



**MONROE COUNTY COUNCIL**  
**Monroe County Courthouse**  
**Room 306**  
**100 W Kirkwood Avenue**  
**Bloomington, IN 47404**  
*Phone: (812) 349-7312*  
*Fax: (812) 349-2982*

Shelli Yoder, President  
Eric Spoonmore, President Pro Tempore  
Trent Deckard  
Marty Hawk  
Geoff McKim  
Cheryl Munson  
Kate Wiltz  
R. Michael Flory, Council Attorney  
Cydney Pair, Council Assistant

**Nat U. Hill Meeting Room – Courthouse – Third Floor**  
**FEBRUARY 26, 2019**  
**MINUTES OF WORK SESSION**

**Members**

Present – Shelli Yoder, President  
Present – Eric Spoonmore, President Pro Tempore  
Present – Trent Deckard  
Not Present – Marty Hawk  
Present – Geoff McKim  
Present – Cheryl Munson  
Present – Kate Wiltz

**Staff**

Present – R. Michael Flory, Council Attorney  
Present – Cydney Pair, Council Assistant  
Present – Kimberly Shell, Deputy Auditor  
Present – Catherine Smith, Auditor

Community Access Television Services (CATS) provides a public access recording of this meeting and is free to view online at [www.catstv.net](http://www.catstv.net).

**1. CALL TO ORDER – 5:31 pm**

**2. PUBLIC WORKS/ HIGHWAY DEPARTMENT, Lisa Ridge – 5:32 pm**  
**A. DISCUSSION OF REORGANIZATION OF DEPARTMENT DUE TO RETIREMENT OF HIGHWAY SUPERVISOR**

*Currently the Department is organized as two divisions: 1. The Public Works Director’s duties and the staff that directly reports to that position; 2. The Highway Supervisor’s duties and those who report to that division of the department. The Highway Supervisor is retiring after 43 years with the Department. This is an opportune time to re-evaluate the division of duties and reporting lines. The County Commissioners wish to have one person in charge of the entire Department, with the Highway Supervisor position reporting to the Director.*

*McKim moves that the sense of the Council supports the overlapping of the two incumbents in the position necessary to effect a smooth transition.*

*Spoonmore Seconded.*

*Public Comment – None*

*Yoder asks for a Voice Vote.*

*Motion Passed; Unanimous; No Objections.*



**B. REQUEST APPROVAL TO HIRE AT THE MIDPOINT BASED ON – 5:41 pm  
RESOLUTION 2015-46**

Motor Vehicle Highway-Administration, 1176-Account-0530

15812 Assistant Supervisor PAT 4 40 Hrs MPH \$49,218 Non-Exempt

*We have interviewed and would like to hire this person at the Mid-Point in the salary grid. The applicant has obtained a Business Management Degree, has heavy equipment experience, management experience and showed extreme knowledge during the interview. The applicant has extensive experience with modern technology in the field data collection that Monroe County needs to investigate and move in that direction. New INDOT regulations require a lot of field data collection.*

*Spoonmore makes a motion to approve the request to hire an employee in Fund 1176-0530 account line 15812 at Midpoint (3-Year Level) on the Salary Grid based on Resolution 2015-46 as set out in the agenda.*

*McKim Seconded.*

*Yoder asks for a Voice Vote.*

*Motion Passed; Unanimous; No Objections.*

**Ridge gives a brief explanation of the new Fund 1173 Highway Restrictive Budget which is a sub-fund of Fund 1176 Motor Vehicle Highway. SBOA is requiring this to prove 50% of the MVH funds is spent on road preservation. Auditor and Highway representatives are attending a meeting in the future to get a better understanding of Fund 1173.**

**Hawk arrives at 5:44 pm.**

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**3. DISCUSSION: A FIVE YEAR COUNTY FISCAL STRATEGIC PLAN – 5:47 pm**

**Yoder leaves the meeting 5:47 pm**

**Auditor Smith speaks regarding the Auditor's Financial Department's role in supporting the Council in this strategic plan. The Financial Director would be an integral part in helping the Council reach their goal. The Internal Auditor's role in the County.**

**McKim begins a discussion on the need for a Fiscal Strategic Plan. An outline of concerns was distributed to the Council for review. (See Exhibit A) Additional issues which would be considered risk management for the County (*Comp Time and Dark Box Appeals*).**

**Council Members weigh in on what information and data needs to be included in the Plan.**

**Council establishes a 3-person FSP Committee which will also include the Auditor Financial Department support staff.**

**Wiltz suggests that McKim, Hawk and Spoonmore be on the Committee. Hawk suggests that Wiltz be on the Committee.**

*Spoonmore makes a motion to appoint Councilors Wiltz, Hawk, and McKim to the Five-Year County Fiscal Strategic Plan Task Force. Hawk declines the nomination. Spoonmore amends the motion to include himself as the third member. Munson Seconded.*

*Spoonmore asks for a Voice Vote.*

*Motion Passed; Unanimous; No Objections.*

**Hawk suggests McKim provide instruction on maneuvering Gateway during a Work Session.**

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**4. APPROVAL OF MINUTES**

*-October 24, 2017 – Budget Session*

*-October 30, 2017 – Budget Adoption*

*-September 11, 2018 – Regular Session*

*-September 25, 2018 – Work Session*

*-October 23, 2018 – Work Session*

*Spoonmore makes a motion to approve the Council Minutes as set out in the agenda.*

*McKim Seconds.*

*Spoonmore asks for a Voice Vote.*

*Motion Passed; Wiltz Passed.*

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**5. COUNCIL COMMENTS – 6:48 pm**

**-Hawk speaks regarding what is taking place at the State. She would like everyone to keep everyone informed.**

**-McKim speaks regarding the restructuring of the LIT Fund. He has been asked by AIC to participate on a task force which will analyze the issue and make recommendations to the General Assembly.**

**-Hawk speaks regarding the LIT portions and how it will affect the County and other units.**

**-Munson speaks regarding Senate Bill 248 Public Safety LIT has passed the Senate and is now in the House Ways and Means.**

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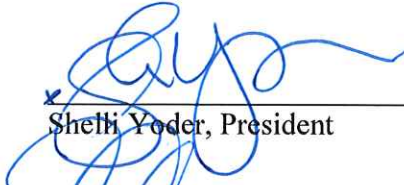
**6. ADJOURNMENT – 7:00 pm**

The Minutes from the Regular Session of the Monroe County Council held on February 26, 2019 were approved on **April 9, 2019**.


**COUNTY COUNCIL OF MONROE COUNTY, INDIANA**

**“Aye”**

**“Nay”**

  
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Shelli Yoder, President

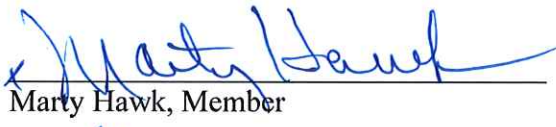
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Shelli Yoder, President

  
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Marty Hawk, Member

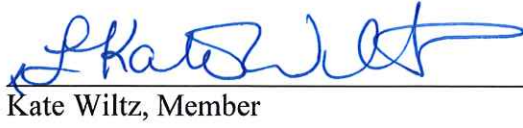
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Marty Hawk, Member

  
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Geoff McKim, Member

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Geoff McKim, Member


  
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Cheryl Munson, Member

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Cheryl Munson, Member

  
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Kate Wiltz, Member

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Kate Wiltz, Member

**ATTEST:**

  
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Catherine Smith  
Monroe County, Auditor

## EXHIBIT A

### Michael Flory

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**From:** Geoff McKim  
**Sent:** Tuesday, February 26, 2019 5:13 PM  
**To:** Michael Flory  
**Subject:** Print out maybe 10 Copies?

- **Purpose:** Recognizing that annual budget priorities are determined during the annual budget process by the County Council, there are several key annual fiscal decisions that the County Council makes as part of this process. The primary purpose of this fiscal plan is to help guide Council decisions in these key fiscal decisions, including:
  - Levels of reserves in civil levy funds and annual balance transfers to the Rainy Day fund. This is the exclusive responsibility of the Council.
  - Debt activities, to address key capital needs (county buildings, airport, parking garage, etc.). This is responsibility of both Council and Commissioners.
  - Self-insurance reserves / fringe amount that is swept from departmental budgets in order to fund the county's self-insurance system. This is the responsibility of the Council, impacted by Commissioners' decisions on the health insurance system.
  - Employee compensation: This is the responsibility of the Council.
- Reserves (including Rainy Day)
  - Information needed
    - History of Rainy Day Fund, current balance (\$5.6M)
    - Statutes regarding transfers to Rainy Day
    - Local ordinance establishing RD
  - Suggested Reserves Philosophy: the Rainy Day fund is the primary source of reserves; the cash balance in the General Fund/other civil levy funds should only be as high as necessary to support current expenditures
  - Target level for Rainy Day?
- Debt
  - Current general obligation debts, purpose, terms, tax rates
  - Airport BAN -- plan for replacing it when it matures (\$1,271,875 due on 1/15/2022)
  - Parking Garage installment loan
- Employee Compensation
  - Compensation system
  - COLA: practice has been to consider midwest CPI
  - Alternating flat increase and %
- Employee Benefits Funding (i.e, our self-funded insurance system)
  - Information needed
    - State of existing reserves
- Overall Tax Rates (Property Tax and LIT)
- Circuit Breakers
  - Where the CB are now, and our target for maintaining them
  - Tolerance for higher CB impact?
  - Target lower impact? Status quo?
- Miscellaneous Revenue
  - Trends
- Economic Development Tools
  - Tax Abatements
    - Outstanding abatements
  - TIF
    - TIF districts and bond commitments

- Potential Impacts from Future Events
  - Requirements to share PS-LIT with township fire departments
  - Potential restructuring of LIT (separate rates for county, city, and school corporations)
  - Diminishment of cable franchise fees revenue
- Potential major new projects
  - Treatment / diversion center