



**MONROE COUNTY BOARD OF COMMISSIONERS'
WORK SESSION AGENDA**

May 3, 2023

Nat U. Hill Meeting Room - 3rd Floor, Courthouse and Zoom Connection

- 1. Human Resources** – Elizabeth Sensenstein
Personnel Policy Update: Flex Time
- 2. Legal** – Jeff Cockerill
L & D Mail Masters agreement, mailing for the RDC's May meeting



Monroe County Board of Commissioners Agenda Request Form

Date to be heard

05/03/23

Formal

☐

Work session

☒

Department

Human Resources

Title to appear on Agenda:

Personnel Policy Update: Flex Time

Vendor #

Executive Summary:

Presenting updated language for the Personnel Policy related to Flex Time.

Fund Name(s):

Fund Number(s):

Amount(s)

Presenter:

Elizabeth Sensenstein/Angie Purdie

Speaker(s) for Zoom purposes:

Name(s)

Phone Number(s)

(the speaker phone numbers will be removed from the document prior to posting)

Attorney who reviewed:

Baker, Lee



Monroe County Board of Commissioners Agenda Request Form

Date to be heard

05/03/23

Formal ☐

Work session ☒

Department

Legal

Title to appear on Agenda:

Mailing for the RDC's May meeting.

Vendor #

Executive Summary:

The RDC is inviting property owners in the area around the proposed residential TIF area. The meeting will be at the main Ellettsville Fire Station. This agreement is to send a mailing to the property owners.

Fund Name(s):

State Road 46 TIF

Fund Number(s):

4921

Amount(s)

Not to exceed
\$533.14

Presenter:

Jeff Cockerill

Speaker(s) for Zoom purposes:

Name(s)

Phone Number(s)

(the speaker phone numbers will be removed from the document prior to posting)

Attorney who reviewed:

Cockerill, Jeff



Estimate

Estimate # 84103
Est Date: 05/01/23
CustCode: Mon001

L & D Mail Masters, Inc. - 110 Security Pkwy - New Albany, IN 47150-9366

Phone: (812) 981-7161 Fax: (812) 981-7169

CUSTOMER INFO	JOB INFO	Estimate # 84103
Attn: Jeff Cockerill Monroe County Legal Department 100 W Kirkwood Ave Bloomington IN 47404 Phone: (812) 349-2838 Fax: Terms:	Account Rep Kim Schmidt Email: kschmidt@ldmailmasters.com Job Name: Postcard - Meeting May 17th Data Due: Pstg \$ Due: Material Due: Drop Date:	

Qty	Description	Unit Price	Ext Price
Data Processing			
1	Load Customer Data & CASS Certify - 1 - 50,000 Records,Load Data from Email,File Status: Delete in 30 days	50.00000	\$50.00
1	NCOA/File Upload -	80.00000	\$80.00
900	Machine DeDupe Elimination - DupeElim: 1 Per Household,Machine Match	0.00450	\$4.05
SubTotal:			\$134.05

Lettershop

900	Variable Data - Uncoated,Postcard,1 - 5,000 Pieces,Address Only	0.00000	\$0.00
1	Lettershop Minimum Charge -	50.00000	\$50.00
SubTotal:			\$50.00

Print

900	Postcards - Gloss,Gloss 4.25x6,100#,500 Quantity Point,No Clear Coat	0.24899	\$224.09
0	Cutting -	0.00000	\$0.00
SubTotal:			\$224.09

Graphic/Programming

0	Proofing -	0.00000	\$0.00
1	Design Postcard 4 1/4 x 6 2 sides - E-mail Proof	125.00000	\$125.00
SubTotal:			\$125.00

1st Class Auto AADC Card	900	0 oz.	\$0.370	\$333.00
--------------------------	-----	-------	---------	----------

Postage Sub Total: **\$333.00**

This estimate is valid for 30 days and is subject to change based on review of 'live' data and material

Customer will accept up to 5% overs

Sub Total: **\$533.14**
Tax: **\$0.00** *
Total Services: **\$533.14**



CUSTOMER INFO

Attn: Jeff Cockerill
Monroe County Legal Department
100 W Kirkwood Ave
Bloomington IN 47404

Phone: (812) 349-2838 **Fax:**
Terms:

JOB INFO

Estimate # 84103

Account Rep Kim Schmidt
Email: kschmidt@ldmailmasters.com
Job Name: Postcard - Meeting May 17th

Data Due: **Pstg \$ Due:**
Material Due: **Drop Date:**

Qty	Description	Unit Price	Ext Price
		Postage:	\$333.00
		Total Incl. Postage:	\$866.14

*Sales tax may apply and is not included in the estimate.
Applicable taxes will be charged on the invoice.

Comments

Additional postage discounts may apply, those savings are passed directly back to the customer.

Thank you,
Jolanda

