

**AGENDA**  
**BOARD OF DIRECTOR'S MEETING**  
**of the**  
**MONROE COUNTY SOLID WASTE MANAGEMENT DISTRICT**

Meeting Connection VIA ZOOM

<https://monroecounty-in.zoom.us/j/82407633097?pwd=UURYMmhOMzRwNzZqQ2F5aTBScEJEZz09>

Meeting ID: 824 0763 3097

Password: 032385

Thursday May 14, 2020     4:00 pm

**CALL TO ORDER**

	Page
1. Executive Committee Meeting Minutes – February 3, 2020.....	2
2. Executive Committee Meeting Memorandum – March 5, 2020.....	4
3. Approval of Board of Directors Meeting Minutes – February 13, 2020*.....	6
4. Approval of Board of Directors Meeting Minutes – April 23, 2020*.....	10
5. Controller's Report	
a. Cash Flows.....	12
b. Payroll and Claims* .....	19
6. Resolution 2020-04 Monroe County Landfill Financial Assurance.....	54
7. Department Reports.....	66
8. Public Comment.....	N/A
9. Comments from Directors.....	N/A

**ADJOURN**

## MINUTES

### **Executive Committee Meeting**

of the

Monroe County Solid Waste Management District

Monroe County Council Conference Room

Monroe County Courthouse

100 W. Kirkwood Avenue

Bloomington, Indiana

Monday February 3, 2020 5:00 p.m.

Members Present: Cheryl Munson, Chairperson; Isabel Piedmont-Smith, Vice-Chairperson

Members Absent: Penny Githens, Secretary

Staff Present: Tom McGlasson Jr., Executive Director

Legal Counsel Present: None

Munson called the meeting order at 5:00 p.m.

#### **Approval of Executive Committee Meeting Minutes – December 2, 2019**

Piedmont-Smith asked McGlasson if he had received the emailed revisions. McGlasson stated he had, and has a revised copy of the minutes available. Piedmont-Smith motioned to approve the revised minutes; Munson seconded. Verbal vote was unanimous, motioned passed.

#### **Approval of Board of Directors Meeting Minutes – December 12, 2019**

Discussion occurred regarding clarifying the language for the department reports and the revisions previously provided via email.

#### **Approval of Board of Directors Meeting Minutes – January 16, 2020**

Revisions previously provided via email were confirmed.

#### **Controller's Report**

McGlasson provided updated cash flow summaries to the committee. Piedmont-Smith asked about accounts payables noting they appear high. McGlasson stated that the District stops paying claims in mid-December to begin year-end processes, so the first claims paid in January cover two (2) to three (3) weeks.

#### **Resolution 2020-02 Asset Management Policy**

McGlasson explained that the Auditor's office requested this as part of their new reporting requirements under the generally accepted accounting principles (GAAP). He used the County's policy as a template and made necessary changes to make it applicable to the District. Discussion ensued concerning the revisions made, applicability of the policy to the District's processes and procedures, the asset retirement procedure, and grammatical and typographical corrections. Munson requested that the Auditor review the policy before the Board meeting.

#### **Green Business Network**

McGlasson presented requested information on Green Business Network subscribers and 2019 tonnages. Committee members suggested additional businesses that may benefit from the service. McGlasson explained some of the reasons businesses have provided for not using the service or discontinuing the service. Committee members requested that this information be included in the Board meeting packet.

### **Legislative Update**

McGlasson provided updates on the legislative bills the District has been monitoring.

### **All Other Items Deemed Appropriate For Executive Committee Discussion**

McGlasson provided the committee members with follow-up information regarding previously discussed measures which could be taken to reduce District expenses. Discussion ensued on the potential savings of the various measures and the impact they would have on residents and staff.

McGlasson informed the committee members that Republic Services has notified the District that they will no longer accept Styrofoam. Piedmont-Smith stated that the City recently sent out notices that they will no longer accept Styrofoam for recycling. Committee members and McGlasson discussed the District's options and the related costs and logistics. McGlasson advised the committee that the District needs to either stop accepting Styrofoam for recycling at its facilities or notify Republic that we would view this as a breach of contract. Piedmont-Smith asked what would happen to plastics loads with Styrofoam. McGlasson said that, depending on the amount of Styrofoam, the load could be deemed contaminated and the entire load sent to a landfill. McGlasson stated that based on weight, there are other materials and items the District could focus on that would show a higher volume of waste diverted from final disposal. Committee members requested that this be on the agenda for the Board meeting for discussion with the full Board.

Meeting adjourned at 6:32 p.m.

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Signed – Executive Committee Member  
Minutes of February 3, 2020

**MEMORANDUM**

**Executive Committee Meeting**

of the

Monroe County Solid Waste Management District

Monroe County Council Conference Room

Monroe County Courthouse

100 W. Kirkwood Avenue

Bloomington, Indiana

Wednesday March 5, 2020 5:15 p.m.

Members Present: Cheryl Munson, Chairperson; Isabel Piedmont-Smith, Vice-Chairperson; Penny Githens, Secretary

Members Absent: None

Staff Present: Tom McGlasson Jr., Executive Director

Legal Counsel Present: None

Munson called the meeting order at 5:20 p.m.

Munson stated that due to the courthouse doors being locked and members of the public not being able to attend this is not an official meeting and no action will be taken. McGlasson stated there was a miscommunication with courthouse staff concerning the meeting being moved from Monday to Wednesday resulting in the doors being locked. Munson stated the meeting is starting a little late due to members waiting at the door to let any members of the public in who were wanting to attend the meeting.

**Approval of Executive Committee Meeting Minutes – February 3, 2020**

No discussion and no action taken.

**Approval of Board of Directors Meeting Minutes – February 13, 2020**

McGlasson stated that Piedmont-Smith has provided revisions via email.

**Controller's Report – Cash Flow**

Piedmont-Smith asked if it was necessary for the Executive Committee to review this since it is provided at the Board meeting. McGlasson stated that historically the cash flow statements have been provided to the Executive Committee, but it is not required. Consensus among committee members to not have the cash flow statements provided to the Executive Committee prior to the Board meeting.

**Legislative Update**

McGlasson stated that two (2) House bills highlighted in the packet are expected to be passed by the Senate, and that he has not heard anything to indicate that language in the Senate bills that did not get a vote in the Senate will be added as an amendment to any bills currently still being discussed.

**Update on Styrofoam**

McGlasson stated that he and Munson had met with a representative from Republic and discussed Republics' inability to accept Styrofoam. Republic will continue to accept Styrofoam through the end of the current contract without penalty to the District, but plastic loads with Styrofoam could be deemed contaminated loads and the entire load sent to a landfill for disposal. Piedmont-Smith asked if there was language in the contract that prohibit that. Munson stated no, that the term used in the contract is "process".

Githens asked how we insure that no Styrofoam is going in. McGlasson stated that the District will have to issue a press release, make new signage for the sites and have staff monitoring the plastics bins.

Piedmont-Smith asked about disposal options at the sites for Styrofoam brought in by customers.



McGlasson said that orange bags are the only current disposal option, but that the District could allow loose Styrofoam to be disposed of for a period of time if the Board chooses.

Discussion ensued concerning managing Styrofoam brought to the Rural Sites and South Walnut.

Munson stated she asked Republic Services if they could give the District any financial considerations as a result of no longer accepting Styrofoam, and the representative said no.

Munson asked the members if they could discuss glass recycling. Members consented.

Munson noted that the District pays substantial hauling costs to get the glass it collects transported to the recycler in Indianapolis. Munson asked Piedmont-Smith if the City might be agreeable to establishing glass drop off locations which could be transported to a centralized location to be co-mingled with District glass and then transported to a recycling facility in larger volumes and more economically. Discussion ensued concerning glass collection options, locations for centralized glass co-mingling, transportation, costs, and revenues.

McGlasson stated that the glass collected by the District does not fall within the scope of the Republic contract.

**All Other Items Deemed Appropriate For Executive Committee Discussion**

Githens stated that she has a conflict for the next Executive Committee meeting on March 30<sup>th</sup>.

Githens presented legal fee expenses for 2018 and 2019 and stated that it has been suggested that the District look at using the County Legal Department as an opportunity to save money. Githens continued that she has spoken with the County Legal Department and they felt they could accommodate the District's legal needs, and she felt \$500 per month was an appropriate rate. Munson said she had also spoken with the County Legal Department and was given an hourly rate of \$80 per hour.

McGlasson expressed concern that if a situation arose where the District's interests and the County's interest were not aligned, the County Legal Department may have a conflict of interest. Piedmont-Smith stated that the District would always have the option to use outside counsel.

McGlasson asked about environmental compliance issues that the County Legal Department currently works with the District on at no cost. Githens asked how often this happens. McGlasson said he would have to check with the compliance department, but noted that the time commitment can vary and often times multiple departments are involved due to the nature of the ordinance violations.

Githens suggested that we try working with the County legal Department for a year or so and see how it goes. McGlasson stated that he felt that in order for the District to consider using the County Legal Department, the Commissioners would need to provide the District with a proposal outlining the fees the District would be subject to.

Meeting adjourned at 6:34 p.m.

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Signed – Executive Committee Member  
Memorandum of March 5, 2020

## MINUTES

Monroe County Solid Waste Management District  
**Board of Directors**  
Nat U. Hill Meeting Room, Monroe County Courthouse  
Bloomington, Indiana  
Thursday, February 13th, 2020  
4:00 p.m.

*The following minutes reference the meeting packet for this date,  
Including department reports and resolutions*

Members Present: Cheryl Munson, Chairperson; Isabel Piedmont-Smith, Vice-Chairperson;  
Penny Githens, Secretary; Dan Swafford, Director; John Hamilton, Director

Members Absent: Julie Thomas, Director; Lee Jones, Director

Staff Present: Tom McGlasson Jr. Executive Director; Lee Paulsen, Landfill Director; Connie  
Hudson, Controller

Staff Absent: Scott Morgan, Operations Director

Legal Counsel Present: Michael Carmin

CAC: none

Munson called the meeting to order at 4:00 p.m. Munson asked for unanimous consent to  
move agenda item 6 Polystyrene Foam, to number 4, ahead of the Controller's Report.

### **Executive Committee Meeting Minutes – December 2, 2019**

These minutes are for information only.

### **Approval of Board of Directors Meeting Minutes – December 12, 2019**

Githens motioned to approve, Swafford seconded. Verbal vote was three (3) ayes and one (1)  
abstention (Hamilton), motion passed.

### **Approval of Board of Directors Meeting Minutes – January 16th, 2020**

Githens motioned to approve, Swafford seconded. Verbal vote was three (3) ayes and one (1)  
abstention (Hamilton), motion passed.

Piedmont-Smith entered at 4:05 p.m.

### **Polystyrene Foam**

McGlasson stated that on January 29, 2020 the District received a letter from Republic Services  
stating they no longer will accept Styrofoam in any form from the District. This was brought to  
the Executive Committee at their meeting and by their consensus is brought to the Board for  
discussion. McGlasson stated that this is unfortunate, but not completely unexpected. In this  
area, all of the haulers and MRF's have stopped accepting this material, and it seems to be a  
trend across the nation. McGlasson has reached out to mills in the area, and Mervis Plastics in  
Indianapolis is not accepting the material. He is waiting on responses from Cardinal Recycling  
in Morris, Illinois and Plastic Recycling Incorporated in Indianapolis. This is similar to the  
situation we were in with plastic bags a few years ago and is a function of where the markets  
and industry are at this time.

Githens asked if they were going to take Styrofoam through April 30<sup>th</sup>, the end of the current contract. McGlasson stated they want us to stop taking it at our facilities as soon as possible, and have indicated that if it doesn't happen within the next thirty (30) days they may consider assessing contamination fees or other additional charges to the District. Githens asked if this is breaking the contract. Carmin stated the contract does state that they will process Plastics one (1) through seven (7), and Styrofoam is labeled seven (7).

Munson asked what options are available to the District. Carmin stated there are options if this is viewed as a breach of contract and that discussion would be best handled in an executive meeting. McGlasson stated that other vendors we would look to in a situation like this are not taking Styrofoam either.

Piedmont-Smith asked about impact on cost under the new contract and if this change could be leveraged to reduce the District's costs. McGlasson stated that Styrofoam weighs very little and would be a small percentage of our total plastics tonnage.

Githens stated we need some time to tell residents, and Republic should honor the agreement to accept Styrofoam through the end of the current contract to give residents time to adjust to this. McGlasson agreed. Piedmont-Smith stated this might be a good education opportunity as well to talk with area restaurants about options other than Styrofoam for takeout containers.

Piedmont-Smith asked where we want to go from here. McGlasson stated we should ask Republic Services to honor the contract through the end of April, and that would give time to notify residents of the change. Munson asked if Republic was making the same request of the City and IU. McGlasson stated that the City has stopped accepting the material but he has not been able to confirm if IU has. McGlasson continued that all of the local haulers he has spoken with are no longer accepting Styrofoam.

Carmin stated there should be an amendment to the next contract. Munson asked about Republic considering a financial consideration for the District in return for the District's acceptance of their request. Carmin stated that this would open the possibility of negotiating other contract changes.

Piedmont-Smith asked if the Board should schedule an executive session with legal counsel to discuss this or have staff reach out to Republic. McGlasson stated that from his perspective it would be best to have staff reach out to Republic to get an idea of what concessions they might consider and then bring information back to the Board for consideration.

Swafford asked if Republic wants to stop accepting Styrofoam now and what the consequences would be if we don't comply. McGlasson stated that Republic's preference would be for the District to stop accepting it now. Since their MRF no longer accepts and processes Styrofoam, the loads of plastic that had Styrofoam in them would be deemed contaminated and could have extra charges applied. McGlasson explained that when contaminated loads are received by Republic they don't sort them, it is all sent for disposal and so you wind up with the materials in the contaminated load that are recyclable also being sent for disposal.

Piedmont-Smith asked legal counsel to see if there is any recourse for the District because the contract specifies they will accept the material. Carmin stated that the issue is that they cannot market the material. Piedmont-Smith agreed and stated that is not the District's problem. Carmin agreed and continued that due to the market conditions every vendor will have this same problem.

Piedmont-Smith stated that we don't want to be in a situation where all of our plastics are being sent to the landfill. McGlasson agreed, stating that this is a risk with any vendor available to us in this area.

McGlasson asked for a consensus from the Board that there is a willingness to consider removing Styrofoam from our program and if so, staff and legal would initiate discussions with Republic in an attempt to negotiate contract amendment terms to bring to the Board for consideration. Discussion ensued concerning community outreach and education related to such a change.

### **Controller's Report – Payroll and Claims**

Hudson presented payroll and claims. Hamilton inquired if the payroll and claims were all appropriate and affirmed. Hudson stated yes. Githens asked about a claim for property tax on a Cannon copier. McGlasson stated he has provided Canon with the language of the relevant statutes and is waiting on a response, but hopes to have that refunded. Munson motioned to approve payroll and claims.

Verbal vote was unanimous, motion passed.

### **Cash Flow**

Hudson provided updated cash balances. Piedmont-Smith asked about the increase in Orange Bag revenue. Hudson stated that two (2) deliveries were made in January. Githens asked about the reduction in the Debt Fund balance. Hudson state that we have made the first payment for the year.

### **Resolution 2020-2: Adoption of Asset Management Policy**

Piedmont-Smith motioned to approve, Githens seconded. McGlasson presented the resolution and explained it is due to a document request from the Monroe County Auditor's office to assist them with issuing required financial statements that must meet the generally accepted accounting principles (GAAP) standards. He used the County's policy as a template and modified it to fit the District. Discussion ensued regarding the procedure to retire an asset. Piedmont-Smith asked about threshold level that would require Board approval. McGlasson stated anything that cost over two hundred dollars (\$200.00) would have to go through an approval process, and if the Board determined in the future that the threshold levels were too stringent the policy could be amended.

Hamilton questioned the language defining an inventory asset. McGlasson explained the intent of the language. Munson suggested to change the language to "value within the ranges specified below". McGlasson stated that the Board could amend the policy at this time and approve the resolution as amended. Piedmont-Smith requested that a typographical error be corrected if the policy is being amended.

Piedmont-Smith motioned to amend the policy to make the change suggested by Munson and correct the typographical error. Hamilton seconded. Verbal vote was unanimous, motion to amend passed. Roll call vote for the resolution as amended was unanimous, motion passed.

### **Department Reports**

McGlasson stated the ordering website for the compost bin and rain barrel program is now live. Residents can visit [www.gogreendistrictorders.com](http://www.gogreendistrictorders.com) to view the available products and place their orders. Products will be available to be picked up at the District administration building on April 18th, where there will also be demonstrations and education materials available to help residents make the best use of the products ordered. McGlasson also reported that registration amendments to expand the food waste collection program to all District facilities have been submitted to IDEM.

Piedmont-Smith asked about adding a link on the District website to the website to purchase compost bins and rain barrels. McGlasson stated staff would look into adding that.

Hamilton noted a proposed tax increase that would generate revenue that could be used to promote sustainable economic development and asked the Board and staff to consider the components in the waste sector that might provide the most benefit if money was available to make them more sustainable.

Hamilton exited at 4:45 p.m.

Githens asked what the Weather Crawl is mentioned in McGlasson's report. McGlasson explained how this is used for advertising and promotion.

McGlasson read from Morgan's report noting that the annual ReTrac reporting has been completed and submitted for the AISWMD and for IDEM. Annual registration for all facilities have been submitted to the Monroe County Health Department. Information on Green Business Network tonnages for 2019 will be forwarded in an e-mail.

Paulsen read from his report, noting that the November groundwater data is in line with previous events and staff is preparing the report to submit to IDEM. Munson previously requested information on the Adopt-A-Road program and a new interactive map has been developed and submitted for uploading to the website. Paulsen provided information on current participation in Adopt-a-Road.

**Public Comment**

None

**Comments From Directors**

Munson requested that the Executive Committee stay for a few minutes to reschedule their next meeting.

Piedmont-Smith stated that the Board's thoughts and prayers go out to Scott Morgan on his recovery.

The meeting adjourned at 4:54 p.m.

Signed – Board Member

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Minutes of February 13, 2020

## MINUTES

Monroe County Solid Waste Management District

### **Board of Directors**

Thursday, April 23, 2020

4:00 p.m.

Meeting connection VIA ZOOM

<https://us02web.zoom.us/j/88995008743?pwd=YVF6bE03UzlubDI0UzN3bytPMzZodz09>

Meeting ID: 889 9500 8743

Password: 026432

Community Access Television Services (CATS) provides a public access recording of this meeting in its entirety and is free to view online at [www.catstv.net](http://www.catstv.net).

*The following minutes reference the meeting packet for this date,  
Including department reports and resolutions*

Members Present: Cheryl Munson, Chairperson; Isabel Piedmont-Smith, Vice-Chairperson; Penny Githens, Secretary; Julie Thomas, Director

Members Absent: John Hamilton, Director; Lee Jones, Director; Dan Swafford, Director

Staff Present: Tom McGlasson Jr. Executive Director; Lee Paulsen, Landfill Director; Connie Hudson, Controller

Staff Absent: Connie Hudson, Controller; Scott Morgan, Operations Director; Lee Paulsen, Landfill Director

Legal Counsel Present: None

CAC: none

Munson called the meeting to order at 4:06 p.m.

### **Resolution 2020-03 To Amend Resolution 2019-13 – To Establish the 2020 District Holiday Schedule**

Piedmont-Smith motioned to approve, stating that the resolution changes the date of the primary election day holiday from May 5, 2020 to June 2, 2020; Thomas seconded. McGlasson stated that the date change for the election was the result of Executive Order 20-07 issued by Governor Holcomb. No public comment. Roll-call vote was unanimous, motion passes.

### **Public Comment**

None

### **Comments From Directors**

Thomas thanked District staff for the work during this time and asked McGlasson to review the District's current operating schedule and plans for reopening. McGlasson stated that currently the administration building is closed to the public, the five (5) recycling centers are open on Wednesdays and Saturdays only, and that the bulky item bins are available on their regular rotation at the designated site on Wednesday and Saturday of that week. He continued, that with regard to changing that schedule, we're following the stay-at-home order and the County's

emergency declaration and looking for the State or County to lessen restrictions or make changes and would look to the County to lead by example for when we would start to expand operations and open the administration building to the public.

Githens asked if there was adequate personal protective equipment for the staff. McGlasson said at this time, yes. We have an ample supply of gloves and an adequate supply of hand sanitizer at the sites where running water is not available. Masks are currently available, but given the supply status of those, if we go too far past May 1<sup>st</sup> they may become an issue due to the inability to get more.

Piedmont-Smith asked about the impact the reduced schedule has on employee wages. McGlasson stated that under the District policy, employees who are scheduled to work on a day that there is an administrative decision made to close a facility do get paid their regular wages for that day.

Piedmont-Smith asked if the District has looked into the City or County mask drive for the homemade masks as an option. McGlasson said that he has looked at that but not gotten involved at this time, and that he has personal acquaintances that are making masks as well, and that is an option he is keeping open in the event that more masks are needed. He continued that he has orders for masks with two (2) operational supply vendors that are on back order, and in the event those do not come in by the time we need more masks, the homemade mask option is something he is keeping open and believes we have a couple of avenues to acquire those if we need to.

Piedmont-Smith thanked the staff for continuing to be out there working with the public.

Munson stated she hopes the staff understands that they are essential workers, and that she heard from residents when they felt they had recyclables piling up.

The meeting adjourned at 4:16 p.m.

Signed – Board Member

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Minutes of April 23, 2020

**MEMORANDUM**

**Monroe  
County Solid  
Waste  
Management**

**DATE: May 14th, 2020**  
**TO: MCSWMD Board of Directors**  
**FROM: Connie Hudson, Controller**  
**SUBJECT: Cash Flow Summary**

	<u>Beginning Balance</u>	<u>Revenue</u>	<u>Expense</u>	<u>Cash on Hand</u>
	January, 2020	YTD as of April 30th, 2020	YTD as of April 30th, 2020	YTD as of April 30th, 2020
Operating	2,340,545.39	223,212.06	838,986.98	1,724,770.47
Closure Bond Debt	162,788.97		151,685.00	11,103.97
Capital	45,413.60			45,413.60
Landfill/Post Closure	750,918.53	12,060.71	1,252.71	761,726.53



MONROE  
COUNTY SOLID  
WASTE MANAGEMENT  
DISTRICT

Date: May 14th, 2020  
To: MCSWMD Board of Directors  
From: Connie Hudson, Controller  
Subject: Operating

Begin Balance: 2,340,545.39

	Jan-20	Feb-20	Mar-20	Apr-20	May-20	Jun-20	Jul-20	Aug-20	Sep-20	Oct-20	Nov-20	Dec-20	YTD	2020 Budget	2019 Encumbered/ Not Spent	YTD Actual Less Budget	Percent Remaining
REVENUE																	
TAX Levy														1,833,830.00		-1,833,830.00	100.00%
Excise Tax													0.00	138,970.00		-138,970.00	100.00%
CVET													0.00	7,332.00		-7,332.00	100.00%
Sale of Recycling	1,079.89	854.80	793.67	1,409.02									4,137.38				
Glass Recycling	394.54		1,610.72	1,326.21									3,331.47	17,500.00		-14,168.53	80.96%
Metal Recycling	3,231.99	3,154.70	3,308.49	2,568.64									12,263.82	62,000.00		-49,736.18	80.22%
Sale of Oil													0.00				
Battery Recycling													0.00	3,000.00		-3,000.00	100.00%
Freon	490.00	280.00	280.00	260.00									1,310.00	6,000.00		-4,690.00	78.17%
Green Business	5,200.00	7,000.00	600.00										12,800.00	30,000.00		-17,200.00	57.33%
Toter's	217.92												217.92			217.92	
Orange Bags	38,807.50	21,945.00	29,758.75										90,511.25	300,000.00		-209,488.75	69.83%
Vendor Discount													0.00	-15,000.00		15,000.00	100.00%
CESQG	546.07	1,379.34	846.03	234.18									3,005.62	14,000.00		-10,994.38	78.53%
Paint	20.00	40.00	20.00	20.00									100.00				
Rental	1,950.00	393.08		1,951.00									4,294.08	5,700.00		-1,405.92	24.67%
Refund/Misc	1.00		500.00	209.85									710.85				
Host Fee	19,803.99	21,227.53	19,161.12	21,140.19									81,332.83	250,000.00		-168,667.17	67.47%
E-Waste	2,960.00	1,600.00	1,940.00	1,180.00									7,680.00	35,000.00		-27,320.00	78.06%
Donation													0.00			0.00	
Insurance Reimbursement	758.42	758.42											1,516.84			1,516.84	
TOTAL REVENUE	75,461.32	58,632.87	58,818.78	30,299.09	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	223,212.06	2,688,332.00		-2,465,119.94	91.70%

EXPENSE	Jan-20	Feb-20	Mar-20	Apr-20	May-20	Jun-20	Jul-20	Aug-20	Sep-20	Oct-20	Nov-20	Dec-20	YTD	2020 Budget	2019 Encumbered/ Not Spent	YTD Actual Less Budget	Percent Remaining
Personnel Services																	
Salaries and Wages	90,557.99	61,638.01	64,327.82	59,434.16									275,957.98	873,383.00		-597,425.02	68.40%
Employee Benefits	15,858.32	10,956.72	11,416.62	11,557.23									49,788.89	165,295.00		-115,506.11	69.88%
District Insurance	30,859.52	19,386.14	19,386.14	19,296.14									88,927.94	320,045.00		-231,117.06	72.21%
Longevity	1,800.00	832.00	200.00	915.00									3,747.00	17,264.00		-13,517.00	78.30%
Wellness Clinic-Activate		3,717.57											3,717.57	16,000.00		-12,282.43	76.77%
sub-total	139,075.83	96,530.44	95,330.58	91,202.53	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	422,139.38	1,391,987.00		-969,847.620	69.67%
Supplies																	
Office Supplies	215.79												215.79	6,325.00		-6,109.21	96.59%
Operating Supplies	1,791.39	3,234.85	1,617.67	1,831.34									8,475.25	48,525.00		-40,049.75	82.53%
Repair and Maintenance	1,891.20	381.99	590.20										2,863.39	22,150.00		-19,286.61	87.07%
Other Supplies	38,444.84	704.75											39,149.59	72,700.00	69,282.50	-33,550.41	46.15%
sub-total	42,343.22	4,321.59	2,207.87	1,831.34	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	50,704.02	149,700.00		-98,995.98	66.13%
Other Services & Charges																	
Professional Services	2,762.28	12,869.81	3,055.99	4,147.50									22,835.58	171,500.00		-148,664.42	86.68%
Communication & Transportation	1,628.23	810.40	1,444.57	1,470.87									5,354.07	20,830.00		-15,475.93	74.30%
Printing and Advertising	2,200.00	409.00	785.00	763.05									4,157.05	17,500.00		-13,342.95	76.25%
Insurance	1,290.00												1,290.00	135,800.00		-134,510.00	99.05%
Utility Services	5,257.04	4,184.86	3,608.05	2,958.45									16,008.40	51,450.00		-35,441.60	68.89%
Repair & Maintenance	5,240.08	5,498.51	9,201.78	4,175.74									24,116.11	77,700.00		-53,583.89	68.96%
Rentals	6,479.49	5,554.11	5,743.86	5,930.03									23,707.49	83,004.00		-59,296.51	71.44%
Other Services & Charges	63,516.46	50,925.96	40,759.11	55,200.16									210,401.69	661,125.00		-450,723.31	68.18%
sub-total	88,373.58	80,252.65	64,598.36	74,645.80	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	307,870.39	1,218,909.00		-911,038.61	74.74%
Capital Outlay													0.00				
Land													0.00				
Improvements O.T. Buildings													0.00	10,000.00		-10,000.00	100.00%
Machinery and Equipment													0.00				
Building Improvements													0.00				
Computer Equipment				5,110.00									5,110.00				
Vehicle Purchases/Lease													0.00	35,000.00		-35,000.00	100.00%
Other Capital Outlays													0.00				
Cum Capital													0.00				
sub-total	0.00	0.00	0.00	5,110.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	5,110.00	45,000.00		-39,890.00	
Outstanding Checks	-8,781.00	-46,852.47	-2,102.61	-1,893.26									-59,629.34				
Payroll Tax / Claims Withdraws	44,104.07	12,908.22	29,505.51	26,274.73									112,792.53				
	35,323.07	-33,944.25	27,402.90	24,381.47	0.00	0.00	0.00	0	0.00	0.00	0.00	0.00	53,163.19				
Total Expenses	305,115.70	147,160.43	189,539.71	197,171.14	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	838,986.98	2,805,596.00		-1,966,609.02	70.10%
Rev - Total Exp (Net Income)																	

Cash On Hand 1,724,770.47



**MONROE  
COUNTY SOLID  
WASTE  
MANAGEMENT  
DISTRICT**

Date: May 14th, 2020  
 To: MCSWMD Board of Directors  
 From: Connie Hudson, Controller  
 Subject: **Closure Bond Debt**

Begin Balance 162,788.97

	Jan-20	Feb-20	Mar-20	Apr-20	May-20	Jun-20	Jul-20	Aug-20	Sep-20	Oct-20	Nov-20	Dec-20	YTD	2020 Budget	YTD ACTUAL Less Budget	Percent Remaining
REVENUE																
Debt Service Tax													0.00	285,570.00	285,570.00	100%
Excise Tax													0.00	20,000.00	20,000.00	100%
Cvet													0.00	1,100.00	1,100.00	100%
Transfer IN																
Total Revenue	0.00	0	0	0	0	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	306,670.00	306,670.00	100%

EXPENSE																
Principal	130,000.00												130,000.00		130,000.00	
Interest	21,285.00												21,285.00		21,285.00	
Agency Fee	400.00												400.00		400.00	
Transfer Out																
Total Expenses	151,685.00	0	0	0	0	0	0.00	0	0	0	0		151,685.00	0.00	-151,685.00	

Cash on Hand 11,103.97



Date: May 14th, 2020  
To: MCSWMD Board of Directors  
From: Connie Hudson, Controller  
Subject: Capital

Begin Balance 45,413.60

		Jan-20	Feb-20	Mar-20	Apr-20	May-20	Jun-20	Jul-20	Aug-20	Sep-20	Oct-20	Nov-20	Dec-20	YTD	Budget Less YTD	Percent Remaining
REVENUE																
Transfer IN																
	Total Revenue	0	0	0	0	0	0	0	0	0	0	0	0	0		

EXPENSE																
Improvements														0		
Total Expenses		0	0	0	0	0	0	0	0	0	0	0	0	0		

Cash on Hand 45,413.60

MONROE  
COUNTY SOLID  
WASTE  
MANAGEMENT  
DISTRICT

Date: May 14th, 2020  
To: MCSWMD Board of Directors  
From: Connie Hudson, Controller  
Subject: **Landfill/Post Closure**

Begin Balance: 750,918.53

REVENUE

	Jan-20	Feb-20	Mar-20	Apr-20	May-20	Jun-20	Jul-20	Aug-20	Sep-20	Oct-20	Nov-20	Dec-20	YTD
Interest	1,840.93	561.61	1,203.21	1,225.30									4,831.05
Dividend		71.93	24.53	16.73									113.19
Gain on Investment	86.85	2,664.38	943.77	3,421.47									7,116.47
Transfer													0.00
Total Revenue	1,927.78	3,297.92	2,171.51	4,663.50	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	12,060.71

EXPENSE

Bank Fee's	312.10	313.00	313.00	314.61									1,252.71
Loss on Investment													0.00
Market Value Adjustment													0.00
Transfer													0.00
Total Expenses	312.10	313.00	313.00	314.61	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,252.71

Cash on Hand 761,726.53



Date: May 14th, 2020  
 To: MCSWMD Board of Directors  
 From: Connie Hudson, Controller  
 Subject: **Summary of Payroll and Claims**  
 (approved by the Board Chair or Designee since the last Board Meeting of )

Payroll & Accounts Payable Claims:	03/17/20	Payroll	
		Payroll Claims	
		Longevity	
		Accounts Payable Claims	26,627.59
		Debt (Bond)	<u>26,627.59</u>
Approved by Board Chair or Designee	03/19/20		
Payroll & Accounts Payable Claims:	03/23/20	Payroll	20,578.63
		Payroll Claims	9,473.17
		Longevity	122.01
		Accounts Payable Claims	3,906.90
		Debt (Bond)	<u>34,080.71</u>
Approved by Board Chair or Designee	03/26/20		
Payroll & Accounts Payable Claims:	04/01/20	Payroll	
		Payroll Claims	
		Longevity	
		Accounts Payable Claims	30,953.59
		Debt (Bond)	<u>30,953.59</u>
Approved by Board Chair or Designee	04/02/20		
	04/08/20	Payroll	20,810.05
		Payroll Claims	9,938.80
		Longevity	826.43
		Accounts Payable Claims	34,742.37
		Debt (Bond)	<u>66,317.65</u>
Approved by Board Chair or Designee			
	04/15/20	Payroll	
		Payroll Claims	
		Longevity	
		Accounts Payable Claims	17,941.69
		Debt (Bond)	<u>17,941.69</u>
Approved by Board Chair or Designee			

04/22/20	Payroll	20,095.60
	Payroll Claims	12,487.76
	Longevity	
	Accounts Payable Claims	48,281.45
	Capital Improvement	
	Debt (Bond)	
		<u>80,864.81</u>

Approved by Board Chair or Designee

04/28/20	Payroll	
	Payroll Claims	
	Longevity	
	Accounts Payable Claims	1,025.84
	Capital Improvement	
	Debt (Bond)	
		<u>1,025.84</u>

5/6/2020	Payroll	20,302.63
	Payroll Claims	9,678.68
	Longevity	
	Accounts Payable Claims	11,875.50
	Capital Improvement	
	Debt (Bond)	
		<u>41,856.81</u>

Total Pre-approved : 299,668.69

We have examined the claims summarized above and approved.



Tom McGlasson Jr, Executive Director



Connie Hudson, Controller





Date: March 17th , 2020  
To: MCSWMD Board of Directors  
From: Connie Hudson, Controller  
  
Re: Approval of Payroll & Claims

Payroll & Accounts Payable Claims: 3/17/20

Payroll:	
Check:	
Direct Deposit:	
Payroll Claims:	
Longevity	
Accounts Payable Claims:	26,627.59
Capital Improvement	
Debt (Bond)	
	<hr/>
	26,627.59

We have examined the claims summarized above and approved.

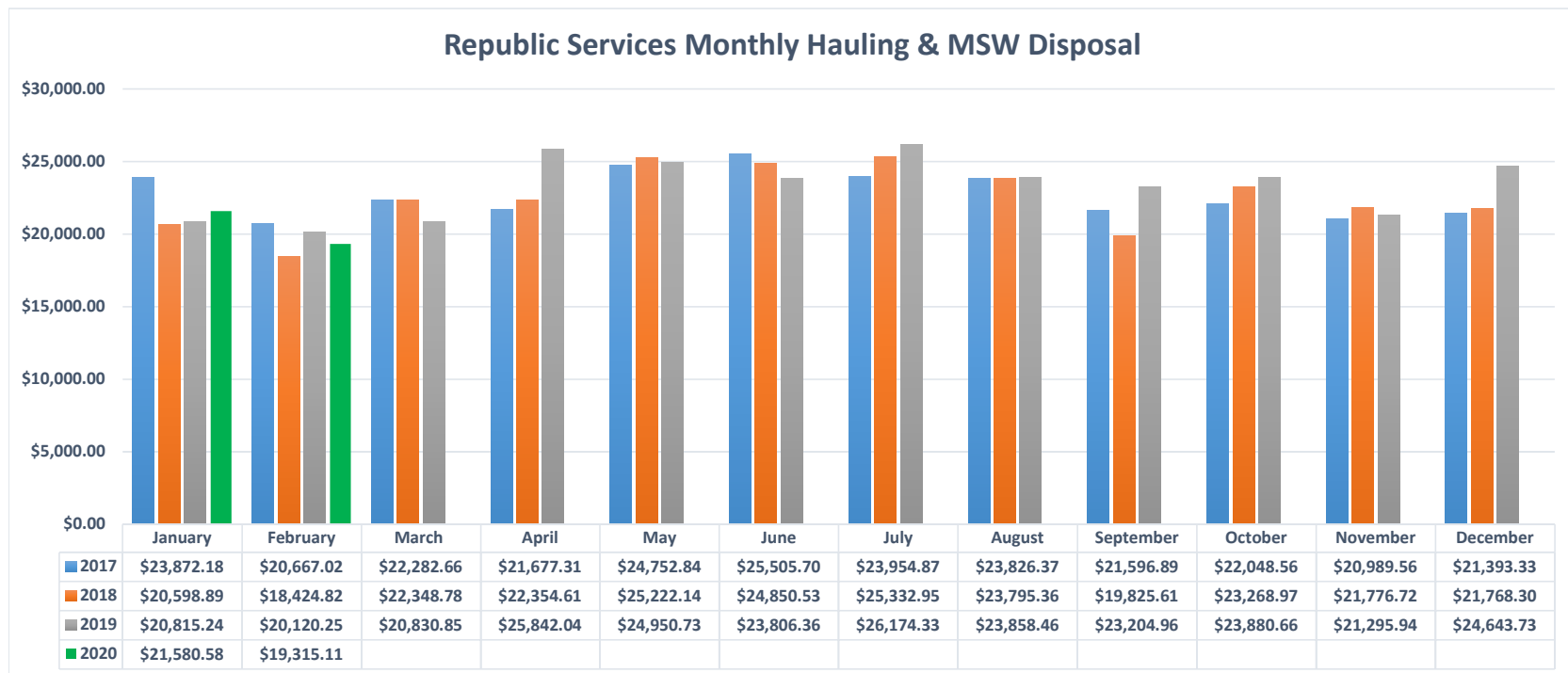
  
\_\_\_\_\_  
Tom McGlasson Jr, Executive Director

  
\_\_\_\_\_  
Connie Hudson, Controller

## Accounts Payable Claims Docket

## CLAIM DOCKET

Claim	Name	Description	Net Amount
1	C & S, Inc.	Mthly ( Feb, 2020 ) Fuel for all Dept's	504.91
		Sales Tax credit	-10.52
2	Canon	April, 2020 Copier/Printer lease	398.43
3	Carmin Parker	Feb, 2020 : Review Republic Svr letter, Board Mtg	571.00
4	Cassady Electrical Contractors	Orad site: relpace lights	244.47
5	Chase Card Services	Annual Subscription: Landfill SCADA	349.99
		Mthlyu: Internet @ landfill for treatment plant	59.98
		Annual renewal of Pro design - Community Outreach	119.40
		Landfill: wastewater permti prepration class	358.00
		Supplies: paper towels, pine sol, water (sites, RRC, HHW & admin)	165.40
6	City of Bloomington Utilities	Mthly (2/4 - 3/4/20) Admin, RRC & HHW	280.82
7	Duke Energy Indiana Inc	Mthly RRC & HHW	605.29
		Mthly Admin Bldg	254.12
		Mthly Oard Site	281.28
8	Element Materials	Bi-weekly: Landfill NPDES samples	203.00
9	K & S Hauling	Semi-hauling: mixed paper, magazines, books	800.00
10	Lambert Consulting	Coding & installing AAR map on website	195.00
11	Lincoln National Life Insurance	Mthly (april, 2020) Employee disability	728.39
12	MedAssure Heartland	HHW mixed disposal: syringes	248.00
13	Pomp's Tire Service	Landfill: '08 Ford F150 repair: turn signal bulb, lube & oil	40.90
14	Republic Services of Indiana	Mthly ( Feb, 2020) Hauling & MSW disposal	19,315.11
15	Shoe Carnival Inc	Employee safety boots	99.98
16	USABlueBook	Landfill: Ammonia Salicylate powder, zero oxygen	206.18
17	Vectren Energy	Mthly Admin	164.62
		Mthly RRC/HHW	386.17
18	Ziebart	Landfill: rust inspection	57.67
Grand Total:			26,627.59



## Tom McGlasson

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**From:** Cheryl Munson <cmunson@co.monroe.in.us>  
**Sent:** Thursday, March 19, 2020 7:55 PM  
**To:** Tom McGlasson  
**Subject:** Re: Claims For Approval

Yes.

Cheryl

---

### Cheryl Munson

Monroe County Council  
Member At-Large  
6707 W. Rock East Road  
Bloomington, IN 47403  
(812) 325-3407

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[cmunson@co.monroe.in.us](mailto:cmunson@co.monroe.in.us)  
[www.cherylmunson.us](http://www.cherylmunson.us)

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**From:** Tom McGlasson <tmcglass@mcswmd.org>  
**Sent:** Thursday, March 19, 2020 6:06 PM  
**To:** Cheryl Munson  
**Subject:** Re: Claims For Approval

Are claims approved?

Get [Outlook for Android](#)

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**From:** Isabel Piedmont-Smith <piedmoni@bloomington.in.gov>  
**Sent:** Wednesday, March 18, 2020 11:28:33 AM  
**To:** Cheryl Munson <cmunson@co.monroe.in.us>  
**Cc:** Tom McGlasson <tmcglass@mcswmd.org>; Penny Githens <pgithens@co.monroe.in.us>; Julie Thomas <jthomas@co.monroe.in.us>; mayor@bloomington.in.gov <mayor@bloomington.in.gov>; Lee Jones <ljones@co.monroe.in.us>; Dan Swafford <danswafford@ellettsville.in.us>  
**Subject:** Re: Claims For Approval

Thanks, Tom. This looks fine. Did we ever get that property tax payment on the Canon copier refunded?  
Isabel

On Wed, Mar 18, 2020 at 10:49 AM Cheryl Munson <[cmunson@co.monroe.in.us](mailto:cmunson@co.monroe.in.us)> wrote:  
Dear Tom,

Thank you for all your work during this difficult time!

MONROE  
COUNTY SOLID  
WASTE  
MANAGEMENT  
DISTRICT

Date: March 23rd , 2020  
To: MCSWMD Board of Directors  
From: Connie Hudson, Controller  
  
Re: Approval of Payroll & Claims

Payroll & Accounts Payable Claims:

3/23/20

Payroll:

Direct Deposit:	20,578.63
Payroll Claims:	9,473.17
Longevity	122.01
Accounts Payable Claims:	3,906.90
Capital Improvement Debt (Bond)	
	<hr/>
	34,080.71

**We have examined the claims summarized above and approved.**

  
Tom McGlasson Jr, Executive Director

  
Connie Hudson, Controller

Deposit Amount      Check Amount

20,578.54

122.01

Payroll  
Longevity

Payroll Claims 3/27/20

<u>Description</u>	<u>Debits</u>
State	2,242.63
County	852.60
Federal	2,416.55
Fica Medicare	805.40
Retirement	3,155.99
<b>Totals:</b>	<b>9,473.17</b>

Payroll Claims

## CLAIM DOCKET

	Claim	Vendor	Name	Description	Net Amount
Batch: 569	1	289	Element Materials Tech Daleville, LLC	Bi:weekly : Landfill NPDES samples	203.00
	2	231	Indiana State Central Collection Unit	Remit: # 0006812207 Case: 53C07-1108-JP-000630	132.00
	3	231	Indiana State Central Collection Unit	Remit: # 7939393 Case: 53C04-1708-DC-000373	90.00
	4	231	Indiana State Central Collection Unit	Remit: # 0004140457 Case: 53C07-0601-JP-00023	134.82
	5	459	Invesco Investment Service	Bi-weekly payroll IRA for employee's	29.00
	6	254	John Hancock	Loan # 1 and Loan # 2	445.37
	7	254	John Hancock	Loan # 1	31.54
	8	61	K & S Roloff, Inc	Mthly glass hauling @ S Walnut & sites	1,393.08
	9	252	Monroe County Clerk	Case: 53C08-1106-SC-1849	40.00
	10	88	ProLift Industrail Equipment Co., Inc.	Electric Pallet truck maintenance	54.00
				Forklift maintenance	107.54
				Bobcat maintenance	147.55
	11	93	South Central Indiana REMC	Mthly Landfill electric	158.00
				Mthly Landfill electric	176.00
				Mthly Lanfill electric	679.00
			Mthly Landfill electric	86.00	

Grand Total:

3,906.90

## Tom McGlasson

---

**From:** Cheryl Munson <cmunson@co.monroe.in.us>  
**Sent:** Thursday, March 26, 2020 11:42 AM  
**To:** Tom McGlasson; Isabel Piedmont-Smith; Penny Githens; Julie Thomas; mayor@bloomington.in.gov; Lee Jones; Dan Swafford  
**Cc:** Connie Hudson  
**Subject:** Re: Claims For Approval

Thank you, Tom.  
I approve.  
Cheryl

---

### Cheryl Munson

Monroe County Council  
Member At-Large  
6707 W. Rock East Road  
Bloomington, IN 47403  
(812) 325-3407

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[cmunson@co.monroe.in.us](mailto:cmunson@co.monroe.in.us)  
[www.cherylmunson.us](http://www.cherylmunson.us)

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**From:** Tom McGlasson <tmcglass@mcswmd.org>  
**Sent:** Thursday, March 26, 2020 11:39 AM  
**To:** Cheryl Munson; Isabel Piedmont-Smith; Penny Githens; Julie Thomas; mayor@bloomington.in.gov; Lee Jones; Dan Swafford  
**Cc:** Connie Hudson  
**Subject:** RE: Claims For Approval

Cheryl,

I have not received any questions or comments on these claims. Are they approved?

Tom

Tom McGlasson Jr.  
Executive Director  
Monroe County Solid Waste Management District  
3400 S. Walnut St.  
Bloomington, IN 47401  
812-349-2020  
[www.gogreendistrict.com](http://www.gogreendistrict.com)

**From:** Cheryl Munson [mailto:cmunson@co.monroe.in.us]  
**Sent:** Wednesday, March 25, 2020 9:57 AM  
**To:** Tom McGlasson <tmcglass@mcswmd.org>; Isabel Piedmont-Smith <piedmoni@bloomington.in.gov>; Penny Githens <pgithens@co.monroe.in.us>; Julie Thomas <jthomas@co.monroe.in.us>; mayor@bloomington.in.gov; Lee Jones



Date: April 1st, 2020  
 To: MCSWMD Board of Directors  
 From: Connie Hudson, Controller  
 Re: Approval of Payroll & Claims

Payroll & Accounts Payable Claims:

4/1/20

Payroll:

Direct Deposit:	
Payroll Claims:	
Longevity	
Accounts Payable Claims:	30,953.59
Capital Improvement	
Debt (Bond)	
	<hr/>
	30,953.59

We have examined the claims summarized above and approved.

Tom McGlasson Jr, Executive Director

Connie Hudson, Controller



Claims Docket Report

Accounts Payable Claims Docket

CLAIM DOCKET

Claim	Name	Description	Net Amount
1	All American Storage	april storage rental	209.00
2	Breeden Cleaning Service	Mthly (3/1-3/30/20) cleaning for Admin & RRC	600.00
3	Bynum Fanyo Utilities, Inc.	Landfill ; Lift station-float switch, brackets, electronic componets, fittngs	2,946.00
4	Comcast Business	Mthly telephone service for all Dept's	485.20
5	D E Q, Inc	Landfill: Omni-Site--wire inpots to existing unit @ Lift Station	100.00
6	Duke Energy	Mthly ( 2/20 - 3/20/20) Ellettsville site	156.14
7	Heritage-Crystal Clean	Oil pick up @ Oard site	100.00
		Oil pick up @ Ellettsville site	100.00
		Oil pick up @ Bethel site	100.00
		Oil pick up @ S Walnut	100.00
8	Hoosier Transfer Station	Illegal dumping	22.12
9	Ind Department of Workforce Dev	1st Qtr, 2020 # 322515	970.83
10	IU Health Plans	Mthly (4/1 - 4/303/20) Employee Health	24,599.90
11	Kleindorfer Hardware	HHW supplies: simple green, bleach	54.96
		RRC/Sites pick stix	59.70
12	LegalSheild	Mthly ID Theft for Employee's	70.75
13	Lowe's Business Accounts	RRC 4ft T* light bulbs	56.99
14	Scott's Termite & Pest Control	Mthly- pest control @ admin & RRC	90.00
15	South Central Indiana REMC	Mthly Landfill electric	57.00
16	TASC	Qtrly (5/1- 7/30/20) Cobra fee	75.00
Total:			30,953.59

## Tom McGlasson

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**From:** Cheryl Munson <cmunson@co.monroe.in.us>  
**Sent:** Thursday, April 2, 2020 11:37 AM  
**To:** Tom McGlasson  
**Subject:** Re: MCSWMD Claims For Approval

I approve.

Please call me re: website.

Cheryl

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### Cheryl Munson

Monroe County Council  
Member At-Large  
6707 W. Rock East Road  
Bloomington, IN 47403  
(812) 325-3407

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[cmunson@co.monroe.in.us](mailto:cmunson@co.monroe.in.us)  
[www.cherylmunson.us](http://www.cherylmunson.us)

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**From:** Tom McGlasson <tmcglass@mcswmd.org>  
**Sent:** Thursday, April 2, 2020 11:17 AM  
**To:** Cheryl Munson; Isabel Piedmont-Smith; Penny Githens; Julie Thomas; mayor@bloomington.in.gov; Lee Jones; Dan Swafford  
**Cc:** Connie Hudson  
**Subject:** RE: MCSWMD Claims For Approval

Cheryl,

I have received no questions concerning these claims. Are they approved?

Tom McGlasson Jr.  
Executive Director  
Monroe County Solid Waste Management District  
3400 S. Walnut St.  
Bloomington, IN 47401  
812-349-2020  
[www.gogreendistrict.com](http://www.gogreendistrict.com)

**From:** Cheryl Munson [mailto:cmunson@co.monroe.in.us]  
**Sent:** Wednesday, April 1, 2020 11:22 AM  
**To:** Tom McGlasson <tmcglass@mcswmd.org>; Isabel Piedmont-Smith <piedmoni@bloomington.in.gov>; Penny Githens <pgithens@co.monroe.in.us>; Julie Thomas <jthomas@co.monroe.in.us>; mayor@bloomington.in.gov; Lee Jones <ljones@co.monroe.in.us>; Dan Swafford <danswafford@ellettsville.in.us>



Date: April 8th, 2020  
To: MCSWMD Board of Directors  
From: Connie Hudson, Controller  
  
Re: Approval of Payroll & Claims

Payroll & Accounts Payable Claims: 4/8/20

Payroll:	
Direct Deposit:	20,810.05
Payroll Claims:	9,938.80
Longevity	826.43
Accounts Payable Claims:	34,742.37
Capital Improvement Debt (Bond)	
	<hr/>
	66,317.65

We have examined the claims summarized above and approved.

  
\_\_\_\_\_  
Tom McGlasson Jr, Executive Director

  
\_\_\_\_\_  
Connie Hudson, Controller

<u>Direct</u>	<u>Deposit</u>	<u>Amount</u>	<u>Check</u>	<u>Amount</u>
		20,810.05		
			724.80	
			101.63	

4/9/20 Payroll  
Longevity  
Longevity

Comment: 4/9/20 Payroll Claims

<u>Description</u>	<u>Debits</u>
Federal	2,389.99
Fica SS	3,564.02
Fica Medicare	833.50
Retirement	3,151.29
Totals:	9,938.80

Payroll Claims

## Accounts Payable Claims Docket

## CLAIM DOCKET

Claim	Name	Description	Net Amount
1	AT & T	Mthly Oard site phone	55.12
2	Bynum Fanyo Utilities,	Landfill: Leachate hauling (3/1 - 3/31/20)	17,500.00
3	Comcast Cable	Mthly Internet & digial voice for all dept's	167.56
4	Duke Energy	Mthly Oard site (2/27 - 3/27/20)	150.04
		Mthly Dillman site (2/26 - 3/26/20)	144.74
5	Ellettsville Utilities	Mthly Ellettsville site (2/14 - 3/13/20)	19.70
6	Geotech Enviromental Equipment	.45um Filter Capsule (groundwater)	637.50
7	Hobbs Equipment Inc	Mthly (Mar) compactor rental @ S Walnut & 4 sites	4,435.00
8	Indiana State Central Collection Unit	Remit # 0004140457 Case: 53C07-0601-JP-00023	134.82
9	Indiana State Central Collection Unit	Remit # 7939393 Case: 53C04-1/08-DC-000373 (Morgan)	90.00
10	Indiana State Central Collection Unit	Remit # 0006812207 Case: 53C07-1108-JP-000630	132.00
11	Invesco Investment Service	Bi-weekly payroll IRA for employee's	29.00
12	John Hancock	Loan # 1 & Loan # 2	445.37
13	John Hancock	Loan # 1	31.54
14	J R Davis Vending	Water/cooler rental @ Oard site	43.25
15	K & S Rolloff, Inc	Mthly - glass hauling @ S Walnut & sites	1,393.08
16	Monroe County Clerk	Case: 53C08-1106-SC-1849	40.00
17	Monroe County Treasurer	Stormwater Fee 53-02-25-100-004.000-017 Anderson ;	35.16
		Stormwater Fee 53-02-24-400-001.000-017 Fish Rd	831.88
		Stormwater Fee 53-02-25-100-008.000-017 Anderson Rd	536.90
18	Muller Welding Company Inc	Mthly (march) compactor rental @ S Walnut	300.00
19	Napa Auto Parts	RRC Truck # 5 head light bulb	14.49
20	PC Max, Inc	LapTop for Community Outreach Coordinator	960.00
		5 New Computers: Office mgr, Controller, HazMat, Reyding	4,150.00
		On-site labor block (20 hr)	1,980.00
21	Smithville Communications Inc	Mthly Ellettsville site phone	45.48
		Mthly Dillman site phone	46.35
22	Washington Township Water Corp	Mthly landfill water (2/27 - 3/30/20)	33.39
23	WCLS 97.7	30 spot package - advertising	360.00

Grand Total:

34,742.37



Date: April 15th, 2020  
 To: MCSWMD Board of Directors  
 From: Connie Hudson, Controller  
 Re: Approval of Payroll & Claims

Payroll & Accounts Payable Claims:

4/15/20

Payroll:

Direct Deposit:  
 Payroll Claims:

Longevity

Accounts Payable Claims: 17,941.69

Capital Improvement  
 Debt (Bond)

17,941.69

We have examined the claims summarized above and approved.

Tom McGlasson Jr, Executive Director

Connie Hudson, Controller

## Accounts Payable Claims Docket

## CLAIM DOCKET

Claim	Name	Description	Net Amount
1	AECOM	Landfill groundwater	51.50
2	Artistic Media Partners	fMarch, 2020 Radio advertisement	525.00
3	AT & T	Mthly Phone for Oard site	163.19
4	Aflac	March, 2020 Employee Aflac	46.44
5	Canon	Mthly copier/printer rental	565.35
6	Carmichael Truck & Automotive	RRC box truck headlight	19.97
7	Cintas #2	Weekly rugs & towels (RRC/HHW)	114.03
		Weekly rugs & towels (RRC/HHW)	114.03
		Weekly rugs & towels (RRC/HHW)	114.03
		Weekly rugs & towels (RRC/HHW)	114.03
		Gloves (HHW & Landfill)	219.00
		Gloves HHW	222.00
8	City of Bloomington Utilities	Mthly (3/4 - 4/2/20) Admin, RRC & HHW	213.92
9	C & S, Inc.	Mthly (March, 2020) Fuel for Dept's	466.82
		March tax credit	-16.46
10	Duke Energy Indiana Inc	Mthly RRC & HHW electric	537.55
		Mthly Admin bldg electric	195.26
		Mthly Bethel site electric	209.17
11	Element Materials	Bi-weekly Landfill NPDES samples	203.00
12	Geotech Enviromental Equipment	Landfill: filter, capsule shipping	24.67
13	Heritage Enviromental Service	March, 2020 Disposal: propane cylinders, paint, fire ext. (HHW)	4,628.50
		July, 2019 Disopsal: propane cylinders, latex paint	7,965.75
14	Hoosier Times	Notice: amended notice, cash/investment year end, GO Green District Order	238.05
15	Hoosier Transfer Station	Illegal dumping	2.92
16	ProLift Industrail Equipment	RRC - Bobcat repair top mount terminal	429.45
17	Shoe Carnival Inc	Safety boots for site employee	94.98
18	Scott's Termite & Pest Control	Mthly srvice : Admin bldg & RRC	90.00
19	Vectren Energy	Mthly (3/3 - 4/2/20) Admin bldg	132.42
		Mthly (3/3 - 4/2/20) RRC & HHW	257.12
Total:			17,941.69

## Tom McGlasson

---

**From:** Cheryl Munson <cmunson@co.monroe.in.us>  
**Sent:** Thursday, April 16, 2020 4:04 PM  
**To:** Tom McGlasson  
**Subject:** Re: Claims For Approval

Yes, I approve.

Thank you,

Cheryl

---

### Cheryl Munson

Monroe County Council  
Member At-Large  
6707 W. Rock East Road  
Bloomington, IN 47403  
(812) 325-3407

---

[cmunson@co.monroe.in.us](mailto:cmunson@co.monroe.in.us)

[www.cherylmunson.us](http://www.cherylmunson.us)

---

---

**From:** Tom McGlasson <tmcglass@mcswmd.org>  
**Sent:** Thursday, April 16, 2020 1:18 PM  
**To:** Cheryl Munson; Isabel Piedmont-Smith; Penny Githens; Julie Thomas; mayor@bloomington.in.gov; Lee Jones; Dan Swafford  
**Cc:** Connie Hudson  
**Subject:** RE: Claims For Approval

Cheryl,

I have not received any other questions or comments, are claims approved?

Tom McGlasson Jr.  
Executive Director  
Monroe County Solid Waste Management District  
3400 S. Walnut St.  
Bloomington, IN 47401  
812-349-2020  
[www.gogreendistrict.com](http://www.gogreendistrict.com)

---

**From:** Tom McGlasson  
**Sent:** Wednesday, April 15, 2020 11:32 AM  
**To:** Cheryl Munson <cmunson@co.monroe.in.us>; Isabel Piedmont-Smith <piedmoni@bloomington.in.gov>; Penny Githens <pgithens@co.monroe.in.us>; Julie Thomas <jthomas@co.monroe.in.us>; mayor@bloomington.in.gov; Lee Jones <ljones@co.monroe.in.us>; Dan Swafford <danswafford@ellettsville.in.us>



MONROE  
COUNTY SOLID  
WASTE  
MANAGEMENT  
DISTRICT

Date: April 22nd, 2020  
To: MCSWMD Board of Directors  
From: Connie Hudson, Controller  
Re: Approval of Payroll & Claims

Payroll & Accounts Payable Claims:

4/22/20

Payroll:

Direct Deposit:	20,095.60
Payroll Claims:	12,487.76
Longevity	
Accounts Payable Claims:	48,281.45
Capital Improvement	
Debt (Bond)	
	<hr/>
	80,864.81

We have examined the claims summarized above and approved.

  
Tom McGlasson Jr, Executive Director

  
Connie Hudson, Controller

Direct Deposit Amount

20,095.60

Payroll Claims 4/24/20

<u>Description</u>	<u>Debits</u>
State	2,030.25
County	799.41
Federal	2,358.15
Fica SS	3,344.90
Fica Medicare	782.30
Retirement	3,172.75
Totals:	12,487.76

# Claims Docket Report

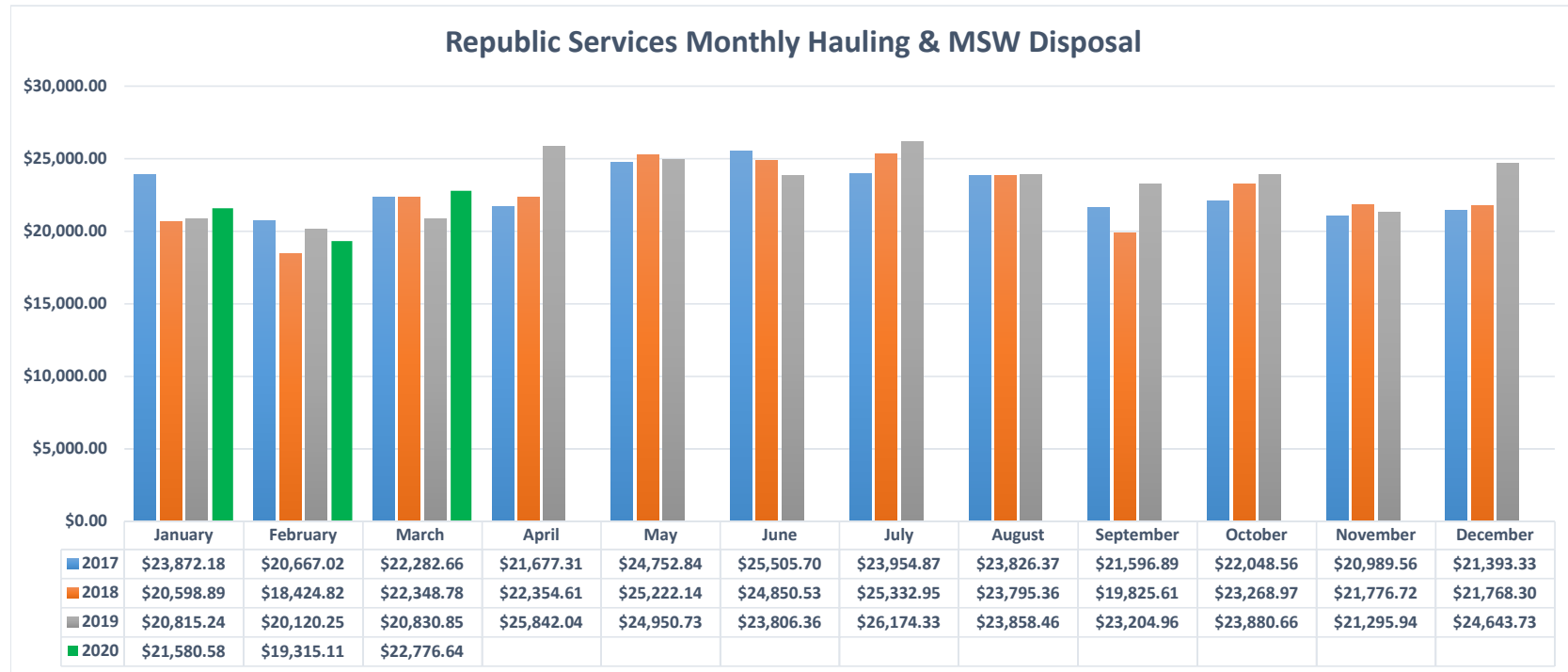
MSWMD Board of Directors Meeting Packet 5/14/2020 Page 39 of 72

## Accounts Payable Claims Docket

### CLAIM DOCKET

Claim	Name	Description	Net Amount
1	Carmichael Truck & Automotive	Compliance vehicle: greased, hydraulic fluid, oil filter	413.71
2	Element Materials Tech Daleville, LLC	Bi-weekly: Landfill NPDES samples	203.00
3	Hoosier Workwear Outlet Inc	Safety boots for site operator	100.00
4	Indiana State Central Collection Unit	Remit # 0006812207 Case: 53C07-1108-JP-000630	132.00
5	Indiana State Central Collection Unit	Remit # 7939393 Case: 53C04-1708-DC-000373	90.00
6	Indiana State Central Collection Unit	Remit # 0004140457 Case: 53C07-0601-JP-00023	134.82
7	Invesco Investment Service	bi weekly: payroll employee IRA	29.00
8	IU Health Plans	Mthly (5/1 - 5/31/20) Employee Health	22,349.90
9	John Hancock	Loan # 1 for Employee 36	31.54
10	John Hancock	Loan #1 & Loan #2 for employee # 9	445.37
11	K & S Roloff, Inc	Mthly Glass hauling for S Walnut & sites	696.54
12	Monroe County Clerk	Case: 53C08-1106-SC-1849	40.00
13	Republic Services of Indiana	Mthly (Feb, 2020) Hauling & MSW Disposal	22,776.64
14	South Central Indiana REMC	Mthly Landfill electric	376.00
		Mthly Landfill electric	93.00
		Mthly Landfill electric	170.00
		Mthly Landfill electric	156.00
15	USABlueBook	Landfill: Ammonia Salicylate powder, zero oxygen	43.93

Grand Total: 48,281.45



## Tom McGlasson

---

**From:** Cheryl Munson <cmunson@co.monroe.in.us>  
**Sent:** Thursday, April 23, 2020 12:58 PM  
**To:** Tom McGlasson  
**Subject:** Re: Claims For Approval

I approve.

"See" you soon,

Cheryl

---

### Cheryl Munson

Monroe County Council  
Member At-Large  
6707 W. Rock East Road  
Bloomington, IN 47403  
(812) 325-3407

---

[cmunson@co.monroe.in.us](mailto:cmunson@co.monroe.in.us)

[www.cherylmunson.us](http://www.cherylmunson.us)

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**From:** Tom McGlasson <tmcglass@mcswmd.org>  
**Sent:** Thursday, April 23, 2020 12:57 PM  
**To:** Cheryl Munson; Isabel Piedmont-Smith; Penny Githens; Julie Thomas; mayor@bloomington.in.gov; Lee Jones; Dan Swafford  
**Cc:** Connie Hudson  
**Subject:** RE: Claims For Approval

No comments or questions have been received regarding these claims, are they approved?

Tom McGlasson Jr.  
Executive Director  
Monroe County Solid Waste Management District  
3400 S. Walnut St.  
Bloomington, IN 47401  
812-349-2020  
[www.gogreendistrict.com](http://www.gogreendistrict.com)

**From:** Cheryl Munson [mailto:cmunson@co.monroe.in.us]  
**Sent:** Wednesday, April 22, 2020 1:40 PM  
**To:** Tom McGlasson <tmcglass@mcswmd.org>; Isabel Piedmont-Smith <piedmoni@bloomington.in.gov>; Penny Githens <pgithens@co.monroe.in.us>; Julie Thomas <jthomas@co.monroe.in.us>; mayor@bloomington.in.gov; Lee Jones <ljones@co.monroe.in.us>; Dan Swafford <danswafford@ellettsville.in.us>  
**Cc:** Connie Hudson <chudson@mcswmd.org>  
**Subject:** Re: Claims For Approval

Tom McGlasson Jr.  
Executive Director  
Monroe County Solid Waste Management District  
3400 S. Walnut St.  
Bloomington, IN 47401  
812-349-2020  
[www.gogreendistrict.com](http://www.gogreendistrict.com)

## Tom McGlasson

---

**From:** Penny Githens <pgithens@co.monroe.in.us>  
**Sent:** Thursday, April 23, 2020 1:55 PM  
**To:** Tom McGlasson; Cheryl Munson; Isabel Piedmont-Smith; Julie Thomas; mayor@bloomington.in.gov; Lee Jones; Dan Swafford  
**Cc:** Connie Hudson  
**Subject:** Re: Claims For Approval

Fine with me, and I did review them.

Penny

---

**From:** Tom McGlasson <tmcglass@mcswmd.org>  
**Sent:** Thursday, April 23, 2020 12:57 PM  
**To:** Cheryl Munson; Isabel Piedmont-Smith; Penny Githens; Julie Thomas; mayor@bloomington.in.gov; Lee Jones; Dan Swafford  
**Cc:** Connie Hudson  
**Subject:** RE: Claims For Approval

No comments or questions have been received regarding these claims, are they approved?

Tom McGlasson Jr.  
Executive Director  
Monroe County Solid Waste Management District  
3400 S. Walnut St.  
Bloomington, IN 47401  
812-349-2020  
[www.gogreendistrict.com](http://www.gogreendistrict.com)

**From:** Cheryl Munson [mailto:cmunson@co.monroe.in.us]  
**Sent:** Wednesday, April 22, 2020 1:40 PM  
**To:** Tom McGlasson <tmcglass@mcswmd.org>; Isabel Piedmont-Smith <piedmoni@bloomington.in.gov>; Penny Githens <pgithens@co.monroe.in.us>; Julie Thomas <jthomas@co.monroe.in.us>; mayor@bloomington.in.gov; Lee Jones <ljones@co.monroe.in.us>; Dan Swafford <danswafford@ellettsville.in.us>  
**Cc:** Connie Hudson <chudson@mcswmd.org>  
**Subject:** Re: Claims For Approval

I have no questions/comments on the claims.  
Zoom to you tomorrow,

Cheryl

---

## Cheryl Munson

Monroe County Council  
Member At-Large  
6707 W. Rock East Road  
Bloomington, IN 47403



Date: April 28th, 2020  
To: MCSWMD Board of Directors  
From: Connie Hudson, Controller  
Re: Approval of Payroll & Claims

Payroll & Accounts Payable Claims: 4/28/20

Payroll:	
Direct Deposit:	
Payroll Claims:	
Longevity	
Accounts Payable Claims:	1,025.84
Capital Improvement	
Debt (Bond)	
	<hr/>
	1,025.84

We have examined the claims summarized above and approved.

  
\_\_\_\_\_  
Tom McGlasson Jr, Executive Director

  
\_\_\_\_\_  
Connie Hudson, Controller



## Accounts Payable Claims Docket

## CLAIM DOCKET

<u>Claim</u>	<u>Name</u>	<u>Description</u>	<u>Net Amount</u>
1	All American Storage	Storage rental	209.00
2	Aflac	Mthly: April Aflac for employee's	46.44
3	Comcast Business	Mthly: telephone svr for all Dept's	483.30
4	Hoosier Transfer Station	Illegal dumping	5.43
5	South Central Indiana REMC	Mthly Landfill electric	57.00
6	USABlueBook	Landfill: Zero oxygen, galvanic DO sensor for meter	224.67
Total:			1,025.84

## Tom McGlasson

---

**From:** Cheryl Munson <cmunson@co.monroe.in.us>  
**Sent:** Thursday, April 30, 2020 2:37 PM  
**To:** Tom McGlasson  
**Subject:** Re: Claims for Approval

I approve.

Thank you,

Cheryl

---

### Cheryl Munson

Monroe County Council  
Member At-Large  
6707 W. Rock East Road  
Bloomington, IN 47403  
(812) 325-3407

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[cmunson@co.monroe.in.us](mailto:cmunson@co.monroe.in.us)

[www.cherylmunson.us](http://www.cherylmunson.us)

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**From:** Tom McGlasson <tmcglass@mcswmd.org>  
**Sent:** Thursday, April 30, 2020 1:31 PM  
**To:** Cheryl Munson; Isabel Piedmont-Smith; Penny Githens; Julie Thomas; mayor@bloomington.in.gov; Lee Jones; Dan Swafford  
**Cc:** Connie Hudson  
**Subject:** RE: Claims for Approval

Cheryl,

I have not received any other questions or comments. Are claims approved?

Tom McGlasson Jr.  
Executive Director  
Monroe County Solid Waste Management District  
3400 S. Walnut St.  
Bloomington, IN 47401  
812-349-2020  
[www.gogreendistrict.com](http://www.gogreendistrict.com)

**From:** Tom McGlasson  
**Sent:** Wednesday, April 29, 2020 12:08 PM  
**To:** Cheryl Munson <cmunson@co.monroe.in.us>; Isabel Piedmont-Smith <piedmoni@bloomington.in.gov>; Penny Githens <pgithens@co.monroe.in.us>; Julie Thomas <jthomas@co.monroe.in.us>; mayor@bloomington.in.gov; Lee Jones <ljones@co.monroe.in.us>; Dan Swafford <danswafford@ellettsville.in.us>

**Cc:** Connie Hudson

**Subject:** Claims for Approval

Attached are claims in the amount of \$1,025.84 for your review and approval. Please respond to this email with any comments or questions.

Tom McGlasson Jr.

Executive Director

Monroe County Solid Waste Management District

3400 S. Walnut St.

Bloomington, IN 47401

812-349-2020

[www.gogreendistrict.com](http://www.gogreendistrict.com)



Date: May 6th 2020  
 To: MCSWMD Board of Directors  
 From: Connie Hudson, Controller  
 Re: Approval of Payroll & Claims

Payroll & Accounts Payable Claims:

5/6/20

Payroll:

Direct Deposit:	20,302.63
Payroll Claims:	9,678.68
Longevity	
Accounts Payable Claims:	11,875.50
Capital Improvement	
Debt (Bond)	
	<hr/>
	41,856.81

**We have examined the claims summarized above and approved.**

  
 Tom McGlasson Jr, Executive Director

  
 Connie Hudson, Controller

Direct Deposit Amount

20,302.63

Comment: 5/8/20 Payroll Claims

<u>Description</u>	<u>Debits</u>
Retirement	3,155.98
Federal	2,359.35
Fica SS	3,374.26
Fica Medicare	789.09
Totals:	9,678.68

## Accounts Payable Claims Docket

## CLAIM DOCKET

Claim	Name	Description	Net Amount
1	Barrow, Ernie	Yealry lease payment for Bethel site	7,661.40
2	Comcast Cable	Mthly internet & digial voice for all Dept's	167.45
3	Central Security & Communication	Admin bldg repiar on dial tone for security	117.00
4	Duke Energy Indiana Inc	Mthly Ellettsville site	268.18
		Mthly Dillman site	110.38
		Mthly Oard site	102.76
5	Element Materials	Bi-weekly: Landfill NPDES samples	203.00
6	Fleener's Landscape & Lawn Care,	April mosing @ S Waln ut	600.00
7	Indiana State Central Collection Unit	Remit #0004140457 Case: 53C07-0601-JP-00023	134.82
8	Indiana State Central Collection Unit	Remit #7939393 Case: 53c04-1708-DC-000373 ,"	90.00
9	Indiana State Central Collection Unit	Remit # 0006812207 Case: 53C07-1108-JP-000630	132.00
10	Invesco Investment Service	Bi-weekly IRA for employee's	29.00
11	John Hancock	Loan # 1 & Loan # 2	445.37
12	John Hancock	Loan # 1	31.54
13	Kleindorfer Hardware	Landfill: cable, keys, masterlock	45.88
		Landfill: wire, hand santizer	34.49
14	LegalSheild	Mthly ID theft for employee's	70.75
15	Lincoln National Life Insurance	Mthly (May) Employee disability	728.39
16	McGlasson, Tom	Reimbursement for COVID signage	186.13
17	Monroe County Clerk	Case: 53C08-1106-SC-1849	40.00
18	Muller Welding	Mthly: compactor rental @ S Walnut	300.00
19	Staples Business Credit	RRC toner, Admin color paper & Controller toner	376.96
Total:			11,875.50

## Tom McGlasson

---

**From:** Tom McGlasson  
**Sent:** Wednesday, May 6, 2020 12:57 PM  
**To:** Julie Thomas  
**Subject:** RE: Claims For Approval

Yes

Tom McGlasson Jr.  
Executive Director  
Monroe County Solid Waste Management District  
3400 S. Walnut St.  
Bloomington, IN 47401  
812-349-2020  
[www.gogreendistrict.com](http://www.gogreendistrict.com)

**From:** Julie Thomas [mailto:jthomas@co.monroe.in.us]  
**Sent:** Wednesday, May 6, 2020 12:51 PM  
**To:** Tom McGlasson <tmcglass@mcswmd.org>  
**Subject:** Re: Claims For Approval

Line 6 is mowing, right?

Julie

Julie L. Thomas  
Monroe County Board of Commissioners  
100 W. Kirkwood Ave.  
Bloomington, IN 47404

812-345-0707

---

**From:** Tom McGlasson <tmcglass@mcswmd.org>  
**Sent:** Wednesday, May 6, 2020 11:43 AM  
**To:** Cheryl Munson; Isabel Piedmont-Smith; Penny Githens; Julie Thomas; [hamiltoj@bloomington.in.gov](mailto:hamiltoj@bloomington.in.gov); Lee Jones; Dan Swafford  
**Cc:** Cheryl Munson Gmail; Connie Hudson  
**Subject:** Claims For Approval

Members of the Board,

Attached are payroll and claims in the amount of \$41,856.81 for your review and approval. Please respond to this email with any comments or questions.

Also, as a reminder, we will be holding the May 14<sup>th</sup> scheduled Board meeting via Zoom, I have previously provided an email with a link to the meeting and will also provide the link again Friday when I send out the Board packet.

Tom McGlasson Jr.  
Executive Director  
Monroe County Solid Waste Management District  
3400 S. Walnut St.  
Bloomington, IN 47401  
812-349-2020  
[www.gogreendistrict.com](http://www.gogreendistrict.com)



## Tom McGlasson

---

**From:** Cheryl Munson <cmunson@co.monroe.in.us>  
**Sent:** Thursday, May 7, 2020 3:16 PM  
**To:** Tom McGlasson  
**Subject:** Re: Claims For Approval

Dear Tom,  
I approve these claims.  
**Cheryl Munson**

---

Monroe County Council  
Member At-Large  
6707 W. Rock East Road  
Bloomington, IN 47403  
(812) 325-3407

---

[cmunson@co.monroe.in.us](mailto:cmunson@co.monroe.in.us)  
[www.cherylmunson.us](http://www.cherylmunson.us)

---

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**From:** Tom McGlasson <tmcglass@mcswmd.org>  
**Sent:** Thursday, May 7, 2020 2:29 PM  
**To:** Cheryl Munson; Penny Githens; Isabel Piedmont-Smith; Julie Thomas; hamiltoj@bloomington.in.gov; Lee Jones; Dan Swafford  
**Cc:** Connie Hudson  
**Subject:** RE: Claims For Approval

Cheryl,

The only questions received were the 2 from Julie and Penny regarding item #6. Are claims approved?

Tom McGlasson Jr.  
Executive Director  
Monroe County Solid Waste Management District  
3400 S. Walnut St.  
Bloomington, IN 47401  
812-349-2020  
[www.gogreendistrict.com](http://www.gogreendistrict.com)

**From:** Cheryl Munson [mailto:cmunson@co.monroe.in.us]  
**Sent:** Wednesday, May 6, 2020 5:47 PM  
**To:** Tom McGlasson <tmcglass@mcswmd.org>; Penny Githens <pgithens@co.monroe.in.us>; Isabel Piedmont-Smith <piedmoni@bloomington.in.gov>; Julie Thomas <jthomas@co.monroe.in.us>; hamiltoj@bloomington.in.gov; Lee Jones <ljones@co.monroe.in.us>; Dan Swafford <danswafford@ellettsville.in.us>  
**Cc:** Cheryl Munson Gmail <cherylmunson2012@gmail.com>; Connie Hudson <chudson@mcswmd.org>  
**Subject:** Re: Claims For Approval

Good catch, Penny. I read right over that word as "mowing."

Cheryl

---

**Cheryl Munson**

Monroe County Council  
Member At-Large  
6707 W. Rock East Road  
Bloomington, IN 47403  
(812) 325-3407

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[cmunson@co.monroe.in.us](mailto:cmunson@co.monroe.in.us)

[www.cherylmunson.us](http://www.cherylmunson.us)

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**From:** Tom McGlasson <[tmcglass@mcswmd.org](mailto:tmcglass@mcswmd.org)>

**Sent:** Wednesday, May 6, 2020 3:58 PM

**To:** Penny Githens; Cheryl Munson; Isabel Piedmont-Smith; Julie Thomas; [hamiltoj@bloomington.in.gov](mailto:hamiltoj@bloomington.in.gov); Lee Jones; Dan Swafford

**Cc:** Cheryl Munson Gmail; Connie Hudson

**Subject:** RE: Claims For Approval

Yes, item 6 is for mowing, my apologies, it was a hectic morning with the changes being implemented and while proofing the claims I paid more attention to the dollar amounts than the descriptions. Anyway, the mowing charges are \$150 per mowing, the monthly charge would depend on the number of times the facility was mowed in a given month.

Tom McGlasson Jr.  
Executive Director  
Monroe County Solid Waste Management District  
3400 S. Walnut St.  
Bloomington, IN 47401  
812-349-2020  
[www.gogreendistrict.com](http://www.gogreendistrict.com)

**From:** Penny Githens [<mailto:pgithens@co.monroe.in.us>]

**Sent:** Wednesday, May 6, 2020 3:14 PM

**To:** Tom McGlasson <[tmcglass@mcswmd.org](mailto:tmcglass@mcswmd.org)>; Cheryl Munson <[cmunson@co.monroe.in.us](mailto:cmunson@co.monroe.in.us)>; Isabel Piedmont-Smith <[piedmoni@bloomington.in.gov](mailto:piedmoni@bloomington.in.gov)>; Julie Thomas <[jthomas@co.monroe.in.us](mailto:jthomas@co.monroe.in.us)>; [hamiltoj@bloomington.in.gov](mailto:hamiltoj@bloomington.in.gov); Lee Jones <[ljones@co.monroe.in.us](mailto:ljones@co.monroe.in.us)>; Dan Swafford <[danswafford@ellettsville.in.us](mailto:danswafford@ellettsville.in.us)>

**Cc:** Cheryl Munson Gmail <[cherylmunson2012@gmail.com](mailto:cherylmunson2012@gmail.com)>; Connie Hudson <[chudson@mcswmd.org](mailto:chudson@mcswmd.org)>

**Subject:** Re: Claims For Approval

Tom,

Claim Item #6: Is this for April "mowing" at South Walnut instead of April "moving"? Is \$600 the standard fee for this? -

Penny

---

**From:** Tom McGlasson <[tmcglass@mcswmd.org](mailto:tmcglass@mcswmd.org)>

**Sent:** Wednesday, May 6, 2020 11:43 AM

**To:** Cheryl Munson; Isabel Piedmont-Smith; Penny Githens; Julie Thomas; [hamiltoj@bloomington.in.gov](mailto:hamiltoj@bloomington.in.gov); Lee Jones; Dan

Swafford

**Cc:** Cheryl Munson Gmail; Connie Hudson

**Subject:** Claims For Approval

Members of the Board,

Attached are payroll and claims in the amount of \$41,856.81 for your review and approval. Please respond to this email with any comments or questions.

Also, as a reminder, we will be holding the May 14<sup>th</sup> scheduled Board meeting via Zoom, I have previously provided an email with a link to the meeting and will also provide the link again Friday when I send out the Board packet.

Tom McGlasson Jr.  
Executive Director  
Monroe County Solid Waste Management District  
3400 S. Walnut St.  
Bloomington, IN 47401  
812-349-2020  
[www.gogreendistrict.com](http://www.gogreendistrict.com)



## MEMORANDUM

**TO:** MCSWMD Board of Directors

**DATE:** May 8, 2020

**FROM:** Tom McGlasson Jr.

**SUBJECT:** Resolution 2020-04 – Monroe County Landfill Financial Assurance

---

Resolution 2020-04 concerns the annual landfill post-closure financial assurance update that is required by 329 IAC 10-39-3(c). This requirement on closed landfills began in 2015 as one of a number of rules changes the Indiana Department of Environmental Management (IDEM) implemented regarding title 329 of the Indiana Administrative Code. Each year the District has pursued the *local government financial test* option, as described in 329 IAC 10-39-3(a)(6).

The District does not meet the financial requirements of the rule to qualify for this option, and has therefore, in previous years, asked Monroe County, through the Monroe County Council, to make this demonstration on our behalf. We are again asking the Board of Directors, through Resolution 2020-04, to permit staff to make this request of the Monroe County Council for 2020. The District does have a landfill post-closure trust fund which has a current balance of \$761,726.53 and could be used to make this demonstration utilizing the *trust fund* option described in 329 IAC 10-39(a)(1).

Unfortunately this balance is not adequate to satisfy the financial assurance requirement of the 2020 post-closure cost estimate of \$2,504,735.00, which is \$83,181.00 less than the 2019 estimate. This estimate is calculated by our engineering firm, Regional Services Corporation, and is based on anticipated monitoring and maintenance costs for the remainder of the required thirty (30) year post-closure monitoring and maintenance period [329 IAC 10-38-2(a)(9)]. We are in year eleven (11) of this required thirty (30) year period.

Since the landfill was certified closed by IDEM in 2009, the District has been able to absorb the monitoring and maintenance costs of the landfill into its' operating budget, only having to utilize the trust fund one (1) time. This was for a \$24,869.38 cost incurred due to IDEM requiring the installation of three (3) additional groundwater monitoring wells in 2018. It should be noted that expenses from the trust fund must be deemed as post-closure monitoring and maintenance costs and approved by IDEM, who is listed as a trustee. When making this request of the Monroe County Council, this District will commit to expending all of the trust fund before asking the County to assist with any expenses.

Included with the resolution you will find updated post-closure cost estimates from Regional Services Corporation, the template for the State mandated letter form the Chief Financial Officer (Auditor) and the Monroe County Council Agenda Request, for the May 26, 2020 Work Session. Upon passage of this resolution by the Board, staff will submit the Monroe County Council Agenda Request, and present this to the Monroe County Council at the May 26<sup>th</sup> Work Session, and then, assuming approval by the County Council, will work with the Auditor's office to complete the State mandated letter and then compile the necessary documentation to attach to the letter and submit the financial assurance update by the due date of June 15<sup>th</sup>.

## RESOLUTION 2020 – 04

### Monroe County Landfill Financial Assurance

**WHEREAS**, the Monroe County Solid Waste Management District owns the Monroe County Landfill located at 7740 N. Fish Road, Bloomington, IN 47408; and

**WHEREAS**, the Monroe County Landfill was certified closed by the Indiana Department of Environmental Management (IDEM) in December, 2009; and

**WHEREAS**, the State of Indiana made changes to the laws and regulations governing the post-closure financial responsibility requirements of solid waste land disposal facilities which took effect in the year 2015; and

**WHEREAS**, said changes now require solid waste land disposal facility owners to demonstrate post-closure financial assurance annually beginning in 2015 per 329 IAC 10-39-3(c); and

**WHEREAS**, the Indiana Administrative Code allows solid waste land disposal facility owners seven (7) separate and distinct mechanisms by which financial assurance may be demonstrated; and

**WHEREAS**, as a local government entity, the Monroe County Solid Waste Management District qualifies for the “local government financial test” option described in 329 IAC 10-39-3(a)(6); and

**WHEREAS**, the “local government financial test” option has been determined to be the most prudent and economical for the Monroe County Solid Waste Management District; and

**WHEREAS**, the Monroe County Solid Waste Management District does not meet the revenue requirements of 329 IAC 10-39-3(a)(6) based on the current post-closure cost estimate of \$2,504,735.00, and

**WHEREAS**, Monroe County, Indiana does meet all the requirements of 329 IAC 10-39-3(a)(6);

**NOW THEREFORE**, be it resolved by the Board of Directors of the Monroe County Solid Waste Management District that:

1. The 2020 post-closure financial assurance update for the Monroe County Landfill shall be demonstrated utilizing the “local government financial test” as prescribed in 329 IAC 10-39-3(a)(6)
2. The Monroe County Solid Waste Management District shall request from Monroe County, Indiana via the Monroe County Council that it establish financial responsibility for post-closure care on behalf of the District by providing the necessary instruments, documents and financial records to satisfy the post-closure financial assurance for the Monroe County Landfill per 329 IAC 10-39-3(a)(6)

**RESOLUTION 2020 - 04**  
**Monroe County Landfill Financial Assurance**

**Signature Page**

So voted on this 14<sup>th</sup> day of May, 2020, by the Board of Directors of the Monroe County Solid Waste Management District.

YES

NO

\_\_\_\_\_  
Cheryl Munson, Chairperson

\_\_\_\_\_  
Cheryl Munson, Chairperson

\_\_\_\_\_  
Isabel Piedmont-Smith, Vice-Chairperson

\_\_\_\_\_  
Isabel Piedmont-Smith, Vice-Chairperson

\_\_\_\_\_  
Penny Githens, Secretary

\_\_\_\_\_  
Penny Githens, Secretary

\_\_\_\_\_  
Julie Thomas, Director

\_\_\_\_\_  
Julie Thomas, Director

\_\_\_\_\_  
John Hamilton, Director

\_\_\_\_\_  
John Hamilton, Director

\_\_\_\_\_  
Lee Jones, Director

\_\_\_\_\_  
Lee Jones, Director

\_\_\_\_\_  
Dan Swafford, Director

\_\_\_\_\_  
Dan Swafford, Director

Attest:

\_\_\_\_\_  
Tom McGlasson Jr, Executive Director

**SOLID WASTE FINANCIAL ASSURANCE - LAND DISPOSAL UNITS**  
**Annual Submittal Due By June 15, 2020 (329 IAC 10-39)**

**Please provide the following information:**

Date of submittal: \_\_\_\_\_, 2020

Facility Name and Solid Waste ID Number: **Monroe County MSW Landfill (FP #53-03)**

Current facility contact(s) information (email, mailing address, and phone number):

**Tom McGlasson Jr., Executive Director**  
**Monroe County Solid Waste Management District**  
**3400 S. Walnut St.**  
**Bloomington, IN 47401**  
**Office: 812-349-2020**  
**Email: [tmcglass@mcswmd.org](mailto:tmcglass@mcswmd.org)**

Date of approved closure / post-closure plan: **Sept. 2004 (Closure Plan) / Sept. 2004 (Post-Closure)**

Prior year closure / post-closure cost estimate: **\$0 (Closure) / \$2,000,017 (Post-Closure)**

Updated closure / post-closure cost estimate adjusted for inflation: **\$0 (C) / \$1,935,732 (PC)**

**Provide ONE copy for each of the following:**

A detailed written estimate of the closure / post-closure cost. Calculations must be based on the cost necessary for the work to be performed by a third party, and must be adjusted for inflation using an inflation factor derived from the annual implicit price deflator (IPD) for gross national product as published by the U.S. Department of Commerce in its Survey of Current Business (**Bureau of Economic Analysis, Table 1.1.9. Implicit Price Deflators for Gross Domestic Product**).

329 IAC 10-39-2(b-c); 329 IAC 10-39-3(b-c): **See Attached Worksheet**

For active land disposal facilities, submit electronically on a CD an updated contour map of the disposal unit that delineates the boundaries of all areas into which waste has been placed, certified by a registered professional engineer or registered land surveyor. 329 IAC 10-39-2(c): **Landfill is in Post-Closure (no map)**

The updated financial assurance document for the inflation-adjusted closure / post-closure cost estimate (e.g. letter-of-credit amendment, bond rider, insurance rider, or trust fund statement). If providing a new trust agreement, surety bond, or letter-of-credit, then provide the original signed document using approved forms. Facilities utilizing the financial test must provide an updated financial test annually using approved forms. **Forms Enclosed**

---

Do not include a copy of your closure / post-closure plan.

The inflation factor is the result of dividing the latest published annual deflator by the deflator for the previous year:  $IPD\ current\ year \div IPD\ previous\ year = inflation\ factor$  (result is NOT a percentage).

$(Cost\ estimate) \times (Inflation\ Factor) = inflation\ adjusted\ cost\ estimate$

You may use the IPD for GNP or GDP as long as you are consistent from year to year. Please state the inflation factor you are using, but do not provide full copies of Bureau of Economic Analysis reports.

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Send the annual submittal to: Glynda Oakes  
Indiana Department of Environmental Management  
Office of Land Quality, IGCN 1101  
100 North Senate Ave.

Direct questions to Ruth Jean at (317) 232-3398 [rjean@idem.IN.gov](mailto:rjean@idem.IN.gov), or Glynda Oakes at (317) 233-1052 [goakes@idem.IN.gov](mailto:goakes@idem.IN.gov).



**Monroe County MSW Landfill (FP 53-03)**

**Worksheet 2020 Financial Assurance Update**

Financial Assurance (FA) Update (2020)  
Post-Closure (PC) Funding Estimate (329 IAC10-39)

**Updated (2020) Closure Cost Estimate with Inflation Adjustment:**

**\$0** (Facility was certified closed in November 2009. A closure approval letter was issued by IDEM in December 2009)

**Updated (2020) Post-Closure Cost Estimate with Inflation Adjustment:**

\$ 2,185,086 (September 2004 30-year PC Plan)

x 1.2238 (Inflation September 2004 to December 2014 (109.414 / 89.408)) GNP/IPD

x 1.0108 (Inflation Dec 2014 to Dec 2015 (110.593 / 109.414) GNP/IPD

x 1.0155 (Inflation Dec 2015 to Dec 2016 (112.310 / 110.593) GNP/IPD

x 1.0182 (Inflation Dec 2016 to Dec 2017) (114.352 / 112.310) GNP/IPD

x 1.0223 (Inflation Dec 2017 to Dec 2018) (110.308/107.903; Index 2012=100) GNP/IPD

x 1.0162 (Inflation Dec 2018 to Dec 2019) (112.953 / 111.154; Index 2012=100) GNP/IPD

x 0.6667 (20/30: 20 years of post-closure remaining, 10 years completed)

**= \$ 1,935,732**

**Updated (2020) Combined (C/PC) Cost Estimate with Inflation Adjustment (\$):**

- **\$ 1,935,732**

**SOLID WASTE FINANCIAL ASSURANCE - LAND DISPOSAL UNITS**  
**Annual Submittal Due By June 15, 2020 (329 IAC 10-39)**

**Please provide the following information:**

Date of submittal: \_\_\_\_\_, 2020

Facility Name and Solid Waste ID Number: **Monroe County C/D Landfill (FP #53-05)**

Current facility contact(s) information (email, mailing address, and phone number):

**Tom McGlasson Jr., Executive Director**  
**Monroe County Solid Waste Management District**  
**3400 S. Walnut St.**  
**Bloomington, IN 47401**  
**Office: 812-349-2020**  
**Email: [tmcglass@mcswmd.org](mailto:tmcglass@mcswmd.org)**

Date of approved closure / post-closure plan: **Sept. 2004 (Closure Plan) / April 2005 (Post-Closure)**

Prior year closure / post-closure cost estimate: **\$0 (Closure) / \$587,899 (Post-Closure)**

Updated closure / post-closure cost estimate adjusted for inflation: **\$0 (C) / \$569,003 (PC)**

**Provide ONE copy for each of the following:**

A detailed written estimate of the closure / post-closure cost. Calculations must be based on the cost necessary for the work to be performed by a third party, and must be adjusted for inflation using an inflation factor derived from the annual implicit price deflator (IPD) for gross national product as published by the U.S. Department of Commerce in its Survey of Current Business (**Bureau of Economic Analysis, Table 1.1.9. Implicit Price Deflators for Gross Domestic Product**).

329 IAC 10-39-2(b-c); 329 IAC 10-39-3(b-c): **See Attached Worksheet**

For active land disposal facilities, submit electronically on a CD an updated contour map of the disposal unit that delineates the boundaries of all areas into which waste has been placed, certified by a registered professional engineer or registered land surveyor. 329 IAC 10-39-2(c): **Landfill is in Post-Closure (no map)**

The updated financial assurance document for the inflation-adjusted closure / post-closure cost estimate (e.g. letter-of-credit amendment, bond rider, insurance rider, or trust fund statement). If providing a new trust agreement, surety bond, or letter-of-credit, then provide the original signed document using approved forms. Facilities utilizing the financial test must provide an updated financial test annually using approved forms. **Forms Enclosed**

---

Do not include a copy of your closure / post-closure plan.

The inflation factor is the result of dividing the latest published annual deflator by the deflator for the previous year:  $IPD\ current\ year \div IPD\ previous\ year = inflation\ factor$  (result is NOT a percentage).

$(Cost\ estimate) \times (Inflation\ Factor) = inflation\ adjusted\ cost\ estimate$

You may use the IPD for GNP or GDP as long as you are consistent from year to year. Please state the inflation factor you are using, but do not provide full copies of Bureau of Economic Analysis reports.

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Send the annual submittal to: Glynda Oakes  
Indiana Department of Environmental Management  
Office of Land Quality, IGCN 1101  
100 North Senate Ave.

Direct questions to Ruth Jean at (317) 232-3398 [rjean@idem.IN.gov](mailto:rjean@idem.IN.gov), or Glynda Oakes at (317) 233-1052 [goakes@idem.IN.gov](mailto:goakes@idem.IN.gov).

**Monroe County C/D Landfill (FP 53-05)**

**Worksheet 2020 Financial Assurance Update**

Financial Assurance (FA) Update (2020)  
Post-Closure (PCI) Funding Estimate\_(329 IAC10-39)

**Updated (2020) Closure Cost Estimate with Inflation Adjustment:**

**\$0** (Facility was certified closed in November 2009. A closure approval letter was issued by IDEM in December 2009)

**Updated (2020) Post-Closure Cost Estimate with Inflation Adjustment:**

\$ 652,808 (April 2005 30-year PC Plan)

x 1.2041 (Inflation April 2005 to December 2014 (109.414 / 90.870)) GNP/IPD

x 1.0108 (Inflation Dec 2014 to Dec 2015 (110.593 / 109.414) GNP/IPD

x 1.0155 (Inflation Dec 2015 to Dec 2016 (112.310 / 110.593) GNP/IPD

x 1.0182 (Inflation Dec 2016 to Dec 2017 (114.352 / 112.310) GNP/IPD

x 1.0223 (Inflation Dec 2017 to Dec 2018 (110.308/107.903; Index 2012=100) GNP/IPD

x 1.0162 (Inflation Dec 2018 to Dec 2019) (112.953 / 111.154; Index 2012=100) GNP/IPD

x 0.6667 (20/30: 20 years of post-closure remaining, 10 years completed)

**= \$ 569,003**

**Updated (2020) Combined (C/PC) Cost Estimate with Inflation Adjustment (\$):**

- **\$ 569,003**

**CATHERINE C. SMITH**

Monroe County Auditor

Courthouse, Room 209  
 100 West Kirkwood Avenue  
 Bloomington, IN 47404  
 Office (812) 349-2510  
 Fax (812) 349-2280

**Letter from the Chief Financial Officer of a Local Government**

Indiana Department of Environmental Management  
 Office of Land Quality, Permits Branch  
 100 North Senate Ave.  
 Indianapolis, IN 46204

I am the chief financial officer of Monroe County, Indiana, 100 W. Kirkwood Ave., Room 209, Bloomington, IN 47404.

This letter is in support of Monroe County Solid Waste Management District's use of the financial test to demonstrate financial assurance, as specified in 329 IAC 10-39-2(a)(7). Monroe County is the guarantor of the following facilities for which financial assurance for closure, post-closure care, and/or corrective action is demonstrated through the financial test specified in 329 IAC 10-39-2(a)(7).

If Monroe County Solid Waste Management District fails to perform any combination of closure, post-closure care, or corrective action of a facility covered by the guarantee, Monroe County shall perform or pay a third party to perform any combination of closure, post-closure, or corrective action; or, will establish a fully funded trust fund in the name of the permittee. This guarantee will remain in force unless Monroe County sends notice of cancellation by certified mail to the permittee and to the commissioner in accordance with 329 IAC 10-39-2(a)(7)(B)(ii).

**Part I**

Provide the current closure, post-closure, corrective action cost estimates, and any other environmental obligations provided for by a financial test. List additional facilities separately.

Solid Waste Facility Name: **Monroe County MSW and C/D Landfill**

Facility Permit Number: **FP 53-03 (MSW) and FP 53-05 (C/D)**

Type of unit: **Municipal Solid Waste (MSW) and Construction/Demolition Landfill**

Facility Address: **7740 N. Fish Road, Bloomington, IN 47408**

County: **Monroe**

Closure Cost Estimate: **\$ 0 (Sites are in Post-Closure)**

Post-Closure Cost Estimate: **\$ 2,504,735 (\$569,003 C/D + \$1,935,732 MSW)**

Corrective Action Cost Estimate: **\$ 0**

Other Environmental Obligations: **\$ 0**

**Part II**

Does Monroe County have outstanding, rated general obligation bonds that are not secured by insurance, a letter of credit, or other collateral or guarantee? Yes\_\_\_\_ No\_\_\_\_

If yes, the bond rating must be investment grade as issued by Moody's or Standard and Poor's.

Current bond rating: \_\_\_\_\_ Name of rating service: \_\_\_\_\_

Date of issuance of bond: \_\_\_\_\_ Date of maturity of bond: \_\_\_\_\_

**Part III**

The fiscal year for Monroe County ends on: **December 31<sup>st</sup>**

The figures for the following items marked with an asterisk are derived from independently audited, year-end financial statements for the most recently completed fiscal year.

- 1) Sum of current final closure, post-closure care, and/or corrective measures cost estimates, and any other environmental obligations assured by a financial test (total of all amounts shown in Part I): **\$ 2,504,735**
- \*2) Sum of cash and marketable securities: \$
- \*3) Total expenditures: \$
- \*4) Annual debt service: \$
- \*5) Total annual revenue: \$
- 6) Is line 2 divided by line 3 greater than or equal to 0.05? Yes\_\_\_\_ No\_\_\_\_  
("No" disqualifies local government from use of this test)
- 7) Is line 4 divided by line 3 less than or equal to 0.20? Yes\_\_\_\_ No\_\_\_\_  
("No" disqualifies local government from use of this test)
- 8) Is line 1 divided by line 5 less than or equal to 0.43? Yes\_\_\_\_ No\_\_\_\_  
**If No, complete lines 9 and 10.**
- 9) Multiply line 5 by 0.43 = \$  
(This is the maximum amount allowed to assure environmental costs with this test.)
- 10) Line 9 subtracted from line 1 = \$  
(This amount must be assured by another financial assurance mechanism listed in 329 IAC 10-39-2.)

**Part IV**

I hereby certify the following:

- (1) Financial statements for Monroe County are prepared in conformity with generally accepted accounting principles (GAAP) for governments;
- (2) Monroe County has not operated at a deficit equal to 5% or more of total annual revenue in either of the past two fiscal years;
- (3) Monroe County is not in default on any outstanding general obligation bonds;
- (4) Monroe County has not received an adverse opinion, disclaimer of opinion, or other qualified opinion from the independent CPA or the state board of accounts auditing its financial statements; and,
- (5) Monroe County has placed in its annual Comprehensive Annual Financial Report (CAFR) a reference to the costs assured through this financial test, including:
  - a) nature and source of closure/post-closure care requirements;
  - b) reported liability at the balance sheet;
  - c) estimated total closure and post-closure care cost remaining to be recognized;
  - d) percentage of landfill capacity used to-date; and
  - e) estimated landfill life in years.

(Conformance with General Accounting Standards Board Statement 18 assures compliance with the public notice requirement and item (5).)

\_\_\_\_\_  
(Signature of Chief Financial Officer)

\_\_\_\_\_  
(Date)

Printed Name: Catherine Smith

**REQUIRED ATTACHMENTS:**

1. The independently audited year-end financial statements for the latest fiscal year (for local governments where audits are required every 2 years, unaudited statements may be used in years when audits are not required), including the unqualified opinion of the auditor, who shall be an independent CPA or the state board of accounts that conducts equivalent comprehensive audits. (Web address in lieu of a hard copy is acceptable.)
2. A "special report" from the local government permittee's independent CPA or State Board of Accounts based on performing an agreed upon procedures engagement relative to the financial ratios in this financial test. The report must state the procedures performed and the findings, including whether or not there were discrepancies found in the comparison.
3. A copy of the CAFR or certification that the requirements of Government Accounting Standards Board Statement 18 have been met. (Web address in lieu of a hard copy is acceptable.)
4. A copy of approved closure, post-closure, and/or corrective action costs (typically contained in the approved closure and/or post-closure plan).
5. Evidence of the bond rating from Moody's or Standard & Poor's, if applicable.



## MONROE COUNTY COUNCIL AGENDA REQUEST

**Department:** Monroe County Solid Waste Management District

*[Note: in 2013 this request will be heard on the second Tuesday of the month. The fourth Tuesday will be a Work Session, unless otherwise advertised.]*

**Month you wish this Item to be considered:** May 26, 2020

**Title of Item as it is to appear on Agenda:** Monroe County Landfill Financial Assurance Update

**What is the purpose of your request, chosen from the following categories?** (1) Additional Appropriation; (2) Creation of New Fund; (3) Amend Salary Ordinance; (4) Creation of New Budget Line(s); (5) Appropriation of newly received funds (e.g., grant); (6) Transfer of Funds; (7) Other. **Type the Relevant Category Below:**

State required landfill post-closure financial assurance

**Contact Person for further Information (include phone number and email address):**

Tom McGlasson Jr., Executive Director, 812-349-2869, tmcglass@mcswmd.org

**Please give a thorough narrative explanation of your agenda request; what action are you asking the Council to take, and what is the purpose? This narrative should be restated (cut and paste) on any additional forms regarding this request.**

**NOTE: Council has instructed Staff not to accept requests that lack sufficient narrative explanation.**

State required annual financial assurance update per 329 IAC 10-39-3. We would like to demonstrate this requirement using the "local government financial test" option (329 IAC 10-39-3(6)), as this method does not require any expenditures on the part of the District or Monroe County. The District does not meet all of the financial requirements of this option, however, Monroe County does. We are requesting that Monroe County establish financial responsibility for post-closure care on behalf of the District as has been done in previous years.

Requested by:

Date: 5/15/2020

*Please use only this form to place an item on the County Council's Agenda. If the matter is complex, you may wish to consult with a Councilor or the Council Office.*

*Please fill this form out as a Word document (**not in PDF format**) and send it as an e-mail attachment. If you submit this as an e-mail attachment, there is **no need to submit a paper form**. Please e-mail to [mflory@co.monroe.in.us](mailto:mflory@co.monroe.in.us) and to [phouser@co.monroe.in.us](mailto:phouser@co.monroe.in.us).*

*Contact the Council Office at 349-7312 if you have any questions.*

**Rev: 1-13**



## **MEMORANDUM**

**TO:** MCSWMD Board of Directors  
**DATE:** May 8, 2020  
**FROM:** Tom McGlasson Jr.  
**SUBJECT:** May 2020 Administration Department Report

### **General Updates**

- ) At this time the Administration Building is closed to the public and all Reuse programs have been suspended until further notice.
- ) All recycling centers are operating on a limited schedule, open only on Wednesdays and Saturdays, additionally, we have limited the number of customer vehicles allowed in a facility to eight (8) at any time in an effort to promote and allow for social distancing. Customer reaction to these measures has been mixed, with some being understanding and/or pleased that we are taking steps to mitigate the spread of the coronavirus, while others have been upset and expressed disappointment.
- ) The compost bin and rain barrel sales offer in conjunction with BrandBuilders to promote Earth Day, was completed as scheduled, and most of the ordered items have been received by the District, though we are still waiting on the delivery of one (1) compost bin accessory item (rodent screens). The products are being made available to the customers who ordered them, with most of the received items already having been distributed. Another pick-up opportunity is scheduled for May 13th, and we anticipate having all of the remaining ordered items received by then and available for pick-up.

### **Media Summary**

- ) Social Media Outreach for April
  - o Social media posts included: Updates on District operation schedules, Compost Bin and Rain Barrel Earth Day promotion; Styrofoam, Preventing Food Waste, Steve Akers being named an Environmental Rock Star, Earth Day, HHW, SDS Sheets
- ) Effectv Summary for April
  - o Television advertising: Food Waste Recovery, power of One, Green Business, Water Quality, Recycling Center Safety.
  - o Weather Crawl: Rural Recycling Centers; Bulky Items; and Electronics.
  - o Premium Digital advertising: Litter and Hazards, and Trash burning.
    - Premium Digital is a platform for our infomercials to be viewed through Comcast On-Demand services and internet streaming on any device.



**Education and Outreach Summary for January**

- ) Unfortunately, with local schools closing in response to COVID-19, District programs and presentations scheduled to take place the remainder of the school year have been cancelled.
- ) Elisa Pokral hosted a Zoom meeting on food waste prevention and composting with the residents who had ordered compost bins and/or rain barrels through our Earth Day promotion.
- ) A number of PSAs and guest articles have been produced and submitted to the H-T related to COVID-19 and its impact on the District, community, and environment.

# **MEMORANDUM**

Monroe  
County Solid  
Waste  
Management  
District

**DATE:** May 14, 2020  
**TO:** MCSWMD Board of Directors  
**FROM:** Lee Paulsen  
**SUBJECT:** Landfill and Environmental Compliance April 2020 Board Report

---

## **Landfill April 2020:**

- ◆ The NPDES Discharge Monitoring Report (DMR) and IDEM Monthly Monitoring Report (MMR) for April will be submitted prior to the May 28, 2020 deadline.
- ◆ The NPDES Discharge Monitoring Report (DMR) and IDEM Monthly Monitoring Report (MMR) for March 2020 was prepared and submitted by Tom McGlasson Jr. on 24-13-2020. No violations were noted.
- ◆ The Semi-Annual groundwater sampling event is scheduled to begin on May 4<sup>th</sup>, 2020.
- ◆ In March a controlling part for the on/off pump mechanism failed at the New Hill lift station and needed to be replaced as that operating system is no longer supported to be repaired. Bynum Fanyo replaced the control box and the on/off mechanism with a float system on March 24, 2020 that we are more familiar and is easier to repair.
- ◆ Leachate production data is on the next page.

## **Environmental Compliance April 2020:**

- ◆ This data is from the beginning of February through the end of April 2020.
- ◆ Sixty (60) new Environmental Compliance Cases were reported from February 1 through the end of April 2020.
  - Fifty-three (53) Case were Substantiated. Five (5) was Unsubstantiated. Two (2) were referred. One to Law Enforcement and the other to Animal Control. Forty-eight (48) are closed and Twelve (12) are still open and pending.
- ◆ The website has been updated with a new interactive map to display the Adopt-A-Road program. The map indicates which roads have been adopted and which roads are immediately available for adoption.
- ◆ From February 1, 2020 through April 30, 2020 there were Seventeen (17) Adopt-A-Road clean-ups that were completed.
- ◆ From February 1 through April 30, 2020 there were approximately 17 miles of road that were cleaned.
  - Each clean-up is for an adopted section of road that is approximately one (1) mile in length

- ◆ From February 1, 2020 through April 30, 2020 approximately 1620 lbs. of trash and 90 lbs. of recyclables removed from the sides of roads.
  - Weights are estimated based on an average bag weight due to the City of Bloomington collecting a substantial number of the clean-ups for which we cannot get actual weight.
  
- ◆ YTD 2020 for the Adopt-A-Road
  - 19 clean-up.
  - 1780 lbs. of trash.
  - 90 lbs. of recyclables.
    - Weights are estimated based on an average bag weight due to the City of Bloomington collecting a substantial number of the clean-ups for which we cannot get actual weights.

## Monroe County Landfill Leachate Generation and Treatment Data

The below data is for the most recent six (6) months of operation

Month		Nov. '19	Dec. '19	Jan. '20	Feb. '20	March '20	April '20	Total
Temp (° F)	High	63	66	63	72	77	82	
	Low	2	12	11	4	20	23	
	Avg	36	39	36	34	48	51	
Total Gallons Generated	Hauled Dillman	0	0	0	0	0	0	0
	Hauled Ellettsville	188,000	515,400	467,000	239,400	408,800	25,000	1,843,600
	Treated	0	216,178	521,755	458,344	702,431	641,239	2,539,947
	Total	188,000	731,578	988,755	697,744	1,111,231	666,239	4,383,547
Precipitation (in)		4.30	3.22	6.50	3.12	6.63	3.01	26.78
Hauling Cost Dillman		\$0	\$0	\$0	\$0	\$0	\$0	\$0
Hauling Cost Ellettsville		\$8,930	\$24,482	\$22,183	\$11,372	\$17,497	\$1,070	\$85,532
Disposal Cost Dillman		\$0	\$0	\$0	\$0	\$0	\$0	\$0
Total Cost		\$8,930	\$24,482	\$22,183	\$11,372	\$17,497	\$1,070	\$85,532
Gallons Per Acre Per Day (GPAD):				421.87				

\*\*AS of February 15 2019, Bynum Fanyo Utilities began hauling leachate per the quote accepted by the Board on 2-14-19 and disposal cost is included in the hauling amount.

For comparison, below is the data for the same six (6) month period from the previous year

Month		Nov. '18	Dec. '18	Jan. '19	Feb. '19	March '19	April '19	Total
Temp (° F)	High	63	63	58	58	73	81	
	Low	17	13	-9	-9	3	19	
	Avg	39	38	32	32	38	54	
Total Gallons Generated	Hauled Dillman	0	0	0	0	0	0	0
	Hauled Ellettsville	136,000	600,000	392,000	536,000	543,000	487,000	2,694,000
	Treated	339,827	385,257	398,312	297,778	346,478	714,557	2,482,209
	Total	475,827	985,257	790,312	833,778	889,478	1,201,557	5,176,209
Precipitation (in)		3.72	5.45	3.13	5.81	4.54	7.05	29.70
Hauling Cost Dillman		\$0	\$0	\$0	\$0	\$0	\$0	\$0
Hauling Cost Ellettsville		\$5,780	\$25,500	\$18,620	\$25,460	\$25,793	\$23,133	\$124,285
Disposal Cost Dillman		\$0	\$0	\$0	\$0	\$0	\$0	\$0
Total Cost		\$5,780	\$25,500	\$18,620	\$25,460	\$25,793	\$23,133	\$124,285
Gallons Per Acre Per Day (GPAD):				498.16				

Below is the cost savings realized from on-site leachate treatment for the current six (6) month period

Month	Treated	Hauled Dillman	Hauled Ellettsville	Total	Monthly Cost for Hauled	Cost w/o Treatment	Operational Costs	Cost Savings
Nov. '19	0	0	188,000	188,000	\$8,930	\$8,046	\$0	-\$884
Dec. '19	216,178	0	515,400	731,578	\$24,482	\$31,312	\$5,134	\$1,696
Jan. '20	521,755	0	467,000	988,755	\$22,183	\$42,319	\$12,392	\$7,745
Feb. '20	458,344	0	239,400	697,744	\$11,372	\$29,863	\$10,886	\$7,606
March '20	702,431	0	408,800	1,111,231	\$17,497	\$47,561	\$16,683	\$13,381
April '20	641,239	0	25,000	666,239	\$1,070	\$28,515	\$15,229	\$12,216
Total	2,539,947	0	1,843,600	4,383,547	\$85,532	\$187,616	\$60,324	\$41,760

\* Leachate hauling and disposal costs are based on the following rates:

Hauling and Disposal = \$180.00 per 4,200 gallon load

Hauling and Disposal = \$214.00 per 5,000 gallon load

\*\* Temperature data is from the website National Weather Service ([www.weather.gov](http://www.weather.gov)) for zip code 47408