



MONROE COUNTY COUNCIL

Monroe County Courthouse, Room 306
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CouncilOffice@co.monroe.in.us

Kate Wiltz, President
Trent Deckard, President Pro Tempore
Jennifer Crossley
Marty Hawk
Peter Iversen
Geoff McKim
Cheryl Munson

COUNCIL WORK SESSION SUMMARY MINUTES Tuesday, November 28, 2023 at 5:30 pm Nat U. Hill Meeting Room and Zoom Connection

Members

Present – **In Person** – Kate Wiltz, President
Present – **In Person** – Trent Deckard, President Pro Tempore
Present – **In Person** – Jennifer Crossley
*Not Present – **In Person** – Marty Hawk
Present – **In Person** – Peter Iversen
*Present – **In Person** – Geoff McKim
Present – **In Person** – Cheryl Munson

Staff

Present – **In Person** – Molly Turner-King, Legal Counsel
Present – **In Person** – Kim Shell, Council Administrator
Present – **In Person** – Bri Gregory, Financial Manager
Present – **In Person** – Jeff Cockerill, County Legal

1. CALL TO ORDER

Wiltz called the meeting to order at 5:35 p.m. Council Members present in the Nat U Hill Room were Deckard, Crossley, Iversen, McKim and Munson. Hawk was not present.

2. ADOPTION OF AGENDA – 5:35 pm

Wiltz noted the Courts Administrator requested Item 6B be pulled from the agenda. Also, Item 14, Prosecutor's Office additional appropriation be tabled to the December 12, 2023 meeting.

Deckard moved to amend the agenda as stated by Wiltz. Crossley seconded.

Wiltz called for a Voice Vote.
Motion passed; Unanimous

3. PUBLIC COMMENT – items NOT on the agenda (limited to 3 minutes per speaker) – 5:38 pm

None

4. DEPARTMENT UPDATES – 5:38 pm

Penny Githens, Commissioner, presented a video on Pantry 297. There was also a brief discussion regarding the Food & Beverage Tax Funds.

***Hawk arrived at 5:46 pm**

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Munson moved to move Item 17B, Interlocal Agreement between the City of Bloomington and Monroe County” before Item 6. Deckard seconded.

Wiltz called for a Voice Vote.
Motion passed; Unanimous

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Wiltz moved to remove 17D, Food & Beverage Tax Fund Discussion, from the agenda. McKim seconded.

**Wiltz called for a Voice Vote.
Motion passed; Unanimous**

5. COUNCIL LIAISON UPDATES – 5:45 pm

- Iversen gave an update on the Environmental Commission.
- Blue Ribbon Commission workshop will be Friday December 8, 2023, from 9 am to 4 pm in the Nat U Hill Room.
- Opioid Settlement Group had their second meeting.

17B. Discussion of Interlocal Cooperation Agreement between the City of Bloomington and Monroe County
– 5:56 pm

Deckard moved to open for discussion the Interlocal Cooperation Agreement between the City of Bloomington and Monroe County regarding the Capital Improvement Board and the Convention and Visitors Commission. McKim seconded.

Iversen left the meeting at 6:32 pm
Iversen returned to meeting at 6:33 pm

Jeff Cockerill, County Legal, presented. Lengthy Council discussion ensued. This will be placed on a future agenda for approval.

6. COURTS, Lisa Abraham – 6:48 pm

A. Request Approval of Additional Appropriations

General Fund-Courts, 1000-0225

| | | | |
|-------|-------------------|---------------------|-----------------|
| 32260 | Pauper Attorneys | \$30,000 | |
| 32265 | Guardian Ad Litem | \$30,000 | |
| 32711 | Mental Health | \$30,000 | \$5,000 |
| | TOTAL | \$90,000 | \$65,000 |

The Department is requesting additional appropriations to **1.** pay invoices through the end of 2023 for Court appointed attorneys when there are conflicts with the Public Defender's office, **2.** to pay invoices for Court Appointed Guardian Ad Litem in Divorce, Paternity and Juvenile cases for the remainder of the year and **3.** to pay for mental health evaluations in criminal cases. Currently, seventeen (17) mental health evaluation invoices averaging \$1,500 each are expected.

Deckard moved to approve the Courts request for additional appropriations in Fund 1000-0225, General Fund-Courts, in the amount of \$90,000 in the Services Category. McKim seconded.

Lisa Abraham, Courts Administrator, presented. She asked that account line 32711 be reduced to \$5,000.

McKim made a motion to adjust the total to \$65,000.

Wiltz called for a Voice Vote on the amendment.

Motion passed; Unanimous

No further discussion. No public comment.

Wiltz asked for a Roll Call Vote.

Shell called the roll:

Iversen Yes

McKim Yes

Munson **Yes**

Wiltz **Yes**

Crossley **Yes**

| | |
|---------|-----|
| Deckard | Yes |
|---------|-----|

Hawk **Yes**

Motion passed; 7-0; Unanimous

[illegible]

B. Discussion of New Supervisor Position within the ASI Contract

American Security Inc. (ASI) is responsible for the security guards at the front door of the Zietlow Building, Curry Building and the Community Corrections Building. If a security guard is unavailable to work, ASI is short-handed and there is no one to fill their spot, creating a security risk. David Gardner, ASI Director, would like to hire an ASI Supervisor to start in early 2024. The position would be responsible for scheduling, coverage, security training, and de-escalating training. ASI is contracted through the Commissioner's Office but is paid for out of the PS Safety LIT budget that is under the Courts. David Gardner spoke with Angie Purdie, Commissioners' Administrator, who is in support of this request. The position would be paid between \$22.00 - \$30.00 per hour depending on experience. The total expected cost is \$72,800. The additional amount covers ASI's expenses including taxes and insurance. There is not enough money in the 2024 Court's PS Safety LIT, so the Department would need an additional appropriation.

This item was pulled.

7. BOARD OF COMMISSIONERS, Angie Purdie – 6:51 pm

Request the Creation of a New Account Line and Simultaneously Approve an Additional Appropriation

New Account Line: 30013

Opioid Restricted, 1237-0000

30013 Professional Services \$93,000

Amethyst House applied for the Indiana's Opioid Settlement Match Grant RFF with the support of the Board of Commissioners but did not receive the requested support. The Board of Commissioners believes Amethyst's proposal is appropriate for the use of the County received Opioid Settlement funds. Fund 1237- Restricted- has a balance of \$436,666.37; the request from Amethyst meets the criteria for the use of restricted funds. Should Council approve this request, the appropriation is dependent upon a formal agreement with the Board of Commissioners.

Deckard moved to approve the Commissioners' request for an additional appropriation in Fund 1237-0000, Opioid Restricted, in the amount of \$93,000 in the Services Category. McKim seconded.

Angie Purdie, Commissioners' Administrator, presented.

Iversen, Opioid Working Group Member, stated the group met and approve the request for an additional appropriation.

No public comment.

Wiltz asked for a Roll Call Vote.

Shell called the roll:

Munson Yes

Wiltz Yes

Crossley Yes

Deckard Yes

Hawk Yes

Iversen Yes

McKim Yes

Motion passed; 7-0; Unanimous

8. BOARD OF COMMISSIONERS, Angie Purdie – 6:55 pm

Request the Creation of New Account Lines and Simultaneously Approve Additional Appropriations

New Account Lines: 28241 45151 41104

Opioid Grant RFF 2023-007, 9164-0068

28241 Opioid Reduction Supplies \$15,000

41104 Vehicle Purchase \$50,000

45151 Property Acquisition \$200,000

TOTAL \$265,000

Commissioner Githens and the Health Department applied for and received Grant RFF-2023-007 (STATE FUNDS) and were awarded a total of \$576,000. At the last Council meeting, the department requested a fund-to-fund

transfer of \$235,000 from the Opioid Settlement Fund (1238) to the Opioid Grant RFF 2023-007 Fund (9164). This request is for the appropriation of these funds.

Deckard moved to approve the Commissioners' request for an additional appropriation in Fund 9164-0068, Opioid Grant RFF 2023-007, in the amount of \$15,000 in the Supplies Category and \$250,000 in the Capital Category for a total appropriation of \$265,000. McKim seconded.

Purdie presented. Brief discussion. No public comment.

Wiltz asked for a Roll Call Vote.

Shell called the roll:

Wiltz Yes

Crossley Yes

Deckard Yes

Hawk No

Iversen Yes

McKim Yes

Munson Yes

Motion passed; 6-1 [Hawk]; Majority

9. LEGAL DEPARTMENT, Dave Schilling – 6:58 pm

A. Request Approval of an Additional Appropriation

General Fund-Legal, 1000-0277

31214 Claims Settlement \$65,000

Ongoing litigation in various cases creates a need in the Department's Litigation Deduction and Claims Settlement line. The additional appropriation is being requested for the settlement line because the bulk of the remaining requested funds will be for the settlement of those various cases.

Deckard moved to approve the Legal Department's request for an additional appropriation in Fund 1000-0277, General Fund-Legal, in the amount of \$65,000 in the Services Category. McKim seconded.

Cockerill presented. Council discussion ensued. Cockerill stated the amount could be reduced to \$25,000.

Munson moved to amend the original amount of the additional appropriation from \$65,000 to \$25,000. Iversen seconded.

Wiltz asked for a Voice Vote to the amendment.

Motion passed; 5-0-2 [McKim and Wiltz abstain]; Majority

Further Council discussion ensued.

Shell stated that after reviewing the department's budget there was enough in the Personnel Category to move to the Services Category.

Iversen moved to make a category transfer from Personnel to Services in the amount of \$23,962.29. Deckard seconded.

Wiltz asked for a Voice Vote on the category transfer.

Motion passed; 6-0-1 [McKim abstained]; Majority

Tom McGlasson, SWMD Director, presented. Council discussion. No public comment.

Wiltz asked for a Roll Call Vote.

Shell called the roll:

Munson Yes

McKim Yes

Crossley Yes

Wiltz Yes

Hawk Yes

Iversen Yes

Deckard Yes

Motion passed 7-0; Unanimous

11. VETERAN'S SERVICE OFFICE, Steven Miller – 7:14 pm

Request Approval of a Category Transfer

General Fund-Veterans, 1000-0012

FROM:

30028 Training/Travel \$1,576.52

TO:

10043 Veterans Benefits Coordinator \$1,381.19

18101 FICA \$ 195.33

TOTAL \$1,576.52

As a result of the resignation of an employee and the corresponding Vacation time payout, account lines lack sufficient funds to cover the remaining expenses of the Veteran's Benefit Coordinator for the remainder of 2023. The Department is requesting a category transfer to ensure adequate coverage for payroll for the remainder of the fiscal year.

Deckard moved to approve the Veteran's Affairs Office request for a category transfer in Fund 1000-0012, General Fund-Veterans in the amount of \$1,576.52 from the Services Category to the Personnel Category. McKim seconded.

Steven Miller, Veterans Service Officer, presented. No discussion.

Wiltz asked for a Voice Vote.

Motion passed; 7-0; Unanimous

12. HEALTH DEPARTMENT, Lori Kelley – 7:16 pm

A. Request Approval of a Category Transfer

DIS Strengthening Prevention, 8180-9624

FROM:

20011 Other Supplies \$13,788.80

30014 Other Services \$11,427.80

TOTAL \$25,216.60

TO:

17801 Part-Time \$14,714.00

18101 FICA \$ 2,502.60

30028 Travel/Training \$ 8,000.00

TOTAL \$25,216.60

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13. CLERK'S OFFICE, Nicole Browne - 7:21 pm

Request Approval to Update Job Description and Simultaneously Amend the 2023 and 2024 Salary Ordinances

Election Fund-Election Board, 1215-0062

FROM:

12002 Election Supervisor COMOT C 35 Hours Non-Exempt

TO:

12002 Election Supervisor COMOT D 35 Hours Non-Exempt

On November 7th, PAC members approved forwarding to Council for discussion.

The Department is requesting the reclassification of the Election Supervisor position due to revised job duties, role and responsibility clarification, and increased expectations. This request was submitted to PAC in June 2023. Waggoner, Irwin, and Scheele (WIS) reviewed the request and completed a desk audit. WIS recommended the position be reclassified as a COMOT D with an effective date of November 19, 2023.

Deckard moved to approve the amended job description of the Election Supervisor and to simultaneously amend the 2023 and 2024 Salary Ordinances in Fund 1215-0062, Election Fund-Election Board, account line 12002, Election Supervisor, COMOT D, 35 Hours, Non-Exempt with an effective date of November 19, 2023. Iversen seconded.

Clerk Browne was not present. Iversen gave a summary of PAC's discussion on the Election Supervisor position. McKim spoke with regards to not following WIS's recommendation of a COMOT D classification.

Lengthy discussion ensued. Council would like to see staff to collect additional data and do a county comparison with regards to pay.

Iversen moved to table this item to the December 12th Council meeting. McKim seconded.

Wiltz asked for a Voice Vote.

Motion passed; 7-0; Unanimous

14. PROSECUTOR'S OFFICE, Beth Hamlin

Request the Creation of a New Location Number and Simultaneously Approve Additional Appropriations

STOP Grant, 8123-9624

13015 Domestic Violence PDA \$44,263.64

13425 Sex Crimes DPA \$44,263.65

17801 Part- Time \$11,700.00

18101 FICA \$6,066.00

18201 PERF \$11,260.00

TOTAL \$117,553.30

This item was tabled from the November 14 Regular Session.

The Department is requesting to create a new location number for grant tracking purposes, and to appropriate renewed STOP grant funding for the time period of 10/1/2022- 9/30/2023. The funds will pay a portion of salary and benefits for a full-time Sex Crimes DPA Specialist, a full-time Domestic Violence DPA Specialist, and a part-time assistant to the Special Victims Unit. The Department has not yet received a copy of a grant award letter or

agreement from the Indiana Criminal Justice Institute but has received approval of the funds within the grant software.

This item was tabled to the next meeting.

15. SHERIFF'S OFFICE, Ruben Martí – 7:40 pm

A. Request Approval of a Category Transfer

Public Safety LIT-Sheriff, 1170-0005

FROM:

| | | |
|-------|---------------------------|----------|
| 47100 | Equipment-Law Enforcement | \$10,000 |
|-------|---------------------------|----------|

TO:

| | | |
|-------|-----------------|----------|
| 17102 | Deputy Overtime | \$10,000 |
|-------|-----------------|----------|

The Department is requesting a category transfer to cover the overtime line for the remainder of the 2023 budget.

Deckard moved to approve the Sheriff's request for a category transfer in Fund 1170-0005, Public Safety LIT-Sheriff, in the amount of \$10,000 from the Capital Category to the Personnel Category. McKim seconded.

Phil Parker, Sheriff's Chief Deputy, presented. No discussion. No public comment.

Wiltz asked for a Voice Vote.

Motion passed; 7-0; Unanimous

[illegible]

B. Request Approval of a Category Transfer – 7:41 pm

General Fund-Sheriff, 1000-0005

FROM:

| | | |
|-------|------|----------|
| 20100 | Fuel | \$30,000 |
|-------|------|----------|

TO:

| | | | |
|-------|--------------|----|-----|
| 10153 | Merit Deputy | \$ | 544 |
|-------|--------------|----|-----|

| | | |
|-------|--------------|--------|
| 15178 | Merit Deputy | \$ 435 |
|-------|--------------|--------|

| | | |
|-------|-----------------|----------|
| 17102 | Deputy Overtime | \$20,000 |
|-------|-----------------|----------|

| | | |
|-------|-------------|----------|
| 30025 | Maintenance | \$ 5,021 |
|-------|-------------|----------|

| | | |
|-------|--------------------------|----------|
| 31580 | Professional Evaluations | \$ 4,000 |
|-------|--------------------------|----------|

TOTAL \$30,000

The Department is requesting a category transfer to cover personnel lines for the remainder of the 2023 budget.

Deckard moved to approve the Sheriff's request for a category transfer in Fund 1000-0005, General Fund-Sheriff, in the amount of \$30,000 from the Supplies Category to the Personnel Category. McKim seconded.

Parker presented. No public comment.

Deckard amended his original motion to say the transfer is from the Supplies Category to the Personnel and Services Categories. McKim asked for unanimous consent to the amendment. No objections.

Wiltz asked for a Voice Vote.

Motion passed; 7-0; Unanimous

C. Request Approval of Additional Appropriations

American Rescue Plan Act, 8950-0000

| | |
|--------------------|-----------------|
| Personnel Category | \$22,000,000.00 |
| Supplies Category | \$22,000,000.00 |
| Services Category | \$22,000,000.00 |
| Capital Category | \$22,000,000.00 |

This item was tabled from the November 14 Regular Session.

The Board of Commissioners and County Council are reviewing American Rescue Plan Act (ARPA) Projects. The amount of available ARPA funds of \$22,000,000 was advertised across all categories to give Commissioners and Council flexibility in their project appropriation decision. Disbursements of appropriated funds for ARPA Projects are contingent on the inclusion of the projects within the Ordinance establishing Monroe County's ARPA plan and passage of the plan by the Board of Commissioners.

1. Karst Park Fields Projects – 7:58 pm

Deckard moved to approve the request for an additional appropriation in Fund 8950-0000, American Rescue Plan Act, account line 36718, ARPA Karst Park Fields Projects, in the amount of (three million seven hundred and fifty thousand dollars) \$3,750,000 in the Services Category. McKim seconded.

Council discussion ensued. Kelli Witmer, Parks Director, spoke on this item. Bri Gregory, County Financial Director, stated that after to listening to the discussion she recommends changing the account line to a Capital account line.

McKim asked for unanimous consent to change the account number to 48009. No objections.

Mike McAfee, Visit Bloomington representative, spoke in support of this project.

Wiltz asked for a Roll Call Vote.

Shell called the roll:

Wiltz **Yes**

Iversen Yes

| | |
|---------|-----|
| Deckard | Yes |
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Crossley **Yes**

McKim Yes

Munson **Yes**

| | |
|------|-----|
| Hawk | Yes |
|------|-----|

Motion passed; 7-0; Unanimous

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2. Airport Stormwater/Drainage

Deckard moved to approve the request for an additional appropriation in Fund 8950-0000, American Rescue Plan Act, account line 36721, ARPA Airport Stormwater/Drainage, in the amount of \$720,000 in the Services Category. McKim seconded.

Council discussion ensued. Gregory stated that this account number needed to be changed to a Capital account line.

17. COUNCIL OFFICE – 8:27 pm

A. Request to Amend the 2024 Salary Ordinance LTC D Classification Grid
FROM:

2024 Monroe County Government- **APPROVED**

Approximate Annual Salary for 26 Pays

35 Hour- Salary Compensation Grid

| CLASSIFICATION | Minimum (Base) Salary | 1-Year Completion Increase | 3-Year Completion Increase (Mid-Point Hire) | 8-Year Completion Increase | 14-Year Completion Increase | 20-Year Completion Increase | 25-Year Completion Increase |
|-----------------------|-----------------------|----------------------------|---|----------------------------|-----------------------------|-----------------------------|-----------------------------|
| LTC D | \$24.76 | \$26.13 | \$27.51 | \$28.61 | \$29.71 | \$30.53 | \$31.36 |
| <i>Bi-Weekly Rate</i> | <i>\$1,733.20</i> | <i>\$1,829.10</i> | <i>\$1,925.70</i> | <i>\$2,002.70</i> | <i>\$2,079.70</i> | <i>\$2,137.10</i> | <i>\$2,195.20</i> |
| APPROX. ANNUAL | \$45,064 | \$47,557 | \$50,069 | \$52,071 | \$54,073 | \$55,565 | \$57,076 |

40 Hour- Salary Compensation Grid

| CLASSIFICATION | Minimum (Base) Salary | 1-Year Completion Increase | 3-Year Completion Increase (Mid-Point Hire) | 8-Year Completion Increase | 14-Year Completion Increase | 20-Year Completion Increase | 25-Year Completion Increase |
|-----------------------|-----------------------|----------------------------|---|----------------------------|-----------------------------|-----------------------------|-----------------------------|
| LTC D | \$24.76 | \$26.13 | \$27.51 | \$28.61 | \$29.71 | \$30.53 | \$31.36 |
| <i>Bi-Weekly Rate</i> | <i>\$1,980.80</i> | <i>\$2,090.40</i> | <i>\$2,200.80</i> | <i>\$2,288.80</i> | <i>\$2,376.80</i> | <i>\$2,442.40</i> | <i>\$2,508.80</i> |
| APPROX. ANNUAL | \$51,501 | \$54,351 | \$57,221 | \$59,509 | \$61,797 | \$63,503 | \$65,229 |

TO:

2024 Monroe County Government- **UPDATED**

Approximate Annual Salary for 26 Pays

35 Hour- Salary Compensation Grid

| CLASSIFICATION | Minimum (Base) Salary | 1-Year Completion Increase | 3-Year Completion Increase (Mid-Point Hire) | 8-Year Completion Increase | 14-Year Completion Increase | 20-Year Completion Increase | 25-Year Completion Increase |
|-----------------------|-----------------------|----------------------------|---|----------------------------|-----------------------------|-----------------------------|-----------------------------|
| LTC D | \$24.92 | \$26.30 | \$27.69 | \$28.80 | \$29.90 | \$30.74 | \$31.57 |
| <i>Bi-Weekly Rate</i> | <i>\$1,744.40</i> | <i>\$1,841.00</i> | <i>\$1,938.30</i> | <i>\$2,016.00</i> | <i>\$2,093.00</i> | <i>\$2,151.80</i> | <i>\$2,209.90</i> |
| APPROX. ANNUAL | \$45,355 | \$47,866 | \$50,396 | \$52,416 | \$54,418 | \$55,947 | \$57,458 |

40 Hour- Salary Compensation Grid

| CLASSIFICATION | Minimum (Base) Salary | 1-Year Completion Increase | 3-Year Completion Increase (Mid-Point Hire) | 8-Year Completion Increase | 14-Year Completion Increase | 20-Year Completion Increase | 25-Year Completion Increase |
|-----------------------|-----------------------|----------------------------|---|----------------------------|-----------------------------|-----------------------------|-----------------------------|
| LTC D | \$24.92 | \$26.30 | \$27.69 | \$28.80 | \$29.90 | \$30.74 | \$31.57 |
| <i>Bi-Weekly Rate</i> | <i>\$1,993.60</i> | <i>\$2,104.00</i> | <i>\$2,215.20</i> | <i>\$2,304.00</i> | <i>\$2,392.00</i> | <i>\$2,459.20</i> | <i>\$2,525.60</i> |
| APPROX. ANNUAL | \$51,834 | \$54,704 | \$57,596 | \$59,904 | \$62,192 | \$63,940 | \$65,666 |

An error was discovered in the formula for the LTC D Classification 2024 Salary Grid. Council Staff is requesting approval to amend the 2024 Salary Ordinance to reflect the tables above, in order to correct this error.

Deckard moved to approve the request to amend the 2024 Salary Ordinance, LTC D Classification, 35 and 40 Hours Salary ranges as outlined on the agenda. McKim seconded.

No discussion. No public comment.

Wiltz asked for a Roll Call Vote.

Shell called the roll:

Munson Yes

Wiltz Yes

Iversen Yes

McKim Yes

Deckard Yes

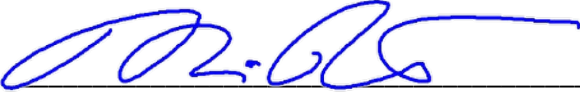
Crossley Yes

Hawk Yes

Motion passed; 7-0; Unanimous


The County Council Work Minutes for **November 28, 2023** were presented and approved on **January 9, 2024**.

MONROE COUNTY COUNCIL

☒ Aye ☐ Nay ☐ Abstain ☐ Not Present 
Trent Deckard, President

☒ Aye ☐ Nay ☐ Abstain ☐ Not Present 
Jennifer Crossley, President Pro Tempore

☐ Aye ☐ Nay ☐ Abstain ☒ Not Present _____
Marty Hawk, Councilor

☒ Aye ☐ Nay ☐ Abstain ☐ Not Present 
Peter Iversen, Councilor

☒ Aye ☐ Nay ☐ Abstain ☐ Not Present 
Geoff McKim, Councilor

☒ Aye ☐ Nay ☐ Abstain ☐ Not Present 
Cheryl Munson, Councilor

☒ Aye ☐ Nay ☐ Abstain ☐ Not Present 
L. Kate Wiltz, Councilor