



# Monroe County Highway Department Driveway Permit Application

Application# \_\_\_\_\_  
Permit# \_\_\_\_\_  
Date \_\_\_\_\_

**Please fill form out completely**

Date: \_\_\_\_\_ Phone: \_\_\_\_\_

Owner's Name: \_\_\_\_\_

Owner's Present Address: \_\_\_\_\_

Address, Road Name, Lot # and Subdivision Name of proposed driveway to be inspected.  
(If no address yet attach directions. See **NOTE** below):

\_\_\_\_\_

Parcel Number: \_\_\_\_\_

Contractor: \_\_\_\_\_

**Driveway Classification - Check all boxes that apply to your drive.**

New Driveway  
Pre-Existing Driveway  
Road Project

Commercial Driveway  
Residential Driveway  
Farm Field Entrance

Logging Entrance  
Temporary Construction Drive  
Utility Pull Off Entrance

What are you building? \_\_\_\_\_

If commercial, what is the intended use? \_\_\_\_\_

**NOTE:** We must have address before permit can be issued. If you do not have an address yet attach directions and/or map to this application on how to get to your proposed driveway. You **must** stake with red flagging tape we will give you so that our inspector can find the driveway location. **We will not check your drive unless it is staked and/or flagged unless this step is waived by the Monroe County Highway Department.**

Signature: \_\_\_\_\_

## **STAFF USE ONLY:**

Date Inspected \_\_\_\_\_ By \_\_\_\_\_

Road Classification \_\_\_\_\_ Speed Limit \_\_\_\_\_

Sight Distance \_\_\_\_\_ Coordinates \_\_\_\_\_

Existing Drainage C&G / Pipe / Swale If pipe is required, diameter & length \_\_\_\_\_

Notes \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_