## **MEMORANDUM**

**TO:** MCSWMD Board of Directors

**DATE:** February 3, 2023

**FROM:** Tom McGlasson Jr.

**SUBJECT:** Partnership with City of Bloomington on Multi-Dwelling Composting Pilot

Staff has discussed with the City of Bloomington Office of Sustainability the idea of partnering to fund a composting pilot for apartment complexes, condominium communities and other multifamily housing facilities. If each entity were to commit \$25,000 - \$30,000 toward funding such a program we believe this would allow the program to be piloted at 4-6 facilities.

Since the program would likely include facilities outside the city limits of Bloomington, the City is asking that the District manage the distribution of funds.

A number of task/steps would need to be completed to accomplish this:

- An interlocal, or similar, agreement would need to be entered into by the District and City.
- The program criteria and goals would need to be established.
- Request for Proposals would need to be issued to find entities interested in establishing such a program.
- Timelines would need to be established for the start and end of the pilot program.

In the interest of time and allowing this process to move forward, staff is asking that the Board consider pre-authorizing staff to negotiate the appropriate agreement with the City of Bloomington and commit an amount equal to the City's contribution, not to exceed \$30,000.

## <u>MEMORANDUM</u>

**TO:** MCSWMD Board of Directors

**DATE:** February 3, 2023

**FROM:** Tom McGlasson Jr.

**SUBJECT:** CAC Resolution 2023-01 To Amend the Citizens Advisory Committee Bylaws

Included is a copy of CAC Resolution 2023-01 to amend their Bylaws. When the Board passed Resolution 2023-02 A Resolution to Replace Resolution 90-1 To Establish a Citizens Advisory Committee for the Monroe County Solid Waste Management District, this created the need for them to amend their Bylaws to update the resolution citation and other necessary changes related to changes in the Indiana Code since Resolution 90-1 as adopted.

The proposed changes are included in red-line format along with a clean copy of the proposed revised Bylaws. The CAC Bylaws require that the Board and District legal counsel review all proposed changes prior to adoption by the CAC. District legal counsel, Lee Baker, has reviewed these proposed changes and did not identify any problems or issues.

### **RESOLUTION 2023 – 01**

To Amend the Citizens Advisory Committee Bylaws Monroe County Solid Waste Management District Citizens Advisory Committee

**WHEREAS,** the Monroe County Solid Waste Management adopted Resolution 2023-02 A Resolution to Replace Resolution 90-1 To Establish a Citizens Advisory Committee for the Monroe County Solid Waste Management District on January 12, 2023; and

**WHEREAS,** the Monroe County Solid Waste Management District Citizens Advisory Committee bylaws, adopted Via Resolution 2021-02 To Adopt Bylaws on December 16, 2021, which reference District Resolution 90-1; and

**WHEREAS,** District Resolution 2023-02 contains modifications and additions to the establishment of the Citizens Advisory Committee (CAC) which supersede Resolution 90-1; and

**WHEREAS,** the CAC Bylaws should accurately reflect the updated criteria and parameters establishing the CAC as outlined in Resolution 2023-02; and

**WHEREAS,** the review of the bylaws provides the opportunity to make general improvements.

**NOW THEREFORE,** the CAC hereby resolves to adopt the amended bylaws as provided herein.

So voted on this 16th day of February, 2023, by the Monroe County Solid Waste Management District Citizens Advisory Committee.

<u>AYE</u>	<u>NAY</u>
Joseph Wynia, Chairperson	Joseph Wynia, Chairperson
Ryan Edwards, Vice-Chairperson	Ryan Edwards, Vice-Chairperson
Ryan Conway, Secretary	Ryan Conway, Secretary
John Arnold, Member	John Arnold, Member
William Goins, Member	William Goins, Member
Bradley Lucas, Member	Bradley Lucas, Member
Paul White Sr., Member	Paul White Sr., Member
Attest: Tom McGlasson Jr., Executive Di	

To Amend the Citizens Advisory Committee Bylaws

# Monroe County Solid Waste Management District Citizens Advisory Committee Bylaws

#### Article I - Definition

#### 1. Name

- (A) Citizens Advisory Committee of the Monroe County Solid Waste Management
  District
- (B) Official abbreviation: CAC

#### 2. Purpose

(A) Per IC <u>13-21-3-11</u> (c):

"In the resolution establishing an advisory committee, the board shall specify...the purposes of the committee. Each advisory committee shall do the following:

- (1) Study subjects and problems specified by the board and recommend to the board additional problems in need of study and discussion;
- (2) If invited by the board to do so, participate, without the right to vote, in the deliberations of the board."

#### 3. Requirements

(A) Per 13-21-3-11 (g):

"An advisory committee shall do the following:

- (1) Meet after the first publication of the district's proposed annual budget.
- (2) Submit written comments concerning the proposed budget at a public hearing that is held to review the budget.
- (B) Per District Resolution 2023-02 2.c., the committee shall: "Participate in any review and revision of the Solid Waste Management Plan"

#### 4. Reports

(A) Per 13-21-3-11 (d):

"An advisory committee shall report only to the board. Reports of the committee must:

- (1) accompany a final district plan when the plan is submitted to the commissioner under IC 13-21-5; and
- (2) be made available to members of the public."

#### 5. Optional

(A) Per 13-21-3-11 (e):

"An advisory committee may choose to study and report on matters that are not specified by the board if the committee determines a study is warranted."

#### Article II - Structure

#### 1. Required Types Of Members

- (A) Per <u>13-21-3-11</u> (a):
  - "The committee must include the following:
  - (1) Representatives of the solid waste management industry operating in the district.
  - (2) Representatives of the environmental community and other citizens who are:
    - (A) Knowledgeable about and interested in environmental issues; and
    - (B) Not employed directly or indirectly by the solid waste management industry."

#### 2. Required Composition Of Member Types

(A) Per <u>13-21-3-11</u> (b):

"At least fifty percent (50%) of the members of an advisory committee must be made up of the representatives of the environmental community and other citizens..."

#### 3. Required Number Of Members

(A) Per District Resolution 2023-02 1.a.:

"The committee shall consist of not more than 15 citizens of Monroe County..."

## Article III – Membership

#### 1. Eligibility

(A) Per 13-21-3-11 (b):

"All members of the committee must be residents of the district"

(B) No other qualifications required.

#### 2. Appointment

(A) Per 13-21-3-11 (a):

"The board of each district shall appoint and convene a solid waste management advisory committee of citizens..."

#### 3. Terms

(A) Per 13-21-3-11 (c):

"In the resolution establishing an advisory committee, the board shall specify the terms of each member ... of the committee.

(B) Per District Resolution 2023-02 1.f.

"All terms of each member shall expire on December 31<sup>st</sup> of each year; however, all members serve at the pleasure of the Board."

#### 4. Expectations

- (A) Attendance:
  - (1) Members are expected to regularly attend meetings. Absence from 2 or more consecutive meetings or fifty percent (50%) or more of meetings in a six (6) month period is considered excessive.
- (B) Punctuality:
  - (1) To respect the time of all members and the public, meetings will begin promptly at the advertised start time.
  - (2) Members who arrive more than ten (10) minutes late after the meeting has begun will be marked tardy for attendance purposes.
- (C) Participation:
  - (1) Members are expected to review the agenda and packet content prior to the meeting and be familiar with the business of each meeting.
- (D) Notification of Absence:
  - (1) If a member is unable to attend a meeting, notice must be provided to the chair.
  - (2) If the absence is anticipated, notice should be provided no later than forty-eight (48) hours before the scheduled meeting.
  - (3) If the absence is unanticipated, notice should be provided as soon as possible.
- (E) Conduct:
  - (1) Members are expected to respect the time and opinions of all others at all times.
  - (2) No profane, discriminatory, lewd, or tasteless language will be tolerated at any time.
  - (3) Interruptions, monologuing, disregard for the chair recognition, and general disorder are unacceptable.

#### 5. Resignation

(A) Resignation of membership shall be submitted in writing to the chair of the CAC and to the Executive Director.

#### 6. Termination/Removal

- (A) The power to remove members rests exclusively with and at the pleasure of the Board of Directors. Removal of members may be made at any time, without cause. Members who miss more than two (2) consecutive meetings without reasonable cause may be removed for poor attendance.
- (B) Recommendation for termination of any member may be made as a motion by any other member and must be approved by a two-thirds  $(^2/_3)$  majority vote of the members present and acting.

#### Article IV – Officers

#### 1. Required Offices & Roles

- (A) Members of the committee shall elect a chair, vice-chair and secretary from their membership.
- (B) Officer Roles:
  - (1) Chair
    - (i) The Chairperson shall prepare the agenda for all meetings, and preside over all meetings except when designating the Vice-Chair.
    - (ii) The Chairperson shall distribute the agenda and related documents no less than forty-eight (48) hours prior to a scheduled meeting.
  - (2) Vice-Chair
    - (i) The Vice-Chairperson shall serve as the Chairperson in the absence of the Chairperson.
    - (ii) Shall perform all the duties that may be delegated by the Chairperson.
    - (iii) Shall aid the Chairperson on request.
    - (iv) In the absence of the Secretary, the Vice-Chairperson shall serve as or appoint a member to serve as Secretary.
  - (3) Secretary [co-]
    - (i) The secretary shall keep, for every meeting, written minutes which record the attendees, results of any vote and, when appropriate, specific findings of facts and conclusions set forth.
    - (ii) The secretary shall also maintain in a single document a summary record of attendance for each member for every meeting.
    - (iii) Minutes and attendance shall be prepared and made available no more than three (3) weeks [twenty-one (21) days] after the meeting has been adjourned. Minutes for regular meetings shall be made available no less than one (1) week [seven (7) days] prior to the subsequent regular meeting. Digital copies of each shall be uploaded to a publicly accessible repository approved by the District.
    - (iv) The office may be shared among multiple members (co-secretaries) who collectively uphold the responsibilities of the office with an arrangement of their choosing.
    - (v) Additional Co-secretaries may be appointed during any regular meeting and serve the same term as the existing secretary.

#### 2. Elections

- (A) Time
  - (1) At the initial meeting of each year, members shall elect the required officers from their membership.
  - (2) If the chair will no longer be a member at the initial meeting of the next year, the next highest-ranking officer will serve as the interim chair for the initial meeting.
  - (3) If no officers will be members at the initial meeting of the next year, an interim chair must be elected at the final meeting of the preceding year.

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#### (B) Process

- (1) Offices will be filled in order of Chair, Vice-Chair, Secretary
- (2) Any member may nominate any eligible member (including one-self) for any office
- (3) A nomination must be accepted by the nominee before a vote is taken
- (4) All nominations for an office must be provided before a vote is taken
- (5) A roll-call vote will be taken for each of the nominees before the result is declared
- (6) To be elected, a nominee must have the vote of at least a majority of the voting members present at the time of the election.
- (7) In the event of a tie, the vote will go to the candidate that was nominated first.
- (8) Alternatively, if there is one accepting nominee for each office, a slate of each nominee for each position may be voted on in a single motion.

#### 3. Eligibility

- (A) Must be a member
- (B) Must hold only one (1) office
- (C) Must be within officer term limits as defined in Article IV-4-(B)

#### 4. Term

- (A) Duration
  - (1) Officer shall serve a term of one (1) year
  - (2) In the event that elections do not take place within one (1) year, officers shall continue to serve until the election of their successor
- (B) Limit of terms
  - (1) An office may only be held by the same member for three consecutive terms.

#### 5. Removal

- (A) Recommendation for removal of any officer may be made as a motion by any other member for any reason and must be approved by a two-thirds ( $^2/_3$ ) majority vote of the members present and acting.
- (B) Removal from office does not constitute termination of membership.

## Article V – Meetings

#### 1. Frequency & Date

- (A) Per District Resolution 2023-02 2.b., the committee shall:
  - (1) "Meet regularly at an interval determined by the CAC that:"
    - (a) "at least meets the requirements of IC 13-21-3-11; and"
    - (b) "allows the CAC to provide to the Board, in a timely and efficient manner, any and all reports, comments, and/or information requested by the Board"

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- (B) The committee shall hold regular meetings, not less than one time per quarter of each calendar year
- (C) At the initial regular meeting of the year, the committee shall set the regular meeting dates and times for the remainder of the year.
- (D) At the final regular meeting of the year, the committee shall set the regular meeting date for the initial meeting of the following year.
- (E) Meeting date, time, and frequency may be amended during any regular meeting by a two-thirds  $(^2/_3)$  majority vote of the members present and acting provided the criteria in section (A) are met.
- (E) Regular meetings may be cancelled and special meetings may be called by the Chair.

#### 2. Notification

- (A) The committee shall provide all scheduling decisions to the District's Executive Director so that the schedule may be posted on the District's website.
- (B) Notification must be provided to the executive director no more than seven (7) days after the decision is made, and no less than four (4) days, excluding holidays and weekends, before the decided upon meeting takes place.

#### 3. Quorum

(A) The presence, at any meeting, of a majority of the membership shall constitute a quorum for the purposes of transacting business.

#### 4. Electronic Attendance

(A) Per CAC Resolution 2021-01

"The [CAC] wishes to adopt and follow the procedures of newly amended Indiana Code 5-14-1.5-3.5" which defines how to "participate in a meeting by any electronic means of communication"

#### 5. Motions

(A) A simple majority of the voting members present is necessary to pass any motion, except those with a different specification within the bylaws.

#### 6. Open Door and Access to Public Records requirements

(A) The committee is subject to and must strictly comply with Indiana's Open Door Law and the Access to Public Records Act, as written in Indiana Codes 5-14-1.5 et seq. and 5-14-3 et seq., as amended or as the same may be hereafter amended by the Indiana General Assembly.

#### 7. Joint Board Meetings

(A) Per <u>13-21-3-11</u> (f):

"An advisory committee and board shall conduct at least two (2) joint meetings each year to discuss current and future issues. The advisory committee shall submit into the record at the next meeting of the board advice on the topics discussed at the joint meeting."

#### 8. Budget meeting

(A) Per <u>13-21-3-11</u> (g), the CAC must:

- "(1) Meet after the first publication of the district's proposed annual budget." In order to
- "(2) Submit written comments concerning the proposed budget at a public hearing that is held to review the proposed budget."

#### 9. Rules of Procedure

- (A) The committee may establish its own rules of procedure consistent with relevant laws, which may be amended from time to time by a majority of the membership.
- (B) The committee will use Robert's Rules of Order for its parliamentary procedure.

#### 10. Dismissal from a Meeting

- (A) Failure to adhere to member conduct outlined in Article III-4 will be grounds for dismissal from a meeting.
- (B) In cases when a vote is possible, a member may be dismissed from a meeting by a two-thirds  $(^2/_3)$  majority vote of the members present and acting.
- (C) In cases where the disruption inhibits a vote, dismissal may be determined by the acting chair, the District executive director, or any District Board member present.

#### Article VI – Amendment

#### 1. Conditions

- (A) These Bylaws may be amended by a resolution of the committee given:
  - (1) A reading of the proposed changes during at least two regularly scheduled meetings; and
  - (2) A two-thirds  $(^{2}/_{3})$  majority vote of the members present and acting; and
  - (3) Submission to the District Board of Directors; and
  - (4) Review by legal counsel

#### 2. Board Review

- (A) After the committee proposes an amendment, the district Board of Directors must be provided a period of one (1) regular meeting interval to review and provide feedback on the proposed changes before adoption.
- (B) The Board of Directors reserves the right to reject an amendment that
  - (1) Is incongruent with any applicable statute
  - (2) Is not aligned with the District's mission
  - (3) Does not uphold the District's core values

## Monroe County Solid Waste Management District Citizens Advisory Committee Bylaws

#### Article I - Definition

#### 1. Name

- (A) Citizens Advisory Committee of the Monroe County Solid Waste Management District
- (B) Official abbreviation: CAC

#### 2. Purpose

(A) Per IC <u>13-21-3-11</u> (c) and District Resolution 90-1(3):

"In the resolution establishing an advisory committee, the board shall specify...the purposes of the committee. Each advisory committee shall do the following:

- (1) Study subjects and problems specified by the board and recommend to the board additional problems in need of study and discussion;
- (2) If invited by the board to do so, participate, without the right to vote, in the deliberations of the board."

#### 3. Requirements

(A) Per <u>13-21-3-11</u> (g):

"An advisory committee shall do the following:

- (1) Meet after the first publication of the district's proposed annual budget.
- (2) Submit written comments concerning the proposed budget at a public hearing that is held to review the budget.
- (B) Per District Resolution 2023-02 2.c., the committee shall:

"Participate in any review and revision of the Solid Waste Management Plan"

#### 4. Reports

(A) Per <u>13-21-3-11</u> (d):

"An advisory committee shall report only to the board. Reports of the committee

- (1) accompany a final district plan when the plan is submitted to the commissioner under IC 13-21-5; and
- (2) be made available to members of the public."

#### 5. Optional

(A) Per <u>13-21-3-11</u> (e):

"An advisory committee may choose to study and report on matters that are not specified by the board if the committee determines a study is warranted."

#### Article II - Structure

#### 1. Required Types Of Members

- (A) Per <u>13-21-3-11</u> (a):
  - "The committee must include the following:
  - (1) Representatives of the solid waste management industry operating in the district.
  - (2) Representatives of the environmental community and other citizens who are:
    - (A) Knowledgeable about and interested in environmental issues; and
    - (B) Not employed directly or indirectly by the solid waste management industry."

#### 2. Required Composition Of Member Types

- (A) Per 13-21-3-11 (b):
  - "At least fifty percent (50%) of the members of an advisory committee must be made up of the representatives of the environmental community and other citizens..."

#### 3. Required Number Of Members

- (A) Per District Resolution 90-1(1.)2023-02 1.a.:
  - "The committee shall consist of not less than 7 nor more than 15 citizens of Monroe County..."

#### Article III - Membership

#### 1. Eligibility

- (A) Per <u>13-21-3-11</u> (b):
  - "All members of the committee must be residents of the district"
- (B) No other qualifications required.

#### 2. Appointment

- (A) Per <u>13-21-3-11</u> (a):
  - "The board of each district shall appoint and convene a solid waste management advisory committee of citizens..."

#### 3. Terms

- (A) Per 13-21-3-11 (c):
  - "In the resolution establishing an advisory committee, the board shall specify the terms of each member ... of the committee.
- (B) Per District Resolution 90-1 (2.) 2023-02 1.f.
  - "All terms of each member shall expire on December 31st of each year; however, all members serve at the pleasure of the Board."

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<u>DraftedAdopted</u>: <u>November 08December 16</u>, 2021 Amendeddopted: <u>DecemberFebruary</u> 16, 202<del>1</del>3

#### 4. Expectations

- (A) Attendance:
  - (1) Members are expected to regularly attend meetings. Absence from 2 or more consecutive meetings or <u>fifty percent (50%)</u> or more of meetings in a <u>six (6)</u>-month period is considered excessive.
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#### 6. Termination/Removal

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- (B) Officer Roles:
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    - (i) The Chairperson shall prepare the agenda for all meetings, and preside over all meetings except when designating the Vice-Chair.
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  - (2) Vice-Chair
    - (i) The Vice-Chairperson shall serve as the Chairperson in the absence of the Chairperson.
    - (ii) Shall perform all the duties that may be delegated by the Chairperson.
    - (iii) Shall aid the Chairperson on request.
    - (iv) In the absence of the Secretary, the Vice-Chairperson shall serve as or appoint a member to serve as Secretary.
  - (3) Secretary [co-]
    - (i) The secretary shall keep, for every meeting, written minutes which record the attendees, results of any vote and, when appropriate, specific findings of facts and conclusions set forth.
    - (ii) The secretary shall also maintain in a single document a summary record of attendance for each member for every meeting.
    - (iii) Minutes and attendance shall be prepared and made available no more than <a href="three">three</a> (3) weeks ([twenty-one (21)] days)] after the meeting has been adjourned. Minutes for regular meetings shall be made available no less than one (1) week ([seven (7)] days)] prior to the subsequent regular meeting. Digital copies of each shall be uploaded to a publicly accessible repository approved by the District.
    - (iv) The office may be shared among multiple members (co-secretaries) who collectively uphold the responsibilities of the office with an arrangement of their choosing.
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- (A) Time
  - (1) At the initial meeting of each year, members shall elect the required officers from their membership.
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<u>PraftedAdopted</u>: <u>November 08December 16</u>, 2021 A<u>mendeddopted</u>: <u>DecemberFebruary</u> 16, 20243

#### (B) Process

- (1) Offices will be filled in order of Chair, Vice-Chair, Secretary
- (2) Any member may nominate any eligible member (including one-self) for any office
- (3) A nomination must be accepted by the nominee before a vote is taken
- (4) All nominations for an office must be provided before a vote is taken
- (5) A roll-call vote will be taken for each of the nominees before the result is declared
- (6) To be elected, a nominee must have the vote of at least a majority of the voting members present at the time of the election.
- (7) In the event of a tie, the vote will go to the candidate that was nominated first.
- (8) Alternatively, if there is one accepting nominee for each office, a slate of each nominee for each position may be voted on in a single motion.

#### 3. Eligibility

- (A) Must be a member
- (B) Must hold only one (1) office
- (C) Must be within officer term limits as defined in Article IV-4-(B)

#### 4. Term

- (A) Duration
  - (1) Officer shall serve a term of one (1) year
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- (A) Recommendation for removal of any officer may be made as a motion by any other member for any reason and must be approved by a two-thirds  $(^2/_3)$  majority vote of the members present and acting.
- (B) Removal from office does not constitute termination of membership.

#### Article V – Meetings

#### 1. Frequency & Date

- (A) Per District Resolution 2023-02 2.b., the committee shall:
- (1) "Meet regularly at an interval determined by the CAC that:"
  - (a) "at least meets the requirements of IC 13-21-3-11; and"
  - (b) "allows the CAC to provide to the Board, in a timely and efficient manner, any and all reports, comments, and/or information requested by the Board"

- (B) The committee shall meet on a specified day and timehold regular meetings, not less than one time per quarter of each calendar year
- (BC) At the initial <u>regular</u> meeting of the year, the committee shall set the <u>regular</u> meeting dates and times for the remainder of the year.
- (CD) At the final <u>regular</u> meeting of the year, the committee shall set the <u>regular</u> meeting date for the initial meeting of the following year.
- ( $\triangle$ E) Meeting date, time, and frequency may be amended during any regular meeting by a two-thirds ( $^2$ /<sub>3</sub>) majority vote of the members present and acting provided the criteria in section (A) are met.
- (E) Regular meetings may be cancelled and special meetings may be called by the Chair.

#### 2. Notification

- (A) The committee shall provide all scheduling decisions to the District's Executive Director so that the schedule may be posted on the District's website.
- (B) Notification must be provided to the executive director no more than seven (7) days after the decision is made, and no less than four (4) days, <u>excluding holidays and</u> <u>weekends</u>, before the decided upon meeting takes place.

#### 3. Quorum

(A) The presence, at any meeting, of a majority of the membership shall constitute a quorum for the purposes of transacting business.

#### 4. Electronic Attendance

(A) Per CAC Resolution 2021-01

"The [CAC] wishes to adopt and follow the procedures of newly amended Indiana Code 5-14-1.5-3.5" which defines how to "participate in a meeting by any electronic means of communication"

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(A) A simple majority of the voting members present is necessary to pass any motion, except those with a different specification within the bylaws.

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(A) Per 13-21-3-11 (f):

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#### 8. Budget meeting

(A) Per <u>13-21-3-11</u> (g), the CAC must

Page 6 of 7

<u>PraftedAdopted</u>: <u>November 08December 16</u>, 2021 A<u>mendeddopted</u>: <u>DecemberFebruary</u> 16, 20243

- "(1) Meet after the first publication of the district's proposed annual budget." In order to
- "(2) Submit written comments concerning the proposed budget at a public hearing that is held to review the proposed budget."

#### 9. Rules of Procedure

- (A) The committee may establish its own rules of procedure consistent with relevant laws, which may be amended from time to time by a majority of the membership.
- (B) The committee will use Robert's Rules of Order for its parliamentary procedure.

#### 10. Dismissal from a Meeting

- (A) Failure to adhere to member conduct outlined in Article III-4 will be grounds for dismissal from a meeting.
- (B) In cases when a vote is possible, a member may be dismissed from a meeting by a two-thirds  $(^2/_3)$  majority vote of the members present and acting.
- (C) In cases where the disruption inhibits a vote, dismissal may be determined by the acting chair, the District executive director, or any District Board member present.

#### Article VI - Amendment

#### 1. Conditions

- (A) These Bylaws may be amended by a resolution of the committee given:
  - (1) A reading of the proposed changes during at least two regularly scheduled meetings; and
  - (2) A two-thirds  $(^2/_3)$  majority vote of the members present and acting; and
  - (3) Submission to the District bBoard of dDirectors; and
  - (4) Review by legal counsel

#### 2. Board Review

- (A) After the committee proposes an amendment, the district be ordered of doing interval to review and provide feedback on the proposed changes before adoption.
- (B) The Board of Directors reserves the right to reject an amendment that
  - (1) Is incongruent with any applicable statute
  - (2) Is not aligned with the District's mission
  - (3) Does not uphold the District's core values



## **MEMORANDUM**

**TO:** MCSWMD Board of Directors

**DATE:** February 2, 2023

FROM: Joseph Wynia

SUBJECT: Joint CAC/Board of Directors Meeting Proposal & Five-Year-Plan Review

At its regular meeting on January 19<sup>th</sup>, 2023, the CAC discussed a '5-year waste management plan review' which quickly prompted several considerations that members agreed would be valuable to discuss with the Board. The committee moved to propose a joint CAC/Board of Directors meeting with discussion focused around the following considerations:

- Updates to the plan to reflect changes in current operations (e.g. waste tire processing, new transfer station)
- A potential joint review of the plan.
- A 'rolling' plan model where iterative revisions are made annually rather than a 5-full-year cycle model.
- A recurring annual early-year joint meeting for plan review and strategic planning discussion.

The ideas are exploratory and intended to be developed through discussion and evaluation of their merits with actual activity and subsequent planning based on the outcomes.

The proposal was discussed at the January 30<sup>th</sup> Executive Committee Meeting and the desire is to convene at the next available opportunity, targeting the next CAC regular meeting on Thursday, February 23.

## **CAC Monthly Activity Report**

## Monroe County Solid Waste Management District Citizen's Advisory Committee

January-February 2023

#### 01/19 Regular Meeting

- Annual Meeting Special Orders
  - 1. Officer Elections

Chair - Wynia

Vice Chair - Edwards

Co-Secretary – Conway

- 2. 2023 Meeting Schedule
  - 3<sup>rd</sup> Thursday of the month at 5:30pm
- 2022 Activity and Expenditures Report
   Formed report team of Conway, Edwards, and Wynia to prepare report by January 31<sup>st</sup>
- Introduced CAC Resolution 2023-01 for first reading, which proposes changes to the CAC Bylaws to reflect the adoption of Resolution 2023-02, which replaced Resolution 90-1. The CAC voted to submit the resolution to the Board and legal counsel for review before voting to adopt at the second reading.
- Agreed to propose a joint meeting with the Board to discuss a review of the 5-Year Management Plan
  and discuss initiating a rolling review and several considerations of the plan review process. The CAC will
  delay further discussion of the 5-Year Management Plan and 2023 Strategic Planning until the next
  regular meeting.

#### 01/24

 McGlasson proposed CAC Bylaw changes, from minor edits such as writing out numerals to more substantive language regarding submitting member resignations to the Executive Director and accounting for weekends and holidays in meeting notifications.

#### 01/30

- Executive Committee discussed proposed CAC Bylaw amendments, provided further recommendations, and will forward the proposal to the Board for their February 9<sup>th</sup> meeting.
- Executive Committee supported the CAC's joint meeting proposal. McGlasson will schedule it for the earliest opportunity.

## Monroe County Solid Waste Management District Citizens Advisory Committee 2022 Activity & Expense Report

## **Activities**

## Joint Board/CAC Meetings

04/14

## Biodigester Feasibility Study & 5-Year Plan Discussion

Board and CAC discussed potential participation in feasibility study funding with CBU Director Vic Kelson.

Reviewed 5-yp goals and discussed priorities and considerations to track progress & report. Agreed to focus on rebranding

Briefly discussed lighter recycling options, like a mobile collection cycle, or partnerships

## 5-Year Solid Waste Management Plan

#### Subcommittee Work

Implementation & Evaluation Guidance Subcommittee

(Conway, Greenberg, Manley, Wynia)

05/23 Subcommittee Meeting - Discussed requirements, contents, and format of a shared reporting document for district staff.

05/24 Initial draft provided to sub committee for review.

11/17 Proposed final draft provided to CAC for review and forwarded to Executive Director Tom McGlasson for review with staff.

## Rebranding Subcommittee

(Conway, Edwards, Wynia, McGlasson, Munson, Piedmont-Smith, Pokral)

06/06 Subcommittee Meeting - Brainstorming and discussion of slogan, logo, objectives, and execution.

08/30 Discussion resumes via email with logo proposals.

10/03 Further mockups shared with the subcommittee for consideration.

11/10 Progress & discussion points presented to the full board at the November regular Board Meeting.

**Status: Ongoing** 

## **Hybrid Attendance Planning**

03/08 Indiana emergency executive orders are lifted, so an 'Attendance Planning' document is created for members to indicate in-person vs. virtual attendance.

05/19 Attendance is discussed again as three of the last four meetings lacked quorum.

06/16 Planning process is formally adopted as a policy.

**Status: Complete** 

## Membership

03/17 Bradley Lucas appointed

04/05 Adelaide Petrov-Yoo resigned

+04/14 Mason Greenberg and Ryan Edwards appointed

07/05 Morning Wilder resigned

10/20 CAC recommended removal of Mason Greenberg and review of Nelson Shaffer

11/10 Board removed Mason Greenberg, tabled Shaffer's review for January

12/06 Lily Kleinlein declined 2023 reappointment

12/08 Andrew Manley declined 2023 reappointment

## Other

## Officer Elections

01/20 Chair: Joseph Wynia, Vice-chair: Randi Cox; Secretary: John Arnold

02/17 Secretary re-election to resolve term-limit violation: Lily Kleinlein succeeds John Arnold

09/15 Vice-chair election to fill vacancy: Ryan Edwards succeeded Randi Cox

## Adopt-A-Road Cleanup

(Randi Cox, Ryan Edwards)

06/11 Cleaned up Old SR 37 S from 9am to 12pm.

## **Budgets**

2023 CAC Budget

06/16 Reviewed & approved proposed 2023 CAC budget

2023 District Budget Special Meeting

08/09 Discussed proposed budget and composed letter of support to provide to the Board

## Regular Meeting Exceptions

03/17; 05/19 - Regular meetings held but lacked sufficient attendance for quorum.

08/17; 12/15 - Regular meetings canceled for lack of new business.

## **Expenses**

Fund	Amount	Date	Description
09-30.43920 Training & Education	\$390.00	09/16	2022 AISWMD Retreat and Annual Business Meeting

## 2022 AISWMD Retreat and Annual Business Meeting

One-day pass on Wednesday, 08/05/2022 for Edwards and Manley at the Fort Golf Resort in Indianapolis. Members attended sessions "How SWMDs Fit into the Circular Economy", "Managing Household Hazardous Waste Collections", and "Working with your MS4."

## References

### Find additional details on all 2022 activities in the CAC DropBox

Monthly Board Reports:

CAC/Board Reports/2022

Meeting Minutes:

CAC / Meetings / 2022

## View past meeting recordings on CATS

2022 Regular & Joint BOD Meetings:

"Monroe County Solid Waste Management District Citizens Advisory Committee"

"Monroe County Solid Waste Management District CAC-BOD Joint Meeting"



## <u>MEMORANDUM</u>

**TO:** MCSWMD Board of Directors

**DATE:** February 3, 2023

**FROM:** Tom McGlasson Jr.

**SUBJECT:** February 2023 Administration Department Board Report

#### **IMPORTANT UPCOMING DATES**

- Late March or early April 2023 the Rumpke Monroe County Resource Recovery Facility is schedule to open. Per section 7 of the *Solid Waste Disposal Agreement* with Republic Services, the District must seek to impose a host fee on this facility. Additionally, this section also allows either party (Republic or the District) to provide notice to the other regarding a new facility and that after such notice the parties will "negotiate in good faith" to reach an agreement on continuing their relationship under the agreement; including adjusting or eliminating the host fee. If an agreement cannot be reaching within 30 days, then either party may terminate the agreement.
- May 1, 2023 the initial term of the *Recyclables and Transportation Agreement* with Republic Services expires. As neither party has provided notice regarding this, the agreement is set to automatically renew for a period of 1 year. However, during any renewal term either party may terminate the agreement by providing 120 days written notice. This agreement calls for the District to pay to Republic \$26.40/ton for fiber materials (cardboard, paper, magazines, books, etc.) and plastics. The agreement also covers the hauling of these materials, as well as the hauling of metals, Orange Bag trash, and Bulky Items. Hauling costs are currently \$106.12 per load, and increases are limited to 2% annually. Glass is specifically excluded from this agreement.
- October 7, 2024 the initial term of the Solid Waste Disposal Agreement expires. This is the agreement that contains the Host Fee paid to the District, currently \$2.75 per ton. The agreement does allow for up to 4 renewal terms of 5 years each by mutual written agreement of the parties, termination without cause can only occur at the end of the initial or any renewal term. In addition to the Host Fee, this agreement covers waste disposal costs for the Districts Orange Bag and Bulky Item programs. Currently the District pays \$42.70/ton, increases to this are at Republic's discretion, but must be based on the Midwest CPI for All Urban Consumers, and is limited to 12% in any 3 year period. Republic is also allowed to increase this fee due to increases in taxes, fees and/or operational costs incurred which results from adoption or change of any environmental laws. Similar restrictions on increases of the public gate rate exist in the contract.

#### Legislative Update

- SB33 Solar Panel Decommissioning and Disposal Study directs IDEM and the IURC to jointly study the decommissioning and disposal of solar panels and report findings and recommendations no later than 11/1/23. Passed by Senate on 1/24/23 (50-0), referred to House. AISWMD has issued a letter in support of this legislation.
- SB472 Advanced Recycling defines "advanced recycling" as a manufacturing process for the conversion of post-use polymers and recovered feedstocks into basic raw materials, feedstocks, chemicals, and other products; defines "advanced recycling facility" as a manufacturing facility; exempts advanced recycling materials and facilities from the definitions of "solid waste", "solid waste disposal facility", "solid waste processing facility", and "solid waste management"; and thus are exempt from certain solid waste management laws. Senate Committee on Environmental Affairs recommended this bill be passed on 1/31/22
- **HB1017 Prescription Drug Donation Repositories** establishes a prescription drug repository program allowing the donation of unused prescription drugs and supplies for use by an eligible individual or qualified recipient. House Committee on Public Health recommended to pass this bill and referred it to the House Committee on Ways and Means where amendments are currently being debated.
- **HB1075 Nonprofit Organizations** provides that the content of an investigative demand issued by the AG are confidential; expands the definition of a "public benefit corporation; provides that a court may dissolve a nonprofit corporation (NC) under certain circumstances; specifies procedures the AG must take before petitioning a court for dissolution; permits a court to appoint a receiver to manage a NC even in an action to dissolve has not been filed; provides additional remedies the AG may seek for violations; imposes record retention requirement on NCs. Passed by House on 1/30/23 (77-19), referred to Senate.
- **HB1078 Governance of Public-Private Agreements** requires a government body to entertain more than one bidder before entering into a public-private agreement; provides for both performance and payment bonds of not less than 100% of the cost to design and construct the project; requires operator to perform at least 30% of the work; requires full disclosure of the agreement; requires public comment hearing regarding the necessity of the project. Referred to the House Committee on Government Regulatory Reform on 1/9/23, no further action to date.
- **HB1167 Live Streaming and Archiving Meeting** requires governing bodies to provide, on a publically accessible platform, live transmissions of public meetings and an archive of copies of live transmissions, with links to any meeting agendas, minutes, or memoranda. Provides that where internet capabilities do not permit live transmission, the meeting must be recorded; provides that live transmissions and recordings are permanent records that must be retained and made available to the public for at least 90 days and then transferred to the state archives. House Committee on Government and Regulatory Reform recommended do pass on 1/24/23, referred to the House Committee on Ways and Means on 1/24/23.
- **HB1512 Solid Waste Matters** extends the central Indiana waste diversion pilot project an additional 2 years; directs IDEM to carry out a second round of grants; extends eligibility to Marion County and the 8 surrounding counties. Referred to House Committee on Environmental Affairs on 1/17/23, Representative Hamilton added as coauthor on 1/31/23.

#### **General Updates**

- CBU will be holding a staff level review of the draft final report of the Anaerobic Digester Feasibility Study from Energy Power Partners (EPP) on February 17, 2023. After this review, EPP will compile the final report which will be presented at a public meeting on a date to be determined.
- The two (2) new positions approved for 2023, *Waste Reduction Specialist* and *Compliance, HHW & Landfill Support Staff* have been advertised.

#### **Media Summary for January**

- Social Media Outreach
  - Social media posts included: Holiday Tree Recycling; Dr. Martin Luther King Jr. Holiday; CAC Recruitment; Earth Day Promotion; Adopt-A-Road; Green Business Network; District & City Services; Greenwashing.
- Effectv Summary
  - o Television advertising: Recycling Right; Climate Change; LEDs; Community Food Waste Collection; Electronics; Recycling and Orange Bag Trash.
  - Weather Crawl: Facility Schedules; Electronics; Orange Bag Trash; Food Waste Collection.
  - o Premium Digital Advertising: Food Waste Collection; LEDs and Energy.
    - Premium Digital is a platform for our infomercials to be viewed through Comcast On-Demand services and internet streaming on any device.
- Radio Summary
  - o WHCC: 7 scripts have been submitted for Environmental Challenges & Solutions to be used for the 2023 advertising year.

#### **Education and Outreach Summary for October**

- Elisa Pokral provided classroom education sessions in the following schools:
  - O Rogers Elementary (#4)  $-2^{nd}$  grade; 5 classrooms
  - $\circ$  Rogers Elementary (#2) 1<sup>st</sup> grade; 3 classrooms
  - o Marlin Elementary (#4) 1<sup>st</sup> grade; 2 classrooms
  - o Templeton Elementary (#4 & #5) 3<sup>rd</sup> & 4<sup>th</sup> grades; 2 classrooms
  - Highland Park Elementary (#5) 4<sup>th</sup> grade; 2 classrooms

Monroe County Solid Waste

District

## **MEMORANDUM**

DATE: 02/02/23 Management

TO: MCSWMD Board of Directors FROM: Joey Long

SUBJECT: Recycling & Reuse, Hazardous Materials, Rural Recycling Centers Board Report

for the month of February 2023.

#### Recycling & Reuse (04)

Cook Medical has donated a large amount of office furniture that was used to furnish two new offices.

#### **Hazardous Materials (05)**

> Staff is in the process of setting up the first shipment for new tire program.

#### **Rural Recycling Centers (06)**

> Rural Recycling sites are operating as normal.

2022 Total Recycling Tons	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Totals
Cardboard	70.54	55.13	72.34	73.13	68.84	76.76	68.49	75.61	79.17	56.11	69.73	68.55	834.40
Mixed Paper/Magazines	14.21	19.46	22.55	18.26	28.87	14.89	19.17	16.13	16.59	21.54	17.71	15.78	225.16
Newspaper	4.35	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	4.35
Books	2.70	4.73	0.34	0.00	4.39	4.39	2.70	0.00	5.06	0.00	0.00	1.69	25.99
Mixed Paper	5.47	4.66	4.05	0.00	4.05	4.05	4.25	0.00	5.87	0.00	0.00	5.27	37.67
White Paper	0.41	0.20	1.42	0.00	0.41	1.42	0.41	0.00	0.81	0.00	0.00	0.21	5.27
Magazines	2.70	1.80	3.60	0.00	2.25	1.80	1.80	0.00	2.25	0.00	0.00	2.70	18.90
Scrap/Steel - BIM	15.22	11.21	23.42	17.31	20.41	23.87	18.26	25.95	17.21	23.35	13.79	17.71	227.70
Scrap/Steel - JB	4.35	2.95	2.26	5.54	6.61	9.90	7.68	5.71	6.54	6.79	12.45	1.32	72.08
Glass	23.87	21.71	15.61	23.93	57.55	32.71	34.71	37.73	25.99	20.28	20.45	39.16	353.70
Plastic 1 - 7	23.96	21.00	28.10	27.38	24.32	31.05	26.39	23.12	27.32	20.90	24.20	24.04	301.78
Total	167.77	142.84	173.69	165.54	217.70	200.83	183.85	184.25	186.81	148.97	158.33	176.42	2106.99
Total	107.77	142.04	173.09	103.54	217.70	200.03	103.03	104.23	100.01	140.97	130.33	170.42	2100.33
2022 Recycling Pulls By Location - Republic	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	
Bethel Ln	10	5	7	6	6	11	4	8	8	11	7	7	90
Dillman Rd	6	4	8	6	6	13	5	9	11	11	15	5	99
Ellettsville	11	8	12	13	7	16	10	10	12	16	11	12	138
Main Recycling Center	11	12	13	14	14	17	15	15	18	20	15	14	178
Oard Rd.	6	5	5	4	6	11	5	6	6	9	5	8	76
Total	44	34	45	43	39	68	39	48	55	67	53	46	581
10101	• •			10				10		01		10	
2022 Recycling Pulls By Location - K & S	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	
2022 Recycling Pulls By Location - K & S Bethel Ln - Glass	Jan 1	Feb 1	Mar 1	Apr 1	May 3		Jul 1	Aug 1	Sep 1		Nov 1		17
Bethel Ln - Glass	1	Feb 1			3	Jun 2 1		-	1	2	1	2	17 8
Bethel Ln - Glass Dillman Rd - Glass		Feb 1 1 1	1	1	3	2	1	1	•				8
Bethel Ln - Glass Dillman Rd - Glass Ellettsville - Glass	1 0	1 1	1 0	1	3 2 2	2	1 1 1	1 1	1 0	2	1	2	8 13
Bethel Ln - Glass Dillman Rd - Glass	1 0 1	1 1 1	1 0 1	1 1	3	2	1	1	1 0 1 2	2 0 1	1 1 1 1	2 0 1	8 13 19
Bethel Ln - Glass Dillman Rd - Glass Ellettsville - Glass Main Recycling Center - Glass	1 0 1	1 1 1	1 0 1	1 1 1	3 2 2 3	2	1 1 1	1 1 1 2	1 0	2 0 1 1	1 1 1	2 0 1	8 13
Bethel Ln - Glass Dillman Rd - Glass Ellettsville - Glass Main Recycling Center - Glass Trailer Loads	1 0 1	1 1 1 1	1 0 1 1	1 1 1 1 0	3 2 2 2 3	2	1 1 1 2 1	1 1 1 2 0	1 0 1 2 2	2 0 1 1 0	1 1 1 1 0	2 0 1	8 13 19 9
Bethel Ln - Glass Dillman Rd - Glass Ellettsville - Glass Main Recycling Center - Glass Trailer Loads Oard Rd Glass	1 0 1 1 1	1 1 1 1 1 0	1 0 1 1 1 0	1 1 1 1 0 0	3 2 2 3 1	2 1 1 1 1 1	1 1 1 2 1	1 1 1 2 0 2	1 0 1 2 2 0	2 0 1 1 0 0	1 1 1 1 0	2 0 1 3 1	8 13 19 9 8
Bethel Ln - Glass Dillman Rd - Glass Ellettsville - Glass Main Recycling Center - Glass Trailer Loads Oard Rd Glass  Total	1 0 1 1 1 1 1 5	1 1 1 1 1 0 5	1 0 1 1 1 0 4	1 1 1 1 0 0	3 2 2 3 1 1 12	2 1 1 1 1 1 7	1 1 2 1 1 7	1 1 1 2 0 2	1 0 1 2 2 0	2 0 1 1 0 0	1 1 1 1 0 1 5	2 0 1 3 1 1 8	8 13 19 9
Bethel Ln - Glass Dillman Rd - Glass Ellettsville - Glass Main Recycling Center - Glass Trailer Loads Oard Rd Glass  Total  2022 Recycling Tonnage By Location	1 0 1 1 1 1 5 Jan	1 1 1 1 1 0 5	1 0 1 1 1 0 4 Mar	1 1 1 1 0 0 4 Apr	3 2 2 3 1 1 12 May	2 1 1 1 1 7 Jun	1 1 2 1 1 7	1 1 1 2 0 2 7	1 0 1 2 2 0 6	2 0 1 1 0 0 4	1 1 1 1 0 1 5	2 0 1 3 1 1 8	8 13 19 9 8 <b>74</b>
Bethel Ln - Glass Dillman Rd - Glass Ellettsville - Glass Main Recycling Center - Glass Trailer Loads Oard Rd Glass  Total  2022 Recycling Tonnage By Location Bethel Ln	1 0 1 1 1 1 5 Jan 27.05	1 1 1 1 1 0 5 Feb 16.99	1 0 1 1 1 0 4 Mar 24.00	1 1 1 1 0 0 4 Apr 25.94	3 2 2 3 1 1 12 May 36.41	2 1 1 1 1 1 7 Jun 26.10	1 1 2 1 1 7 Jul 17.81	1 1 1 2 0 2 7 Aug 25.76	1 0 1 2 2 0 6 Sep 29.15	2 0 1 1 0 0 4 Oct 28.01	1 1 1 0 1 5 Nov 24.53	2 0 1 3 1 1 8 Dec 27.08	8 13 19 9 8 <b>74</b> 308.82
Bethel Ln - Glass Dillman Rd - Glass Ellettsville - Glass Main Recycling Center - Glass Trailer Loads Oard Rd Glass  Total  2022 Recycling Tonnage By Location Bethel Ln Dillman Rd	1 0 1 1 1 1 5 3 Jan 27.05 23.96	1 1 1 1 1 0 5 Feb 16.99 17.50	1 0 1 1 1 0 4 Mar 24.00 28.93	1 1 1 1 0 0 4 Apr 25.94 29.55	3 2 2 3 1 1 1 12 May 36.41 36.70	2 1 1 1 1 1 7 Jun 26.10 40.69	1 1 2 1 1 7 Jul 17.81 28.57	1 1 1 2 0 2 7 Aug 25.76 30.85	1 0 1 2 2 0 6 Sep 29.15 23.95	2 0 1 1 0 0 4 Oct 28.01 20.75	1 1 1 0 1 5 Nov 24.53 32.68	2 0 1 3 1 1 8 Dec 27.08 18.75	8 13 19 9 8 <b>74</b> 308.82 332.87
Bethel Ln - Glass Dillman Rd - Glass Ellettsville - Glass Main Recycling Center - Glass Trailer Loads Oard Rd Glass  Total  2022 Recycling Tonnage By Location Bethel Ln Dillman Rd Ellettsville	1 0 1 1 1 1 5 3 Jan 27.05 23.96 37.97	1 1 1 1 1 0 5 Feb 16.99 17.50 29.59	1 0 1 1 1 0 4 Mar 24.00 28.93 39.06	1 1 1 0 0 4 Apr 25.94 29.55 44.46	3 2 2 3 1 1 12 May 36.41 36.70 35.38	2 1 1 1 1 1 7 Jun 26.10 40.69 46.80	1 1 2 1 1 7 Jul 17.81 28.57 38.15	1 1 1 2 0 2 7 Aug 25.76 30.85 38.66	1 0 1 2 2 2 0 6 Sep 29.15 23.95 40.39	2 0 1 1 0 0 4 Oct 28.01 20.75 35.53	1 1 1 0 1 5 Nov 24.53 32.68 43.35	2 0 1 3 1 1 8 Dec 27.08 18.75 34.55	308.82 332.87 463.88
Bethel Ln - Glass Dillman Rd - Glass Ellettsville - Glass Main Recycling Center - Glass Trailer Loads Oard Rd Glass  Total  2022 Recycling Tonnage By Location Bethel Ln Dillman Rd Ellettsville Main Recycling Center	1 0 1 1 1 1 5 3 37.05 23.96 37.97 46.44	1 1 1 1 1 0 5 Feb 16.99 17.50 29.59 52.86	1 0 1 1 1 0 4 Mar 24.00 28.93 39.06 50.54	1 1 1 0 0 4 Apr 25.94 29.55 44.46 51.39	3 2 2 3 1 1 1 12 May 36.41 36.70 35.38 71.92	2 1 1 1 1 1 7 Jun 26.10 40.69 46.80 53.55	1 1 2 1 1 7 Jul 17.81 28.57 38.15 68.31	1 1 2 0 2 7 Aug 25.76 30.85 38.66 60.87	1 0 1 2 2 0 6 Sep 29.15 23.95 40.39 54.94	2 0 1 1 0 0 4 Oct 28.01 20.75 35.53 51.52	1 1 1 0 1 5 Nov 24.53 32.68 43.35 37.05	2 0 1 3 1 1 1 8 Dec 27.08 18.75 34.55 64.51	308.82 332.87 463.88 663.89
Bethel Ln - Glass Dillman Rd - Glass Ellettsville - Glass Main Recycling Center - Glass Trailer Loads Oard Rd Glass  Total  2022 Recycling Tonnage By Location Bethel Ln Dillman Rd Ellettsville Main Recycling Center Trailer Loads	1 0 1 1 1 1 5 3 37.05 23.96 37.97 46.44 11.28	1 1 1 1 1 0 5 Feb 16.99 17.50 29.59 52.86 11.39	1 0 1 1 1 0 4 Mar 24.00 28.93 39.06 50.54 9.41	1 1 1 0 0 4 Apr 25.94 29.55 44.46 51.39 0.00	3 2 2 3 1 1 12 May 36.41 36.70 35.38 71.92 11.09	2 1 1 1 1 1 7 Jun 26.10 40.69 46.80 53.55 11.66	1 1 2 1 1 7 Jul 17.81 28.57 38.15 68.31 9.16	1 1 1 2 0 2 7 Aug 25.76 30.85 38.66 60.87 0.00	1 0 1 2 2 0 6 Sep 29.15 23.95 40.39 54.94 21.53	2 0 1 1 0 0 4 Oct 28.01 20.75 35.53 51.52 0.00	1 1 1 0 1 5 Nov 24.53 32.68 43.35 37.05 0.00	2 0 1 3 1 1 8 Dec 27.08 18.75 34.55 64.51 9.86	308.82 332.87 463.88 663.89 95.36
Bethel Ln - Glass Dillman Rd - Glass Ellettsville - Glass Main Recycling Center - Glass Trailer Loads Oard Rd Glass  Total  2022 Recycling Tonnage By Location Bethel Ln Dillman Rd Ellettsville Main Recycling Center	1 0 1 1 1 1 5 3 37.05 23.96 37.97 46.44	1 1 1 1 1 0 5 Feb 16.99 17.50 29.59 52.86	1 0 1 1 1 0 4 Mar 24.00 28.93 39.06 50.54	1 1 1 0 0 4 Apr 25.94 29.55 44.46 51.39	3 2 2 3 1 1 12 May 36.41 36.70 35.38 71.92 11.09 26.19	2 1 1 1 1 1 7 Jun 26.10 40.69 46.80 53.55	1 1 2 1 1 7 Jul 17.81 28.57 38.15 68.31 9.16 21.86	1 1 2 0 2 7 Aug 25.76 30.85 38.66 60.87	1 0 1 2 2 0 6 Sep 29.15 23.95 40.39 54.94	2 0 1 1 0 0 4 Oct 28.01 20.75 35.53 51.52	1 1 1 0 1 5 Nov 24.53 32.68 43.35 37.05	2 0 1 3 1 1 1 8 Dec 27.08 18.75 34.55 64.51	308.82 332.87 463.88 663.89

2022 Trash Pulls By Location	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	
Bethel Ln	9	6	10	9	9	9	8	9	9	8	8	8	102
Dillman Rd	8	8	9	8	8	8	8	9	10	9	7	8	100
Ellettsville	7	7	9	8	7	9	8	8	8	9	9	9	98
Main Recycling Center	1	1	0	1	1	1	1	0	1	1	1	0	9
Oard Rd.	8	9	9	8	9	9	9	9	9	10	7	8	104
Total	33	31	37	34	34	36	34	35	37	37	32	33	413
2022 Trash Tonnage By Location	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	
Bethel Ln	35.41	22.34	40.85	33.30	38.85	37.04	32.68	38.91	32.34	29.38	34.57	31.47	407.14
Dillman Rd	41.17	35.40	39.83	7.76	46.19	41.07	35.78	47.37	46.72	39.84	34.84	35.53	451.50
Ellettsville	40.39	43.31	45.19	40.92	43.22	48.27	43.45	43.04	35.57	44.24	54.20	40.07	521.87
Main Recycling Center	1.85	2.15	0.00	2.26	8.46	2.47	0.61	0.00	2.23	1.34	1.78	0.00	23.15
Oard Rd.	32.12	29.40	33.06	30.18	37.71	33.39	33.40	34.84	31.77	32.36	28.47	29.51	386.21
Total	150.94	132.60	158.93	114.42	174.43	162.24	145.92	164.16	148.63	147.16	153.86	136.58	1789.87
2022 Bulky Pulls By Location	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	
Bethel Ln	4	1	5	4	5	2	5	2	5	4	1	2	40
Dillman Rd	2	3	4	4	4	3	5	4	5	3	5	3	45
Ellettsville	4	3	4	4	1	4	3	8	3	4	2	3	43 41
Oard Rd.	3	2	4	3	4	4	3	4	4	2	4	4	
Total	13	9	17	15	14	13	16	18	17	13	12	12	169
2022 Bulky Tonnage By Location	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	
Bethel Ln	4.99	5.75	8.32	6.34	11.80	4.32	6.57	5.55	6.28	10.53	1.09	3.54	75.08
Dillman Rd	3.28	5.88	5.92	7.76	8.03	8.31	8.08	7.23	6.24	3.77	6.86	2.37	73.73
Ellettsville	9.45	6.92	8.73	8.63	6.55	14.86	10.35	23.64	9.45	7.77	7.06	7.36	120.77
Oard Rd.	7.15	2.26	7.42	5.52	7.67	7.20	5.95	6.22	6.64	4.04	5.97	5.97	72.01
Total	24.87	20.81	30.39	28.25	34.05	34.69	30.95	42.64	28.61	26.11	20.98	19.24	341.59

## **MEMORANDUM**

**DATE:** February 9, 2023

**TO:** MCSWMD Board of Directors

**FROM:** Lee Paulsen

**SUBJECT:** Landfill and Environmental Compliance January 2023 Board Report

## Monroe County Solid Waste Management District

#### **Landfill January 2023:**

- ◆ The NPDES Discharge Monitoring Report (DMR) and IDEM Monthly Monitoring Report (MMR) for January 2023 will be submitted prior to the February 28, 2023 deadline.
- ◆ The NPDES Discharge Monitoring Report (DMR) and IDEM Monthly Monitoring Report (MMR) for December 2022 was prepared and submitted by Lee Paulsen on 1-6-2023. There were no exceedances or violations.
- ♦ Treatment plant was restarted on January 5, 2023.
- ♦ November 2022 Groundwater sampling data has been forwarded to AECom for the statistical analysis. We are still waiting at this time for the report from AECom.
- ♦ Methane monitoring was conducted on January 10, 2023. The results were submitted to IDEM via electronic mail. All the samples were within acceptable limits.
- Leachate production is available on the next page.

#### **Environmental Compliance January 2023:**

- ◆ Thirty-nine (39) new Environmental Compliance Cases were reported for the month of January 2023.
  - o Thirty-eight (38) Case were Substantiated, twenty-nine (29) roadside cases, zero (0) Illegal Burns, and Ten (10) private property cases. Thirty-one (31) are closed and Eight (8) are still open and pending.
  - o January 2023: 1840 lbs. trash removed from the roadsides, zero (0) needles, fourteen (14) tires removed from the side of the roads.
- There are currently sixty-six (66) open environmental compliance cases.

#### **◆** Total for 2023:

- 39 total cases. 0 Illegal burn; 10 cases at private properties; and 29 roadside clean-ups.
  - 1840 lbs. trash removed from the sides of the road via compliance cases.
  - Tires: Fourteen (14) tires removed from the sides of the road; 0 tires on rims.
  - Needles: Zero (0) removed from January 1, 2023 to present.

#### Adopt-A-Road January 2023:

- For the month of January 2023, there was (1) Adopt-A-Road clean-up completed.
  - In memory of James Lee Marvin Koch; Boltinghouse Road, Between Old 37 North to E. Earl Young Rd.
- ♦ For the month of January 2023 there was approximately One (1) mile of road that was cleaned.
  - Each clean-up is for an adopted section of road that is approximately one (1) mile in length
- ♦ For the month of January 2023 approximately 30 lbs. of trash and 0 lbs. of recyclables removed from the sides of roads.
  - O Weights are estimated based on an average bag weight due to the City of Bloomington collecting a substantial number of the clean-ups for which we cannot get actual weight.

#### **♦** YTD 2023 for the Adopt-A-Road:

- o 1 clean-ups.
- o 30 lbs. of trash.
- o 0 lbs. of recyclables.
  - Weights are estimated based on an average bag weight due to the City of Bloomington collecting a substantial number of the clean-ups for which we cannot get actual weights.

#### **Monroe County Landfill Leachate Generation and Treatment Data**

The below data is for the most recent six (6) months of operation

Mon	nth	August '22	Sept. '22	Oct. '22	Nov. '22	Dec. '22	Jan. '23	Total
	High	94	95	80	80	60	63	
Temp (°F)	Low	55	32	28	11	-9	11	
	Avg	75	65	53	45	34	37	
Total	Hauled Dillman	0	0	0	0	0	0	0
Total Gallons	Hauled Ellettsville	14,200	0	5,000	0	0	530,000	549,200
Generated	Treated	0	206,813	0	0	0	303,425	510,238
	Total	14,200	206,813	5,000	0	0	0	226,013
Precipita	tion (in)	1.42	3.31	1.94	0.37	2.45	3.99	13.48
Hauling Co	st Dillman	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Hauling Cos	t Ellettsville	\$753	\$753	\$265	\$0	\$0	\$27,835	\$29,606
Disposal Co	st Dillman	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Total	Cost	\$753	\$753	\$265	\$0	\$0	\$27,835	\$29,606
	Gallons	Per Acre Per	Day (GPAD):	21.75				

<sup>\*\*</sup>AS of February 15 2019, Bynum Fanyo Utilities began hauling leachate per the quote accepted by the Board on 2-14-19 and disposal cost is included in the hauling amount.

For comparison, below is the data for the same six (6) month period from the previous year

Mor	nth	August '21	Sept. '21	Oct. '21	Nov. '21	Dec. '21	Jan. '22	Total
	High	97	93	83	73	68	62	
Temp (°F)	Low	50	37	35	14	16	-6	
	Avg	74	67	61	41	41	26	
	Hauled Dillman	0	0	0	0	0	0	0
Total Gallons	Hauled Ellettsville	0	76,800	84,200	153,600	200,000	333,000	847,600
Generated	Treated	129,378	28,990	458,200	516,998	555,634	457,912	2,147,112
	Total	129,378	105,790	542,400	670,598	755,634	790,912	2,994,712
Precipita	tion (in)	2.97	6.31	5.88	1.60	4.97	2.49	24.22
Hauling Co	st Dillman	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Hauling Cost	Ellettsville	\$0	\$3,500	\$3,604	\$6,756	\$8,560	\$14,256	\$36,676
Disposal Co	st Dillman	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Total	Total Cost		\$3,500	\$3,604	\$6,756	\$8,560	\$14,256	\$36,676
	Gallons	Per Acre Per	Day (GPAD):	288.21	•			

#### Below is the cost savings realized from on-site leachate treatment for the current six (6) month period

<u>Month</u>	<u>Treated</u>	<u>Hauled</u> <u>Dillman</u>	<u>Hauled</u> <u>Ellettesville</u>	<u>Total</u>	Monthly Cost for Hauled	Cost w/o Treatment	Operational Costs	Cost Savings
August '22	0	0	14,200	14,200	\$753	\$608	\$0	-\$145
Sept. '22	206,813	0	0	206,813	\$753	\$8,852	\$4,912	\$3,187
Oct. '22	0	0	5,000	5,000	\$265	\$214	\$0	-\$51
Nov. '22	0	0	0	0	\$0	\$0	\$0	\$0
Dec. '22	0	0	0	0	\$0	\$0	\$0	\$0
Jan. '23	303,425	0	530,000	833,425	\$27,835	\$35,671	\$7,206	\$629
Total	510,238	0	549,200	1,059,438	\$29,606	\$45,344	\$12,118	\$3,620

<sup>\*</sup> Leachate hauling and disposal costs are based on the following rates: as of March 1, 2022 Hauling and Disposal = \$223.00 per 4,200 gallon load

Hauling and Disposal = \$265.00 per 5,000 gallon load

<sup>\*\*</sup> Temperature data is from the website National Weather Service (www.weather.gov) for zip code 47408