



**MINUTES
MONROE COUNTY BOARD OF COMMISSIONERS'
SEPTEMBER 25, 2019
NAT U HILL III MEETING ROOM
COURTHOUSE
BLOOMINGTON, IN**

The Monroe County Commissioners met in a regular meeting on September 25, 2019 at 10:00 a.m. with the following members present: Julie Thomas, President; Lee Jones, Vice President; and Penny Githens, Commissioner. Also present: Jordan Miller, Payroll Administrator; Jeff Cockerill, Attorney; Angie Purdie, Commissioners' Administrator; Lisa Ridge, Highway Director; and Anita Freeman, Deputy Auditor.

I. CALL TO ORDER

The meeting was called to order by Thomas

II. COMMISSIONERS' PUBLIC STATEMENT

Statement read by Thomas

III. PUBLIC COMMENT – FOR ITEMS NOT ON THE AGENDA, LIMITED TO 3 MINUTES

Allison Moore Monroe County Emergency Management Director. I'm here today to let you know that there are several counties around us that have implemented a burn ban. I wanted to let you know the process that we have here and let you know where we're at within our county. We rely a lot on the DNR before we move forward with implementing a burn ban in the county. They wait until the humidity is around a 10% range before they would make that suggestion. Our Fire Chiefs Association also plays a big role in deciding if we would implement a burn ban. They can decide to go ahead and have a burn ban and activate one or make that recommendation even if the DNR has not suggested that we're at a level for a burn ban. So currently our Fire Chiefs Association is monitoring the weather, we are supposed to get some rain later hopefully this evening or tomorrow. At this time we haven't had any calls for leaf fires, grass fires and such. They're continuing to monitor and we are continuing to wait on the DNR to see if we hit that level. Once that happens the DNR contacts the Fire Chiefs Association President who then contacts my office so that we're all on the same page. I would then get with the Commissioners and Angie to implement a disaster declaration if such a burn ban

needed to be activated. Just an update where we're at and the process so we're all on the same page of that and hopefully we'll get some rain.

(Thomas) Thanks so much.

**IV. APPROVAL OF MINUTES
SEPTEMBER 18, 2019**

Jones made motion to approve. Githens seconded.

Motion carried by voice vote.

V. APPROVAL OF CLAIMS DOCKET

- **ACCOUNTS PAYABLE – SEPTEMBER 25, 2019**
- **PAYROLL – SEPTEMBER 27, 2019**

Jones made a motion to approve. Githens seconded.

(Miller) Total for Accounts Payable - \$5,384,807.51

- \$3,291,407.58 – LIT Distribution
- \$334,324.23 – Crider & Crider – Hartstrait Rd Connector
- \$246,999.70 – Wheel & Surtax

Total for Payroll - \$1,511,304.54

- 70.6% - Direct Costs
- 29.4% - Indirect Costs

After call for public comment, carried by voice vote.

VI. REPORTS

- **TREASURER – AUGUST 2019**
- **TRAFFIC/ROAD UPDATE**
 - Liberty Drive paving project is now completed.
 - Paving for State Road 37 South, from State Road 37 to just north of Chumley Road will begin September 26 until early next week.
 - Paving crews will be in the area of Prather/Dittemore Roads next week.
 - Bottom Road will be opened by end of next week.
 - Public meeting for Fullerton Pike PH II & III will be held Thursday, September 26, at 6:30pm in the Batchelor Middle School Cafeteria. The two design options will be displayed. The public will have opportunity to submit their preference of the two design options.

VII. NEW BUSINESS

A. MOVE TO APPROVE: AGREEMENT WITH FEDERAL SIGNAL TO UPGRADE TORNADO SOFTWARE.

FUND NAME: COUNTY GENERAL

FUND NUMBER 1000-35050-0361

AMOUNT: \$4,021.50

Jones made motion to approve. Githens seconded.

(Moore) We have a computer that needs an upgrade that houses the hub of the function to make our tornado sirens work. In doing so the software that we currently have would also be outdated and will not work when we update that new computer. Our office has been working in conjunction with the Tech Services Department to get a new computer and then we would then purchase the software simultaneously so we can do that upgrade together. So I'm asking for approval to purchase the software. Included in that is a one (1) year warranty for all of the federal sirens that we have, which is 40 of the 41 that the county has. It also is a cloud based program where we can monitor those sirens from our cellular devices or laptops when we're in the office.

(Thomas) Thank you so much.

(Githens) Do we have any type of interlocal agreement in place with BPD that covers emergency management?

(Moore) We have access to go into that room at any time if we need to go into that room. It used to be where Central Dispatch was located so it served the County and the City. When Central Dispatch moved that piece of equipment did not move. But we do have access to go in to that computer at any time.

(Purdie) We looked at moving that and the cost to move it was not worth the effort.

(Thomas) So how does this work with the one siren that is not a federal, does it still connect with that one?

(Moore) It still connects with that one. We can still access it to see if it goes on back up battery we just don't have a warranty for that particular battery. So if something would in fact happen to that particular siren we would either work with that township that purchased that or depending on what the situation our maintenance agreement might be able, he stills services that siren even though it's not a federal. So depending on what the situation is we would either work with that township if something happened beyond what our normal maintenance wear and tear would cover or he would just service it.

(Thomas) Ok thank you. It's really intricate and appreciate having this in the packet the way that it works and the way that everything communicates with all the five devices.

(Moore) Yeah, I'm really excited to monitor them this way. It'll be much easier than the way we're currently doing it.

(Thomas) Probably would be nice. It tells you how the battery level is does it tell you if the siren functioned during a test?

(Moore) It does and it will tell us exactly the microsecond that it actually activates so we'll be able to see when they put the trigger, how long did it actually take before they activated. We're currently able to see when they're activated but not to that extreme. This program does a lot more than what we currently have.

(Thomas) When I'm at home the sirens will go off in one place and then about 2-3 minutes later they'll go off in the other and I'm guessing that I'm close to that one-

After call for public comment, motion carried by voice vote.

B. MOVE TO APPROVE: ORDINANCE 2019-35; AMEND MONROE COUNTY CODE CHAPTER 266-17.

FUND NAME: N/A

FUND NUMBER: N/A

AMOUNT: N/A

Jones made motion to approve. Githens seconded.

(Bri Gregory) Good morning. This ordinance would just take the notary requirement off the form in chapter 266-17 of the Monroe County Code. We're hoping that it would simplify the process and make it easier to comply.

(Thomas) Great.

(Gregory) It is not required by Indiana Code and we confirmed with the State Board of Accounts.

After call for public comment, motion carried by voice vote.

C. MOVE TO APPROVE: NEW ANNUAL DISCLOSURE FORM AND ANNUAL CERTIFICATION FORM IN CHAPTER 266-17.

FUND NAME: N/A

FUND NUMBER: N/A

AMOUNT: N/A

Jones made motion to approve. Githens seconded.

(Gregory) Just trying to simplify this process as well going from 4 or 5 forms to 1 annual disclosure form which will have all of the information there and including links to any policy that needs to be reviewed or code. Then of course the anti-nepotism form 266-17 is just the new form without the notary requirement.

(Githens) It looks like on the annual disclosure forms that, is it only the Assessor and Auditor that need to list their department employees or were those just in there for examples?

(Gregory) That was just an example.

(Githens) Ok, just wanting to clarify.

(Thomas) The two due dates are a little strange right?

(Gregory) They are. The anti-nepotism form is actually that's a suggested date in code I believe. Then the other is in our Personnel Policy so I just left it and they couldn't be combined easily.

(Thomas) It would be nice to combine them and have one date.

(Gregory) I attempted to do that unfortunately when I confirmed with the State Board of Accounts they said we could have everything at the end of the year but then our annual disclosure form would be at the end of the year and it didn't feel right.

(Thomas) Thank you.

After call for public comment, motion carried by voice vote.

D. MOVE TO APPROVE: FIRST APPRASIAL GROUP AGREEMENT REGARDING THE LEDGE WALL PROJECT.

FUND NAME: 2016 GO BOND B FUND NUMBER: 4808 AMOUNT: \$5,250

Jones made motion to approve. Githens seconded.

(Cockerill) This is an agreement with First Appraisal Group for \$5,250 which is a little higher than we generally pay for appraisals but this appraisal encompasses seven (7) different parcel numbers with three different owners and over approximately 100 acres. So it's much bigger more substantial appraisal scope than what we typically ask for and the price reflects that. We do have a land purchase line in a bond from 2016 that has some money that can be used for this and that's why that number is there.

(Githens) Is this the only appraisal we'll get on this property?

(Cockerill) We will need to get two appraisals. I got a quote for a second appraisal yesterday which was clearly beyond the time line to get it on today's agenda so we'll discuss that next week.

After call for public comment, motion carried by voice vote.

E. MOVE TO APPROVE: RATIFY BUILDING ASSOCIATES AGREEMENT REGARDING THE YSB EXPANSION PROJECT.

FUND NAME: N/A

FUND NUMBER: N/A

AMOUNT: N/A

Jones made motion to approve. Githens seconded.

(Purdie) This is actually resolving a scrivener's error in essence. There was some information that was not converted from the request for bids and the accepted bids and this solves that and clarifies our ongoing cost programs. Did it increase the cost?

(Cockerill) I mean technically it makes the contract look like it is for more but it's reflective of what the actual bid was. Essentially there was two items in the original contract that we had signed one included the word that said 'not' and so when we looked at what the bid was and it said the base bid includes these two additions it really did not. We just changed the contract amount to reflect that was in there. The other one was a box was checked regarding insurance that was not reflective of what our scope of the bid was. So those are the two changes that this reflects.

(Jones) Can you give us an update on this project?

(Purdie) I haven't been there recently but I believe Ms. Thomas can.

(Thomas) I have but it's been a few weeks though it's probably come along a lot further.

(Jones) I'm anxious to get over there.

(Thomas) Yeah, things are moving along well and it's exciting to see the new space and their plans for it and there's so many neat features there's a kitchenette for when the families visit so they can actually make food together and that kids can make food and serve one another. It's really neat and a lot of nice features and storage which they haven't had and an indoor gymnasium/meeting room it's a really nice space. They've done a lot of work on the outside too they've did a path and the gazebo is beautiful. It'll be nice. And the bus stop that's a nice addition. I think it's coming along great.

(Jones) When do they anticipate it —?

(Thomas) I thought the end of this year. I think that is still on track, although it's been a few weeks since I checked on it. I still think this year we'll do a ribbon cutting. It looks good. I know Vicki Thevenow has worked so hard and just managing the day-to-day work that she does and then managing the construction. I know she's going to be really glad to see it finished I'm sure.

After call for public comment, motion carried by voice vote.

F. MOVE TO APPROVE: MOTHER NATURE LAWN AND MAINTENANCE AGREEMENT FOR MONROE COUNTY GOVERNMENT BUILDINGS.

FUND NAME: COUNTY GENERAL FUND NUMBER: 1000-0068 AMOUNT: \$5,000 - \$16,000.

Jones made motion to approve. Githens seconded.

(Purdie) First of all I want to note that in our packet the agenda and the information following it they have been transposed. So the information is in there it's just not attached to the correct agenda request. This is going to provide an agreement to care for all the flower beds downtown, Courthouse, Health, Showers Building, Justice, Curry, Johnson Hardware and the live wall on the parking garage. I've put on here a range as I wasn't sure, the total proposal for a year of service is \$25,406, however, from this year's budget depending on where they wanted to start, if we want them to start prepping the beds this fall it could be as much as \$16,000 that we would spend this year. If all we do is the live wall actually it would be less than \$5,000 it would be more like \$550 would be the low end-

(Thomas) For just the fall because for both its \$1,126.

(Purdie) Yeah. But I just wanted to give you and the community the ability to see that they will be taking care of the lawn, taking care of the flowers and everything that's around here. This includes the entire contract allows for three different plantings, spring, summer and fall. They have made a recommendation as to what to put in those plantings but it's entirely up to you guys. And this is the company that planted our yellowwood trees.

(Thomas) So they haven't established an idea yet of what they want to put on the live wall?

(Purdie) No. They definitely said they wanted to do that this year.

(Thomas) I'm excited.

(Jones) We've put a lot of effort into keeping the buildings nice it makes sense to have them surrounded by nice grounds.

(Thomas) Yes it does.

After call for public comment, motion carried by voice vote.

G. MOVE TO APPROVE: MOTHER NATURE AGREEMENT TO REFRESH COURTHOUSE STAIRCASE LANDSCAPE.

FUND NAME: COUNTY GENERAL FUND NUMBER: 1000-0068 AMOUNT: \$8,780

Jones made motion to approve. Githens seconded.

(Purdie) So this is for around the Courthouse the beds that surround our staircases. This is actually \$4,000 less than a prior proposal that we had received, not from this particular company, so I think that was significant. Again he made recommendations as to what to put

into those but completely open to you guys if you want to change your mind or change some things of what goes in there, he'd love to hear from you.

(Thomas) I'll leave that to Ms. Jones.

(Jones) I looked at the list and I have some ideas.

(Thomas) So how does this work with other contracts? So if we refresh this then that takes the fall piece off of the Courthouse-

(Purdie) If we do this that's a separate thing and then we still have (unintelligible)-

(Thomas) Right, there's some. But it would be less I'd imagine because they wouldn't be redoing the whole, that's part of the range.

After call for public comment, motion carried by vote voice.

H. MOVE TO APPROVE: AWARD BID TO MILESTONE CONTRACTORS FOR THE CHERRY LANE STORMWATER PROJECT.

FUND NAME: STORMWATER FUND NUMBER: 1197 AMOUNT: \$235,000

Jones made motion to approve. Githens seconded.

(Ridge) We did open bids at a public meeting on September 18, 2019. Three bids were opened and read aloud. The lowest most responsive bidder was Milestone Contractors so we would like to award them that contract so we can get the project done yet this year. This isn't the total cost of the project, we actually bought the box culvert outside of this, and this is just basically for the construction. The component for the box culvert was about \$157,000 for this project. This will correct a major drainage issue that has been in existence in this area for Cherry Land and Fairfax Road for a long time. It's a project that was set up in the long range stormwater plan. We would like to move forward with this. We did get permission since we didn't have a stormwater board meeting in between opening the bids and awarding, we did get permission from the board at that time to go ahead and bring it to you for your approval, subject to looking at the documents and make sure everything is in order first.

After call for public comment, motion carried by voice vote.

I. MOVE TO APPROVE: CHANGE ORDER # 4 FOR HUNTERS CREEK ROAD PROJECT PH I.

FUND NAME: LOCAL ROAD AND STREET FUND NUMBER: 1169 AMOUNT: (7,816.16)

Jones made motion to approve. Githens seconded.

(Ridge) This is to try and finalize PH I of the Hunters Creek Road project. The construction inspector will go through all the quantities that the contractor used on the job, check for the over and under runs, and basically this is an under run so we do have a negative that we will be turning in.

After call for public comment, motion carried by voice vote.

J. MOVE TO APPROVE: VS ENGINEERING, INC AGREEMENT FOR KARST FARM GREENWAY.

FUND NAME: NEXT LEVEL TRAILS FUND NUMBER: 9107 AMOUNT: \$17,000

Jones made motion to approve. Githens seconded.

(Ridge) This project is actually in coordination with the Next Level grant that Monroe County received for finishing the Karst Trail. A portion of this was for VS Engineering to do the survey, design and plans 401/404 permit prep and a site visit. The grant total amount was \$2,337,710 plus the \$431,000 county cash match. This is to get that going to finish the Karst Trail.

After call for public comment, motion carried by voice vote.

VIII. APPOINTMENTS

- **NONE**

IX. ANNOUNCEMENTS

- Public meeting regarding Fullerton Pike PH II & III, September 26th, 6:30pm, in the Batchelor Middle School Cafeteria.
- Accepting applications for all boards and commissions.
- Next Commissioners' Meeting: October 2, 2019, at 10am in the Nat U Hill meeting room, 3rd floor of the courthouse.

(Thomas) I want to give a shout out everyone on, first of all to Commissioner Githens, but to everyone here including Commissioner Jones who made an appearance yesterday at the Opioid Commission, our staff, Dina DeLawter-Myers, Angie Purdie everyone worked so hard. And especially the Opioid Commission Andrea Havill she does such an amazing job, she is an organizational wizard. Just an incredible job and thank you for doing that. There were a lot of folks there, the program was impressive.

(Githens) I want to again thank Andrea Havill. She was just amazing and she did it with such calmness. Too often you see people who lose that getting to the final stages.

(Jones) I was particularly interested in all of the little details that were unnecessary but were a part of it. And also, I think the first time I've ever been to a daylong event at the Convention Center, and it was very impressive.

(Thomas) That's true you go to a lot of evening events there or lunch or dinner. They did a great job. That's just an example of the work that can be done on a board and commission. Not all of them are as demanding, but we do hope folks can get involved with any of our boards and commissions. Thank you again everyone for that amazing work.

X. ADJOURNMENT

The minutes of the September 25, 2019 Board of Commissioners' meeting were approved on October 2, 2019.

Monroe County Commissioners

Ayes:

Nays:



Julie Thomas, President

Julie Thomas, President



Lee Jones, Vice President

Lee Jones, Vice President



Penny Githens

Penny Githens

Attest:



Catherine Smith, Auditor



MONROE COUNTY BOARD OF COMMISSIONERS

WORK SESSION AGENDA

**MONROE COUNTY COURTHOUSE
JUDGE NAT U. HILL III MEETING ROOM
BLOOMINGTON, INDIANA**

September 25, 2019

- 1. Judy Sharp – Assessor**
 - a. Pictometry 6 year Multi Flight Contract
- 2. Lisa Ridge – Highway Director**
 - a. Miscellaneous
- 3. Legal Department**
 - a. Miscellaneous
- 4. Angela Purdie – Commissioners' Administrator**
 - a. Miscellaneous