

**MONROE COUNTY BOARD OF COMMISSIONERS**

Date to be heard: \_\_\_\_\_

Item for Formal Meeting?  
(Ex: Routine items, continuing grants)

OR

Item for Work Session / Discussion

(Ex: Public interest items, Ordinance changes, new grants and grants that add personnel)

Title of item to appear on the agenda:  
*Include VENDOR's Name in title if appropriate*

*All Grants must complete the following*

**Is this a grant request?** Yes

New Grant to the County? Yes

Grant Type:

Reimbursement/Drawdown

Up Front Payment

County IS Pass Through

Federal Agency: \_\_\_\_\_

Federal Program: \_\_\_\_\_

CFDA # \_\_\_\_\_

Federal Award Number and Year: \_\_\_\_\_

*Or other identifying number*

Pass Through Entity \_\_\_\_\_

**Amount Received**

Federal: \_\_\_\_\_

State: \_\_\_\_\_

Local Match:

Total Received:

**Contracts/Agreements/MOU- Interlocal/Ordinance/Resolution/Grant item:**

Fund Name: \_\_\_\_\_

Fund Number \_\_\_\_\_

Amount: \_\_\_\_\_

Executive Summary:

Person Presenting: \_\_\_\_\_

Department: \_\_\_\_\_

*County Legal Review required prior to submission of this form for all contracts*

Attorney who reviewed: \_\_\_\_\_

Submitted by: \_\_\_\_\_

Date: \_\_\_\_\_

Each agenda request and all necessary documents to the Auditor's Office (Anita Freeman) at: [afreeman@co.monroe.in.us](mailto:afreeman@co.monroe.in.us) AND to the Commissioner's

Office e-mail: [Commissionersoffice@co.monroe.in.us](mailto:Commissionersoffice@co.monroe.in.us)