



MONROE COUNTY COUNCIL

Monroe County Courthouse, Room 306
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Trent Deckard, President
Jennifer Crossley, President Pro Tempore
Marty Hawk
Peter Iversen
Geoff McKim
Cheryl Munson
Kate Wiltz

COUNCIL MEETING AGENDA SUMMARY MINUTES Tuesday, March 12, 2024 at 5:00 pm Nat U. Hill Meeting Room and Teams Connection

Members

Present – **In Person** – Trent Deckard, President
Present – **In Person** – Jennifer Crossley, President Pro Tempore
Present – **In Person** – Marty Hawk
Present – **In Person** – Peter Iversen
* Not Present – **In Person** – Geoff McKim
Present – **In Person** – Cheryl Munson
Not Present – **In Person** – Kate Wiltz

Staff

Present – **In Person** – Kim Shell, Council Administrator
Present – **In Person** – Molly Turner-King, Legal Counsel
Present – **In Person** – Brianne Gregory, Auditor

1. CALL TO ORDER – 5:06 pm

Deckard called the meeting of the Monroe County Council to order for Tuesday, March 12th. He noted for the record that Councilors Crossley, Iversen, Hawk, and Munson were present in the Nat U. Hill Room. Councilors McKim and Wiltz were not present.

2. PLEDGE OF ALLEGIANCE

3. ADOPTION OF AGENDA – 5:08 pm

Item 10 A, ARPA Additional Appropriations, and Item 10 B, ARPA De-Appropriations, were tabled to March 26th.

4. PUBLIC COMMENT – 5:08 pm

No public comment.

5. DEPARTMENT UPDATES – 5:10 pm

Cory Grass, Jail Transition Team Director, discussed the meetings he had in trying to get information on how to streamline the process of developing and constructing the new correctional facility. Council discussion ensued.

***5:21 pm: McKim entered meeting.**

5:22 pm: Sheriff Marté gave his perspective from a year ago to current, the jail needed a lot of attention and still does. Deputies and administrative staff are doing a great job.

Phil Parker, Chief Deputy Sheriff, spoke regarding the jail population numbers, mentioning the secure bed count numbers. He raised the point that inmates in the hospital require a Jail staff member for the length of hospital stay. Number of mentally ill inmates, hovers around 15-20%. Mental health professionals in the Jail have started group sessions in dialectical behavior therapy. Jail is fully staffed. There were four vacancies among the merit deputies, but that number will be reduced to one by the end of March. Bloomington Transit and the Sheriff's Office have an MOU to provide transportation during a Jail evacuation. The Fair Grounds and Sheriff have an MOU to provide a place for inmates during an evacuation.

Council discussion ensued.

6. COUNCIL LIAISON UPDATES – 5:47 pm

McKim gave the Long-Term Finance Committee Update, the good news being an upgrade in Standard and Poor's evaluation from AA- to AA. Some concerns include the large cost of living increase continuation not being sustainable and the possibility of annexation. The Supplemental Local Income Tax maybe be substantial this year. He addressed the need to pass a target fund balance and update a resolution for the Rainy Day Fund.

Hawk provided legislation updates on a Jail Tax, Building Department, Youth Services Bureau.

Munson followed up on Councilor Hawk's view of the City's influence on the Local Income Tax Council. It is viewed as a major concern with regards to jail revenue.

Deckard gave an update regarding the Ellettsville Town Council Meeting about Rural Transit. Transportation assistance may no longer be available beginning in early April. Council discussion ensued.

7. YOUTH SERVICES BUREAU – 6:08 pm Request Approval to Update Reporting Structure Education/Case Manager Job Description

The Department has requested to make a direct report structural change. The Education Case Manager currently reports to the Clinical Coordinator. The Department has evaluated the Education Case Manager position and has determined that as the position does not have a clinical requirement and is tasked with programmatic and case management duties that it should instead report to the Program Coordinator. The request does not require any changes to the job description or classification.

Crossley moved to approve the Youth Services Bureau's request for an update of reporting structure to the Education/Case Manager Job Description. McKim seconded.

**Deckard asked for a Voice Vote.
Motion passed 6-0; Unanimous.**

Deckard invited the Sheriff and his team to the table for a discussion regarding the Jail Transitional Team. Lengthy Council discussion ensued.

10. AMERICAN RESCUE PLAN ACT (ARPA) – 7:33 pm
BOARD OF COMMISSIONERS/ AUDITOR'S OFFICE

A. Request Approval of Additional Appropriations

American Rescue Plan Act Fund, 8950-0000

Personnel Category	\$8,000,000
Supplies Category	\$8,000,000
Services Category	\$8,000,000
Capital Category	\$8,000,000

The Board of Commissioners and County Council are reviewing American Rescue Plan Act (ARPA) Projects. The amount of available ARPA funds of \$8,000,000 was advertised across all categories to give Commissioners and Council flexibility in their project appropriation decision. Disbursements of appropriated funds for ARPA Projects are contingent on the inclusion of the projects within the Ordinance establishing Monroe County's ARPA plan and passage of the plan by the Board of Commissioners.

This item was tabled to the March 26th Council meeting.

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B. Request Approval of De-Appropriations

American Rescue Plan Act Fund, 8950-0000

Personnel Category	\$500,000
Supplies Category	\$500,000
Services Category	\$500,000
Capital Category	\$500,000

This item was tabled to the March 26th Council Meeting.

11. Legal Department – 7:34 pm

A. Request Approval of an Amendment to the 2022 Beacon Inc. Sophia Travis Grant Agreement

Beacon Inc. received a Sophia Travis Community Service Grant in the amount of \$7,320 during the 2022 grant cycle. The grant agreement provides that funds should be used for lifesaving tools for persons experiencing homelessness and should be spent by 12-31-2023. The organization was delayed in completing the project due to a death within the organization and was unable to use the full amount awarded by the grant by the deadline. The organization has requested an extension of the agreement as well as an amendment to allow for funds to be used towards providing staff with CPR/First Aid training. The Sophia Travis Grants Committee met on 3-4-2024 and unanimously recommended that the request be approved, and the agreement be extended to allow funds to be used no later than 12-31-2024.

Crossley moved to approve Resolution 2024-13, a Resolution to Update the 2022 Sophia Travis Community Service Grant awarded to Beacon, Inc. McKim seconded.

Molly Turner-King, Legal Counsel, presented. Lengthy Council discussion ensued. No public comment.

[illegible]

This item was tabled from the February 27, 2024 Council Meeting.

Brief Council Discussion.

[illegible]

At the February 27th meeting, Council heard a concern regarding the compensation practice for Absentee Board Members. Council requested input regarding clarification from the Election Board. Legal Counsel prepared a Resolution to clarify payment of Absentee Board Members incorporating guidance from the Election Board.

Crossley moved to approve Resolution 2024-12, a Resolution establishing pay rates for Absentee Board Members. McKim seconded.

Turner-King presented.

McKim made a motion to amend the resolution raising hourly rates: category B from \$17.50 to \$18.50 and category C from \$18.00 to \$20.00. Hawk seconded.

**Deckard asked for a Voice Vote on the amendment.
Motion passed; 6-0; Unanimous.**

Deckard asked for a roll call vote.

Shell called the Roll.

Iversen	Yes
Hawk	Yes
Deckard	Yes
Munson	Yes
Crossley	Yes
McKim	Yes

Motion passed; 6-0; Unanimous.

12. AUDITOR'S OFFICE/HIGHWAY DEPARTMENT – 7:49 pm

Request Approval of an Additional Appropriation

Bicentennial Pathway, 8171-0000

37417 Project Consultant \$82,095.88

The Bicentennial Project was originally expended out of Fund 1138, Cumulative Capital Development with Fund 8171, Bicentennial Pathway, eventually being created and appropriated. Multiple corrections were completed to move claims between these two funds to ensure receipts and expenditures were in the correct fund. The negative appropriations in the fund-to-fund transfer account line utilized the appropriations previously allotted for anticipated expenses. The Highway Department expects to pay \$82,095.99 out of Fund 8171. These expenditures are expected to be reimbursed by the grant. If they are not reimbursed, the claims will be corrected to the ARPA fund non-match account. The Auditor has requested that the anticipated expenses in Fund 8171 be appropriated as a housekeeping item given the multiple corrections in the fund in 2022.

Crossley moved to approve the request for an additional appropriation in Fund 8171-0000, Bicentennial Pathway, in the amount of \$82,095.88 in the Services Category. McKim seconded.

Brianne Gregory, Auditor, presented on behalf of the Highway Department. No Council discussion. No public comment.

Deckard asked for a roll call vote.

Shell called the Roll.

Hawk Yes

Iversen Yes

Munson Yes

McKim Yes

Crossley Yes

Deckard Yes

Motion passed 6-0; Unanimous.

13. HIGHWAY DEPARTMENT – 7:50 pm

Review of WIS Recommendation and Request to Amend the 2024 Salary Ordinance

Motor Vehicle Highway, 1176-0000

INACTIVE:

15804 Mechanic LTC Hwy D 40 Hours Non-Exempt

15846 Truck Driver LTC Hwy B 40 Hours Non-Exempt

ADD:

15861 Traffic Control Technician/Laborer LTC Hwy A 40 Hours Non-Exempt

15862 Traffic Control Technician/Laborer LTC Hwy A 40 Hours Non-Exempt

The Department requested to eliminate one (1) open truck driver position and one (1) open mechanic position to create two (2) new Traffic Control Technician/Laborer positions. The two positions will have duties such as controlling traffic, pothole patching and ditching, working in facility maintenance as needed, and addressing other duties as needed. The Department will require the employees to be available for snow removal and will drive the Department's pick-up trucks that are equipped with snow removal equipment. The new job description does not require a CDL. The Department originally had labor positions years ago, which were eliminated. The request was sent to Waggoner, Irwin, and Scheele (WIS). The recommendation came back with a classification of LTC A, Non-exempt. Due to there being no Personnel Administration Committee (PAC) during the month of March, the Department requested their item be reviewed by the full Council.

Crossley moved to approve the Highway's request to approve the Traffic Control Technician/Laborer job description and to simultaneously amend the Salary Ordinance in Fund 1176-0000, Motor Vehicle Highway, to inactivate account lines 15804, Mechanic and 15846, Truck Driver, and to add account lines 15861 and 15862, Traffic Control Technician/Laborer, 40 Hours, LTC Highway A, Non-Exempt. McKim seconded.

Kim Shell, Council Administrator, presented on behalf of the Highway Department. No Council discussion. No public comment.

Deckard asked for a roll call vote.

Shell called the Roll.

Deckard Yes

Munson Yes

Crossley Yes

Hawk Yes

McKim Yes

Iversen Yes

Motion passed 6-0; Unanimous.

14. COUNCIL OFFICE – 7:53 pm

Discussion on a Criteria for Consent Agenda Items.

Deckard opened for discussion on possible criteria for consent agenda items.

McKim would like to see a consent agenda include new account lines, intra-category transfers, and positions descriptions without a classification. Munson proposed adding summary minutes to the consent agenda.

15. APPROVAL OF SUMMARY MINUTES AS PRESENTED – 8:02 pm

-February 27, 2024: Executive Session of Monroe County Council and Board of Commissioners

Crossley moved to approve the Summary Minutes for the February 27th, 2024, Executive Session of the Monroe County Council and Board of Commissioners as presented. McKim seconded.

No Council discussion.

Deckard asked for a Voice Vote.

Motion passed; 6-0; Unanimous.

16. COUNCIL COMMENTS – 8:03 pm


-Hawk commented on a person whom she knew who was shot with a BB gun while on the B-Line Trail.

-Deckard addressed the concern of the county needing to be more proactive in helping collect things that are left behind on county property.

17. ADJOURNMENT – 8:05 pm

The County Council Meeting Summary Minutes for March 12, 2024 were presented and approved on April 23, 2024.

MONROE COUNTY COUNCIL

☒ Aye ☐ Nay ☐ Abstain ☐ Not Present 
Trent Deckard, President

☒ Aye ☐ Nay ☐ Abstain ☐ Not Present 
Jennifer Crossley, President Pro Tempore

☒ Aye ☐ Nay ☐ Abstain ☐ Not Present 
Marty Hawk, Councilor

☒ Aye ☐ Nay ☐ Abstain ☐ Not Present 
Peter Iversen, Councilor

☒ Aye ☐ Nay ☐ Abstain ☐ Not Present 
Geoff McKim, Councilor

☒ Aye ☐ Nay ☐ Abstain ☐ Not Present 
Cheryl Munson, Councilor

☒ Aye ☐ Nay ☐ Abstain ☐ Not Present 
L. Kate Wiltz, Councilor

ATTEST:


Brianne Gregory, Auditor
Monroe County, Indiana

4/23/2024
Date