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Animal Bites

REGULATORY AGENCY: The Monroe County Health Department (MCHD) handles complaints involving animals such as dogs, cats, bats, rats, squirrels, chipmunks and raccoons. We also work closely with the City of Bloomington Animal Care and Control Office, the Monroe County Animal Management Office and other state and local health departments.

CONTACT: Local Health Department (*See link #1 and local resources*)

CODES AND REGULATIONS:

- IC 16-41-2-1 & IC 16-41-2-2: Communicable Disease: Reporting of Communicable or Dangerous Diseases
- 345 IAC 1-5-1: Rabies Vaccination
- Bloomington City Code – Chapter 7.44: Rabies

FAQs:

- **What should be done if someone has been bitten by an animal?**
  - The incident should be reported to the City of Bloomington Animal Care and Control Office (*see link #2 and local resources*) as soon as possible.
  - Wounds should be washed and flushed immediately with soap and water for 10-15 minutes.
  - The wound should be cleaned thoroughly with 70% alcohol/ethanol or povidone-iodine, if available.
  - The victim should visit a healthcare facility as soon as possible for further treatment.

LINKS:

1) https://bit.ly/2FwESPS (MCHD Animal Management & Rabies Control)
2) https://bloomington.in.gov/animal-shelter (City of Bloomington Animal Care and Control Office)
3) www.monroehumane.org/ (Monroe County Humane Association)
4) www.monroecountysheriffsoffice.us/animal_management.html (Monroe County Sheriff's Office Animal Management)
5) www.in.gov/boah/2574.htm (Indiana State Board of Animal Health)
6) www.in.gov/isdh/20518.htm (Indiana State Department of Health Rabies Education)

LOCAL RESOURCES:

- MCHD Environmental Health Division – (812) 349-2882 and (812) 349-2072 (*See link #1*)
- City of Bloomington Animal Care and Control Office – (812) 349-3492 (*See link #2*)
- Monroe County Humane Association – (812) 333-6242 (*See link #3*)
- Monroe County Sheriff's Office: Animal Management – (812) 349-2585 (*See link #4*)

REGULATORY AGENCY: The Indiana Department of Environmental Management's (IDEM) Office of Air Quality regulates the removal of asbestos containing materials (ACMs) from commercial, industrial and institutional structures. Residential structures and apartment buildings with four or fewer units are exempt from both federal and state regulations. IDEM is responsible for the licensing of asbestos removal professionals. Waste hauling and disposal requirements are applicable in most cases.

CONTACT: IDEM – (800) 457-8283 (*See link #1*)

CODES AND REGULATIONS:

- 40 CFR 61, Subpart M: National Emission Standard for Asbestos
- 326 IAC 14-10: Emission Standards for Hazardous Air Pollutants
- 326 IAC 18: Asbestos Management

FAQs:

- **What is asbestos?**
  - Asbestos is a group of minerals consisting of thin, microscopic fibers once widely used in construction due to its heat, fire, and chemical resistant properties. When products containing asbestos are disturbed, the tiny fibers can be released into the air. When breathed in they can become trapped in the lungs and stay there for many years causing serious health problems.

- **Who can test for asbestos?**
  - The Indiana State Department of Health (ISDH) Chemistry Laboratories (*see link #2*) can test samples for asbestos analysis. Samples will only be accepted from the Indiana State Department of Health Indoor and Radiologic Health Division or from a County Health Department. MCHD can accept samples from the public to submit to ISDH for testing, but there are requirements that must be met. Solid material such as building materials, insulation, pipe wrap, ceiling tile, floor tile, etc. may be submitted.

LINKS:

1) www.in.gov/idem/asbestos/ (IDEM Asbestos)
2) www.in.gov/isdh/22425.htm (ISDH Chemistry Labs)
3) https://bit.ly/2HNa2k7 (IDEM Asbestos Fact Sheet)

LOCAL RESOURCES:

- MCHD Environmental Health Division – (812) 349-2882 and (812) 349-2072

REGULATORY AGENCY: A regulatory agency does not currently exist.

CONTACT: Local Health Department (*See link #1 and local resources*)

CODES AND REGULATIONS: There are currently no codes or regulations concerning bed bugs at the federal or Indiana state level.

FAQs:

- **What do bed bugs look like?**
  - Adults are ¼ inch long, reddish-brown and oval-shaped.

- **Where can bed bugs be found?**
  - Bed bugs are active at night and hide during the day in small cracks and crevices such as folds in mattresses, box springs and behind head boards.

- **What diseases do bed bugs transmit?**
  - They are not known to transmit diseases, but their bites may cause swelling, inflammation, itching and secondary skin infections. Frequent feeding can result in sleeplessness and emotional distress.

- **How do I get rid of bed bugs?**
  - Control of bed bug infestation is very difficult. It is best left to professional pest control companies that have the approved insecticides and the application equipment to effectively treat the places where bed bugs may hide.

LINKS:

1) https://bit.ly/2Q9qlhb (Monroe County Health Department (MCHD) Bed Bug Information)
2) www.in.gov/isdh/24955.htm (Indiana State Department of Health – Bed Bugs)
3) https://bit.ly/2yTGwVJ (Purdue University Entomology Department – Bed Bugs)
4) https://bit.ly/2H3Ux7H (IU Environmental Health and Safety – Bed Bugs)

LOCAL RESOURCES:

- MCHD Environmental Health Division – (812) 349-2882 and (812) 349-2072 (*See link #1*)
- MCHD Health Education Division offers a program on bed bug prevention and treatment – (812) 349-2150
- IU Environmental Health and Safety to report a bed bug infestation on campus – (812) 856-5482 or (812) 856-6921 (*See link #4*)

Birth Certificates

REGULATORY AGENCY: The Monroe County Health Department (MCHD) is responsible for filing, preserving, maintaining and issuing accurate birth records for persons born in Monroe County, Indiana from 1882 to present. The Indiana State Department of Health (ISDH) oversees these operations (*see link #1*).

CONTACT:

- **Births that occurred in Indiana**:
    - Contact the County Health Department where the birth occurred (*See link #2*)

- **Births that occurred outside of Indiana**:
    - Contact the State Health Statistics Office where the birth occurred (*See link #3*)

CODES AND REGULATIONS:

- IC 16-37: Vital Statistics

FAQs:

- **How do I apply for a birth certificate?**
    - You can apply in person, through the mail or through Vital Chek (*see link #4*). If applying through the mail, you will need to fill out an application form (*see link #5*) and mail it in with a photocopy of your driver's license or state issued photo ID, a check or money order for the correct amount and a self-addressed stamped return envelope. If applying in person, you will be required to fill out an application form in our office, show ID and pay the fee at that time. Birth certificates are issued as a set that includes a wallet size. All birth certificates are certified with an embossed seal.

- **How do I register a home birth?**
    - Please call the local health department in the county in which the birth occurred. If the birth occurred in Monroe County, call the Vital Records staff at (812) 349-2542 to schedule an appointment and get information regarding which documents will be required for registering the birth.

- **How do I apply for genealogy certificates?**
    - Follow the same process as applying for a birth certificate. Specify "genealogy copy only" on your application.

- **What documentation do I need to obtain a birth certificate?**
    - One primary form of identification is required to obtain a birth certificate. That primary identification can be a driver's license, state issued photo ID, military ID, valid passport, Department of Corrections ID issued within the past 6 months, school ID, work ID, veterans ID, or a green Mexico Consular ID. Proof of relationship or vested interest is also required if the applicant is not listed on the birth certificate.

- **What can I provide if I don't have any of the primary identification listed above?**
  - Two forms of secondary documentation would be required. *See link #6* for a list of acceptable documents.

- **How can I make an amendment/correction to my birth certificate?**
  - Since the process may vary depending on the type of correction needed, if other documents have been filed in the past, etc., it's best to contact the Vital Records staff at (812) 349-2542.

<u>LINKS</u>:

1) www.in.gov/isdh/26754.htm (ISDH Vital Records)
2) www.in.gov/isdh/26757.htm (Local/County Health Department Contacts)
3) www.cdc.gov/nchs/w2w/w2w.pdf (CDC Where to Write for Vital Records State List)
4) http://bit.ly/2xV3En2 (Vital Chek for Monroe County, IN)
5) https://bit.ly/2Dzxz7J (MCHD Birth Certificate Fees & Application)
6) https://bit.ly/2zhJ3th (List of Acceptable Documentation)

<u>LOCAL RESOURCES</u>:

- MCHD Vital Records Division – (812) 349-2542 (*See link #5*)

REGULATORY AGENCY: Family and Social Services Administration (FSSA) Office of Early Childhood and Out-of-School Learning (OECOSL) (*See link #1*)

CONTACT:

- **Office of Early Childhood and Out-of-School Learning (OECOSL)** – 1-877-511-1144
- **Brighter Futures** – 1-800-299-1627

CODES AND REGULATIONS: (*See link #2*)

- IC 12-17.2: Day Care Regulation
- 470 IAC 3: Child Welfare Services

FAQs:

- **How do I find out if a child care facility/daycare is safe for my child?**
  - Inspection reports can be viewed for each facility (*see link #3*).

  - Indiana has successfully implemented a child care quality rating system, Paths to QUALITY™, which gives families an easy to recognize tool for selecting a child care program. Families can look for the Paths to QUALITY™ logo to determine what level their provider has achieved. Each level builds on the foundation of the previous one, resulting in significant quality improvements at each stage and in national accreditation at the highest level. The system validates child care programs for ongoing efforts to achieve higher standards of quality and provides incentives and awards for success (*see link #4*).

- **What do I do if I suspect child abuse or neglect by a child care staff or volunteer?**
  - Indiana law (IC 31-33-5-1) requires anyone who suspects child abuse or neglect to report it to the authorities. If you have ANY doubts or suspicions about whether or not to report abuse and/or neglect of a child, call the hotline at 1-800-800-5556.

LINKS:

1) www.in.gov/fssa/2552.htm (FSSA OECOSL)
2) www.in.gov/fssa/carefinder/2734.htm (Laws, rules and related policies)
3) www.in.gov/fssa/childcarefinder/ (Child Care Finder)
4) www.childcareindiana.org (Paths to QUALITY™)
5) www.in.gov/fssa/dfr/3143.htm (Monroe County Division of Family Resources)

LOCAL RESOURCES:

- Monroe County Division of Family Resources (DFR) – 1-800-403-0864 (*See link #5*)

REGULATORY AGENCY: Indiana Family Health Council (IFHC) (*See link #1*); U.S. Department of Health and Human Services' Office of Population Affairs (OPA) (*See link #2*)

CONTACT: Futures Family Planning Clinic (Futures) – (812) 349-7343 (*See link #3*)

CODES AND REGULATIONS:

- 42 CFR part 50, Subpart B: Sterilization of Persons in Assisted FP Projects
- 42 CFR part 59, Subpart A and Subpart C: Regulation of Family Planning Services
- Program Guidelines for Project Grants for Family Planning Services

FAQs:

- **What services are offered at the Futures Family Planning Clinic?**
  - Female exams including pap smears (cervical cancer screenings), pelvic, and breast exams
  - HPV testing if appropriate
  - Problem-focused genital examinations for males
  - Reproductive health counseling and education
  - Pregnancy counseling, testing, and referrals
  - Sexually transmitted infection (STI) testing and treatment, including HIV, gonorrhea and chlamydia testing
  - Vaginal infection testing and treatment
  - Birth control counseling and supplies including pills, shot, diaphragm, vaginal ring, IUD, contraceptive patch, and emergency contraception (Plan B)
  - Health Education
  - Condoms provided at no charge
  - A Certified Health Insurance Navigator (S*ee local resources*)

- **How much does it cost to visit the clinic?**
  - Fees are available on a sliding fee schedule, which means fees are based on your income. Insurance and Medicaid are accepted.

LINKS:

1) www.ifhc.org/ (Indiana Family Health Council)
2) www.hhs.gov/opa/ (U.S. Department of Health and Human Services' OPA)
3) https://bit.ly/2DMkZTb (Futures Family Planning Clinic)
4) https://bit.ly/2PDiCs9 (Monroe County Public Health Clinic)
5) https://bit.ly/2OR8G9a (Positive Link HIV Services)

LOCAL RESOURCES:

- Futures Family Planning Clinic Facebook Page – www.facebook.com/FuturesBloomington
- Certified Health Insurance Navigator – (812) 349-2075
- Monroe County Public Health Clinic (MCPHC) – (812) 353-3244 (*See link #4*)
- Positive Link HIV Services – (812) 353-9150 or 1-800-313-4645 (*See link #5*)

REGULATORY AGENCY: Indiana State Department of Health (ISDH) (*See links #1 and #2*)

CONTACT:

- **Sexually Transmitted Diseases / Infections** – Monroe County Health Department (MCHD) Disease Intervention Division – (812) 349-2829, (812) 349-2700, and (812) 349-2039 (*See link #3*)
- **Other Communicable Diseases** – The Public Health Nurse (PHN) at the Monroe County Public Health Clinic (MCPHC) – (812) 353-3244 (*See link #4*)

CODES AND REGULATIONS:

- IC 16-41-2: Communicable Disease: Reporting of Communicable or Dangerous Diseases
- 410 IAC 1-2.5: Communicable Disease Reporting Rule

FAQs:

- **What communicable diseases are reportable to the County Health Department?**
    - A list of reportable communicable diseases is available on the Indiana State Department of Health's (ISDH) website (*see link #5*). Sexually transmitted diseases / infections reported to the local jurisdiction are sent to the assigned Disease Intervention Specialist (DIS), and other communicable diseases are assigned to the Public Health Nurse (PHN).

- **Who do I contact to get tested for an STI (sexually transmitted infection)?**
    - Contact the MCHD DIS' at (812) 349-2829, (812) 349-2700, and (812) 349-2039 or contact Positive Link (*see link #6 and local resources*).

LINKS:

1) www.in.gov/isdh/25366.htm (ISDH Communicable Disease Reporting)
2) https://www.in.gov/isdh/17397.htm (ISDH HIV/STD/Viral Hepatitis Division)
3) https://bit.ly/2zkT5df (MCHD Disease Intervention)
4) https://bit.ly/2PDiCs9 (Monroe County Public Health Clinic)
5) http://bit.ly/2xVigTr (Reportable Disease List)
6) https://bit.ly/2OR8G9a (Positive Link HIV Services)
7) http://bit.ly/2xOTSDO (IU Communicable Diseases Information)
8) www.who.int/hac/techguidance/pht/comdisease/en/ (WHO Communicable Diseases and Crises)

LOCAL RESOURCES:

- MCHD DIS Facebook Page - www.facebook.com/MCHDDIS
- Positive Link HIV Services – (812) 353-9150 or 1-800-313-4645 (*See link #6*)

Composting

REGULATORY AGENCY: Indiana Department of Environmental Management's (IDEM) Office of Land Quality (*See link #1*)

CONTACT: Local Solid Waste Management District (*See link #2 and local resources*)

CODES AND REGULATIONS:

- IC 13-20-10: Registration of Facilities for Composting Certain Vegetative Matter

FAQs:

- **Do I need a permit to compost?**
  - Personal, backyard composting is not regulated. Yard Waste Facilities are not required to obtain a permit, but they must register with IDEM and file annual reports. Registration forms and instructions are on IDEM's website (*see link #3*). IDEM also maintains a list of registered Yard Waste Composting Facilities (*see link #4*).

- **Who do I contact to file a complaint against a composting operation?**
  - Complaints are investigated by IDEM. Contact them at 1-800-451-6027 Option 3 or use the IDEM complaints website (*see link #5*).

LINKS:

1) www.in.gov/idem/recycle/2353.htm (IDEM Composting)
2) http://gogreendistrict.com/ (Monroe County Solid Waste Management District)
3) https://forms.in.gov/Download.aspx?id=5780 (Facility Registration Forms and Information)
4) http://bit.ly/2xdMz49 (List of Registered Facilities)
5) www.in.gov/idem/5274.htm (IDEM Complaints via web)
6) http://bit.ly/2g8CwHX (IDEM Backyard Composting Fact Sheet)
7) https://extension.purdue.edu/Monroe/Pages/default.aspx (Monroe County Purdue Extension Office)

LOCAL RESOURCES:

- Monroe County Solid Waste Management District – (812) 349-2020 (*See link #2*)
- Monroe County Purdue Cooperative Extension Office – (812) 349-2575 (*See link #7*)

REGULATORY AGENCY: The Monroe County Health Department (MCHD) is responsible for filing, preserving, maintaining and issuing accurate death records for persons who passed away in Monroe County, Indiana from 1882 to present. The Indiana State Department of Health (ISDH) oversees these operations (*see link #1*).

CONTACT:

- **Deaths that occurred in Indiana**:
  - Contact the County Health Department where the death occurred (*See link #2*)

- **Deaths that occurred outside of Indiana**:
  - Contact the State Health Statistics Office where the death occurred (*See link #3*)

CODES AND REGULATIONS:

- IC 16-37: Vital Statistics

FAQs:

- **How do I apply for a death certificate?**
  - You can apply in person, through the mail or through VitalChek (*see link #4*). If applying through the mail, you will need to fill out an application form (*see link #5*) and mail it in with a photocopy of your driver's license or state issued photo ID, a check or money order for the correct amount and a self-addressed stamped return envelope. If applying in person, you will be required to fill out an application form in our office, show ID and pay the fee at that time. All death certificates are certified with an embossed seal.

- **How do I apply for genealogy certificates?**
  - Follow the same process as applying for a death certificate. Specify "genealogy copy only" on your application.

- **What documentation do I need to obtain a death certificate?**
  - One primary form of identification is required to obtain a death certificate. That primary identification can be a driver's license, state issued photo ID, military ID, valid passport, Department of Corrections ID issued within the past 6 months, school ID, work ID, veterans ID, or a green Mexico Consular ID. Additional documentation will be required such as proof of relationship or vested interest if the applicant is not listed as a relative or informant on the death certificate.

- **How can I make an amendment/correction to a death certificate?**
  - Contact the funeral home that was in charge of the arrangements / filing the death certificate. They can file an amended certificate with the local health department.

LINKS:

1) www.in.gov/isdh/26754.htm (ISDH Vital Records)
2) www.in.gov/isdh/26757.htm (Local/County Health Department Contacts)
3) www.cdc.gov/nchs/w2w/w2w.pdf (CDC Where to Write for Vital Records State List)
4) http://bit.ly/2xV3En2 (VitalChek for Monroe County, IN)
5) https://bit.ly/2Dzxz7J (MCHD Death Certificate Fees and Application)

LOCAL RESOURCES:

- MCHD Vital Records Division – (812) 349-2542 (*See link #5*)

REGULATORY AGENCY: The Public Health Preparedness and Emergency Response (PHPER) division within the Indiana State Department of Health (ISDH) (*see link #1*) is responsible for administering PHEP funding (*see link #2*), received from the Centers for Disease Control and Prevention (CDC) (*see link #3*), to the Monroe County Health Department (MCHD) for the personnel, resources, supplies, and equipment necessary to properly prepare.

CONTACT: Local Health Department (*See link #4 and local resources*)

CODES AND REGULATIONS:

- [Public Health Preparedness Capabilities: National Standards for State and Local Planning](#)

FAQs:

- **What is Monroe County Alert and how do I sign up?**
    - Monroe County offers a free service called Monroe County Alert. This system provides you with critical information in a variety of situations, such as severe weather, unexpected road closures, missing persons and evacuations of buildings or neighborhoods. You will receive time-sensitive messages wherever you specify, such as your home, mobile or business phones, email address, text messages and more. You can sign up through the Monroe County webpage (*see link #5*).

- **How do I prepare an Emergency Supply Kit?**
    - Items such as a 3 day supply of water and non-perishable food items, a battery powered radio, a NOAA Weather Radio, a flashlight with extra batteries, a first aid kit, a whistle, a dust mask, moist toilettes, garbage bags, plastic ties, a wrench or pliers, a can opener, and a local map are some of the basic things recommended to include in your emergency supply kit. *See link #6* for a complete list and some additional emergency supplies to include in your supply kit.

LINKS:

1) www.in.gov/isdh/17855.htm (ISDH Division of Emergency Preparedness)
2) www.cdc.gov/phpr/readiness/phep.htm (PHEP Cooperative Agreement Funding)
3) www.cdc.gov/phpr/index.htm (CDC Office of Public Health Preparedness and Response)
4) https://bit.ly/2DyFHp0 (MCHD Public Health Preparedness)
5) https://bit.ly/1IP3ey5 (Monroe County Alert Sign-Up)
6) www.ready.gov/build-a-kit (Build an Emergency Supply Kit)
7) https://bit.ly/2DQs7y2 (Monroe County EMA)

LOCAL RESOURCES:

- MCHD Public Health Preparedness Division – (812) 349-2849 (*See link #4*)
- Monroe County Emergency Management Agency (EMA) – (812) 349-2546 (*See link #7*)
- Monroe County EMA Facebook Page - https://www.facebook.com/EmaMonroeIN/

REGULATORY AGENCY: Indiana State Department of Environmental Management (IDEM) (*See link #1*)

CONTACT: To report illegal open burning, call IDEM at 1-800-451-6027 Option 3 or use the IDEM website to file an online complaint (*see link #2*).

CODES AND REGULATIONS:

- 326 IAC 4: Burning Regulations
- Bloomington City Code – Chapter 18.16: Open Burning

FAQs:

- **Who do I contact if someone is burning leaves/trash in…?**
    - **County Limits**: Contact your local township fire department (*see local resources*). If the problem is a reoccurring one, contact IDEM to file a complaint (*see link #2*).
    - **City Limits**: Contact the City of Bloomington Fire Department at (812) 332-9763 (*see link #3 and local resources*).

LINKS:

1) www.in.gov/idem/openburning/ (IDEM – Air Quality – Open Burning)
2) www.in.gov/idem/5274.htm (IDEM Complaints via web)
3) https://bloomington.in.gov/fire (City of Bloomington Fire Department)
4) https://bit.ly/2HMYLjH (IDEM Agricultural Open Burning Fact Sheet)
5) www.in.gov/idem/airquality/2558.htm (IDEM – Air Quality – Outdoor Hydronic Heaters)
6) http://bit.ly/2wvdpFf (IDEM Outdoor Hydronic Heater Rule Fact Sheet)
7) www.epa.gov/burnwise/owhhlist.html (Environmental Protection Agency (EPA) Standards for Residential Wood Heaters)

LOCAL RESOURCES:

- Bean Blossom Township Fire Department – (812) 876-5515
- Benton Township Fire Department – (812) 332-2637
- Bloomington Township – Northern Monroe Fire Territory – (812) 339-1115
- Clear Creek Township – Monroe Fire District – (812) 334-7026
- Indian Creek – Monroe Fire District – (812) 334-7026
- Indiana University – City of Bloomington Fire Department – (812) 332-9763
- Perry Township – Monroe Fire District – (812) 334-7026
- Polk Township – Monroe Fire District – (812) 334-7026
- Richland Township – Ellettsville Fire Department – (812) 876-4819
- Salt Creek Township – Monroe Fire District – (812) 334-7026
- Van Buren Township – Van Buren Fire Department – (812) 825-9500
- Washington Township – Northern Monroe Fire Territory – (812) 339-1115

REGULATORY AGENCY: Indiana State Department of Health (ISDH) (*See link #1*); U.S. Food and Drug Administration (FDA) (*See link #2*)

CONTACT:

- **Complaints** – Contact your local health department (*see link #3*). Complaints at the Monroe County Health Department (MCHD) are usually investigated within 24-48 business hours depending on risk. Although people can file anonymous complaints, food staff appreciate a name being left so the MCHD can properly follow up on the complaint. It's also advisable to bring the complaint to the attention of management at the food establishment since often times they can deal with the complaint in a more efficient and timely manner.

- **Grease Traps** – For Monroe County, contact City of Bloomington Utilities – (812) 349-3932

- **Illnesses** – If you suspect food poisoning, contact your physician and the local health department as soon as possible (*see link #3*). The physician will be able to conduct additional testing to help confirm the cause and support an investigation if launched.

- **Licensing / Permitting** – Contact your local health department. For Monroe County, forward inquires to Nicole in the MCHD Foods Division – (812) 349-2739 or nwagner@co.monroe.in.us.

- **Mobile Licensing** – Contact your local health department. For Monroe County, forward mobile inquiries to Nicole in the MCHD Foods Division – (812) 349-2739 or nwagner@co.monroe.in.us. *See link #4* for a mobile plan review application and a list of criteria that helps mobile vendors understand the various requirements that must be met. The only commercial commissary in Monroe County at this time is One World Commissary. To obtain commissary pricing, email jburton@oneworld.com.

- **Plan Reviews / Change of Owner / New Establishments** – Contact your local health department. *See link #5* for plan review applications, a guide for new and remodeling food service establishments, and a brochure that helps new food establishment owners understand the various requirements that must be met.

- **Plumbing and Hoods** – For Monroe County, contact Monroe County Building Department – (812) 349-2580

- **Seasonal Licensing / Farmer's Market** – Seasonal vendors are NOT mobile, as they are only obtaining a license to sell food at the specific location they have applied for on the seasonal application. *See link #6* for a seasonal food license application. For Monroe County, forward inquiries to Nicole in the MCHD Foods Division – (812) 349-2739 or nwagner@co.monroe.in.us.

CODES AND REGULATIONS:

- 410 IAC 7-22: Certification of Food Handler Requirements
- 410 IAC 7-24: Food Code
- Monroe County Code, Title 3, Chapter 341: Food Service Establishments
- Monroe County Code, Title 3, Chapter 342: Food and Beverage Vending

<u>FAQs</u>:

- **Are animals allowed in food establishments?**
  - According to the ISDH Retail Food Establishment Sanitation Requirements, live animals may not be allowed in the operational areas of a retail food establishment. They may be allowed if the contamination of food, clean equipment, utensils, linens and unwrapped single-service and single-use articles cannot result, such as in the following situations:
    - Patrol dogs accompanying police or security officers
    - Service animals that are controlled by the disabled employee or person, if a health or safety hazard will not result from the presence or activities of the service animal
    - In areas that are not used for food preparation and are usually open for customers such as dining and sales areas
    - Pets in the common dining areas of institutional care facilities such as nursing homes and assisted living at times other than during meals if dining area, including tables and similar surfaces, are cleaned before the next meal service
  - Food employees may not care for or handle animals that may be present such as patrol dogs, service animals or pets.

- **Where can I obtain food manager certification training?**
  - The State of Indiana requires most food establishments to have at least one Certified Food Manager available at all times, with documentation of certification on site and available for review. *See link #7* for Certification of Food Handler Requirements and for a list of classes in Monroe County. Please note, the ServSafe Food Handler Certificate does NOT meet Indiana State requirements for a Certified Food Safety Manager.

- **What restaurants should I eat at? / How can I get a copy of the most recent food inspection report for a particular food establishment?**
  - After a 10 day waiting period, inspection reports become public record and are available to view once you have filled out a Public Information Request (*see link #8*). There is a 10 cent a page charge for photocopying and most requests are filled within 48 hours.

- **Can I prepare food in my home to sell in a commercial operation?**
  - No. The Indiana State Food Code (*see link #9*) specifically states that food prepared in a private home cannot be offered for sale to the public. Options include building a separate kitchen that is not used as part of a private residence or using the kitchen of an approved licensed facility.

- **I bought food that's expired (out of date). Should I be concerned?**
  - Except for infant formula, product dating is not generally required by Federal regulations. However, if a calendar date is used, it must express both the month and day of the month (and the year, in the case of shelf and frozen products). If a calendar date is shown, immediately adjacent to the date must be a phrase explaining the meaning of that date such as "sell by" or "use before" (*see link #10*). Foods can develop an off odor, flavor or appearance due to spoilage bacteria. If a food has developed such characteristics, you should not use it for quality reasons.

Food Protection (Cont.)

<u>LINKS</u>:

1) www.in.gov/isdh/20640.htm (ISDH Food Protection)
2) www.fda.gov/ (FDA)
3) https://bit.ly/2FvNypS (MCHD Foodborne Illness & Complaint Investigations)
4) https://bit.ly/2DybwOJ (Mobile Food Licensing Criteria & Plan Review Application)
5) https://bit.ly/2QQgeei (Plan Review Applications, Guide, and Informational Brochure)
6) https://bit.ly/2Dy31mr (Seasonal & Temporary Food License Applications)
7) https://bit.ly/2Q5zCXD (Food Handler Education)
8) https://bit.ly/2FJhf73 (Public Information Request)
9) http://bit.ly/2ww2VFX (Indiana State Food Code)
10) https://bit.ly/2zi1yxL (FDA Expiration Dates)
11) https://bit.ly/2DMjJzC (MCHD Food Protection Division Food Establishment Inspections)
12) https://bloomington.in.gov/farmersmarket (Bloomington Community Farmer's Market Information)

<u>LOCAL RESOURCES</u>:

- MCHD Food Protection Division – (812) 349-2739, (812) 349-2837, and (812) 349-2896 (*See link #11*)
- Bloomington Community Farmer's Market – (812) 349-3700 or farmersmarket@bloomington.in.gov (*See link #12*)

REGULATORY AGENCY: City Housing and Neighborhood Development (HAND) Office if property is within city limits (*see links #1 and #2*).

CONTACT:

- RENTAL HOUSING:
  - o **In City Limits**: Contact HAND – (812) 349-3420; Complaints should be filed online: https://bloomington.in.gov/ureport
  - o **In County Limits**: Callers may be directed to any of the agencies listed in local resources depending on the nature of their complaint.

CODES AND REGULATIONS:

- IC 32-31-7: Tenant Obligations
- IC 32-31-8: Landlord Obligations
- Bloomington City Code – Chapter 16: Residential Rental Unit and Lodging Establishment Inspection Program

FAQs:

- What should I do if I have maintenance problems in my rental unit?
  - o Notify the landlord / agent of the problem. Keep a record of when you communicated with them. Give the owner a reasonable amount of time to take care of the problem. If the problem has not been corrected after taking these steps, contact HAND. An appointment will be scheduled for an inspector to come and investigate the reported violations. If violations are found, the owner will be issued a notice with an itemized list of repairs that must be made, and they will be given a deadline by which those repairs must be completed and re-inspected.

LINKS:

1) https://bloomington.in.gov/housing/renters (HAND Renters Info)
2) https://bloomington.in.gov/housing/landlords (HAND Landlord Info)
3) www.indianalegalservices.org/bloomington (IN Legal Services)
4) http://cjamcenter.org/ (Monroe County Community Justice and Mediation Center)

LOCAL RESOURCES:

- Animal Care and Control – (812) 349-3492
- Indiana Legal Services – (812) 339-7668 (*See link #3*)
- Mobile Homes Compliance at ISDH – (800) 457-8283
- Monroe County Building Department – (812) 349-2580
- Monroe County Community and Justice Mediation Center – (812) 336-8677 or cjam@cjamcenter.org (*See link #4*)
- Solid Waste Management District – (812) 349-2020

Immunizations / Shots

REGULATORY AGENCY: Indiana State Department of Health (ISDH) (*See link #1*)

CONTACT: Monroe County Public Health Clinic – (812) 353-3244 (*See link #2*)

CODES AND REGULATIONS:

- IC 20-34-4: Immunizations

FAQs:

- **Where do I go to get immunizations / shots or copies of my shot records?**
    - The Monroe County Public Health Clinic at 333 E. Miller Drive is where you would receive immunizations and request copies of immunization records. Contact them at (812) 353-3244.

LINKS:

1) www.in.gov/isdh/17094.htm (ISDH Immunizations)
2) https://bit.ly/2PDiCs9 (Monroe County Public Health Clinic)
3) http://healthcenter.indiana.edu/ (Indiana University Health Center)
4) www.immunize.org/ (Immunization Action Coalition)
5) www.cdc.gov/vaccines/schedules/index.html (Centers for Disease Control and Prevention – CDC; Immunization Schedules)
6) www.immunize.org/vis/ (Vaccine Information Statements)

LOCAL RESOURCES:

- Indiana University Health Center – (812) 855-7688 (*See link #3*)

Lead

REGULATORY AGENCY: Indiana State Department of Health (ISDH) (*See link #1*)

CONTACT: Local Health Department (*See link #2 and local resources*)

CODES AND REGULATIONS:

- [40 CFR, part 745: Lead-Based Paint Poisoning Prevention in Certain Residential Structures](#)
- [410 IAC 32: Lead Based Paint Program](#)

FAQs:

- **Who are most susceptible to lead poisoning?**
    - Young children are most vulnerable to the effects of lead poisoning due to their growing bodies absorbing lead at a faster rate than adults. Those living in homes built prior to 1978 are at the greatest risk, as many of these homes used lead-based paint and contain lead-contaminated dust. Paint chipping or deteriorating in these homes can pose a health hazard for its occupants and visitors.

- **How can I reduce my child's exposure to lead?**
    - Before you buy an older home, ask for a lead inspection, or visit your local home improvement store to buy a lead test kit.
    - Even if your child seems healthy, ask your doctor to test them for lead; lead poisoning often has no obvious or noticeable signs or symptoms.
    - Your local health department can provide you with helpful information about preventing childhood lead poisoning as well.

- **Where do I go to get myself, or my child, tested for lead poisoning?**
    - Contact your physician and ask them to test you, or your child for lead. Free testing is available around the state.

LINKS:

1) www.in.gov/isdh/26550.htm (ISDH Lead and Healthy Homes Division)
2) https://bit.ly/2zho4XQ (Monroe County Health Department (MCHD) Lead)
3) https://bit.ly/2YHTr83 (IDEM Lead Fact Sheet)
4) www.in.gov/idem/6968.htm (IDEM Drinking Water and Lead)
5) https://bit.ly/2YKl0ws (IDEM Lead in Drinking Water Fact Sheet)
6) https://bit.ly/2HyuYw3 (IDEM Lead in Soils Fact Sheet)

LOCAL RESOURCES:

- MCHD Environmental Health Division – (812) 349-2882 or (812) 349-2072 (*See link #2*)
- MCHD Health Education / MRC Division offers Lead Education – (812) 349-2150
- Monroe County Public Health Clinic – (812) 353-3244

Medical Reserve Corps (MRC)

<u>REGULATORY AGENCY</u>: Office of the Assistant Secretary for Preparedness and Response at the U.S. Department of Health and Human Services; Managed by the Monroe County Health Department (MCHD) (*See link #1*)

CONTACT: MRC Program Main Line – (202) 692-4724 or MRCcontact@hhs.gov, Local Health Department (*see link #1 and local resources*) OR sign up through SERV-IN (*see link #3*).

<u>CODES AND REGULATIONS</u>:

- 42 USC, Chapter 6A, Subchapter XXVI Part B § 300hh–15: Volunteer Medical Reserve Corps

<u>FAQs</u>:

- **What is the Medical Reserve Corps (MRC)?**
  - A national network of volunteers, organized locally, to improve the health and safety of their communities. Medical and non-medical MRC volunteers respond during emergencies and disasters when activated and build community resilience through public health activities and education during times of peace.

- **What are the requirements for volunteers?**
  - Volunteers must be over 18 years of age and have no criminal history to register.

- **What is the fee to register?**
  - Registration is free.

<u>LINKS</u>:

1) www.monroemrc.com (Monroe County Medical Reserve Corps)
2) https://mrc.hhs.gov/Homepage (MRC Homepage)
3) www.serv-in.org (SERV-IN)

<u>LOCAL RESOURCES</u>:

- MCHD Health Educator / MRC Coordinator – (812) 349-2150 or monroemrc@co.monroe.in.us (*See link #1*)
- Monroe County MRC Facebook Page – www.facebook.com/monroemrc

REGULATORY AGENCY: Indiana Department of Environmental Management (IDEM) (*See link #1*), and the Drug Enforcement Administration (DEA) (*See link #2*)

CONTACT: See local resources for local contacts; if not local, *see link #3* for a list of collection programs in your area.

CODES AND REGULATIONS:

- [IC 25-26-23: Returning Unused Medication](IC 25-26-23)

FAQs:

- **What should I do with expired or unwanted medications?**
  - There are four locations in Monroe County where you can drop off your unused, unwanted, or expired medicines:
    1. IU Health Bloomington Hospital Lobby at the Outpatient Pharmacy (601 W. 2nd St.)
    2. CVS Pharmacy (2701 E. 3rd St.)
    3. Monroe County Sheriff's Office (301 N. College Ave.)
    4. Monroe County Solid Waste Management District's Main Facility – Hazardous Waste Drop-off (3400 S. Walnut St.) (*See link #4*)
  - For outside of Monroe County, *see link #3*.
  - Controlled substances are often not included in community programs due to stricter regulations. Controlled substances are collected during the annual Drug Enforcement Administration (DEA) National Prescription Drug Take-Back Day. *See link #2* for updates.

- **What should I do if no collection programs are available in my area?**
  - It is advised to dissolve tablets and capsules in the original container with water. For liquid medicine, add flour or kitty litter to the bottle. Be sure to mark out any personal information and seal them in a bag to keep from leaking. The bag can then be thrown in the trash.
  - It is NOT advisable to flush medication down the toilet, run them down the sink or throw them in the trash without using the precautions above. Medication that is thrown in the trash may be ingested by children or animals and may also encourage the illegal use or theft of medicine. Medication washed down the drain is not removed by local wastewater treatment plants and ends up in rivers, streams, and lakes.

LINKS:

1) www.in.gov/idem/recycle/2343.htm (IDEM Unwanted Medicine)
2) www.deadiversion.usdoj.gov/drug_disposal/ (DEA Diversion Control Division)
3) https://bit.ly/2TGiC86 (Take Back Collection Sites Outside of Monroe County, Indiana)
4) http://gogreendistrict.com/hazardous (Solid Waste Management Pharmaceutical Disposal)
5) https://bit.ly/2X9pTA1 (IDEM Unwanted Medicines Fact Sheet)

LOCAL RESOURCES:

- Monroe County Sheriff's Office – (812) 349-2534
- Monroe County Solid Waste District – (812) 349-2020 (*See link #4*)

<u>REGULATORY AGENCY</u>: Indiana State Department of Health (ISDH) (*See link #1*)

CONTACT: If an illegal drug lab is discovered, contact your local law enforcement or the Indiana Meth Tip Line at (800) 453-4756. For questions regarding cleanup, contact your local health department. (*See local resources*)

<u>CODES AND REGULATIONS</u>:

- [410 IAC 38: Inspection and Cleanup of Property Contaminated with Chemicals Used in the Illegal Manufacture of a Controlled Substance](#)
- [IC 16-41-20: Health, Sanitation, and Safety: Dwellings Unfit for Human Habitation](#)

<u>FAQs</u>:

- **What is methamphetamine and how is it manufactured?**
  - Methamphetamine, or meth, is a highly toxic, powerful, addictive central nervous system stimulant that is illegally "cooked" in makeshift labs. It's made with inexpensive over-the-counter ingredients such as pseudoephedrine (an ingredient in cold medications), acetone, anhydrous ammonia (fertilizer), ether, red phosphorous, and lithium.

- **What are the health effects of meth labs?**
  - It depends on the lab processes and the chemicals used, the amount of chemical and length of exposure, and the age and health of the person exposed. Exposure to meth residues may cause symptoms similar to those experienced by meth users. Other products released during the manufacture of meth can cause other symptoms and health problems. If you have concerns about your health or believe you have been exposed to meth residue or byproducts, contact your physician.

- **What is the process if an illegal drug lab is discovered?**
  - Law enforcement will dismantle, remove, and properly dispose of the lab and its contents. Addressing residual contamination from lab chemicals is the responsibility of the property owner and occupancy or selling of the property is prohibited until it has been properly decontaminated. A Qualified Inspector (*see link #3*) must be used for cleanup and to certify that the property has been properly cleaned.

<u>LINKS</u>:

1) www.in.gov/isdh/26398.htm (ISDH Cleanup and Inspection of Illegal Drug Labs)
2) www.in.gov/meth/2335.htm (Indiana Methamphetamine Cleanup Information)
3) http://bit.ly/2hONPsy (Indiana Qualified Inspectors for Illegal Drug Lab Cleanups)

<u>LOCAL RESOURCES</u>:

- Bloomington Police Department – (812) 339-4477
- Monroe County Sheriff's Department – (812) 349-2534
- Ellettsville Police Department – (812) 876-2272
- MCHD Environmental Health Division – (812) 349-2882 or (812) 349-2072

REGULATORY AGENCY: Indiana State Department of Health (ISDH) only regulates schools and state agencies (*see link #1*). The Bloomington City Code only mentions mold on exterior surfaces of residential rental units and their accessory structures. Otherwise there aren't any regulatory agencies for mold indoors.

CONTACT: Local Health Department (*See link #2 and local resources*)

CODES AND REGULATIONS:

- 410 IAC 33: Indoor Air Quality
- IC 16-41-37.5: Indoor Air Quality in Schools
- Bloomington City Code – Chapter 16.04: Property Maintenance

FAQs:

- **How do I address a mold issue?**
  - First identify and correct the moisture problem, then clean up the mold. If you clean up the mold, but don't fix the water problem, more likely than not, the mold problem will come back.

- **Should I have my mold tested to find out what kind it is?**
  - Generally, it's not necessary to identify the species of mold growing in a building. If mold is seen or smelled, there is a potential health risk; therefore, no matter what type of mold is present, it should be removed.

LINKS:

1) www.in.gov/isdh/24347.htm (ISDH Indoor Air Quality)
2) https://bit.ly/2FtYfsU (Monroe County Health Department (MCHD) Indoor Air Quality - Mold)
3) www.cdc.gov/mold/default.htm (CDC Mold)
4) www.epa.gov/mold (EPA Mold)
5) https://bit.ly/2HNxBJB (Indiana University Environmental Health and Safety – Indoor Air Quality)
6) https://bit.ly/2JzEnFZ (How to Avoid Indoor Air Quality Problems After a Flood)

LOCAL RESOURCES:

- MCHD Environmental Health Division – (812) 349-2882 or (812) 349-2072 (*See link #2*)
- City Housing and Neighborhood Development (HAND) – (812) 349-3420; Complaints should be filed online: https://bloomington.in.gov/ureport
- Counseling through the IU Health Center for Students Exposed to Mold – (812) 855-5711
- Local environmental service companies that specialize in mold cleanup

REGULATORY AGENCY: Indiana State Department of Health (ISDH) (*See link #1*)

CONTACT: Local Health Department (*See link #2 and local resources*)

CODES AND REGULATIONS:

- [Monroe County Code Title 3, Chapter 362: Vector Control](#)

FAQs:

- **What kind of diseases can mosquitos transmit?**
  - West Nile Virus, St. Louis Encephalitis, La Crosse Encephalitis and Eastern Equine Encephalitis are the ones that have been seen in Indiana.

- **What steps can I take to prevent mosquitos and mosquito bites?**
  - Mosquitos lay eggs in stagnant water, and will hatch 7 to 10 days later. Eliminating standing water on a weekly basis will prevent mosquitos from breeding.
  - If breeding sites cannot be eliminated, labeled pesticides may be used to prevent mosquito breeding.
  - The use of repellants containing DEET or Picaridin and minimizing outdoor activity during dusk and dawn when mosquitos are most active will prevent mosquito bites.

LINKS:

1) https://www.in.gov/isdh/27793.htm (ISDH Mosquito-Borne Diseases)
2) https://bit.ly/2DwtDEx (Monroe County Health Department (MCHD) Mosquito Control)
3) https://bit.ly/2qUxlAn (Indiana University Health and Safety Mosquitos)
4) https://bit.ly/2Tl5EjX (Purdue University Entomology Department Mosquitos)

LOCAL RESOURCES:

- MCHD Environmental Health Division – (812) 349-2882 or (812) 349-2072 (*See link #2*)
- Indiana University Environmental Health and Safety – (812) 856-5482 or (812) 856-6921 (*See link #3*)
- Purdue University Extension Office – (812) 349-2575 (*See link #4*)

REGULATORY AGENCY: Indiana State Department of Health (ISDH) for commercial facilities.

CONTACT:

- **Complaints and Sharps Pick-up** – Monroe County Health Department (MCHD) – (812) 349-2543
- **Questions** – Syringe Services Program – (812) 349-2722
- **Sharps Drop Off** – Monroe County Solid Waste Management District (MCSWMD) (*See link #1*); Syringe Services Program through MCHD and Indiana Recovery Alliance (*See link #2*)

CODES AND REGULATIONS:

- 410 IAC 1-3: Infectious Waste
- 29 CFR 1910.1030: Bloodborne Pathogen Standard

FAQs:

- **What are sharps and what should I do with used sharps?**
  - Sharps include needles, lancets and syringes.
  - Many communities have started collecting used sharps. Some of these programs are listed on the Indiana Department of Environmental Management's (IDEM) website (*see link #5*). Some pharmacies, doctor's offices and fire stations may accept used home-generated sharps. Some collection sites for household hazardous waste may also accept used sharps; these programs are often run by the local solid waste district or municipality.

- **What should I do if no collection programs are available in my area?**
  - If a collection site or event is not available, it is recommended to place used sharps in a rigid plastic container (bleach, detergent bottle, etc.). The bottle should then be sealed tightly and labeled "Do Not Recycle" for disposal in the household trash.

- **What should I do if I have accidentally been stuck by a needle?**
  - Wash the exposed area right away with water and soap or use a skin disinfectant (antiseptic) such as rubbing alcohol or hand sanitizer.
  - Seek immediate medical attention by calling your physician or local hospital.

LINKS:

1) http://gogreendistrict.com/hazardous#sharps (MCSWMD Sharps Disposal Information)
2) https://bit.ly/2BivKtW (Syringe Service Program through the IRA under contract with the MCHD)
3) https://bit.ly/2DNl49h (Safe Sharps Disposal)
4) https://bit.ly/2qT449b (MCHD Harm Reduction Program)
5) www.in.gov/idem/recycle/2350.htm (IDEM Household Needles and Sharps)

LOCAL RESOURCES:

- Indiana Recovery Alliance (IRA) – Harm Reduction Services – http://indianarecoveryalliance.org/

REGULATORY AGENCY: Indiana State Department of Health (ISDH) (*See link #1*)

CONTACT: ISDH Division of Long Term Care – (317) 233-7442

CODES AND REGULATIONS:
- IC 12-10-11.5: Long Term Care Services
- IC 12-15-39.6: Long Term Care Program
- IC 16-28-2: Licensure of Health Facilities
- 410 IAC 16.2: Health Facilities; Licensing and Operational Standards
- 42 CFR Part 483: Requirements for States and Long Term Care Facilities

FAQs:

- **Who do I contact to file a complaint or incident regarding a nursing home?**
  - For complaints, call the ISDH toll-free complaint report line at 1-800-246-8909 during regular business hours (*see link #2*).
  - To report an incident, you must submit a report through the ISDH Incident Reporting System (*see link #3*).

LINKS:

1) www.in.gov/isdh/20511.htm (ISDH Nursing Homes Licensing and Certification Program)
2) www.in.gov/isdh/21533.htm (ISDH Reporting a Complaint About a Health Care Facility)
3) www.in.gov/isdh/23638.htm (ISDH Incident Reporting)
4) www.cdc.gov/longtermcare/ (CDC Nursing Homes and Assisted Living)

LOCAL RESOURCES:

- Long Term Care Facility Directory for Monroe County – www.in.gov/isdh/reports/QAMIS/ltcdir/ctyfac52.htm

REGULATORY AGENCY: Indiana State Department of Health (ISDH) (*See link #1*) and the Monroe County Health Department (MCHD) (*See link #2*).

CONTACT: Local Health Department (*See link #2 and local resources*)

CODES AND REGULATIONS:

- [410 IAC 6-8.3: Residential On-Site Sewage Systems](#)
- [410 IAC 6-10.1: Commercial Onsite Wastewater Disposal](#)
- [Monroe County Code, Title 3, Chapter 363: Abandoned Cisterns and Tanks](#)
- [Monroe County Code, Title 3, Chapter 365: Private Sewage Disposal Systems](#)

FAQs:

- **Where is my septic system located?**
  - MCHD has records for many properties dating back to 1965 that include documentation of the septic system installation. The documentation does not always guarantee the septic system location, but it gives the inspectors an idea of where to look for the system.

- **How many bedrooms will my septic system handle and is my system large enough to add an additional bedroom?**
  - Septic systems are based on the number of bedrooms within the home, with each bedroom estimated to handle two people, or 150 gallons of water per room. An increase of bedrooms could possibly increase the amount of water usage placed on the septic system so the system would need to be adjusted to handle the increase.

- **Can I install a convenience bathroom in my garage and, if so, what do I need to do to my septic system?**
  - Adding a bathroom to the garage for convenience is not considered to be putting additional stress on the septic system, but it usually requires a septic repair permit from the local health department for the building department. This is more of an inspection of your existing septic system to ensure that the system is functioning correctly with no failing lines.

LINKS:

1) [www.in.gov/isdh/23283.htm](#) (ISDH Onsite Sewage Systems Program)
2) [https://bit.ly/2Aa3Y0W](#) (MCHD Wastewater Sanitation Information - Applications for New, Repair and Renewal Septic Permits, and Real Estate Septic Inspections)
3) [www.oisc.purdue.edu/irss/roster.html](#) (List of Approved Indiana Soil Scientist Consultants)
4) [https://bit.ly/2QZPhEX](#) (Lists of Approved Monroe County Septic Installers and Approved Septic Pumpers and Haulers)
5) [https://bit.ly/2TuAZ11](#) (Operating and Maintenance Instructions for Presby Septic Systems in Monroe County)

LOCAL RESOURCES:

- MCHD Wastewater Sanitation Division – (812) 349-2834 or (812) 349-2073 (*See link #2*)

REGULATORY AGENCY: Indiana Department of Environmental Management (IDEM) (*See link #1*)

CONTACT: IDEM – (800) 457-8283

CODES AND REGULATIONS:

- 327 IAC 8: Public Water Supply

FAQs:

- **What is a public water system (PWS)?**
    - A PWS is defined as having at least 15 taps or regularly serving an average of at least 25 people daily 60+ days out of the year.

- **Who do I contact for drinking water testing?**
    - IDEM requirements for PWSs include regular water testing. Drinking water must meet Environmental Protection Agency (EPA) standards (*see link #3 for maximum contaminant levels*).

    - PWSs can be searched through the database listed in *link #4.*

LINKS:

1) http://in.gov/idem/cleanwater/ (IDEM – Water Quality in Indiana)
2) https://bit.ly/2Wl3tP2 (IDEM Fact Sheet on PWSs)
3) www.epa.gov/dwstandardsregulations (EPA Drinking Water Contaminants – Standards and Regulations)
4) http://myweb.in.gov/IDEM/DWW/ (Public Water Supply Search)
5) www.in.gov/idem/6968.htm (IDEM Drinking Water and Lead)
6) https://bit.ly/2MkramT (IDEM Disinfection Byproducts (DBPs) in Public Drinking Water Fact Sheet)
7) https://bit.ly/2YJTTm8 (IDEM Community Water Systems Total Coliform Monitoring Fact Sheet)
8) https://bit.ly/30GBhVR (IDEM Lead and Copper Rule Fact Sheet)
9) https://bit.ly/2M2coAJ (IDEM Nitrate in Public Drinking Water Fact Sheet)
10) https://bloomington.in.gov/utilities (City of Bloomington Utilities)
11) http://ellettsville.in.us/Utilities%20Page.html (Ellettsville Utilities Department)

LOCAL RESOURCES:

- City of Bloomington Utilities – (812) 349-3932 (*See link #10*)
- Ellettsville Utilities Department – (812) 876-2297 (*See link #11*)

REGULATORY AGENCY: Indiana State Department of Health (ISDH) (*See link #1*); Monroe County Health Department (MCHD) (*See link #2*)

CONTACT: Local Health Department (*See link #2 and local resources*)

CODES AND REGULATIONS:

- IC 16-41-38: Radon Gas

FAQs:

- **How can I test my home for radon?**
  - The MCHD assists area homeowners in their investigation of indoor radon gas levels throughout the County. Both short-term radon detectors and an electronic radon detector are used for those that request assistance.

- **What is radon?**
  - Radon is an invisible, odorless, tasteless, naturally occurring radioactive gas that comes from the natural breakdown of uranium. It can seep up though the ground and diffuse into the air. Radon is present in nearly all air, however, people who inhale high levels are at an increased risk of developing lung cancer. Basement and first floors typically have the highest radon levels because of their closeness to the ground.

LINKS:

1) www.in.gov/isdh/24346.htm (ISDH Radon Information and Certification)
2) https://bit.ly/2DPa3nZ (MCHD Radon Information)
3) www.in.gov/idem/health/2330.htm (IDEM Radon Information)

LOCAL RESOURCES:

- MCHD Environmental Health Division – (812) 349-2882 or (812) 349-2072 (*See link #2*)

<u>REGULATORY AGENCY</u>: Housing and Neighborhood Development (HAND) (*See link #1*) and Monroe County Health Department (MCHD) (*See link #2*)

<u>CONTACT</u>:

- <u>IN CITY LIMITS</u>:
  - Contact local Housing and Neighborhood Development (HAND) (*See link #1 and local resources*)

- <u>IN COUNTY LIMITS</u>: Contact local health department (*See link #2 and local resources*)

<u>CODES AND REGULATIONS</u>:

- IC 16-41-34: Pest Control: Specific Provisions for Eradication of Rats
- Monroe County Code, Title 3, Chapter 362: Vector Control

<u>FAQs</u>:

- **Where can rats live inside the home?**
  - Rats can be found in a number of areas: the insulation of walls or ceilings, behind or under cupboards, in basements or attics. Mice tend to nest in any hidden area near a source of food.

- **How can mice get inside my home?**
  - Mice can enter any hole or crack as small as ¼-inch.

<u>LINKS</u>:

1) https://bloomington.in.gov/hand (City of Bloomington HAND)
2) https://bit.ly/2TxmSYT (MCHD Rats and Mice Information)
3) www.in.gov/isdh/23256.htm (Indiana State Department of Health – Rats & Mice)

<u>LOCAL RESOURCES</u>:

- City of Bloomington Housing and Neighborhood Development (HAND) – (812) 349-3420 (*See link #1*)
- MCHD Environmental Health Division – (812) 349-2882 or (812) 349-2072

REGULATORY AGENCY: Indiana Alcohol and Tobacco Commission (*See link #1*) and Monroe County Health Department (MCHD) (*See link #2*)

CONTACT: Local Health Department (*See link #2 and local resources*)

CODES AND REGULATIONS:

- IC 7.1-5-12: Prohibition on Smoking
- Monroe County Code, Title 3, Chapter 370: Smoking in Public Places
- Bloomington City Code – Chapter 6.12: Smoking in Public Places and Places of Employment

FAQs:

- **Who can I contact if I want to quit smoking?**
  - The MCHD offers free one-on-one tobacco cessation counseling appointments with free nicotine replacement therapy (nicotine gum and patches). For more information, contact the Health Educator at (812) 349-2150.

  - The Monroe County Tobacco Coalition, led by IU Health Bloomington Hospital, offers free community classes with free nicotine replacement therapy. For more information on the class schedule contact the MCHD Health Educator at (812) 349-2150, or lwooten@co.monroe.in.us.

  - The Baby & Me Tobacco Free (BMTF) program is designed to assist pregnant women go tobacco free for their health and the health of their baby. The program includes education, support and free diapers and baby wipes as incentives. Call (812) 349-2150 or email lwooten@co.monroe.in.us for more information.

  - The IU Health Center offers free cessation help for IU students and their spouses / dependents 12 and older. Call (812) 855-7338 for more information.

- **Who can I contact to file a complaint regarding a smoking violation?**
  - It's against the Indiana Smoke-free Air Law to smoke in enclosed public places and places of employment or within 8 feet of a public entrance to a public place and place of employment. Monroe County code also specifies that it's against the law to smoke within 30 feet of a county building. For Monroe County smoking complaints, call our Health Educator at (812) 349-2722.

LINKS:

1) www.in.gov/atc/2640.htm (IN Alcohol and Tobacco Commission – Smoking Ban Complaints)
2) https://bit.ly/2OQEIIL (MCHD Tobacco Cessation and Smoking Information)

LOCAL RESOURCES:

- MCHD Health Education Division – (812) 349-2150 or (812) 349-2722
- Daily 8 a.m. – Midnight, Telephone-based helpline. Indiana Tobacco Quitline – 800.QUIT.NOW
- MCHD BMTF Facebook Page - www.facebook.com/babyandmemonroecounty/

REGULATORY AGENCY: Indiana State Department of Health (ISDH) (*See link #1*) and Monroe County Health Department (MCHD) (*See link #2*). Regulations apply to public and semi-public new construction and existing pools and spas and addresses such items as water chemistry (disinfectant and pH levels), water quality (bacteria), chemical storage, safety equipment, water supply, sewage disposal, signage, and record keeping.

CONTACT: Local Health Department (*See link #2 and local resources*)

CODES AND REGULATIONS:

- 410 IAC 6-2.1: Public and Semi-Public Swimming Pools Rule
- 675 IAC 20: Swimming Pool Code
- 16 CFR 1450: Virginia Graeme Baker Pool and Spa Safety Act Regulations
- Monroe County Code, Title 3, Chapter 355: Pool Facilities

FAQs:

- **What are a few basic requirements that pools and spas must meet to be open to the public?**
  - Weekly bacteriological samples must be submitted to the local health department.
  - Pools must be continuously and automatically disinfected and meet minimum residual levels for the type of pool and disinfectant (chlorine, bromine).
  - Daily logs recording disinfectant residuals and pH must be kept on site.
  - Pools are required to report injury / incidents to ISDH.
  - Reasons for closing a pool include cloudy water (unable to see main drain), missing drain cover, unsatisfactory bacteria samples, fecal accidents, or inadequate disinfectant, pH, or cyanuric acid levels.

- **What diseases can I get from swimming in a pool / spa that does not maintain water quality?**
  - Recreational Water Illnesses (RWIs) vary in type and severity. Gastrointestinal illnesses such as Cryptosporidium, Shigella, E. Coli and Norovirus occur in pools and spas each year. Respiratory infections such as Legionella and Pontiac Fever are common. Skin, ear and eye infections caused by Pseudomonas, Staph and Bacillus are also frequently associated with pools.

LINKS:

1) www.in.gov/isdh/23281.htm (ISDH Public Swimming Pool and Spa Program)
2) https://bit.ly/2QZmHDG (MCHD Pools, Spas, and Beaches Information)
3) www.nspf.org (National Swimming Pool Foundation)
4) https://bit.ly/2X3VdzN (Americans with Disabilities Act Regulations for Swimming Pools)

LOCAL RESOURCES: MCHD Environmental Health Division – (812) 349-2882 or (812) 349-2072

REGULATORY AGENCY: Tattoo parlors and body piercing facilities are not licensed or inspected by the Indiana State Department of Health (ISDH). However, all tattoo and body piercing facilities must comply with the State rule as established by ISDH (*see link #1*). The Monroe County Health Department (MCHD) can enforce this rule and, although there is no state certification for tattoo artists or body piercers, they are required to have annual training on Blood borne pathogens (universal precautions).

CONTACT: Local Health Department (*See link #2 and local resources*)

CODES AND REGULATIONS:

- 410 IAC 1-5: Communicable Disease Control: Sanitary Operation of Tattoo Parlors (includes requirements for the sanitary operation of body piercing facilities)
- IC 16-41-16: Communicable Disease: Treatment of Infectious Waste

FAQs:

- **Who do I call to report a tattoo parlor or body piercing facility for lack of cleanliness, etc.?**
  - Typically the local health department. The MCHD can investigate tattoo parlors on a complaint only basis.

- **Can a minor receive tattooing or piercing without parental consent?**
  - NO. Tattooing or piercing a minor without parental consent is a criminal offense and should be referred to the local law enforcement (*see local resources*).

- **What should tattoo parlors and body piercing facilities do with their used needles?**
  - Facilities must comply with the State's Infectious Waste Rule when disposing of contaminated needles and other equipment (*see IC 16-41-16*).

LINKS:

1) www.in.gov/isdh/20182.htm (ISDH Tattoo and Body Piercings Information)
2) https://bit.ly/2QYJD67 (MCHD Tattoo Information)
3) www.safepiercing.org (Association of Professional Piercers)

LOCAL RESOURCES:

- MCHD Environmental Health Division – (812) 349-2882 or (812) 349-2072
- Bloomington Police Department – (812) 339-4477
- Monroe County Sheriff's Department – (812) 349-2534
- Ellettsville Police Department – (812) 876-2272

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REGULATORY AGENCY: Regulated through Indiana Code 9-13-2-1, enforced through the Monroe County Planning Department (MCPD) (*See link #1 and local resources*).

CONTACT:

- IN COUNTY LIMITS:
  - Monroe County Planning Department (MCPD) – (812) 349-2560 (*See link #1*)
- IN CITY LIMITS:
  - City of Bloomington – (812) 349-3400 (*See link #2*)

CODES AND REGULATIONS:

- IC 9-13-2-1: Definition of an Abandoned Vehicle
- IC 9-22: Abandoned, Salvaged, and Scrap Vehicles

FAQs:

- **What is considered an "abandoned vehicle"?**
  - A vehicle located on public property illegally.
  - A vehicle left on public property without being moved for twenty-four (24) hours.
  - A vehicle located on public property in such a manner as to constitute a hazard or obstruction to the movement of pedestrian or vehicular traffic on a public right-of-way.
  - A vehicle that has remained on private property without the consent of the owner or person in control of that property for more than forty-eight (48) hours.
  - A vehicle from which the engine, transmission, or differential has been removed or that is otherwise partially dismantled or inoperable and left on public property.
  - A vehicle that has been removed by a towing service or public agency upon request of an officer enforcing a statute or an ordinance other than this chapter if the impounded vehicle is not claimed or redeemed by the owner or the owner's agent within twenty (20) days after the vehicle's removal.
  - A vehicle that is at least three (3) model years old, is mechanically inoperable, and is left on private property continuously in a location visible from public property for more than twenty (20) days. For purposes of this subdivision, a vehicle covered by a tarpaulin or other plastic, vinyl, rubber, cloth, or textile covering is considered to be visible.
- **Who do I contact about junk vehicles?**
  - See "Contact" information above.

LINKS:

1) https://bit.ly/2AaYyTp (Monroe County Planning Department)
2) https://bloomington.in.gov/ureport (City of Bloomington UReport – To Report an Issue)

LOCAL RESOURCES:

- Monroe County Planning Department (MCPD) – (812) 349-2560
- Bloomington Police Department – (812) 339-4477

Weeds and Tall Grass

REGULATORY AGENCY: Housing and Neighborhood Development (HAND) if the property is located within city limits and is a rental property (*see link #1 and local resources*).

CONTACT: Township Trustee's Office (*see link #2*):
- Bean Blossom – (812) 935-7174
- Benton – (812) 339-6593
- Bloomington – (812) 336-4976
- Clear Creek – (812) 824-7225
- Indian Creek – (812) 824-4981
- Perry – (812) 336-3713
- Polk – (812) 837-9446
- Richland – (812) 876-2509
- Salt Creek – (812) 837-9140
- Van Buren – (812) 825-4490
- Washington – (812) 876-1158

CODES AND REGULATIONS:

- [Bloomington City Code – Chapter 6.04: Solid Waste, Recycling and Yard Waste Collection by the City](#)
- [Bloomington City Code – Chapter 6.06: Garbage and Weeds](#)

FAQs:

- **Who do I contact if I have a complaint regarding tall grass / weeds on a property?**
    - If the property is located within city limits and is a rental property, contact HAND or file a complaint online (*see link #3*).
    - If a property is located within city limits but is not a rental property, or if the property is outside of city limits, contact the applicable township trustee's office.

LINKS:

1) https://bloomington.in.gov/housing/yard-complaints (HAND Trash, Yard & Sidewalk Violations)
2) https://bit.ly/2X1n1VN (Updated List of Township Trustees)
3) https://bloomington.in.gov/ureport (File a Complaint Online)

LOCAL RESOURCES:

- Housing and Neighborhood Development (HAND) – (812) 349-3420
- City of Bloomington Planning Department – (812) 349-3533 for information on how to create a natural landscape habitat in Bloomington without violating codes.

REGULATORY AGENCY: Although private water (well) systems are NOT REGULATED at the state or local levels, the Indiana State Department of Health (ISDH) does provide some testing at the state lab (*see link #1 for available tests at ISDH lab*). Well drillers are licensed by the Indiana Department of Natural Resources (DNR) Division of Water. Complaints regarding well drillers are investigated by DNR.

CONTACT: Local Health Department (*See link #3 and local resources*)

CODES AND REGULATIONS:
- 312 IAC 12: Water Well Drilling and Ground Water
- 312 IAC 13: Water Well Drillers and Water Well Pump Installers

FAQs:
- **What should I do if my well sample tests unsafe (present) for bacteria (total coliform or e-coli)?**
  - Check the physical condition of the well to assure that the grouting is in good condition with adequate drainage, the wellhead is sealed, etc. If rain or surface water is entering the well from a crack in the well casing or other means, the well will become re-contaminated with bacteria. Then, the homeowner should be advised to disinfect the well (*see link #6*). Note that disinfecting the well will destroy any microorganisms, but will not impact any chemical contamination that may be present.

- **What should I do if my property was affected by flooding?**
  - If a property was affected by flooding and the wellhead was immersed in floodwaters, the well should be disinfected prior to testing.

- **What should I do if I've disinfected my well and my well sample still tests unsafe (present) for bacteria (total coliform or e-coli)?**
  - It is not unusual to have to disinfect the well several times in order to get a satisfactory ("absent") result.
  - If disinfecting does not work, the homeowner should contact a water treatment company or licensed well driller.

- **How do I find a licensed well driller?**
  - *See link #10* for a list of contractors licensed by DNR.

- **How can I find records on a specific well?**
  - DNR maintains a Water Well Record Database (well logs) that can be accessed through *link #12*.

Wells – Residential

<u>LINKS</u>:

1) www.in.gov/isdh/24546.htm (ISDH Environmental Chemistry Lab Tests Available to the Public)
2) www.in.gov/isdh/files/ENV_WaterMicro.pdf (ISDH Lab Sample Requirements)
3) https://bit.ly/2FzwJdL (Well Water Tip Sheets and Water Testing Information)
4) www.in.gov/isdh/22450.htm (Indiana Certified Microbiology Drinking Water Labs)
5) www.in.gov/isdh/22452.htm (Indiana Certified Drinking Water Chemistry Labs)
6) http://bit.ly/2xRRrRG (Instructions for Well Disinfection)
7) www.epa.gov/dwstandardsregulations (EPA Drinking Water Contaminants – Standards and Regulations)
8) www.nsf.org (NSF International)
9) www.wqa.org (Water Quality Association)
10) www.in.gov/dnr/water/3651.htm (List of IDNR Licensed Water Well Drilling Contractors)
11) www.in.gov/dnr/water/2453.htm (IDNR State Statutes and Rules)
12) www.in.gov/dnr/water/3595.htm (IDNR Water Well Record Database)
13) www.indianagroundwater.org (Indiana Groundwater Association)
14) www.wellowner.org (National Groundwater Association)

<u>LOCAL RESOURCES</u>:

- Monroe County Health Department Wastewater Division – (812) 349-2834 or (812) 349-2073

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