



The County Council Regular Summary Minutes for **October 10, 2023** were presented and approved on **November 28, 2023**.

MONROE COUNTY COUNCIL

☒ Aye ☐ Nay ☐ Abstain ☐ Not Present 
L. Kate Wiltz, President

☒ Aye ☐ Nay ☐ Abstain ☐ Not Present 
Trent Deckard, President Pro Tempore

☒ Aye ☐ Nay ☐ Abstain ☐ Not Present 
Jennifer Crossley, Councilor


☒ Aye ☐ Nay ☐ Abstain ☐ Not Present 
Marty Hawk, Councilor

☒ Aye ☐ Nay ☐ Abstain ☐ Not Present 
Peter Iversen, Councilor

☒ Aye ☐ Nay ☐ Abstain ☐ Not Present 
Geoff McKim, Councilor

☒ Aye ☐ Nay ☐ Abstain ☐ Not Present 
Cheryl Munson, Councilor

ATTEST:


Catherine Smith, Auditor
Monroe County, Indiana

11/29/23
Date



MONROE COUNTY COUNCIL

Monroe County Courthouse, Room 306
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Bloomington, Indiana 47404
Office: 812-349-7312
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Kate Wiltz, President
Trent Deckard, President Pro Tempore
Jennifer Crossley
Marty Hawk
Peter Iversen
Geoff McKim
Cheryl Munson

COUNCIL REGULAR SESSION SUMMARY MINUTES Tuesday, October 10, 2023 at 5:30 pm Nat U. Hill Meeting Room and Zoom Connection

Members

Present – **In Person** – Kate Wiltz, President
Present – **In Person** – Trent Deckard, President Pro Tempore
Present – **In Person** – Jennifer Crossley
Present – **In Person** – Marty Hawk
Present – **In Person** – Peter Iversen
Present – **In Person** – Geoff McKim
*Present – **In Person** – Cheryl Munson

Staff

Present – **In Person** – Kim Shell, Council Administrator
Present – **In Person** – Molly Turner-King, Legal Counsel
Present – **In Person** – Cathy Smith, Auditor
Present – **In Person** – Bri Gregory, Financial Director

1. CALL TO ORDER 5:31 pm

President Wiltz called the meeting to order at 5:31 pm. Councilors Wiltz, Deckard, Crossley, Hawk, Iversen, and McKim were present in the Nat U Hill Room.

2. PLEDGE OF ALLEGIANCE 5:31 pm

Wiltz led the Pledge of Allegiance.

3. ADOPTION OF AGENDA 5:33 pm

Wiltz moved to table Item #11, Prosecutor's Office request, to the Council Work Session on Tuesday, October 24, 2023.

Wiltz called for a Voice vote.
Motion passed; unanimous

4. PUBLIC COMMENT – items NOT on the agenda (limited to 3 minutes per speaker) 5:34 pm

No public comment.

5. DEPARTMENT UPDATES 5:35 pm

No department updates.

6. COUNCIL LIAISON UPDATES 5:35 pm

Iversen shadowed the Court process with the Prosecutor's office.

7. BOARDS AND COMMISSIONS APPOINTMENT 5:36 pm

Request Approval of an Appointment to the Environmental Commission

Andrew Gunther Environmental Commission Completing 2- Year Term Expires: 02/01/2025

Deckard moved to approve the appointment of Andrew Gunther to the Environmental Commission completing a term of 2-years which expires on February 1, 2025. McKim seconded.

Iversen, as Environmental Commission liaison, gave a brief update. Brief Council discussion. No public comment.

Wiltz asked for a Roll Call vote:

Shell called the roll.

Iversen Yes

McKim Yes

Wiltz Yes

Hawk Yes

Crossley Yes

Deckard Yes

Munson Not present

Motion passed 6-0; unanimous

8. SHERIFF'S OFFICE/ CORRECTIONAL CENTER, Kyle Gibbons 5:39 pm

Department Report

Semi-Annual Summary 2023 Monroe County Commissary Fund (January- June)

Jail Commander Kyle Gibbons gave a review of the Commissary Fund. Council discussion ensued

**Councilor Munson arrived at 5:44 pm.*

9. LEGAL DEPARTMENT, Jeff Cockerill 5:48 pm
Request the Approval of Ordinance 2023-34: General Obligation Bond

The first reading of this item took place at the September 26 Work Session.

The projects include but are not limited to 1. various building and office space improvements including furniture, carpeting, tile, office space/system renovations, new office systems, restroom improvements, computer improvements and audio/video equipment improvements; 2. parking garage improvements including security and gate systems; 3. Karst trail extension; 4. medical equipment for sheriff's vehicles; 5. airport improvements; and 6. Karst field turf; and all related improvements and the incidental expenses in connection with these projects.

Deckard moved to approve the request to approve Ordinance 2023-34: An Ordinance Authorizing the Issuance of General Obligation Bonds for projects which include, but are not limited to: 1. various building and office space improvements including furniture, carpeting, tile, office space/system renovations, new office systems, restroom improvements, computer improvements and audio/video equipment improvements; 2. parking garage improvements including security and gate systems; 3. Karst trail extension; 4. medical equipment for sheriff's vehicles; 5. airport improvements; and 6. Karst field turf; and all related improvements and the incidental expenses in connection with these projects. McKim seconded.

Jeff Cockerill presented this item to Council. Brief Council discussion. No public comment.

Wiltz asked for a Roll Call vote:

Shell called the roll.

Munson Yes
Wiltz Yes
Crossley Yes
Deckard Yes
Hawk Yes
Iversen Yes
McKim Yes

Motion passed 7-0; unanimous

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10. BOARD OF COMMISSIONERS, Angie Purdie 5:58 pm
Request the Creation of New Account Lines and Simultaneously Approve Additional Appropriations
Election Fund- Commissioners, 1215-0068

	<i>New Account Lines:</i>	23001	30011	36003	36012
23001	Materials and Parts		\$1,000.00		
30011	Rent		\$57,500.00		
36003	Utilities		\$7,500.00		
36012	Service Contracts		\$6,000.00		
	TOTAL		\$72,000.00		

The Board of Commissioners is requesting the creation of four (4) new account lines and an additional appropriation in each line. This fund supports the operations of the NAPA/ Election Operations Building (Utilities, Materials and Parts, Service Contracts, and rent).

Deckard moved to approve the Commissioners' request for new account lines and to simultaneously approve additional appropriations in Fund 1215-0068, Election Fund-Commissioners, in the amount of \$1,000 in the Supplies Category and \$71,000 in the Services Category for a total appropriation of \$72,000. McKim seconded.

Angie Purdie, Commissioners' Administrator, presented this item to Council. Council discussion. No public comment.

Wiltz asked for a Roll Call vote:

Shell called the roll.

Wiltz Yes

Crossley Yes

Deckard Yes

Hawk Yes

Iversen Yes

McKim Yes

Munson Yes

Motion passed 7-0; unanimous

11. PROSECUTOR'S OFFICE, Beth Hamlin 6:02 pm
Request the Creation of a New Location Number and Simultaneously Approve Additional Appropriations

STOP Grant, 8123-9624

13015 Domestic Violence PDA \$44,263.64

13425 Sex Crimes DPA \$44,263.65

17801 Part- Time \$11,700.00

18101 FICA \$6,066.00

18201 PERF \$11,260.00

TOTAL \$117,553.30

The Department is requesting to create a new location number for grant tracking purposes, and to appropriate renewed STOP grant funding for the time period of 10/1/2022- 9/30/2023. The funds will pay a portion of salary and benefits for a full-time Sex Crimea DPA Specialist, a full-time Domestic Violence DPA Specialist, and a part-time assistant to the Special Victims Unit. The Department has not yet received a copy of a grant award letter or agreement from the Indiana Criminal Justice Institute but has received approval of the funds within the grant software.

This item was tabled to the October 24th Council Work Session, per Item #3.

12. COURTS, Lisa Abraham 6:03 pm
Request Approval of an Additional Appropriation

Court Interpreter Grant, 4018-0000

33052 Certified Interpreters \$2,000.00

The Department received a Court Interpreter Emergency Grant in the amount of \$2,000 for the remainder of 2023. This is a reimbursable grant that will help offset the costs incurred with interpreter services for court hearings.

Deckard moved to approve the Courts' request for additional appropriations in Fund 4018-0000, Court Interpreter Grant, in the amount of \$2,000 in the Services Category. McKim seconded.

On behalf of Lisa Abraham who was unable to attend tonight, Kim Shell presented a written statement from Lisa Abraham. No Council discussion. No public comment.

Wiltz asked for a Roll Call vote:

Shell called the roll.

Iversen Yes

McKim Yes

Hawk Yes

Munson Yes

Deckard Yes

Wiltz Yes

Crossley Yes

Motion passed 7-0; unanimous

13. HEALTH DEPARTMENT, Lori Kelley 6:06 pm

A. Request Approval of Additional Appropriations

TANF- FUTURES, 8150-9623

10071 Nurse Practitioner \$3,265.50

10187 Clinic Manager \$1,443.10

10188 Licensed Practical Nurse \$109.60

21112 LARC \$2,276.04

TOTAL \$7,094.24

The Department is requesting approval of an additional appropriation of \$4,819 of earned income and \$2,276 of Long-Acting Reversible Contraception (LARC) reimbursement. LARC reimbursement is a separate reimbursement from TANF. The reimbursement is to help offset the cost of LARC supplies. Supporting documents for August have been included.

Deckard moved to approve the Health Department's request for additional appropriations in Fund 8150-9623, TANF-Futures, in the amount of \$4,818.20 in the Personnel Category and \$2,276.04 in the Supplies Category for a total appropriation of \$7,094.24. McKim seconded.

Lori Kelley, Health Administrator, presented this item to Council. No Council discussion. No public comment.

Wiltz asked for a Roll Call vote:

Shell called the roll.

Munson Yes

McKim Yes

Crossley Yes

Wiltz Yes

Hawk Yes

Iversen Yes

Deckard Yes

Motion passed 7-0; unanimous

- B. Request Approval of an Additional Appropriation** 6:07 pm
Immunization, 8138-9621
 32740 Immunization Expense \$2,746.59

While reconciling fund 8138, Eric Gause, Health Department Financial Manager, discovered that the Department received a reimbursement of \$2,746.59 into fund 8138 for an IU Health invoice in 2021, yet the department never paid the IU Health invoice. On 8/30/2023, a claim was paid out of the above account line to cover this expense.

Deckard moved to approve the Health Department's request for an additional appropriation in Fund 8138-9621, in the amount of \$2,746.59 in the Services Category. McKim seconded.

Kelley presented this item to Council. Brief Council discussion. No public comment.

Wiltz asked for a Roll Call vote:

Shell called the roll.

McKim Yes

Crossley **Yes**

Wiltz Yes

Hawk Yes

Iversen Yes

Deckard Yes

Munson Yes

Motion passed 7-0; unanimous

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- C. Request the Approval of a Category Transfer** 6:09 pm
Public Health Emergency Preparedness, 8104-9624
FROM:
 30006 Contractual \$2,109.00
TO:
 22630 Supplies \$2,109.00

The Department is requesting a category transfer from Contractual to Supplies to allow for the purchase of Remarkable devices. These are writing tablet devices and have been approved for use by the Technical Services Department and the Indiana Department of Health.

Deckard moved to approve the Health Department's request for a category transfer in Fund 8104-9624, Public Health Emergency Preparedness, of \$2,109 from the Services Category to the Supplies Category. McKim seconded.

Kelley presented this item to Council. Brief Council discussion. No public comment.

Wiltz called for a Voice vote.

Motion passed; unanimous

6:12 pm

20001 20100 21020 22510 32113
32114 32710 40001

20001	Office Supplies	\$3,000.00
20100	Fuel	\$5,000.00
21020	Food	\$5,000.00
22510	Drug Test Supplies	\$2,000.00
32113	Drug Testing	\$10,000.00
32114	Electronic Monitoring	\$10,000.00
32710	Special Services	\$10,000.00
40001	Equipment	<u>\$5,000.00</u>
	TOTAL	\$50,000.00

Deckard moved to approve the Probation Department's request to create new account lines and to simultaneously approve additional appropriations in Fund 1123-9624, Community Transition Program, in the amount of \$15,000 in the Supplies Category, \$30,000 in the Services Category, and \$5,000 in the Capital Category for a total appropriation of \$50,000. McKim seconded.

Iversen	Yes
Wiltz	Yes
McKim	Yes
Crossley	Yes
Munson	Yes
Deckard	Yes
Hawk	Yes

[illegible]

6:20 pm

35000	Drug Court	\$2,080.00
20210	Program Supplies	<u>\$1,350.00</u>
	TOTAL	\$3,430.00

The Drug Treatment Court Program was awarded \$2,080 for the purchase of instant-cup urine testing supplies. Additionally, the Community Corrections Program was awarded \$1,350 to purchase Change Companies Interactive Journals. Interactive journaling is an evidence-based intervention used to help clients develop pro-social thoughts, skills, and behaviors in an effort to reduce the likelihood of re-offending.

Deckard moved to approve the Probation Department's request for additional appropriations in Fund 4924-9624, Probation CARES Grant, in the amount of \$1,350 in the Supplies Category and \$2,080 in the Services Category for a total appropriation of \$3,430. McKim seconded.

Hatfield presented this item to Council. No Council discussion. No public comment.

Wiltz asked for a Roll Call vote:

Shell called the roll.

Munson Yes

Deckard Yes

Hawk Yes

Crossley	Yes
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McKim Yes

Wiltz Yes

Iversen Yes

Motion passed 7-0; unanimous

[illegible]

D. Request the Creation of New Account Lines and Simultaneously Approve Additional Appropriations **6:21 pm**

New Account Lines: 12141 17601 17801 18001

Pretrial Program Grant IOCS, 9140-0000

12141	Senior Trial Attorney	\$76,277.00
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14300	Probation Officer	\$64,420.00
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17601	Longevity	\$1,000.00
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17801	Part-time	\$10,000.00
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18001	FT Self Insurance	\$24,632.00
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18101	FICA	\$11,036.00
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18201	PERF	\$19,980.00
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TOTAL \$207,345.00

The Department was awarded \$207,345 in grant funding from the IOCS to aid in continuing to provide pretrial services for the time period of 1/1/2024- 12/31/2024. The grant will be used to continue to pay the salary plus fringe benefits of a Deputy Public Defender and a Probation Officer assigned to pretrial services. The grant will also be used to pay for a part-time Probation Officer Assistant to aid in collecting statistics for the program.

Deckard moved to approve the Probation Department's request for new account lines and to simultaneously approve additional appropriations in Fund 9140-0000, Pretrial Program Grant IOCS, in the amount of \$207,345 in the Personnel Category. McKim seconded.

Hatfield presented this item to Council. Brief Council discussion. No public comment.

6:43 pm

11422 11423 14235 14236 18001 18101 18201

11422	Probation Officer/ CASP Pretrial	\$40,000.00
11423	Probation Officer/ CASP Pretrial	\$45,000.00
14235	Probation Officer/ CASP Pretrial	\$50,000.00
14236	Probation Officer/ CASP Pretrial	\$52,005.00
18001	FT Self Insurance	\$44,000.00
18101	FICA	\$14,306.00
18201	PERF	\$26,555.00

TOTAL	\$271,866.00
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Hatfield presented this item to Council. Brief Council discussion. Public comment from Auditor Smith.

Shell called the roll.

Deckard Yes

Hawk	Yes
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Wiltz Yes

Munson Yes

Iversen Yes

Motion passed 7-0; unanimous

6:47 pm

[illegible]

Council discussion ensued.

Meeting resumed at 7:50 pm.

American Rescue Plan Act, 8950-0000

A. Ordinance 2023-42A: 2024 Salary Ordinance – Elected Officials

Deckard read Ordinance 2023-42A: 2024 Salary Ordinance-Elected Officials.

B. Ordinance 2023-42B: 2024 Salary Ordinance – Monroe County Employees

Iversen and Crossley read Ordinance 2023-42B: 2024 Salary Ordinance-Monroe County Employees.

Motion passed; unanimous

Motion passed; unanimous

19. COUNCIL OFFICE, Kim Shell 8:02 pm

Changes to 2024 Council Meeting schedule discussed.

20. COUNCIL COMMENTS 8:08 pm

21. ADJOURNMENT 9:09 PM