



**MONROE COUNTY COUNCIL
WORK SESSION
DECEMBER 1, 2009 5:00 P.M.
JUDGE NAT U HILL MEETING ROOM
MONROE COUNTY COURTHOUSE**

AGENDA

- I. Call to Order**
- II. Commissioners**
- III. Agenda Items for December 8, 2009**
- IV. Council Discussion**

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(For copying purposes)



MONROE COUNTY COUNCIL
REGULAR SESSION
DECEMBER 8, 2009 5:00 P.M.
MONROE COUNTY COURTHOUSE
JUDGE NAT U. HILL MEETING ROOM
AGENDA

	<u>Page No.</u>
I. CALL TO ORDER	
II. PLEDGE OF ALLEGIANCE	
III. PUBLIC COMMENT	
IV. LEVY EXCESS FUND USAGE	7
Ordinance 2009-39 "Ordinance Authorizing Transfer and Use of Levy Excess Fund to Establish a Juvenile Services Non-reverting Fund"	
V. **Resolution 2009-38 – "A Resolution to Renumber Ordinance 2009-32, Probation/Juvenile Title II Grant and 2009-33 for Probation/JAG Grant/ARRA/Drug Court"	
VI. 27 th PAY, <i>Jeff Cockerill</i>	9
Resolution 2009-40 – "A Resolution Approving the Temporary Transfer of Funds Between Budget Accounts"	
VII. COMMISSIONERS, <i>Judge Steve Galvin & Christine McAfee</i>	12
Request for Approval of Additional Appropriations	
<u>0101-068 County Commissioners</u>	
30.0035 Juvenile Detention	\$80,000.00
VIII. EMERGENCY MANAGEMENT, <i>James Comerford</i>	16
A. Request for Approval of Transfer of Funds	
From: <u>0402 Donations to Emergency Management</u>	\$ 565.11
To: <u>1161 Donations to Emergency Management</u>	\$ 565.11
B. Request for Approval of Creation of New Fund and Budget Lines	18
<u>3341 Monroe 2007 LETPP GIS Grant Fund</u>	
30.0005 Computer software and service	
C. Request for Approval of Additional Appropriation	20
<u>3341-000 Monroe 2007 LETPP GIS Grant Fund</u>	
30.0005 Computer software and service	\$ 14,894.00

**This document will be furnished under separate cover prior to the 12/1/09 Work Session and will be an addendum to the packet.

IX. HIGHWAY DEPARTMENT, *William E. Williams*

51

A. 0702-531 Highway

Request for Approval of Transfer of Funds

From: 0702-531

30.0001 Gasoline, Oil & Lub	\$ 2,718.95
30.0001 Gasoline, Oil & Lub	2,718.95
30.0001 Gasoline, Oil & Lub	1,281.46
30.0001 Gasoline, Oil & Lub	1,648.31
30.0001 Gasoline, Oil & Lub	1,648.31
30.0001 Gasoline, Oil & Lub	1,052.23
30.0001 Gasoline, Oil & Lub	1,447.08
30.0001 Gasoline, Oil & Lub	1,517.51
30.0001 Gasoline, Oil & Lub	2,056.19
30.0001 Gasoline, Oil & Lub	1,200.00
30.0001 Gasoline, Oil & Lub	<u>1,500.00</u>
	\$18,788.99

To: 0702-530

10.0001 Superintendent	\$ 2,718.95
10.0002 Public Works Director/Engineer	2,718.95
10.0004 Financial Manager	1,281.46
10.0005 Assistant Superintendent	1,648.31
10.0006 Assistant Superintendent	1,648.31
10.0007 Administrative Assistant	1,052.23
10.0009 Project Engineer	1,447.08
10.0011 Operations Manager	1,517.51
10.0013 Drainage Engineer	2,056.19
11.8101 FICA	1,200.00
11.8201 PERF	<u>1,500.00</u>
	\$ 18,788.99

B. Request for Approval of Transfer of Funds

53

From: 0790-443 Cumulative Bridge

30.0001 Bridge Maintenance	\$ 1,517.51
30.0001 Bridge Maintenance	1,456.42
30.0001 Bridge Maintenance	250.00
30.0001 Bridge Maintenance	<u>300.00</u>
	\$ 3,523.93

To: 0790 Cumulative Bridge

10.0008 Project Engineering Supervisor	\$ 1,517.51
10.0014 Bridge Crew Supervisor	1,456.42
10.8101 FICA	250.00
10.8201 PERF	<u>300.00</u>
	\$ 3,523.93

X. SHERIFF'S DEPARTMENT, *Scott McGlocklin*

54

Request for Approval of Transfer Funds

From: <u>4520-000 Operation Pullover/Big City/County Seatbelt</u>	\$ 247.49
To: <u>3621-000 OPO 08-09</u>	\$ 247.49

XI.	YOUTH SERVICES BUREAU, <i>Kim Meyer</i>	56
	A. Request for Approval to Amend the 2010 Salary Ordinance	
	<u>3021-000 Runaway and Homeless Youth Grant</u>	
		<u>Present Salary</u>
	10.0001 Counselor	0
	12.7801 Hourly	0
		<u>Requested Salary</u>
		\$ 38,670.00
		\$10.00-\$20.00/hr.
	B. Request for Approval of Additional Appropriation	58
	<u>3013-000 Safe Place Grant</u>	
	20.001 Office Supplies	\$ 646.00
	30.0005 Training	<u>\$ 654.00</u>
		\$ 1,300.00
	C. Request for Approval of De-Appropriation	60
	<u>3013-000 Safe Place Grant</u>	
	11.8101 FICA	\$ 1,254.00
	12.7801 Hourly	16,408.00
	13.8002 PT Unemployment	69.00
	20.002 Safe Place Materials	325.00
	30.0001 Mileage	1,808.00
	30.0003 Agency Membership	800.00
	30.0004 Outreach	<u>1,500.00</u>
		\$ 22,164.00
	D. Request for Approval of Additional Appropriation	62
	<u>3051-000 YSB Block Grant (1503 Grant)</u>	
	13.8001 FT Unemployment	\$ 2,640.00
	E. Request for Approval of De-Appropriation	64
	<u>3051-000/YSB Block Grant (1503 Grant)</u>	
	10.0001 Case Manager	\$ 42,000.00
	11.7601 Longevity	400.00
	11.8001 FT Health/Dental/Life	11,005.50
	11.8101 FICA	3,213.50
	11.8201 PERF	3,697.50
	12.7801 Hourly	2,000.00
	13.8002 PT Unemployment	750.00
	20.0001 Office Supplies	<u>4,000.00</u>
		\$ 67,066.50
XII.	HEALTH DEPARTMENT, <i>Penny Caudill</i>	66
	A. Request for Approval of New Fund Number	
	<u>0804-000 FUTURES Clinic</u>	
	B. Request for Approval of Transfer of Funds	67
	From: 0807 LHMF	\$ 50,000.00
	To: 0801 Health Fund	\$ 50,000.00
XIII.	PUBLIC DEFENDER, <i>Michael E. Hunt</i>	69
	Request for Approval of Transfer of Funds	
	From: <u>0101-271-10.0018 Paralegal</u>	\$ 85.00
	To: <u>0101-061-11.8501 Comp Time Payout</u>	\$ 85.00

- XIV. AUDITOR, *Amy Gerstman* 71
Request for Approval of Transfer of Funds
From: 0226-000 Juvenile COIT and 0101-061 County Per Diem \$ 26,932.32
To: CSAP
 Fund 3710 \$ 958.21
 Fund 3711 1,110.12
 3020 Runaway & Homeless Fund 4,863.99
\$ 26,932.32
- XV. ****Paperless Initiative, *Vic Kelson***
Ordinance 2009-46 - "Ordinance to Establish a Paperless Initiative Non-reverting Fund."
- XV. **SET SCHEDULE FOR COUNCIL'S 2010 MEETINGS, *Vic Kelson***
- XV. **APPROVAL OF MINUTES OF THE REGULAR SESSIONS OF COUNCIL
HELD ON OCTOBER 13, 2009 AND NOVEMBER 10, 2009.**
- XVI. **A. DEPARTMENTAL UPDATES
B. PUBLIC COMMENT**
- XVII. **COUNCIL COMMENTS**

****This document will be furnished under separate cover prior to the 12/1/09 Work Session and will be an addendum to the packet.**

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Ordinance 2009-39

Ordinance Authorizing Transfer and Use of Levy Excess Fund to Establish a Juvenile Services Non-reverting Fund

WHEREAS, Monroe County has accumulated funds from tax levies established to raise funds for the County's Family and Children's Fund, and for Children's Psychiatric Residential Treatment Services (CPRTS) (hereinafter collectively referred to as Children's Needs Funds); and

WHEREAS, the purpose of the above-mentioned levies was to provide required direct governmental services for Monroe County juveniles; and

WHEREAS, beginning on January 1, 2009 the state of Indiana assumed the responsibility for payment of expenses formerly covered by the Children's Needs Funds; and

WHEREAS, Monroe County continued to have responsibility to pay costs incurred by Children's Needs Funds prior to January 1, 2009; and

WHEREAS, in order to meet pre-January 1, 2009 payment requirements, Monroe County transferred all remaining monies in its Children's Needs Fund to a Levy Excess Fund, #0235, established by the County Council on 10 March 2009.

WHEREAS, Monroe County has continued to pay bills and expenses incurred for various children's needs prior to 1 January 2009 from its Levy Excess Fund; and

WHEREAS, the Levy Excess Fund, after payment of all currently known outstanding bills, will have a remaining balance of \$1,322,327.09; and

WHEREAS, in order to retain control over the spending options for the accumulated funds, the County will need to transfer the funds to its Rainy Day Fund prior to December 31, 2009;

NOW THEREFORE, the Monroe County Council Ordains that:

1. The entire amount remaining in the Levy Excess Fund, 0235, following payment of any amounts appropriated at the County Council's meeting of 10 November 2009 shall be transferred to the County's Rainy Day Fund (BMC 270-38).
2. The entire amount transferred into the County's Rainy Day Fund from the Levy Excess Fund 0235 shall then be transferred to a newly established Juvenile Services Fund, which shall be a non-reverting fund.
3. The purposes of the Juvenile Services Fund shall be as follows:
 - A. To underwrite County-provided services that support Monroe County youth, to help them avoid or remedy the problems associated with truancy and juvenile delinquency;
 - B. To support or help underwrite Day Treatment Programs for Monroe County youth;

- C. To support or help underwrite evidence-based programs or projects that help keep Monroe County Juveniles out of the Juvenile Justice System, shorten their stay in the Juvenile Justice System, and decrease the amount of recidivism of Monroe County Juveniles into the Juvenile Justice System.
4. Disbursements from the Juvenile Services Fund are subject to the same approval and appropriation process as other funds that receive tax money. Before making an appropriation from the Juvenile Services Fund the County Council shall make a finding that the proposed use of the Juvenile Services Fund is consistent with the purposes as set forth above.
 5. The Juvenile Services Fund shall continue until terminated by ordinance. Unless otherwise indicated by ordinance or state law, the proceeds of the Juvenile Services Fund at termination shall be deposited into the General Fund.

Adopted this 10th day of November, 2009.

MONROE COUNTY COUNCIL

"AYES"

"NAYS"

Vic Kelson, President

Vic Kelson, President

Jill S. Lesh, Vice President

Jill S. Lesh, Vice President

Julie L. Thomas, Member

Julie L. Thomas, Member

Marty Hawk, Member

Marty Hawk, Member

Warren Henegar, Member

Warren Henegar, Member

Geoff McKim, Member

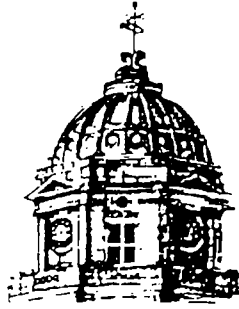
Geoff McKim, Member

Charles Newmann, Member

Charles Newmann, Member

ATTEST: _____, 2009.

Amy Gerstman, Auditor



MONROE COUNTY COUNCIL

REQUESTED AGENDA INFORMATION FOR COUNCIL MEETINGS

TITLE OF ITEM THAT APPEARS ON THE COUNCIL AGENDA:

Resolution 2009-40 A resolution approving the temporary transfer of funds between Budget Accounts

DATE ITEM WILL APPEAR ON THE COUNCIL AGENDA:

12-9-09

CONTACT PERSON: Jeff Cockerill

PHONE NUMBER: 2525

Presenter at Council Meeting if other than Contact Person:

OFFICE/DEPARTMENT: _____

HAS YOUR DEPARTMENT LIAISON REVIEWED ITEM?

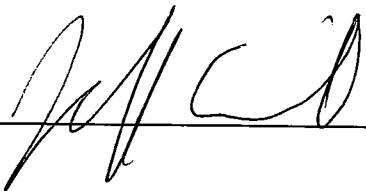
Yes _____

No _____

EXECUTIVE SUMMARY: *(Please write information for the Monroe County Council in ten sentences or less, relating how this agenda item will be used in the community.)*

Per Council guidance at the November meeting, this is a temporary transfer to allow the 27th pay to be adequately funded in the two "Special funds". The loan will need to be repaid by June 30, 2010.

Signed



Date

11-20-07

RESOLUTION 2009-40

**A RESOLUTION APPROVING THE TEMPORARY TRANSFER
OF FUNDS BETWEEN BUDGET ACCOUNTS**

WHEREAS, the Monroe County Council approved two appropriations relating to adding a twenty seventh pay for county employees; and,

WHEREAS, the such appropriation included \$23,000 for fund 0801 Health and \$24,000 for 0226 Juvenile COIT; and,

WHEREAS, due to the payroll incurring in 2009 instead of 2010, these two funds need a temporary loan for cash flow purposes; and,

WHEREAS, pursuant to I.C. 36-1-8-4 the County Council may permit transfer of a prescribed amount, for a prescribed period, to a fund in need of money for cash flow purposes, provided certain conditions are met; and,

WHEREAS, the Monroe County General Fund (Fund #0101), whose revenues are derived from levying and collection of property taxes, has sufficient money on deposit to credit that can be temporarily transferred; and,

WHEREAS, pursuant to I.C. 36-1-8-4, the money shall be paid back following the transfer of funds from a different Health department fund for 0801 and receipt of Income tax proceeds for fund 0226; and,

WHEREAS, the County Council understands that this a loan to advance funds to cover the 27th payroll and shall be returned via fund transfer from Funds #0801 and #0226 respectively to the Monroe County General Fund (Fund #0101).

BE IT THEREFORE RESOLVED, that the Monroe County Council ("Council") shall, pursuant to I.C. 36-1-8-4, temporarily transfer \$20,000 (Twenty Thousand Dollars) from the Monroe County General Fund (Fund #0101) to Fund #0801 Health Fund. The transfer is to move money for cash flow purposes from a fund with sufficient money on deposit of credit to cover payroll expenses regarding the twenty seventh pay. Repayment of the money shall occur no later then June 30, 2010.

BE IT FURTHER RESOLVED, that the Monroe County Council ("Council") shall, pursuant to I.C. 36-1-8-4, temporarily transfer \$24,000 (Twenty Four Thousand Dollars) from the Monroe County General Fund (Fund #0101) to Fund #0226 Juvenile COIT Fund. The transfer is to move money for cash flow purposes from a fund with sufficient money on deposit of credit to cover payroll expenses regarding the twenty seventh pay. Repayment of the money shall occur no later then June 30, 2010.

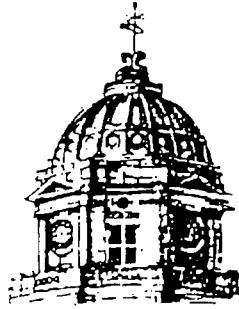
Dated this 8th day of December, 2009

Monroe County Council

<u>Aye</u>		<u>Nay</u>
<i>Vic Kelson, President</i>		<i>Vic Kelson, President</i>
<i>Jill S. Lesh, Vice President</i>		<i>Jill S. Lesh, Vice President</i>
<i>Warren Henegar, Member</i>		<i>Warren Henegar, Member</i>
<i>Marty Hawk, Member</i>		<i>Marty Hawk, Member</i>
<i>Charles Newmann, Member</i>		<i>Charles Newmann, Member</i>
<i>Geoff McKim, Member</i>		<i>Geoff McKim, Member</i>
<i>Julie Thomas, Member</i>		<i>Julie Thomas, Member</i>

Attest: December ____, 2009

Amy Gerstman, Monroe County Auditor



MONROE COUNTY COUNCIL

REQUESTED AGENDA INFORMATION FOR COUNCIL MEETINGS

TITLE OF ITEM THAT APPEARS ON THE COUNCIL AGENDA:

Juvenile Detention Additional Appropriation Request

DATE ITEM WILL APPEAR ON THE COUNCIL AGENDA:

December 8, 2009

CONTACT PERSON: Iris Kiesling

PHONE NUMBER: 349-2550

Presenter at Council Meeting if other than Contact Person: Judge Steve Galvin + Christine Mc Afee

OFFICE/DEPARTMENT: Commissioner's Office

HAS YOUR DEPARTMENT LIAISON REVIEWED ITEM?

Yes

No

EXECUTIVE SUMMARY: *(Please write information for the Monroe County Council in ten sentences or less, relating how this agenda item will be used in the community.)*

Additional Appropriation Request for Juvenile Detention

Signed

Iris Kiesling

Date

11/20/09



REQUEST FOR ADDITIONAL APPROPRIATION APPROVAL FROM MONROE COUNTY COUNCIL

(Rev. 05-04)

Department: Monroe County Commissioners		Date: 11/20/09
Fund Name / Number: County Commissioner's – County General 0101-068		
Budget Line Number	Budget Line Name	Amount
0101-068-30-0035	Juvenile Detention	\$80,000.00
		Total: \$80,000.00

Reason for request (include a complete description of why appropriation is needed and how the money will be used)

All monies in this line have been exhausted. There are still 3 claims outstanding: October, November and December of 2009. The money requested will pay these claims.

The Probation Department was contacted and suggested that we use the October bill as an estimate for the November and December bills.

Department Head: *Jiri Kiesling* Date: 11/20/09

Email completed form to the County Council Administrative Assistant in the Auditor's Office prior to the additional appropriation deadline (see appropriate resolution concerning the Council meeting schedule for deadline dates).

Requests received after the deadline will be placed on the following month's agenda.

**MONROE CIRCUIT COURT
PROBATION
DEPARTMENT**

Web www.co.monroe.in.us/probation
Email probation@co.monroe.in.us

Probation Main Office

The Justice Building
301 N. College Avenue, Rm. 210
Bloomington, IN 47404
(812) 349-2645 Main
Fax (812) 349-2975

Linda Brady,
Chief Probation Officer

Community Corrections Office

405 W. 7th Street Suite 2
Bloomington, IN 47404
(812) 349-2000 Main
Fax (812) 349-2001

Thomas A. Rhodes,
Asst. Chief Probation Officer

November 16, 2009

Commissioners Office
Court House Room 322
Bloomington, IN 47404-3865

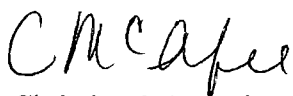
RE: **SWIRYV October 2009**

To Whom It May Concern:

Please find attached a billing for detention and/or medical expenses as incurred by Juveniles held in secure detention. Our office has reviewed these billing and they appear accurate and valid.

Should you have any questions about these billings, please do not hesitate to contact me at extension 2649.

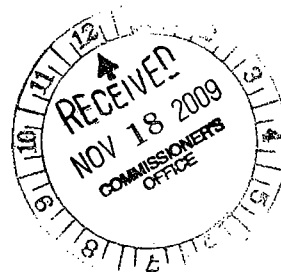
Sincerely,



Christine S. McAfee
Juvenile Division Supervisor

Cc: File

Attachments: SWIRYV October 2009 Invoice



Children and Family Services

INVOICE

dba Southwest IN Regional Youth Village
 EIN # 31-1012426
 2290 S.Theobald Lane
 Vincennes, IN 47591

DATE	INVOICE #
10/31/2009	17475

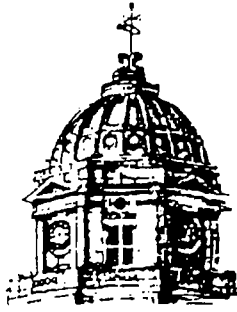
BILL TO
Monroe Co. Comm. Corrections Bldg. Attn. Christine McAfee 405 West 7th St., Suite 2 Bloomington, IN 47404

TERMS
Net 30

ITEM	DESCRIPTION	QTY	RATE	AMOUNT
Det. non-regional	[REDACTED], 10-1 to 10-16 186024 ✓	15	139.85	2,097.75
Det. non-regional	[REDACTED], 10-1 to 10-29 136367 ✓	28	139.85	3,915.80
Det. non-regional	[REDACTED], 10-1 to 10-14 184819 ✓	13	139.85	1,818.05
Det. non-regional	[REDACTED], 10-1 to 10-21 190440 ✓	20	139.85	2,797.00
Det. non-regional	[REDACTED], 10-1 thru 10-31 174297 ✓	31	139.85	4,335.35
Det. non-regional	[REDACTED], 10-2 to 10-8 185923 ✓	6	139.85	839.10
Det. non-regional	[REDACTED], 10-2 to 10-6 129154 ✓	4	139.85	559.40
Det. non-regional	[REDACTED], 10-3 to 10-14 158072 ✓	11	139.85	1,538.35
Det. non-regional	[REDACTED], 10-7 thru 10-31 182760 ✓	25	139.85	3,496.25
Det. non-regional	[REDACTED], 10-8 to 10-15 184708 ✓	7	139.85	978.95
Det. non-regional	[REDACTED], 10-12 to 10-14 184202 ✓	2	139.85	279.70
Det. non-regional	[REDACTED], 10-22 thru 10-31 164124 ✓	10	139.85	1,398.50

Billing & Pmt Contact:Rockie Riggins at rriggins@swyouthvillage.com TX at 812-886-3000 ext 2212	Total	\$24,054.20
	Payments/Credits	
	Balance Due	24,054.20

24,054.20
 24,054.20
 15



MONROE COUNTY COUNCIL

REQUESTED AGENDA INFORMATION FOR COUNCIL MEETINGS

TITLE OF ITEM THAT APPEARS ON THE COUNCIL AGENDA:

Emergency Management Donation Fund transfer

DATE ITEM WILL APPEAR ON THE COUNCIL AGENDA:

December 8, 2009

CONTACT PERSON: James Comerford

PHONE NUMBER: 812.349.2546

Presenter at Council Meeting if other than Contact Person:

OFFICE/DEPARTMENT: Emergency Management

HAS YOUR DEPARTMENT LIAISON REVIEWED ITEM?

Yes

No

x

EXECUTIVE SUMMARY: *(Please write information for the Monroe County Council in ten sentences or less, relating how this agenda item will be used in the community.)*

This is a transfer from a dormant donation fund identified by the state(Fund 0402). They want the money out of it by 01-01-2010. We propose moving it to our active donation fund. (Fund 1161)

Signed

Date

11-10-2009

