



**MONROE COUNTY BOARD OF COMMISSIONERS' AGENDA
MONROE COUNTY COURTHOUSE
JUDGE NAT U. HILL III MEETING ROOM
BLOOMINGTON, INDIANA
OCTOBER 23, 2019
10:00 am**

	Page
I. CALL TO ORDER	
II. COMMISSIONERS' PUBLIC STATEMENT	
III. PUBLIC COMMENT – FOR ITEMS NOT ON THE AGENDA, LIMITED TO 3 MINUTES	
IV. APPROVAL OF MINUTES	1
• OCTOBER 16, 2019	
V. APPROVAL OF CLAIMS DOCKET	
• ACCOUNTS PAYABLE – OCTOBER 23, 2019	
• PAYROLL – OCTOBER 25, 2019	
VI. REPORTS	
• TREASURER'S – SEPTEMBER 2019	13
• TRAFFIC/ROAD UPDATE	
VII. OPENING OF ELECTION EQUIPMENT REQUEST PROPOSAL	

VIII. NEW BUSINESS

A. MOVE TO APPROVE: RESOLUTION 2019-31; REGARDING PARKS & RECREATION SURPLUS PROPERTY. 15

FUND NAME: N/A FUND NUMBER: N/A AMOUNT: N/A

Executive Summary: Parks Board voted to surplus a 2003 John Deere Mower and a bus shelter.

John Robertson, Parks & Recreation

B. MOVE TO APPROVE: ORDINANCE 2019-41; APPROVING JUSTICE ASSISTANCE GRANT INTERLOCAL AGREEMENT. 19

FUND NAME: JAG SHERIFF FUND NUMBER: 8143 AMOUNT: \$6,071

Executive Summary: The \$6,071 allocated will be used for pursuit intervention devices.

Jeff Cockerill, Attorney

C. MOVE TO APPROVE: MOU WITH CITY OF BLOOMINGTON REGARDING COMMUNITY CROSSING GRANT. 24

FUND NAME: N/A FUND NUMBER: N/A AMOUNT: N/A

Executive Summary: The City of Bloomington is responsible to pave W. Arlington Road and W. Bloomfield Road per the Community Crossings Grant. This MOU gives the County's authorization to the City to fulfill this responsibility.

Jeff Cockerill, Attorney

D. MOVE TO APPROVE: MOU WITH TOWN OF ELLETTSVILLE FOR SNOW REMOVAL. 29

FUND NUMBER: N/A FUND NUMBER: N/A AMOUNT: N/A

Executive Summary: This MOU addresses snow removal on county roads that have been annexed into The Town of Ellettsville.

Lisa Ridge, Highway Director

E. MOVE TO APPROVE: AZTEC TASK ORDER # 4 FOR ADDITIONAL ENVIRONMENTAL SERVICES. 35

FUND NAME: STORMWATER FUND NUMBER: 1197 AMOUNT: \$58,691.60

Executive Summary: This task order # 4 is for the Stipp Road/Moores Creek Road Project. It is to prepare a US Army Corps of Engineers National Environmental Policy Act Environmental Assessment and complete the associated technical studies.

Lisa Ridge, Highway Director

IX. APPOINTMENTS

X. ANNOUNCEMENTS

XI. ADJOURNMENT



**MINUTES
MONROE COUNTY BOARD OF COMMISSIONERS'
OCTOBER 16, 2019
NAT U HILL III MEETING ROOM
COURTHOUSE
BLOOMINGTON, IN**

The Monroe County Commissioners met in a regular meeting on October 16, 2019 at 10:00 a.m. with the following members present: Julie Thomas, President; Lee Jones, Vice President; and Penny Githens, Commissioner. Also present: Jordan Miller, Payroll Administrator; Jeff Cockerill, Attorney; Angie Purdie, Commissioners' Administrator; Lisa Ridge, Highway Director; and Anita Freeman, Deputy Auditor.

I. CALL TO ORDER

The meeting was called to order by Thomas

II. COMMISSIONERS' PUBLIC STATEMENT

Statement read by Thomas

III. PUBLIC COMMENT – FOR ITEMS NOT ON THE AGENDA, LIMITED TO 3 MINUTES

- NONE

IV. APPROVAL OF MINUTES

- OCTOBER 9, 2019

Jones made motion to approve. Githens seconded.

Motion carried by voice vote.

V. APPROVAL OF CLAIMS DOCKET

- ACCOUNTS PAYABLE – OCTOBER 16, 2019

Jones made motion to approve. Githens seconded

(Miller) Total for Accounts Payable - \$873,469.50

- \$203,836.71 – Tax Sale Surplus
- \$136,291.50 – Stone Belt 4th quarter funding
- \$60,489.09 – American Structurepoint – Fullerton Pike PH II & III

After call for public comment, motion carried by voice vote.

VI. REPORTS

• TRAFFIC/ROAD UPDATE

- Monroe County was awarded \$508,000 Community Crossing Matching Grant Program funding. Paving the Van Buren Subdivision and bridge replacement on Old Dutch Church Rd are the planned projects for this funding and completed in 2020.

VII. NEW BUSINESS

A. MOVE TO APPROVE: CARES BOARD 2019 DISBURSEMENT TO GRANTEES.

FUND NAME: DRUG FREE COMMUNITY

FUND NUMBER: 1148

AMOUNT: \$58,231.90

Jones made motion to approve. Githens seconded.

(Steve Malone) Thank you for your continued support of the CARES Board. The volunteers of the board have worked really hard the past year to disburse the money. We have probably about \$10,000 more than we've had in the past couple of years which I'm not really sure of what to attribute it to, I mentioned it to Council last week that Erica Oliphant our Prosecutor made a conscious effort to make sure that any plea bargains that may have been dropped a little bit she made sure that these fees were collected. So that may have something to do with it. And we were pretty judicious on making sure that the board itself did not take as much money as we would be able to give to the grantees which is our goal every year just to sustain the board. So I think it's as you can see that the amounts are up on the board and our amount for the CARES board as well is up there and hopefully next year we get more money. I apologize we're about a month later than we typically are for this and I apologize for that. Angie and I went round and round I think a little bit with the State Criminal Justice Institute as far as getting this approved, them sending us the wrong forms back, us sending them back. So finally we're here and hopefully we can disburse the checks to everybody today. Thank you.

(Githens) Do we use any of this money for outreach or education on the dangers of vaping?

(Malone) Only if somebody applies for the grants to do so. We are in the process of readjusting our problem statements and goals this year to make it more appealing to other agencies to apply for grants. That's our goal for this year so we've come up with some new problem statements and goals for that as well-

(Githens) Thank you.

(Malone) That's in the process of being done. But that I'm aware of I don't remember it's been so long ago I don't remember what they applied for but I know that was not one of the things. Now we have talked about I think we did a community presentation about vaping a couple of years ago. We did I believe at Bloomington North High School where we had somebody do a presentation at our community event but we didn't have as many people there as we had hoped. Maybe is somebody sees this they'll decide to write a grant for that.

After call for public comment, motion carried by voice vote.

B. MOVE TO APPROVE: MOU WITH BLOOMINGTON HOSPITAL REGARDING FETAL AND INFANT MORTALITY REVIEW (FIMR)

FUND NAME: N/A

FUND NUMBER: N/A

AMOUNT: N/A

Jones made motion to approve. Githens seconded.

Good morning. **Penny Caudill**, Monroe County Health Department. This mou is with Indiana University Community Health Department, the same division that we use for immunization clinics. This particular, the FIMR, stands for Fetal Infant Mortality Review. That was a response really mid-80s to the increase of infant mortality. This past year they've changed a senate bill and they are encouraging the state received funds and they're encouraging localities to start these review teams. What we will do the Health Department, the hospital, other providers, WIC, Social Service agencies for a region will come together to review infant deaths, an infant is under 1 year, and fetal deaths, still born births and also even look at mothers mortality. We'll be looking at those to look for trends and causes and see what kinds of systems or changes that we might be able to put in place to improve the outcomes for mothers and their children. This is a mou really about sharing the information, we have death and birth information so it's around the confidentiality of that information and that kind of thing.

(Jones) When this information is collected does it go to the federal government?

(Caudill) It will eventually. Not the specifics of individuals but the overall yes. IU Health got a grant so again the State Health Department received funds and there will be ten review teams throughout the state and hopefully they'll add a few more to cover the entire state. Those reports will go back to the state and then to the federal government. Hopefully it will make local changes but effect boarder long term changes.

(Jones) Thank you.

(Githens) Even though it seemed to be beyond the scope of this particular mou do we also collect data on maternal mortality associated with pregnancy and child birth?

(Caudill) Well they will be doing some of that even though it's not specific to that. But that is the intent. The grants are not that specific but it is a part of FIMR to look at mothers dying early on as well because it all plays a roll.

(Thomas) That is so important. We have such high maternal mortality rate in communities of color. It's just shocking. I'm heartened to hear this data will be collected. It's important for us to know that.

(Caudill) Absolutely.

After call for public comment, motion carried by voice vote.

C. MOVE TO APPROVE: INDIANA CRIMINAL JUSTICE INSTITUTE GRANT AGREEMENT.

FUND NAME: STOP GRANT FUND NUMBER: 8123 AMOUNT: \$99,932

Jones made motion to approve. Githens seconded.

(Beth Hamlin) Good morning Commissioners. This is a request for approval and signature for our grant agreement for the STOP Grant. We've shifted things a little bit with this grant and we've created a Special Victims Unit so this funding will cover 50% of the salary for the Sex Crimes Deputy and 50% of the Domestic Violence Deputy Prosecutor. We've also formed a unit with the Victim Assistance for both of those caseloads and a part time investigative assistant. Creating a focused team that will really more efficiently focus resources, training, and staff on crimes of violence against women.

(Purdie) I do want to ask you about the health benefits and making arrangements. I see that it doesn't cover-

(Hamill) No we work that into our county general budget. Because of our self-insurance they've stopped allowing us to claim that.

(Githens) First of all I'm very proud that we are getting this and that we have that kind of approach to what goes on within Monroe County. Does the Special Victims Unit within the county also deal with sex crimes against males?

(Hamill) Yes, they handle all of those yes.

(Githens) I only ask because the grant specifically talks about -

(Hamill) Yeah, and that's partly why it's working better to fund 50% of the two salaries because the office of violence against women, which brings us this funding, does not specify or in part allow for the grant funds to be used in the prosecution of cases of violence against men, but we want to keep it all in that unit because of the same training that's applicable. This works well for that purpose.

(Githens) Oh nice. Thank you for explaining that.

After call for public comment, motion carried by voice vote.

D. MOVE TO APPROVE: VET ENVIRONMENTAL REGARDING THE LEDGE WALL PROJECT.

FUND NAME: 2016 GO BOND B FUND NUMBER: 8123 AMOUNT: \$2,500

Jones made motion to approve. Githens seconded.

(Cockerill) This agreement is to look at the Ledge Wall Project or the Quarry Land Project. We know that some of the site has been under EPA review it has some environmental covenants. There is a lot of information about that area within IDEM and EPA and this is to begin the review to make sure and to know what needs to happen with that property as far as making sure it's safe for people to use. This is step one in reviewing that historical information.

(Githens) We only need the review on two of the three properties that we're looking at?

(Cockerill) There are two properties that have a known issue. When they look at the historically documents for those two which is where the history is I fully expect the outcome of this to be an additional agreement to do kind of a phase one type review of all those properties. I think this helps with the scope of that and what we need to look at with those other properties as well. But this is just reviewing what's already been done to get a nice base line to move forward with.

(Githens) So what kind of work product do we expect to see? I'm sorry I'm new to this.

(Cockerill) I think we expect to see a report as well as we'll meet with them and have conversations about what they see as critical paths and things like that. Again I think the ultimate outcome is an agreement where we've talked about the scope of what needs to happen as far as a phase I environmental analysis for that area.

(Githens) Thank you.

(Thomas) So this is just a preliminary document review correct?

(Cockerill) Yes.

(Thomas) This isn't actually going on and doing anything on the property.

(Cockerill) No, this is just making sure that when we go to that phase one we have enough information to scope it out correctly.

(Thomas) Understanding the EPA history and the documents. Ok got it. Thank you.

After call for public comment, motion carried by voice vote.

E. MOVE TO APPROVE: RESOLUTION 2019-28; AGREEMENT WITH SOLID WASTE MANAGEMENT DISTRICT FOR EXTENSION SERVICES.

FUND NAME: COUNTY GENERAL FUND NUMBER: 1000 AMOUNT: \$650/MONTH

Jones made motion to approve. Githens seconded.

(Cockerill) This is just continuing locating Extension Services at the Solid Waste District Center. It's been a very good and I've gotten a lot of positive feedback from the Extension Services about the use of that. The really only change from the last one other than the price went down slightly, is that we're adding an IP address services so that their phone systems will work better than they currently do. Again this is just a continuation of a program that we've had for a while and using their space. The cost is based upon utilities and their cleaning services, we are essentially paying ½ of that and they're paying the other ½.

(Thomas) And that price is set at \$650/month even though the lease it's self is \$1.

(Cockerill) Correct.

(Githens) So do we have to sign a contract for the \$1 also?

(Cockerill) I think the \$1 is within this agreement.

(Githens) Ok.

After call for public comment, motion carried by voice vote.

F. MOVE TO APPROVE: PURCHASE AGREEMENT WITH MONROE COUNTY PARKS & REC FOUNDATION.

FUND NAME: 2017 GO BOND FUND NUMBER: 4810 AMOUNT: \$131,000

Jones made motion to approve. Githens seconded.

(Cockerill) Just to clarify that \$131,000 includes the closing fee which we expect to be approximately \$830. The agreement itself is for \$130,000 which is less than the average of the two appraisals of the property. Again this property was bought by the Parks Foundation a few years ago and has been used as our remote Sheriff's station during that time. When we leased that from them it was anticipated that we would pursue this purchase at some point in the future. We have funding set aside in a general obligation bond to purchase it.

(Githens) Glad we're getting it on the books.

(Thomas) This is exciting to move forward with it. I think it's a really nice amenity for our trail.

(Githens) My sister-in-law lives in England and I took her on the trail when she was here to visit and she was so impressed with things like the bicycle repair station that was on the trail and the fact that we have eyes on people that are there.

After call for public comment, motion carried by voice vote.

G. MOVE TO APPROVE: SUPPLEMENTAL AGREEMENT #2 WITH BUTLER, FAIRMAN AND SEUFERT, INC.

FUND NAME: LOCAL ROAD AND STREET FUND NUMBER: 1169 AMOUNT: \$0

Jones made motion to approve. Githens seconded.

(Ridge) When we began this project it was one project. As we moved forward with it it was split into two phases due to construction costs. So now it is back to being one project with INDOT so this is actually making the contract with the consultant back to the one phase of the project.

(Thomas) Welcome to Ms. Ridge's world.

(Githens) I hope this relieves you of a little paper work.

(Ridge) Oh I doubt it.

After call for public comment, motion carried by voice vote.

H. MOVE TO APPROVE: CHANGE ORDER #3 & #4 WITH MILESTONE FOR FULLERTON PIKE PH II

FUND NAME: LOCAL ROAD AND STREET FUND NUMBER: 1169 AMOUNT: \$4,043

Jones made motion to approve. Githens seconded.

(Ridge) Change order # 3 does not have a cost change. We did this on phase I it's actually INDOT specification change resulting in no cost change, but it is a better asphalt material. Change order #4 – There were some trees to be removed within the right-of-way that was missed. They were part of project so we had to Homer Tree Service remove those trees. I just want to say the contractor, Milestone, if you look at a project that costs \$5 million and you're only at a \$4,043 change order to this point this far into the project, I couldn't be more pleased. They've just been great to work with and right on what their bid amount was. It helps with our projects and our costs of our projects.

(Thomas) Thank you for raising that really great point.

(Ridge) When you have a bridge involved and you have the roundabout. I think Fullerton Pike PH I was about \$500,000 in change orders. Like I said just being dead on this bid has been a great project and contractor to work with.

(Thomas) And they're getting it done early.

(Ridge) Yes. They moved the project up a year to get it done and get it out of the way. Says a lot for phase II.

After call for public comment, motion carried by voice vote.

I. MOVE TO APPROVE: RATIFICATION OF CATS 2020 TELECOMMUNICATION AGREEMENT.

FUND NAME: CABLE FRANCHISE FUND NUMBER: 2502 AMOUNT: \$283,655

Jones made motion to approve. Githens seconded.

(Purdie) This is just housekeeping. The Council has actually approved the proposed 2020 budget as submitted by the Commissioners. This will ensure our continued coverage by CATS. I believe it's also adding the ability to closed captioning through a YouTube channel for the Council. I know they're giving that a go and starting that this year.

(Thomas) So when it says the payment will be paid quarterly that's the \$283,655 divided into four.

(Purdie) Correct.

(Thomas) So the total for the year.

(Purdie) The total is.

(Thomas) Ok I just wanted to make sure. We appreciate all the services that CATS provides not only for us but for all of our boards and commissions, for all the public meetings that are held and there seems to be more meetings every year. Professional staff, high quality work and what they're bringing is transparency and the ability for people who can't come to the meeting at 10 o'clock on a Wednesday that you can watch this and its archived you can watch it later. I've actually bookmarked the tab because there are so many times I miss a meeting and I'd have go back and see what happened. Fortunately it's none of the ones I have attended, I guess that's an advantage. But we do appreciate all their hard work and they're here with us every week and thank you CATS.

Good morning Commissioners. **Jim Shelton** with the Chamber. We encourage you to approve this and certainly agree with Commissioners Thomas' description of the important part that CATS plays in our civic fabric, if you will. I watched the Plan Commission last night and I encourage you to watch the RDC meeting this afternoon at 4:30. Thank you.

After call for public comment, motion carried by voice vote.

VIII. APPOINTMENTS

Jones made motion to appoint the following. Githens seconded.

- Michelle Bartley-Taylor – Women's Commission, remainder of two year term ending 1.1.2020
- Dajanae Palmer – Women's Commission, remainder of two year term ending 1.1.2021

All in favor, motion carried by voice vote.

IX. ANNOUNCEMENTS

- Accepting applications for all boards and commissions.
- Next Commissioners' Meeting: October 23, 2019, 10am in the Nat U Hill meeting room, 3rd floor of the courthouse.

X. ADJOURNMENT

The minutes of the October 16, 2019 Board of Commissioners' meeting were approved on October 23, 2019.

Monroe County Commissioners

Ayes:

Nays:

Julie Thomas, President

Julie Thomas, President

Lee Jones, Vice President

Lee Jones, Vice President

Penny Githens

Penny Githens

Attest:

Catherine Smith, Auditor

AGENCY

JUSTICE CATEGORY:

Urine Drug Screens

Alcohol Testing

IUPD

Equipment- Portable Breath Tests- that could aid in the detection, apprehension, and conviction of individuals involved in illegal substance related activity.

TREATMENT CATEGORY:

Men's Program

Amethyst House's Men's Program provides transitional housing, outpatient counseling, and supportive services to men recovering from addictions. Amethyst House provides drug and alcohol treatment to men, which includes gender specific therapy groups and an intense relapse prevention program.

Women's Program

Amethyst House's Women's Program provides transitional housing, outpatient counseling, and supportive services to women recovering from addictions and their dependent children.

Amethyst House provides drug and alcohol treatment to women, which includes gender specific therapy groups and an intense relapse prevention program.

Courage to Change

\$6,368.91

Marilyn Burrus

Courage to Change

Courage to Change Sober Living provides peer-supportive transitional and permanent housing options to people affected by substance abuse and their immediate family, as a way to provide peer to peer and transitional recovery opportunities.

PREVENTION CATEGORY:

Big Brothers Big Sisters

\$6,653.98

Danell Witmer

Community Based One to One Program\$

Youth mentoring organization that matches adult volunteers to a child in a variety of programs. The money will be used for the One-to-One program case management services and enhanced teen programming for high-risk teen-age youth.

Rhino's Youth Center

\$6,130.22

Fern Goodman

Rhino's Youth Center

Rhino's Youth Center's after-school and weekend programming targets youth ages 13-20 at the times when research shows that young people are most susceptible to risky behavior. Rhino's offers positive and engaging alternatives to unhealthy and harmful choices and empowers youth to take ownership of the programs themselves.

Shalom

\$ 6,456.75

Forrest Gilmore

Crawford Homes Program

Shalom Community Center operates the Crawford Homes Program - 25 one-bedroom housing units at Crawford Apartments. Funds are for a half-time position for a licensed drug and alcohol counselor to provide counseling and programming directly to the applicants and residents who are experiencing addiction.



MONROE COUNTY BOARD OF COMMISSIONERS
WORK SESSION AGENDA
MONROE COUNTY COURTHOUSE
JUDGE NAT U. HILL III MEETING ROOM
BLOOMINGTON, INDIANA
October 16, 2019

- 1. Elizabeth Sensenstein**
 - a. Employee Benefits
- 2. Lisa Ridge – Highway Director**
 - a. Miscellaneous
- 3. Legal Department**
 - a. Miscellaneous
- 4. Angela Purdie – Commissioners' Administrator**
 - a. Miscellaneous

1046

Deposits in Outstanding Warrant-Checks

COUNTY TREASURER'S MONTHLY REPORT

Required by IC 36-2-10-16 and IC 5-13

Month ending

September

2019 MONROE COUNTY

CHARGES:

1 Total Taxes Collected (Not Received to Ledger or Refunded).....	\$ 4,665,238.36
2 Advance Collection of Taxes.....	2,478.99
3 Bank, Building and Loan and Credit Union.....	0.00
4 Barrett Law Collections.....	0.00
5 Cash Change Fund.....	1,000.00
6 Conservancy District Collections.....	0.00
7 Demand Fees.....	0.00
8 Dog Tax.....	0.00
9 Drainage Assessments.....	0.00
10 Excess Tax Collections.....	0.00
11 Gross Income Tax on Real Estate.....	0.00
Wheel & Surtax.....	318,121.94
12 Vehicle license Excise Tax.....	4,415,356.24
13 Sewage Collections.....	0.00
14 Tax Sale Costs.....	0.00
15 Aircraft License Excise Tax.....	1,439.10
16 Auto Rental Excise Tax.....	148,321.39
17 Watercraft Title and Registration Fees (Boat Excise Tax).....	99,611.02
18 Lotto Excise Tax Cut.....	1,278,320.75
19.....	0.00
20.....	
21 Total Balances of all Ledger Accounts - Cash.....	74,697,344.48
22 Total Balances of all Ledger Accounts - Investments.....	0.00
23 Total Charges.....	\$ 85,627,230.27

CREDITS:

24 Depository Balance as Shown by Daily Balance of Cash and Depositories Record (List in Detail on Reverse Side).....	\$ 65,849,595.39
25 Investments as Shown by Daily Balance of Cash and Depositories Record Column 12, Line 41.....	\$ 19,776,634.88
26 Total Cash on Hand at Close of Month:	
Currency.....	\$ 900.00
Coins.....	100.00
Checks, Money Orders, etc.....	0.00
Total.....	\$ 1,000.00
27.....	
28.....	
29.....	
30 Total.....	\$ 85,627,230.27
31 Cash Short (add).....	0.00
32 Cash Long (Deduct).....	0.00
33 Proof.....	\$ 85,627,230.27 \$ 85,627,230.27

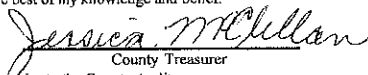
34 Balance in all Depositories Per Daily Balance Record (Line 24 Above).....	\$ 65,849,595.39
35 Outstanding Warrant-Checks (Detail by Depositories on Reverse Side).....	(530,346.92)
36 Balance in all Depositories Per Bank Statements (Detail on Reverse Side).....	\$ 66,806,402.14
37 Deposits in Transit (Detail on Reverse Side).....	(426,459.83)
38 Proof.....	\$ 66,806,402.14 \$ 66,806,402.14

ANALYSIS OF CASH ON HAND AT CLOSE OF MONTH:

(a) Cash Change Fund Advanced by County.....	\$ 1,000.00
(b) Receipts Deposited in Depositories.....	
(c) Uncollected Items on Hand (List on Reverse Side).....	
(d) Total (Must Agree With Line 26 Above).....	\$ 1,000.00

State of Indiana, Monroe County: SS: I, the undersigned treasurer of the aforesaid County and State hereby certify that the foregoing report is true and correct to the best of my knowledge and belief.

Dated this 15th day of October 2019

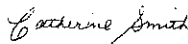

County Treasurer

Note: Prepare in quadruplicate, retain one copy and give three copies to the County Auditor.

Original (White) --To be filed with County Auditor for Board of Finance.
Duplicate (Blue) --To be filed with County Auditor for Board of Commissioners.
Triplicate (Pink) --To be filed with County Auditor for transmission to State Board of Accounts.
Quadruplicate (Canary) --To be retained by County Treasurer.

FILED

OCT 15 2019


Auditor Monroe County, Indiana

STATEMENT OF DEPOSITORY BALANCES AT CLOSE OF MONTH

Sep-19

deposits+outstanding+BB balance=CB bal come back to cashbook balance

COUNTY TREASURER'S

Required by IC 36-2-10-16
and IC 5-13

MONROE COUNTY

Month ending

September 30, 2019

Name and Location of Depository	Balance Per Bank Statements	Deposits in Transit	Outstanding Warrant-Checks	Balance Per Daily Balance Cash & Depositories
001 - FFB Operating 1242	\$7,780,945.28	(\$408,297.86)	(\$494,505.58)	\$6,878,141.85
002 - FFB Payroll 3328	\$0.00	\$0.00	(\$35,841.34)	(\$35,841.34)
003 - FFB Sweep 6040	\$0.01	(\$0.01)	\$0.00	\$0.00
004 - FFB PERF 5596	\$0.00	\$0.00	\$0.00	\$0.00
005 - FFB Credit Card 5324	\$12,814.44	(\$1.60)	\$0.00	\$12,812.84
006 - FFB General 5535	\$54,458,819.22	(\$9,260.07)	\$0.00	\$54,449,559.15
013 - German American 3108	\$29,392.11	(\$18.71)	\$0.00	\$29,373.40
014 - TI TRECS 0001	\$2,005,998.45	(\$4,505.60)	\$0.00	\$2,001,492.85
015 - Redev-80-0306-02-9	\$2,518,432.62	(\$4,375.98)	\$0.00	\$2,514,056.64
Depository Totals	\$66,806,402.14	(\$426,459.83)	(\$530,346.92)	\$65,849,595.39
				<-Depository Balance
007 - MS7203004 road & street	\$2,131,146.85	(\$87.57)	\$0.00	\$2,131,059.28
008 - MS7203017 cum bridge	\$3,198,362.06	(\$131.44)	\$0.00	\$3,198,230.62
009 - MS7202940 aviation gen	\$190,947.83	(\$7.85)	\$0.00	\$190,939.98
010 - MS7202979 aviation constr	\$423,917.99	(\$17.42)	\$0.00	\$423,900.57
011 - MS7202924 aviation building	\$635,024.25	(\$26.09)	\$0.00	\$634,998.16
012 - MS7202953 property re-assesmt	\$521,410.01	(\$21.42)	\$0.00	\$521,388.59
015 - Redev-80-0146-01-1	\$0.00	\$0.00	\$0.00	\$0.00
017 - Redev-80-0267-02-3	\$57,256.60	(\$86.90)	\$0.00	\$57,169.70
018 - Redev-80-0267-01-5	\$190.98	(\$0.29)	\$0.00	\$190.69
019 - Redev-80-0306-01-1	\$372.90	(\$0.56)	\$0.00	\$372.34
020 - Redv com 80-0306-03-7	\$295,098.71	(\$447.89)	\$0.00	\$294,650.82
021 - Bank of New York Mellon/Holdings	\$12,333,391.32	(\$9,700.83)	\$0.00	\$12,323,690.49
022-ONB MC18 Bond Int 80-0386-01-3	\$43.69	(\$0.05)	\$0.00	\$43.64
023-ONB MC18 Constr 80-0386-03-9	\$0.00	\$0.00	\$0.00	\$0.00
024-ONB MC18 Surplus 80-0386-02-1	\$0.00	\$0.00	\$0.00	\$0.00
Investment Totals	\$19,787,163.19	(\$10,528.31)	\$0.00	\$19,776,634.88
				<-Investments Balance
				Warrants & Deposits in Transit
Totals	\$86,593,565.33	(\$436,988.14)	(\$530,346.92)	\$85,626,230.27
				\$967,335.06

* Interest

** Outstanding Checks

***Reconciling item per St Bd of Accts

****Bank Error

ADVANCE CKS FOR SETTLEMENT

(Checks and other items returned by depositories and in process of collection at close of month)

Date Originally Received	Received From	For	Date Returned	Returned by (Name of)	Reason for Return	Amount
Total						

Note: If additional space is needed attach sheet giving above information for all items.

MONROE COUNTY BOARD OF COMMISSIONERS

Date to be heard: October 23, 2019

Item for Formal Meeting? ☒

(Ex: Routine items, continuing grants)

OR

Item for Work Session / Discussion ☐

(Ex: Public interest items, Ordinance changes, new grants and grants that add personnel)

Title of item to appear on the agenda:

Include VENDOR's Name in title if appropriate

Resolution Concerning Surplus Property

All Grants must complete the following

Is this a grant request? Yes ☐

New Grant to the County? Yes ☐

Grant Type:

Reimbursement/Drawdown ☐

Up Front Payment ☐

County IS Pass Through ☐

Federal Agency:

Federal Program:

CFDA #

Federal Award Number and Year:

Or other identifying number

Pass Through Entity

Amount Received

Federal:

State:

Local Match:

Total Received:

Contracts/Agreements/MOU- Interlocal/Ordinance/Resolution/Grant item:

Fund Name:

Fund Number

Amount:

If there is a monetary number in the Amount Box, you HAVE to include the Fund Name & Number. IF this is a grant waiting on the creation of a Fund Name & Number, indicate that in the boxes.

Executive Summary:

Monroe County Parks and Recreation Board voted on October 16, 2019 to surplus (see exhibit A):

- 1.) 2003 John Deer mower: The mower has outlived its useful life.
- 2.) A hand me down bus shelter: Due to the type of riveted construction, it is not feasible to move the shelter to another location. The shelter is located inside the Will Detmer Park garden fenced in area. It has been determined by MCPR staff that the shelter poses a health risk due to the amount of daily bird poop deposits and its proximity to the garden's bee hives.

Person Presenting: Kelli Witmer

Department: MC Parks & Recreation

County Legal Review required prior to submission of this form for all contracts
Attorney who reviewed: Jeff Cockerill

Submitted by: Kelli Witmer

Date: October 17, 2019

Each agenda request and all necessary documents to the Auditor's Office (Anita Freeman) at: afreeman@co.monroe.in.us AND to the Commissioner's

Office e-mail: Commissionersoffice@co.monroe.in.us

RESOLUTION 2019-31

RESOLUTION CONCERNING SURPLUS PROPERTY

A resolution to declare certain personal property of Monroe County Parks and Recreation Department to be no longer needed and unfit for the purpose for which it was intended, and to be considered surplus or worthless property for purposes of disposal.

WHEREAS, the Board of Parks Commissioners of Monroe County, Indiana are empowered to declare unneeded property to be surplus property; and,

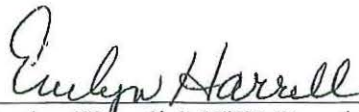
WHEREAS, the Board of Parks Commissioners of Monroe County, Indiana, may authorize the disposal of surplus or worthless property pursuant to IC 5-22-22 *et seq.*;

NOW, THEREFORE, be it resolved by the Board of Parks Commissioners of Monroe County, Indiana, that:

1. Pursuant to IC 5-22-22-8, the property set forth in the memorandum attached hereto as Exhibit A shall be considered worthless and may be salvaged, demolished or junked, or if hazardous, disposed of for recycling pursuant to contract with the Monroe County Solid Waste District or distributed as in Paragraph 3. If salvaged, all proceeds shall be deposited in a Monroe County fund.
2. Pursuant to IC 5-22-22-3, the property set forth in the memorandum attached hereto as Exhibit A shall be considered to be surplus and may be sold, traded-in, or auctioned off in a Monroe County Government auction. If sold, all proceeds shall be deposited in a Monroe County fund.
3. The above-described property may be removed from the Monroe County fixed asset inventory.

Adopted this 16th day of October, 2019.

BOARD OF PARKS COMMISSIONERS OF MONROE COUNTY, INDIANA


Evelyn Harrell, MCPR Board President

WITNESS:


Jayme Deckard, MCPR Office Manager

RESOLUTION 2019-31
RESOLUTION CONCERNING SURPLUS PROPERTY

A resolution to declare certain personal property of Monroe County to be no longer needed and unfit for the purpose for which it was intended, and to be considered surplus property for purposes of disposal.

WHEREAS, the Board of Commissioners of Monroe County, Indiana are empowered to declare unneeded property to be surplus property; and,

WHEREAS, the Board of Commissioners of Monroe County, Indiana, may authorize the disposal of surplus property pursuant to IC 5-22-22- *et seq.*;

NOW, THEREFORE, be it resolved by the Board of Commissioners of Monroe County, Indiana, that:

1. Pursuant to IC 5-22-22 Sections 3 and 6, the property set forth in the attached exhibits A shall be considered to be surplus for purposes of disposal.
2. The property includes one item with an estimated value of less than One Thousand Dollars (\$1,000.00); if it is determined that the cost to sell the items is more than the estimated value, those particular items may be demolished, sold as scrap metal or junked and not sold.
3. The property described in Exhibit A maybe sold at either a public auction, or if allowable by law, and receive fair value, traded in for the purchase of new equipment. If any of the above-described property fails to sell at the public auction, it may be demolished or junked, or if hazardous, disposed of for recycling pursuant to contract with the Monroe County Solid Waste District.
4. The above-described property may be removed from the Monroe County fixed asset inventory.

Adopted this ____ day of October, 2019.

MONROE COUNTY BOARD OF COMMISSIONERS

"YEAS"

"NAYS"

Julie Thomas, President

Julie Thomas, President

Lee Jones, Vice President

Lee Jones, Vice President

Penny Githens, Commissioner

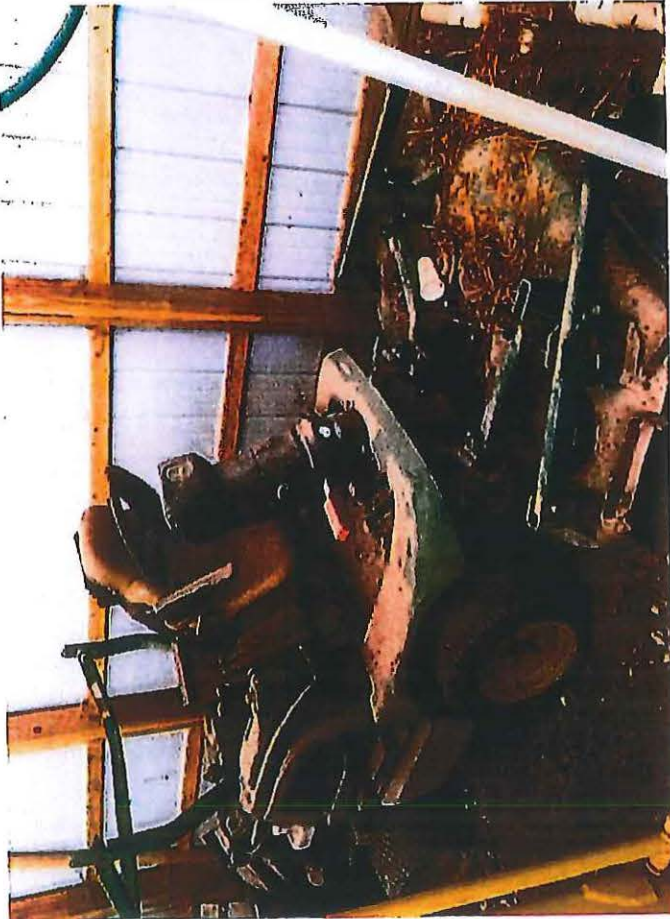
Penny Githens, Commissioner

ATTEST:

Catherine Smith, Monroe County Auditor

Exhibit

A



John
Deere
Mower



Detmer Garden
Shelter

MONROE COUNTY BOARD OF COMMISSIONERS

Date to be heard: **October 23, 2019**

Item for Formal Meeting? ☐

(Ex: Routine items, continuing grants)

OR

Item for Work Session / Discussion ☒

(Ex: Public interest items, Ordinance changes, new grants and grants that add personnel)

Title of item to appear on the agenda:

Include VENDOR's Name in title if appropriate

Ordinance 2019-41 An Ordinance approving the Justice Assistance Grant Interlocal Agreement with Bloomington

All Grants must complete the following

Is this a grant request? Yes ☐

New Grant to the County? Yes ☐

Grant Type:

Reimbursement/Drawdown ☐

Up Front Payment ☐

County IS Pass Through ☐

Federal Agency:

Federal Program:

CFDA #

Federal Award Number and Year:

Or other identifying number

Pass Through Entity

Amount Received

Federal:

State:

Local Match:

Total Received:

Contracts/Agreements/MOU- Interlocal/Ordinance/Resolution/Grant item:

Fund Name: **Jag Sheriff**

Fund Number: **8143**

Amount: **\$6,071**

If there is a monetary number in the Amount Box, you HAVE to include the Fund Name & Number. IF this is a grant waiting on the creation of a Fund Name & Number, indicate that in the boxes.

Executive Summary:

This is the 2019 version of the JAG Interlocal. The interlocal is necessary due to the Granting entity only allowing one County entity to apply for the grant. The \$6,071 allocated to the County will be used for pursuit intervention devices.

Person Presenting: **Jeff Cockerill**

Department: **Legal**

County Legal Review required prior to submission of this form for all contracts
Attorney who reviewed: **Jeff Cockerill**

Submitted by: **Jeff Cockerill**

Date: **10/17/19**

Each agenda request and all necessary documents to the Auditor's Office (Anita Freeman) at: afreeman@co.monroe.in.us AND to the Commissioner's

Office e-mail: Commissionersoffice@co.monroe.in.us

ORDINANCE 2019-41

An Ordinance Approving the Interlocal Cooperation Agreement between the City of Bloomington and Monroe County, Indiana, regarding the 2018 Edward Byrne Memorial Justice Assistance Grant (JAG).

WHEREAS, the City of Bloomington, Indiana ("City") and the County of Monroe, Indiana ("County"), desire to enter interlocal agreement ("Agreement") which authorizes the purchase of vehicle pursuit intervention devices; and

WHEREAS, the form of the Agreement has been developed and is attached to this Ordinance as Exhibit A;

WHEREAS, the County, acting by and through its Board of Commissioners, hereby finds that the Agreement promotes the public interest and should be approved;

NOW, THEREFORE, BE IT ORDAINED by the Board of Commissioners of Monroe County, Indiana, that the Exhibit A Agreement shall be, and hereby is, approved.

Approved this 23rd day of October, 2019, by the Board of Commissioners of Monroe County.

MONROE COUNTY BOARD OF COMMISSIONERS

"AYES"

"NAYS"

Julie Thomas, President

Julie Thomas, President

Lee Jones, Vice President

Lee Jones, Vice President

Penny Githens, Commissioner

Penny Githens, Commissioner

ATTEST:

Catherine Smith, Auditor

INTERLOCAL COOPERATION AGREEMENT
BETWEEN
THE CITY OF BLOOMINGTON AND
MONROE COUNTY, INDIANA
IN REGARDS TO 2019 EDWARD BYRNE MEMORIAL
JUSTICE ASSISTANCE GRANT (JAG)

- WHEREAS, Indiana Code § 36-1-7-1 *et seq.* permits governmental entities to jointly exercise powers through Interlocal Cooperation Agreements; and
- WHEREAS, each governmental entity, in performing their governmental functions or in paying for the performance of governmental functions hereunder, shall make that performance or those payments from current revenues legally available to that party; and
- WHEREAS, each governmental entity finds that the performance of this Interlocal Cooperation Agreement is in the best interests of both entities, that the undertaking will benefit the public, and that the division of costs fairly compensates the performing party for the services or functions under this Interlocal Cooperation Agreement; and
- WHEREAS, this Interlocal Cooperation Agreement reflects the commitments and understandings agreed to by the governmental entities in order to efficiently and effectively utilize proceeds received from the 2019 Edward Byrne Memorial Justice Assistance Grant (JAG); and
- WHEREAS, the funds from the JAG are to be divided between the two governmental entities based on violent crime statistics reported to the Federal Bureau of Investigation through the Uniform Crime Reports; and
- WHEREAS, a three (3) year review of the violent crime statistics for both governmental agencies indicates that the Bloomington Police Department is to receive eighty percent (80%) of the total JAG funds and that the Monroe County Sheriff's Department is to receive the remaining twenty percent (20%) of the JAG funds.

NOW, THEREFORE, City of Bloomington and Monroe County, Indiana, hereby agree as follows:

Section 1. Payment

The City shall receipt in all of the \$33,506.00 associated with the 2019 JAG and thereafter disburse \$6,701 (20% of the total JAG funds) to the Monroe County Sheriff's Department, while retaining \$26,805.00 for use by the City of Bloomington Police Department.

Section 2. Use of Funds

The City shall use all of the \$26,805.00 it is allocated from the JAG funds towards of a TruNarc handheld narcotics analyzer.

The County shall use all of the \$6,701.00 it is allocated from the JAG funds towards the purchase of (vehicle) pursuit intervention devices.

Section 3. Liability

Nothing in the performance of this Interlocal Cooperation Agreement (hereinafter, "Agreement") shall impose any liability for claims against either governmental entity other than claims for which liability may be imposed by the Indiana Tort Claims Act.

Section 4. Responsibility

Each entity to this Agreement shall be responsible for its own actions in providing services under this Agreement and shall not be liable for any civil liability that may arise from the furnishing of the services by the other party.

Section 5. Commitment

The entities shall communicate and cooperate with one another to ensure that the purposes of this Agreement are achieved on behalf of and to the benefit of the publics they serve.

Section 6. Third Parties

The entities to this Agreement do not intend for any third party to obtain a right by virtue of this Agreement.

Section 7. Intent

By entering into this Agreement, the entities do not intend to create any obligations express or implied other than those set out herein. Further, this Agreement shall not create any rights in any party not a signatory hereto.

Section 8. Severability

If any provision of this Agreement is declared, by a court of competent jurisdiction, to be invalid, null, void or unenforceable, the remaining provisions shall not be affected and shall have full force and effect.

Section 9. Appropriation of Funds

The entities acknowledge and agree that the performance of this Agreement is subject to the appropriation of sufficient funds by JAG. The parties agree to make a good faith effort to obtain all necessary appropriations and to comply with all provisions of this Agreement to the extent feasible under current or future appropriations.

Approved this _____ day of _____, 2019, by the Monroe County, Indiana Commissioners:

MONROE COUNTY, INDIANA

ATTEST:


Julie Thomas, President
Monroe County Commissioners

Catherine Smith, Auditor

Lee Jones,
Monroe County Commissioners

Penny Githens, Commissioner
Monroe County Commissioners

Approved this 2nd day of October, 2019, by the City of
Bloomington Common Council.



Dave Rollo, President
Bloomington Common Council

ATTEST:

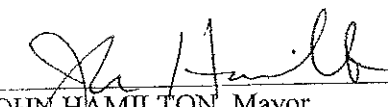


NICOLE BOLDEN, Clerk

Approved this 7th day of October, 2019, by the City of
Bloomington.

CITY OF BLOOMINGTON, INDIANA

ATTEST:



JOHN HAMILTON, Mayor



NICOLE BOLDEN, Clerk

MONROE COUNTY BOARD OF COMMISSIONERS

Date to be heard: October 23, 2019

Item for Formal Meeting? ☐

(Ex: Routine items, continuing grants)

OR

Item for Work Session / Discussion ☒

(Ex: Public interest items, Ordinance changes, new grants and grants that add personnel)

Title of item to appear on the agenda:

Include VENDOR's Name in title if appropriate

Approval of an MOU with the City of Bloomington
Regarding the Community Crossings Grant

All Grants must complete the following

Is this a grant request? Yes ☐

New Grant to the County? Yes ☐

Grant Type:

Reimbursement/Drawdown ☐

Up Front Payment ☐

County IS Pass Through ☐

Federal Agency:

Federal Program:

CFDA #

Federal Award Number and Year:

Or other identifying number

Pass Through Entity

Amount Received

Federal:

State:

Local Match:

Total Received:

Contracts/Agreements/MOU- Interlocal/Ordinance/Resolution/Grant item:

Fund Name: NA

Fund Number NA

Amount: NA

If there is a monetary number in the Amount Box, you HAVE to include the Fund Name & Number. IF this is a grant waiting on the creation of a Fund Name & Number, indicate that in the boxes.

Executive Summary:

As part of the City's Community Crossings Grant, they are responsible to pave portions of two County Roads, W. Arlington Road and W. Bloomfield Road. This MOU gives the County's authorization to the City to fulfill this responsibility.

Person Presenting: Jeff Cockerill

Department: Legal

County Legal Review required prior to submission of this form for all contracts

Attorney who reviewed: Jeff Cockerill

Submitted by: Jeff Cockerill

Date: 10/17/19

Each agenda request and all necessary documents to the Auditor's Office (Anita Freeman) at: afreeman@co.monroe.in.us AND to the Commissioner's

Office e-mail: Commissionersoffice@co.monroe.in.us

MEMORANDUM OF UNDERSTANDING
BETWEEN
THE CITY OF BLOOMINGTON, INDIANA
AND
THE COUNTY OF MONROE, INDIANA

This Memorandum of Understanding (hereinafter "MOU") between the City of Bloomington (hereinafter "City") and the County of Monroe (hereinafter "County"), is made and entered into this 17th day of July, 2019, by and between the Public Works Department Directors of the City and the County, and outlines the agreement and terms regarding City's willingness and the County's acceptance of the City's paving of a portion of W. Arlington Road and W. Bloomfield Road, which portions are owned and under the maintenance responsibility of the County. The paving described herein shall occur only upon the City's receipt of funding from INDOT through its Community Crossings Grant Program.

WITNESSETH:

1. The City is preparing an application for Community Crossings Grant funding by INDOT for multiple projects, including the paving of portions of W. Arlington Road and W. Bloomfield Road.
2. A portion of these roads is owned and maintained by the County.
3. The County authorizes the paving of its portions of W. Arlington Road and W. Bloomfield Road by the City, upon the City's receipt of grant funding described above, and will accept all paving work performed in accordance with this MOU.
4. The County's portion of W. Arlington Road to be paved is .15 miles in length, as depicted in Attachment A1, attached and incorporated herein.
5. W. Arlington Road paving shall cover the roadway from the end of the roadway maintained by the City to the end of the roadway maintained by the County.
6. The County's portion of W. Bloomfield Road to be paved is .133 miles in length, as depicted in Attachment A2, attached and incorporated herein.
7. The W. Bloomfield Road paving shall cover the roadway from S. Cory Lane to S Anna Lee Lane.
8. The City shall perform the paving work in accordance with INDOT's 2018 Standard Specifications, Section 400 – Asphalt Pavements, which include

milling existing asphalt surface 1.5", applying tack, resurfacing 1.5" with HMA Type B surface, and replacing pavement markings.

9. This MOU reflects the entire understanding between the City and the County regarding the paving of W. Arlington Road and W. Bloomfield Road, should the City receive funding via a Community Crossings Grant from INDOT.
10. The City will inform County of dates for project work so that the County is informed of the status of the paving work, and the County may inspect the work after completion of the paving work.
11. Any amendment or modification of this MOU must be in writing and be signed by duly authorized representatives of the City and County.
12. The City and the County agree that this MOU shall be presented to the Board of Public Works and to the Mayor of the City of Bloomington and to the County Board of Commissioners for their concurrence regarding this MOU.
13. The signatories for the City and the County warrant that they have been fully empowered by proper action to bind their respective unit to the terms and conditions set forth in this MOU.

IN WITNESS WHEREOF, the PARTIES hereto have executed this Memorandum of Understanding and caused their seals to be affixed and attested the day and year first written above.

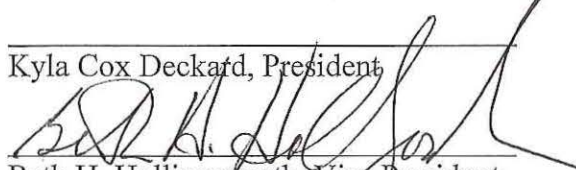
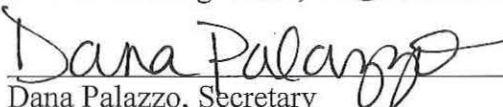
CITY OF BLOOMINGTON
Department of Public Works


Adam Wason, Director

COUNTY OF MONROE
Department of Public Works


Lisa Ridge, Director

Board of Public Works

Kyla Cox Deckard, President

Beth H. Hollingsworth, Vice President

Dana Palazzo, Secretary

John Hamilton, Mayor

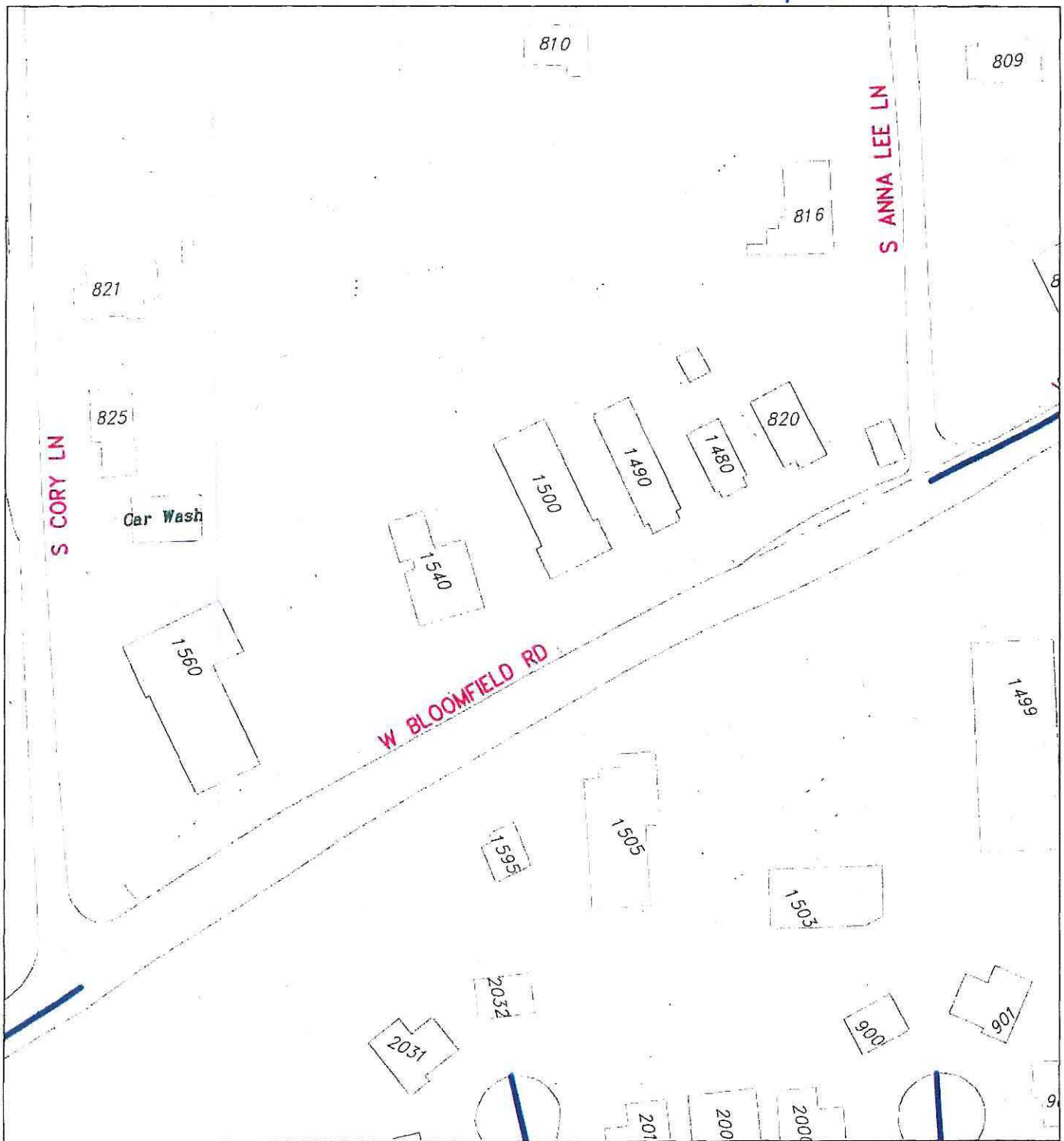
Board of County Commissioners

Julie Thomas, President

Lee Jones, Commissioner

Penny Githens, Commissioner

A2



W. Bloomfield Rd.

By: workmand
15 Jul 19



For reference only; map information NOT warranted.



City of Bloomington
Street



Scale: 1" = 100'

MONROE COUNTY BOARD OF COMMISSIONERS

Date to be heard: 10/17/2019

Item for Formal Meeting? ☒
(Ex: Routine items, continuing grants)

OR

Item for Work Session / Discussion ☐
(Ex: Public interest items, Ordinance changes, new grants and grants that add personnel)

Title of item to appear on the agenda:
Include VENDOR's Name in title if appropriate

MOU between Monroe County and the Town of Ellettsville for specific roads for snow removal.

All Grants must complete the following

Is this a grant request? Yes ☐

New Grant to the County? Yes ☐

Grant Type:

Reimbursement/Drawdown ☐

Up Front Payment ☐

County IS Pass Through ☐

Federal Agency:

Federal Program:

CFDA #

Federal Award Number and Year:

Or other identifying number

Pass Through Entity

Amount Received

Federal:

State:

Local Match:

Total Received:

Contracts/Agreements/MOU- Interlocal/Ordinance/Resolution/Grant item:

Fund Name:

Fund Number

Amount:

If there is a monetary number in the Amount Box, you HAVE to include the Fund Name & Number. IF this is a grant waiting on the creation of a Fund Name & Number, indicate that in the boxes.

Executive Summary:

This MOU is to address many areas of partial roadways that have been annexed into the Town of Ellettsville. We worked with the Town of Ellettsville Planning Department and Street Department to come up with a plan in coordinating routes for snow removal. All other maintenance to the roadways will fall under the owning entity, such as pothole patching, paving, culverts, etc.

Person Presenting: Lisa Ridge

Department: Highway

County Legal Review required prior to submission of this form for all contracts
Attorney who reviewed: Lee Baker

Submitted by: Lisa Ridge

Date: October 17, 2019

**MEMORANDUM OF UNDERSTANDING
GOVERNING SNOW REMOVAL ON MONROE COUNTY ROADS**

This Memorandum of Understanding (MOU) entered into on the ____ day of October, 2019, by and between the Monroe County Board of Commissioners ("Monroe County") with an office address of 100 W. Kirkwood, Bloomington, Indiana, 47404 and the Town of Ellettsville, with a mailing address of Post Office Box 8, Ellettsville, IN 47429 and collectively known as the "Parties" for the purpose of establishing an agreement with regard to performing snow removal services on certain roads in Monroe County, Indiana.

Whereas, the Parties intend to exercise reasonable care to keep their roads and public thoroughfares in reasonably safe condition for travel by performing snow removal services in as prompt a manner as possible; and

Whereas, the Parties have determined that there are certain roads located within Monroe County, the jurisdiction of which is in question; and

Whereas, both Parties have the necessary labor and equipment to perform snow removal services; and

Whereas, the aforementioned Parties desire to enter into the herein described agreement; and

Now, therefore, the Parties hereby agree as follows:

1. Monroe County agrees to perform snow removal services on the roads as indicated on the attached Exhibit "A", which is attached hereto and incorporated herein.
2. The Town of Ellettsville agrees to perform snow removal services on the roads as indicated on the attached Exhibit "A".

3. Each Party agrees to maintain the roads as indicated on Exhibit "A" at its own expense and without reimbursement from the other Party.

4. The term of this MOU shall be a period of three (3) years from the aforementioned effective date and may be extended upon written mutual agreement of both Parties.

5. This MOU may be amended or modified at any time in writing by mutual consent of both Parties.

6. In addition, this MOU may be cancelled by either Party with sixty (60) days advance written notice.

7. If at any time either Party is unable to perform their duties or responsibilities under this MOU, for whatever reason, said Party shall notify the other Party immediately.

8. Any notice or communication required or permitted under this MOU shall be sufficiently given if delivered in person or certified mail, return receipt request, to the address set forth in the opening paragraph or to such address as one may have furnished to the other in writing.

9. This MOU shall be governed by and construed in accordance with the laws of the State of Indiana.

10. In the event that any provision of this MOU shall be deemed to be severable or invalid, and if any term, condition, phrase, or portion of this MOU shall be determined to be unlawful or otherwise unenforceable, the remainder of the MOU shall remain in full force and effect. If a Court should find that any provision of this MOU is invalid or unenforceable then said provision shall be deemed to be written, construed, and enforced as so limited.

11. The herein contained MOU constitutes the entire understanding of the Parties pertaining to all matters contemplated hereunder at this time.

This MOU is effective as of the date first written above.

ACCEPTED:

Monroe County Commissioners, President
Julie Thomas

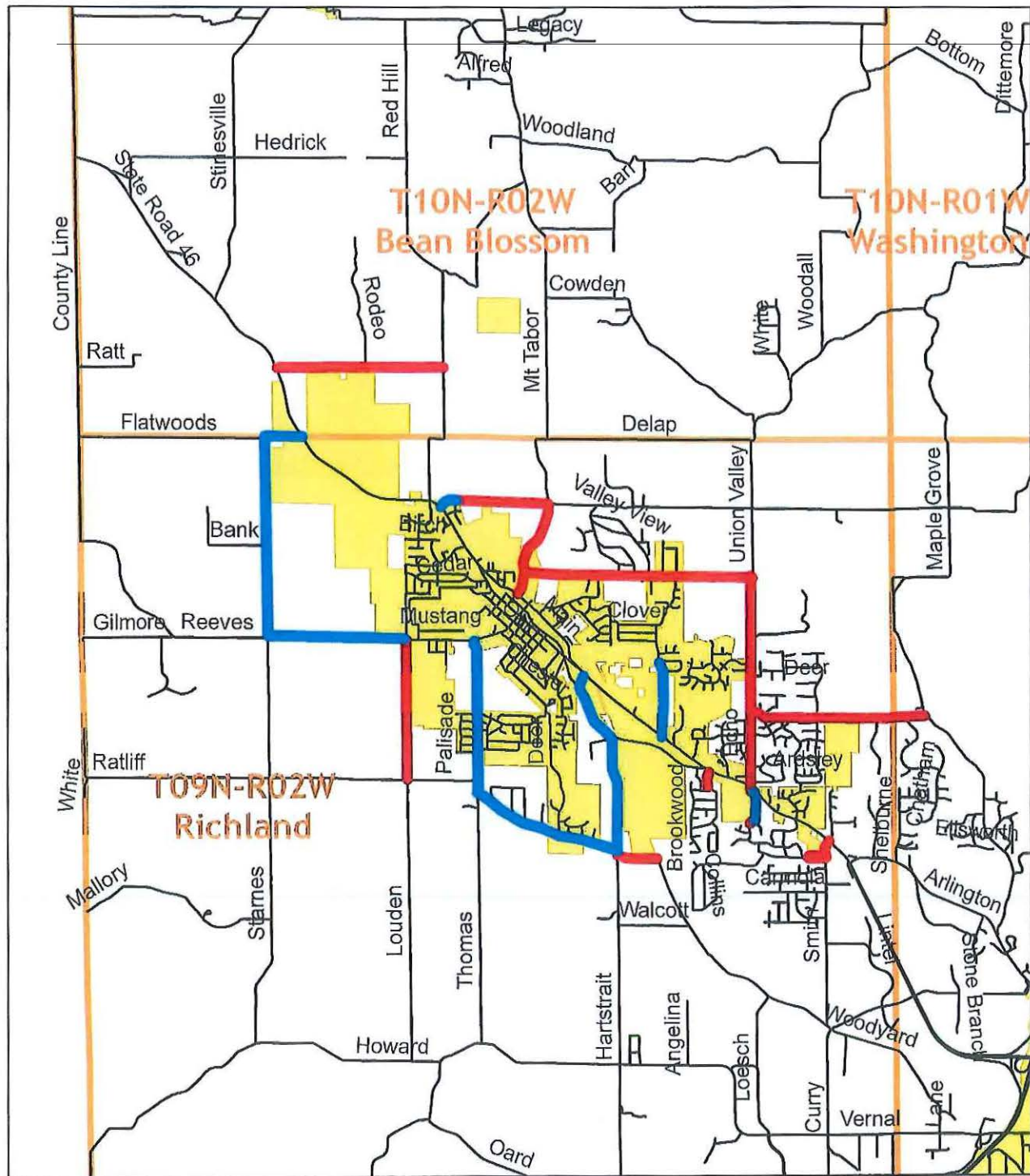
Date: _____

Town of Ellettsville, by
Brian Mobley, President

Date: _____

ROAD NAME	MONROE COUNTY	ELLETTSVILLE
Chafin Chapel	X	
Deann Drive	X	
Lost Mans Lane	X	
McNeely Street	X	
Union Valley Road	X	
Woodyard Road	X	
Forest Park Drive	X	
Smith Pike	X	
W. Maple Grove (Barbara St to Matthews)	X	
Ridgewood Drive	X	
Louden Road	X	
Matthews Drive (McNeely to Maple Grove)	X	
Outback Drive (SR 46 to Deann)		X
Starnes Road (Reeves to Flatwood)		X
Flatwoods Road (Starnes to SR 46)		X
Reeves Road (Louden to Starnes)		X
Hartstrait Road (SR 46 to Ratliff Road)		X
Lakeview Drive		X
W. Maple Grove (SR 46 to Barbara Street)		X
Ratliff Road (Thomas to Hartstrait)		X
Thomas Road (Ratliff to Sales Street)		X

Monroe County/Ellettsville Snow Route Agreement



Monroe County

Town of Ellettsville



MONROE COUNTY BOARD OF COMMISSIONERS

Date to be heard: **10/17/2019**

Item for Formal Meeting? ☒

(Ex: Routine items, continuing grants)

OR

Item for Work Session / Discussion ☐

(Ex: Public interest items, Ordinance changes, new grants and grants that add personnel)

Title of item to appear on the agenda:

Include VENDOR's Name in title if appropriate

Task Order #4 with the Monroe County Board of Commissioners and Aztec.

All Grants must complete the following

Is this a grant request? Yes ☐

New Grant to the County? Yes ☐

Grant Type:

Reimbursement/Drawdown ☐Up Front Payment ☐County IS Pass Through ☐

Federal Agency:

Federal Program:

CFDA # Federal Award Number and Year:

Or other identifying number

Pass Through Entity

Amount Received

Federal: State:

Local Match:

Total Received:

Contracts/Agreements/MOU- Interlocal/Ordinance/Resolution/Grant item:

Fund Name: Stormwater

Fund Number 1197

Amount: \$58,691.60

If there is a monetary number in the Amount Box, you HAVE to include the Fund Name & Number. IF this is a grant waiting on the creation of a Fund Name & Number, indicate that in the boxes.

Executive Summary:

Task Order #4 is for the Stipp Road/Moores Creek Road project. This is to prepare a US Army Corps of Engineers (USACE) National Environmental Policy Act (NEPA) Environmental Assessment and complete the associated technical studies.

The Army Corps has been going back and forth on the permitting and what they would require. They have reversed their decision that this needs to be completed by the County for the project. This is why it was not in the original contract with Aztec.

This was approved at the October Stormwater board meeting.

Person Presenting: Lisa Ridge

Department: Highway

County Legal Review required prior to submission of this form for all contracts

Attorney who reviewed: David Schilling

Submitted by: Lisa Ridge

Date: October 17, 2019.

Each agenda request and all necessary documents to the Auditor's Office (Anita Freeman) at: afreeman@co.monroe.la.us AND to the Commissioner's

Office e-mail: Commissionersoffice@co.monroe.in.us



320 W. 8th St. / Ste. 100
Bloomington, IN 47404
Tel: (812) 717-3555

Task Order #04

Project: Monroe County On-Call Project No.: INMUN1602-04
Client: Monroe County Highway Dept. Task Order: #04 - Stipp / Moores Creek Environmental Services
Address: 501 N. Morton St., Suite 216
Bloomington, IN 47404

I. Description of Task Order:

Additional Environmental Services to complete an Environmental Assessment following NEPA requirements on behalf of the US Army Corps of Engineers.

II. Compensation for Amendment:

ORIGINAL CONTRACT SUM:		<u>\$421,007.00</u>
NET CHANGE BY TASK ORDER:		
PREVIOUS TASK ORDERS THROUGH CURRENT NO.	<u>3</u>	<u>\$421,007.00</u>
TASK ORDER #4 (Lump Sum):	<u>\$58,691.60</u>	<u>\$58,691.60</u>
TASK ORDER #4 TOTAL:		<u>\$58,691.60</u>
CONTRACT SUM TO DATE (TASK ORDERS 1-4):		<u>\$479,698.60</u>

This fully executed task order shall become part of the Professional Services Agreement dated January 26, 2016.

MONROE COUNTY BOARD OF COMMISSIONERS

By: _____

Name/Title: Lee Jones, President

By: _____

Name/Title: Penny Githens, Member

By: _____

Name/Title: Julie Thomas, Member

Date: _____

AZTEC ENGINEERING GROUP, INC.

By: Adrian Reid

Name: Adrian Reid, P.E.

Title: Assoc. Vice President/Office Principal

Date: 10/16/2019



320 W 8th Street, Suite 100
Bloomington, IN 47404
812.717.2554
www.aztec.us

September 11, 2019

Mr. Terry Quillman, MS4 Coordinator
Monroe County Highway Department
501 N. Morton Street
Room 216
Bloomington, IN 47404

RE: Scope, Schedule, and Cost Estimate for USACE Environmental Assessment
Project Name: Stipp Road/Moore's Creek Road
Owner Name: Monroe County Highway Department
Owner Project Number: N/A

Mr. Quillman:

Per our August 29, 2019 phone conversation, AZTEC is submitting this scope of services and cost estimate to prepare a US Army Corps of Engineers (USACE) National Environmental Policy Act (NEPA) Environmental Assessment (EA) and complete the associated technical studies. **The total cost estimate is \$58,691.60.** Below is a summary timeline of coordination with USACE regarding this effort.

Timeline of correspondence with USACE

In a November 27, 2018 conference call, USACE confirmed that the NEPA process would be required for the action of authorizing the project on USACE-managed lands and that USACE Louisville District Planning Department staff would be completing the NEPA document and associated technical studies. During that conference call, AZTEC (with prior approval from the County) offered to complete the NEPA document and technical studies at the County's cost, but USACE declined. After the conference call, AZTEC offered to assist USACE with the NEPA document and technical studies on the following occasions:

- In an April 3, 2019, e-mail and letter request for a Section 408 permit and that USACE begin the NEPA process and technical studies
- In a May 13, 2019 e-mail following up on the April 3, 2019 previous request
- In a July 2, 2019 e-mail transmitting the Section 404 permit application and follow-up on the previous requests (the request was also repeated in the Section 404 permit application letter)

On August 12, 2019, AZTEC received an e-mail request from USACE that we complete the cultural resources investigation on their behalf. In an August 13, 2019 reply, AZTEC acknowledged that we would complete the cultural resources investigation and again offered to prepare the NEPA document and perform the associated technical studies. On August 19, 2019, AZTEC received an e-mail from USACE requesting that we complete a NEPA EA and associated technical studies.

Clarification of NEPA

By NEPA guidelines, an EA is an elevated level of study to determine whether a project has the potential to cause significant impacts. In this case, USACE made the decision that an EA is the appropriate level of NEPA documentation required. As a frame of reference, Monroe County conducted an EA for the Fullerton Pike project as a corridor study. However, for the Stipp and Moores Creek project, the NEPA requirements are not the same because USACE (not INDOT/FHWA) is approving the document and USACE's NEPA implementation regulations are different. In fact, the production hours for a USACE EA are typically much lower compared to a federally funded project administered by INDOT.

We appreciate the opportunity to work with Monroe County on this project to improve access for Monroe County residents. And we also want to take this opportunity to express our gratitude to Monroe County for entrusting our company with the design of and environmental approvals for this project. Given the uncertainty of the USACE EA process, we believe that our proposal will help the County maintain a higher level of control over the project schedule. Should you have any questions, please call me at 812.606.7050.

Sincerely,

A handwritten signature in blue ink, appearing to read 'Adrian Reid', with a stylized flourish at the end.

Adrian Reid, P.E.
Associate Vice President
Indiana Office Principal
AZTEC Engineering Group, Inc.

C: Mike Shirley and Mike Myers, AZTEC

AZTEC SCOPE OF SERVICES
Monroe County Highway Department
Stipp Road/Moore's Creek Road
USACE NEPA Environmental Assessment
September 10, 2019

1. Task Understanding

AZTEC is under contract with Monroe County (County) to provide design and environmental services for a bridge replacement and roadway flooding mitigation project on lands managed by the US Army Corps of Engineers (USACE). The project is located along portions of Stipp Road and Moore's Creek Road in Perry Township, Section 25 & 30, Township 8N, Range 1W & 1E, Monroe County. The USACE requested that the County complete the National Environmental Policy Act (NEPA) Environmental Assessment (EA) and associated technical studies for the USACE action of authorizing the project on USACE-managed lands. This scope of work includes preparation of the EA and the associated technical studies and tasks we believe are necessary based on information provided by the USACE and our experience preparing EAs for other federal agencies.

2. Assumptions

- Public scoping letters would only be sent to residents adjacent to the project limits
- Comments resulting from the public notice will not exceed 30 comments or otherwise require excessive effort to address as agreed by the County and AZTEC
- No public hearing will be required
- A Notice of Intent and/or Notice of Availability will not be required

3. Scope of Work

Biological Resources

AZTEC is currently under contract to prepare a Biological Assessment/Evaluation through the original task order; therefore, no additional funds are required for this effort.

Cultural Resources

The USACE requested an archaeological investigation of the project area and AZTEC has requested the services of Green 3 LLC (Green 3) to conduct the investigation. Green 3 is an Indianapolis-based consulting firm specializing in archaeological investigations and AZTEC has worked with Green 3 on other projects. Green 3's scope and cost estimate to perform the work requested by USACE is attached.

Fieldwork

As part of the EA effort, is anticipated that AZTEC staff will need to conduct several site visits to document existing conditions or collect other information necessary to prepare the EA.

Public/Agency Scoping

AZTEC will develop a draft public and agency scoping recipient list in coordination with USACE and draft a public scoping letter and agency scoping letter for the USACE to finalize and distribute to the recipient list.

Alternatives Development

The USACE requested evaluation of 3 alternatives in the EA; the no action alternative, the preferred alternative, and at least one additional alternative. Based on the example EA provided by USACE, we believe that a 3rd alternative can be developed from the initial design alternatives investigated by AZTEC in coordination with the County without the need for additional engineering work. However, some design team effort will be required to assist the environmental team with repackaging the information to include in the EA.

Draft Environmental Assessment

AZTEC will model the EA after the example provided by USACE entitled *Environmental Assessment for the State Route 145 Bank Stabilization Project at Patoka Lake Orange County, Indiana*. In accordance with this example, the following resource categories will be addressed:

- Climate
- Soils and Geology
- Surface Water and Other Aquatic Resources
- Fish and Wildlife Habitats
- Threatened and Endangered Species
- Recreational and Aesthetic Resources
- Cultural Resources
- Air Quality
- Noise
- Hazardous and Toxic Substances
- Socioeconomic and Environmental Justice Considerations
- Appendices to include public and agency scoping letters and responses

The USACE recommended AZTEC account for three rounds of comment resolution on the draft EA, including two rounds with USACE Planning Department and one round with USACE Office of Counsel to receive legal certification.

Public Notice

Once the EA has received USACE legal certification, USACE will advertise a public notice to invite agencies and the public to submit comments on the project and the draft EA. AZTEC will draft the public notice for the USACE to finalize and will address any comments received in writing as necessary.

Final Environmental Assessment

AZTEC will finalize the EA by including public notice comments and responses and making any revisions required as a result of those comments. It is assumed that the USACE would have two rounds of comments on the final EA.

Finding of No Significant Impact

AZTEC will draft the Finding of No Significant Impact (FONSI) for the USACE to finalize.

Coordination

This task includes internal coordination between the AZTEC design and environmental teams as well as coordination with County and USACE staff regarding the project and tasks associated with the EA.

Meetings

Three AZTEC staff will participate in two conference calls that will not require travel by AZTEC staff, and one in-person meeting at the USACE Louisville District's office in Louisville, KY. This task includes associated meeting preparation tasks such as preparing an agenda, sign-in sheet, and exhibits as well as follow-up distribution of a meeting summary.

4. Deliverables

Anticipated deliverables include:

- Archaeological Investigation Report
- Biological Assessment/Evaluation
- Draft public/agency scoping letters and distribution list
- Draft Environmental Assessment
- Draft Public Notice
- Responses to Public Notice Comments
- Final Environmental Assessment
- Draft Finding of No Significant Impact (FONSI)

5. Schedule

Below is the anticipated schedule for completing the EA; however, USACE review times are estimated and are beyond AZTEC control.



DERIVATION OF COST

Prepared For: Monroe County

Project Name: Stipp Road/Moore's Creek Road

Project Number: N/A

LABOR	Hours	Billable Rate	Cost
Senior Project Manager	86	\$180.00	\$15,480.00
Project Manager (Senior Project Engineer)	62	\$150.00	\$9,300.00
Project Engineer	86	\$130.00	\$11,180.00
Engineer/Designer	40	\$100.00	\$4,000.00
Technician/Drafter	0	\$90.00	\$0.00
Project Assistant/Admin.	182	\$60.00	\$10,920.00
<i>Labor Total</i>	<i>456</i>		<i>\$50,880.00</i>

EXPENSES (AT COST, NO MARKUP)	Units	Unit Cost	Cost
Flight (Roundtrip)	0	\$0.00	\$0.00
Mileage (GSA FY 2019 Rate)	220	\$0.58	\$127.60
Lodging (GSA FY 2019 Rate for Area)	0	\$0.00	\$0.00
Per Diem (GSA FY 2019 Rate for Area)	0	\$0.00	\$0.00
<i>Direct Expenses Total</i>			<i>\$127.60</i>

OUTSIDE SERVICES (AT COST, NO MARKUP)	Cost
Green 3 Studios, Archaeology Survey & Report	\$7,684.00
Firm Name/Service Description	\$0.00
Firm Name/Service Description	\$0.00
<i>Outside Services/Consultants Total</i>	<i>\$7,684.00</i>

TOTAL COST ESTIMATE (LABOR TOTAL + EXPENSES) \$58,691.60

Adrian Reid
Associate Vice President

9/10/2019

Date

Prepared For: Monroe County Project Name: Stipp Road/Moore's Creek Road Project Number: N/A								
	Senior Project Manager	Project Manager (Senior Project Engineer)	Project Engineer	Engineer/Designer	Technician/Drafter	Project Assistant/Admin.	Subtotal Hours	Subtotal Cost
Billable Rate	\$180.00	\$150.00	\$130.00	\$100.00	\$90.00	\$60.00		
USACE NEPA Environmental Assessment								
Fieldwork	4					8	12	\$ 1,200.00
Public/Agency Scoping	8					16	24	\$ 2,400.00
Alternatives Development	8	4	4			4	20	\$ 2,800.00
Draft EA, Graphics, and QA/QC	18	14	34	24		60	150	\$ 15,760.00
Address 1st Round of USACE Planning Comments	4	8	12			12	36	\$ 4,200.00
Address 2nd Round of USACE Planning Comments	2	4	4			8	18	\$ 1,960.00
Address USACE Legal Comments	2	4	4			6	16	\$ 1,840.00
Public Notice and Comment Resolution	4	8	12			12	36	\$ 4,200.00
Final EA	6	8	16			20	50	\$ 5,560.00
FONSI	2	4				8	14	\$ 1,440.00
Coordination	12	8				12	32	\$ 4,080.00
Meetings (3 Staff, 2 Conference Calls, 1 Meeting)	16			16		16	48	\$ 5,440.00
Total Labor Hours	86	62	86	40	0	182	456	\$ 50,880.00
Total Labor Cost	\$ 15,480.00	\$ 9,300.00	\$ 11,180.00	\$ 4,000.00	\$ -	\$ 10,920.00		

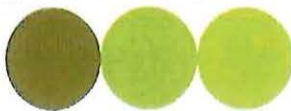
Name of Project: Stipp Road and Moore's Creek Road Project

Job Type: Phase Ia Archaeological Investigation

Contact Information:

AZTEC Engineering
Attention: Mike Myers
4561 East McDowell Road
Phoenix, Arizona 85008

g r e e n • 3



Green 3, LLC
Historic Fountain Square
1104 Prospect Street
Indianapolis IN 46203

Date: August 27, 2019

Fee Justification

Task Description	Principal / QP	Field Director	Totals
Project Administration	2.0	2.0	4.0
ARPA Permit Application	0.0	8.0	8.0
Records Review	0.0	6.0	6.0
Field Investigation	0.0	24.0	24.0
Laboratory Analysis	0.0	4.0	4.0
Report Write-up	2.0	24.0	26.0
Total Hours	4.0	68.0	72.0
	\$ 130.00	\$ 80.00	
Fee	\$ 520.00	\$ 5,440.00	\$ 5,960.00
Expenses: Printing			\$10.00
Archaeological Records Review at SHPO (\$70/hour) x 2 hours			\$140.00
GIS Analysis			\$200.00
Curation of artifacts and documents			\$1,200.00
Mileage (100 miles x 0.58 / mile) x 3 days			\$174.00
Total Fee For Section 106			\$7,684.00



SCOPE OF SERVICES

AUGUST 27, 2019

Aztec Engineering is requesting an archaeological records review and fieldwork for the proposed bridge replacement and roadway flooding mitigation project along portions of Stipp Road and Moore's Creek Road in Monroe County. Aztec Engineering will enter an agreement with Green 3, LLC, who will be in charge of completing the archaeological study.

Client Contact:

Mike Myers, MMyers@aztec.us
Environmental Services Division Lead
P: 602-454-0402

Project Location:

The proposed project is located near the northern edge of Lake Monroe and along a section of Stipp Road and Moore's Creek Road. These two sections are situated in the northeastern quarter of Section 25, Township 8 North, Range 1 West, Perry Township, Monroe County.

Project Scope:

The proposed project will entail the replacement of the bridge on Stipp Road over Butcher Bank Creek, the construction of a retaining wall along the south side of Stipp Road, raising the roadway profiles of Stipp Road and Moore's Creek Road, widening the widths of the two roads from approximately 18 feet to 24 feet, and the replacement of three culverts on Stipp Road as well as four culverts on Moore's Creek Road.

It is estimated that approximately 6.3 acres of ground disturbance will occur along the Stipp Road section, while 4.4 acres of ground disturbance will happen along the Moore's Creek Road segment.

Green 3, LLC Level of Work and Deliverables:

- ARPA Permit Application and Submission
- Archaeological Desktop Records Review
- Visual examination of the entire project area and photo documentation of disturbed areas
- Phase Ia archaeological survey of potentially undisturbed areas
- Archaeological Report that presents the findings of the review and fieldwork, as well as recommendations concerning any archaeological sites that might be documented during the study
- Curation of all artifacts and documents to an approved facility (as per the ARPA regulations)
- Relocate and ascertain if site 12-Mo-1006, a historic cemetery that is in the immediate vicinity of the Stipp Road segment, will be directly impacted by the proposed project. If the cemetery is situated outside of the project area, then an attempt will be made to determine if the cemetery is greater than 100 feet from the edge of the proposed alignment. If it is ascertained that the site is 100 feet or less from the edge of the project area, then a Cemetery Development Plan will need to be formulated and submitted to the Division of Historic Preservation and Archaeology.

Tasks Not Covered under This Proposal:

- Additional Archaeological Fieldwork (i.e., Phase II investigation of a site(s))
- Cemetery Development Plan
- Field Technician that will be provided by Aztec Engineering

The fees will be billed lump sum based on percent complete. Totals for the project are listed in the table below (rounded to the nearest dollar). The task and hourly breakdown for each service is attached.

Archaeological Phase Ia Investigation:

TOTAL

\$7,684.00

If you agree with the terms and conditions listed above, please sign this agreement below and return to Green 3, LLC. Receipt of the signed agreement will serve as our notice to proceed, unless otherwise directed by client.

Thank you, and we look forward to working with you!

Thank you, and we look forward to working with you.

Kind Regards,



Erin Mulryan, MPA
President

Client- Aztec Engineering

(Signature)

(Printed Name and Title)

(Date)