



**MONROE COUNTY BOARD OF COMMISSIONERS' AGENDA
SEPTEMBER 1, 2021
10:00 am
VIA ZOOM**

You can choose to turn off your video feed, and in fact, doing so does help with people who are connecting via slow ISP connections. To do so, right click on your video feed and left click on, I believe, Start/Stop video.

In addition, if you want your audio feed to default to muted, press ALT+ A and it will mute you, you can then push to the space bar to talk.

You can also go to the link on the website: <https://www.co.monroe.in.us/egov/apps/document/center.egov?view=item?id=10017>

And click on the link information

<https://monroecountyin.zoom.us/j/84353337265?pwd=MWZ4dU9qWGVIMUwV3RoeDFldG5GUT09>

Meeting ID: 843 5333 7265 Password: 162537 Dial by your location: 1 312 626 6799 US (Chicago)

"Anyone who requires an auxiliary aid or service for effective communication, or a modification of policies or procedures to participate in a program, service, or activity of Monroe County, should contact the Monroe County Title VI Coordinator, Angie Purdie, (812) 349-2550, as soon as possible, but no later than forty-eight (48) hours before the scheduled event. Individuals requiring special language services should, if possible, contact the Monroe County Title VI Coordinator at last seventy-two (72) hours prior to the date on which the services will be needed. The meeting is open to the public."

- 1. CALL TO ORDER BY COMMISSIONER THOMAS**
- 2. COMMISSIONERS' PUBLIC STATEMENT READ BY COMMISSIONER JONES**
- 3. PROCLAMATION – RECOVERY MONTH**
- 4. DEPARTMENT UPDATES**
 - Health – Penny Caudill
 - Emergency Management – Allison Moore
 - Highway – Lisa Ridge
- 5. PUBLIC COMMENT – FOR ITEMS NOT ON THE AGENDA, LIMITED TO 3 MINUTES.**
- 6. APPROVAL OF MINUTES**
 - August 25, 2021

7. APPROVAL OF CLAIMS DOCKET
Accounts Payable – September 1, 2021

8. REPORTS
Clerk of the Circuit Court – July 2021 **17**

9. NEW BUSINESS

A. MOVE TO APPROVE: REVISED BOARD OF HEALTH REGULATION. **19**
Fund Name/Fund Number/Amount: N/A

Presenter: Margie Rice

Executive Comment: The Monroe County Health Officer and Board of Health approved a revised Health Regulation on August 23, 2021. The department is seeking approval of this revised regulation from the Board of Commissioners. There are two revisions. The changes provide clarification regarding posted signs and masks in schools.

B. MOVE TO APPROVE: CDW.G, LLC. AGREEMENT FOR SHERIFF DEPARTMENT CAR MOUNTED LAPTOPS. **24**
Fund Name: Public Safety LIT
Fund Number: 1170-0068
Amount: \$198,900

Presenter: Eric Evans

Executive Summary: This project is to replace all the car mounted laptop computers (MDTs) in the Sheriff's fleet of vehicles. MDT brand is GETAC, vendor is CDW-G. All mounting hardware and a three year bumper to bumper warranty is included.

C. MOVE TO APPROVE: RATIFICATION OF RESOLUTION 2021-41: EXPRESSING INTENT TO FORM A PRECINCT AND DISTRICT REVIEW COMMITTEE. **27**
Fund Name/Fund Number/Amount: N/A

Presenter: Jeff Cockerill

Executive Summary: The Monroe County Commissioners are intending to put together a committee, which is politically balanced, to review and recommend voting precincts and districts. The intention is being announced due to the compressed review scheduled caused by the delay in US Census information. The goal of this resolution is to allow the public to apply for the committee prior to its formal approval.

**D. MOVE TO APPROVE: RESOLUTION 2021-43; ISSUANCE OF GENERAL OBLIGATION BONDS.
Fund Name/Fund Number/Amount: N/A**

30

Presenter: Angie Purdie

Executive Summary: The MC Commissioners are required to approve, by resolutions, the issuance of a general obligation bond. This bond will be for up to \$3.1M. The projects included in the bond are as follows:

Phase II Health Building improvements, Virtual Cluster upgrade, lawn mower/equipment, non-LEO vehicles, Solar Infrastructure, HWY Bachelor sidewalk connector (design); Vac Truck; Mini Excavator; Grader; Low Boy; HWY trail connections; Park renovations; and all related improvements and the incidental expenses in connection with these projects. Subject to County Council approval.

E. MOVE TO APPROVE: RATIFICATION OF MICHAEL CHAMBLEE ARCHITECTURAL SERVICES AGREEMENT.

34

Fund Name: GO Bond

Fund Number: 4811

Amount: Not to exceed \$30,165.00

Presenter: Angie Purdie

Executive Summary: This is to ratify the agreement for architectural services for the MC Highway Dept. Relocation Project.

10. APPOINTMENTS

11. ANNOUNCEMENTS

12. ADJOURNMENT



**MONROE COUNTY BOARD OF COMMISSIONERS' MEETING
MINUTES SUMMARY*
AUGUST 25, 2021
10:00 am
VIA ZOOM**

<https://monroecountyin.zoom.us/j/84353337265?pwd=MWZ4dU9qWGVIMUwV3RoeDFldG5GUT09>
Meeting ID: 843 5333 7265 Password: 162537 Dial by your location: 1 312 626 6799 US (Chicago)

"Anyone who requires an auxiliary aid or service for effective communication, or a modification of policies or procedures to participate in a program, service, or activity of Monroe County, should contact the Monroe County Title VI Coordinator, Angie Purdie, (812) 349-2550, as soon as possible, but no later than forty-eight (48) hours before the scheduled event. Individuals requiring special language services should, if possible, contact the Monroe County Title VI Coordinator at last seventy-two (72) hours prior to the date on which the services will be needed. The meeting is open to the public."

1. CALL TO ORDER BY COMMISSIONER THOMAS

2. COMMISSIONERS' PUBLIC STATEMENT READ BY COMMISSIONER GITHENS

3. DEPARTMENT UPDATES

Health – Penny Caudill
Emergency Management – Allison Moore
Highway – Lisa Ridge
Planning – Jackie Nester-Jelen
Diane Henshel-Quarry Property Presentation
Treasurer – Jessica McClellan

4. PROCLAMATION – WOMEN'S EQUALITY DAY

5. PUBLIC COMMENT – FOR ITEMS NOT ON THE AGENDA, LIMITED TO 3 MINUTES.

Shruti Rana – Election Board Member
William Hosea – Monroe County Black Democratic Caucus
Natalia Galvan- Chair of the 9th District Indiana Latino Caucus
Ellen Wu- National Asian Pacific American Women's Forum member

Hal Turner – Election Board Member
Brad Newman – Vigo County Clerk
Abby Ang – Monroe County National Organization for Women Vice President

6. APPROVAL OF MINUTES

August 11, 2021

Jones made motion to approve. Githens seconded.

Attorney Jeff Cockerill called roll.

Thomas – yes

Jones – yes

Githens – yes

Motion carried 3-0.

August 18, 2021

Jones made motion to approve. Githens seconded.

Githens requested that the document Clerk Browne presented at the August 18, 2021 Work Session be added to the minutes. Thomas agreed.

Attorney Jeff Cockerill called roll.

Thomas – yes

Jones – abstain

Githens – yes

Motion carried 3-0.

7. APPROVAL OF CLAIMS DOCKET

Accounts Payable – August 25, 2021

Payroll – August 27, 2021

Jones made motion to approve. Githens seconded.

No public comment.

Attorney Jeff Cockerill called roll.

Thomas – yes

Jones – yes

Githens – yes

Motion carried 3-0.

8. REPORTS

Treasurer's – July 2021

9. NEW BUSINESS

A. MOVE TO APPROVE: E & B PAVING, LLC FOR KARST FARM GREENWAY

Fund Name: Next Level Trails

Fund Number: 9107-30006-0000

Amount: \$813,138.00

Jones made motion to approve. Githens seconded.

No public comment.

Attorney Jeff Cockerill called roll.

Thomas – yes

Jones – yes

Githens – yes

Motion carried 3-0.

B. MOVE TO APPROVE: BLEDSOE, RIGGERT, COOPER & JAMES AGREEMENT FOR KARST FARM GREENWAY.

Fund Name: Next Level Trails

Fund Number: 9107-30006-000

Amount: Not to exceed \$53,650.10

Jones made motion to approve. Githens seconded.

No public comment.

Attorney Jeff Cockerill called roll.

Thomas – yes

Jones – yes

Githens – yes

Motion carried 3-0.

C. MOVE TO APPROVE: PLAYPROS AGREEMENT FOR PLAYGROUND SURFACE INSTALLATION.

Fund Name: GO Bond

Fund Number: 4813-42175

Amount: Not to exceed \$10,080

Jones made motion to approve. Githens seconded.

No public comment.

Attorney Jeff Cockerill called roll.

Thomas – yes

Jones – yes

Githens – yes

Motion carried 3-0.

D. MOVE TO APPROVE: PLAYPROS AGREEMENT FOR PLAYGROUND INSTALLATION.

Fund Name: GO Bond

Fund Number: 4813-42175

Amount: \$121,284.40

Jones made motion to approve. Githens seconded.

No public comment.

Attorney Jeff Cockerill called roll.

Thomas – yes

Jones – yes

Githens – yes

Motion carried 3-0.

E. MOVE TO APPROVE: WEDDLE BROS. AGREEMENT FOR SHOWERS BUILDING FLOODING REPAIR.

Fund Name: Cumulative Capital Development

Fund Number: 1138

Amount: \$38,000

Jones made motion to approve. Githens seconded.

No public comment.

Attorney Jeff Cockerill called roll.

Thomas – yes

Jones – yes

Githens – yes

Motion carried 3-0.

F. MOVE TO APPROVE: WEDDLE BROS. AGREEMENT FOR HEALTH BUILDING FLOODING REPAIR.

Fund Name: Cumulative Capital Development

Fund Number: 1138

Amount: \$33,000.00

Jones made motion to approve. Githens seconded.

No public comment.

Attorney Jeff Cockerill called roll.

Thomas – yes

Jones – yes

Githens – yes

Motion carried 3-0.

G. MOVE TO APPROVE: MONROE COUNTY SOLID WASTE MANAGEMENT DISTRICT AGREEMENT FOR CURRY BUILDING & COMMUNITY CORRECTIONS.

Fund Name: County General

Fund Number: 1000

Amount: \$1,019.94

Jones made motion to approve. Githens seconded.

No public comment.

Attorney Jeff Cockerill called roll.

Thomas – yes

Jones – yes

Githens – yes

Motion carried 3-0.

H. MOVE TO APPROVE: RESOLUTION 2021-40; HIGHWAY SURPLUS PROPERTY FUND NAME/FUND NUMBER/AMOUNT: N/A

Jones made motion to approve. Githens seconded.

No public comment.

Attorney Jeff Cockerill called roll.

Thomas – yes

Jones – yes

Githens – yes

Motion carried 3-0.

I. MOVE TO APPROVE: AMENDMENT TO EXTEND OPERATION OF COVID TESTING SITE.

Fund Name: COVID Health Cares

Fund Number: 8908

Amount: N/A

Jones made motion to approve. Githens seconded.

No public comment.

Attorney Jeff Cockerill called roll.

Thomas – yes

Jones – yes

Githens – yes

Motion carried 3-0.

J. MOVE TO APPROVE: 2021 CARES ALLOCATIONS

Fund Name: Co. Drug Free Communities

Fund Number: 1148

Amount: \$53,765.30

Jones made motion to approve. Githens seconded.

No public comment.

Attorney Jeff Cockerill called roll.

Thomas – yes

Jones – yes

Githens – yes
Motion carried 3-0.

K. MOVE TO APPROVE: CLARK DIETZ, INC. ON CALL ENGINEERING SERVICES.

Fund Name: Cumulative Bridge

Fund Number: 1135

Amount: \$37,400.00

Jones made motion to approve. Githens seconded.

No public comment.

Attorney Jeff Cockerill called roll.

Thomas – yes

Jones – yes

Githens – yes

Motion carried 3-0.

L. MOVE TO APPROVE: BEAM, LONGEST & NEFF SUPPLEMENTAL #1 FOR CURRY PIKE/SMITH PIKE/WOODYARD ROAD INTERSECTION PROJECT.

Fund Name: Curry Pike/Smith Road/Woodyard Road

Fund Number: 8164

Amount: TBD/As needed.

Jones made motion to approve. Githens seconded.

No public comment.

Attorney Jeff Cockerill called roll.

Thomas – yes

Jones – yes

Githens – yes

Motion carried 3-0.

10. APPOINTMENTS

None

11. ANNOUNCEMENTS

Monroe County Voices for Health will host a public meeting Sunday, August 29, 2021 at the Monroe County Public Library, rooms B and C, 3 pm to 5:30 pm. This is an opportunity for public input on what health means to you and what is needed to ensure a health community.

Monroe County Development Ordinance (CDO) will host a community input meeting regarding proposed zoning maps Monday, August 30, 2021 from 6pm – 7:30pm at Flatwoods Park, 9499 Flatwoods Road, Gosport, IN. Mask are required.

September is National Recovery Month and there will be a family oriented “Paint the Town Purple” event Friday, September 3, 2021 from 6pm to 8pm on the Courthouse Lawn. There will be food trucks, music and games. Community is welcome to come help kick off National Recovery Month. Masks are required.

Public input is encouraged on how the American Rescue Plan (ARP) funds will be spent go to www.co.monroe.in.us and share your ideas.

Accepting applications for boards and commissions. Go to www.co.monroe.in.us for more information and the applications. Current openings on the [Economic Development Commission](#), [Drainage Board](#) and [Affordable Housing Advisory Commission](#).

In accordance to the latest Health Order Mask mandate, local businesses and organizations can pick up free window clings at the Commissioner’s office 3rd floor, Courthouse. Information regarding the proposed City of Bloomington Annexation can be found on the county’s website www.co.monroe.in.us.

Monroe County Commissioners are sponsoring a **BLOOD DRIVE** at the Monroe County Convention Center Conference Room, 302 S. College Ave, on the following dates:

- **Thursday, August 26, 1pm – 7pm**
- **Friday, August 27, 1pm- 7pm**

This is **BY APPOINTMENT ONLY**. Contact the Red Cross to schedule your appointment at 1.800.733.2767 or www.redcross.org.

Monroe County Commissioners and Monroe County Council have extended the Assistance Fund for county residents who need assistance in paying rent or utilities. Contact your local Township Trustee for further information.

TOWNSHIP TRUSTEE	Phone	email
Bean Blossom- Ronald Hutson	812.935.7174	beanblossomtrustee19@gmail.com
Benton - Michelle Bright	812.339.6593	michelleabright@gmail.com
Bloomington - Kim Alexander	812.336.4976	bloomingtontownship@in.gov
Clear Creek - Thelma Jefferies	812.824.7225	thelma@bluemarble.net
Indian Creek - Chris Reynolds	812.824.4981	chreyonlds812@gmail.com
Perry - Dan Combs	812.336.3713	trustee@perrytownship.info
Polk - Chris Spiek	812.837.9446	cspiek@bluemarble.net
Richland - Marty Stephens	812.876.2509	rttfrontdesk@bluemarble.net
Salt Creek - Donn Hall	812.837.9140	donnhall403@yahoo.com
Van Buren - Rita Barrow	812.825.4490	vbtrita@bluemarble.net
Washington - Barbara Ooley	812.876.1188	ooleyb@yahoo.com

Next Commissioners’ Meeting, Wednesday, September 1, 10am via Zoom.

12. ADJOURNMENT

The minute's summary of the August 25, 2021 Board of Commissioners' meeting were approved on, September 1, 2021.

Monroe County Commissioners

Ayes:

Nays:

Julie Thomas, President

Julie Thomas, President

Lee Jones, Vice President

Lee Jones, Vice President

Penny Githens

Penny Githens

Attest:

Catherine Smith, Auditor

***The Board of Commissioners minutes will be in summary format during the Local Declaration of Emergency and the Governor's Executive Orders. Verbatim minutes will return when we are able to return to our normal practices.**



PROCLAMATION

WOMEN'S EQUALITY DAY

WHEREAS: On August 26, 1920, after decades of organizing, agitating, and demonstrating, the 19th Amendment to the United States Constitution was ratified, extending the vote to women and advancing our Nation's long journey toward full equality for all Americans.

WHEREAS: In 1971, Representative Bella Abzug (D-NY) introduced a successful bill designating August 26th of each year as Women's Equality Day. Women's Equality Day is a symbol of women's continued fight for equal rights.

WHEREAS: Today, women make up the majority of the electorate, yet across the country women are still underrepresented in the legislative, judicial, and administrative branches of government. In corporate America they are still underrepresented in senior management positions and on corporate boards.

WHEREAS: Even with the Equal Pay Act of 1963 and the passage of the Lilly Ledbetter Fair Pay Act in 2009, nationally women on average are paid only 82 cents for every dollar paid to men. In Indiana, women only earn 80 cents for every dollar paid to men. The pay gap is even worse for women of color.

WHEREAS: As we honor the pioneers of women's equality and reflect on the progress that has been made, we renew our commitment to securing equal rights, freedoms, and opportunities for women everywhere.

NOW, THEREFORE: We, the Monroe County Board of Commissioners

proclaim August 26, 2021 as

Women's Equality Day!

PROCLAIMED THIS TWENTY-FIFTH DAY OF AUGUST, TWO THOUSAND AND TWENTY-ONE.



MONROE COUNTY BOARD OF COMMISSIONERS'
WORK SESSION SUMMARY
August 25, 2021
Via ZOOM

- 1. Nicole Browne – Clerk**
Discussion regarding Election Central temporary & permanent space needs.
[Commissioners' are reviewing all the information Clerk Browne has provided.](#)

- 2. Sam Crowe - Jail**
Discussion regarding an agreement with Ivy Tech Nursing/Practical Nursing Programs.
[Moved to September 1st work session.](#)

- 3. Jeff Cockerill – Legal**
Discussion regarding intent to form a Precinct and District Review Committee.
[Thomas made motion to approve. Githens seconded.](#)
[Attorney Jeff Cockerill called roll.](#)
[Thomas – yes](#)
[Jones – yes](#)
[Githens – yes](#)
[Motion carried 3-0.](#)

[Anyone interested in applying to serve on the Redistricting Committee you can go to www.co.monroe.in.us to fill out the application.](http://www.co.monroe.in.us)

ELECTION SPACE NEEDS SUMMARY

	With Public Access	Limited Access
	<i>(envisioned downstairs @ current location)</i>	<i>(envisioned upstairs @ current location)</i>
Total	<u>6,500 sq ft</u>	<u>6,500 sq ft</u>
Temporary	5,500 sq ft - Early in-person voting - Disaster planning – back-up Election day voting space - Includes space for Election Day staff, phones, couriers, media, etc. <i>(5,500 sq ft total)</i>	2,000 sq ft - Vote by mail team 1,000 sq ft – Election Day materials prep, load out to polls, return from polls <i>(3,000 sq ft total)</i>
Permanent	<div style="text-align: center; border: 1px solid black; padding: 2px; margin-bottom: 5px;">With Public Access</div> <i>(envisioned downstairs @ current location)</i> 300 sq ft – VR & Election Supervisor 250 sq ft – Public Access <i>(550 sq ft total)</i>	<div style="text-align: center; border: 1px solid black; padding: 2px; margin-bottom: 5px;">Limited Access</div> <i>(envisioned upstairs @ current location)</i> 2,300 sq ft – Training & meeting room & Equipment set-up 1,200 sq ft – Equipment room – temperature controlled & locked <i>(3,500 sq ft total)</i>
Permanent	<div style="text-align: center; border: 1px solid black; padding: 2px; margin-bottom: 5px;">Limited Access</div> <i>(envisioned downstairs @ current location)</i> 200 sq ft – Election electronics & secure ballot spaces 250 sq ft – Secure work room for bi-partisan team tasks <i>(450 sq ft total)</i>	

[Limited detail is on attached pages for each item above]

ELECTION SPACE NEEDS

TEMPORARY

Accessible, with restrooms + expanded parking for temp employees

Public access

5,500 sq ft

We must enlarge voting space to reduce the 2-4 hour waiting time in line.

4 months
(2 mo./
election)

Early in-person voting

- ✓ Space for early voting with privacy & safety
- ✓ Space for bi-partisan team to address voter questions
- ✓ Disaster planning – back-up for election day voting space if needed
- ✓ Includes the approx. 500 sq ft for election day staff for phones, courier, media, etc.



Limited access

2,000 sq ft

6 months
(3 mo./
election)

Vote by Mail team

- ✓ Enter applications into database to approve a ballot by mail
- ✓ Manage paperwork to ensure one ballot per requestor
- ✓ Confirm mailer contains all required contents & mail out ballots
- ✓ Receive returned ballots & re-marry with application to ensure one vote per voter
- ✓ End of election day – count mail ballots for voters who did not vote in person on Election Day
- ✓ Open and process mail ballots

1,000 sq ft

4 months
(2 mo./
election)

Election Day materials prep space, load out election day materials to Inspectors and Technology Teams, load in equipment used and process contents



Off-site space for Satellite voting – not envisioned if space above is provided

ELECTION SPACE NEEDS

PERMANENT

Accessible, with restrooms and adequate parking

Public Access

300 sq ft 12 months/yr Voter Registration and Election Supervisor

250 sq ft 12 mo/yr Public access

- ✓ Election inquiries
- ✓ Ballot viewing by candidates
- ✓ LAT equipment testing
- ✓ Election Board review of election materials (provisional ballots, signature verification, etc.)

Limited Access

200 sq ft 12 months ✓ Election electronics

- ✓ Ballot room – climate controlled, cameras, alarmed, and locked.
- ✓ Secure drop box for mail ballots

250 sq ft 12 months Secure work room (with no public access)

- ✓ Receive election day ballots (these arrive on pallets)
- ✓ Organize election day ballots for each poll
- ✓ Vote tabulation on Election Day

Limited Access

2,300 sq ft 5 mo/yr
(2.5 mo./election) Training & Meeting Room

- ✓ Equipment Testing Space
- ✓ Training early voting workers (2 wk/election)
- ✓ Training election day workers (5 wks/election)

This space will also be used for election-related tasks when equipment is not in the room:

- Voter registration trainings
- Workspace for re-districting and other bi-partisan team activities
- Preparing mailings to voters
- Workspace to organize post-election paperwork for temporary storage
- Workspace for election equipment load out and load in

1,200 sq ft 12 months Election Equipment room - climate controlled, alarmed & locked

- Program equipment for each election & training
- Maintain batteries & equipment
- Regular programming updates
- Easy load out for election day & load in for removal of voting info on equipment

MONTHLY REPORT - CLERK OF THE CIRCUIT COURT

Required by IC 33-17-2-8

FILED

AUG 24 2021

Catherine Smith

Auditor Monroe County, Indiana

MONTHLY REPORT JULY 2021

Charges:

1	Fees payable to the State	\$	171,655.99
	JC - Reimbursements	\$	
	FSSA Support		
2	Fees payable to the county	\$	65,245.33
3	Bank Discrepancy	\$	6,047.17
4	Trust Funds (Bonds/Other)	\$	1,495,436.60
5	Trust, Refunds	\$	171.00
6	Trust, Judgment Collections	\$	14,201.52
	ISETS Child Support Collections	\$	8,309.36
	Interest-bearing Accounts Payables	\$	74,030.04
	Cash on Hand	\$	1,500.00
7	Total Charges	\$	<u>1,836,597.01</u>

Credits

8	Certificate of deposit		
9	Certificate of deposit		
10	Certificate of deposit		
11	Monroe County Bank Account	\$	1,752,757.61
	Monroe Bank Account - Ledger		
	Old Judgment Collections		
	ISETS Child Support	\$	8,309.36
	Interest-Bearing Saving Account	\$	74,030.04
12	Subtotal: Daily Balance Record (Lines 8-11)		<u> </u>
13	ISETS Monthly Clerk's Support Record	\$	-
14	Total Depository Balances as shown by Records	\$	<u>1,835,097.01</u>
15	Investments on Hand at the close of business	\$	-
16	Cash in office at the close of business	\$	1,500.00
17	Total	\$	-
18	Cash Short		
19	Cash Long		
20	PROOF (Line 7)	\$	<u>1,836,597.01</u> \$ <u>1,836,597.01</u>

21	Balance in All Depositories	\$	2,297,971.13
22	Deduct: Outstanding Checks	\$	(484,149.56)

23	Net Depository Balance				
24	Deposits in Transit	\$	16,941.27		
25	Bank Fees	\$	120.00		
26	Interest				
27	Miscellaneous Adjustments (explain fully)	\$	3,021.17		
28	Participant recoupments	\$	1,130.00		
29	Agency recoupments	\$	63.00		
30	Balance in all Depositories (line 14)	\$	1,835,097.01	\$	1,835,097.01
31	PROOF				

State of Indiana, MONROE County: ss: I, the undersigned Clerk of the Circuit Court in and for the afresaid county and state, do hereby certify that the foregoing report is true and correct to the best of my knowledge and belief and as appears of record now on file in this office.

(SEAL) *Jude Lynn Browne*
 Clerk, Monroe Circuit Court

SETS: Over \$406.20	-406.20
Adjustment for CC & ACH items in transit	6,186.32
Credit Card deposited in Bank	-4,917.95
ACH ST of IN Payables	-213.00
Stale dated/reissued checks cashed	267.00
Return Bank Fees	-360.00
Other Adjustments	2,465.00
Total Misc Adjustments	3,021.17

Copy for Commissioners
 Copy for Board of Finance
 Copy for State Board of Accounts @
 E418 Government Center South
 Indianapolis, IN 46204



Monroe County Board of Commissioners Agenda Request Form

Date to be heard Formal Work session Department

Title to appear on Agenda: Vendor #

Executive Summary:

The Monroe County Health Officer and Board of Health approved a revised Health Regulation on August 23, 2021. The department is seeking approval of this revised regulation from the Board of Commissioners.

There are two revisions. The changes provide clarification regarding posted signs and masks in schools.

Fund Name(s):	Fund Number(s):	Amount(s)
<input type="text" value="NA"/>	<input type="text"/>	<input type="text"/>

Presenter:

Speaker(s) for Zoom purposes:

Name(s)	Phone Number(s)
<input type="text"/>	<input type="text"/>

(the speaker phone numbers will be removed from the document prior to posting)

Attorney who reviewed:



Monroe County Health Department

Monroe County, Indiana

Health Department

119 W. 7th Street
(812) 349-2543

Futures Family Planning Clinic

119 W. 7th Street
(812) 349-7343

Public Health Clinic

333 E. Miller Drive
(812) 353-3244

PUBLIC HEALTH REGULATION AND ORDER UPDATED AUGUST 23, 2021 BY THE MONROE COUNTY BOARD OF HEALTH

EFFECTIVE UPON APPROVAL AND ADOPTION BY THE MONROE COUNTY BOARD OF COMMISSIONERS

Issued Pursuant to State and Local Authority including, but not limited to, Indiana Code § 16-20-1 et seq.

On August 23, 2021, the Monroe County Board of Health ("Board") met with Monroe County Health Officer, Dr. Thomas W. Sharp, and staff from the Monroe County Health Department ("Department") to discuss updating the Novel Coronavirus ("COVID-19") Regulation and Order issued on August 3rd by the Board and approved by the Monroe County Board of Commissioners on August 4th.

Based, in large part, on metrics, data, and information provided to the Board, by Penny Caudill, Administrator for the Department, the fact that Monroe County continues to see increased cases of COVID-19, Indiana University students from many states and countries outside Monroe County have now moved into Monroe County to begin classes for the Fall of 2021, and, as of August 23rd, Monroe County was still in the State of Indiana's ("State" or "Indiana") advisory category of "yellow", per State statistics, the Board voted to approve this Public Health Regulation and Order ("Order").

Due to the above-mentioned factors and concern about how COVID-19 variants are affecting Indiana and Monroe County residents, Dr. Sharp and the Board recommend keeping in place a face covering requirement in Monroe County.

The Board took into consideration public comment and recommendations from members of the public in making its decision. The Board also heard from members of the Monroe County Board of Commissioners, who must approve this Order, and took their comments and recommendations into consideration.

No other regulations, other than a requirement to wear face coverings in indoor, public places, will be put in effect at this time. The Board will revisit its decisions at subsequent meetings and may choose to amend this Order.

Effective upon approval and adoption by the Monroe County Board of Commissioners, the following shall apply in Monroe County:

1. **Face Covering Requirement:** Unless an exception as stated in Paragraph 2, below, applies, any time Monroe County is in the State of Indiana's yellow, orange, or red advisory category, based on State of Indiana metrics, ALL individuals must wear a face shield, face covering, or mask (collectively referred to, hereinafter, as "face covering") over their nose and mouth when in an indoor public place and shall, at all times, follow current CDC guidelines in every situation. *While a face shield is made of a harder, plastic-like material, an acceptable face covering or mask under this Order means a covering made of cloth, fabric, or other soft or permeable material that covers the nose and mouth and surrounding areas of the lower face.* Persons unable to pay for a face covering should contact the Monroe County Health Department, the Office of Emergency Management, or the Office of the

Monroe County Commissioners and one will be supplied at no cost. **This face covering requirement generally applies in all situations below, unless specifically and explicitly exempted below.**

2. Exceptions: This requirement does not apply to the following exceptions provided they are factually and legitimately applicable to an individual:
 - a. Children who are two (2) years of age or younger.
 - b. Individuals who are hearing or speaking impaired and for whom a face covering is an obstacle to communication.
 - c. Individuals who are unable to wear a face covering for a documented physical, medical, or health-related reason.
 - d. Individuals in a hospital, doctor's office, dentist's office, or other health care facility, in circumstances where wearing a face covering would be an impediment to receiving proper care, as designated by the healthcare provider.
 - e. Individuals who are alone in a room in a public building, such as an office, or in a work-space and physically distanced from all other co-workers, or are making a public presentation and are able to maintain a minimum of six (6)-feet distance away from all other persons. If a person making a public presentation may not physically distance, they must wear a face covering.
 - f. Individuals for whom wearing a face covering would present a risk to their safety while at work, as determined by local, state, or federal workplace safety regulations.
 - g. Individuals who are incarcerated.
 - h. Individuals who are engaged in a form of indoor exercise that is incompatible with wearing a face covering, including swimming.
 - i. Individuals who are seated at a restaurant, bar, or other establishment that serves food and/or drink and who are actively eating and drinking. However, individuals entering and exiting restaurants or bars, or congregating in waiting areas or common areas of restaurants or bars (including bathrooms), must wear face coverings.
 - j. Bona fide emergency situations in which a person lacks the time or the means to put on a face covering before entering an indoor public space.

3. Enforcement and Signage: All businesses and public accommodations which are open to the public must ensure that all customers and/or visitors are complying with the face covering requirements of Paragraph 1 above. Clear signage indicating that this Order is in effect shall be placed by businesses and public accommodations at all their private and public entrances, so that vendors, staff, and members of the public are all made aware of this Order. Businesses and public accommodations shall contact the Department if they are unaware of signage requirements, have specific questions, or are not able to secure proper signage on their own. Businesses or public accommodations, which fail to enforce compliance with face covering requirements in Paragraph 1 or any part of this Order, are subject to enforcement action, *up to and including closure*.

4. Recommended precautions: When individuals must interact with one another outside their own home, including at work, and at essential and non-essential businesses, they should observe the following precautions:
 - a. Maintain a distance of at least 6 feet from other individuals who are not part of their own household;
 - b. Wash their hands with soap and water for at least 20 seconds as frequently as possible, or use hand sanitizer with at least 60% alcohol when soap and water are not available;
 - c. Cover all coughs and sneezes with a tissue that can then be disposed;
 - d. Disinfect frequently used surfaces;
 - e. Avoid sharing food, drinks, and utensils;
 - f. Refrain from sharing office supplies and equipment (such as pens, staplers, and computer keyboards);

- g. Frequently clean communal office equipment (such as printers and copiers);
 - h. Increase ventilation of indoor spaces, by opening windows or adjusting air conditioning, as much as possible;
 - i. Hold all necessary meetings by telephone or videoconference whenever possible; and
 - j. Refrain from shaking hands or engaging in other physical contact with the hands or face of another person.
5. Schools: For academic and extra-curricular activities, all K-12 schools including all private and/or public schools, in Monroe County shall follow the guidelines of the Centers for Disease Control (CDC), Indiana Department of Education (IDOE), and the Indiana State Department of Health (ISDH). **If the CDC recommends wearing face coverings, schools SHALL require students to wear face coverings during school, unless an exception listed in Paragraph 2 applies.** Monroe County schools consult with the Monroe County Health Department, regarding CDC guidance and best practices based on current, local conditions. Schools may adopt rules or regulations consistent with these requirements, but may not be less stringent. Nothing in this paragraph is intended to or does alter or modify any state or federal law requirements imposed upon or authority provided to schools.
 6. Compliance: Violations of this Regulation are subject to penalties as provided by the Monroe County Code, including but not limited to Chapters 305 and 11.5, and may be enforced by any local or state law enforcement agency or any agent authorized by the Monroe County Board of Health, Health Department, or Monroe County Board of Commissioners. Nothing in this Regulation gives individual residents the authority to intimidate or harass individuals who do not voluntarily comply or who are found out of compliance with this Regulation.
 7. Expiration: This Order shall expire on September 30, 2021 at 11:59 p.m., unless rescinded earlier or unless renewed and extended by the Board and approved by the Commissioners prior to that date and time. This Order shall automatically be rescinded when and if Monroe County's metrics, as shown and proven by the State of Indiana, indicate that Monroe County has fallen below 50 cases per 100,000 residents and is in the State of Indiana's "blue" category.
- Severability: It is the intent that this Order comply with all provisions of Indiana law. In the event that a court of competent jurisdiction finds that any term or clause in this Order is invalid, unenforceable, or illegal, the same will not have any impact on the other terms or clauses in this Order and shall not affect the valid provisions of this Order. Such term or clause may be revised to the extent required to render the Order enforceable and valid, according to the opinion of the Court.

Thomas W Sharp, MD

Digitally signed by Thomas W Sharp, MD
 DN: cn=Thomas W Sharp, MD, o=MCG, ou=Monroe County Health Officer, email=healthdept2@co.monroe.in.us, c=US
 Date: 2021.08.24 15:10:53 -04'00'

Dr. Thomas W. Sharp
 Monroe County Health Officer

Celinda Kay Leach

Digitally signed by Celinda Kay Leach
 DN: cn=Celinda Kay Leach, o=Monroe County Health Department, ou=Health, email=healthdept2@co.monroe.in.us, c=US
 Date: 2021.08.24 15:06:37 -04'00'

Celinda K. Leach
 President, Monroe County Board of Health

Pursuant to Indiana Code 16-20-1-21.5, this Health Regulation and Order is, hereby, approved by the Monroe County Board of Commissioners, who serve as the legislative body for Monroe County.

"YEAS"

Julie Thomas, President

Lee Jones, Vice President

Penny Githens, Commissioner

ATTEST:

Catherine Smith, Monroe County Auditor

"NAYS"

Julie Thomas, President

Lee Jones, Vice President

Penny Githens, Commissioner

MONROE COUNTY BOARD OF COMMISSIONERS

Date to be heard: 08/25/2021

Item for Formal Meeting? [checked] (Ex: Routine items, continuing grants)

OR

Item for Work Session / Discussion [] (Ex: Public interest items, Ordinance changes, new grants and grants that add personnel)

Title of item to appear on the agenda: Include VENDOR's Name in title if appropriate

Agreement with CDWG to provide Sheriff department with car mounted MDTs (ruggedized laptops) and all necessary mounting hardware.

Vendor # 000103

If new vendor, enter 'NEW'

All Grants must complete the following

Is this a grant request? Yes []

New Grant to the County? Yes []

Grant Type:

Reimbursement/Drawdown []

Up Front Payment []

County IS Pass Through []

Federal Agency: []

Federal Program: []

CFDA # []

Federal Award Number and Year: []

Or other identifying number

Pass Through Entity []

Amount Received

Federal: []

State: []

Local Match: []

Total Received: []

Contracts/Agreements/MOU- Interlocal/Ordinance/Resolution/Grant item:

Fund Name: PS-LIT

Fund Number 1170-0068

Amount: \$198,900

If there is a monetary number in the Amount Box, you HAVE to include the Fund Name & Number. IF this is a grant waiting on the creation of a Fund Name & Number, indicate that in the boxes.

Executive Summary:

This project is to replace all the car mounted laptop computers (MDTs) in the Sheriff's fleet of vehicles. MDT brand is GETAC, vendor is CDW-G. All mounting hardware and a three year bumper to bumper warranty is included.

Person Presenting: Eric Evans

Department: TSD

Attorney who reviewed: Jeff Cockerill

County Legal Review required prior to submission of this form for all contracts

Submitted by: Eric Evans

Date: 08/20/2021

Each agenda request and all necessary documents to the Auditor's Office (Anita Freeman) at: a.freeman@co.monroe.in.us AND to the Commissioner's

Office e-mail: Commissionersoffice@co.monroe.in.us

QUOTE CONFIRMATION



DEAR ERIC EVANS,

Thank you for considering CDW•G LLC for your computing needs. The details of your quote are below. [Click here](#) to convert your quote to an order.

QUOTE #	QUOTE DATE	QUOTE REFERENCE	CUSTOMER #	GRAND TOTAL
MGQQ104	7/26/2021	GETAC	6396666	\$198,900.00

QUOTE DETAILS				
ITEM	QTY	CDW#	UNIT PRICE	EXT. PRICE
Getac S410 G4 - 14" - Core i5 1135G7 - 8 GB RAM - 256 GB SSD Mfg. Part#: SP27ZADASYX Contract: MARKET	65	6425982	\$1,950.00	\$126,750.00
GETAC BUMPER TO BUMPER YR 1,2&3 Mfg. Part#: GE-SVSRNFW3Y Electronic distribution - NO MEDIA Contract: MARKET	65	3762369	\$335.00	\$21,775.00
Getac 120W 11-16V 22-32V DC Vehicle Adapter Mfg. Part#: GAD2X8 Contract: MARKET	65	5522532	\$95.00	\$6,175.00
Havis Vehicle Dock - without pass-through - docking station Mfg. Part#: OHHGTC619 Contract: MARKET	65	5725981	\$680.00	\$44,200.00

PURCHASER BILLING INFO	SUBTOTAL	\$198,900.00
Billing Address: MONROE COUNTY- TECH SERVICES DPT ACCTS PAYABLE 501 N MORTON ST BLOOMINGTON, IN 47404-3746 Phone: (812) 349-2522 Payment Terms: Net 30 Days-Govt State/Local	SHIPPING	\$0.00
	SALES TAX	\$0.00
	GRAND TOTAL	\$198,900.00
	DELIVER TO Shipping Address: MONROE COUNTY- TECH SERVICES DPT ERIC EVANS 501 N MORTON ST BLOOMINGTON, IN 47404-3746 Phone: (812) 349-2522 Shipping Method: DROP SHIP-COMMON CARRIER	
Please remit payments to: CDW Government 75 Remittance Drive Suite 1515 Chicago, IL 60675-1515		

Need Assistance? CDW•G LLC SALES CONTACT INFORMATION		
	John Sachaschik (866) 339-5849	johnsac@cdwg.com

LEASE OPTIONS

FMV TOTAL	FMV LEASE OPTION	BO TOTAL	BO LEASE OPTION
\$198,900.00	\$5,278.81/Month	\$198,900.00	\$6,112.20/Month

Monthly payment based on 36 month lease. Other terms and options are available. Contact your Account Manager for details. Payment quoted is subject to change.

Why finance?

- Lower Upfront Costs. Get the products you need without impacting cash flow. Preserve your working capital and existing credit line.
- Flexible Payment Terms. 100% financing with no money down, payment deferrals and payment schedules that match your company's business cycles.
- Predictable, Low Monthly Payments. Pay over time. Lease payments are fixed and can be tailored to your budget levels or revenue streams.
- Technology Refresh. Keep current technology with minimal financial impact or risk. Add-on or upgrade during the lease term and choose to return or purchase the equipment at end of lease.
- Bundle Costs. You can combine hardware, software, and services into a single transaction and pay for your software licenses over time! We know your challenges and understand the need for flexibility.

General Terms and Conditions:

This quote is not legally binding and is for discussion purposes only. The rates are estimate only and are based on a collection of industry data from numerous sources. All rates and financial quotes are subject to final review, approval, and documentation by our leasing partners. Payments above exclude all applicable taxes. Financing is subject to credit approval and review of final equipment and services configuration. Fair Market Value leases are structured with the assumption that the equipment has a residual value at the end of the lease term.

This quote is subject to CDW's Terms and Conditions of Sales and Service Projects at <http://www.cdw.com/content/terms-conditions/product-sales.aspx>
For more information, contact a CDW account manager

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Monroe County Board of Commissioners Agenda Request Form

Date to be heard Formal Work session Department

Title to appear on Agenda: Vendor #

Executive Summary:

The Monroe County Commissioners are intending to put together a committee, which is politically balanced, to review and recommend voting precincts and districts. The intention is being announced due to the compressed review scheduled caused by the delay in US Census information. The goal of this resolution is to allow the public to apply for the committee prior to its formal approval.

Fund Name(s):	Fund Number(s):	Amount(s)
<input type="text" value="NA"/>	<input type="text" value="NA"/>	<input type="text" value="NA"/>

Presenter:

Speaker(s) for Zoom purposes:

Name(s)	Phone Number(s)
<input type="text"/>	<input type="text"/>

(the speaker phone numbers will be removed from the document prior to posting)

Attorney who reviewed:

RESOLUTION 2021-41

A RESOLUTION EXPRESSING THE INTENT TO FORM A PRECINCT AND DISTRICT REVIEW COMMITTEE

WHEREAS, the 2020 US Census results were delayed by the COVID-19 Public Health Emergency; and,

WHEREAS, the Indiana Election Division has alerted Monroe County that the delay in US Census will significantly compress the normal six month election precinct and districting timeline to approximately six weeks; and,

WHEREAS, the Monroe County Commissioners must follow the Statutory guidelines, found in IC 3-11-1.5 et al, when establishing voting precincts and Council and Commissioner Districts; and,

WHEREAS, criteria include population criteria based upon the US Census data; and,

WHEREAS, the data from the 2020 Census must be incorporated in the precinct and district boundaries; and,

WHEREAS, the Monroe County Commissioners intend to form a politically balanced advisory committee to review and make recommendations on election precinct and district boundaries; and,

WHEREAS, due to the time constrains, the Commissioners wish to receive applications and conduct interviews as soon as practical.

NOW, THEREFORE, BE IT RESOLVED, the undersigned Monroe County Board of Commissioners expressing its intention to form the Precinct and District Review Committee. That such committee will contain an even number of appointments, the appointments shall be politically balanced, and shall be advisory to the Commissioners. Any person on the Committee must be registered to vote in Monroe County, Indiana. Anyone interested in serving on this Committee should apply to the County Commissioners.

Resolution 2021-41 is adopted this ____ day of _____, 2021.

MONROE COUNTY BOARD OF COMMISSIONERS

"YEAS"

"NAYS"

Julie Thomas, President

Julie Thomas, President

Lee Jones, Vice President

Lee Jones, Vice President

Penny Githens, Commissioner

Penny Githens, Commissioner

ATTEST:

Catherine Smith, Monroe County Auditor



Monroe County Board of Commissioners Agenda Request Form

Date to be heard

Formal

Work session

Department

Title to appear on Agenda:

Vendor #

Executive Summary:

Fund Name(s):

Fund Number(s):

Amount(s)

Presenter:

Speaker(s) for Zoom purposes:

Name(s)

Phone Number(s)

(the speaker phone numbers will be removed from the document prior to posting)

Attorney who reviewed:

RESOLUTION NO. 2021-43

RESOLUTION OF THE BOARD OF COMMISSIONERS OF MONROE COUNTY, INDIANA REGARDING APPROVAL OF ISSUANCE OF MONROE COUNTY GENERAL OBLIGATION BONDS AND, IF NECESSARY, BOND ANTICIPATION NOTES

WHEREAS, the Board of Commissioners of Monroe County, Indiana (the “Board” and the “County”, respectively) has considered undertaking certain public improvement projects in the County as more fully set forth in summary fashion on Exhibit A hereto (collectively, the “Projects”) and hereby determines that it would be of public utility and benefit and in the best interests of the citizens of the County to proceed with the acquisition and construction of the Projects and the financing thereof through the issuance of general obligation bonds of the County (the “Bonds”) and, if necessary, bond anticipation notes (the “BANs”), pursuant to Indiana Code 36-2-6, as amended, and other applicable provisions of the Indiana Code (collectively, the “Act”); and

WHEREAS, the estimated costs of the Projects, including engineering, municipal advisory and legal fees, is in the estimated amount of not to exceed Three Million One Hundred Thousand Dollars (\$3,100,000); and

WHEREAS, the Projects and the financing by the County of the Projects, together with expenses incidental thereto, are necessary, are authorized by the Act and will be of public utility and benefit to the County and its citizens; and

WHEREAS, the Board finds that the County does not have sufficient funds available or provided for in the existing budgets and tax levies that may be applied to the costs of the Projects and that it is necessary to finance the entire costs of the Projects by the issuance of the Bonds in one or more series, payable from *ad valorem* taxes to be levied upon all of the taxable property located in the County, in an aggregate principal amount not to exceed Three Million One Hundred Thousand Dollars (\$3,100,000) and, if necessary, BANs; and

WHEREAS, prior to the issuance of the Bonds and, if necessary, BANs, the County Council will adopt an ordinance approving the issuance of such Bonds and, if necessary, BANs (such ordinance, herein the “Bond Ordinance”); and

WHEREAS, the Act requires that the Bonds and, if necessary, BANs, when issued, be executed by the Board and the Board finds that it should provide its approval for the issuance of the Bonds and, if necessary, BANs;

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF MONROE COUNTY, INDIANA:

Section 1. The Board does hereby approve the issuance of the Bonds and, if necessary, BANs of the County pursuant to the provisions of the Act in an aggregate principal amount not to exceed Three Million One Hundred Thousand Dollars (\$3,100,000), for the purpose of

procuring funds to apply to the costs of the Projects, together with expenses on account of the issuance thereof. The terms of the Bonds shall be as set forth in the Bond Ordinance approved by the Council.

Section 2. This resolution shall be in full force and effect immediately upon its passage.

PASSED AND ADOPTED BY THE BOARD OF COMMISSIONERS OF MONROE COUNTY, INDIANA THIS ____ DAY OF SEPTEMBER, 2021.

BOARD OF COMMISSIONERS OF
MONROE COUNTY, INDIANA

Julie Thomas, President

Lee Jones, Vice President

Penny Githens, Member

ATTEST:

Catherine Smith, Auditor
Monroe County, Indiana

EXHIBIT A

Description of Projects

The projects include phase 2 health building improvements; virtual cluster upgrade; parks ~~updated external website~~, lawn mower and equipment; non LEO vehicles; solar infrastructure; HWY bachelor sidewalk connector (design); vac truck; mini excavator; grader; low boy; HWY trail connections; park renovations; and all related improvements and the incidental expenses in connection with these projects.



Monroe County Board of Commissioners Agenda Request Form

Date to be heard Formal Work session Department

Title to appear on Agenda: Vendor #

Executive Summary:

This is to ratify the agreement for architectural services for the MC Highway Department Relocation Project

Fund Name(s):	Fund Number(s):	Amount(s)
<input type="text" value="GO Bond"/>	<input type="text" value="4811"/>	<input type="text" value="Not to Exceed \$30,165.00"/>

Presenter:

Speaker(s) for Zoom purposes:

Name(s)	Phone Number(s)
<input type="text" value="Angie Purdie"/>	<input type="text"/>

(the speaker phone numbers will be removed from the document prior to posting)

Attorney who reviewed:

PROPOSAL

Lisa Ridge
Monroe County Highway Department Director
501 N. Morton
Bloomington, Indiana 47404

August 4, 2021

Project: Monroe County Highway Department Relocation

Client: Monroe County

Scope of work per Feasibility Study:

- Relocation plan based on Scheme 2, 7-13-21.
- Replacement of all building windows.
- Civil engineering plans for addition of new parking area.

Proposal of Architectural Services:

1. Meetings to review design and construction drawings.
2. Measure and draw first floor plan where there are windows; and building elevations.
3. Evaluate existing generator capacity.
4. Outline Specifications of materials, finishes, and colors.
5. Construction plans will include: Floor plans, exterior elevations, building section of second floor, wall sections and details, window details and schedule, electrical and lighting plan, electrical riser diagram, plumbing plan and riser diagram; heating/cooling duct plan revisions.
6. Building code review with MCBD.
7. Coordinate Civil Engineering for site work.
8. Submittal of plans to the State Plan Review, including the Energy Code program submittal.
9. Coordinate bidding process and contract.
10. Bi-weekly visits for observation of construction progress.
11. Review of pay requests; review of submittals and shop drawings.
12. Coordinate with furniture supplier for new workstations and office equipment.

Proposal of Civil Engineering Services by Smith Design Group:

1. Topographical survey and design for new parking area including site, grading, drainage, utility locations, and water retention and quality pond; and landscape (if required).
2. Prepare required permits, agency reviews and approvals for overall project including Monroe County Planning Department Site plan review and approval, City of Bloomington Utilities review and approval, (if required).
3. Prepare bidding documents.
4. Conduct site inspections during construction (Construction Administration).
5. Additional Civil Services beyond the scope of this proposal (if requested) per attached rates.

MICHAEL CHAMBLEE – ARCHITECT
1833 COUNTRY CLUB RD. NASHVILLE, INDIANA 47448 C: 812-345-2942
michaelchambleearchitect@gmail.com

PROPOSAL

The Client acknowledges that:

1. In the case of unresolved conflicts between the Client and the Architect, they will first seek nonbinding mediation.
2. The Client agrees to the fullest extent permitted by law, to limit the liability of the Architect and his sub-consultants on the project for any and all claims, losses, costs, damages of any nature whatsoever or claims expenses from any cause or causes, so that the total aggregate liability of the Architect and his sub-consultants to all those named shall not exceed \$25,000. Such claims and causes include, but are not limited to, negligence, professional errors or omissions, strict liability, breach of contract or warranty.
3. The Architect and his sub-consultants shall perform their services as expeditiously as is consistent with the professional skill and care ordinarily provided by architects and consultants practicing in the same or similar locality under the same or similar circumstances.

Fee and Billing:

1. Architectural services: \$24,360
2. Additional Architectural Services (if requested): Billed at hourly rates as follows: Architect: \$140/hr.; CAD Professional: \$90/hr.; Structural Engineer: \$100/hr.
3. Civil Engineering Services: \$4,430
 - Landscape plan (if required): \$625
 - Construction Administration: Billed hourly (estimate \$250 - \$750)
 - Total: \$4,680 - \$5,805
4. Total Architectural and Civil Engineering Services: \$29,040 -- \$30,165
5. The Architect's and Civil Engineer's services will be billed at the first of each month for the work completed and the payments will be due within 30 days.

If this proposal is acceptable, please sign below.

Title

Date

Respectfully submitted,



Michael Chamblee

MICHAEL CHAMBLEE -- ARCHITECT
1833 COUNTRY CLUB RD. NASHVILLE, INDIANA 47448 C: 812-345-2942
michaelchambleearchitect@gmail.com

Hourly Rate Schedule

6/01/2021

Office Administrative	\$75
Engineer I	\$105
Surveyor	\$110
Engineer II	\$125
Project Manager	\$125
Survey Manager	\$155
Design Manager	\$155
Principal	\$190
Survey Crew	
One person crew (Survey Chief)	\$120
Survey Assistant	\$60
Two person crew (Survey Chief + Survey Assistant)	\$180

Direct Project Expenses

Expenses directly attributable to the project are invoiced at cost plus 25%. These include items such as permit fees, postage, overnight mailing, etc.

In house reproduction and printing is invoiced in accordance with the following schedule;

Engineering Prints 24" x 36"

Prints Black/White \$3.50 ea