIC DEVELOPMENT TAX INCREMENT REVENUE BONDS, SERIES 2021 (HUNTER VALLEY ROAD EXTENSION PROJECT), AND AUTHORIZING AND APPROVING OTHER ACTIONS IN RESPECT THERETO WHEREAS, Monroe County, Indiana (the “County”), is a municipal corporation and political subdivision of the State of Indiana and by virtue of I.C. 36-7-11.9 and I.C. 36-7-12 (collectively, the “Act”), is authorized and empowered to adopt this ordinance (this “Bond Ordinance”) and to carry out its provisions; WHEREAS, Logan Land Development, LLC, or an affiliate thereof (the “Company”), desires to finance the design and construction of certain public improvements described in Exhibit A, which is incorporated herein, which are located in or directly serve and benefit the 46 Corridor Economic Development Area (collectively, the “Projects”); WHEREAS, the Company will complete the Projects for use in connection with its mixed use development in or directly serving and benefiting the 46 Corridor Economic Development Area Allocation Area (the “Allocation Area”);

NOW, THEREFORE, BE IT ORDAINED BY THE MONROE COUNTY COUNCIL, THAT:

Findings; Public Benefits. The Council hereby finds and determines that the Projects, described in Ordinance 2021-54, which Ordinance is fully incorporated herein and made a part of this Motion, and which involve the acquisition, construction and equipping of an “economic development facility” as that phrase is used in the Act will increase employment opportunities and increase diversification of economic development in the County, will improve and promote the economic stability, development and welfare in the County, will encourage and promote the expansion of industry, trade and commerce in the County and the location of other new industries in the County; The Council further finds that the public benefits to be accomplished by this Bond Ordinance, to issue Bonds in the aggregate principal amount not to exceed Four Million Five Hundred Thousand Dollars (\$4,500,000), are intending to overcome insufficient employment opportunities and insufficient diversification of industry, are greater than the cost of public services (as that phrase is used in the Act) which will be required by the Projects; and, therefore, that the financing of the Projects by the issue of the Bonds under the Act: (i) will be of benefit to the health and general welfare of the County; and (ii) complies with the Act.

Again, this is for First Reading Only, as final approval will be requested on November 30th. McKim seconded.

Cockerill presented on this item. Council discussion ensued. No public comment.

8. COMMISSIONERS' OFFICE, Angie Purdie – 6:37 PM

Request Approval of Additional Appropriations

General Fund-Commissioners, 1000-0068

30013	Professional Services	\$15,000.00
33029	Historical Record Preservation	<u>\$ 2,500.00</u>
TOTAL		\$17,500.00

The Department is requesting an additional appropriation for the balance of two contracts through the remainder of budget year 2021. Funds are needed to pay for the archival restoration of the Commissioner's books.

Wiltz moved to approve the Commissioners' request for additional appropriations in Fund 1000-0068, General Fund-Commissioners, in the amount of \$17,500 in the Services Category. McKim seconded.

Angie Purdie, Commissioners' Administrator, presented on this item. Council discussion ensued. No public comment.

Hawk moved to approve this additional with the expectation the Commissioners' staff will check with the Recorder's Office first, regarding using the Perpetuation Fund instead of County General. McKim seconded.

Spoonmore asked for a roll call vote on the amendment:

Miller called the Roll:

McKim Yes
Wiltz Yes
Hawk Yes
Iversen Yes
Deckard Yes
Spoonmore Yes
Munson Yes

Motion Passed; 7-0; Unanimous

Spoonmore asked for a roll call vote on the original motion:

Miller called the Roll:

McKim Yes
Wiltz Yes
Hawk Yes
Iversen Yes
Deckard Yes
Spoonmore Yes
Munson Yes

Motion Passed; 7-0; Unanimous

9. RECORDER'S OFFICE, Eric Schmitz – 6:41 PM

Approval Of Ordinance 2021-~~50~~ 52: Recorder's Perpetuation Fund

The Department is asking for approval of Ordinance 2021-~~50~~ 52 in order for the Recorder to pay office expenses of the Recorder's Office from the Recorder's Perpetuation Fund for budget year 2022. The Council has received and will, formally, acknowledge receipt of the statutorily-required sworn statement of the Recorder regarding the Perpetuation Fund.

Wiltz moved to open for discussion and approval the Recorder’s request of Ordinance 2021-52: Recorder’s Perpetuation Fund. McKim seconded.

Rice, Legal Counsel, and Ashley Cranor, Chief Deputy Recorder, presented on this item. No Council discussion. No public comment.

Spoonmore asked for a roll call vote:

Miller called the Roll:

McKim Yes
Wiltz Yes
Hawk Yes
Iversen Yes
Deckard Yes
Spoonmore Yes
Munson Yes

Motion Passed; 7-0; Unanimous

10. PROSECUTOR’S OFFICE, Erika Oliphant and Wendy Scott – 6:47 PM
Request to Approve Additional Appropriations and Simultaneously Amend the 2021 and 2022 Salary Ordinances

Adult Protective Services, 9112-9622

13016	Investigator	\$ 4,000.00
13017	Investigator	\$ 4,000.00
15115	Director	\$ 4,000.00
13031	Case Monitor	\$ 2,000.00
17801	Part Time	<u>\$ 1,042.47</u>
TOTAL		\$15,042.47

This item was tabled from the August 10, 2021 and September 28, 2021 meetings.

The State of Indiana’s Adult Protective Services (APS) program has recently allocated additional contract funding to allow for local APS units to make hazard/bonus payments to APS workers for their service during the pandemic. The APS staff in the Department continued to work throughout the pandemic, and were required to make home visits during the height of the pandemic to investigate allegations of abuse and neglect of vulnerable adults. The dedication to the safety of potentially endangered adults shown by the APS staff over the past year has been remarkable. The Department is to receive a total of \$15,042.47. This additional appropriation request is not to exceed the amount that is allocated by the State APS Department for the purpose of these hazard/bonus payments. The intention is that this will be a one time bonus, and not considered “salary”, meaning FICA will be applied to payment, but not PERF benefits. For simplicity, the Department will pay the FICA on these bonuses (a total of \$1,150.74) from unspent FICA in County General 1000-0009.

Wiltz moved to approve the Prosecutor’s request for additional appropriations and simultaneously amend the 2021 and 2022 Salary Ordinance in order to allow a one-time bonus payment allocated by the State Adult Protective Services Department in Fund 9112-9622, Adult Protective Services in the Personnel Category. McKim seconded.

Erika Oliphant, Prosecutor, and Beth Hamlin, Executive Assistant, presented on this item. Council discussion ensued. No public comment.

Spoonmore asked for a roll call vote:

Miller called the Roll:

- McKim* *Yes*
- Wiltz* *Yes*
- Hawk* *Yes*
- Iversen* *Yes*
- Deckard* *Yes*
- Spoonmore* *Yes*
- Munson* *Yes*

Motion Passed; 7-0; Unanimous

11. PROBATION/COMMUNITY CORRECTIONS, Becca Streit – 7:03 PM

A. Request Approval of Additional Appropriations

<u>CARES Grant, 4924-9621</u>		
20210	Program Supplies	\$1,851.87
35000	Drug Court	<u>\$2,841.81</u>
TOTAL		\$4,693.68

Every year, the Drug Treatment Court Program (DTCP) and the Community Corrections Program apply for grant funding from Monroe County CARES. This grant funding supports programs in the local community that addresses problems related to substance abuse. For the 2021-2022 CARES Grant, the DTCP was awarded \$2,841.81 for the purchase of instant-cup urine testing supplies. Additionally, the Community Corrections Program was awarded \$1,851.87 to purchase Change Companies Interactive Journals. Interactive journaling is an evidence-based intervention used to help clients develop pro-social thoughts, skills, and behaviors in an effort to reduce the likelihood of re-offending.

Wiltz moved to approve the Probation Department’s request for additional appropriations in Fund 9424-9621, CARES Grant, in the amount of \$1,851.87 in the Supplies Category and 2,841.84 in the Services Category for a total of \$4,693.68. McKim seconded.

Becca Streit, Community Corrections Director, presented on this item. Council discussion ensued. No public comment.

Spoonmore asked for a roll call vote:

Miller called the Roll:

- McKim* *Yes*
- Wiltz* *Yes*
- Hawk* *Yes*
- Iversen* *Yes*
- Deckard* *Yes*
- Spoonmore* *Yes*
- Munson* *Yes*

Motion Passed; 7-0; Unanimous

<><><><><><><><><><><><><><><><><><><><><><><>

B. Request Approval to Create New Account Lines, Approve Additional Appropriations and Simultaneously Amend the 2022 Salary Ordinances. – 7:07 PM

Community Corrections Grant, 9142-0000

10068	Office Manager	\$	40,000.00
11410	CASP PO/Case Manager	\$	45,000.00
11412	PSC Field Officer	\$	35,000.00
11415	CASP PO/Case Manager	\$	50,000.00
11416	CASP Field Officer	\$	35,000.00
11417	CASP PO/Case Manager	\$	50,000.00
11420	CASP Field Officer	\$	35,000.00
11440	CASP Field Officer	\$	35,000.00
11450	CASP PO/Case Manager	\$	40,000.00
11460	CASP Field Officer	\$	35,000.00
11470	CASP Supervisor	\$	60,000.00
11480	CASP Field Officer	\$	35,000.00
11492	CQI Supervisor	\$	60,000.00
13019	Legal Secretary	\$	35,000.00
15115	Director	\$	68,941.00
17601	Longevity	\$	3,000.00
17801	Part-Time	\$	55,000.00
18001	FT Self Insurance	\$	176,000.00
18101	FICA	\$	54,846.00
18201	PERF	\$	101,380.00
TOTAL			\$1,049,167.00

The Indiana Department of Corrections (IDOC) has awarded the Department a total of \$1,528,120 in grant funds for the **Community Corrections Program, Pretrial Services, and two Court Recidivism Reduction Programs – Drug Treatment Court and Mental Health Court**. For calendar year 2022, the IDOC awarded the Department a grant increase of \$172,340 from the 2021 award. This grant funding will support the continued operations of these four programs for calendar year 2022. Grant funding supports Community Corrections Programs including: Home Detention and Electronic Monitoring, the Day Reporting Program, Pretrial Services Program, and the Drug Treatment Court and Mental Health Court Problem Solving Court Programs. The grant funding also supports the use of evidence-based practices (EBP) and continuous quality improvement efforts to ensure that the Department’s clients are receiving services that promote positive life changes and community safety. With this increase in funding, the IDOC, the Presiding Judge MaryEllen Diekhoff, and the Community Corrections Advisory Board has approved the creation of a new position: EBP Coordinator. This new position will be a probation officer responsible for departmental EBP trainings, coaching, and continuous quality improvement (CQI) practices. The remainder of the grant funding increase will go toward more fully funding the Departments staff salaries and fringe benefits, relieving the burden on the Community Corrections User Fee fund Project Income.

Wiltz moved to approve the Probation Department’s request for additional appropriations in the following funds: Fund 9142-0000, Community Corrections Grant, in the amount of \$1,049,167 in the Personnel Category; Fund 9144-0000, Pretrial Services Grant, in the amount of \$271,866 in the Personnel Category, Fund 9148-0000, Drug Court Grant, in the amount of \$157,711 in the Personnel Category and Fund 9150-0000, Mental Health Court Grant, in the amount of \$49,376 in the Personnel Category and to simultaneously amend the 2022 Salary Ordinance as outlined on the agenda. McKim seconded.

Streit presented on this item. Council discussion ensued. No public comment.

Spoonmore asked for a roll call vote:

Miller called the Roll:

McKim Yes

Wiltz Yes
Hawk Yes
Iversen Yes
Deckard Yes
Spoonmore Yes
Munson Yes
Motion Passed; 7-0; Unanimous

<><><><><><><><><><><><><><><><><><><>

C. Request Approval to Create New Account Lines, Approve Additional Appropriations and Simultaneously Amend the 2022 Salary Ordinance

Pretrial Services Grant, 9144-0000

11422	CASP PO/Case Manager	\$ 40,000.00
11423	CASP PO/Case Manager	\$ 45,000.00
14235	CASP PO/Case Manager	\$ 50,000.00
14236	CASP PO/Case Manager	\$ 52,005.00
17801	Part Time	\$ 0.00
18001	FT Self Insurance	\$ 44,000.00
18101	FICA	\$ 14,306.00
18201	PERF	\$ 26,555.00

TOTAL \$271,866.00

Streit presented on this item. Council discussion ensued. No public comment.

Spoonmore asked for a roll call vote:

Miller called the Roll:

McKim Yes
Wiltz Yes
Hawk Yes
Iversen Yes
Deckard Yes
Spoonmore Yes
Munson Yes

Motion Passed; 7-0; Unanimous

<><><><><><><><><><><><><><><><><><>

D. Request Approval to Create New Account Lines, Approve Additional Appropriations and Simultaneously Amend the 2022 Salary Ordinance

Drug Court Grant, 9148-0000

11411	PSC Field Officer	\$ 30,000.00
11424	PSC PO/Case Manager	\$ 41,817.00
11491	Field Officer (Split)	\$ 30,000.00
17601	Longevity	\$ 600.00
17801	Part Time	\$ 0.00
18001	FT Self Insurance	\$ 33,000.00
18101	FICA	\$ 7,835.00
18201	PERF	\$ 14,459.00

TOTAL \$157,711.00

Streit presented on this item. Council discussion ensued. No public comment.

Spoonmore asked for a roll call vote:

Miller called the Roll:

*McKim Yes
Wiltz Yes
Hawk Yes
Iversen Yes
Deckard Yes
Spoonmore Yes
Munson Yes*

Motion Passed; 7-0; Unanimous

<><><><><><><><><><><><><><><><><><><><><>

E. Request Approval to Create New Account Lines, Approve Additional Appropriations and Simultaneously Amend the 2022 Salary Ordinances

Mental Health Court Grant, 9150-0000

11421	Probation Officer/PSC (Split)	\$31,493.00
17801	Part Time	\$ 0.00
18001	FT Self Insurance	\$11,000.00
18101	FICA	\$ 2,410.00
18201	PERF	\$ 4,473.00
TOTAL		\$49,376.00

Streit presented on this item. Council discussion ensued. No public comment.

Spoonmore asked for a roll call vote:

Miller called the Roll:

*McKim Yes
Wiltz Yes
Hawk Yes
Iversen Yes
Deckard Yes
Spoonmore Yes
Munson Yes*

Motion Passed; 7-0; Unanimous

12. HEALTH DEPARTMENT, Penny Caudill – 7:17 PM

A. Request Approval of Additional Appropriations and Simultaneously Amend the 2022 Salary Ordinance

Harm Reduction, 8153-9622

10121	Health Educator/Harm Reduction	\$43,589.00
17601	Longevity	\$ 400.00
18001	FT Self Insurance	\$11,000.00
18101	FICA	\$ 3,335.00
18201	PERF	\$ 6,190.00

30028 Training/Travel

\$ 736.00

TOTAL \$65,250.00

The Department has submitted the grant application and expects renewal with an award letter in November. This will be too late for an appropriation prior to the 2022 budget starting. The Department wishes to ensure funds are approved early since this grant covers personnel. It is possible that an award letter will be received by the time this meeting occurs. The personnel cost is approximately \$64,514 with the new 2022 budget with \$736 in travel. The Department will return to Council after full grant approval is received to address any changes to the budget to ensure appropriations are full and accurate.

Wiltz moved to approve the Health Department's request for additional appropriations in Fund 8153-9622, Harm Reduction, in the amount of \$64,514 in the Personnel Category and \$736 in the Services Category for a total of \$65,250 and simultaneously amend the 2022 Salary Ordinance as outlined on the agenda. McKim seconded.

Penny Caudill, Health Administrator, presented on this item. Council discussion ensued.

Public Comment: Ashley Cranor, Health Board Vice President, supported this item.

Spoonmore asked for a roll call vote:

Miller called the Roll:

- McKim** Yes
- Wiltz** Yes
- Hawk** Yes
- Iversen** Yes
- Deckard** Yes
- Spoonmore** Yes
- Munson** Yes

Motion Passed; 7-0; Unanimous

<><><><><><><><><><><><><><><><><>

B. Request to Approve a Category Transfer and Simultaneously Approve Additional Appropriations – 7:23 PM

FROM:

<u>TANF Futures, 8150-9621</u>		
20011	Other Supplies	\$1,774.41
38110	Services & Charges	<u>\$1,437.49</u>
	TOTAL	\$3,211.90

TO:

<u>TANF Futures, 8150-9621</u>		
18001	FT Self Insurance	\$3,211.90

AND

FUND

<u>TANF Futures, 8150-9621</u>		
10071	Nurse Practitioner	\$ 5,899.80
10187	Clinic Manager	\$ 2,791.60
10188	LPN	\$ 2,020.00

17801	Part-Time	\$ 1,400.00
18001	FT Self Insurance	\$ 1,439.97
18201	PERF	\$ 352.63
TOTAL		\$13,904.00

The Department originally appropriated \$98,077 (TANF award of \$82,077 plus a projected revenue amount of \$16,000). An additional \$5,865 was provided by the Indiana Family Health Council for LARC's and an additional \$8,039 was received in revenue. This \$13,904 needs to be appropriated. The Department will also need category transfers once the funds are appropriated. These actions will account for all funds received (grant and revenue) and for expenses incurred during the grant period.

Wiltz move to approve the Health Department's request for a category transfer in Fund 8150-9621, TANF Futures, of \$1,774.41 from the Supplies Category and \$1,437.49 from the Services Category for a total transfer of \$3,211.90 to the Personnel Category and to simultaneously approve additional appropriations of \$13,904 in the Personnel Category. McKim seconded.

Caudill presented on this item. No Council discussion. No public comment.

Spoonmore asked for a roll call vote:

Miller called the Roll:

- McKim Yes*
- Wiltz Yes*
- Hawk Yes*
- Iversen Yes*
- Deckard Yes*
- Spoonmore Yes*
- Munson Yes*

Motion Passed; 7-0; Unanimous

13. YOUTH SERVICES BUREAU, Victoria Thevenow and Louis Malone IV – 7:26 PM
Request Approval to Create New Account Lines, Approve Additional Appropriations and Simultaneously Amend the 2021 and 2022 Salary Ordinance.

Runaway and Homeless Youth (RHY), 8120-9622

11120	Counselor	\$ 52,374.00
11150	Safe Place YSB Outreach Manager	\$ 46,137.00
17601	Longevity	\$ 600.00
18001	Health and Life Insurance	\$ 22,000.00
18101	FICA	\$ 7,536.09
18201	PERF	\$ 13,988.56
20001	Office Supplies	\$ 300.00
20006	Safe Place Materials	\$ 8,040.00
30013	Professional Services	\$ 11,699.35
30028	Training/Travel	\$ 5,350.00
31229	Agency Membership Fees	\$ 1,220.00
TOTAL		\$169,245.00

This is the appropriation of the Federal Award of the Runaway and Homeless Youth (RHY) Grant Award. This is a three year grant that runs from 2021 through 2024. The RHY Grant funds the positions of the Safe Place Manager and a Youth Counselor, and the benefits of both these positions including PERF, FICA, and Self

Insurance. It provides for Safe Place supplies, professional services, training and travel and funding for community outreach. This grant does come with a stipulation of a ten percent match. This matching is met from the LIT 1114 budget in the amount of \$18,893.

Wiltz move to approve the Youth Services Bureau's request to create new account lines and additional appropriations in Fund 8120-9622, Runaway and Homeless Youth, in the amount of \$142,635.65 in the Personnel Category, \$8,340 in the Supplies Category, and \$18,269.35 in the Services Category for a total of \$169,245 and to simultaneously amend the 2022 Salary Ordinance as outlined on the agenda. McKim seconded.

Louis Malone, YSB Deputy Director, presented on this item. Council discussion ensued. No public comment.

Spoonmore asked for a roll call vote:

Miller called the Roll:

McKim Yes

Wiltz Yes

Hawk Yes

Iversen Yes

Deckard Yes

Spoonmore Yes

Munson Yes

Motion Passed; 7-0; Unanimous

14. SURVEYOR'S OFFICE, Trohn Enright-Randolph – 7:34 PM

Request to Approve an Additional Appropriation

Surveyor's Corner Perpetuation, 1202-0000

31009	Geodetic Coordinate	\$45,000.00
-------	---------------------	-------------

The Department is seeking an additional appropriation to cover the cost of professional service agreements/projects with multiple land surveying firms to help maintain the Public Land Survey System in the county in line with the MCSO's heightened standards for Monument Records. The proposed survey projects are to perpetuate the location of section corners, quarter section corners, or center quarter corners by marking and verifying existing monuments or re-establishing the corners with new monuments if necessary. Any new monuments set will have geodetic coordinates for each corner noted and provided to the Department in a digital format. The deliverables include a Monument Record for each monument, a Surveyor's Report, and a Plat of Survey drawn to scale. These records are to be provided as physical copies as well as PDF copies. The Surveyor's Report and Plat of Perpetuation Survey is to be recorded in the Recorder's Office.

Wiltz moved to approve the Surveyor's request for an additional appropriation in Fund 1202-0000, Surveyor's Corner Perpetuation, in the amount of \$45,000 in the Services Category. McKim seconded.

Trohn Enright-Randolph, Surveyor, presented on this item. No Council discussion. No public comment.

Spoonmore asked for a roll call vote:

Miller called the Roll:

McKim Yes

Wiltz Yes

Hawk Yes

Iversen Yes
Deckard Yes
Spoonmore Yes
Munson Yes
Motion Passed; 7-0; Unanimous

15. EMERGENCY MANAGEMENT, Kate Petroline – 7:40 PM
Request to Approve a Compensatory Time Payout

FROM:

General Fund-Emergency Management, 1000-0361

13701 Deputy Director \$806.72

TO:

General Fund-Council, 1000-0061

18501 Comp Time Payout \$806.72

It is being requested that the compensatory time that the Non-Exempt Deputy Director had accumulated while in that position be paid out as the employee is being transitioned into the Exempt Director position (by reference of Resolution 2009-18). During the employee's time as Deputy Director, it was difficult to take time off due to COVID-19. These hours were accumulated while working long hours for emergency response, giving presentations, being a part of community partner meetings, etc. The employee tried to flex time as best as possible, but being a department of two made that challenging. The hours accumulated equal 30.01 with an hourly rate of \$22.05, the salary monetary value comes to \$661.72, FICA totals to \$51 and \$94 for PERF with a total of \$806.72.

Wiltz moved to waive the Compensatory Time Payout Policy for this one-time payout and allow the payout payment to be made from the Emergency Management's General Fund and to simultaneously add account line 18501, Comp Time Payout, to Fund 1000-0361. McKim seconded.

Kate Petroline, Emergency Management Director, presented on this item. No Council discussion. No public comment.

Spoonmore asked for a roll call vote:

Miller called the Roll:

McKim Yes
Wiltz Yes
Hawk Not Present
Iversen Yes
Deckard Yes
Spoonmore Yes
Munson Yes

Motion Passed; 6-0; Unanimous

16. JAIL/CORRECTIONAL CENTER, Sam Crowe – 7:44 PM
Request Approval of a New Position and Simultaneously Amend 2022 Salary Ordinance

General Fund-Jail, 1000-0380

10663 Liaison/Correctional Officer 41.25 Hours Jail Officer Non-Exempt (Contract Grid)

On November 2, 2021 the Personnel Administration Committee (PAC) voted to forward this job description to Council with a positive recommendation. This position communicates with Inmates, their friends and family, Vendors, program providers, as well as Jail Staff and will have previous Correctional Officer experience in order to stay consistent.

Wiltz moved to approve the Jail/Correctional Center's request to approve the Liaison/Correctional Officer job description and simultaneously amend the 2022 Salary Ordinance in Fund 1000-0380, General Fund-Jail and amend account line 10663 from Correctional Officer to Liaison/Correctional Officer. McKim seconded.

Trent Deckard, PAC President and Jail Liaison, presented on this item. Council discussion ensued. No public comment.

Spoonmore asked for a roll call vote:

Miller called the Roll:

McKim Yes

Wiltz Yes

Hawk Yes

Iversen Yes

Deckard Yes

Spoonmore Yes

Munson Yes

Motion Passed; 7-0; Unanimous

17. PUBLIC DEFENDER'S OFFICE, Derrick Mason and Heather Stuffle – 7:48 PM
Discussion and Approval of Additional Positions and to Simultaneously Amend the 2021 and 2022 Salary Ordinance.

General Fund- Public Defender, 1000-0271

13016 Investigator 40 Hours CIV POLE 5 Non-Exempt

13017 Investigator 40 Hours CIV POLE 5 Non-Exempt

The Indiana Public Defender Commission would like to implement, with 100% funding, two investigator positions to specifically help families and children navigate through the system who are involved in the Department of Child Services with Children in Needs of Services (CHINS) Termination of Parental Rights (TPR) cases. This is a new pilot program, similar to the pretrial grant through Probation which fully funds one of the Departments Attorney positions. Derrick Mason, Director and Chief Counsel of the Public Defender Commission, will help present this item.

Wiltz moved to approve the Public Defender's request to add two additional investigator positions to Fund 1000-0271, General Fund-Public Defender and simultaneously amend the 2021 and 2022 Salary Ordinance to add account line 13016, Investigator and 13017, Investigator as outlined on the agenda. McKim seconded.

Heather Stuffle, Executive Assistant, and Derrick Mason, Director and Chief Counsel of the Indiana Public Defender Commission, presented on this item. Council discussion ensued. No public comment.

Wiltz reread original motion to approve the Public Defender's request to add two additional investigator positions to a fund to-be-determined and simultaneously amend the 2021 and 2022 Salary Ordinance to add account line 13016, Investigator and 13017, Investigator as outlined on the agenda. McKim seconded.

No Council discussion. No public comment.

Spoonmore asked for a roll call vote on the amendment:

Shell called the Roll:

McKim Yes
Wiltz Yes
Hawk Yes
Iversen Yes
Deckard Yes
Spoonmore Yes
Munson Yes

Motion Passed; 7-0; Unanimous

Spoonmore asked for a roll call vote on the original motion:

Shell called the Roll:

McKim Yes
Wiltz Yes
Hawk Yes
Iversen Yes
Deckard Yes
Spoonmore Yes
Munson Yes

Motion Passed; 7-0; Unanimous

18. COUNCIL OFFICE, Kim Shell – 8:00 PM

A. Request Approval of Additional Appropriations

General Fund-Council, 1000-0061

17801	Part-Time	\$5,000.00
18101	FICA	\$ 383.00

TOTAL \$5,383.00

The Department hired an Intern during the summer to assist Council staff while an employee was on maternity leave. The wages for this intern were paid from the part-time hourly line. The cost of an intern was not included in the part-time hourly line. The Department currently employs one permanent part-time employee to assist with transcribing minutes. An additional appropriation of \$5,000 for part-time hourly and \$383 for FICA are needed for the remainder of the 2021 budget year.

Wiltz moved to approve the Council Office’s request for an additional appropriation in Fund 1000-0061, General Fund-Council, in the amount of \$5,383 in the Personnel Category. McKim seconded.

Council discussion ensued. No public comment.

Spoonmore asked for a roll call vote:

Shell called the Roll:

McKim Yes
Wiltz Yes
Hawk Yes
Iversen Yes
Deckard Yes
Spoonmore Yes

Munson Yes
Motion Passed; 7-0; Unanimous

<><><><><><><><><><><><><><><><><><>

B. First Reading of Ordinance 2021-50: An Ordinance to Repeal the Monroe County Juvenile Per Diem Fund, Margie Rice – 8:19 PM

Wiltz moved to open for discussion and approval Ordinance 2021-50 Repeal of the Monroe County Juvenile Per Diem Fund. McKim seconded.

Rice presented on this item. Council discussion ensued. No public comment.

Spoonmore asked for a roll call vote:

Miller called the Roll:

McKim Yes
Wiltz Yes
Hawk Yes
Iversen Yes
Deckard Yes
Spoonmore Yes
Munson Yes

Motion Passed; 7-0; Unanimous

No second reading necessary.

<><><><><><><><><><><><><><><><><><>

C. Review and Approval of Waggoner, Irwin, Scheele (WIS) Proposed Job Descriptions

This item was tabled to the November 30, 2021 Work Session.

<><><><><><><><><><><><><><><><><><>

D. Review and Approval of Job Classification and Compensation Maintenance Plan

This item was tabled to the November 30, 2021 Work Session.

<><><><><><><><><><><><><><><><><><>

E. Moratorium of Job Description Changes

This item was tabled to the November 30, 2021 Work Session.

19. APPROVAL OF MINUTES AS PRESENTED – 8:24 PM

- September 9, 2021 Budget Work Session #2
- September 13, 2021 Budget Work Session #3
- September 14, 2021 Budget Work Session #4
- September 15, 2021 Budget Work Session #5

- October 4, 2021 Budget Public Hearing
- October 18, 2021 Budget First Reading
- October 19, 2021 Budget Second Reading and Adoption

Wiltz moved to approve the following Summary Minutes as presented, September 9, 2021 Budget Work Session #2; September 13, 2021 Budget Work Session #3; September 14, 2021 Budget Work Session #4; September 15, 2021 Budget Work Session #5; October 4, 2021 Budget Public Hearing and Work Session; October 18, 2021 Budget First Reading; October 19, 2021 Budget Second Reading and Adoption. McKim

No Council discussion. No public comment.

Spoonmore asked for a roll call vote:

Miller called the Roll:

McKim Yes

Wiltz Yes

Hawk Yes

Iversen Yes

Deckard Yes

Spoonmore Yes

Munson Yes

Motion Passed; 7-0; Unanimous

20. COUNCIL COMMENTS – 8:25 PM

Spoonmore read an invitation from Mike Ferris, Commander of American Legion Post 18, regarding a Veteran's Day celebration.

Hawk gave an update on the Christmas tree in the rotunda of the Courthouse.

Munson told everyone to have a Happy Thanksgiving.

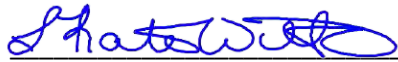
21. ADJOURNMENT – 8:30 PM

The Summary Minutes of the Monroe County Council Regular Session held on November 9, 2021 were approved on **December 14, 2021**.

MONROE COUNTY COUNCIL, INDIANA

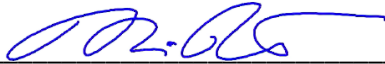
"Aye"

"Nay"



Kate Wiltz, President Pro Tempore

Kate Wiltz, President Pro Tempore



Trent Deckard, Member

Trent Deckard, Member



Marty Hawk, Member

Marty Hawk, Member



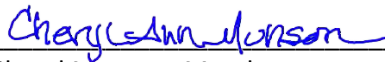
Peter Iversen, Member

Peter Iversen, Member



Geoff McKim, Member

Geoff McKim, Member



Cheryl Munson, Member

Cheryl Munson, Member

Vacant, Member

Vacant, Member

ATTEST:



12/15/2021

Catherine Smith, Auditor
Monroe County, Indiana