

# Monroe County Historic Preservation Board of Review



**Monday, September 19, 2022**  
**5:30 p.m.**

## **Hybrid Meeting**

### **In-person**

Monroe County Government Center  
Planning Department  
501 N. Morton Street, Room 100B  
Bloomington, IN 47404

### **Virtual**

**Zoom Link:** <https://monroecounty-in.zoom.us/j/87950224220?pwd=MFRJN2ZFSm1lV0R0WUdCWFlobljUT09>

If calling into the Zoom meeting, dial (312) 626 6799

Meeting ID: 879 5022 4220

Password: 491694

**AGENDA**  
**MONROE COUNTY HISTORIC PRESERVATION**  
**BOARD OF REVIEW**

Monday, September 19, 2022

5:30 PM

**HYBRID MEETING INFO**

**IN-PERSON:** Monroe Government Center 501 N Morton ST Room 100B Bloomington IN 47404

**VIRTUAL LINK:** <https://monroecounty->

[in.zoom.us/j/87950224220?pwd=MFRJN2ZFSm1lV0R0WUdCWFlobljlUT09](https://monroecounty-in.zoom.us/j/87950224220?pwd=MFRJN2ZFSm1lV0R0WUdCWFlobljlUT09)

If calling into the Zoom meeting, dial: 312-626-6799.

When prompted, enter the Meeting ID #: 879 5022 4220

Password: 491694

- 1) Call to Order
- 2) Approval of Meeting Minutes: July 18, 2022 PAGE 3
- 3) Administrative Business
  - a) Follow-up to MCHP Board of Review membership terms
  - b) For Discussion: Memorial Resolution for Nancy Hiller
- 4) Old Business
  - a) Historic Preservation Fund (HPF) Matching Grant Program PAGE 8
- 5) New Business
  - a) INDOT Early Coordination Letter: Hot Mixed Asphalt (HMA) Overlay, PAGE 10  
Minor Structural Project along SR 46, from the SR 446 intersection to the  
W Junction (JCT) of SR 135
  - b) Federal Highway Administration Project Completion: Interpretive Signs, PAGE 11  
Fullerton Pike Corridor Improvement Project, Monroe County, Indiana
  - c) 2022 Work Plan Updates PAGE 14
- 6) Adjournment

**NEXT MEETING: October 17, 2022**

Anyone who requires an auxiliary aid or service for effective communication, or a modification of policies or procedures to participate in a program, service, or activity of Monroe County, should contact Monroe County Title VI Coordinator Angie Purdie, (812)-349-2553, [apurdie@co.monroe.in.us](mailto:apurdie@co.monroe.in.us), as soon as possible but no later than forty-eight (48) hours before the scheduled event.

Individuals requiring special language services should, if possible, contact the Monroe County Government Title VI Coordinator at least seventy-two (72) hours prior to the date on which the services will be needed.

The meeting will be open to the public.

**DRAFT MINUTES**  
**MONROE COUNTY HISTORIC PRESERVATION**  
**BOARD OF REVIEW**  
Monday July 18, 2022  
5:30 PM

**HYBRID MEETING INFO**

**IN-PERSON:** Monroe Government Center 501 N Morton ST Room 100 B, Bloomington IN 47404

**VIRTUAL LINK:** <https://monroecounty-in.zoom.us/j/87950224220?pwd=MFRJN2ZF5m1lV0R0WUdCWFlobljUT09>

If calling into the Zoom meeting, dial: 312-626-6799.  
When prompted, enter the Meeting ID #: 879 5022 4220  
Password: 491694

Attendees: Duncan Campbell, Debby Reed, Susan Snider Salmon, Polly Root Sturgeon, Don Maxwell, Donn Hall  
Absent: Devin Blankenship, Danielle Bachant-Bell, Doug Wilson  
Staff: Drew Myers, Tech Services to assist with meeting  
Public: David Ray

**1) Call to Order @ 5:38 PM**

**2) Approval of Meeting Minutes: June 27, 2022**

Sturgeon: Asked the Board members if anyone had any corrections or changes to make.

Snider Salmon: Offered comments and suggestions including the following: the correct representation of her name, transitional word tense, spelling errors, and paraphrase word choice.

**Sturgeon: Motion to approve the minutes with edits as proposed by Susan Snider Salmon.**

**Campbell: Seconded.**

**Approved: 6-0**

**3) Administrative Business:**

**a) Historic Preservation Fund (HPF) Grant Program**

Myers: Gave brief introduction of this item. Mentioned to the Board how they are likely more familiar with this item and asked for any comments or discussion.

Campbell: Indicated that this is an annual announcement regarding federal funding allocated by Congress to state historic preservation offices for preservation projects.

Sturgeon: Stated that she was not aware of any projects that could fit this program, but suggested the Board keep this in mind since the deadline is in October.

**b) MCHP Continuing Education**

Myers: Introduced this item and referenced a Google Docs link that is available to all Board members to individually record and track their activities counting towards historic preservation continuing education requirements.

### c) Findings of 2022 CLG Audit

- Myers: Introduced the item and summarized the report findings of the 2022 CLG Audit stating that the State CLG Coordinator reported nothing out of the ordinary. Asked for any comments or discussion.
- Snider Salmon: Discussed some confusion points pertaining to the report's rhetorical language and her overall sense that the report was templated.
- Campbell: Concurred with Snider Salmon in that the report is essentially a boilerplate response to the Historic Preservation Board's annual reporting of their activities and continuing education efforts to retain CLG status. Other historic preservation boards, committees, and agencies receive the same audit, so there are some aspects of the report that are unique to each audited board/committee, but otherwise it is a boilerplate response.
- Maxwell: Brought Item 13 into discussion regarding the staggering of Board member terms. Suggested that appointments of Board members be for shorter terms to avoid the risk of five or more members' terms ending at the same time.
- Sturgeon: Mentioned plans for 2023 concerning Board memberships. It is her impression that many of the Board members are intending to continue their involvement, but to be thinking of other possibly interested and qualified individuals who may want to serve on the MCHP Board should a seat open in 2023.
- Snider Salmon: Asked if the expiration dates of board member terms set by the County or another organization.
- Sturgeon: Stated that her understanding was the terms were set to expire every two years.
- Campbell: Thought the terms were already staggered appropriately, or at least should be according to the ordinance.
- Maxwell: Stated he thought the terms expired every three years.
- [Consensus that the board membership terms are indeed three years]
- Snider Salmon: Suggested that the current issue with the terms was possibly an error.
- Campbell: Suggested that the issue is probably an oversight if the terms are now not staggered appropriately because it is in the ordinance that they should be staggered.
- Sturgeon: Stated that her first appointment was for two years because she replaced a previous Board member that already served one year.
- Myers: Mentioned he would use staff time to determine what went wrong and come up with a way to make it right again.
- ACTION: Staff to investigate how loss of staggering of terms came to be and evaluate proper pathway to remedy the issue.**

[Continued discussion regarding uniqueness of Monroe County being one of two counties – out of 92 counties in Indiana – to have its own county historic preservation ordinance].

[Continued discussion regarding the process and to recruiting new members to the Historic Preservation Board and their required qualifications].

**d) Rice Rezone – Commitments follow-up**

Myers: Introduced the item (added after the packet was published) and discussed how a survey provided by the petitioner revealed that the dry stack stonewall in question was not located on the subject property to any notable extent. Therefore, no action by the MCHP is required.

**4) Old Business**

**a) Kings Road Rezone – Commitments follow-up**

Myers: Introduced the item and summarized the status of this petition with respect to the upcoming meeting schedule for the Monroe County Board of Commissioners. Requested that the MCHP Board submit a draft written commitment to be used by the petitioner for their condition of approval.

Sturgeon: Stated that she sent a draft to Myers' email right before the meeting started.

**b) Ray Barn Renovation – Historic Preservation Criteria follow-up**

Myers: Provided a brief summary of the rezone petition and requested that the petitioner, David Ray, provide updates regarding his research into the historical significance of the farmstead and family that lived there.

Ray: Provided updates regarding the petition, including: on-going research efforts by his wife, submitted updated pictures of the cemetery and old book binding building, and submitted a summary of Ben Owens' historical significance as requested. Presented the history of Ben Owens to the MCHP Board.

Snider Salmon: Requested that the MCHP Board get the names of two buried at the cemetery on the subject property.

Ray: Mentioned that the cemetery is a "ghost cemetery" as the names are unverified and there is no definite record of the two buried there. Stated that he has an idea of who is buried there through oral history and will get those names to the Board.

Snider Salmon: Requested Mr. Ray provide any information regarding names, dates, etc. Asked if there were any markings on the two markers.

Ray: Stated there are no discernable markings.

Campbell: Discussed the intention behind the request for more information regarding the history of Ben Owens in that the MCHP Board was evaluating whether or not he would qualify as a person significant in the County's past.

[Zoom recording interruption; MCHP Board's connection to meeting briefly lost]

Sturgeon: Stated she was unsure if Ben Owens meets this criterion.

Snider Salmon: Remembered that the determination can be rather subjective.

Campbell: Based on what the MCHP just heard, he would say no to Ben Owens meeting this criterion. However, when considering the population at the time, it is certain that Ben Owens had the wealth to be significant at that time, but that in itself does not satisfy the criterion.

Snider Salmon: Stated that Ben Owens would be considered significant at that time in the history of

Monroe County.

Campbell: Clarified that it was the father who was the soldier.

Ray: Confirmed Campbell's statement. He could not find any information on Ben Owens ever holding any political or military title.

Campbell: Asked Mr. Ray if Ben Owens is in a specific book where a family could pay a fee to be recorded in said book.

Reed: Stated that she has a copy of said book and will look through it to see if she can find any reference to Ben Owens.

[Continued discussion regarding Ben Owens' history]

Sturgeon: Stated that it is her opinion that if Ben Owens did not hold any political office or any other title of the sort, that he would not qualify for the criteria under discussion. In summary, criteria #1, #3, and #5 fit the petition site.

Myers: Summarized the meeting schedule for this petition:

- August 2, 2022 – Plan Commission Admin
- August 11, 2022 – Plan Review Committee
- August 16, 2022 – Plan Commission
- September TBD, 2022 – Board of Commissioners

**Sturgeon: Motion to forward REZ-22-6 with a positive recommendation to the Monroe County Plan Commission and Board of Commissioners citing the petition meets the three historic preservation designation criteria as established by MCHP Board.**

**Campbell: Seconded.**

**Approved: 6-0**

#### **c) CAMP and PHP Conference Scholarships for September 27-30th**

Snider Salmon: Requested the Board return to a discussion regarding the two MCHP nominations to attend the upcoming PHP conference. Asked who is responsible for notifying the State of the Board's nominations.

Myers: Stated Planning Staff would take care of the notifying the State of the nominations. Directed the Board to make a motion to vote on nominations.

[Brief discussion on Duncan Campbell and Susan Snider Salmon receiving the nominations]

**Snider Salmon: Motion to nominate Duncan Campbell and Susan Snider Salmon to receive the two available scholarships to attend the PHP Conference.**

**Reed: Seconded.**

**Approved: 6-0**

## **5) New Business**

### **a) Programmatic Agreement Among the City of Bloomington and the Indiana State Historic Preservation Officer Regarding the Administration of Certain HUD-Assisted Projects and Programs Subject to 24 CFR Part 58 in the State of Indiana.**

Myers: Introduced item and opened floor to Board discussion.

Snider Salmon: Requested some background of this item.

Campbell: Questioned the details to clarify role of MCHP as a consulting party to the agreement.

Myers: Read from meeting packet.

Snider Salmon: Asked when and where the consultation as mentioned in the agreement took place with MCHP.

Campbell: Provided a summary of how the State Historic Preservation office enters into these agreements with local historic preservation offices to transfer oversight authority to local agencies.

[Continued discussion on what the agreement entails MCHP's consulting role.

Campbell: Asked if a vote was necessary on this item.

[Brief discussion on updating email address on pg. 83 to reflect correct email address for Planning Staff]

[Zoom recording interruption; MCHP Board's connection lost for the remainder of the meeting]

[Board discussion determined no formal vote necessary for the programmatic agreement item]

### **b) 2022 Work Plan**

[Brief discussion regarding status of items on 2022 Work Plan; no new updates to report]

## **6) Adjournment @ 7:35 PM**

**From:** [Kennedy, Steve](#)  
**To:** [Brooks, Alex](#); [Buroker, Joanne](#); [Cerklefskie, Kathy](#); [Collier, John](#); [Colom Brana, Gloria](#); [David Heinold](#); [Mark Dollase](#); [Hayden, Paul](#); [Hill, Christa](#); [King, Brad](#); [Kleckner, Tommy](#); [Drew Myers](#); [Nunemaker, Todd](#); [Orban, Don](#); [Patz, Bryce](#); [Renwick, Laura](#); [Schell, Nicole](#); [Schlueter, Anthony](#); [Sekula, Greg](#); [Shaver, Arin](#); [Smith, Creager](#); [Stanis, Suzanne](#); [Swihart, Blake](#); [Toering, Adam](#); [Trotter, Eric](#); [Urbanski, Hannahrose](#); [Van Overberghe, Ross](#); [Van Schuyver, Jenifer](#); [Vanness, Ian](#); [Wydicks, Tavi](#); [Zeiger, Todd](#); [Zuercher, Shannon](#); [Alt, Robert](#); [Andrews, Sarah](#); [Blackard, Katie](#); [Bowers, Tyler](#); [Brown, Brendan](#); [Campbell, Craig](#); [Conti, Tina](#); [Davis, Nick](#); [Flauto, Joe](#); [Juip, Holly](#); [Lebo, Vickie](#); [Linley, Ann](#); [Lutes, Sean](#); [Merritt, Doug](#); [Renne, Jim](#); [Root Sturgeon, Polly](#); [Saunders, John](#); [Stillson, Rocki](#); [Thompson, Aaron](#); [Tiffany Tolbert](#); [Wilber, Josh](#); [Bachant-Bell, Danielle](#); [Finholm, Alden](#); [Holbrook, Jarrad](#); [Lethig, Chad](#); [Miller, Brittany](#); [Parcell, Deb](#); [Swindle, Haley](#)  
**Subject:** HPF Grant Application Deadline Reminder  
**Date:** Wednesday, August 31, 2022 3:03:15 PM

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CLG friends:

I just wanted to provide another reminder that the application deadline for the **Historic Preservation Fund (HPF) Matching Grant Program** is Friday, October 7<sup>th</sup> at 5:00 p.m.

Hopefully you are working on an application for this year or you are planning a project for application next year. If you are not planning to apply either this year or next year, please be aware that you are potentially leaving CLG funds on the table. Having a significant competitive advantage within the HPF Matching Grant Program is one of the great benefits of being a Certified Local Government, so don't miss out on this annual opportunity to utilize federal funding for an important local preservation project! Program information and application packets are online year-round at <https://www.in.gov/dnr/historic-preservation/help-for-owners/financial-assistance/grants/>.

As a reminder, grant applications from CLG communities—

- Automatically score more points in the grant evaluation process,
- Qualify for a 60/40 matching grant ratio (instead of 50/50 like most other projects), and
- Qualify for a maximum grant of \$60,000 (instead of \$50,000 like most other projects).

Also, the grant cycle now provides up to 24 months of time to complete a project (instead of the compressed 12-month period we had before).

CLGs can now partner with a local not-for-profit organization and basically confer CLG status on their project.

These are very positive changes to the HPF Matching Grant Program in the last two years!

These types of projects fall within the “[Architectural & Historical](#)” grant category:

- Preparation of nominations to the National Register of Historic Places for identified historic districts,
- Preparation of condition assessments, engineering studies, and plans and specifications to guide future rehabilitation projects,
- Preparation of educational materials to raise public awareness and understanding of heritage preservation and cultural resources,
- Preparation of local historic preservation plan documents,
- Preparation or revision of design guidelines for locally designated historic districts.

These types of projects fall within the “[Acquisition & Development](#)” grant category:

- Rehabilitation of historic properties that are already listed in the National Register of Historic Places; and



- Mechanical or system upgrades to improve functionality of historic properties that are already listed in the National Register of Historic Places.

There is a helpful training video on our website about how to prepare a competitive grant application, and more such training videos are in the works. Anytime you have questions about the HPF Matching Grant Program or would like to discuss a potential project, please don't hesitate to contact me!

**Steve Kennedy**

Assistant Director for Financial Incentives, Administration, and Planning

DNR Division of Historic Preservation and Archaeology

402 W. Washington St., Room W274

Indianapolis, IN 46204

**317-232-6981**

**Department website** [www.IN.gov/dnr](http://www.IN.gov/dnr)

**Division website** <https://www.in.gov/dnr/historic-preservation/>

\* Please let us know about the quality of our service by taking this brief [customer survey](#).

**From:** [Tammy Behrman](#)  
**To:** [Drew Myers](#)  
**Subject:** FW: SR 46, SR 446 intersection to W Junction (JCT) of SR 135, Lead Des. No. 190331  
**Date:** Monday, August 22, 2022 8:29:36 AM

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Drew-

You might want to put this on the HP agenda. I know it is outside of the Monroe County jurisdiction but they should be made aware. Thanks!

*Tammy Behrman, AICP*  
Assistant Director  
Monroe County Planning Department  
[tbehrman@co.monroe.in.us](mailto:tbehrman@co.monroe.in.us)  
(812) 349-2560

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**From:** Zook, Margaux <MZook@chacompanies.com>  
**Sent:** Monday, August 15, 2022 3:08 PM  
**To:** Tammy Behrman <tbehrman@co.monroe.in.us>  
**Subject:** SR 46, SR 446 intersection to W Junction (JCT) of SR 135, Lead Des. No. 190331

Good afternoon,

Our firm was selected by the Indiana Department of Transportation (INDOT) to prepare the environmental documentation to advance the following HMA Overlay, Minor Structural Project:

Des. No. 1900331, 2001973, 2001974, 2001975, and 2001983, US 46, from the SR 446 intersection to the W Junction (JCT) of SR 135, HMA Overlay, Minor Structural Project, Monroe and Brown County, Indiana.

The coordination letter at the OneDrive link below is written to describe the HMA Overlay, Minor Structural Project and to seek your comments regarding the resources under your jurisdiction. Please review the letter and let me know if you have any questions or comments.

[2022-08-03-SR 46 Early Coordination Letter.pdf](#)

Best regards,

**Margaux Zook, EI**  
Engineer I  
**CHA**  
Office: (317) 493-3086  
[mzook@chacompanies.com](mailto:mzook@chacompanies.com)  
[www.chacompanies.com](http://www.chacompanies.com)

**From:** [Danielle Bachant-Bell](#)  
**To:** [Drew Myers](#); [Polly Root Sturgeon](#); [Douglas Wilson](#)  
**Subject:** Fwd: FHWA Project: Des. No. 1802977; 95% Completion Interpretive Signs, Fullerton Pike Corridor Improvements Project, Monroe County, Indiana  
**Date:** Thursday, August 18, 2022 5:07:36 PM  
**Attachments:** [image001.png](#)  
[image002.png](#)  
[image003.png](#)  
[image004.png](#)  
[image005.png](#)  
[image006.png](#)  
[image007.png](#)

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According to the email list within the email, none of you received this. Structurepoint should be updated on contacts for the County HP Board.

-Danielle

Begin forwarded message:

**From:** "Everhart, Sarah" <[severhart@structurepoint.com](mailto:severhart@structurepoint.com)>  
**Subject:** FHWA Project: Des. No. 1802977; 95% Completion Interpretive Signs, Fullerton Pike Corridor Improvements Project, Monroe County, Indiana  
**Date:** August 18, 2022 at 3:42:01 PM EDT  
**To:** Danielle Bachant-Bell <[lordandbach@gmail.com](mailto:lordandbach@gmail.com)>, "[bri@bloomingtonrestorations.org](mailto:bri@bloomingtonrestorations.org)" <[bri@bloomingtonrestorations.org](mailto:bri@bloomingtonrestorations.org)>, "[jehelton77@yahoo.com](mailto:jehelton77@yahoo.com)" <[jehelton77@yahoo.com](mailto:jehelton77@yahoo.com)>, "[gloria.colom@bloomington.in.gov](mailto:gloria.colom@bloomington.in.gov)" <[gloria.colom@bloomington.in.gov](mailto:gloria.colom@bloomington.in.gov)>, "[robinsos@bloomington.in.gov](mailto:robinsos@bloomington.in.gov)" <[robinsos@bloomington.in.gov](mailto:robinsos@bloomington.in.gov)>, "[sturbauc@bloomington.in.gov](mailto:sturbauc@bloomington.in.gov)" <[sturbauc@bloomington.in.gov](mailto:sturbauc@bloomington.in.gov)>, "Slider, Chad (DNR)" <[CSlider@dnr.IN.gov](mailto:CSlider@dnr.IN.gov)>  
**Cc:** "Carpenter, Patrick A" <[PACarpenter@indot.IN.gov](mailto:PACarpenter@indot.IN.gov)>, "Coon, Matthew" <[mcoon@indot.IN.gov](mailto:mcoon@indot.IN.gov)>, "Branigin, Susan" <[SBranigin@indot.IN.gov](mailto:SBranigin@indot.IN.gov)>, "[ljridge@co.monroe.in.us](mailto:ljridge@co.monroe.in.us)" <[ljridge@co.monroe.in.us](mailto:ljridge@co.monroe.in.us)>, Paul Satterly <[psatterly@co.monroe.in.us](mailto:psatterly@co.monroe.in.us)>, "Wooden, Patrick" <[pwooden@structurepoint.com](mailto:pwooden@structurepoint.com)>, "Iddings, Joshua" <[Jlddings@structurepoint.com](mailto:Jlddings@structurepoint.com)>, "Linda Weintraut ([linda@weintrautinc.com](mailto:linda@weintrautinc.com))" <[linda@weintrautinc.com](mailto:linda@weintrautinc.com)>, "bethany w ([bethany@weintrautinc.com](mailto:bethany@weintrautinc.com))" <[bethany@weintrautinc.com](mailto:bethany@weintrautinc.com)>

Dear Consulting Parties,

**Des. No.: 1802977**

**Project Description: Corridor Improvements**

**Location: Monroe County, Indiana**

In accordance with the executed Memorandum of Agreement (MOA) (dated July 22, 2013 and signed August 15, 2013) for the Fullerton Pike Corridor Improvements Project (Des. No. 1802977; DHPA No. 24606), 95% design plans for three (3) interpretive signs have been prepared and are ready for review and comment by consulting parties.

Please review this documentation located in IN SCOPE at <http://erms.indot.in.gov/Section106Documents/> (the Des. No. is the most efficient search term, once in IN SCOPE), and respond with any comments that you may have. If a hard copy of the materials is needed, please respond to this email with your request as soon as you can.

As stipulated in the executed MOA, consulting parties are asked to reply within thirty (30) calendar days of receipt of this information. If no response is received by that date, it will be assumed you have no comments and accept the proposed interpretive signs.

Additionally, the 95% design plans that incorporate limestone quarry blocks and limestone treatments at the Rogers Street and Clearview Drive roundabouts are included for your information. The implementation of the limestone and limestone treatments are required per Stipulation I.B. of the executed MOA.

Tribal contacts may contact Patty Jo Korzeniewski at [pkorzeniewski@indot.in.gov](mailto:pkorzeniewski@indot.in.gov) or 317-416-4377 or Kari Carmany-George at FHWA at [K.CarmanyGeorge@dot.gov](mailto:K.CarmanyGeorge@dot.gov) or 317-226-5629.

Thank you in advance for your input,

---

**SARAH J. EVERHART**

**Environmental Project Manager**

9025 River Road, Suite 200

Indianapolis, IN 46240

317.547.5580 OFFICE

317.512.5693 CELL

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**2022 Work Plan—Approved March 21, 2022**  
**Monroe County Historic Preservation Board**

**Project Priorities: Outreach and Preservation, Ongoing Board Initiatives**

**1) Limestone Heritage Project**

- a. Update website with new information as it is available
- b. Connect with Partners on information to link to

Sub-committee members: Danielle, Debby

**2) Drystone Walls**

- a. Create list of action steps needed to prep for launch of survey
- b. Launch and conduct survey
- c. Discuss/pursue local designations and/or in-depth documentation of some walls
- d. Explore possibility for a hands-on workshop

Sub-committee members: Duncan, Doug, Don, Donn

**3) Community and Site Signage**

- a. Pursue community signage as long as funding is provided
- b. Pursue interpretive signage for new historic covered bridge

Sub-committee members: Devin, Polly, Don, Donn

**4) Public Historic Preservation Education**

- a. Develop a social media scavenger hunt of architectural types, styles, etc.
- b. Update current driving tour brochures as needed, consider completion of partially completed brochures, and examine new options for distribution of information to the public
- c. ~~Participate in the Limestone Month Festival~~

Sub-committee members: Devin, Polly, Susan

**5) Annual Property Owner Notice**

- a. ~~Send previous year's letter to full board for review (March) and update if needed~~
- b. ~~Confer with staff on sending letter to property owners (March-April)~~

Sub-committee members: Don, Debby, Polly

**6) Demolition Delay and Staffing Committee**

- a. Review demolition delay examples and develop a draft document for Monroe County
- b. Review County Development Ordinance for proposed revisions per the proposed timeline
- c. Engage in discussions with the Plan Commission Executive Committee in creating plans and procedures for demolition delay, public notification, staffing needs, etc.

Sub-committee members: Duncan, Donn, Danielle

**Project Priorities: Procedure, Time Sensitive Initiatives—All Board**

- 1) Actively engage in County Development Ordinance revisions

**Board Education Priorities, Ongoing Options—All Board and staff**

- 1) Attend the Preserving Historic Places Conference (September)
- 2) Attend CAMP held just prior to the preservation conference (September)
- 3) Attend, either in-person or online, lectures on topics of historical and preservation interest locally or elsewhere
- 4) Read books and other literature approved by DHPA's CLG coordinator and refer to the list of other options provided by DHPA
- 5) Hold our own educational sessions/workshops presented by a board member or other qualified individual