

**MONROE COUNTY BOARD OF
AVIATION COMMISSIONERS
REGULAR SESSION**

DATE: November 19, 2019

TIME: 0800 hours

PLACE: Airport Administration Building

MEMBERS:

Dr. William Pugh, President

Mr. Ken Ritchie, Vice-President

Mr. Gene DeVane, Treasurer

Mr. Pat Murphy, Secretary

OTHERS PRESENT:

Mr. Bob Burke, BMG Jet Center

Mrs. Amy Gharst, Financial Manager

Mr. Rex Hinkle, Cook Aviation

Mrs. Nancy Johnson, Airport Secretary

Mrs. Iris Kiesling, Monroe County Citizen

Mr. Josh Lankford, ATCT Tower Manager

Mr. Carlos Laverty, Airport Director

Mr. Will Lee, Airport Operations Manager

Ms. Kristine Roccia, The Barber

Mr. Joe Worley, Hanson Professional Services

Dr. Pugh called the meeting to order at 0810 and requested approval of the September minutes. Mr. Ritchie made the motion to approve, seconded by Mr. DeVane. Motion passed.

FINANCIAL REPORT:

Mrs. Gharst provided the members with a copy of the September - October financial report, which includes the previously reviewed and approved claims by email. After review, Mr. Ritchie made the motion to ratify the September & October claims; Mr. DeVane seconded the motion. Motion passed. The Airport now receives the Bank Statements by email, which is uploaded to the county website.

ENGINEER'S REPORT:

Mr. Joe Worley reported that Taxiway A would be opened later today. Alpha 3 will be open and safe, but come spring, it will need significant work done. While doing work on the Taxiway project, a paver sank, it was decided that was due to moisture under the pavement, there will be borings done and other work to see where the moisture stops. The work won't be done until spring due to the weather. Also in the spring, permanent markings will be laid down. The

intersection work is complete on 6/24. Not much has been done on the 55 acres. When the farmer has harvested for the season, the last report can be completed for the environmental.

OLD BUSINESS: NONE

NEW BUSINESS:

In each member's binder is a Resolution of The Board of Aviation Commissioners. BMG Aviation is refinancing, and their lender wanted the resolution signed by the BOAC President. This gives the Lessor permission to remortgage and pledges the current lease. This is like an insurance policy that the tenant will make payments. Motion made by Mr. Ritchie to have Dr. Pugh sign the resolution. Seconded by Mr. DeVane. Motion passed.

Mr. Laverty put into each member's binder a copy of the proposed Master Fee Schedule 2020, with the CPI adjustment. The proposed changes are in red. The last increase was in 2016. The fees would begin on January 1, 2020. Carlos would like to discuss the landing fees or lack thereof the Airport is receiving from the FBO's. The current charge is anything over 10,000 lbs. is charged \$.45 per 1,000 lbs. at this time we only receive fees from Cook Aviation, and if the Airport were to takeover billing the landing fees, that would take out the middle man. Mr. Ritchie would like to monitor the revue, have a report each month to see how things are going. Mr. Hinkle is concerned that his customers will not come to the Airport if we have too many fees for them to deal with, he would like to continue things as they are now. This situation is not to hurt FBO's business but to make sure the Airport gets its revenues, which in turn helps maintain the Airport. Motion was made by Mr. Ritchie to adopt the new Master Fee Schedule 2020 starting January 1, 2020. Mr. DeVane seconds him. Motion passed.

DIRECTOR'S REPORT:

Mr. Laverty's had a very busy October, with workshops in Texas, AI, AAAE and FAA conference in Chicago. Mr. Lee attended the FAA conference, Mr. Ritchie asked Mr. Lee if he thought it was worth his time to go?, Mr. Lee stated yes, he learned a lot. The Community Event on October 19, 2019 was a great success; more people came out than expected. The estimate was 700+, and hope to start planning for October 3, 2020 early next year. Carlos said maybe extend the hours by starting earlier in the day.

Carlos gave "Visit Bloomington "staff a tour of the Airport, he showed them Hangar I, maybe someone will want to rent the space for an event. The team was excited to possibly steering people out here for future events.

Just yesterday, one of the FAA maintenance people was in here to get his hair cut, and Carlos was in the front area. The FAA person stated he had just received a call regarding the VORTAC and it being decommissioned in April 2021; he knows everyone has been talking about this for years, but to have a date, is reasonable confirmation. If the FAA were to take down that building, that would open up another area for possible building sites.

ASSISTANT DIRECTOR'S REPORT:

Mr. Lee stated that starting mid-September the maintenance staff worked on cleaning the airfield for crack and seal, the team cleaned out all the cracks both on the ramps, RWY's, Charlie

2, between the maintenance shop and private hangars. The security fence was repaired that has been open for over a year. We had our first snow event last week, and the first time for three new people, everything went very well. Mr. Ritchie said the BOAC appreciates Mr. Lee and all his hard work.

PUBLIC COMMENT:

Dr. Pugh asked if Mr. Harkin was here, no Carlos stated the EAA was a big help with the community event with them doing the parking. Ms. Roccia's commented the Civil Air Patrol worked very hard at the event, letting everyone see their planes inside and out. Mr. Ritchie suggested maybe having a committee together for 2020's event.

The meeting adjourned at 09:10. The next meeting is December 17, 2019.

Carlos Laverty, Airport Director

Carlos Laverty / Monroe County Airport - KBMG / Director of Aviation

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