

AGENDA
BOARD OF DIRECTOR'S MEETING
of the
MONROE COUNTY SOLID WASTE MANAGEMENT DISTRICT

Nat U. Hill Meeting Room, Monroe County Courthouse
Bloomington, Indiana

Meeting Connection via ZOOM

<https://monroecounty-in.zoom.us/j/83148285094?pwd=VExtMEcrcDdPcm1YSzQwbnYwUzVrQT09>

Meeting ID: 832 4890 9782

Password: 910416

Thursday June 9, 2022

4:00 pm

CALL TO ORDER

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1. Board of Directors Attendance Roll Call**	N/A
2. Executive Committee Executive Session Minutes – April 25, 2022.....	2
3. Board of Directors Meeting Minutes – May 12, 2022**	3
4. Controller's Report	
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5. Resolution 2022-06 Determination That the District Must Provide Waste Tire Collection Services By Means of Its Own Workforce or By Contract With a Third Party**	33
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9. Public Comment.....	N/A
10. Comments from Directors.....	N/A

ADJOURN

MINUTES

Executive Committee Meeting

of the

Monroe County Solid Waste Management District

Executive Session

Monday April 25, 2022 5:00 p.m.

Meeting Connection VIA ZOOM

Members Present: Cheryl Munson, Chairperson; Isabel Piedmont-Smith, Vice-Chairperson; Penny Githens, Secretary

Members Absent: None

Staff Present: Tom McGlasson Jr., Executive Director

CAC Present: None

Legal Counsel Present: None

Munson called the meeting order at 5:00 p.m.

Committee members discussed the job performance evaluation of an employee of the District.

No other matters were discussed.

Meeting adjourned at 6:14 p.m.

Signed – Executive Committee Member
Minutes of April 25, 2022

Minutes

Monroe County Solid Waste Management District

Board of Directors

Thursday May 12, 2022

4:00 p.m.

Nat U. Hill Meeting Room, Monroe County Courthouse

Meeting connection VIA ZOOM

<https://monroecounty-in.zoom.us/j/83248909782?pwd=b2h3cGpxbmE3emZnb1huR3JUVlcxZz09>

Meeting ID: 832 4890 9782

Password: 910416

Community Access Television Services (CATS) provide a public access recording of this meeting in its entirety that is free to view online at www.catstv.net

*The following minutes reference the meeting packet for this date,
including department reports and resolutions*

Members Present

In Person: Cheryl Munson, Chairperson; Isabel Piedmont-Smith, Vice Chairperson;
Penny Githens, Secretary; Julie Thomas, Director; John Hamilton, Director

Virtually: Lee Jones, Director; Dan Swafford, Director

Member Absent: None

Staff Present:

In-Person: Thomas McGlasson Jr, Executive Director

Virtually: Cathy Martin, Controller; Lee Paulsen, Landfill/Compliance Director; Joey Long, Acting Operations Director

Staff Absent: Scott Morgan, Operations Director

Legal Counsel Present: None

CAC Present

In Person: Joseph Wynia, Chairperson; Ryan Conway, member

Virtually: None

Munson called the meeting to order at 4:14 p.m.

Executive Committee Meeting Minutes – April 4, 2022

Provided for information.

Board of Directors Meeting Minutes – April 14, 2022

Piedmont-Smith motioned to approve; Githens seconded.

Piedmont-Smith stated that the minutes do not include a record of the joint meeting with the CAC that immediately followed the regularly scheduled Board meeting of April 14th, those minutes should be available next month.

Munson called the question. Verbal vote was unanimous, motion passed.

Controller's Report

a. Cash Flow

Martin presented the updated cash balance as of April 30, 2022.

b. Payroll and Claims

Martin presented pre-approved claims in the amount of \$155,022.98, and referred to the documentation in the meeting packet, noting that the claims are separated by those approved by the Board bi-weekly and those approved under Resolution 2022-02. She stated that due to the bi-weekly accounts payable schedule, no claims are presented for approval at this meeting.

Piedmont-Smith asked for clarification of the claims approved under Resolution 2022-02 and the maximum amount permissible. Martin stated this Resolution was adopted at last month's meeting and authorizes staff to process claims to approved vendors for utility services, contract obligations and payroll with a \$50,000 limit.

Munson stated this is a change in the approval process that Board members will see, and she hopes that it will be more effective and efficient. McGlasson referred to the meeting packet and highlighted the pages itemizing the claims paid and acknowledged that it is a new format and that staff are open to suggestions to make it easier to read and understand.

Thomas entered at 4:22 p.m.

Piedmont-Smith motioned to approve payroll and claims as presented in the meeting packet; Jones seconded. Roll call vote was unanimous, motion passed.

Resolution 2022-04 Monroe County Landfill Financial Assurance

Piedmont-Smith motioned to approve Resolution 2022-04 Monroe County Landfill Financial Assurance; Githens seconded.

McGlasson stated this is an annual resolution for the required annual financial assurance update on the post-closure at the landfill. Historically we have asked the County to make this demonstration on our behalf, and this resolution provides the Board's approval of staff making that request to the County Council.

Roll call vote was unanimous, motion passed.

Resolution 2022-05 To Amend the District Approved Vendor List

Piedmont-Smith motioned to approve Resolution 2022-05 To Amend the Approved District Vendor List; Githens seconded.

McGlasson stated this is necessitated by a change in the cleaning service at the South Walnut location. Breeden Cleaning is reducing their weekend clients and as of the end of April is no longer cleaning the facility. Susan Miller is now providing this service. He noted that with this change the monthly cost will increase from \$600 to \$650.

Roll call vote was unanimous, motion passed.

CAC Report

Wynia provided a summary of the joint meeting discussion items, and stated that at the regular CAC meeting on May 19th, the committee established sub-committees to focus on the Five Year Plan implementation and District rebranding.

Piedmont-Smith thanked the CAC for establishing the sub-committees and asked if any Board members are interested in participating in the rebranding sub-committee, noting that she is interested. Munson stated she would like to contemplate that as well and asked Wynia if the CAC would welcome Board members. Wynia stated the CAC intended to have Board participation.

Munson asked if the CAC had considered if the rebranding would be handled internally or if they would use a consultant. Wynia stated the objectives of the sub-committee are to discuss those things and then make proposals on how to proceed. Munson stated she would like to be on the sub-committee too, noting her previous experience with rebranding.

Department Reports

McGlasson referred to his report in the meeting packet, noting staff is moving forward with establishing a waste tire program and hope to begin accepting waste tires on July 1st. The District is collaborating with Monroe County Stormwater and Monroe County Soil and Water to share a booth at this year's Monroe County Fair. He stated that for the Earth Day promotion event a total of sixty-nine rain (69) barrels and forty-three (43) compost bins were ordered, which have been distributed. He thanked Rural King and Monroe County Soil & Water for their collaboration and assistance with the promotion and distribution.

Piedmont-Smith asked about the webinars indicated in McGlasson's report that Elisa Pokral participated in and if these were organized by the District or another entity. McGlasson stated these were webinars sponsored by other entities which she attended and participated in. Piedmont-Smith asked if the District planned any additional webinars related to outreach to the local business community. McGlasson said yes, Ms. Pokral has paused those efforts due to her schedule with the end of the school year, but does plan to resume those when her schedule permits.

Long stated that staff has been preparing the South Walnut facility to accept waste tires. The Green Business Network Coordinator has conducted waste audits for some local businesses and a couple of them may join the program. The HHW staff are learning new material packaging

procedures that should help keep costs down with the current inflation. The rural site gravel lots will be graded and have new gravel applied in the next few weeks.

Paulsen stated the May groundwater sample collection is nearing completion and compliance cases do not seem to be slowing down. Open residential cases remain high and staff is unable to get caught up, but are doing the best that they can. Adopt-A-Road clean-ups are increasing with the better weather, and they are working on some community organizations doing one-time clean-ups in a specific area.

Munson stated it's pretty shocking when you look at the numbers and thanked the participating Adopt-A-Road groups. She encouraged local organizations to consider adopting a road.

Public Comment

None

Comments from Directors

Piedmont-Smith reminded Board members, staff and the CAC that they are conducting a performance review of the Executive Director and surveys have been sent out. She asked that those surveys be completed and returned to Munson, since it is important that this input be provided and considered.

Munson stated that the deadline to submit completed surveys is June 3rd and noted that she has already received some. She reminded those receiving surveys that their responses will be kept confidential.

Meeting adjourned at 4:45 p.m.

Signed – Board Member

Minutes of May 12, 2022

**MONROE COUNTY
SOLID WASTE
MANAGEMENT
DISTRICT**

DATE: 6/9/2022
 TO: MCSWMD Board of Directors
 FROM: Cathy Martin, Controller
 SUBJECT: Cash Flow Summary

	Beginning Balance January, 2022	Revenue YTD as of May 31st 2022	Expense YTD as of May 31st 2022	Balance YTD as of May 31st 2022
Operating	2,222,002.03	327,757.85	884,187.37	1,665,572.51
Saving	1,000,477.23	623.75		1,001,100.98
Closure Bond Debt	158,839.58	7.68	151,335.00	7,512.26
Capital	45,418.46	18.79		45,437.25
Landfill/Post Closure	754,830.24	3,095.81	18,964.55	738,961.50

MONROE
COUNTY SOLID
WASTE MANAGEMENT
DISTRICT

Date: 6/9/2022
To: MCSWMD Board of Directors
From: Cathy Martin, Controller
Subject: Operating

Begin Balance: 2222002.03

	Jan-22	Feb-22	Mar-22	Apr-22	May-22	Jun-22	Jul-22	Aug-22	Sep-22	Oct-22	Nov-22	Dec-22	YTD	2022 Budget	2021 Encumbered /Not Spent	YTD Actual Less Budget	Percent Remaining
REVENUE																	
Property Tax	-	-	-	-	-	-	-	-	-	-	-	-	-	1,994,609.00		(1,994,609.00)	1.00
Excise Tax	-	-	-	-	-	-	-	-	-	-	-	-	-	125,000.00		(125,000.00)	1.00
CVET	-	-	-	-	-	-	-	-	-	-	-	-	-	7,500.00		(7,500.00)	1.00
Glass Recycling	1,037.32	623.68	1,579.91	1,165.44	1,290.17	-	-	-	-	-	-	-	5,696.52	15,000.00		(9,303.48)	0.62
Metal Recycling	5,865.10	5,273.41	3,450.11	7,403.40	5,501.68	-	-	-	-	-	-	-	27,493.70	40,000.00		(12,506.30)	0.31
Sale of Oil													-				
Battery Recycling	-	-	-	343.00	344.40	-	-	-	-	-	-	-	687.40	2,000.00		(1,312.60)	0.66
Freon	540.00	200.00	550.00	280.00	820.00	-	-	-	-	-	-	-	2,390.00	6,000.00		(3,610.00)	0.60
Green Business	5,050.00	7,840.00	528.56	1,100.00	-	-	-	-	-	-	-	-	14,518.56	20,000.00		(5,481.44)	0.27
Toter's	-	-	-	-	-	-	-	-	-	-	-	-	-				
Orange Bags	23,845.00	31,088.75	12,682.50	26,291.25	24,248.75	-	-	-	-	-	-	-	118,156.25	315,000.00		(196,843.75)	0.62
CESQG	186.00	1,832.40	1,093.39	391.39	349.43	-	-	-	-	-	-	-	3,852.61	8,000.00		(4,147.39)	0.52
Paint	80.00	160.00	704.00	360.00	726.00	-	-	-	-	-	-	-	2,030.00	2,000.00		30.00	(0.02)
Rental	-	1,950.00	393.08	-	1,951.00	-	-	-	-	-	-	-	4,294.08	8,000.00		(3,705.92)	0.46
Refund/Misc	678.83	269.31	758.27	-	-	-	-	-	-	-	-	-	1,706.41				
Host Fee	45,972.33	19,855.98	19,154.27	27,157.79	24,905.95	-	-	-	-	-	-	-	137,046.32	250,000.00		(112,953.68)	0.45
E-Waste	2,120.00	1,200.00	2,360.00	1,800.00	2,250.00	-	-	-	-	-	-	-	9,730.00	30,000.00		(20,270.00)	0.68
Donation	54.00	26.00	17.00	17.00	42.00	-	-	-	-	-	-	-	156.00				
Tire Recycling														5,000.00		(5,000.00)	1.00
Insurance Reimb						-											
TOTAL REVENUE	85,428.58	70,319.53	43,271.09	66,309.27	62,429.38	-	-	-	-	-	-	-	327,757.85	2,828,109.00		(2,500,351.15)	0.88

EXPENSE	Jan-21	Feb-21	Mar-21	Apr-21	May-21	Jun-21	Jul-21	Aug-21	Sep-21	Oct-21	Nov-21	Dec-21	YTD	2022 Budget	2021 Encumbered /Not Spent	YTD Actual Less Budget	Percent Remaining
Personnel Services																	
Salaries and Wages	55,104.97	55,410.59	54,288.68	55,724.83	56,628.55	-	-	-	-	-	-	-	277,157.62	827,703.00		(550,545.38)	0.67
Employee Benefits	3,914.35	3,923.01	3,795.58	4,778.43	3,965.59	-	-	-	-	-	-	-	20,376.96	71,964.00		(51,587.04)	0.72
District Insurance	21,582.83	21,182.34	21,182.34	21,267.08	20,550.84	-	-	-	-	-	-	-	105,765.43	375,000.00		(269,234.57)	0.72
Longevity	975.00	945.00	400.00	1,600.00	150.00	-	-	-	-	-	-	-	4,070.00	15,640.00		(11,570.00)	0.74
Wellness Clinic-Activate	-	-	3,949.71	-	3,949.71	-	-	-	-	-	-	-	7,899.42	16,000.00		(8,100.58)	0.51
Retirement	5,988.18	5,543.08	5,864.95	5,818.16	6,043.70	-	-	-	-	-	-	-	29,258.07	84,577.00		(55,318.93)	0.65
Sub-total	87,565.33	87,004.02	89,481.26	89,188.50	91,288.39	-	-	-	-	-	-	-	444,527.50	1,390,884.00		(946,356.50)	0.68
Supplies	-	443.61	116.72	76.12	25.49	-	-	-	-	-	-	-	-				
Office Supplies	-	-	-	-	-	-	-	-	-	-	-	-	-	6,000.00		(6,000.00)	1.00
Operating Supplies	1,497.20	1,107.86	1,309.43	4,303.89	2,369.88	-	-	-	-	-	-	-	10,588.26	65,600.00		(55,011.74)	0.84
Repair and Maintenance	-	4.29	-	-	-	-	-	-	-	-	-	-	4.29	20,750.00		(20,745.71)	1.00
Other Supplies	43,075.00	-	-	17.49	429.88	-	-	-	-	-	-	-	43,522.37	74,000.00		(30,477.63)	0.41
Sub-total	44,572.20	1,555.76	1,426.15	4,397.50	2,825.25	-	-	-	-	-	-	-	54,114.92	166,350.00		(112,235.08)	0.67
Other Services & Charges																	
Professional Services	8,203.00	2,992.62	5,097.41	899.24	2,868.49	-	-	-	-	-	-	-	20,060.76	204,850.00	25,068.52	(184,789.24)	0.90
Comm & Transportation	2,213.56	838.67	1,701.82	1,223.08	2,068.32	-	-	-	-	-	-	-	8,045.45	18,400.00		(10,354.55)	0.56
Printing and Advertising	1,896.99	818.25	620.75	3,043.23	1,311.03	-	-	-	-	-	-	-	7,690.25	32,500.00		(24,809.75)	0.76
Insur/Worker's Comp	1,115.22	-	871.12	-	-	-	-	-	-	-	-	-	1,986.34	138,500.00		(136,513.66)	0.99
Utility Services	4,439.87	4,843.85	4,423.28	3,499.04	3,294.51	-	-	-	-	-	-	-	20,500.55	41,640.00		(21,139.45)	0.51
Repair & Maintenance	4,345.26	4,232.08	5,376.25	3,999.07	2,888.63	-	-	-	-	-	-	-	20,841.29	85,700.00	1,887.97	(64,858.71)	0.76
Rentals	6,245.28	6,279.99	6,956.84	14,571.53	7,646.16	-	-	-	-	-	-	-	41,699.80	81,760.00		(40,060.20)	0.49
Other Services & Charges	31,767.44	55,816.22	41,869.71	48,354.35	69,109.53	-	-	-	-	-	-	-	246,917.25	634,775.00		(387,857.75)	0.61
Sub-total	60,226.62	75,821.68	66,917.18	75,589.54	89,186.67	-	-	-	-	-	-	-	367,741.69	1,238,125.00	26,956.49	(870,383.31)	0.70
Capital Outlay																	
Land																	
02-40-44390																	
Imprvmt O.T. Buildings	-	-	-	-	-	-	-	-	-	-	-	-	-	10,000.00		(10,000.00)	1.00
04-40-44440																	
Machinery and Equipment											-						
Building Improvements																	
Computer Equipment														1,200.00			
Vehicle Purchases/Lease														20,000.00			
Other Capital Outlays																	
Cum Capital																	
Sub-total	-	-	-	-	-	-	-	-	-	-	-	-	-	31,200.00		(31,200.00)	1.00
Payroll Liability Clearing	2,471.86	2,991.15	2,021.20	782.18	8,874.93	-	-	-	-	-	-	-	17,141.32				
													-				
Total Expenses	194,836.01	167,372.61	159,845.79	169,957.72	192,175.24	-	-	-	-	-	-	-	884,187.37	2,726,840.00	26,956.49		

Ending Balance1,665,572.51

G/L Blance1,665,572.51

Difference-

MONROE
COUNTY SOLID
WASTE
MANAGEMENT
DISTRICT

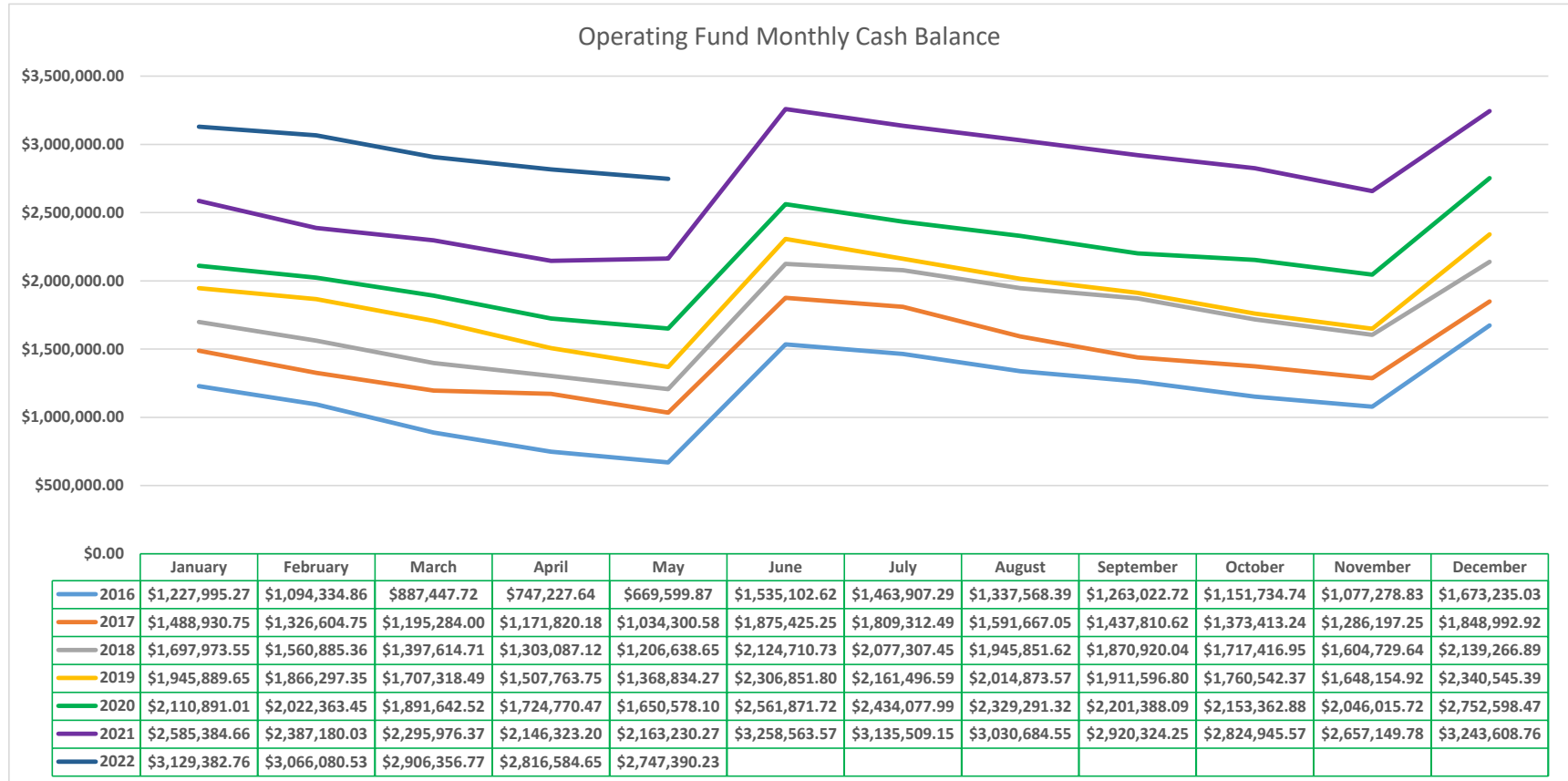
Date: 6/9/2022
To: MCSWMD Board of Directors
From: Cathy Martin, Controller
Subject: Savings

Begin Balance 1,000,477.23

	22-Jan	22-Feb	22-Mar	22-Apr	22-May	22-Jun	22-Jul	22-Aug	22-Sep	22-Oct	22-Nov	22-Dec	YTD
REVENUE													-
													-
Interest	127.46	115.14	127.49	119.28	134.38								623.75
													-
													-
Total Revenue	-	-	-	-	-	-	-	-	-	-	-	-	-
													623.75

EXPENSE													
													-
													-
													-
													-
													-
													-
													-
Total Expenses	-	-	-	-	-	-	-	-	-	-	-	-	-

End Balance 1,001,100.98



MONROE
COUNTY SOLID
WASTE
MANAGEMENT
DISTRICT

Date: 6/9/2022
To: MCSWMD Board of Directors
From: Cathy Martin, Controller
Subject: Closure Bond Debt

Begin Balance 158,839.58

	Jan-22	Feb-22	Mar-22	Apr-22	May-22	Jun-22	Jul-22	Aug-22	Sep-22	Oct-22	Nov-22	Dec-22	YTD	2022 Budget	YTD Actual Less budget	Percent Remaining
REVENUE																
Interest	6.44	0.29	0.32	0.3	0.33								7.68			
Debt Service Tax													0.00	275,000.00	-275,000.00	100.00%
Excise Tax													0.00	30,520.00	-30,520.00	100.00%
Cvet													0.00	400.00	-400.00	100.00%
Transfer IN													0.00		0.00	
Total Revenue	6.44	0.29	0.32	0.30	0.33	0.00	0.00	0.00	0.00	0.00	0.00	0.00	7.68	305,920.00	305,927.68	100.00%

EXPENSE																
Principal	135,000.00												135,000.00	275,000.00	-140,000.00	50.91%
Interest	15,935.00												15,935.00	30,520.00	-14,585.00	47.79%
Agency Fee	400.00												400.00	400.00	0.00	0.00%
Transfer Out															0.00	
															0.00	
															0.00	
Total Expenses	151,335.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00		151,335.00	305,920.00	154,585.00	50.53%

End Balance 7,512.26

MONROE
COUNTY SOLID
WASTE
MANAGEMENT
DISTRICT

Date: 6/9/2022
To: MCSWMD Board of Directors
From: Cathy Martin, Controller
Subject: Capital

Begin Balance 45,418.46

													Budget Less Percent	
													YTD	Remaining
Jan-22	Feb-22	Mar-22	Apr-22	May-22	Jun-22	Jul-22	Aug-22	Sep-22	Oct-22	Nov-22	Dec-22	YTD	YTD	Remaining
REVENUE														
Interest	\$ 3.86	\$ 3.48	\$ 3.86	\$ 3.61	\$ 3.98									
Transfer IN														
Total Revenue	\$ 3.86	\$ 3.48	\$ 3.86	\$ 3.61	\$ 3.98	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 18.79		

EXPENSE														
Improvements														
Total Expenses	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		

End Balance 45,437.25

MONROE
COUNTY SOLID
WASTE
MANAGEMENT
DISTRICT

Date: 6/9/2022
To: MCSWMD Board of Directors
From: Cathy Martin, Controller
Subject: Landfill/Post Closure

Begin Balance: 754,830.24

	Jan-22	Feb-22	Mar-22	Apr-22	May-22	Jun-22	Jul-22	Aug-22	Sep-22	Oct-22	Nov-22	Dec-22	YTD
REVENUE													
Interest	1,399.78	442.41	194.50	209.76	127.30								2,373.75
Dividend													
Gain on Investment					722.06								722.06
Transfer													
Total Revenue													3,095.81

EXPENSE

	Jan-22	Feb-22	Mar-22	Apr-22	May-22	Jun-22	Jul-22	Aug-22	Sep-22	Oct-22	Nov-22	Dec-22	YTD
Bank Fee's	314.51	313.47	311.93	309.24	307.68								1,556.83
Loss on Investment	2,951.65	3,821.05	6,327.87	3,660.95									16,761.52
Market Value Adjustment	646.20												646.20
Transfer													
Total Expenses													18,964.55

End Balance 738,961.50

**MONROE COUNTY
SOLID WASTE
MANAGEMENT
DISTRICT**

Date: June 9, 2022
To: MCSWMD Board of Directors
From: Cathy Martin, Controller
Re: **Pre-Approved Payroll & Claims**

Pre-Approved Claims (05/13/2022 - 06/09/2022) by Board Chair 22,564.33

Pre-Approved Claims (05/13/22 - 06/09/22) approved
under Resolution 2022-02

Payroll	38,710.06
Payroll Claims	20,949.99
Longevity	505.66
Accounts Payable Claims	81,482.70
	<u>141,648.41</u>

Total Payroll and Accounts Payable Claims for Approval **164,212.74**

We have examined the claims summarized above and, except for claims not allowed as shown on the register of claims, such claims are hereby allowed.

Cheryl Munson, Chairperson

Isabel Piedmont-Smith, Vice-Chairperson

Penny Githens, Secretary

Dan Swafford, Director

Julie Thomas, Director

Lee Jones, Director

John Hamilton, Director


Tom McGlasson Jr, Executive Director

Cathy Martin, Controller

Date: 6/9/2022
 To: MCSWMD Board of Directors
 From: Cathy Martin, Controller
 Subject: Summary of Payroll and Claims

Payroll & Accounts Payable Claims:	05/18/22	Accounts Payable Claims	3,057.45
		Debt (Bond)	0.00
Approved by Board Chair or Designee	05/18/22		3,057.45
 Payroll & Accounts Payable Claims:			
Approved under Resolution 2022-02	05/17/22	Payroll	19,245.07
		Payroll Claims	11,878.41
		Longevity	
		Accounts Payable Claims	14,967.33
			46,090.81
 Payroll & Accounts Payable Claims:			
	06/01/22	Accounts Payable Claims	19,506.88
		Debt (Bond)	
Approved by Board Chair or Designee	06/01/22		19,506.88
 Approved under Resolution 2022-02	05/31/22	Payroll	19,464.99
		Payroll Claims	9,071.58
		Longevity	505.66
		Accounts Payable Claims	66,515.37
			95,557.60
		Total Pre-approved :	164,212.74

We have examined the claims summarized above and approved.


 Tom McGlasson Jr, Executive Director


 Cathy Martin, Controller

MONROE
COUNTY SOLID
WASTE
MANAGEMENT
DISTRICT

Date: June 1, 2022
To: MCSWMD Board of Directors
From: Cathy Martin, Controller
RE: Approval of Payroll & Claims

Accounts Payable Claims

5/18/2022

Payroll:

Accounts Payable Claims:	19,506.88
Debt (Bond) Agency Fee	<u>0.00</u>
Total	19,506.88

We have examined the claims summarized above and approved.


Tom McGlasson Jr, Executive Director


Cathy Martin, Controller

Claims Docket Report

	Claim	Vendor	Name	Description	Net Amount
Batch: 698	1	132	AECOM	Landfill: Groundwater stats for Nov, 2021	1,393.00
	2	243	Artistic Media Partners	Radio advertisement - Earth Day for month of Feb, 2022	525.00
				Radio advertisement - Earth Day for month of March, 2022	525.00
				Radio advertisement - for Mar, 2022	525.00
				Radio advertisement - Earth Day for 4/1 - 4/11/22	225.00
	3	34	Carmichael Truck & Automotive Serv, Inc	Compliance: 2010 Foad F150 repairs: headlight, tire pressure, fluids and install new ABS sensor	901.59
	4	289	Element Materials Tech Daleville, LLC	Landfill: bi-weekly monitoring - re-test	30.00
				Landfill: arsenic assessment wells, groundwater testing	5,350.24
				Landfill: Bi-weekly monitoring	238.00
	5	502	German American - VISA	Admin: Lieutenant Gov lucheon Sites: Paper towels Landfill: Internet service, shipping monitoring equipment	492.42
	6	452	Greater Bloomington Chamber of Commerce	Outreach: registration for Community Conversation luncheon	10.00
	7	41	Herald Times	Annual subscription for HT	387.60
	8	96	IDEM State of Ind Dept of Evnior Mtg	Landfill: Plant operator renewal permit for Paulsen	30.00
	9	52	Industrial Environmental Monitoring Inst	Landfill: Groundwater equipment rental	703.33
	10	62	Kleindorfer Hardware & Variety Store	Sites: Garden hose	79.99
				Sites: Pik sticks	39.98
				Landfill: Silicone seal	9.69
				Landfill: Battery, saw & padlock	29.17
	11	64	Koorsen Fire & Security Inc	Semi-annual inspection for dry chemical system	179.99
	12	65	Lowe's Business Accounts	Outreach: plant for wicking garden RRC: gray spray paint	109.70
	13	477	MCS Midwest	Sites: Roll off container repairs	6,141.01
	14	250	MedAssure Heartland	HHW: mixed disposal of syringes	310.00
	15	88	ProLift Industrial Equipment Co., Inc.	RRC: Forklift - replace raditor hoses/coolant	504.77
	16	75	Regional Services Corp	Landfill: Financial assurance - engineering & expense for Jan - April, 2022	297.00
	17	431	Staples Business Credit	Dept's supplies: wireless keyboard, toner, bath tissue, message books	393.40
	18	469	TASC	Qtrly: Cobra admin fee's for 7/1 - 9/3/22	76.00

Grand Total: 19,506.88

MONROE
COUNTY SOLID
WASTE
MANAGEMENT
DISTRICT

Date: May 31, 2022
To: MCSWMD Board of Directors
From: Cathy Martin, Controller
RE: Approval of Payroll & Claims

Approved under Resolution 2022-02

5/31/2022

Payroll:	
Direct Deposit	19,464.99
Payroll Claims	9,071.58
Longevity	505.66
Accounts Payable	<u>66,515.37</u>
Total	95,557.60

We have examined the claims summarized above and approved.



Tom McGlasson Jr, Executive Director

Cathy Martin, Controller

SUMMARY

<u>Check Type</u>	<u>Manual</u>	<u>Direct</u>	<u>Deposit</u>	<u>Amount</u>	<u>Direct</u>	<u>Deposit</u>	<u>Amount</u>	<u>Check</u>	<u>Amount</u>
Regular				0.00		19,464.99			0.00
Manual				0.00		0.00			0.00
Void				0.00		0.00			0.00

SUMMARY

<u>Check Type</u>	<u>Manual</u>	<u>Direct</u>	<u>Deposit</u>	<u>Amount</u>	<u>Direct</u>	<u>Deposit</u>	<u>Amount</u>	<u>Check</u>	<u>Amount</u>
Regular				0.00			0.00		505.66
Manual				0.00			0.00		0.00
Void				0.00			0.00		0.00

Batch 6024 thru Batch 6024

BatchNo: 6024

Comment: Payroll Claims 6/3/22

Status: Open

Date Opened: 05/31/2022

Source: AP

Fund	Account No/Description	Post Date	Per/Year	Operator Ven/Emp#	Ref Number Po/Rct	Description	Debits	Credits
1000	07-22.41340 John Hancock Retirement	5/31/2022	5 / 2022	CONNIE		Retirement	3,022.56	
1000	07-22.61000 Federal Withholdings	5/31/2022	5 / 2022	CONNIE		Federal	2,143.70	
1000	07-22.65000 FICA Social Security	5/31/2022	5 / 2022	CONNIE		FICA Social Security	3,165.06	
1000	07-22.64000 FICA/Medicare Withholdings	5/31/2022	5 / 2022	CONNIE		Fica Medicare	740.26	
Batch Totals:							9,071.58	

Claims Docket Report

Claims Docket Report

	Claim	Vendor	Name	Description	Net Amount
Batch: 697	1	380	Aflac	Employee AFLAC (May 2022)	46.44
	2	370	Comcast Business	Monthly: Telephone service for all departments	490.43
	3	398	Cummins	Landfill: Equipment repair	349.99
				Landfill: Equipment repair	349.99
				Landfill: Equipment repair	459.06
	4	19	Duke Energy Indiana Inc	Monthly: Ellettsville site electric	152.90
	5	499	Everside Health LLC	Quarterly: (July - Sept 2022) Everside Health Clinic	3,949.71
	6	239	Fleener's Landscape & Lawn Care, Inc.	Mowing at 3400 S. Walnut (May - 3 times)	450.00
				Mowing at 3400 S. Walnut (April - 2 times)	300.00
	7	285	Heritage-Crystal Clean	Oil and oil filter pick-up at S. Walnut site	90.00
				Oil and oil filter pick-up at Bethel site	90.00
				Oil and oil filter pick-up at Ellettsville site	90.00
				Oil and oil filter pick-up at Dillman site	90.00
				Oil and oil filter pick-up at Oard site	90.00
				HHW: Caution mat	55.00
	8	44	Heritage Enviromental Service	HHW: Disposal of propane cylinders, latex paint, pharmaceuticals, fuel, aerosol cans	6,881.15
	9	137	Hoosier Transfer Station	Compliance: Adopt a Road	6.64
				Compliance: Illegal dumping	7.53
	10	465	IU Health Plans	Monthly: Employee health (6/1 - 6/30/22)	23,892.49
	11	231	Indiana State Central Collection Unit	Remit #006812207 Case: 53C07-1108-JP000630	132.00
	12	459	Invesco Investment Service	Bi-weekly payroll IRA for employees	29.00
	13	272	J R Davis Vending Inc	Water/cooler rental at Bethel site	38.00
	14	254	John Hancock	Employee Loan	159.25
	15	254	John Hancock	Employee loan	31.54
	16	61	K & S Rolloff, Inc	Glass hauling at sites and S. Walnut	738.96
				Hauling load to Kitley Ave., Indpls	800.00
	17	510	Miller, Susan	Monthly: Clenaing Admin & RRC (5/1 - 5/31/22)	650.00
	18	252	Monroe County Clerk	Cause #53C06-0608-CC01568	232.61
	19	74	Muller Welding Company Inc	Monthly: Compactor rental at S Walnut	300.00
	20	476	Quality HAVC	RRC: Service to two units not cooling. Replaced the motor on one unit and a capacitor on the other unit	375.45
	21	145	Republic Services of Indiana	Monthly (April 2022) Hauling and MSW disposal	24,827.17
	22	93	South Central Indiana REMC	Monthly: Landfill electric	53.00
	23	361	LegalSheild	Monthly: ID Theft protection for employees	70.75

Claims Docket Report

Claims Docket Report

Claim	Vendor	Name	Description	Net Amount
24	135	Comcast Cable	Monthly: Internet and digital voice for all departments	236.31
Grand Total:				66,515.37

MONROE
COUNTY SOLID
WASTE
MANAGEMENT
DISTRICT

Date: May 18, 2022
To: MCSWMD Board of Directors
From: Cathy Martin, Controller
RE: Approval of Payroll & Claims

Accounts Payable Claims

5/18/2022

Payroll:

Accounts Payable Claims:	3,057.45
Debt (Bond) Agency Fee	<u>0.00</u>
Total	3,057.45

We have examined the claims summarized above and approved.



Tom McGlasson Jr, Executive Director



Cathy Martin, Controller

Claims Docket Report

Claims Docket Report

Claim	Vendor	Name	Description	Net Amount
Batch: 696	1	24	C & S, Inc.	
			Monthly: Fuel for all departments	977.31
			Gasoline use tax credit	-34.60
	2	36	Chase Card Services	
			Dropbox renewal	167.68
	3	289	Element Materials Tech Daleville, LLC	
			Bi-weekly monitoring at Landfill	223.00
			Bi-weekly monitoring at Landfill	223.00
	4	41	Herald Times	
			Earth Day advertisements; meeting notices	380.53
	5	417	Lambert Consulting	
			Updating and uploading six infomercials to YouTube	390.00
	6	509	Mary Beth King	
			Reimburse for purchase of Zipper bags for water sample packaging	60.96
	7	403	Monroe County Tire & Supply	
			RRC: Rear tire for Bobcat repairs	158.25
	8	281	Paulsen, Lee	
			Reimbursement for ice purchased for shipping Landfill groundwater samples; straw for admin office plants	65.48
	9	90	Shoe Carnival Inc	
			Safety boots for employee (L Incollingo)	100.00
	10	104	USABlueBook	
			Landfill: Buffer - ph calibration for equipment at Landfill	33.84
	11	471	WCLS 97.7	
			Radio advertisement - WCLS	132.00
			Radio advertisement - WVNI	180.00
Grand Total:				3,057.45

MONROE
COUNTY SOLID
WASTE
MANAGEMENT
DISTRICT

Date: May 17, 2022
To: MCSWMD Board of Directors
From: Cathy Martin, Controller
RE: Approval of Payroll & Claims

Approved under Resolution 2022-02

5/17/2022

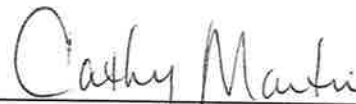
Payroll:

Direct Deposit:	19,245.07
Check	
Payroll Claims:	11,878.41
Longevity	
Accounts Payable Claims:	14,967.33
Capital Improvement	
Debt (Bond) Agency Fee	
	<hr/>
	46,090.81

We have examined the claims summarized above and approved.



Tom McGlasson Jr, Executive Director



Cathy Martin, Controller

May 16, 2022
10:12AM

Direct Deposit Summary Report
Pay Period Ending Date: 5/14/2022
Effective Date: 5/19/2022

Total Number of All Transactions :	32
Total Number of Pre-Notification Transactions :	
Total Credit Amount :	19,245.07
Total Debit Amount :	19,245.07
Total Number of Debit Transactions :	1
Total Number of Credit Transactions :	31

10:59 AM

Monroe County Solid Waste Management Dis

Page 1 of 1

Batch 6009 thru Batch 6009

BatchNo: 6009 Comment: Payroll claims 05/20/22

Status: Open Date Opened: 05/16/2022

Source: AP

Fund	Account No/Description	Post Date	Per/Year	Operator Ven/Emp#	Ref Number Po/Rct	Description	Debits	Credits
1000	07-22.61000 Federal Withholdings	5/16/2022	5 / 2022	CATHY		Federal withholding	2,179.56	
1000	07-22.65000 FICA Social Security	5/16/2022	5 / 2022	CATHY		FICA SS	3,242.12	
1000	07-22.64000 FICA/Medicare Withholdings	5/16/2022	5 / 2022	CATHY		FICA Medicare	758.20	
1000	07-22.62000 State Withholdings	5/16/2022	5 / 2022	CATHY		State tax withheld	1,904.09	
1000	07-22.63000 County Withholdings	5/16/2022	5 / 2022	CATHY		County tax withheld	739.00	
1000	07-22.41340 John Hancock Retirement	5/16/2022	5 / 2022	CATHY		Employee retirement	3,055.44	
Batch Totals:							11,878.41	

Claims Docket Report

Claim	Vendor	Name	Description	Net Amount
Batch: 695	1	115	AT & T	
			Monthly: Bethel site phone	212.74
			Monthly: Oard site phone	188.66
	2	116	AT & T---Courthouse	
			Monthly: HHW & Landfill alarm system	52.62
	3	286	Bynum Fanyo Utilities, Inc.	
			New hill life station control box repair	838.85
	4	429	Canon	
			Monthly: Copier/printer rental	379.00
	5	489	CenterPoint Energy	
			Monthly: Admin building gas utility	124.45
			Monthly: RRC/HHW gas utility	245.63
	6	117	Cintas #2	
			Weekly rugs and towels (RRC & HHW)	52.22
			Weekly rugs and towels (RRC & HHW)	52.22
			Weekly rugs and towels (RRC & HHW)	52.22
			Weekly rugs and towels (RRC & HHW)	52.22
			Monthly: Lease for AED - Landfill (April)	129.00
			Monthly: Lease for AED - RRC (April)	129.00
			Monthly: Lease for AED - Bethel (April)	129.00
			Monthly: Lease for AED - Oard (April)	129.00
			Monthly: First aid supplies - Oard (April)	16.92
			Monthly: Lease for AED - Dillman (April)	129.00
			Monthly: Lease for AED - Ellettsville (April)	129.00
			Monthly: Lease for AED - Admin (April)	129.00
			Goves	300.00
	7	117	Cintas #2	
			Monthly: Lease for AED - Landfill (May)	129.00
			Monthly: First aid supplies - Landfill	11.74
			Monthly: Lease for AED - RRC (May)	129.00
			Monthly: First aid supplies - RRC	10.06
			Monthly: Lease for AED - Bethel (May)	129.00
			Monthly: Lease for AED - Oard (May)	129.00
			Monthly: Lease for AED - Dillman (May)	129.00
			Monthly: First aid supplies - Dillman	8.68
			Monthly: Lease for AED - Ellettsville (May)	129.00
			Monthly: First aid supplies - Ellettsville	8.88
			Monthly: Lease for AED - Admin (May)	129.00
			Monthly: First aid supplies - HHW	4.88
	8	39	City of Bloomington Utilities	
			Monthly: Admin, RRC & HHW utilities	229.18
	9	19	Duke Energy Indiana Inc	
			Monthly: RRC & HHW electric	637.67
			Monthly: Admin building electric	329.04
			Monthly: Bethel site electric	259.38

Claims Docket Report

Claim	Vendor	Name	Description	Net Amount
10	47	Hobbs Equipment Inc	Monthly: Compactor rental (S Walnut and 4 sites)	4,435.00
11	137	Hoosier Transfer Station	Compliance: Illegal dumping	2.66
			Compliance: Illegal dumping	3.54
12	231	Indiana State Central Collection Unit	Remit #006812207 Case: 53C07-1108-JP000630	132.00
13	459	Invesco Investment Service	Bi-weekly payroll IRA for employees	29.00
14	254	John Hancock	Employee loan	31.54
15	254	John Hancock	Employee loan	159.25
16	254	John Hancock	Employee loan full payment for current payroll and 1/2 payment on loan 1 and 2 for prior pay period	730.29
17	61	K & S Rolloff, Inc	Glass hauling at sites and S. Walnut	1,847.40
18	278	Lincoln National Life Insurance	Monthly: Employee disability (6/1 - 6/30/22)	721.96
19	252	Monroe County Clerk	Cause #53C06-0608-CC01568	232.61
20	92	Smithville Communications Inc	Monthly: Ellettsville site phone	46.74
			Monthly: Dillman site phone	45.24
21	93	South Central Indiana REMC	Monthly: Landfill electric	295.00
			Monthly: Landfill electric	73.00
			Monthly: Landfill electric	158.00
			Monthly: Landfill electric	120.00
22	112	Washington Township Water Corp	Monthly: Landfill water usage	30.84
Grand Total:				14,967.33



MEMORANDUM

TO: MCSWMD Board of Directors

DATE: June 3, 2022

FROM: Tom McGlasson Jr.

SUBJECT: Resolution 2022-06 Determination That the Monroe County Solid Waste Management District Must Provide Waste Tire Collection Services By Means of Its Own Workforce or By Contract With a Third Party

This resolution is required by IC 13-21-3-14.5(d) in order for the District to implement a new waste management service. This resolution is specific to the District accepting waste tires at its South Walnut Recycling Center and follows the Request For Information issued on January 31, 2022.

The District is currently planning to begin accepting waste tires on 7/1/22.

Resolution 2022 – 06

Determination That the Monroe County Solid Waste Management District Must Provide Waste Tire Collection Services By Means of Its Own Workforce or By Contract With a Third Party

WHEREAS, the Monroe County Solid Waste Management District (District) is a political subdivision and a solid waste management district under IC 13-21-3; and

WHEREAS, the District is granted certain powers enumerated in IC 13-21-3-12; and

WHEREAS, IC 13-21-3-14.5 establishes conditions for the provision of waste management services by solid waste districts; and

WHEREAS, on January 31, 2022, the District issued a public Request for Information concerning waste tire management and disposal services, and associated fees and costs in Monroe County, Indiana; and

WHEREAS, the District did not receive any responses to the public Request for Information.

NOW, THEREFORE, the District Board of Directors hereby resolves and determines that:

1. Sufficient waste tire management services are not available in Monroe County, Indiana at a reasonable cost; and
2. There is a need for the District to provide such services by means of its own workforce or by contract with a third party; and
3. That the District providing such services will benefit the public health, welfare, and safety of the residents of Monroe County, Indiana; and
4. The District shall establish a program to accept the following classifications of waste tires from Monroe County, Indiana residential sources only:
 - a. Car
 - b. Light Truck
 - c. SUV
 - d. Pickup Truck
 - e. Mud Aggressive (ATV, off-road)
 - f. Motorcycle
 - g. Kart (golf, go-kart, mini, etc.)
 - h. Lawn Mower; and
 - i. Bicycle
5. District staff shall establish criteria regarding quantities and conditions of tires that will be accepted.
6. The District shall amend its Fee Resolution to add reasonable fees to be charged for waste tires accepted its South Walnut Recycling Center, based on the District's costs to operate such a program.

Resolution 2022 – 06

Determination That the Monroe County Solid Waste Management District Must Provide Waste Tire Collection Services By Means of Its Own Workforce or By Contract With a Third Party

So voted on this 9th day of June, 2022 by the Board of Directors of the Monroe County Solid Waste Management District.

AYE

NAY

Cheryl Munson, Chairperson

Cheryl Munson, Chairperson

Isabel Piedmont-Smith, Vice-Chairperson

Isabel Piedmont-Smith, Vice-Chairperson

Penny Githens, Secretary

Penny Githens, Secretary

Julie Thomas, Director

Julie Thomas, Director

John Hamilton, Director

John Hamilton, Director

Lee Jones, Director

Lee Jones, Director

Dan Swafford, Director

Dan Swafford, Director

Attest: _____
Tom McGlasson Jr., Executive Director

Resolution 2022 – 07

To Amend the District's Fee Resolution

WHEREAS, the Monroe County Solid Waste Management District (District) is a political subdivision and a solid waste management district under IC 13-21-3; and

WHEREAS, the District is granted certain powers enumerated in IC 13-21-3-12; and

WHEREAS, IC 13-21-14 allows for the establishment and amendment of fees related to the generation, collection, and processing of solid waste; and

WHEREAS, the District established a Fee Resolution on December 16, 1991, identified as Ordinance 91-1, which was effective January 1, 1992; and which was subsequently amended by Resolution 92-10, Resolution 93-6, Resolution 93-1, Resolution 94-2, Resolution 94-13, Resolution 95-30, Resolution 96-16, Resolution 97-1, Resolution 98-07, Resolution 98-12, Resolution 98-18, Resolution 99-11, Resolution 99-17, Resolution 200-15, Resolution 2001-01, Resolution 2001-13, Resolution 2001-14, Resolution 2002-18, Resolution 2003-08, Resolution 2004-07, resolution 2005-05, Resolution 2007-22, Resolution 2009-07, Resolution 2010-01, Resolution 2010-11, Resolution 2012-12, Resolution 2014-18, and Resolution 2019-15; and

WHEREAS, the District wishes to establish a waste tire program; and

WHEREAS, the District has previously determined that a private sector entity is not able to provide adequate waste tire management services at a reasonable cost per IC 13-21-3-14.5(c)(1)(B); and

WHEREAS, the District Board of Directors has previously adopted Resolution 2022-06 determining that the District must provide waste tire management services by means of its own workforce or by contract with a third party in accordance with IC 13-21-3-14.5(d); and

WHEREAS, a public meeting was noticed in accordance with IC 13-21-14-5 and conducted on June 9, 2022 concerning amending the Fee Resolution.

NOW, THEREFORE, the District Board of Directors hereby resolves to adopt and make effective July 1, 2022, the attached Fee Resolution with the following fee changes:

Section II: South Walnut Recycling Center

C. The following collection and handling fees shall apply to waste tires accepted at the South Walnut Recycling Center:

- (1) Car, light truck, SUV, pickup truck, motorcycle, lawn mower, tire off rim \$4.00 each
- (2) Car, light truck, SUV, pickup truck, motorcycle, lawn mower, tire on rim \$11.00 each
- (3) Kart tire (golf, go-kart, mini, etc.) off rim \$4.00 each
- (4) Kart tire (golf, go-kart, mini, etc.) on rim \$11.00 each
- (5) Mud Aggressive (ATV, off-road) off rim \$8.00 each
- (6) Mud Aggressive (ATV, off-road) on rim \$16.00 each
- (7) Bicycle tire on or off rim \$2.50 each

Resolution 2022 – 07

To Amend the District's Fee Resolution

So voted on this 9th day of June, 2022 by the Board of Directors of the Monroe County Solid Waste Management District.

AYE

NAY

Cheryl Munson, Chairperson

Cheryl Munson, Chairperson

Isabel Piedmont-Smith, Vice-Chairperson

Isabel Piedmont-Smith, Vice-Chairperson

Penny Githens, Secretary

Penny Githens, Secretary

Julie Thomas, Director

Julie Thomas, Director

John Hamilton, Director

John Hamilton, Director

Lee Jones, Director

Lee Jones, Director

Dan Swafford, Director

Dan Swafford, Director

Attest: _____
Tom McGlasson Jr., Executive Director

MONROE COUNTY SOLID WASTE MANAGEMENT DISTRICT

FEE RESOLUTION

Established December 16, 1991
(Ordinance 91-1)

Current Revision July 1, 2022
Resolution 2022-07

Section I: Administration

A. Unless otherwise delineated, administrative fees for service at any District facility shall be as follows:

- (1) For copies in excess of five (5) pages, a standard fee of \$.04 per page may be charged for copying service.
- (2) A standard fee of twenty five dollars (\$25.00) shall be charged for each returned check.
- (3) For all credit accounts, fees must be paid within thirty (30) days of the date of the bill. If the fees are not paid within thirty (30) days after the date of the bill, a carrying charge of ten percent (10%) of the total amount due shall be charged and reasonable attorney fees may be recovered in a civil action, pursuant to IC 13-9.5-9-3, and access to District facilities shall be denied without further notice.
- (4) Fees may be charged to purchase printed bid packets and requests for proposal packets. These fees may include the District's costs to purchase maps, drawings, designs, and other documents plus any copying expenses in excess of five (5) copies at the rate of \$.04 per page.

Section II. South Walnut Recycling Center

- A. A standard fee of Twenty Dollars (\$20.00), per item, shall be charged for the collection and handling of appliances containing chloro-flouro-carbons (CFC) (refrigerant), including but not restricted to air conditioners, freezers, and refrigerators.
- B. A standard fee of Fifty Dollars (\$50.00), per item, shall be charged for the collection and handling of larger items containing chloro-flouro-carbons (CFC) (refrigerant), including but not restricted to commercial coolers, cola machines, and medical equipment.
- C. The following collection and handling fees shall apply to waste tires accepted at the South Walnut Recycling Center:
 - (1) Car, light truck, SUV, pickup truck, motorcycle, lawn mower, tire off rim \$4.00 each
 - (2) Car, light truck, SUV, pickup truck, motorcycle, lawn mower, tire on rim \$11.00 each
 - (3) Kart tire (golf, go-kart, mini, etc.) off rim \$4.00 each
 - (4) Kart tire (golf, go-kart, mini, etc.) on rim \$11.00 each
 - (5) Mud Aggressive tire (ATV, off-road) off rim \$8.00 each
 - (6) Mud Aggressive tire (ATV, off-road) on rim \$16.00 each
 - (5) Bicycle tire on or off rim \$2.50 each

Section III: Rural Recycling Centers

A. Fees collected for services rendered at the Recycling & Solid Waste Stations shall be as follows:

- (1) A standard fee of One Dollar Fifty cents (\$1.50) per District approved big orange bag shall be charged to users for the handling and disposal of solid waste at the Recycling & Solid Waste Stations. All solid waste disposed of at the stations shall be placed in a District approved bag. This fee shall not apply to the drop-off of recyclables at the stations.
- (2) A standard fee of Sixty Two and one half cents (\$0.625) per District approved little orange bag shall be charged to users for the handling and disposal of solid waste at the Recycling & Solid Waste Stations. All solid waste disposed of at the stations shall be placed in a District approved bag. This fee shall not apply to the drop-off of recyclables at the stations.

B. A handling discount of five percent (5%) per District bag shall be credited to District vendors who purchase bags from the District for distribution to users.

Section IV: Hazardous Materials Facility

A. Fees collected for services rendered at the Hazardous Materials Facility shall be as follows.

- (1) A minimum fee of \$5.00 shall be charged for handling and disposal of hazardous materials that require an invoice.
- (2) Fees collected for hazardous materials shall include the direct disposal cost plus 10% and a handling fee based on:

Batteries:	\$0.10 per pound
All other material:	\$1.27 per minute

- (3) Irregular operations fees:

If processing takes time that is irregular to normal operations or irregular to the routine that our program normally executes, an hourly rate of \$76.20 is billed.

- (4) Unusable latex paint disposal for Monroe County residences:

\$2.00	per quart or smaller
\$5.00	per one gallon pail or smaller
\$20.00	per five gallon pail or smaller

Section V: Green Business Network

Fees collected for services rendered by the Green Business Network shall be as follows per facility collected:

An annual membership fee of:

- \$1,600.00 annually for two pickups per week;
- \$800.00 annually for weekly pickup;
- \$400.00 annually for 2 pick ups per month not to exceed one (1) per week;
- \$200.00 annually for one (1) pick up per month.

A non-member collection fee of \$50.00 per pick-up for pre-approved accounts on an on-call, time available, collection basis.

MONROE COUNTY SOLID WASTE MANAGEMENT DISTRICT

FEE RESOLUTION

Established December 16, 1991
(Ordinance 91-1)

Current Revision July 1, 2022
Resolution 2022-07

Section I: Administration

A. Unless otherwise delineated, administrative fees for service at any District facility shall be as follows:

- (1) For copies in excess of five (5) pages, a standard fee of \$.04 per page may be charged for copying service.
- (2) A standard fee of twenty five dollars (\$25.00) shall be charged for each returned check.
- (3) For all credit accounts, fees must be paid within thirty (30) days of the date of the bill. If the fees are not paid within thirty (30) days after the date of the bill, a carrying charge of ten percent (10%) of the total amount due shall be charged and reasonable attorney fees may be recovered in a civil action, pursuant to IC 13-9.5-9-3, and access to District facilities shall be denied without further notice.
- (4) Fees may be charged to purchase printed bid packets and requests for proposal packets. These fees may include the District's costs to purchase maps, drawings, designs, and other documents plus any copying expenses in excess of five (5) copies at the rate of \$.04 per page.

Section II. South Walnut Recycling Center

- A. A standard fee of Twenty Dollars (\$20.00), per item, shall be charged for the collection and handling of appliances containing chloro-flouro-carbons (CFC) (refrigerant), including but not restricted to air conditioners, freezers, and refrigerators.
- B. A standard fee of Fifty Dollars (\$50.00), per item, shall be charged for the collection and handling of larger items containing chloro-flouro-carbons (CFC) (refrigerant), including but not restricted to commercial coolers, cola machines, and medical equipment.
- C. The following collection and handling fees shall apply to waste tires accepted at the South Walnut Recycling Center:
- (1) Car, light truck, SUV, pickup truck, motorcycle, lawn mower, tire off rim \$4.00 each
 - (2) Car, light truck, SUV, pickup truck, motorcycle, lawn mower, tire on rim \$11.00 each
 - (3) Kart tire (golf, go-kart, mini, etc.) off rim \$4.00 each
 - (4) Kart tire (golf, go-kart, mini, etc.) on rim \$11.00 each
 - (5) Mud Aggressive tire (ATV, off-road) off rim \$8.00 each
 - (6) Mud Aggressive tire (ATV, off-road) on rim \$16.00 each
 - (5) Bicycle tire on or off rim \$2.50 each

Section III: Rural Recycling Centers

A. Fees collected for services rendered at the Recycling & Solid Waste Stations shall be as follows:

- (1) A standard fee of One Dollar Fifty cents (\$1.50) per District approved big orange bag shall be charged to users for the handling and disposal of solid waste at the Recycling & Solid Waste Stations. All solid waste disposed of at the stations shall be placed in a District approved bag. This fee shall not apply to the drop-off of recyclables at the stations.
- (2) A standard fee of Sixty Two and one half cents (\$0.625) per District approved little orange bag shall be charged to users for the handling and disposal of solid waste at the Recycling & Solid Waste Stations. All solid waste disposed of at the stations shall be placed in a District approved bag. This fee shall not apply to the drop-off of recyclables at the stations.

B. A handling discount of five percent (5%) per District bag shall be credited to District vendors who purchase bags from the District for distribution to users.

Section IV: Hazardous Materials Facility

A. Fees collected for services rendered at the Hazardous Materials Facility shall be as follows.

- (1) A minimum fee of \$5.00 shall be charged for handling and disposal of hazardous materials that require an invoice.
- (2) Fees collected for hazardous materials shall include the direct disposal cost plus 10% and a handling fee based on:

Batteries:	\$0.10 per pound
All other material:	\$1.27 per minute

- (3) Irregular operations fees:

If processing takes time that is irregular to normal operations or irregular to the routine that our program normally executes, an hourly rate of \$76.20 is billed.

- (4) Unusable latex paint disposal for Monroe County residences:

\$2.00	per quart or smaller
\$5.00	per one gallon pail or smaller
\$20.00	per five gallon pail or smaller

Section V: Green Business Network

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- \$400.00 annually for 2 pick ups per month not to exceed one (1) per week;
- \$200.00 annually for one (1) pick up per month.

A non-member collection fee of \$50.00 per pick-up for pre-approved accounts on an on-call, time available, collection basis.

CAC Monthly Activity Report

Monroe County Solid Waste Management District

Citizen's Advisory Committee

May – June 2022

05/19 CAC Regular Meeting

- Lacked in-person attendance for quorum
- Expected tire recycling proposal from John Porter of High Speed Tire and Automotive, who did not attend. Topic was discussed by members, with no further action planned
- Discussed desired responsibilities for proposed district staff position, which included:
 - Emphasis on 5-year plan implementation
 - Engagement with institutional administrators on waste reduction
 - Central point of communication between various community stakeholders
 - Provide feedback on and modifications to 5-YP objectives based on implementation results and hurdles

05/23 IEG Subcommittee meeting (Implementation and Evaluation Guidance)

- Discussed the creation of a 5-YP reporting document, including
 - layout essentials
 - shared document platform ease and accessibility for staff
 - number of contributing users
- Discussed 'American Planning Association' best practices, including
 - Incorporating staff input on timelines & reporting frequency
 - Using staff feedback to adapt goals based on implementation experience
- Proposed posting 5-YP reports on district website and/or social media to engage public
- Director Tom McGlasson suggested a potential meeting with staff & CAC subcommittee members to discuss and refine the final version of the reporting document drafted by the committee before adopting it with staff.
- Initial draft of reporting document is produced and awaiting subcommittee review

05/31 Adopt-A-Road Cleanup Planning

- Scheduled for Saturday, June 11

06/01 District Re-branding Committee Planning

- Began scheduling for initial meeting between district board representatives Muson & Piedmont-Smith, staff McGlasson & Pokral, and CAC subcommittee members Conway, Edwards, Greenberg, and Wynia. Will likely take place before June board meeting.



MEMORANDUM

TO: MCSWMD Board of Directors
DATE: June 3, 2022
FROM: Tom McGlasson Jr.
SUBJECT: June 2022 Administration Department Board Report

General Updates

- CBU hosted a kick-off meeting with their consulting partners for the anaerobic digester study, the District was represented at this meeting by: Cheryl Munson, BOD Chair; Tom McGlasson Jr., Executive Director; and Joseph Wyna, CAC Chair.

The consultants presented the following timeline for completion of the project:

	Jun	Jul	Aug	Sept	Oct	Nov	Dec	Jan
Task I: Previous Study Review								
Task II: CBU Anaerobic Digestion								
TASK III: Feedstock Market								
TASK IV: Residual Biosolids Beneficial Reuse								
TASK V: Residual Liquid Sidestream Effects								
TASK VI: Biogas Utilization								
TASK VII: Funding Mechanisms								
TASK VIII: Resource Recovery Scope Refinement								
TASK IX: Preliminary Design and Cost Estimating								
TASK X: Financial Modeling								
TASK XI: Triple Bottom Line Analysis								

Interest was expressed in the previous studies commissioned by the District from Kessler Consulting, which will be provided by the District. Additionally, the District will work with the City to provide information concerning current waste management infrastructure in Monroe County, including existing organic and other waste diversion programs.

The District has requested that the consultants also address the impact an anaerobic digester would have on existing composting facilities, and the ability of such a facility to co-exist and/or collaborate with those facilities. The consultants were also advised that the District Board would like information on the benefits of such a facility for those residents who are not current or future CBU customers.

The consultants indicated that they plan on holding monthly meetings with the stakeholders to provide status updates and gather additional information, which will allow staff to provide regular updates to the Board on the progress of the study.

- The District will be partnering with the Monroe County Soil & Water Conservation District and Monroe County Stormwater at this year's Monroe County Fair. This will allow the 3 entities to share a much larger booth space at a lower cost to each. Given that the missions of the 3 entities have some overlap and the common goals shared, we all felt this would provide added benefit to each.
- The District is collaborating with MC-IRIS and has scheduled an event at the South Walnut location on June 18, 2022 to remove Callery Pear and other invasive species. Anyone interested in volunteering at this event should contact MC-IRIS.

Media Summary for May

- Social Media Outreach
 - Social media posts included: District services; Thank you to Earth Day partners; HHW and gardening; Composting; sustainable shopping; Plastic plant containers; Stormwater; Paper recycling; Memorial Day
- Effectv Summary
 - Television advertising: Recycle Right; Climate Change; Leaf Burning; Green Business; Water Quality; Recycling Practice
 - Weather Crawl: District Services.
 - Premium Digital advertising: Recycling Practice; Recycle Center Safety.
 - Premium Digital is a platform for our infomercials to be viewed through Comcast On-Demand services and internet streaming on any device.
- Radio Summary
 - WHCC: Environmental Challenges & Solutions; Recycle Right; Orange Bag Trash; Food Waste Recovery; Adopt-A-Road.

Education and Outreach Summary for May

- Edgewood High School presentation – 50 students and 1 teacher.
- Home School tour – 1 5th grader, 1 1st grader, and 1 parent.
- Preparing promotional and educational materials to be distributed at the Monroe County Fair.

MEMORANDUM

Monroe
County Solid
Waste
Management
District

DATE: 06/03/22
TO: MCSWMD Board of Directors
FROM: Joey Long
SUBJECT: Recycling & Reuse, Hazardous Materials, Rural Recycling Centers Board Report for the month of June 2022.

Recycling & Reuse (04)

- Materials for the arts program has been busy with helping summer camps.

Hazardous Materials (05)

- Employees have prepared and shipped a large HHW shipments. They have also been learning new shipment requirements.

Rural Recycling Centers (06)

- We have been working on getting roll off boxes repaired.

[illegible]

2021 Trash and Recycling Tonnage and Pulls

2022 Trash Pulls By Location	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	
Bethel Ln	9	6	10	9									34
Dillman Rd	8	8	9	8									33
Ellettsville	7	7	9	8									31
Main Recycling Center	1	1	0	1									3
Oard Rd.	8	9	9	8									34
Total	33	31	37	34	0	0	0	0	0	0	0	0	135
2022 Trash Tonnage By Location	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	
Bethel Ln	35.41	22.34	40.85	33.30									131.90
Dillman Rd	41.17	35.40	39.83	7.76									124.16
Ellettsville	40.39	43.31	45.19	40.92									169.81
Main Recycling Center	1.85	2.15	0.00	2.26									6.26
Oard Rd.	32.12	29.40	33.06	30.18									124.76
Total	150.94	132.60	158.93	114.42	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	556.89
2022 Bulky Pulls By Location	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	
Bethel Ln	4	1	5	4									14
Dillman Rd	2	3	4	4									13
Ellettsville	4	3	4	4									15
Oard Rd.	3	2	4	3									12
Total	13	9	17	15	0	0	0	0	0	0	0	0	54
2022 Bulky Tonnage By Location	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	
Bethel Ln	4.99	5.75	8.32	6.34									25.40
Dillman Rd	3.28	5.88	5.92	7.76									22.84
Ellettsville	9.45	6.92	8.73	8.63									33.73
Oard Rd.	7.15	2.26	7.42	5.52									22.35
Total	24.87	20.81	30.39	28.25	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	104.32

MEMORANDUM

Monroe
County Solid
Waste
Management
District

DATE: June 9, 2022
TO: MCSWMD Board of Directors
FROM: Lee Paulsen
SUBJECT: Landfill and Environmental Compliance May2022 Board Report

Landfill May 2022:

- ◆ The NPDES Discharge Monitoring Report (DMR) and IDEM Monthly Monitoring Report (MMR) for May 2022 will be submitted prior to the June 28, 2022 deadline.
- ◆ The NPDES Discharge Monitoring Report (DMR) and IDEM Monthly Monitoring Report (MMR) for April 2022 was prepared and submitted by Lee Paulsen on 5-26-22. There were no exceedances or violations.
- ◆ Completed the bi-annual Self Inspection of the landfill for IDEM as required for the Post Closure Agreement. All required documents were sent via online sharepoint and e-mail to the IDEM landfill inspector on 5-19-2022.
- ◆ Methane monitoring was conducted on May 17, 2022, the results were submitted to IDEM via online sharepoint. All the samples were within acceptable limits.
- ◆ The May 2022 Groundwater sampling event was completed on 5-17-2022. All the water samples have been sent via FedEx to Element Materials for testing. When the result are finished, they will be forwarded to AECOM for analysis.
- ◆ Anderson Excavating has begun mowing the landfill per contract.
- ◆ Leachate production is available on the next page.

Environmental Compliance May 2022:

- ◆ Eleven (11) new Environmental Compliance Cases were reported for the month of May 2022.
 - Ten (10) Case were Substantiated, One (1) was Unsubstantiated, nine (9) are closed and two (2) are still open and pending.
 - May 2022: 440 lbs. trash removed from the roadsides, zero (0) needles, two (2) tires removed from the side of the roads.
- ◆ There are currently forty-three (43) open environmental compliance cases.
- ◆ Closed all of Stinesville cases due to the town of Stinesville being self-regulating with their solid waste issues.

Total for 2022:

- 116 total cases. 3 Illegal burn; 21 cases at private properties; and 92 roadside clean-ups.

- 3980 lbs. trash removed from the sides of the road via compliance cases.
- Tires: Seventy (70) tires removed from the sides of the road; 3 tires on rims.
- Needles: Three (3) removed from March 1, 2022 to present.

Adopt-A-Road May 2022:

- ◆ For the month of May 2022, there were Eight (8) Adopt-A-Road clean-ups completed.
 - Ivy Tech; Daniels Way
 - IU Student Athletic Board; N. Kinser Pike, Between W. 17th St. & W. Gourley Pike
 - Randy Jacobs Family; W. Tabor Hill Road, Between Stinesville Town Line and Mt. Tabor Road
 - In Memory of Rob & Jake Lemble; Anderson Road E, Shiloh Road to Farr Road
 - IU Maurer School of Law; East Cottage Grove, Between North Walnut St. and North Woodlawn
 - In Memory of Philip H. Thomas; Thomas Road North, Between 3910 N. Thomas Rd and West Vernal Pike
 - Community Clean-up along Old 37 South in Harrodsburg
 - Community Clean-up at East Monroe Dam
- ◆ For the month of May 2022 there were approximately Eight (8) miles of road that was cleaned.
 - Each clean-up is for an adopted section of road that is approximately one (1) mile in length
- ◆ For the month of May, 2022 approximately 790 lbs. of trash and 165 lbs. of recyclables removed from the sides of roads.
 - Weights are estimated based on an average bag weight due to the City of Bloomington collecting a substantial number of the clean-ups for which we cannot get actual weight.
- ◆ **YTD 2022 for the Adopt-A-Road:**
 - 25 clean-ups.
 - 2140 lbs. of trash.
 - 375 lbs. of recyclables.
 - Weights are estimated based on an average bag weight due to the City of Bloomington collecting a substantial number of the clean-ups for which we cannot get actual weights.

Monroe County Landfill Leachate Generation and Treatment Data

The below data is for the most recent six (6) months of operation

Month		Dec. '21	Jan. '22	Feb. '22	March '22	April '22	May '22	Total
Temp (°F)	High	68	62	65	78	85	90	
	Low	16	-6	5	14	26	41	
	Avg	41	26	32	45	63	66	
Total Gallons Generated	Hauled Dillman	0	0	0	0	0	0	0
	Hauled Ellettsville	200,000	333,000	301,400	503,000	119,200	0	1,456,600
	Treated	555,634	457,912	232,219	363,691	466,266	667,086	2,742,808
	Total	755,634	790,912	533,619	866,691	585,466	667,086	4,199,408
Precipitation (in)		4.97	2.49	5.22	5.79	4.71	5.77	28.95
Hauling Cost Dillman		\$0	\$0	\$0	\$0	\$0	\$0	\$0
Hauling Cost Ellettsville		\$8,560	\$14,256	\$12,904	\$21,532	\$6,618	\$0	\$63,870
Disposal Cost Dillman		\$0	\$0	\$0	\$0	\$0	\$0	\$0
Total Cost		\$8,560	\$14,256	\$12,904	\$21,532	\$6,618	\$0	\$63,870
Gallons Per Acre Per Day (GPAD):				404.15				

**AS of February 15 2019, Bynum Fanyo Utilities began hauling leachate per the quote accepted by the Board on 2-14-19 and disposal cost is included in the hauling amount.

For comparison, below is the data for the same six (6) month period from the previous year

Month		Dec. '20	Jan. '21	Feb. '21	March '21	April '21	May '21	Total
Temp (°F)	High	66	51	61	79	84	90	
	Low	10	10	-7	16	15	29	
	Avg	35	32	27	46	52	59	
Total Gallons Generated	Hauled Dillman	0	0	0	0	0	0	0
	Hauled Ellettsville	96,000	177,600	296,400	473,600	51,000	10,000	1,104,600
	Treated	466,653	547,948	512,101	542,637	597,935	401,398	3,068,672
	Total	562,653	725,548	808,501	1,016,237	648,935	411,398	4,173,272
Precipitation (in)		2.00	2.55	2.85	4.41	3.69	4.10	19.60
Hauling Cost Dillman		\$0	\$0	\$0	\$0	\$0	\$0	\$0
Hauling Cost Ellettsville		\$4,260	\$7,602	\$12,690	\$20,278	\$2,184	\$428	\$47,442
Disposal Cost Dillman		\$0	\$0	\$0	\$0	\$0	\$0	\$0
Total Cost		\$4,260	\$7,602	\$12,690	\$20,278	\$2,184	\$428	\$47,442
Gallons Per Acre Per Day (GPAD):				401.63				

Below is the cost savings realized from on-site leachate treatment for the current six (6) month period

Month	Treated	Hauled Dillman	Hauled Ellettsville	Total	Monthly Cost for Hauled	Cost w/o Treatment	Operational Costs	Cost Savings
Dec. '21	555,634	0	200,000	755,634	\$8,560	\$32,341	\$13,196	\$10,585
Jan. '22	457,912	0	333,000	790,912	\$14,256	\$33,851	\$10,875	\$8,720
Feb. '22	232,219	0	301,400	533,619	\$12,904	\$22,839	\$5,515	\$4,420
March '22	363,691	0	503,000	866,691	\$21,532	\$37,094	\$8,638	\$6,925
April '22	466,266	0	119,200	585,466	\$6,618	\$25,058	\$11,074	\$7,366
May '22	667,086	0	0	667,086	\$0	\$28,551	\$15,843	\$12,708
Total	2,742,808	0	1,456,600	4,199,408	\$63,870	\$179,735	\$65,142	\$50,723

* Leachate hauling and disposal costs are based on the following rates: as of March 1, 2022

Hauling and Disposal = \$223.00 per 4,200 gallon load

Hauling and Disposal = \$265.00 per 5,000 gallon load

** Temperature data is from the website National Weather Service (www.weather.gov) for zip code 47408