

## Monroe County Covid-19 Virus Relief Application

Items indicated by an asterisk\*, will be treated as protected confidential financial information. All other information will be treated as a public record available for public review.

Last Name: \_\_\_\_\_ First Name: \_\_\_\_\_ Title: \_\_\_\_\_

Business Name: \_\_\_\_\_

Business Address: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Contact Phone Number: \_\_\_\_\_

Email: \_\_\_\_\_

2018 Gross Revenue\*: \_\_\_\_\_ 2019 Gross Revenue\*: \_\_\_\_\_

Lease Expiration Date\*: \_\_\_\_\_ Monthly Rent\*: \_\_\_\_\_

Monthly Utilities\*: \_\_\_\_\_

What percentage of this business is owned by residents of Monroe County? \_\_\_\_\_

Number of Full Time Employees: \_\_\_\_\_ Number of Part Time Employees: \_\_\_\_\_

Please initial to confirm the following;

\_\_\_ I confirm my business is registered in Monroe County and is outside the City limits.

\_\_\_ I agree to verify the economic damage suffered by my business due to Covid-19 virus via tax returns and financial statements.

\_\_\_ I agree to document and report the results that come from my receipt of Monroe County relief forms.

Please give a narrative of how your business has been impacted by Covid-19 virus:

If this is a restaurant, what was the cost of food that you were unable to use due to COVID-19 closure or downturn in business?

What additional expenses has your business incurred as the result of the COVID-19 crisis? (For example, maintaining employees on payroll, purchasing additional gloves, offering free food delivery which required the hiring of a delivery person and paying mileage, etc.).

Are you applying for other funding (grants or loans)? Please explain.

Please give a narrative of how relief funds will be used to benefit your business/and or your employees:

Please give a narrative of how your business relates to tourism:

How much money are you requesting from the Monroe County COVID-19 Emergency Relief Fund? Consider short-term needs first.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_