

## CHAPTER 350

### TRAVEL TRAILER PARKS AND PUBLIC CAMPS

#### 350-1. Definitions

The following definitions shall apply in the interpretation and enforcement of this Chapter:

**"Board"** means the Monroe County Board of Health or its authorized representative.

**"Camp"** means any area or tract of land on which facilities are established or maintained to provide an opportunity in outdoor group living and for the purpose of temporarily engaging in recreation, health education, sectarian or tourist related activities away from established residences.

**"Camp Sanitation and Safety"** refers to the requirements of Rule 410 I.A.C. 6-7.

**"Campsite"** means the individual camping space set aside in a camp area for tents, recreational vehicles, cabins, vacation mobile homes or other camping outfits and is for the exclusive use of its occupants.

**"Comfort Station"** means a structure housing toilet, lavatory and other facilities required by this Ordinance or Rule 410 IAC 6-7.

**"Day Camp"** means a camp which is in operation for any part of the day, but less than twenty-four (24) hours a day.

**"Dependent Recreation Vehicle"** means a recreational vehicle which does not possess toilet and/or bathing facilities.

**"Health Officer"** means the health officer of the Monroe County Health Department or his duly authorized representative.

**"Independent Travel Trailer"** means a travel trailer which has a self-contained toilet or sink, and bath or shower facilities, all of which are connected to water storage and sewage tanks located within the trailer.

**"Maintenance Agreement"** shall mean an agreement between the owner(s)/operator(s) of a park or camp and an Indiana State Board of Health licensed septic tank cleaner granting and conveying by the owner/operator an easement in gross, to come upon the land for the purpose of inspecting, repairing and/or cleaning the sewage holding tank(s), said agreement may be in and on the form provided by the Monroe County Health Department or by the licensed septic tank cleaner.

**"Organizational or Resident Camp"** means any area or tract of land on which facilities are established or maintained to provide an outdoor group living experience for ten (10) or more children or adults and operated for educational, recreational, religious, health or vacation purposes either gratuitously or for compensation and where central food service facilities may be provided.

**"Park"** means a public camp or a travel trailer park, or combination of the two.

**"Permit"** means a written permit issued by the Board permitting the construction, alteration, extension, or continued operation and management of a park in accordance with provisions of this ordinance.

**"Person"** means any camp owner or operator and shall include any individual, firm, partnership, company, corporation, trustee, association, municipality, county, authority, the state or any public or private entity conducting, controlling, managing or operating a camp as defined herein.

**"Primitive or Outpost Camp"** means a portion of the permanent camp premises or other site at which the basic needs for camp operation such as places of abode, water supply systems, and permanent cooking facilities and water flush toilets are not usually provided.

**"Public Camp"** means an area of land, used or designed to be used to accommodate two (2) or more camping parties, including cabins, tents or other camping outfits, including a travel trailer park.

**"Recreational or Family Camp"** means any area, place or tract of land where provisions are made for the accommodation of three (3) or more tents, recreational vehicles or vacation mobile homes, publicly or privately owned, designated, maintained, used, or intended for use, by the public or certain limited groups and shall include any buildings, structures, vehicle or enclosure used, or intended for use, as part of the equipment of such camp.

**"Recreational Vehicle"** means a travel trailer, collapsible trailer, truck-mounted camper or motorhome.

- (1) **"Travel Trailer"** means a vehicular portable structure, mounted on wheels, of such a size or weight as not to require special highway movement permits when drawn by a stock passenger automobile or truck, primarily designed and constructed to provide temporary living quarters for recreational, camping or travel use.
- (2) **"Collapsible Trailer"** means a vehicle on wheels which can be expanded into a temporary vacation home and is collapsible for transport and which may be towed by a motor vehicle.
- (3) **"Truck-mounted Camper"** means a structure which is mounted for transport on a truck principally behind the cab of such vehicle and used as a temporary vacation home.
- (4) **"Motorhome"** means a vehicle on wheels in which both the driving compartment and vacation home are enclosed in a single body shell that is permanently constructed on a chassis.

**"Sanitary Dumping Station"** means a sewage inlet with cover, surrounded by a concrete apron sloped inward to the drain, and watering facilities to permit periodic washdown of the immediate adjacent area, to be used as a disposal point for the contents of the sewage holding tank of self-contained travel trailers, truck-mounted campers and/or motorhomes.

**"Service Sink"** means a slop sink with a flushing rim for the disposal of liquid wastes from the park.

**"Sewer Connection"** means all pipes, fittings and appurtenances from the drain outlet of the trailer to the inlet of the corresponding sewer riser pipe of the sewerage system serving the park.

**"Sewer Riser"** means that portion of the sewer lateral which extends vertically four inches (4") or more above the ground elevation and terminates to each park stand.

**"State Board"** means the State Department of Health of Indiana.

**"State Health Commissioner"** means the Commissioner of the Indiana State Department of Health or his duly authorized representative.

**"Tent"** means any shelter of which twenty-five percent (25%) or more of the walls or roof, or both, are constructed of, or covered or protected by, canvas or any other fabric material.

**"Travel Camp"** means a camp which provides care for not less than a forty-eight (48) hour period and which uses motorized transportation to move campers as a group from one site to another.

**"Travel Trailer Park"** means an area of land on which two (2) or more travel trailers are regularly accommodated with or without charge, including any building or other structure, fixture or equipment that is used in connection with providing that accommodation.

**"Trip Camp"** means a camp which provides care for organized groups of campers and which moves campers under their own power or by a transportation mode permitting individual guidance of a vehicle or animal from one site to another.

**"Troop Camp"** means a camp which provides care for organized groups of campers sponsored by a voluntary organization serving children and youth.

**"Vacation Mobile Home"** means a housing unit manufactured with wheels, used for recreational living on a temporary basis and not occupied continuously over a twelve (12) month period in any one (1) year.

**"Water Connection"** means all pipes, fittings and appurtenances from the water riser pipe of the distribution system serving the camp.

**"Water Riser Pipe"** means that portion of the water supply system serving the park which extends vertically four inches (4") or more above the ground elevation and terminates at a point at each park stand.

**"Watering Station"** means a facility for filling water storage containers with potable water from an approved water system.

**350-2.****Construction or Modification**

- (A) Any person planning construction, addition to, or significant change in the construction of any park or camp in Monroe County shall, prior to the initiation of any such construction, submit plans, drawn to scale, to the State Department of Health and the Monroe County Board of Health for review and approval. These plans must be certified by a registered engineer or architect licensed to practice in the State of Indiana.
- (B) Plans and specifications for sewage treatment and disposal facilities which provide for surface discharge of effluent shall be submitted to the Office of Water Management and the State Department for review and approval prior to construction. Final approval of plans by the Office of Water Management and State Department shall constitute the State's permit to proceed with construction. A permit for construction, alteration or operation shall be issued by the Monroe County Board of Health prior to work commencing as well.

**350-3.****Permits**

- (A) It shall be unlawful for any person to construct, alter, extend, maintain and/or operate any park or camp in Monroe County unless that person possesses a valid permit issued by the Monroe County Health Department for that specific purpose.
- (B) All applications for a permit shall be made, in writing, to the Monroe County Health Department on a form provided by that department.
- (C) If all or part of a camp utilizes holding tanks or dump stations for sewage storage or disposal, a completed maintenance agreement signed by a licensed septic tank pumper and the owner/operator of the camp must accompany the application for permit. Said maintenance agreement may be on either a form provided by the Health Department or the septic tank pumper.
- (D) Permits shall not be transferable.
- (E) Permits shall be valid only from the date of issue to December 31st of the calendar year for which they are issued.
- (F) Each application for permit shall be accompanied by the appropriate fee as established by action of the Monroe County Board of Commissioners in adoption of the current fee schedule for the Health Department.
- (G) A permit for operation shall be valid only as long as the owner/operator maintains the camp in compliance with Indiana State Department of Health Rule 410 IAC 6-7 and Indiana State Department of Health Bulletin SE 13 as pertains to water supply and wastewater disposal, Monroe County Code, Chapters 360 and 365, respectively, this ordinance, and other state or local rules, regulations and ordinances as they may apply.

**350-4. Operation Requirements**

- (A) Each person operating a park or camp within Monroe County shall comply with all applicable provisions set forth in Indiana State Department of Health Rule 410 IAC 6-7, Bulletin SE 13 and any applicable regulations as may be adopted for campground operation by the Monroe County Board of Health.
- (B) Each person responsible for operating a park or camp within Monroe County shall notify the Health Officer immediately of any suspected communicable disease within the park.
- (C) An owner or person in charge of a dog, cat or other pet animal shall not permit it to run at large or commit any nuisance in the park or camp.
- (D) In the case of an animal bite, the owner of the park or camp shall notify the Health Department immediately and said animal committing the offense shall be confined as required by law or destroyed and tested for rabies as applicable.
- (E) Park stands shall be rented by the day or the week only, providing; however, no camper, cabin or trailer shall be occupied more than twenty nine (29) consecutive days by the same parties or considered a permanent residence by an occupant.

**350-5. Adoption of Regulations**

The Board of Health is authorized to adopt, at a public meeting, written regulations for the purpose of enforcement of this ordinance. Said regulations shall have force and effect as a part of this ordinance and the penalty for violation of the regulations shall be the same as the penalty for violation of this ordinance.

**350-6. Inspections**

- (A) At least three (3) times per camping season the Health Department shall inspect each park or camp located within Monroe County. The owner or manager or other person responsible for operating such a facility shall permit access to all parts of the grounds or facility by the Health Department for this purpose.
- (B) The Health Department shall have the power to inspect the register containing a record of all past and present occupants using the parks and camps.

**350-7. Notices and Violations**

- (A) Any person found to be violating any provisions of this ordinance shall be served by the Health Department with a written notice stating the nature of the violation and providing a reasonable time limit for satisfactory correction thereof.
- (B) If after written notice by the Health Department, the violation is not corrected or remedied in accordance with this chapter, the Health Department shall report the violation to the Monroe County Attorney for enforcement.

**350-8.**

**Penalties**

- (A) A person who violates any provisions of this chapter commits an ordinance violation which:
  - (1) for the first offense is a Class C Ordinance Violation;
  - (2) for the second offense is a Class B Ordinance Violation; and
  - (3) for the third and any subsequent violation is a Class A Ordinance Violation.
- (B) Each day after the expiration of the time limit for abating violations of this chapter or completing improvements to abate health hazards or conditions, as ordered by the Health Officer, shall constitute a distinct and separate violation.
- (C) In addition to the penalties prescribed above, the Department may seek injunctive relief and all the remedies available in a court of equity.
- (D) In addition to the penalties prescribed above, any person who violates any provision of this Chapter shall be liable for the costs of litigation including, but not limited to, attorney fees, deposition fees, the costs of expert witnesses, lab testing expenses, and court costs.

**350-9.**

**Enforcement**

This chapter shall be enforced by the Monroe County Health Department, with the assistance of the Monroe County Attorney, or his/her appointed deputies, and, in appropriate cases, by the Monroe County Prosecuting Attorney.

**[end of chapter]**