



**MONROE COUNTY COUNCIL
WORK SESSION
FEBRUARY 3, 2009, 5:00 P.M.
JUDGE NAT U HILL MEETING ROOM
MONROE COUNTY COURTHOUSE**

- I. Call to Order**
- II. Commissioners**
- III. Auditor Presentation**
- IV. Fleet Committee Report**
- V. Discussion of Open Door Law**
- VI. Discussion of Council Assistant Position**
- VII. Agenda Items for February 10, 2009**
- VIII. Council Discussion**



MONROE COUNTY COUNCIL
REGULAR SESSION
FEBRUARY 10, 2009 5:00 P.M.
MONROE COUNTY COURTHOUSE
JUDGE NAT U. HILL MEETING ROOM

I.	CALL TO ORDER		
II.	PLEDGE OF ALLEGIANCE		
III.	PUBLIC COMMENT		<u>Page</u>
IV.	RESOLUTION 2009-4 to Establish a Schedule for Fleet Financing Subcommittee		1
V.	PROSECUTOR, <i>JoAnn Vernon and Beth Hamlin</i> Request for Approval of Additional Appropriation to 0585 County User Fee Fund 2009 Budget/511 Pretrial Diversion <u>0585-511 County User Fund</u>	\$130,206	2-8
V.	CHILD SERVICES, <i>Steve Vaughn and John Arnold</i> Additional Appropriation for Department of Child Services 1. 0843-000-3000-17 Child Welfare Services	\$ 25,000	
	2. 0843-000-3000-23 Regional Services Allocation	\$ 12,000	9-13
VI.	TREASURER, <i>Cathy Smith</i> 1. Request to Establish New Budget Line for Bank Services Fees <u>0101-003-30.0008 Bank Services</u>		
	2. Request for <u>Additional Appropriation for Bank Service Fees</u>	\$ 30,000	14-19
VII.	SHERIFF, <i>James L. Kennedy, Sheriff and Scott McGlocklin</i> Sheriff Sale Fund 3800-000 1. 20.0001 – Foreclosure Supplies	\$ 15,000	20-24
	2. 30.0001 – Foreclosure Supplies	\$ 15,000	
VIII.	COMMISSIONERS, <i>County General Commissioners</i> 1. Request to Establish Line for Timber Sales Funds Distribution <u>0101-068-30.0001 Timber Sales Distribution</u>		
	2. Request for Additional Appropriation for 0101-068-30.0001	\$ 22,500	25-29
IX.	DEPARTMENTAL UPDATES		
X.	APPROVAL OF THE MINUTES FROM THE REGULAR SESSION OF THE COUNCIL HELD JANUARY 13, 2009		
XI.	COUNCIL COMMENTS		

RESOLUTION 2009-4

WHEREAS, it is necessary and desirable to establish a regular schedule for the Fleet Financing Subcommittee,

IT IS THEREFORE resolved and established that the dates, times and location of the Fleet Financing Subcommittee meetings for 2009 are as follows:

The meetings will be held in the Health Services Building Meeting Room.

<u>Date</u>	<u>Time</u>	<u>Agenda Deadlines</u>	
January 20, 2009	4:30 p.m.	January 13, 2009	Noon
February 17, 2009	4:30 p.m.	February 10, 2009	Noon
March 17, 2009	4:30 p.m.	March 10, 2009	Noon
April 21, 2009	4:30 p.m.	April 14, 2009	Noon
May 19, 2009	4:30 p.m.	May 12, 2009	Noon
June 16, 2009	4:30 p.m.	June 09, 2009	Noon
July 21, 2009	4:30 p.m.	July 14, 2009	Noon
August 18, 2009	4:30 p.m.	August 11, 2009	Noon
September 15, 2009	4:30 p.m.	September 08, 2009	Noon
October 20, 2009	4:30 p.m.	October 13, 2009	Noon
November 17, 2009	4:30 p.m.	November 10, 2009	Noon
December 15, 2009	4:30 p.m.	December 08, 2009	Noon

FURTHER, a copy of this Resolution shall be sent to each of the newspapers, radio stations, and television stations in Monroe County.

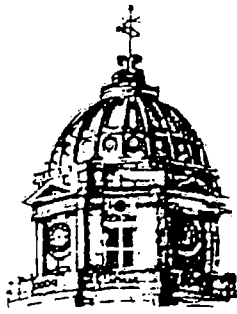
Presented to the County Council of Monroe County, Indiana; read in full and adopted on the day of _____, 2009.

Monroe County Council

<u>Aye</u>	<u>Nay</u>
_____ Vic Kelson	_____ Vic Kelson, President
_____ Geoff McKim	_____ Geoff McKim
_____ Julie Thomas	_____ Julie Thomas
_____ Jill S. Lesh	_____ Jill S. Lesh
_____ Charles Newmann	_____ Charles Newmann
_____ Marty Hawk	_____ Marty Hawk
_____ Warren Henegar	_____ Warren Henegar

Attest:

Amy Gerstman, Auditor



MONROE COUNTY COUNCIL

REQUESTED AGENDA INFORMATION FOR COUNCIL MEETINGS

TITLE OF ITEM THAT APPEARS ON THE COUNCIL AGENDA:

Request for Approval of Additional Appropriation to 0585 County User Fee Fund 2009 Budget/511 Pretrial Diversion

DATE ITEM WILL APPEAR ON THE COUNCIL AGENDA:

February 10, 2009

CONTACT PERSON: JoAnn Vernon/Beth Hamlin

PHONE NUMBER: 349-2684/349-2064

Presenter at Council Meeting if other than Contact Person:

OFFICE/DEPARTMENT: Prosecutor's Office

HAS YOUR DEPARTMENT LIAISON REVIEWED ITEM?

Yes No

EXECUTIVE SUMMARY: *(Please write information for the Monroe County Council in ten sentences or less, relating how this agenda item will be used in the community.)*

The request to approve an Additional Appropriation to 0585 County User Fee Fund 2009 Budget/511 Pretrial Diversion is necessary in order to rectify an advertising error which occurred during the 2009 budget process. The original budget was approved as submitted at the 2009 budget hearings, but an error in advertising caused the bottom line of this budget to be reduced to the advertised amount at the County Council final approval budget hearing. This request asks that the Council additionally appropriate \$130,206 into the Pretrial Diversion budget so that the 10, 20, 30 and 40 lines approved at that final budget adoption hearing remain as approved and the total bottom line of the Pretrial Diversion Budget be \$799,167.97. This additional appropriation of \$130,206 is the difference between the originally requested amount of \$799,167.97 and the advertised amount of \$668,961.97.

Signed

Chris Leach

Date

1-21-09

MONTHLY REPORT TO DEPARTMENTS

MONROE COUNTY GOVERNMENT
Period Ending Date: January 31, 2009

As of 01/30/09 10:28am

Account	2009 Appropriated Budget	Net Budget Amendments	2009 Total Amended Budget	Month-to-date Actual	2009 Year-to-date Actual	2009 Budget Balance	Percentage Spent/Received
Fund 0585 COUNTY USER FEE FUND							
Department 511 PROS PRE TRIAL							
Category Not Assigned							
Revenues							
511-6500 PRE TRIAL RECEIPTS	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
511-6501 TRAFFIC DIVERSION FEES	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
511-6502 Pre-Trial Div Initial Usr Fee-Clerk	0.00	0.00	0.00	51,022.26	51,022.26	-51,022.26	100.00%
511-6503 Def Prog Monthly Usr Fee-Clerk	0.00	0.00	0.00	15,137.00	15,137.00	-15,137.00	100.00%
Revenues Total	0.00	0.00	0.00	66,159.26	66,159.26	-66,159.26	100.00%
Not Assigned Acct Cat Total	0.00	0.00	0.00	66,159.26	66,159.26	-66,159.26	100.00%
Category 1 1 PERSONAL SERVICES							
Expenses							
511-10.0001 DAP Director	35,462.00	0.00	35,462.00	4,022.53	4,022.53	31,439.47	11.34%
511-10.0002 Pre-trial Diversion Assistant	33,318.00	0.00	33,318.00	3,775.15	3,775.15	29,542.85	11.33%
511-10.0003 LEGAL SECRETARIES (3)	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
511-10.0004 Prosecutor	5,000.00	0.00	5,000.00	576.93	576.93	4,423.07	11.54%
511-10.0005 Misdemeanor and Traffic Specialist	35,462.00	0.00	35,462.00	4,022.53	4,022.53	31,439.47	11.34%
511-10.0006 Chief Deputy	5,000.00	0.00	5,000.00	576.93	576.93	4,423.07	11.54%
511-10.0007 Check Deception Director	35,462.00	0.00	35,462.00	4,022.53	4,022.53	31,439.47	11.34%
511-10.0008 Felony Supervising Attorney	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
511-10.0009 LEGAL SECRETARY	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
511-10.0010 Executive Assistant	37,624.00	0.00	37,624.00	4,272.02	4,272.02	33,351.98	11.35%
511-10.0011 Paralegal	32,190.00	0.00	32,190.00	3,645.02	3,645.02	28,544.98	11.32%
511-10.0012 Administrative Assistant	29,728.00	0.00	29,728.00	3,292.68	3,292.68	26,435.32	11.08%
511-10.0013 Trial Exhibit Supplement	0.00	0.00	0.00	0.00	0.00	0.00	0.00%

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MONTHLY REPORT TO DEPARTMENTS

MONROE COUNTY GOVERNMENT
Period Ending Date: January 31, 2009

Fund 0585 COUNTY USER FEE FUND
Department 511 PROS PRE TRIAL

As of 01/30/09 10:28am

Account	2009 Appropriated Budget	Net Budget Amendments	2009 Total Amended Budget	Month-to-date Actual	2009 Year-to-date Actual	2009 Budget Balance	Percentage Spent/Received	Percentage Spent/Received
511-10.0015 Case Management/Tech Spec.	22,506.66	0.00	22,506.66	0.00	0.00	22,506.66	0.00%	0.00%
511-10.0016 Legal Secretary	29,728.00	0.00	29,728.00	3,360.93	3,360.93	26,367.07	11.3%	11.3%
511-10.0017 Legal Secretary	29,728.00	0.00	29,728.00	3,360.93	3,360.93	26,367.07	11.3%	11.3%
511-10.0018 Legal Secretary	0.00	0.00	0.00	0.00	0.00	0.00	0.00%	0.00%
511-10.0019 Legal Secretary	29,728.00	0.00	29,728.00	3,028.15	3,028.15	26,699.85	10.19%	10.19%
511-10.0020 Legal Secretary	29,728.00	0.00	29,728.00	3,360.93	3,360.93	26,367.07	11.3%	11.3%
511-10.0021 Legal Secretary	29,728.00	0.00	29,728.00	3,028.15	3,028.15	26,699.85	10.19%	10.19%
511-10.0022 Legal Secretary	29,728.00	0.00	29,728.00	3,028.15	3,028.15	26,699.85	10.19%	10.19%
511-10.7601 Longevity	7,733.00	0.00	7,733.00	1,000.00	1,000.00	6,733.00	12.93%	12.93%
511-10.7701 Transcripts	2,500.00	0.00	2,500.00	154.00	154.00	2,346.00	6.16%	6.16%
511-10.7711 Translating Supplement	520.00	0.00	520.00	0.00	0.00	520.00	0.00%	0.00%
511-10.7721 Trial Exhibit Supplement	3,120.00	0.00	3,120.00	0.00	0.00	3,120.00	0.00%	0.00%
511-10.7801 Part-time Hourly	23,472.00	0.00	23,472.00	1,304.00	1,304.00	22,168.00	5.56%	5.56%
511-10.7891 Little 500 Hourly Time	500.00	0.00	500.00	0.00	0.00	500.00	0.00%	0.00%
511-10.7893 Little 500 Overtime	3,500.00	0.00	3,500.00	0.00	0.00	3,500.00	0.00%	0.00%
511-10.7901 Part-time Temporary	8,000.00	0.00	8,000.00	2,858.00	2,858.00	5,142.00	35.73%	35.73%
511-10.8001 Full Time Fringe	102,078.61	0.00	102,078.61	10,295.26	10,295.26	91,783.35	10.09%	10.09%
511-10.8002 Part Time Fringe	354.72	0.00	354.72	47.39	47.39	307.33	13.36%	13.36%
511-10.8101 FICA	38,209.12	0.00	38,209.12	3,783.95	3,783.95	34,425.17	9.90%	9.90%
511-10.8201 PERF	40,510.86	0.00	40,510.86	2,328.97	2,328.97	38,181.89	5.75%	5.75%
511-10.8301 Health Insurance	0.00	0.00	0.00	0.00	0.00	0.00	0.00%	0.00%
511-10.8401 Unemployment Insurance	0.00	0.00	0.00	0.00	0.00	0.00	0.00%	0.00%

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MONTHLY REPORT TO DEPARTMENTS

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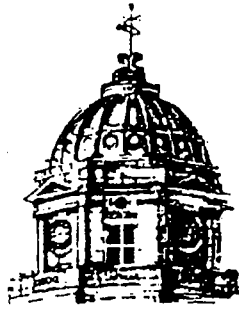
Account	2009 Appropriated Budget	Net Budget Amendments	2009 Total Amended Budget	Month-to-date Actual	2009 Year-to-date Actual	2009 Budget Balance	Percentage Spent/Received	Percentage Spent/Received
Expenses Total	680,618.97	0.00	680,618.97	69,145.13	69,145.13	611,473.84	10.16%	10.16%
1 PERSONAL SERVICES Acct Cat Total	680,618.97	0.00	680,618.97	69,145.13	69,145.13	611,473.84	10.16%	10.16%
Category 2 2 SUPPLIES								
Expenses								
511-20.0001 OFFICE SUPPLIES	450.00	78.76	528.76	78.76	78.76	450.00	14.90%	14.90%
511-20.0100 Gasoline	500.00	0.00	500.00	0.00	0.00	500.00	0.00%	0.00%
Expenses Total	950.00	78.76	1,028.76	78.76	78.76	950.00	7.66%	7.66%
2 SUPPLIES Acct Cat Total	950.00	78.76	1,028.76	78.76	78.76	950.00	7.66%	7.66%
Category 3 3 OTHER SERVICES & CHARGES								
Expenses								
511-30.0001 REFUNDS	100.00	0.00	100.00	0.00	0.00	100.00	0.00%	0.00%
511-30.0002 TRAVEL & TRAINING	13,250.00	362.09	13,612.09	2,182.04	2,182.04	11,430.05	16.03%	16.03%
511-30.0003 PRINTING	8,250.00	511.18	8,761.18	1,649.51	1,649.51	7,111.67	18.83%	18.83%
511-30.0004 MAINTENANCE AGREEMENT	5,894.00	0.00	5,894.00	523.39	523.39	5,370.61	8.88%	8.88%
511-30.0005 VEHICLE REG	50.00	0.00	50.00	0.00	0.00	50.00	0.00%	0.00%
511-30.0006 OFFICE LEASE	4,675.00	797.78	5,472.78	809.12	809.12	4,663.66	14.78%	14.78%
511-30.0007 POSTAGE	5,700.00	1,000.00	6,700.00	4,044.69	4,044.69	2,655.31	60.37%	60.37%
511-30.0008 SOFTWARE	1,350.00	0.00	1,350.00	0.00	0.00	1,350.00	0.00%	0.00%
511-30.0009 LIBRARY	10,250.00	1,509.62	11,759.62	5,518.08	5,518.08	6,241.54	46.92%	46.92%
511-30.0010 Trial Preparation	8,830.00	399.84	9,229.84	1,681.02	1,681.02	7,548.82	18.21%	18.21%
511-30.0011 EXTRADITION	250.00	0.00	250.00	0.00	0.00	250.00	0.00%	0.00%
511-30.0012 Equipment Repair	1,100.00	0.00	1,100.00	0.00	0.00	1,100.00	0.00%	0.00%
511-30.0013 PROFESSIONAL MEMBERSHIP	2,150.00	1,050.00	3,200.00	1,050.00	1,050.00	2,150.00	32.81%	32.81%
511-30.0014 Technical Services	500.00	0.00	500.00	0.00	0.00	500.00	0.00%	0.00%
511-30.0015 TELEPHONE	3,250.00	198.69	3,448.69	169.21	169.21	3,279.48	4.91%	4.91%

MONTHLY REPORT TO DEPARTMENTS

MONROE COUNTY GOVERNMENT
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Account	2009 Appropriated Budget	Net Budget Amendments	2009 Total Amended Budget	Month-to-date Actual	2009 Year-to-date Actual	2009 Budget Balance	Percentage Spent/Received	Percentage Spent/Received
511-30.0016 PROGRAMS	20,000.00	0.00	20,000.00	547.53	547.53	19,452.47	2.74%	
511-30.0017 WELFARE	0.00	0.00	0.00	0.00	0.00	0.00	0.00%	
511-30.0018 COMPUTER PROJECT	5,000.00	0.00	5,000.00	0.00	0.00	5,000.00	0.00%	
511-30.0019 County General Support	0.00	0.00	0.00	0.00	0.00	0.00	0.00%	
511-30.0020 Deposition	2,500.00	1,175.00	3,675.00	2,089.00	2,089.00	1,586.00	56.84%	
511-30.0100 Vehicle Maint	1,000.00	0.00	1,000.00	0.00	0.00	1,000.00	0.00%	
Expenses Total	94,099.00	7,004.20	101,103.20	20,263.59	20,263.59	80,839.61	20.04%	
3 OTHER SERVICES & CHARGES Acct Cat Total	94,099.00	7,004.20	101,103.20	20,263.59	20,263.59	80,839.61	20.04%	
Category 4 4 CAPITAL OUTLAY								
Expenses								
511-40.0001 EQUIPMENT	23,500.00	0.00	23,500.00	0.00	0.00	23,500.00	0.00%	
Expenses Total	23,500.00	0.00	23,500.00	0.00	0.00	23,500.00	0.00%	
4 CAPITAL OUTLAY Acct Cat Total	23,500.00	0.00	23,500.00	0.00	0.00	23,500.00	0.00%	
Category 9 9 NON APPROPRIATED								
Expenses								
511-09.0901 UNAPPROPRIATED EXPENSE	0.00	0.00	0.00	0.00	0.00	0.00	0.00%	
Expenses Total	0.00	0.00	0.00	0.00	0.00	0.00	0.00%	
9 NON APPROPRIATED Acct Cat Total	0.00	0.00	0.00	0.00	0.00	0.00	0.00%	
PROS PRE TRIAL Dept Total	-799,167.97	-7,082.96	-806,250.93	-23,328.22	-23,328.22	-782,922.71	2.89%	
Revenues Total	0.00	0.00	0.00	66,159.26	66,159.26	-66,159.26	100.00%	
Expenses Fund Total	799,167.97	7,082.96	806,250.93	89,487.48	89,487.48	716,763.45	11.10%	
Net (Rev/Exp)	-799,167.97	-7,082.96	-806,250.93	-23,328.22	-23,328.22	-782,922.71		
Beginning/Adjusted Balance								
Grand Total for Revenues	0.00	0.00	0.00	66,159.26	66,159.26	-66,159.26	100.00%	
Grand Total for Expenses	799,167.97	7,082.96	806,250.93	89,487.48	89,487.48	716,763.45	11.10%	
Grand Total Net Rev/Exp	-799,167.97	-7,082.96	-806,250.93	-23,328.22	-23,328.22	-782,922.71		



MONROE COUNTY COUNCIL

REQUESTED AGENDA INFORMATION FOR COUNCIL MEETINGS

TITLE OF ITEM THAT APPEARS ON THE COUNCIL AGENDA:

Additional Apprioriation for Department of Child Services

DATE ITEM WILL APPEAR ON THE COUNCIL AGENDA:

February 10, 2009

CONTACT PERSON: John Arnold

PHONE NUMBER:

812 - 336-6351 ext. 5133

Presenter at Council Meeting if other than Contact Person:

Steven Vaughn / John Arnold

OFFICE/DEPARTMENT: Child Services

HAS YOUR COUNCIL LIAISON REVIEWED THIS ITEM?

Yes

X

No

EXECUTIVE SUMMARY: *(Please write information for the Monroe County Council in ten sentences or less, relating how this agenda item will be used in the community.)*

This additional appropriation is needed so that our department can process all of its December 2008 bills. Since all costs for services performed after 1-01-09 will be paid by the State of Indiana, we did not adopt a budget for 2009, and as a result, we have no appropriations in place. These requested appropriations will give us the spending authority to process all of our December 2008 claims, plus any additional claims for 2008 that have not been processed.

Signed

Steven Vaughn

Date



1-22-09

