

QUICK REFERENCE COVID-19 POSITIVE CASE GUIDE FOR MONROE COUNTY NON-HEALTHCARE BUSINESSES

This document is based on guidance from ISDH, current as of 1/6/2021 and is subject to future change. It is provided by Monroe County Public Health Clinic nurses. For more in depth information, please refer to Indiana Department of Health, OSHA and CDC Coronavirus webpages online.

When you are notified of a positive COVID test in an employee, please have the designated supervisor at your business take the following actions immediately:

1. Ask the reporting person the test date, place tested, and for a copy of the test results, if available. Note that the positive person must isolate at home for at least 10 days from the onset of symptoms or, if no symptoms, from test date, and be fever-free for 24 hours before returning.
2. Determine the last date of the positive person's presence at your workplace and their close contacts in the workplace. Close contacts are defined as those persons within 6 feet of the infected person for more than 15 minutes, either cumulatively or consecutively, within a 24 hour period, in the 48 hours prior to symptom development or testing, if no symptoms.
3. Call workplace close contacts (not customers or other members of the public) to notify them of their exposure and need to quarantine immediately for 14 days since their last contact with the person who tested positive. Do not give out any information which would identify the positive person. Encourage the close contacts to get tested after at least 5 days have passed since their last exposure to the positive case.
4. Quarantine period of 14 days is strongly recommended, though may be shortened to 10 days if a person who is a close contact has remained asymptomatic throughout their quarantine and continues to self-monitor for symptoms and practice all preventive measures through Day 14 of the quarantine period: practice good handwashing often, stay at least 6 feet from others, wear a mask over nose and mouth when around others, clean frequently touched surfaces often and eating area after use, work in a separate, enclosed room if possible, eat in a separate room from others, and use a separate bathroom if possible.
5. Refer to Indiana Occupational Safety and Health Administration's website at <https://www.in.gov/dol/3142.htm> for specific guidance for your business type.