



**JOINT REPORT BY TAXPAYER / ASSESSOR
TO THE COUNTY BOARD OF APPEALS OF
A PRELIMINARY INFORMAL MEETING**

State Form 53626 (5-08)

Prescribed by the Department of Local Government Finance

FORM 134

FOR OFFICE USE ONLY

Date received by County Board of Appeals
(month, day, year)

Date received by County Auditor
(month, day, year)

INSTRUCTIONS:

1. This form must be completed and signed by both the taxpayer and the assessing official. The assessing official must forward this form to the County Auditor and the Property Tax Assessment Board of Appeals no later than ten (10) days after the preliminary informal meeting between the taxpayer and the undersigned assessing official.
2. The County Board of Appeals maintains the original report with copies provided to the County Auditor, Assessor, and taxpayer.

TYPE OF ISSUE UNDER APPEAL		
Assessment of (check if applicable): <input type="checkbox"/> Real property <input type="checkbox"/> Personal property	Deduction for (check if applicable): <input type="checkbox"/> Rehabilitated property (IC 6-1.1-12-25.5) <input type="checkbox"/> Resource Recovery System (IC 6-1.1-12-28.5) <input type="checkbox"/> Coal, hydroelectric, or geothermal (IC 6-1.1-12-35.5)	<input type="checkbox"/> ERA - Real property (IC 6-1.1-12.1-5) <input type="checkbox"/> ERA - Vacant building (IC 6-1.1-12.1-5.3) <input type="checkbox"/> ERA - Personal property (IC 6-1.1-12.1-5.4)

SECTION 1 PROPERTY & PETITIONER INFORMATION			
Assessment date: March 1, 20____, payable in 20____.	Parcel number	County	Township
Name of property owner		Telephone number ()	
Mailing address of property owner (number and street, city, state and ZIP code)			
Address of property under appeal, if different (number and street, city, state and ZIP code)			
Name of authorized representative (if different from taxpayer)		Telephone number ()	
Mailing address of authorized representative (number and street, city, state and ZIP code)			DLGF Taxing District number

SECTION 2 RESULTS OF PRELIMINARY INFORMAL MEETING			
Assessment date: March 1, 20____, payable in 20____.	LAND	IMPROVEMENTS	PERSONAL PROPERTY / DEDUCTIONS
Current assessment / deduction of record			
Taxpayer believes assessment / deduction should be:			
Assessor believes assessment / deduction should be:			
After the preliminary informal meeting, do the taxpayer and the assessor agree on the resolution of all issues? <input type="checkbox"/> Yes <input type="checkbox"/> No			
If yes, explain the issues and changes made. ----- -----			
If both parties do not agree on all the issues, is there a partial agreement on some of the issues? <input type="checkbox"/> Yes <input type="checkbox"/> No			
If yes, list the areas agreed upon. ----- -----			
If yes, list the areas <u>not</u> agreed upon. ----- -----			

If both parties disagree on all of the issues, the taxpayer and the assessor should list the issues in their comments section.

TAXPAYER COMMENTS

Explain reasons for disagreement or changes made.

Area with horizontal dashed lines for taxpayer comments.

Signature of taxpayer

Date (month, day, year)

ASSESSOR COMMENTS

Explain reasons for disagreement or changes made.

Area with horizontal dashed lines for assessor comments.

Signature of assessor

Date (month, day, year)