The County Council Regular Session and 2024 Budget Work Session #3 Summary Minutes for **September 12**, **2023** were presented and approved on **November 14**, **2023**.

MONROE COUNTY COUNCIL		
Maye Nay Abstain Not Present L. Kate Wiltz, President		
Aye Nay Abstain Not Present Trent Deckard, President Pro Tempore		
Aye Nay Abstain Not Present Councilor		
Aye Nay Abstain Not Present Marty Hawk, Councilor		
Aye Nay Abstain Not Present Peter Iversen, Councilor		
Aye Nay Abstain Not Present Geoff McKim, Councilor		
Aye Nay Abstain Not Present Cheryl Munson, Councilor		
ATTEST: Catherine Smith, Auditor Monroe County, Indiana Monroe County, Indiana		
Monroe County, mulana		



MONROE COUNTY COUNCIL

Monroe County Courthouse, Room 306 100 W Kirkwood Avenue Bloomington, Indiana 47404 Office: 812-349-7312 CouncilOffice@co.monroe.in.us Kate Wiltz, President Trent Deckard, President Pro Tempore Jennifer Crossley Marty Hawk Peter Iversen Geoff McKim Cheryl Munson

COUNTY COUNCIL REGULAR SESSION AND BUDGET WORK SESSION #3 AGENDA

Tuesday, September 12, 2023 at 5:00 pm In Person: Nat U Hill Meeting Room – Courthouse

Members

Present - In Person- Kate Wiltz, President

Present – In Person – Trent Deckard, President Pro Tempore

Present - In Person - Jennifer Crossley

Present - In Person - Marty Hawk

Present - In Person - Peter Iversen

Present - In Person - Geoff McKim

Present - Virtual - Cheryl Munson

Staff

Present – In Person– Kimberly Shell, Council Administrator

Present - In Person - Molly King-Turner, Legal Counsel

Present - In Person - Bri Gregory, Financial Director

Present - In Person - Cathy Smith, Auditor

1. CALL TO ORDER COUNTY COUNCIL REGULAR SESSION

President Wiltz called the Regular Session of the Monroe County Council to order at 5:04 pm. Councilor Munson is joining the meeting on Zoom; all other members of the Council are present in the Nat U Hill Room.

2. ADOPTION OF AGENDA 5:05 pm

No changes.

3. JAIL/CORRECTIONAL CENTER, Kyle Gibbons & Jordan Miller 5:05 pm

Request Approval of an Additional Appropriation

General Fund-Jail, 1000-0380

34100 Medical

\$480,000

An additional appropriation is required for the medical line (34100) to satisfy the Advanced Correctional Health (ACH) contract for medical/mental health for inmates. This need resulted from an increased monthly contract amount as well as fluctuating monthly invoice amounts based on need (the number of times an inmate is required to receive care/treatment outside of the facility).

Deckard moved to approve the Jail's request for an additional appropriation in Fund 1000-0380, General Fund-Jail, in the amount of \$480,000 in the Services Category. McKim seconded.

Kyle Gibbons, Jail Commander, and Jordan Miller, Financial Manager, presented on this item. Discussion ensued. No public comment.

Wiltz asked for a Roll Call vote:

Shell called the roll.

Crossley Yes
Deckard Yes
Hawk Yes
Iversen Yes
Munson Yes
McKim Yes
Wiltz Yes

Motion passed 7-0; Unanimous

4. AUDITOR'S OFFICE, Brianne Gregory 5:19 pm

Request Approval for De-Appropriation of Account Lines

American Rescue Plan Act Fund, 8950-0000

 29000
 ARPA Sharps Disposal Boxes
 \$ 55,000.00

 36705
 ARPA COVID Vaccine Incentive
 \$ 466,552.00

 36708
 ARPA Childcare
 \$ 725,000.00

 48000
 ARPA Brine System
 \$ 45,471.14

 TOTAL
 \$1,292,023,14

TOTAL \$1,292,023.14

The Auditor's Office is requesting a de-appropriation of four (4) ARPA accounts due to project completion and/or projects no longer being viable.

Deckard moved to approve the Auditor's request for a de-appropriation in Fund 8950-0000, American Rescue Plan Act (ARPA), in the amount of \$55,000 in the Supplies Category and \$1,237,023.14 (one million two hundred thirty-seven thousand twenty-three dollars and 14 cents) in the Capital Category for a total deappropriation of \$1,292,023.14 (one million two hundred ninety-two thousand twenty-three dollars and 14 cents. McKim seconded.

Bri Gregory, Financial Director, presented on this item. **Gregory requested corrections** in the amounts for the Services Category and the Capital Category.

Deckard amended his previous motion to correct the Services Category amount to \$1,191,552 and Capital Category to \$45,471.14, for a total of \$1,292,023.14. McKim seconded.

No discussion. No public comment.

Shell called the roll.

Deckard Yes
Hawk Yes
Iversen Yes
McKim Yes
Munson Yes
Wiltz Yes
Crossley Yes

Motion passed 7-0; Unanimous

5. COUNCIL OFFICE, Kim Shell 5:22 pm

A. Legal Department Additional Appropriation Clarification

1000-0277, Litigation Deduction

31213 Litigation Deduction \$25,000.00

Council approved an additional appropriation for the Legal Department on August 22, 2023. During the DLGF reporting process it was discovered that the incorrect location number (0227) had been used. The correct location number is 0277. The Auditor's Office made the correction accordingly. No action is needed from Council at this time.

Kim Shell, Council Administrator, gave an update on that the incorrect location number was approved for this additional appropriation. This has already been corrected, no action from Council was needed. No discussion.

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B. Request Approval to Update a Job Description

-Council Administrator

On September 5th, PAC approved forwarding both requests to Council with a positive recommendation.

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C. Request to Approve New Job Description, Creation of a New Account Line and Simultaneously Amend the 2023 Salary Ordinance

General Fund- Council, 1000-0061

ADD:

10098 Assistant Council Administrator PAT A 40 Hour \$47,071 Non-Exempt

The Department is requesting that the Council Administrator position description be updated to reflect the job duties of the position, and to change the reporting structure for the position. The updates have not changed the classification of the position. A request has been made for a new position to assist the Council Administrator position within the office and assume all responsibilities in the absence or unavailability of the Council Administrator. The Waggoner, Irwin, and Scheele (WIS) recommendation was reviewed by PAC Members on September 5th with an approval to forward both job descriptions to Council. *Salary Ordinance Amendment effective September 24, 2023.*

Deckard combined items B & C into one motion and moved to approve the amended Council Administrator job description and the new Assistant Council Administrator job description and to simultaneously amend the 2023 Salary Ordinance in Fund 1000-0061, General Fund-Council, adding account line 10098, Assistant Council Administrator, PAT A, 40 Hours, Non-Exempt. McKim seconded.

Wiltz spoke on this item. Brief discussion ensued. No public comment.

Wiltz asked for a Roll Call vote:

Shell called the roll.

McKim Yes

Munson Yes

Wiltz Yes

Hawk No

Crossley Yes Deckard Yes

Iversen Yes

Motion passed 6-1; Majority [Hawk]

6. Regular Session Meeting Adjournment

5:31 pm

2024 BUDGET WORK SESSION #3 AGENDA

1. CALL TO ORDER BUDGET SESSION #3

Wiltz called to order Budget Work Session #3 at 5:31 pm.

2. ADOPTION OF AGENDA

No changes.

3. WELCOME AND BUDGET WORK SESSION PROCEDURES

Wiltz welcomed everyone and went over budget procedures.

4. OVERVIEW OF REVENUES AND EXPENDITURES

Shell gave updates on amendments from Budget Work Session #3.

5. JAIL/CORRECTIONAL CENTER, Ruben Marté & Kyle Gibbons

-1000-0380 General

-1170-0380 Public Safety LIT

-1175-0000 Misdemeanant

5A. Deckard moved to open for discussion and review Fund 1000-0380, General Fund-Jail, with the category requests of:

Personnel	\$6,048,981
Supplies	\$ 184,311
Services	\$2,088,500
FOR A TOTAL	\$8,321,792

McKim seconded.

Ruben Marté, Sheriff, and Kyle Gibbons, Jail Commander, presented this budget item to Council. Lengthy discussion ensued.

McKim moved that the following account lines be set to zero (-0-):

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30025 Maintenance
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30028 Training/Travel

31380 Inmate housing Offsite

34110 Maint - Video Imaging

34150 Uniforms

34170 Legal Services

34300 Comm. Repair/Services

34400 Booking Printing Signs

34800 Inmate Library Services

Plus he requested the following account lines be adjusted:

40001, Equipment, be set to \$15,000

30006, Contractual, be set to \$20,000

20700, Maintenance Repair Supplies, be set to \$70,300.

Iversen seconded.

Discussion ensued.

Wiltz asked for a Roll Call vote on the amendment:

Shell called the roll.

Munson Yes
McKim Yes
Crossley Yes
Wiltz Yes
Hawk Yes
Iversen Yes
Deckard Yes

Motion passed 7-0; Unanimous

McKim moved that line 34100, Medical Services, be set to \$1,576,000, with the idea that Council will fund the remaining \$400,000 as soon as the Correctional LIT is approved. Hawk seconded.

No discussion.

Wiltz asked for a Roll Call vote on the amendment:

Shell called the roll.

McKim Yes
Crossley Yes
Wiltz Yes
Hawk Yes
Iversen Yes
Munson Yes
Deckard Yes

Motion passed 7-0; Unanimous

Council discussion ensued.

McKim moved to set line 30006, Contractual, to \$10,000, with the idea that it will be moved to Misdemeanant. Deckard seconded.

Wiltz asked for a Roll Call vote on the amendment:

Shell called the roll.
Crossley Yes
Wiltz Yes
Hawk Yes
Iversen Yes
Deckard Yes
Munson Yes
McKim Yes

Motion passed 7-0; Unanimous

Council discussion.

Wiltz asked for a roll call vote on moving forward with the General Fund-Jail 2024 budget request, with amendments.

Wiltz asked for a Roll Call vote:

Shell called the roll.

Deckard Yes

Iversen Yes

Hawk Yes

Wiltz Yes

Munson Yes

McKim Yes

Crossley Yes

Motion passed 7-0; Unanimous

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5B. Deckard moved to open for discussion and review Fund 1170-0380, Public Safety LIT-Jail, with the category requests of:

Personnel \$ 604,913 <u>Services</u> \$ 430,000 FOR A TOTAL \$1,034,913

McKim seconded.

Jordan Miller, Jail Financial Manager, presented this budget. Discussion ensued.

Wiltz asked for a Roll Call vote:

Shell called the roll.

Munson Yes

McKim Yes

Crossley Yes

Hawk Yes

Wiltz Yes Iversen Yes

Deckard Yes

Motion passed 7-0; unanimous



5C. Deckard moved to open for discussion and review Fund 1175-0000, Misdemeanant, with a category request of:

<u>Services</u> \$141,300 FOR A TOTAL \$141,300

McKim seconded.

McKim moved to increase the Contractual line from \$15,000 to \$25,000. Deckard seconded.

No discussion.

Wiltz asked for a Roll Call vote on the amendment:

Shell called the roll.

Deckard Yes
Iversen Yes
McKim Yes
Crossley Yes
Hawk Yes
Munson Yes
Wiltz Yes

Motion passed 7-0; unanimous

Discussion ensued.

Wiltz asked for a roll call on moving forward with the Misdemeanant budget request including the amendment.

Wiltz asked for a Roll Call vote:

Shell called the roll.

McKim Yes
Wiltz Yes
Crossley Yes
Iversen Yes
Hawk Yes
Munson Yes
Deckard Yes

Motion passed 7-0; unanimous

6. SHERIFF'S OFFICE, Ruben Marté & Scott McGlocklin

-1000-0005 General - Office

-1000-0626 General – Animal Control

-1170-0005 Public Safety LIT

6A. Deckard moved to open for discussion and review Fund 1000-0005, General Fund-Sheriff, with the category requests of:

Personnel \$5,706,045
Supplies \$ 289,701
Services \$ 207,620
FOR A TOTAL \$6,203,366

McKim seconded.

Scott McGlocklin, Sheriff's Office Financial Manager, presented this budget. Council discussion ensued.

McKim moved to set line 31540, General Communication Services, to \$89,600, and line 31590, Dictaphone, be reduced from \$12,000 to \$10,000. Deckard seconded.

Wiltz asked for a Roll Call vote on the amendment:

Shell called the roll.

Munson Yes
Wiltz Yes
McKim Yes
Crossley Yes
Hawk Yes
Deckard Yes
Iversen Yes

Motion passed 7-0; unanimous

Discussion ensued.

Wiltz asked for a roll call on moving forward with the General Fund-Sheriff budget request including the amendment.

Wiltz asked for a Roll Call vote:

Shell called the roll.

Hawk Yes
Wiltz Yes
Munson Yes
Crossley Yes
Deckard Yes
McKim Yes
Iversen Yes

Motion passed 7-0; unanimous

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6B. Deckard moved to open for discussion and review Fund 1000-0626, General Fund-Animal Control, with the category requests of:

Personnel	\$201,506
Supplies	\$ 23,295
Services	\$397,775
FOR A TOTAL	\$622,576

McKim seconded.

McGlocklin presented this budget.

McKim moved to reduce line 17101, Overtime, from \$10,000 to \$5,000. Iversen seconded.

Wiltz asked for a Roll Call vote on the amendment:

Shell called the roll.

Deckard Yes

Munson Yes

McKim Yes

Crossley Yes

Wiltz Yes

Hawk Yes

Iversen Yes

Motion passed 7-0; unanimous

No questions or discussion.

Wiltz asked for a roll call on moving forward with the General Fund-Animal Control budget request including the amendment.

Wiltz asked for a Roll Call vote:

Shell called the roll.

Munson Yes

McKim Yes

Crossley Yes

Iversen Yes

Deckard Yes

Wiltz Yes

Hawk Yes

Motion passed 7-0; unanimous

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6C. Deckard moved to open for discussion and review Fund 1170-0005, Public Safety LIT-Sheriff, with the category requests of:

Personnel \$1,549,537
Supplies \$65,500
Services \$13,200
Capital \$144,750
FOR A TOTAL \$1,772,987

McKim seconded.

McGlocklin presented this budget.

Discussion ensued.

McKim moved to reduce line 47100, Equipment-Law Enforcement, to \$20,000. Crossley seconded.

Discussion ensued.

Wiltz asked for a Roll Call vote on the amendment:

Shell called the roll.

Iversen Yes
Wiltz Yes
McKim Yes
Crossley Yes
Munson Yes
Deckard Yes
Hawk Yes

Motion passed 7-0; unanimous

No further discussion.

Wiltz asked for a roll call on moving forward with the Public Safety-LIT Sheriff budget request including the amendment.

Wiltz asked for a Roll Call vote:

Shell called the roll.

Wiltz Yes
McKim Yes
Crossley Yes
Munson Yes
Deckard Yes
Hawk Yes
Iversen Yes

Motion passed 7-0; unanimous

President Wiltz recessed the meeting at 6:57 pm; meeting called back to order at 7:13 pm.

7. SURVEYOR'S OFFICE, Trohn Enright-Randolph

-1000-0006 General

-1202-0000 Surveyor's Corner Perpetuation

7A. Deckard moved to open for discussion and review Fund 1000-0006, General Fund-Surveyor, with the category requests of:

Personnel \$288,987
Supplies \$ 550
Services \$ 10,000
FOR A TOTAL \$299,537

McKim seconded.

Trohn Enright-Randolph, Surveyor, presented this budget. Discussion ensued.

McKim moved to set 11000, Elected Official, to \$47,599. Iversen seconded.

Discussion ensued.

Wiltz asked for a Roll Call vote on the amendment:

Shell called the roll.

Deckard Yes

Hawk Yes

Crossley Yes

Iversen Yes

McKim Yes

Munson Yes

Wiltz Yes

Motion passed 7-0; unanimous

Discussion ensued.

Wiltz asked for a roll call on moving forward with the General Fund-Surveyor budget request including the amendment.

Wiltz asked for a Roll Call vote:

Shell called the roll.

Wiltz Yes
Munson Yes
Deckard Yes
Iversen Yes
Hawk Yes
McKim Yes
Crossley Yes

Motion passed 7-0; unanimous

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7B. Deckard move to open for discussion and review Fund 1202-0000, Surveyor's Corner Perpetuation, with the category requests of:

 Personnel
 \$102,384

 Supplies
 \$7,100

 Services
 \$81,451

 FOR A TOTAL
 \$190,935

McKim seconded.

Enright-Randolph presented this budget. Lengthy discussion ensued.

Shell called the roll.

Wiltz Yes
Iversen Yes
Crossley Yes
McKim Yes
Hawk Yes
Munson Yes

Deckard

Motion passed 7-0; unanimous

Yes

8. PUBLIC DEFENDER, Michael Hunt & Heather Stuffle

20-minute time allotment

-1000-0271

General Fund

-1200-0000

Public Defender Supplemental

8A. Deckard moved to open for discussion and review Fund 1000-0271, General Fund-Public Defender, with the category requests of:

Personnel \$1,628,469
Supplies \$ 9,000
Services \$ 138,051
FOR A TOTAL \$1,775,520

McKim seconded.

Michael Hunt, Public Defender, presented this budget. Betsy Greene and Joe Lozano spoke on behalf of the Public Defender. Erika Oliphant, Chief Prosecuting Attorney, spoke on the difficulty of hiring attorneys.

Lengthy discussion ensued.

McKim moved to set line 12000, Chief Deputy, to \$133,626; and set line 12142, Senior Trial Attorney, to \$1.00; 17100, Transcripts, from \$15,000 to \$13,000; 20001, Office Supplies, from \$5,000 to \$4,000; 20003, Printing/Copy Supplies, from \$4,000 to \$3,000; 30026, Library, from \$12,500 to \$10,000; 32710, Special Services, from \$90,000 to \$80,000. Iversen seconded.

Wiltz asked for a Roll Call vote on the amendment:

Shell called the roll.

Munson Yes
Hawk Yes
Deckard Yes
Wiltz Yes
McKim Yes
Iversen Yes
Crossley Yes

Motion passed 7-0; unanimous

Discussion ensued.

McKim moved, for the purposes of this budget, Council staff set all the attorney positions back to 35 hours, with the intention of, before the end of the budget process, studying all the attorneys together. Crossley seconded.

Wiltz asked for a Roll Call vote on the amendment:

Shell called the roll.
Hawk Yes
Deckard Yes
Wiltz Yes
McKim Yes
Iversen Yes
Crossley Yes
Munson Yes

Motion passed 7-0; unanimous

Wiltz asked for a roll call on moving forward with the General Fund-Public Defender budget request including the amendment.

Wiltz asked for a Roll Call vote:

Shell called the roll.

Deckard Yes
Wiltz Yes
McKim Yes
Iversen Yes
Crossley Yes
Munson Yes
Hawk Yes

Motion passed 7-0; unanimous

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8B. Deckard moved to open for discussion and review Fund 1200-0000, Public Defender's Supplemental, with a category request of:

Personnel \$1,335,311 FOR A TOTAL \$1,335,311

McKim seconded.

Hunt, Public Defender, presented this budget.

McKim moved that Council set line 12000, Chief Deputy, to zero (-0-). Deckard seconded.

Wiltz asked for a Roll Call vote on the amendment:

Shell called the roll.
Wiltz Yes
Deckard Yes
Hawk Yes
Crossley Yes
McKim Yes
Iversen Yes

Munson

Motion passed 7-0; unanimous

Yes

McKim moved that Council staff set all attorneys back to 35 hours. Iversen seconded.

Wiltz asked for a Roll Call vote on the amendment:

Shell called the roll.

Deckard Yes

Munson Yes

Wiltz Yes

Iversen Yes

Hawk Yes

McKim Yes

Crossley Yes

Motion passed 7-0; unanimous

No further discussion.

Wiltz asked for a roll call on moving forward with the Public Defender's Supplemental budget request including amendments.

Wiltz asked for a Roll Call vote:

Shell called the roll.
Hawk Yes
Crossley Yes
McKim Yes
Wiltz Yes
Munson Yes
Deckard Yes
Iversen Yes

Motion passed 7-0; unanimous

9. RECORDER'S OFFICE, Amy Swain

-1000-0004 General

-1160-0000 Identification Security Protection -1217-0000 County Elected Officials Training

9A. Deckard move to open for discussion and review Fund 1000-0004, General Fund-Recorder, with a category request of:

Personnel \$383,732 FOR A TOTAL \$383,732

McKim seconded.

Amy Swain, County Recorder, presented this budget. Lengthy discussion ensued.

McKim moved to continue this budget. Deckard seconded.

Shell called the roll.
Crossley Yes
Hawk Yes
McKim Yes
Wiltz Yes
Munson Yes

Deckard Yes

Iversen

Motion passed 7-0; unanimous

Yes

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9B. Deckard move to open for discussion and review Fund 1160-0000, Identification Security Protection, with a category request of:

<u>Services</u> \$18,000 FOR A TOTAL \$18,000

McKim seconded.

Swain presented this budget. No discussion.

Wiltz asked for a Roll Call vote:

Shell called the roll. McKim Yes

Deckard Yes
Crossley Yes
Iversen Yes
Munson Yes
Hawk Yes
Wiltz Yes

Motion passed 7-0; unanimous

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9C. Deckard moved to open for discussion and review Fund 1217-0000, County Elected Officials Training, with a category request of:

<u>Services</u> \$20,000 FOR A TOTAL \$20,000

McKim seconded.

Swain presented this budget. No discussion.

Shell called the roll.

Iversen Yes
McKim Yes
Munson Yes
Hawk Yes
Deckard Yes
Wiltz Yes
Crossley Yes

Motion passed 7-0; unanimous

10. Meeting Recessed to Wednesday, September 13, 2023 at 5:00 pm