



**MONROE COUNTY PLANNING DEPARTMENT**  
 Monroe County Government Center, 501 N. Morton St., Suite 224  
 Bloomington, IN 47404  
 Telephone: (812) 349-2560 / Fax: (812) 349-2967

## Logging Permit Checklist

*No harvest-related activities may take place before a logging permit is issued.*

### PROPERTY OWNER CONTACT INFORMATION

Name:

Address:

City, ZIP:

Phone:

Email:

### REPRESENTATIVE CONTACT INFORMATION - if applicable

Name:

Address:

City, ZIP:

Phone:

Email:

Review of a proposed **Logging Permit** will begin only after all materials listed below and this form are submitted to the Planning Department by the petitioner.

Upon receipt of all required information, the Planning Department will review of the materials and notify the applicant of the outcome.

#### Materials Required of Petitioner:

- Current deed(s) – From the Recorder’s Office (Courthouse Room 122).
- Completed driveway permit application – With comments from the Monroe County Highway Department, *even if* an existing driveway will be used.
  - \*If lots are accessed by a County road, use the green application form.
  - \*If lots are accessed by a State Road, provide a copy of a driveway permit application from the Indiana Dept. of Transportation.
- Letter of consent – If the property owner is not the petitioner, proof of consent from the owner must be submitted.
- Detailed logging site/harvest plan – Plan must show:
  - o Property lines, area to be harvested, log landing locations, logging roads, and main skid trails;
  - o Environmentally sensitive areas such as steep slopes, riparian (stream, lake, or pond side) areas, flood hazard areas, karst features (sinkholes, springs, caves), etc.
  - o A PDF file of the site/harvest plan may be requested.
- List of Best Management Practices (BMPs) – Include your signature or company letterhead. For information and a list of BMPs, please refer to <http://www.state.in.us/dnr/forestry>.
- All information requested below.
- Filing fee – \$200 if property is outside the Lake Griffy or Lake Monroe watersheds; \$400 if property is within the Lake Griffy or Lake Monroe watershed. Check or cash only, payable to the Monroe County Plan Commission.

*(Continued on other side)*

**Required property information:**

Date: \_\_\_\_\_

Address of property to be logged: \_\_\_\_\_

Parcel Number or Tax ID: \_\_\_\_\_

Total acreage: \_\_\_\_\_ Township & Section #: \_\_\_\_\_

Name of closest private county road: \_\_\_\_\_

**Useful Code References:**

Monroe County Zoning Ordinance: **Chapters 816-2, 816-4(E)(2), 825-3, 829-3**

**Additional Information:**

- This information is meant to provide a general overview for a [Logging Permit](#). **This information is not a substitute for the applicable ordinances and standards.** Petitioners are strongly encouraged to consult the Monroe County Zoning Ordinance and the Comprehensive Plan where appropriate.
- Special restrictions and limitations on tree harvesting may apply to lands in the Lake Monroe and Griffy Lake watersheds per Zoning Ordinance Chapter 825.
- If the logging is part of land clearing for further development, it must be noted on your site plan. In such cases a grading permit and/or other approvals may be required. Failure to obtain a grading permit prior to land-clearing activities related to development is an Ordinance violation and is subject to fines and other legal actions.
- You may be required to consult the following County departments and resources:

Building Department	(812) 349-2580
Highway Department	(812) 349-2555
Health Department	(812) 349-2543
Recorder's Office	(812) 349-2520
Monroe County Website	<a href="http://www.co.monroe.in.us">www.co.monroe.in.us</a>
Monroe County Zoning Ordinance	<a href="http://www.co.monroe.in.us/tsd/Government/Infrastructure/PlanningDepartment/DocumentManagerPlanning.aspx?EntryId=24711">http://www.co.monroe.in.us/tsd/Government/Infrastructure/PlanningDepartment/DocumentManagerPlanning.aspx?EntryId=24711</a>
Monroe County Planning Department	<a href="http://www.co.monroe.in.us/tsd/Government/Infrastructure/PlanningDepartment.aspx">www.co.monroe.in.us/tsd/Government/Infrastructure/PlanningDepartment.aspx</a>